## Your Children Our Students The Future

Lakehead District School Board

# 2014 - 2015 BUDGET

Approved June 24, 2014



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### LAKEHEAD DISTRICT SCHOOL BOARD 2014-2015 OPERATING & CAPITAL BUDGET

#### 2014-2015 BUDGET PROCESS

The development process of the 2014-2015 budget highlights first and foremost that Lakehead District School Board is ever mindful of its mission; commitment to the success of every student. The 2014-2015 budget process focused on reducing the impact of budget constraints on classrooms, and working to align our expenses with our funding while ensuring our system is still able to function at the high level our stakeholders expect. The budget was built through a collaborative process, and demonstrates a commitment for fiscal responsibility.

In order to prepare a budget with a shared vision consistent with the multi-year strategic plan, Senior Administration updated "Guiding Principles" for budget development, with input from Trustees. These principles formed the framework that guided decision-making throughout the budget development process. The guiding principles for the development of the 2014-2015 budget are:

Lakehead Public Schools is committed to the success of every student.

Student success is our number one priority. The allocation of budget resources will be aligned with the overall goals and priorities identified in the Multi-Year Strategic Plan.

- 1. Students come first. The evidence will be reflected in targeted improvements in student achievement and well-being, and by providing safe, inclusive and equitable learning environments.
- 2. We will invest in the future of the organization by focusing on innovation, engagement, partnerships and professional learning that supports student success.
- 3. The allocation of financial resources will be driven by data, supported by evidence, and aligned to match system and operational goals.
- 4. The engagement of stakeholders in a consultative budget process will assist in setting priorities.
- 5. Budget decisions will ensure strong fiscal responsibility into the future.

Using these principles as the context for consultation, our education partners were asked to provide the Budget Committee with their top three priorities, in terms of budget allocation, that would improve student success. They were also asked what they would reallocate within or remove from the budget to fund their stated priorities.

Eight different groups participated, all providing valuable information and insight for the upcoming school year. Several of the identified priorities have been reflected in the 2014-2015 budget.

On April 1, 2014, the Budget Committee received presentations from the following stakeholder groups:

- Special Education Advisory Committee;
- Aboriginal Education Advisory Committee;
- Lakehead Elementary Teachers' of Ontario;
- Ontario Secondary School Teachers' Federation Early Childhood Educators (OSSTF-ECE's);
- Lakehead Ontario Principals' Council;
- Ontario Secondary School Teachers' Federation Student Support Professionals' (OSSTF-SSP's);
- Ontario Secondary School Teachers' Federation District 6A Teachers' Bargaining Unit (OSSTF); and
- Parent Involvement Committee.

An option for public input was also provided on the Board website as part of a dedicated budget development link.

Senior Administration has met extensively to prepare a budget that supports the Guiding Principles presented above. The 2014-2015 budget represents the beginning of the strategic process referred to in the final budget report of 2013-2014, reviewing school and system departments and supports, as well as senior and school administration. Right sizing the organization to match forecasted enrolment, and aligning expenses with funding will ensure that Lakehead District School Board is able to continue maintaining the focus on our core business: student achievement and well-being. It will allow budgets to be delivered that best support the strategic plan, and ensure effective stewardship of resources.

While the Grants for Student Needs announcement showed a slight increase in perpupil funding this year, the increase was to offset the incorporation of Full Day Kindergarten into the GSN's, Elementary Teachers' Federation of Ontario (ETFO) 2% salary increase, and benchmark adjustments to reflect the anticipated cost of the new sick leave plan. The budgeting process has been more difficult this year than in recent memory. The Board continues to decline in enrolment system wide, but particularly in the secondary panel the decline remains significant – being forecasted at about nine percent of average daily enrolment over prior year. Lakehead District School Board continues to make a concerted effort to align with Ministry of Education – Education Program Other (EPO) funded initiatives, which has assisted the Board to maintain a high level of programming and supports. That being said, maintaining programs and services that are mandated by the government and expected by our constituents, while respecting our level of funding will remain a challenge. As Lakehead District School Board continues to contract, efficiencies will need to be found in all areas. Finding

efficiencies will continue to ensure that students come first and that student success and well-being remains our number one priority.

In order to adhere to the government's direction, a budget is due to the Ministry of Education by June 30, 2014.

#### PRIORITIES - 2014-2015 BUDGET

Highlights of the 2014-2015 budget include:

- The commitment to reduce the impact of budget constraints on classrooms;
- Enhancing co-curricular activities system-wide;
- A significant infusion of Information Technology, further advancing Lakehead Public Schools students as 21<sup>st</sup> Century Learners;
- Continued support for training on integrating technology in classrooms;
- Further implementation of a Mental Health and Addictions strategy;
- Continued support for Tutors in a Cultural Environment;
- Continued support for the French as a Second Language resource teacher;
- Continued support for the positions of Aboriginal Community Liaison & Partnership Officer and Aboriginal Resource Teacher;
- Continued support of Native Language programs in three elementary schools and all secondary schools;
- Continued support for Aboriginal Student Success and Professional Development, maintaining a commitment to ensure sustainability for the successes achieved by the Urban Aboriginal Education project;
- Support for continued e-Learning opportunities for secondary students;
- The commitment to provide schools access to Social Workers, and provide pathways to community partners;
- Continued investments in sound skills speech language pathology, and continued support for Grades 7 & 8 differentiated instruction; and
- Continued support for ongoing training for professional learning communities in schools.

#### **CONCLUSION**

Lakehead District School Board's 2014-2015 budget development process and Guiding Principles highlight first and foremost that we strive to ensure the success of every student. The resulting budget is a collaborative reflection of the priorities of stakeholders, which endeavor to maintain the programs and supports that stakeholders expect.

In the coming years, administrative and system reviews will continue to be necessary to find efficiencies. This will ensure continued financial viability, and the ability to focus on student achievement and well-being.

2014-2015 will be another extremely busy year as all of the exciting highlights are put in place and/or expanded in classrooms. Despite declining enrolment and a challenging fiscal situation, Lakehead District School Board has built a responsible budget that supports the strategic plan.

Thank you to everyone who has contributed to the development of the 2014-2015 operating and capital budget.

Respectfully submitted,

KIRSTI ALAKSA Manager of Financial Services

DAVID WRIGHT Superintendent of Business

CATHERINE SIEMIENIUK Director of Education

## LAKEHEAD DISTRICT SCHOOL BOARD 2014-2015 OPERATING & CAPITAL BUDGET

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## **2014-2015 REVENUES**

GENERAL LEGISLATIVE GRANTS	
OPERATING GRANTS	40,000,007
Pupil Foundation	46,932,287
Special Education	14,490,061
School Foundation	7,599,219
Language	1,232,712
Supported School Allocation	482,709
Remote & Rural	4,316,259
Learning Opportunity	1,841,858
Continuing Education	746,858
Teacher Qualification & Experience	8,093,326
New Teacher Induction Program	87,880
ECE Q&E Allocation	543,357
Transportation	6,215,690
Administration & Governance	3,614,621
School Operations	10,107,953
Community Use of Schools	143,467
Declining Enrolment Adjustment	1,456,135
Program Enhancement	0
First Nation, Métis & Inuit Education	1,022,163
Safe Schools	166,185
Restraint Savings	(93,161)
TOTAL OPERATING GRANTS	108,999,579
CAPITAL GRANTS	
School Renewal	2,404,547
School Condition Improvement	2,404,547
Child Care Retrofit	۷,۷45,۱۱۱
	1 061 660
Capital Debt Support Payments	1,961,660
Full Day Kindergarten	0
Short Term Financing	323
Deferred Capital Contributions	7,007,955
Permanent Financing of NPF - Board 55 Trust	99,067
TOTAL GRANT ALLOCATION	122,722,902

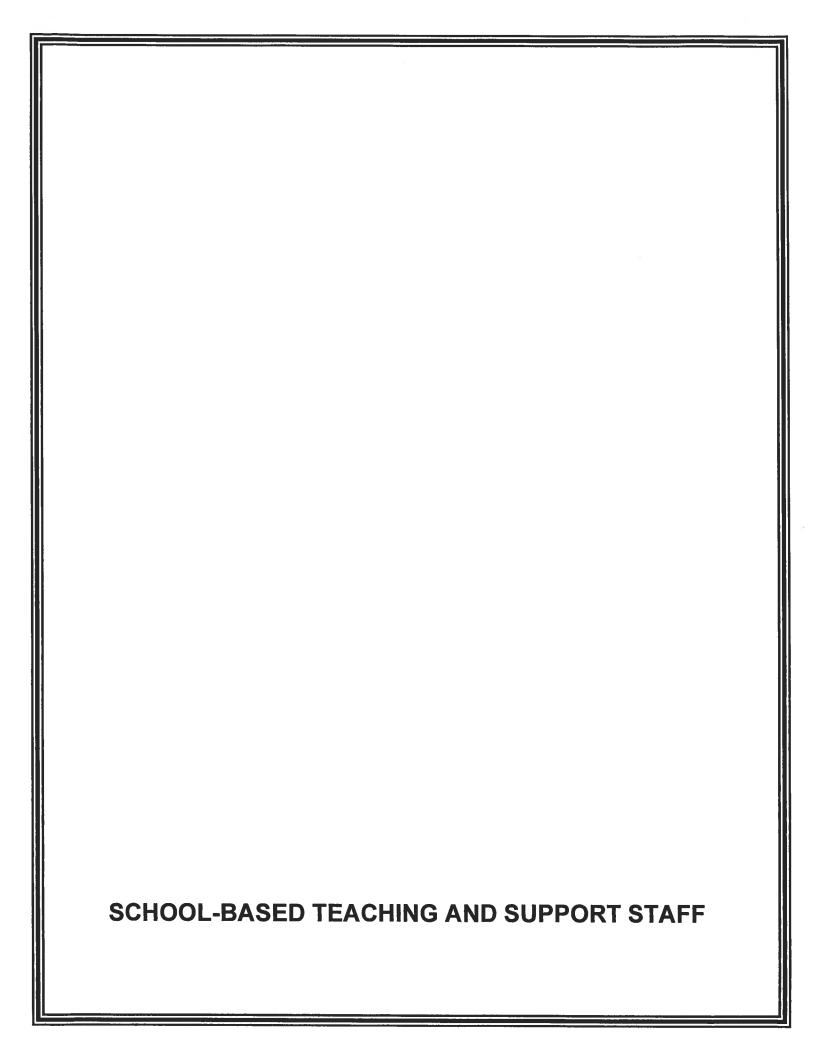
2014-2015 REVENUES						
OTHER REVENUE	2014-2015 Estimates	2013-2014 Revised Estimates				
Government of Canada - Tuition	3,130,919	3,499,852				
Full Day Kindergarten Early Learning Program	0	4,945,321				
Anticipated Revenue - INAC	200,000	200,000				
Ministry of Citizenship	13,220	33,440				
Rental Revenue	333,000	320,832				
Fee for Service (Con Ed)	130,500	130,500				
Other School Boards	116,480	100,000				
Cafeteria	420,000	435,000				
Interest	270,000	265,000				
Kingfisher	45,000	40,000				
School Fundraising	1,710,766	2,100,000				
Miscellaneous	120,000	76,000				
TOTAL OTHER REVENUE RESERVES	6,489,885	12,145,945				
Information Technology Plan	970,388					
TOTAL RESERVES	970,388					
TOTAL REVENUE	130,183,175	132,925,556				

## 2014-2015 EXPENDITURE SUMMARY

NAME	2014 – 2015 TOTAL
SCHOOL BASED TEACHING AND SUPPORT STAFF	
Elementary Day School	31,255,984
Early Learning Program	0
Secondary Day School	20,603,357
Alternative Education	66,438
Safe Schools	137,962
Noon Hour Supervision	302,319
Early Childhood Educators (including Full Day Kindergarten)	2,673,318
Library Information Technicians	1,159,155
School Administration	4,800,269
School Offices	2,726,458
Continuing Education	972,649
Attendance/Social Workers/Mental Health	419,429
SPECIAL EDUCATION	
Special Education Day School	4,380,944
Student Support Professionals	9,127,845
Special Education Program Support	1,095,588
Section 23 Programs	706,310
SCHOOL BASED SERVICES & RESOURCES	
School Supplies and Resources	1,774,936
Technology Education	204,000
Kingfisher	295,197
Instructional Materials Centre	204,240
Transportation	6,031,713
Co-Curricular Activities	387,670
Plant Services	10,480,521
Plant Maintenance	2,256,348
Community Use of Schools	115,000
Cafeteria	581,290
Distribution	41,846
Territorial Student Program	211,987

## 2014-2015 EXPENDITURE SUMMARY

NAME	2014 – 2015 TOTAL
CENTRAL SUPPORT TO SCHOOLS	
Instructional Services	1,648,680
Student Success	443,284
School Effectiveness	196,927
Computer Services	776,104
Technical Services	896,763
Technology Equipment	1,218,400
Property Services Administration	614,738
Health & Safety	138,050
Rehabilitation	158,575
Business Services	1,466,857
Payroll	415,117
Human Resources	932,175
GOVERNANCE	
Trustees	180,558
Directors Office	705,275
Instructional/Corporate Administration	685,700
OTHER	
Benefits	892,925
Interest on borrowing	40,000
Debentures	1,944,983
Contingency	300,000
Capital Expense	4,654,318
Daycare Retrofit	0
Full Day Kindergarten Capital	0
Amortization Expense	7,068,766
School Fundraising	1,693,141
School Board 55 Trust Financing	99,067
TOTAL EXPENSES	\$130,183,175



## **ELEMENTARY DAY SCHOOL**

	FTE	2014 - 2015 FTE BUDGET					2013 - 2014 BUDGET
SALARIES Classroom Teachers	314.3	\$	26,463,934	1	314.7	\$	25,505,021
Supply teachers		\$	1,215,000	2		\$	1,048,480
	314.3	\$	27,678,934		314.7	\$	26,553,501
BENEFITS		\$	3,577,050			\$	3,696,630
Total Gross Expenditures	314.3	\$	31,255,984	_	314.7	\$	30,250,131

Staffing of teachers in elementary schools as per collective agreement.

#### **NOTES**

- 1 Classroom Teacher staffing system wide, plus 1 FTE for ESL and 1.3 FTE for NSL
- 2 Provision of supply teachers and related costs for classrooms.

## **EARLY LEARNING PROGRAM**

	FTE	2014-2015 FTE BUDGET				2013-2014 BUDGET	
SALARIES Elementary Teachers Early Childhood Educators	0.0 0.0 <b>0.0</b>	\$ \$	<u>:</u>	17.0 28.3 45.3	\$ \$	1,373,713 1,398,686 <b>2,772,399</b>	
BENEFITS		\$	-		\$	790,083	
Total Gross Expenditures	0.0	\$		45.3	\$	3,562,482	

Early Learning Program now reflected entirely in Early Childhood Educators Section

## **SECONDARY DAY SCHOOL**

	2014 - 2015 FTE BUDGET				FTE	 2013 - 2014 BUDGET
SALARIES Classroom Teachers Non- Classroom (Library, Guidance)	177.3 13.2	\$ <sup>*</sup>	16,560,450 1,226,240	1 2	197.3 13.2	\$ 18,177,651 1,241,660
Supply teachers	190.5	\$ <b>\$</b> 1	467,680 1 <b>8,254,370</b>	3	210.5	\$ 565,670 <b>19,984,981</b>
BENEFITS		\$	2,309,760			\$ 2,672,370
SL2 Secondary Leadership Development		\$	39,227	4		\$ 40,000
Total Gross Expenditures	190.5	\$ 2	20,603,357		210.5	\$ 22,697,351

## Staffing of teachers in secondary schools.

- 1 Staffing for classroom teachers in 4 Secondary Schools, Alternative Education, ESL, Native Language & Native Studies, E-learning
- 2 Staffing for Library and Guidance.
- 3 Cost of providing supply teachers for staff who are absent.
- 4 Additional leadership time to support new program initiatives.

## **ALTERNATIVE EDUCATION**

	 2014 - 2015 BUDGET		13 - 2014 UDGET
RENTALS Rent/Lease Costs	\$ 66,438	\$	43,000
Total Gross Expenditures	\$ 66,438	\$	43,000

## **SAFE SCHOOLS**

	2014 - 2015 FTE BUDGET			FTE	2013 - 2014 BUDGET	
SALARIES Classroom Teachers Home Instruction	1.0	\$ \$	87,910 24,300 <b>112,210</b>	1.0 —	\$ \$	86,354 18,403
BENEFITS	1.0	\$	11,752	1.0	\$	104,757 12,221
TRAINING		\$	14,000		\$	14,350
Total Gross Expenditures	1.0	\$	137,962	1.0	\$	131,328

Safe Schools program to support at-risk students, their families and their communities.

## **NOON HOUR SUPERVISION**

	FTE	2014 - 2015 BUDGET				FTE	13 - 2014 BUDGET
SALARIES							
Noon Hour Supervision	17.86	\$	302,319	17.86	\$ 302,319		
Total Gross Expenditures	17.86	\$	302,319	17.86	\$ 302,319		

Staffing of teacher assistants in elementary schools to cover noon hour. Benefits included.

## **EARLY CHILDHOOD EDUCATORS**

SALARIES	FTE	2014 - 2015 BUDGET	FTE	_	013 - 2014 BUDGET
Early Childhood Educators Sick Relief	38.33	\$ 1,874,720 \$ 68,000	4.17	\$ \$	205,690 30,000
Olok Hollo.	38.33	\$ 1,942,720	4.17	\$	235,690
BENEFITS		\$ 730,598		\$	86,821
Total Gross Expenditures	38.33	\$ 2,673,318	4.17	\$	322,511

**Staffing of Early Childhood Educators** 

#### **LIBRARY INFORMATION TECHNICIANS**

	2014 - 2015 FTE BUDGET				FTE	2013 - 2014 BUDGET	
SALARIES Elementary Information Services Technicians Sick Relief	13.75	\$ \$	694,835 33,293 <b>728,128</b>	1	13.13	\$ \$	658,160 32,075 <b>690,236</b>
BENEFITS		\$	219,946			\$	207,510
SUPPLIES Mileage		\$	1,200	2		\$	1,200
Total Elementary		\$	949,274			\$	898,946
SALARIES Secondary Library Technicians	3.33	\$	156,560	3	3.33	\$	156,560
BENEFITS		\$	53,320			\$	52,701
Total Secondary		\$	209,880			\$	209,261
Total Gross Expenditures	17.08	\$	1,159,155		16.46	\$	1,108,207

To provide Library services and Computer support for all Elementary and Secondary Schools.

- 1 Information Services Technicians to staff elementary sites.
- <sup>2</sup> Travel between assigned school sites.
- 3 Library Technicians to staff secondary sites.

#### **SCHOOL ADMINISTRATION**

_	FTE	2014 - 2015 BUDGET				FTE		2013 - 2014 BUDGET
SALARIES								
ELEMENTARY			0.455.040			_	0.500.770	
Elementary Principals	21.1	\$	2,455,940	1	21.1	\$	2,529,770	
Elementary Vice-Principals Administration	5.0	\$	628,359	2	5.0	\$	642,185	
School Administration Support		\$	250,000	3		\$	206,000	
SECONDARY								
Secondary Principals	4.0	\$	494,280	4	4.0	\$	493,830	
Secondary Vice-Principals	4.0	\$	444,290	5	8.0	\$	898,320	
_	34.1	\$	4,272,869	_	38.1	\$	4,770,105	
BENEFITS		\$	474,200			\$	685,070	
SUPPLIES								
Elementary Mileage		\$	4,000			\$	4,000	
Secondary Mileage		\$ \$ \$	-			<u>\$</u>	-	
		\$	4,000	6		\$	4,000	
OTHER - Contractual Obligations								
Elementary Professional Development		\$	36,400			\$	24,800	
Secondary Professional Development		\$	12,800			\$	7,600	
		\$	49,200	7		\$	32,400	
Fotal Gross Expenditures		\$	4,800,269			\$	5,491,575	

#### Management of all Elementary and Secondary Day Schools.

- 1 Principals of elementary school sites.
- 2 Elementary Vice-Principals administrative time
- 3 Support for assuming the responsibilities of the school administrator when the Principal and Vice-Principal are absent.
- 4 Staffing of Principals for 4 secondary schools & Alternative Education
- 5 Vice-principal staffing for 4 secondary schools
- 6 School Administration mileage.
- 7 School Administration Professional Development.

DU 34 - 001/101 Expenditure Budget

## **SCHOOL OFFICES**

	2014 - 2015 FTE BUDGET			FTE	2013 - 2014 BUDGET		
ELEMENTARY OFFICES Salaries Sick Relief & Supply Staff	23.90	\$ 1,224,158 \$ 136,090		23.5	\$ \$	1,206,463 56,090	
	•	\$ 1,360,248	_			1,262,553	
SECONDARY OFFICES							
Salaries		\$ 685,700	) 2		\$	851,020	
Head Secretaries	4.00			4.0			
Assistant Head Secretaries	4.00			4.0			
Guidance Secretaries	4.00			4.0			
Data Secretaries	4.00			4.0			
Secondary Secretaries			-	4.0			
	16.00			20.0			
Sick Relief	_	\$ 36,260	)		\$	36,010	
		\$ 721,960				887,030	
BENEFITS		\$ 638,250	)		\$	687,750	
OTHER							
Training		\$ 6,000	)		\$	6,000	
Total Gross Expenditures	39.90	\$ 2,726,458		43.5		2,843,333	

To provide secretarial support to elementary schools and secondary schools.

- 1 Staffing of elementary offices.
- 2 Staffing of secondary offices .

## **CONTINUING EDUCATION**

2014 - 2015 BUDGET				2013 - 2014 BUDGET			
GENERAL LEGISLATIVE GRANTS	FTE			FTE		<del>,</del>	
Heritage Language, NSL							
Correspondence, Co op, Success	10.41	•	504.704	44.47	•	507.004	
INSTRUCTORS SALARIES	10.41	\$	524,784 12,900	11.47		587,324	
SUPPLIES BENEFITS		\$	93,603		\$ ¢	27,900 103,466	
BENEFI12		\$	631,287		<u>\$</u>	718,690	
		Ψ	031,207		Ψ	7 10,030	
MINISTRY OF CITIZENSHIP							
English as a Second Language							
INSTRUCTORS SALARIES	0.33	\$	15,994	0.33	\$	15,849	
SUPPLIES		\$	250	-,	\$	250	
BENEFITS			3,092		\$	2,978	
		<u>\$</u>	19,336		\$	19,077	
FEE FOR SERVICE PROGRAMS							
Distance Education							
INSTRUCTORS SALARIES	1.00	\$	51,380	1.17	\$	58,920	
SUPPLIES		\$	11,500		\$	14,000	
BENEFITS		\$	9,370		\$	10,557	
		\$	72,250		\$	83,477	
ADMINISTRATION							
SALARIES	3.0	æ	183,674	3.00	œ	179,202	
Administration & Clerical	3.0	\$		3.00		1,000	
Overload		\$ \$	5,000 51,052		\$	1,000 52,464	
BENEFITS		\$	239,726		\$	232,666	
<u>SUPPLIES</u>		•	200,720		•	101,000	
Office		\$	2,000		•	1,000	
Telephone			2,000		Š	2,000	
Postage		\$	650		Š	650	
Travel		Š	1,500		\$ \$ \$	2,500	
Miscellaneous		\$	1,400		\$	650	
Advertising		\$ \$ \$ \$ \$ \$	2,500		\$	•	
,		\$	10,050		\$	6,800	
Total Administration		\$	249,776		\$	239,466	
Total Gross Expenditures	14.74	\$	972,649	15.97	\$	1,060,710	
						-,,	
REVENUES							
General Legislative Grants - Min of Ed		\$	751,095		\$	746,441	
Ministry of Citizenship		\$	13,220			16,410	
Fee For Service		\$	130,500		\$ \$	130,500	
External Revenue		\$ \$ \$	52,000		\$	35,000_	
		\$	946,815		\$	928,351	
<b>—</b>			(07.55.4)			(400.000)	
Total Net Expenditures		\$	(25,834)		\$	(132,359)	

To provide education services to adult learners through a variety of programs which are funded through a combination of General Legislative Grants and Fee for Service Agreements with various funding agencies.

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## ATTENDANCE/SOCIAL WORK/MENTAL HEALTH

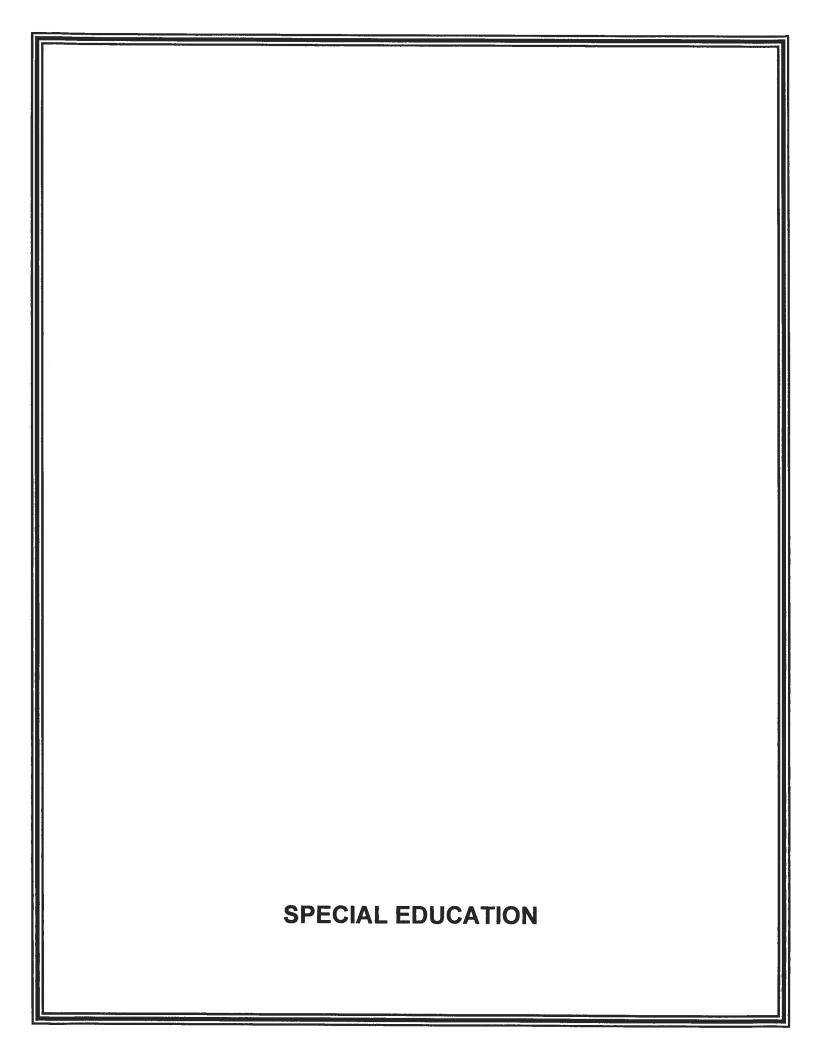
	2014 - 2015 FTE BUDGET		_	FTE		2013 - 2014 BUDGET	
SALARIES							
Permanent staff	2.5	\$	212,675	1	5.0	\$	411,751
Mental Health Lead	1.0	\$	93,054				
	3.5	\$	305,729		5.0	\$	411,751
BENEFITS		\$	66,700			\$	104,110
SUPPLIES		•	0.500			•	2.500
Mileage		\$	3,500	2		\$	3,500
Training		\$	-			\$ \$ \$ <b>\$ \$</b>	-
Office		\$ \$ \$	8,500	3		Þ	5,500
Meetings		\$	-			\$	-
Clinical Services			35,000			\$	<u> </u>
		\$	47,000			\$	9,000
Total Gross Expenditures		\$	419,429			\$	524,861

To provide counseling services for high risk students in the areas of program and attendance as per the Education Act.

### **NOTES**

29/05/2014

- 1 Staffing of 2 Social Workers, and 1 Attendance Counselor.
- <sup>2</sup> Mileage costs of permanent staff.
- 3 Cost of supplies and support to school offices.



## **SPECIAL EDUCATION DAY SCHOOL**

	2014 - 2015 FTE BUDGET		FTE	2013 - 2014 BUDGET		
SALARIES ELEMENTARY						
Classroom	5.8	\$	481,270	7.1	\$	576,968
Facilitators	20.6	\$	1,721,200	20.6	\$	1,664,624
Itinerant Auditory/Visual Teachers	3.0	\$	250,660	3.0	\$	242,422
Home Instruction		\$	10,000		\$	17,000
	29.4	\$	2,463,130	30.7	\$	2,501,014
SECONDARY						
Classroom	7.7	\$	707,600	7.7	\$	704,800
Auditory Teacher (includes Itinerant)	1.0	\$	92,260	1.0	\$	91,897
Facilitators	6.3	\$	583,980	6.3	\$	581,674
Home Instruction		\$	18,000		\$	17,000
	15.0	\$	1,401,840	15.0	\$	1,395,370
BENEFITS		\$	515,974		\$	551,526
Total Gross Expenditures	44.4	\$	4,380,944	45.7	\$	4,447,910

Provide support for Programs and services for students with special needs.

DU 39-058 Expenditure Budget

#### STUDENT SUPPORT PROFESSIONALS

	2014 - 2015 FTE BUDGET			_	FTE	013 - 2014 BUDGET
SALARIES						
Elementary	98.19	\$	4,523,025	1	100.35	\$ 4,635,165
Secondary	39.17	\$	1,807,870	2	40.83	\$ 1,890,020
Sick Relief		\$	510,000	3		\$ 325,000
Temporary Support		\$	215,000	4		\$ 110,000
_	137.36	\$	7,055,895	-	141.18	\$ 6,960,185
BENEFITS		\$	2,068,950			\$ 2,153,000
SUPPLIES Mileage		\$	1,500	5		\$ 2,000
FEES & CONTRACTS Assessments		\$	1,500	6		\$ 1,000
Total Gross Expenditures		\$	9,127,845			\$ 9,116,185
Anticipated NR2 Funding		\$	200,000			\$ 200,000
Total Net Expenditures		\$	8,927,845			\$ 8,916,185

## To provide Student Support for classrooms.

#### **Notes**

- 1 To provide Education Assistants to elementary schools based on identified needs and high risk students.
- 2 To provide Education Assistants to secondary schools based on identified needs and high risk students.
- 3 Supply coverage for absences.
- 4 To provide support and services to special needs students on a short term basis.
- 5 Mileage for staff
- 6 Contractual fees for physical demands analysis.

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#### SPECIAL EDUCATION PROGRAM SUPPORT

	FTE	2014 - 2015 BUDGET											913 - 2014 BUDGET
SALARIES Permanent Staff	2.5	\$	216,554	1	2.5	\$	216,952						
BENEFITS		\$	44,650			\$	37,620						
SUPPLIES Class Supplies Special equipment maintenance/repairs		\$ \$	28,400 5,000 <b>33,400</b>	2		\$ \$	37,600 6,000 <b>43,600</b>						
EQUIPMENT Special Grant Equipment		\$	325,984	4		\$	328,901						
FEES AND CONTRACTS Consulting Fees Behavioural Expertise Learning Assessments		\$ \$ \$ <b>\$</b>	300,000 75,000 75,000 <b>450,000</b>	5 6		\$ \$ \$	300,000 75,000 75,000 <b>450,000</b>						
OTHER Training Special Education Initiatives Advisory Committees Appeals		\$ \$ \$ \$ \$ \$ \$ \$ \$	12,000 10,000 2,000 1,000 <b>25,000</b>	7 8 9		\$ \$ \$ \$ <b>\$</b>	12,000 10,000 2,000 1,000 <b>25,000</b>						
Total Gross Expenditures		\$	1,095,588			\$	1,102,073						

Provision of supplies, equipment and assessment services for exceptional students. Personnel to support the implementation of recommendations in the plan for the delivery of services to students with special needs.

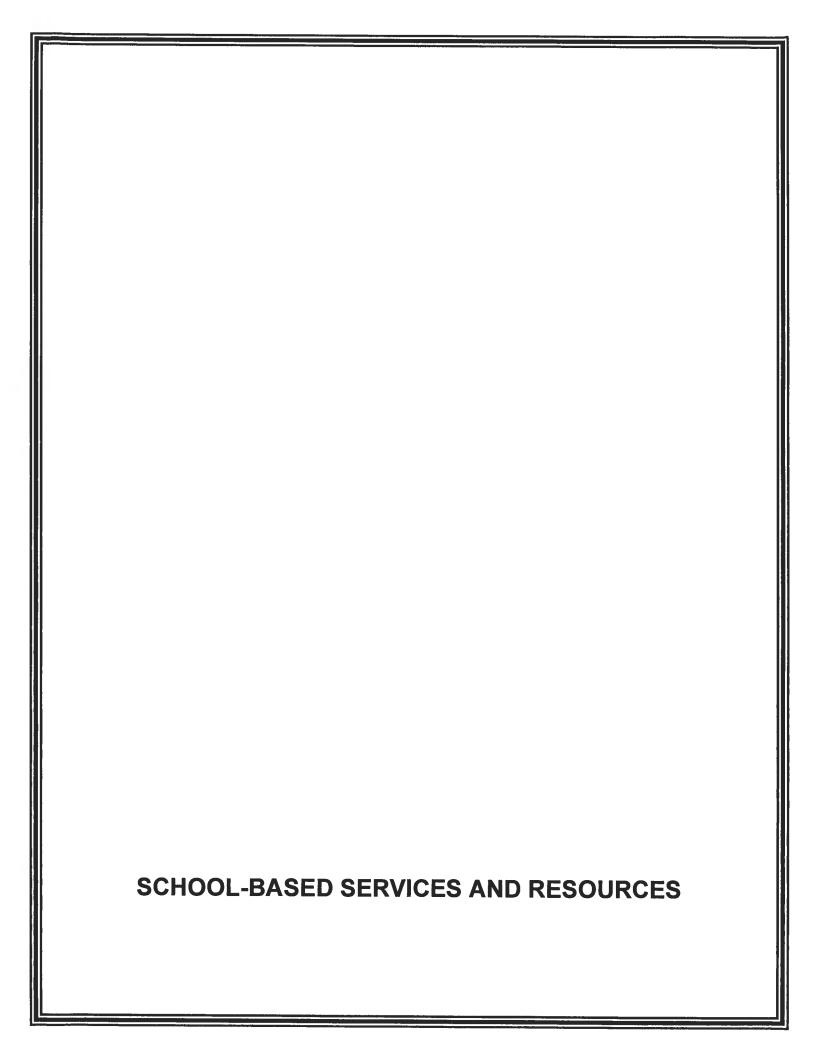
- 1 Staffing of 1.0 Special Education Officer, 1.0 Resource Teacher and 0.5 Clerical support.
- <sup>2</sup> Printing, supplies and funds allocated for self-contained classes and exceptional students.
- 3 Repair and maintenance of equipment.
- 4 Equipment for special needs students. Funded by Special Equipment Amount.
- 5 Contractual Fees.
- 6 Learning Assessments.
- 7 In-service for special education Teachers, Facilitators, and E.A.'s.
- 8 Funds to assist in special education initiatives
- 9 SEAC Committee expenses.

#### **SECTION 23**

	2014 - 2015 FTE BUDGET			FTE	2013 - 2014 BUDGET
SALARIES Salaries	6.50	\$613,258	1	6.50	\$595,012
BENEFITS		\$75,457			\$78,245
SUPPLIES Supplies		\$17,595			\$17,595
Total Gross Expenditures		\$706,310	2	_	\$690,852

Ministry of Education contracts to provide programs in facilities. This provides an educational service to exceptional clients at no cost to the Board. It is governed by Section 23 of the Grant Regulations. Programs are negotiated annually with the Ministry of Education.

- 1 Elementary teachers (4.5), Secondary teachers (2.0)
- 2 Program is fully funded by Ministry of Education Grant.



## **SCHOOL SUPPLIES AND RESOURCES**

	2014 - 2015 BUDGET			2013 - 2014 BUDGET	
ELEMENTARY	<u></u> -				
Learning Materials, textbooks, general class resources, office supplies	\$	507,947	1	\$ 477,987	
Telephone	\$	120,000		\$ 120,000	
Postage	\$	10,000		\$ 10,000	
Site Based Program Implementation	\$	37,520		\$ 37,520	
Public Relations	\$ \$	18,400		\$ 19,000	
Equipment & Furniture	\$	61,104	2	\$ 56,925	
	\$	754,971		\$ 721,432	
Duplicating Rights & Licenses	\$	24,770	3	\$ 24,770	
Postage suspension during school breaks	\$	3,500	4	\$ 3,500	
	\$	28,270		\$ 28,270	
SL2					
Enhanced Arts Program K - 8	\$	100,000		\$ 150,000	
	\$	100,000		\$ 150,000	
Total Elementary	\$	883,241		\$ 899,702	

## **SCHOOL SUPPLIES AND RESOURCES**

	2014 - 2015 BUDGET				2013 - 2014 BUDGET
SECONDARY					
Learning Materials, textbooks, general class	\$	572,630	5	\$	526,690
resources, office expenses					
Telephone	\$	65,000		\$	65,000
Postage	\$	18,500		\$	18,500
Public Relations	\$	8,000		\$	8,000
Equipment & Furniture	\$ \$ \$	65,500	6	\$ \$ \$	65,500
<b>—4—</b>	\$	729,630		\$	683,690
Duplicating Rights & Licenses	\$	15,740	7	\$	15,740
Postage suspension during school breaks	\$	800	8	\$	800
Cooperative Recognition	\$	-		\$ \$ \$	-
Oboperative Redegimen	\$	16,540		\$	16,540
SL 2					
System Program Support	\$	93,025	9	\$	93,025
Total Secondary	\$	839,195		\$	793,255
OTHER Communication (school start up, parents night, report cards), attraction & retention, grade 9 promotion, safe schools, JK/SK promotion, equipment needs	\$	52,500	10	\$	52,500
Total Expenditures	\$	1,774,936		\$	1,745,457

## **SCHOOL SUPPLIES AND RESOURCES**

## Supplies and Equipment for Elementary and Secondary Schools

- 1 Learning materials, Textbooks, library books, general class, office supplies.
- 2 Funds for purchase of school equipment & furniture
- 3 Access Copyright
- 4 Cost of postage suspension during summer, Christmas and March Break.
- 5 Learning materials, Textbooks, library books, general class, office supplies.
- 6 Funds for purchase of school equipment & furniture
- 7 Access Copyright
- 8 Cost of postage suspension during summer, Christmas and March Break.
- 9 Board Infusion for Secondary System Program Support
- Advertising (school start up, parents night, report cards), grade 9 promotion safe schools, JK/SK Promotion, equipment.

## **TECHNOLOGY EDUCATION**

	 114 - 2015 BUDGET	2013 - 2014 BUDGET		
Elementary 7 - 8 Consumable/Cyclical upgrade	\$ 9,000	\$	14,758	
Secondary				
Consumables	\$ 115,000	\$	115,372	
Cyclical Upgrade	\$ 80,000	\$	80,000	
Total Gross Expenditures	\$ 204,000	\$	210,130	

#### **KINGFISHER**

			014 - 2015 BUDGET				13 - 2014 BUDGET
SALARIES Salaries Lead Outdoor Instructor Outdoor Instructor	0.83 2.50	\$	193,490	1 -	0.83 2.50	\$	196,970
Temporary Assistance & Custodial	2.00	\$	10,500		2.50	\$	10,500
	3.33	\$	203,990		3.33	\$	207,470
BENEFITS		\$	63,507			\$	83,385
SUPPLIES							
General Class Supplies		\$	20,000			\$	16,000
Plant Operation		\$ \$ \$	-			\$	2,000
Machinery Maintenance		\$	1,500			\$	2,000
Vehicle Expense		\$	6,200	2	_	\$ \$ \$	5,000
		\$	27,700		·	\$	25,000
EQUIPMENT		\$	-			\$	-
Total Gross Expenditures		\$	295,197		-	\$	315,855
External Revenue		\$	45,000	3		\$	40,000
Total Net Expenditures		\$	250,197		-	\$	275,855

To support and extend the implementation of K - 12 curriculum, particularly in areas of science, mathematics, social and environmental studies and healthy living. To provide an outdoor education experience as a vehicle for achieving learning outcomes for all students.

- 1 Salaries of four 10 month employees
- 2 Cost of minor maintenance to vehicle
- 3 Revenue generated through school year

## INSTRUCTIONAL MATERIALS CENTRE

	FTE	2014 - 2015 TE BUDGET		_	FTE		2013 - 2014 BUDGET	
SALARIES Salaries	1.8	\$	95,460	1	1.8	\$	94,460	
BENEFITS		\$	29,276			\$	28,930	
SUPPLIES							0.4.000	
Materials		\$	34,000	2		\$	34,000 3,000	
Office supplies		\$	2,000 22,500	•		\$ •	25,000 25,000	
Teachers Workroom Supplies		\$ \$	14,000	3 4		Ψ \$	15,000	
Kits		\$	5,000	7		\$ \$ \$	5,000	
System Maintenance		\$	77,500			\$	82,000	
EQUIPMENT		\$	2,000			\$	2,000	
Total Gross Expenditures		\$	204,236			\$	207,390	
External Revenue		\$	1,200	5		\$	5,000	
Total Net Expenditures		\$	203,036			\$	202,390	

Overall management of Instructional Materials Center and related services. Loans of kits, models, novels to schools. Graphics Support

Acquisition, maintenance, cataloguing and distribution of videos to schools.

#### **NOTES**

- 1 Staffing including graphic artist and head of circulation
- 2 Costs for software, online resources and video supplies
- 3 Material costs to operate Teachers Workroom.
- 4 Kits (novel set, hands on science, math and big books).
- <sup>5</sup> Revenue generated from external use of workroom.

#### **TRANSPORTATION**

	FTE		014 - 2015 BUDGET		FTE	2	013 - 2014 BUDGET
SALARIES		\$	203,082			\$	201,692
Manager	0.16		·		0.16		•
Consortia Officer	0.51				0.51		
Supervisor	0.51				0.51		
Officer	1.03				1.03		
Clerk	0.51				0.51		
Consortia IT	0.51				0.51		
	3.24	\$	203,082	1	3.24	\$	201,692
BENEFITS		\$	50,366			\$	62,330
SUPPLIES							
Radios		\$	6,198	2		\$	2,822
Office supplies, software & minor		_				_	
equipment		\$	30,456			\$	30,130
Utilities		\$	4,752			\$	4,504
Trapeze		\$	8,789	3		\$	8,825
Training		\$	767			\$	765
Travel		\$	3,066			\$	2,970
		\$	54,028			\$	50,016
FEES & CONTRACTS							
Home to School			F 404 F00			•	5 0 <b>7</b> 0 000
Bus contracts		\$	5,191,736	4		\$	5,078,800
Taxi service & Mileage		\$	45,000	5		\$	386,110
Transit passes		\$	40,000	6		\$	55,000
School to School		•	445 000	_		\$	452 900
Special Transportation		\$	445,000	7			153,800
		\$	5,721,736			\$	5,673,710
EQUIPMENT							
Bus Camera's		\$	1,000			\$	1,000
Furniture		\$	500			\$	250
Server Upgrades		\$	1,000			\$	1,000
Total Gross Expenditures		\$	6,031,713			\$	5,989,999
Total Net Expenditures	3.24	\$	6,031,713		3.24	\$	5,989,999

Provision of home to school, school to school and special transportation for students.

#### Notes

- 1 Salaries for staff
- 2 Lease and maintenance cost of base station.
- 3 Lease, maintenance and license for Trapeze software.
- 4 Cost of contracts to bus students from home to school.
- 5 Cost of providing taxi service to transport students to school where bus service is not economically feasible.
- a Cost of providing transit passes to transport students who are outside walking distance and busing is not feasible.
- 7 Accessible transportation costs.

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# **CO-CURRICULAR ACTIVITIES**

	FTE	2014 - 2015 FTE BUDGET			FTE	2013 - 2014 BUDGET		
ADMINISTRATION								
Salaries & Supplies	2.0	\$	114,550	1	1.0	\$	86,050	
BENEFITS		\$	38,120			\$	20,845	
Secondary								
Supplies/Transportation		\$	24,000	2		\$	24,000	
Officials		\$	50,000	3		\$	42,000	
Special Activities		\$	-			\$	6,000	
Provincial Travel & Fees		\$	42,500	4		\$ \$ \$	62,500	
Clinics and workshops		\$	6,000			\$	6,000	
Athletics/Arts Support		\$	12,000			\$	12,000	
Uniforms		\$	-			\$	-	
Cocurricular Support		\$	32,000			\$ \$	32,000	
Student Leadership		\$	8,000	8		\$	8,000	
Lining fields		\$				\$	-	
Honoraria		\$	10,000			\$	20,000	
Honorana		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	184,500				212,500	
Elementary								
Supply teacher costs		\$	30,000	5		\$	30,000	
Transportation		\$	6,000	6		\$	6,000	
Awards and general supplies		\$	8,000			\$ \$ \$	8,000	
Special Activities		\$	4,000			\$	4,000	
Officials		\$	-			\$	6,000	
Creative Movement		\$	2,500			\$	2,500_	
Greative Movement		\$ \$ \$ \$ \$ <b>\$</b>	50,500				56,500	
Total Gross Expenditures		\$	387,670			\$	375,895	
EXTERNAL REVENUE								
Thunder Bay Catholic DSB		\$	48,000			\$	53,543	
La Verendrye		\$	10,000			\$	12,000	
Dennis Franklin Cromarty		\$	10,000				-	
		\$	.0,000			\$	-	
Thunder Bay Christian School SSSAA		\$ \$ \$	-			\$ \$ \$	-	
Total External Revenue		\$	68,000	7		\$	65,543	
Total Net Expenditures		\$	319,670				310,352	

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#### **CO-CURRICULAR ACTIVITIES**

Secondary Co-curricular activities - to provide support for extra curricular athletic activities in secondary schools.

Elementary Co-curricular activities - to provide support for extra curricular athletic activities in elementary schools

- 1 Activities Director, Activities Assistant and associated office expenses.
- 2 Cost of providing transportation to competitions locally and general supplies.
- 3 Cost of providing trained officials and medical support at competitions.
- 4 Funds to provide transportation costs for groups of students to travel to provincial events (athletics, science, music, etc.) and cost of OFFSA fees.
- 5 Cost of providing release time for staff to plan, attend and officiate functions.
- 6 Cost of providing transportation to competitions locally.
- 7 Other Boards share of Activities Director expenses.
- 8 Distributed equally amongst secondary schools, to support student leadershi

#### **Plant Services**

	FTE	2014 - 2015 BUDGET		FTE	2013 - 2014 BUDGET	
SALARIES				00.45.4	1 A EOE 202	
Custodial staff	97.19		1	98.45		
Seasonal grounds crew	2.25	94,115	2	2.25	94,115	
Seasonal Cleaning Crew		455 704	_	4	457 004	
Overtime and relief			3 _	100.70	457,824	-1.42%
	99.44	5,015,258		100.70 3	5,087,321	-1.4270
BENEFITS	•	1,546,293		•	1,587,383	-2.59%
SUPPLIES		706 949			723,839	
Custodial Supplies		796,843	4		1,000	
Office Supplies		\$ 1,000 \$ 5,000			5,000 5,000	
Mileage			5		\$ 14,000	
In service costs	<u> </u>	\$ 14,000 <b>\$ 816,843</b>	6		14,000 743,839	9.81%
	•	\$ 616,6 <del>4</del> 3		•	p 140,000	3.0170
<u>UTILITIES</u> Heating, light, power and water	:	\$ 2,745,127	7	;	\$ 2,587,810	6.08%
EQUIPMENT	:	\$ 80,000			\$ 80,000	0.00%
FEES AND CONTRACTS						
Insurance		\$ 31,500	8		\$ 31,500	
Telephone systems		\$ 2,000			\$ 2,000	
Custodial Contract - Armstrong/Collins		\$ 2,000 \$ 106,970 \$ 96,530			\$ 2,000 \$ 103,400 \$ 30,000 \$ 166,900	
Rental of facilities		\$ 96,530	9	_	\$ 30,000	
Norther of Identities	_	\$ 237,000	-		\$ 166,900	42.00%
<u>\$L2</u>					• 05.000	
Equipment		\$ 35,000			\$ 35,000	
School Closure moves & cleanout	_	\$ 5,000		-	\$ 5,000 \$ 40,000	
		\$ 40,000			\$ 40,000	
Total Gross Expenditures	_	\$ 10,480,521	-	_	\$ 10,293,253	
EXTERNAL REVENUE						
Rental Revenues	_	\$ 333,000	_	_	\$ 289,832	
		\$ 333,000			\$ 289,832	
Total External Revenue						
Total Net Expenditures	- -	\$ 10,147,521	-	-	\$ 10,003,421	1.44%

#### NOTES:

- 1 Salaries of all site based custodial staff for 31 active facilities, including permanent & casual supplies, covering over 146,389 square meters, includes Board office, Victoria Park, etc.
- 2 Salaries of summer grass cutting and grounds crew from May through August.
- 3 Overtime hours to provide staffing for call outs, snow shoveling & major school events such as parents' night.
- 4 All custodial supplies including floor cleaning & finishing products, detergents, hand soaps, paper products, light bulbs, fire extinguishers, elevator servicing, security, uniform allowance.
- 5 Allowance paid for local travel on board business such as supervisor inspections of schools, chiefs meetings, assignment of staff on relief, etc.
- 6 Provision of training for supervisor & custodial staff including supervisory, custodial, minor maintenance, and safety skills.
- 7 Cost of heating, light and power and water for all active and closed facilities.
- 8 Property & boiler insurance on all facilities owned by the Board.
- 9 Maintenance shop rental costs

#### **PLANT MAINTENANCE**

	FTE		014 - 2015 BUDGET		FTE		13 - 2014 SUDGET
SALARIES Salaries Asbestos team	18.0	<b>\$</b>	1,065,233 10,000	1 2	18.0	\$ 1 \$	1,065,233 10,000
		\$	1,075,233			\$ 1	,075,233
<u>BENEFITS</u>		\$	282,614			\$	286,445
SUPPLIES MAINTENANCE Maintenance materials and supplies Vehicle expense Equipment repairs Vehicle fuel Allowances Mileage Training		\$\$\$\$\$\$\$	575,000 27,000 3,000 49,000 15,000 30,000 5,000	3 4 5 6 7 8		***	575,000 30,000 3,000 48,000 15,000 30,000 5,000
HEALTH & SAFETY Health and safety supplies and materials Emerging needs Asbestos abatement team supplies		\$ \$	60,000 4,000 <b>768,000</b>	9 10		\$ \$	60,000 4,000 <b>770,000</b>
EQUIPMENT		\$	14,500			\$	10,000
FEES AND CONTRACTS Engineering and architectural consultants Insurance Rentals - communications Inspection services Armstrong Maintenance Contract		\$\$\$\$ <b>\$</b>	40,000 16,000 8,000 36,000 16,000	11 12 13 14		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	40,000 16,000 8,500 35,000 16,000
Total		\$	2,256,348			\$ 2	2,257,178
SL2 Purchase - new trucks		\$	-			\$	
Total Gross Expenditures		\$	2,256,348			\$ 2	2,257,178

To provide basic maintenance, emergency and routine repairs to maintain the integrity of our facilities and to ensure a safe environment for students, staff and the general public.

#### NOTES

- 1 Salaries and wages of 18 trades staff.
- 2 Wages of staff replacement for minor asbestos removal.
- Materials, outside contractors and consultants to repair and maintain items identified for Board Facilities. Materials required to cover all emergency, routine and planned repairs for each site.
- 4 Repairs and maintenance of Board owned vans, trucks, back hoes, etc.
- 5 Repairs and maintenance of shop and field tools and equipment.
- 6 Fuel and oil for maintenance fleet.
- 7 Tool, clothing, and certificate renewal allowance.
- 8 Mileage allowance paid to staff for use of personal vehicle on Board business.
- Provision for materials, outside contractors and consultants to complete repairs to items identified by Health & Safety Committees, Fire Inspectors, Insurance Inspectors and Board staff, that require immediate attention.
- 10 To provide supplies for in-house asbestos removal activities.
- 11 Technical consultation for emerging needs.
- 12 Insurance for fleet of vehicles.
- 13 Pager and cell phone costs.
- 14 Mandatory inspections (lifting devices, fire alarms, hydro, backflow)

29/05/2014

# **COMMUNITY USE OF SCHOOLS**

	 14 - 2015 UDGET	2013 - 2014 BUDGET		
SALARIES Custodian	\$ 65,000	\$	50,000	
	\$ 65,000	\$	50,000	
SUPPLIES				
Miscellaneous & Utilities	\$ 10,000	\$	15,000	
Field/Gym Floor Maintenance	\$ 40,000	\$	45,000	
	\$ 50,000	\$	60,000	
Total Gross Expenditures	\$ 115,000	\$	110,000	

To provide school space to community agencies.

#### **CAFETERIA**

	FTE	2014 - 2015 BUDGET					113 - 2014 BUDGET
SALARIES							
Salaries	5.0	\$	212,960	1	5.0	\$	212,960
BENEFITS		\$	78,520			\$	79,560
SUPPLIES							
Supplies		\$	262,410	2		\$	246,000
Repairs		\$	3,000	3		\$ \$ \$	3,000
Training		\$	1,000			\$	1,000
Overhead		\$	17,400	4		\$	17,400
		\$	283,810			\$	267,400
EQUIPMENT							
Replacement equipment		\$	4,000	5		\$	4,000
FEES AND CONTRACTS			æ				
Consultant fees		\$	2,000	6		\$	2,000
Total Gross Expenditures		\$	581,290			\$	565,920
External Revenue		\$	420,000			\$	435,000
Total Net Expenditures		\$	(161,290)			\$	(130,920)

Provide cafeteria services to four secondary schools.

- 1 Salaries and wages of cafeteria staff
- 2 Cost of supplies for food preparation or resale.
- 3 Costs associated with the repair of cafeteria equipment.
- 4 Overhead costs including payroll, accounting and purchasing.
- 5 Cost of replacement equipment.
- 6 Cost of mandatory fire safety inspections.

### **DISTRIBUTION**

	FTE	2014 - 2015 BUDGET				3 - 2014 JDGET
SALARIES Salaries	0.4	\$	24,300	1 0.4	\$	25,800
BENEFITS		\$	6,516		\$	6,604
SUPPLIES		_				0.000
Fuel		\$	5,500		\$	6,000
Vehicle repairs		\$	1,200		\$	1,200
Rental		\$	2,500		\$	2,500 400
Driver Training		\$	400		\$	
		Þ	9,600	2	Þ	10,100
FEES AND CONTRACTS						
Insurance		\$	1,000		\$	1,000
Communications		\$	430		\$	450
		\$	1,430		\$	1,450
EQUIPMENT						
Lease costs		\$		3	\$	
Total Gross Expenditures		\$	41,846		\$	43,955
EXTERNAL REVENUE		•	4 000		•	4.000
Thunder Bay Catholic DSB		\$	4,000		\$	4,000
Total Net Exenditures		<u>\$</u>	37,846		\$	39,955

To provide daily courier, delivery and distribution services to all locations of the board.

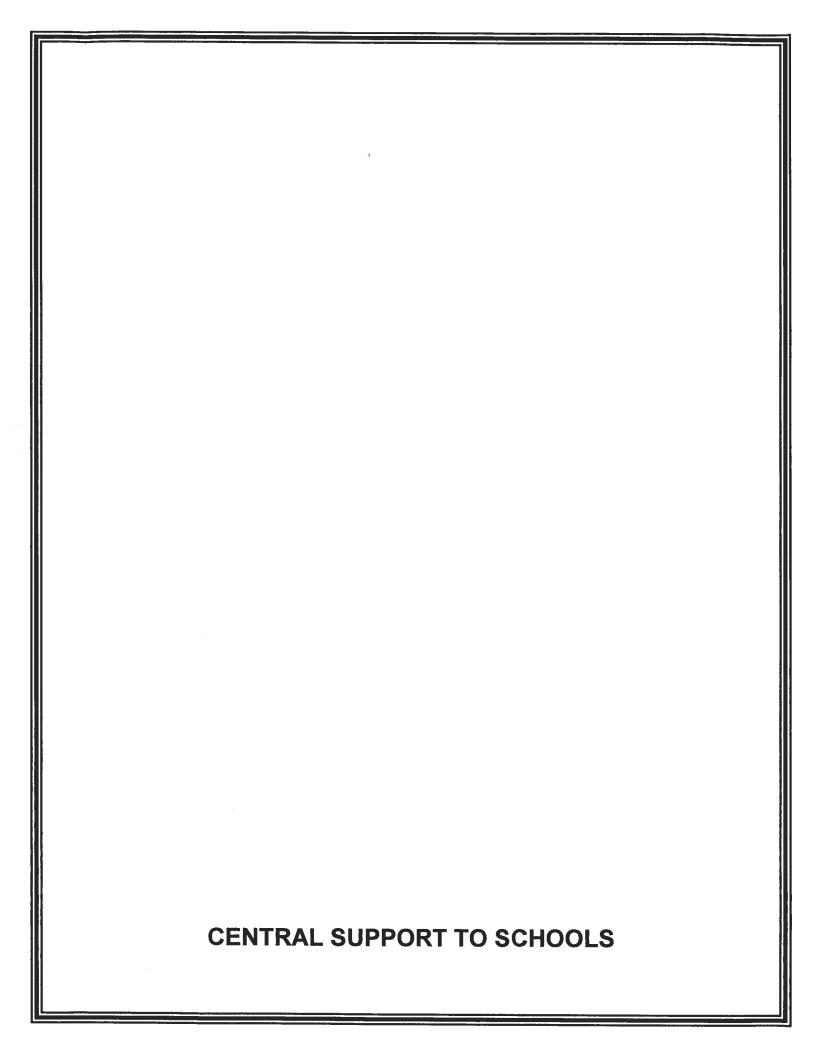
- 1 50% of salary of courier.
- 2 Cost of miscellaneous supplies.
- 3 Annual lease for vehicle

#### TERRITORIAL STUDENT PROGRAM

		2014 - 2015 BUDGET					
SALARIES	FTE				FTE		
Salaries		\$	82,126	1		\$	82,126
Coordinator	1.00				1.00		
Weekend Relief	0.26				0.26		
	1.26	\$	82,126		1.26	\$	82,126
BENEFITS		\$	23,961			\$	26,206
SUPPLIES							
General Class Supplies		\$	3,400			\$	4,000
Travel		\$	17,000	2		\$	27,000
Board & Lodging		\$	84,000	3		\$	90,000
Student Support		\$	1,500	4		\$	1,500
		\$	105,900		•	\$	122,500
Total Expenditures		\$	211,987			\$	230,832

### **Administration of the Territorial Student Program**

- 1 Salaries of one 12 month employee and weekend and evening relief.
- <sup>2</sup> Transportion costs for students to travel home monthly and Mileage for staff
- 3 Board and lodging costs paid to boarding families.
- 4 Provide recreational, cultural, social activities to assist with transition to Thunder Bay



## **INSTRUCTIONAL SERVICES**

		20	14 - 2015			20	013 - 2014
	FTE	В	UDGET		FTE		BUDGET
_							
SALARIES		\$	466,086			\$	561,140
Program Coordinator	2.0				3.0		
Resource Teacher	2.4				2.4		
Clerical	1.0			_	1.0		
	5.4	\$	466,086		6.4	\$	561,140
BENEFITS		\$	103,433			\$	129,431
SUPPLIES							40.540
Printing and supplies		\$	12,540			\$	12,546
Mileage		\$	2,600	1		\$	2,600
Travel		\$ \$ \$	14,100			\$	14,139
		\$	29,240			\$	29,285
PROGRAM REVIEW, DEVELOPMENT							
IMPLEMENTATION & ACCOUNTABILITY							
Elementary Initiatives		\$	142,044	2		\$	144,441
Secondary Initiatives		\$ \$ \$	113,066	3		\$	129,559
Assessment		\$	17,605	4		\$	17,605
		\$	272,715			\$	291,605
LEADERSHIP DEVELOPMENT		\$	96,292	5		\$	96,378
Total Expenditures		\$	967,766			\$	1,107,840
SL2							
Aboriginal Resource Teacher	1.0	\$	93,692		1.0	\$	91,540
Aborignal Education Advisor	0.8	\$	55,242		0.8	\$	53,731
Resource Teacher - FSL	0.6	\$	55,685		0.6	\$	54,924
Resource Teacher - Kindergarten		\$	-		1.0	\$	91,540
Resource Teacher - Technology		\$		_			
•	2.4	\$	204,619		3.4	\$	291,734
Aboriginal Student Success Liaison-AEAC mtgs		\$	3,176			\$	3,176
Aboriginal Student Success - Supplies & Prof Development	t	\$	20,000			\$	20,000
Supplies Reduction		\$	(50,000)			\$	10,000
Sound Skills SLP		\$	69,000			\$	69,000
Professional Learning Community Training		\$	60,708			\$	62,530
7&8 Differentiated Instruction		\$	46,700			\$	48,100
Instrumental Music		\$	5,000			\$	-
Diversity		\$	10,000			\$	-
Textbooks		\$	62,312			\$	64,182
e-Books		\$	28,860			\$	28,860
K-12 Technology Training		\$	30,000			\$	28,860
Tutors in a Cultural Environment		\$	140,000			\$	140,000
Tutors in the Classroom		\$	26,539	6		\$	26,539
Data Management		\$	24,000	7		\$	24,000
Data management		\$	476,295	-		\$	525,247
	2.4	\$	680,914		3.4	4 \$	816,981
Total Gross Expenditures	7.8	\$	1,648,680	-	9.8	\$	1,924,821
I AMI AIAAA MULAIMIIAIAA				=			

### STUDENT SUCCESS

	FTE		14 - 2015 SUDGET	_	FTE		3 - 2014 UDGET
SALARIES Superintendent	1.0	\$	154,755	1	1.0	<b>5</b>	157,913
BENEFITS		\$	18,000		4	3	19,200
SUPPLIES							
Contractual Obligations Resources/Support		\$ \$	7,950 262,579 <b>270,529</b>	2	<u> </u>		7,950 264,569 <b>272,519</b>
Total Gross Expenditures		\$	443,284			<b>3</b>	449,632

Student Success focuses on programs, supports and initiatives for secondary students (7 - 12)

- 1 Salaries for Superintendent
- 2 Resources to support literacy, numeracy and program pathways. Professional development for staff. Support for the development of school based program pathways.

## **SCHOOL EFFECTIVENESS**

-	FTE	2014 - 2015 TE BUDGET		FTE	 2013 - 2014 BUDGET		
SALARIES Superintendent	1.0	\$	157,910	1.0	\$ 157,910		
BENEFITS		\$	18,000		\$ 19,200		
OTHER Contractual Obligations		\$	3,950		\$ 3,950		
RESOURCES/SUPPORT		\$	17,067		\$ 14,106		
Total Gross Expenditures		\$	196,927		\$ 195,166		

#### **COMPUTER SERVICES**

		014 - 2015 BUDGET	FTE	2013 - 2014 BUDGET	
<u>SALARIES</u>					
Permanent staff	\$	317,760		\$ 298,280	
Supervisor	1.0		1.0		
Programmer / operators	4.0		4.0		
	5.0		5.0		
BENEFITS	\$	83,044		\$ 84,083	
SUPPLIES					
Miscellaneous	\$			\$ 3,000	
Fibre	\$	•		\$ 138,000	
Software	\$			\$ 22,000	
Maintenance	\$			\$ -	
Telephone	\$			\$ 3,300	
Travel	\$			\$ 9,100	
Training	_\$	3,000	1	\$ 3,000	
	\$	100,300		\$ 178,400	
EQUIPMENT	\$	45,000	2	\$ 45,000	
FEES & CONTRACTS					
Equipment Rental & Leases	\$			\$ 5,000	
Various license and maintenance fees	_\$	230,000	3	\$ 205,000	
	\$	230,000		\$ 210,000	
Total Gross Expenditures	\$	776,104		\$ 815,763	
REVENUE					
External	\$	47,280	4	\$ 31,800	
Net Expenditures	3	728,824		\$ 783,963	

Provision of a full range of computer services including student records, time tabling, staffing subsystems, payroll, accounting and other central functions.

- 1 In service training for technical upgrading of staff to improve programming, networking and technical methods.
- <sup>2</sup> Replacement of system central servers and equipment.
- 3 Annual Fees for software used by the Board.
- 4 Shared cost for Trillium and Fee For Service.

## **TECHNICAL SERVICES**

	FTE	2014 - 2015 TE BUDGET			FTE	2013 - 2014 BUDGET		
SALARIES								
		\$	613,740	1		\$	609,630	
Supervisor	1.0				1.0			
Network Technicians	9.0				9.0			
Clerical	0.5				0.5			
	10.5	\$	613,740		10.5	\$	609,630	
BENEFITS		\$	171,023			\$	171,034	
SUPPLIES								
Repair parts & office supplies		\$	77,000	2		\$	77,000	
Mileage			9,000	3		\$	10,000	
Software		\$	-			\$	-	
Training & Travel		\$ \$ \$	6,000	4		\$	6,000	
		\$	92,000			\$	93,000	
FEES & CONTRACTS		\$	20,000			\$	20,000	
EQUIPMENT		\$	-			\$	1,000	
			35					
Total Gross Expenditures	:	\$	896,763			\$	894,664	

# Technical support for classrooms.

- 1 1 Technical Supervisor, 9 Network Technicians, 0.5 Clerk.
- <sup>2</sup> Supplies repair parts, office supplies
- 3 Mileage service calls of 9 Technicians & 1 Technical Supervisor
- 4 Technical Seminars

### **TECHNOLOGY EQUIPMENT**

	2014 - 2015 BUDGET			013 - 2014 BUDGET
EQUIPMENT School Based Information Technology - Elementary Information Technology - Secondary	\$ \$	759,500 458,900	\$ \$	866,700 723,000
	\$ _\$	-	\$ \$	-
	\$	1,218,400	1 \$	1,589,700
Total Gross Expenditures	\$	1,218,400	\$	1,589,700

To provide for the implementation of the Board's Information Technology plans and administrative needs.

#### **Notes**

 Elementary computer workstations as well as computer labs, updating and repair of equipment in secondary schools.
 Wireless, Connectivity, Broadband
 Year 2 of Information Technology Plan

## PROPERTY SERVICES ADMINISTRATION

-	FTE	2014 - 2015 BUDGET			FTE	13 - 2014 BUDGET
SALARIES		\$	461,470	1		\$ 465,110
Manager	0.9				1.0	·
Supervisor	4.0				4.0	
Clerical	1.8				1.8	
-	6.7	\$	461,470		6.8	\$ 465,110
BENEFITS		\$	121,768			\$ 131,963
SUPPLIES						
Office Supplies		\$	3,500	2		\$ 3,500
Mileage		\$	8,000	3		\$ 14,000
Communications		\$	5,000			\$ 6,000
<b>Energy Management Awareness</b>		\$	15,000	4		\$ 15,000
		\$	31,500			\$ 38,500
Total Gross Expenditures		\$	614,738			\$ 635,573

Provide administrative direction and support for the Property Services areas of the Board including Plant Operation, Maintenance, Cafeteria and Capital.

- 1 Salaries and wages of permanent staff positions.
- 2 Office supplies for Administration and Maintenance.
- 3 Mileage costs of Supervisors.
- 4 School based activities to improve energy conservation awareness.

#### **HEALTH AND SAFETY**

	2014 - 2015 BUDGET			13 - 2014 UDGET
SUPPLIES Joint Committee Meetings Workplace Inspections Training Contracted Services	\$ 18,408 \$ 44,754 \$ 21,640 \$ 29,150	1 2 3	\$ \$ \$	18,408 49,189 21,645 30,400
Contracted Services	\$ 113,952	•	\$	119,642
SL 2 Technical Training	\$ 24,099	5	\$	2,500
Total Gross Expenditures	\$ 138,050		\$	122,142

Cost of site based Joint Health and Safety Committees including workplace inspections and testing. Cost of providing First Aid and CPR training, WHMIS, Asbestos training and maintenance, other related training as per legislated requirements

#### **NOTES**

- <sup>1</sup> Cost of providing replacement staff for employees attending H&S Joint Committee meetings.
- <sup>2</sup> Cost of providing replacement staff for employees inspecting workplaces.
- <sup>3</sup> In service of employees for First Aid and CPR. Training of employees and supervisory staff on responsibilities and practices in the workplace.
- 4 Cost of air quality, water, other testing as required and memberships, employee hot line and other support activities.
- <sup>5</sup> Cost of providing Principal training, science department chemical training, and smart start training.

#### REHABILITATION

	2014 - 2015 BUDGET		_	 2013 - 2014 BUDGET	
SALARIES Replacement wages and salaries	\$	133,000	1	\$ 135,000	
SUPPLIES Proactive Health management, Modified work committees, testing, analysis and training for modified work	\$	14,275	2	\$ 14,275	
FEES & CONTRACTS Medical assessments	\$	8,900	3	\$ 6,900	
SOFTWARE	\$	2,400		\$ 2,400	
Total Gross Expenditures	\$	158,575		\$ 158,575	

Cost of operating Board's Health Management Program. Program assists in the Boards duty to accommodate candidates by creating modified work programs, modifying equipment in the workplace to facilitate employee need. Operation of modified work committees.

- 1 Temporary replacement/support while employee is on modified work. Wages of employee with permanent disabilities requiring modifications above normal staff complement.
- <sup>2</sup> Equipment and modifications to equipment or the workplace to accommodate a modified work program.
- 3 Fees associated with medical reports, independent medical assessments. Access to early intervention rehabilitation programs for injury prevention and early return to work.

### **BUSINESS SERVICES**

	FTE		14 - 2015 BUDGET		FTE		13 - 2014 BUDGET
SALARIES Permanent staff	1.50	\$	927,272	1	1.50	\$	964,722
Manager Supervisors	3.00				3.00		
Officers	1.00				1.00		
Clerical Staff	10.50			_	11.50		
	16.00	\$	927,272		17.00	\$	964,722
BENEFITS		\$	269,724			\$	291,421
SUPPLIES Office Supplies, Business Forms,		\$	38,200	2		\$	51,711
Printing, Print shop paper and supplies		•	07.000			•	62,530
Telephone		\$ \$	67,000 48,000			\$ \$	48,100
Postage Miscellaneous		\$	7,910	3		\$	4,772
Travel		\$	5,400	4		\$	4,800
Training		\$	3,350	5		\$	3,350
9		\$	169,860			\$	175,263
FEES & CONTRACTS Liability Insurance		\$	100,000	6		\$	100,000
Total Gross Expenditures	16.00	\$	1,466,857		17.00	\$	1,531,407
REVENUE External		\$	14,000	7		\$	16,000
Total Net Expenditures		\$	1,452,857			\$	1,515,407

General business administration and financial management.

Corporate planning, accounting, finance, purchasing and administrative services to the Board.

- 1 Salaries of permanent staff positions.
- <sup>2</sup> Cost of printing, forms, office supplies, switchboard, mail room, word processing for central administration.
- 3 Cost of memberships in professional associations, and other miscellaneous costs.
- 4 Allowance for use of personal vehicles and travel on Board business.
- 5 In service training for staff.
- 6 Insurance premiums for comprehensive liability.
- 7 Revenue to offset the collection of retiree benefit fees.

## **PAYROLL**

	FTE	2014 - 2015 BUDGET		2013 - 2014 FTE BUDGET
SALARIES Permanent staff Supervisor Officers Clerical Staff	1.00 1.00 3.75 <b>5.75</b>	\$ 309,530	1	\$ 304,730 1.00 1.00 3.75 5.75
BENEFITS		\$ 95,041		\$ 95,940
SUPPLIES Travel Training Supplies		\$ 3,000 \$ 2,850 \$ 4,696 \$ 10,546	2	\$ 2,000 \$ 2,350 \$ 5,580 <b>\$ 9,930</b>
Total Expenditures	5.75	\$ 415,117		5.75 \$ 410,600
Total Gross Expenditures	5.75	\$ 415,117		5.75 \$ 410,600

## Maintenance of payroll functions

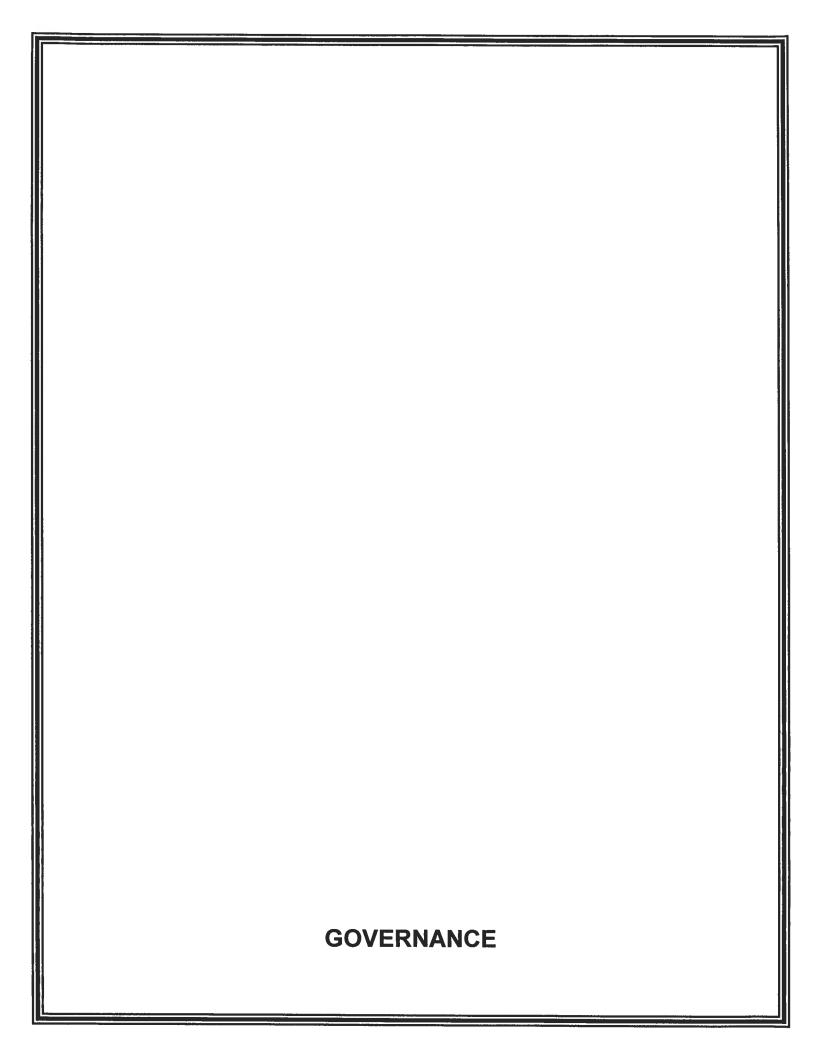
- 1 Salaries of permanent staff positions.2 Travel on Board business

### **HUMAN RESOURCES**

	FTE		14 - 2015 BUDGET		FTE		13 - 2014 UDGET
SALARIES			222 242				740.450
Permanent staff	4.00	\$	668,640	1	4.00	\$	710,150
Manager	1.00				1.00		
Coordinator	1.00				1.00		
Supervisor	5.00				E 00		
Officers	5.00				5.00		
Clerical Staff	2.00				3.00		
	9.00				10.00		
BENEFITS		\$	168,475			\$	203,418
SUPPLIES							
Travel		\$	8,500	2		\$	7,500
Training		\$	3,700			\$	5,700
Supplies		\$	19,700			\$	19,000
Recruitment		\$	4,800	3		\$	4,500
Employee Recognition		\$	9,500			\$	9,500
Meetings		\$ \$ \$ \$ \$ \$ \$ \$ <b>s</b>	4,500			\$ \$ \$ \$ <b>\$</b>	4,500
		\$	50,700			\$	50,700
FEES AND CONTRACTS							
Employee Assistance Program		\$	40,860			\$	47,000
EQUIPMENT		\$	3,500			\$	2,500
Total Expenditures	9.00	\$	932,175		10.00	\$	1,013,768

### Maintenance of all collective agreements.

- 1 Salaries of permanent staff positions.
- 2 Travel on Board business
- 3 Costs for advertisements and interview process.



### **TRUSTEES**

— -		14 - 2015 UDGET	 13 - 2014 SUDGET
SALARIES			
Honoraria	\$	80,708	\$ 80,708
SUPPLIES			
Mileage	\$	6,000	\$ 6,500
Association travel	\$	34,250	\$ 34,250
Meeting Expenses	\$	2,500	\$ 2,500
Misc. office expenses	\$	12,100	\$ 12,100
Contingency	\$	1,000	\$ 1,000
Inservice	\$	10,000	\$ -
Strategic Planning	\$	4,000	\$ 4,000
	\$	69,850	\$ 60,350
FEES AND CONTRACTS			
Association fees	\$	30,000	\$ 30,000
Total Gross Expenditures	\$	180,558	\$ 171,058

Provide long term system direction through policy development and review.

#### **Notes**

Funding for Trustees includes the following; honoraria, expenses, meeting costs, mileage and travel.

#### **DIRECTOR'S OFFICE**

	2014 - 2015 FTE BUDGET			FTE	2013 - 2014 BUDGET		
SALARIES Permanent Staff Director Communication Officer Executive Assistant Executive Secretary	1.0 1.0 1.0 1.0	\$	405,095	1	1.0 1.0 1.0 1.0 4.0	<b>\$</b> 	405,095
	4.0	\$	405,095		7.0	\$	405,095
BENEFITS		\$	75,180			\$	81,736
SUPPLIES Office Administration Communications Travel		\$ \$ \$ \$ \$ <b>\$</b>	10,300 17,600 12,400	2 3 4		\$ \$ \$	15,200 17,600 12,400
Printing		\$	3,500	5		\$	3,500
Contractual Obligations		\$	21,200 <b>65,000</b>			\$ \$	16,300 <b>65,000</b>
FEES AND CONTRACTS Legal, audit and other professional fees		\$	160,000	6		\$	160,000
Total Gross Expenditures		\$	705,275			\$	711,831

Provide system leadership and direction through operations of Director's Office: Communications, Secretary to the Board.

- 1 Salaries and wages of permanent staff positions.
- <sup>2</sup> Costs associated with operation of Director's Office. Funds to provide supplies, registration fees, memberships, meeting expenses and staff training.
- 3 Cost of providing communications to the public such as advertising, special events, student achievement, and Directors annual report.
- 4 Cost of travel including participation in Provincial Directors meetings, mileage and meetings called by the Minister of Education or OPSOA.
- <sup>5</sup> Printing Board and Standing Committee meeting agenda packages and internal distribution of reports.
- 6 Cost of annual financial audit and cost of legal services for personnel, property, student, and related issues.

### INSTRUCTIONAL/ CORPORATE ADMINISTRATION

	FTE		14 - 2015 BUDGET	<u>FTI</u>		013 - 2014 BUDGET
SALARIES Superintendent Education Officer Executive Secretary	2.0 1.0 2.0 <b>5.0</b>	\$	549,090		\$ 2.0 1.0 2.0 <b>5.0</b>	567,860
BENEFITS		\$	88,010		\$	98,060
SUPPLIES Meetings Office Supplies Printing Travel  OTHER Contractual Obligations		\$ \$ \$ \$ <b>\$</b>	14,000 7,000 1,200 11,250 33,450	1	\$ \$ \$ \$ \$ \$ \$	4,810 2,694 1,924 10,130 19,557
Total Gross Expenditures		\$	685,700		\$	711,877
EXTERNAL REVENUE MISA		\$	50,000		\$	-
Total External Revenue		\$	50,000		\$	•
Total Net Expenditure		\$	635,700		\$	711,877

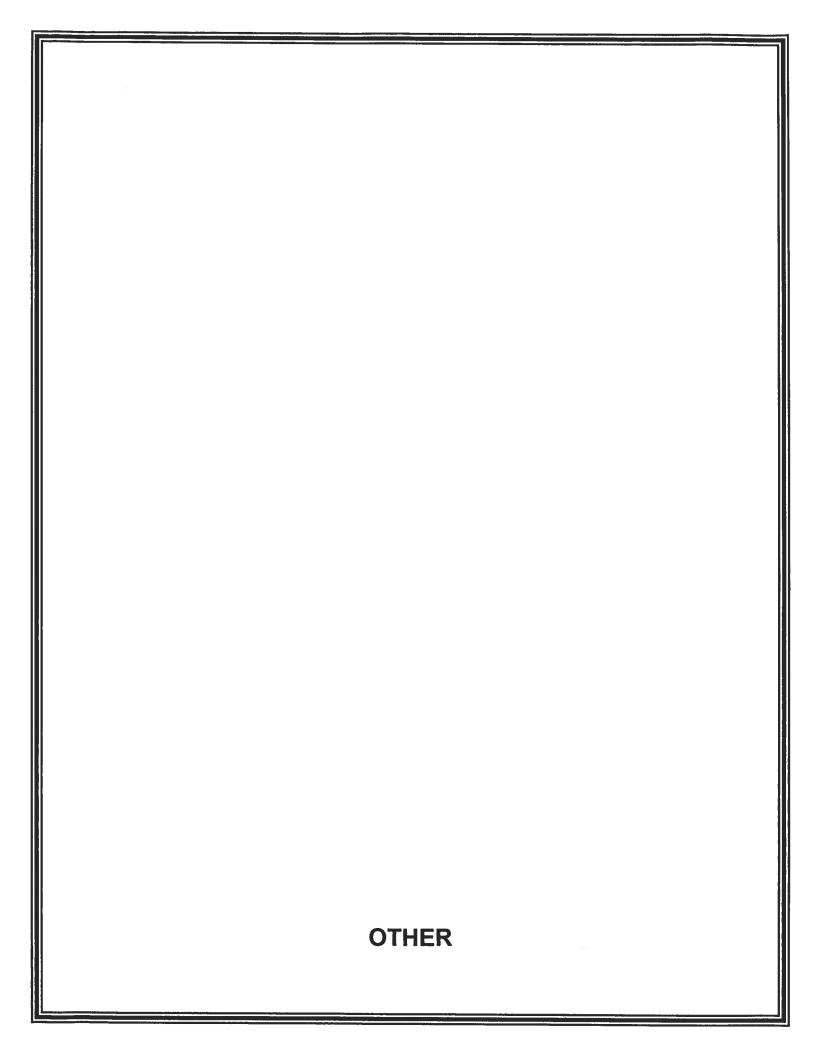
Provide system leadership, direction and support for all aspects of Lakehead Public Schools operations.

### **Notes**

1 Professional Development, Membership Fees, and Dues

# **INSTRUCTIONAL/ CORPORATE ADMINISTRATION**

3 Contractual obligations for Senior Administration.



### **BENEFITS**

	2014 - 2015 BUDGET			2013 - 2014 BUDGET
OTHER				
Sun Life Group Benefits	\$	5,143,691	1	\$ 5,170,323
Employer Health Tax	\$	1,533,027		\$ 1,545,389
E.I.	\$	1,742,263		\$ 1,727,184
CPP	\$	2,580,581		\$ 2,533,341
WSIB	\$	453,657		\$ 457,275
OMERS	\$	2,792,192		\$ 2,624,357
Retirement Gratuities	\$	230,648	2	\$ 815,100
Additional Gratuity per EARSL	\$	491,468		\$ -
Maternity sub-plan	\$	200,000		\$ 111,573
Total Cost	\$	15,167,525	,	\$ 14,984,542
Benefits allocated within Decision Units	\$	(14,274,600)		\$ (14,702,212)
Statutory Benefit costs of Supply Coverage	\$	892,925		\$ 282,330

To provide for employee benefits required by statute (E.I., C.P.P., E.H.T., W.S.I.B.) and by collective agreements including Dental, Life Insurance, Extended Health, Long term disability and retirement gratuities.

- 1 Sunlife group benefit premiums.
- 2 Gratuities projected for the year.

## **INTEREST ON BORROWING**

	2014 - 2015 BUDGET		2013 - 2014 BUDGET	
OTHER Short term interest cost	\$	40,000	\$	50,000
Total Gross Expenditures	\$	40,000	\$	50,000
Investment income	\$	175,000	\$	175,000
Net Expenditures (Revenues)	\$	(135,000)	\$	(125,000)

Short term interest costs.

## **DEBENTURES**

	2014 - 2015 BUDGET	2013 - 2014 BUDGET	
OTHER Debenture payments	\$ 1,944,983	\$ 2,031,670	
Total Gross Expenditures	\$ 1,944,983	\$ 2,031,670	

### **Notes**

Legal obligations to repay sums borrowed for school improvements.

## **CONTINGENCY**

	2014 - 2015 BUDGET		2013 - 2014 BUDGET	
Contingency for Emerging Issues	\$	300,000 1	\$	300,000
Total Net Expenditures	\$	300,000	\$	300,000

<sup>1</sup> To allow for possible unexpected expenditures in budget year.

# **CAPITAL EXPENSE**

	2014 - 2015 BUDGET			2013 - 2014 BUDGET	
CAPITAL EXPENDITURES  Capital Projects - School Renewal	\$	4,654,318	i	\$	3,765,674
Total Gross Expenditures	\$	4,654,318		\$	3,765,674
Total Net Expenditures	\$	4,654,318		\$	3,765,674

# Capital Projects of the Lakehead District School Board.

### **Notes**

<sup>1</sup> Funding from Ministry for ongoing capital projects.