## Your Children Our Students The Future

Lakehead District School Board

# 2015 - 2016 BUDGET

Approved June 23, 2015



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## LAKEHEAD DISTRICT SCHOOL BOARD 2015-2016 OPERATING & CAPITAL BUDGET

#### 2015-2016 BUDGET PROCESS

The development process of the 2015-2016 budget highlights first and foremost that Lakehead District School Board is ever mindful of its mission; commitment to the success of every student. The 2015-2016 budget process focused on reducing the impact of budget constraints on classrooms, and working to align our expenses with our funding while ensuring our system is still able to function at the high level our stakeholders expect. The budget was built through a collaborative process, and demonstrates a commitment for fiscal responsibility.

In order to prepare a budget with a shared vision consistent with the multi-year strategic plan, Senior Administration updated "Guiding Principles" for budget development, with input from Trustees. These principles formed the framework that guided decision-making throughout the budget development process. The guiding principles for the development of the 2015-2016 budget are:

Lakehead Public Schools is committed to the success of every student.

Student success is our number one priority. The allocation of budget resources will be aligned with the overall goals and priorities identified in the Multi-Year Strategic Plan.

- 1. Students come first. The evidence will be reflected in targeted improvements in student achievement and well-being, and by providing safe, inclusive and equitable learning environments.
- 2. We will invest in the future of the organization by focusing on innovation, engagement, partnerships and professional learning that supports student success.
- 3. The allocation of financial resources will be driven by data, supported by evidence, and aligned to match system and operational goals.
- 4. The engagement of stakeholders in a consultative budget process will assist in setting priorities.
- 5. Budget decisions will ensure strong fiscal responsibility into the future.

Using these principles as the context for consultation, our education partners were asked to provide the Budget Committee with their priorities, in terms of budget allocation, that would improve student success. They were also asked how they might adjust the budget to fund their stated priorities.

Seven different groups participated, all providing valuable information and insight for the upcoming school year. Several of the identified priorities have been reflected in the upcoming budget.

On April 7, 2015, the Budget Committee received presentations from the following stakeholder groups:

- Special Education Advisory Committee;
- Aboriginal Education Advisory Committee;
- Lakehead Elementary Teachers' of Ontario;
- Lakehead Ontario Principals' Council;
- Ontario Secondary School Teachers' Federation Student Support Professionals' (OSSTF-SSPs);
- Ontario Secondary School Teachers' Federation District 6A Teachers' Bargaining Unit (OSSTF); and
- Parent Involvement Committee.

An option for public input was also provided on the Board website as part of a dedicated budget development link.

Senior Administration has met extensively to prepare a budget that supports the Guiding Principles presented above. The 2015-2016 budget represents the continuation of the strategic process referred to in the final budget report of 2013-2014, reviewing school and system departments and supports, as well as senior and school administration. We continue to move towards right-sizing the organization to match forecasted enrolment, and aligning expenses with funding to ensure that Lakehead District School Board is able to continue maintaining the focus on our core business: student achievement and well-being. Over the next few years, it will allow budgets to be delivered that best support the strategic plan, and ensure effective stewardship of resources.

The Grants for Student Needs announcement for the 2015-2016 school year showed static per-pupil funding overall, with revisions to several of the grant calculations, resulting in a reallocation of funds amongst boards. The Ministry continues to apply pressure on the sector to eliminate underutilized space and to adapt more quickly to changes in enrolment.

On the heels of significant change in the approved 2014-2105 budget, the budgeting process this year had to consider the time it is taking to adapt to that change. Though the Board continues to project a further decline in enrolment over the next few years, the system is still recovering from some of the staffing changes implemented this year, and therefore no new significant changes are being proposed in this budget.

Lakehead District School Board continues to make a concerted effort to align with Ministry of Education – Education Program Other (EPO) funded initiatives. This alignment has assisted the Board maintain a high level of programming and supports. That being said, maintaining programs and services that are mandated by the

government and expected by our constituents, while respecting our level of funding will remain a challenge. Finding efficiencies will continue to ensure that students come first and that student success and well-being remains our number one priority.

The 2015-2016 budget is due to the Ministry of Education by June 30, 2015.

#### PRIORITIES – 2015-2016 BUDGET

Highlights of the 2015-2016 budget include:

- The commitment to reduce the impact of budget constraints on classrooms;
- A commitment to continuing professional development for incorporating Information Technology into schools, further advancing Lakehead Public Schools students as 21<sup>st</sup> Century Learners;
- Continued support for Tutors in a Cultural Environment;
- Continued support for the French as a Second Language resource teacher and to core French in all secondary schools:
- Continued support for the positions of Aboriginal Community Liaison & Partnership Officer and Aboriginal Resource Teacher;
- Expanded support to Native Language and Native Arts programs in elementary and secondary schools;
- Continued support for Aboriginal Student Success and Professional Development, maintaining a commitment to ensure sustainability for the successes achieved by the Urban Aboriginal Education project;
- Support for continued e-Learning opportunities for secondary students;
- The commitment to provide schools access to Social Workers, and provide pathways to community partners;
- Expanded support to schools in an effort to reduce absenteeism, with the introduction of Child and Youth Workers as attendance counsellors;
- Continued investments in sound skills speech language pathology, and continued support for Grades 7 & 8 differentiated instruction; and
- Continued support for ongoing training for professional learning communities in schools.

#### **CONCLUSION**

Lakehead District School Board's 2015-2016 budget development process and Guiding Principles highlight first and foremost that we strive to ensure the success of every student. The resulting budget is a collaborative reflection of the priorities of stakeholders, which endeavors to maintain the programs and supports that stakeholders expect.

Administrative and system reviews will continue to be necessary to find efficiencies to ensure continued financial viability of the board, and the ability to focus on student achievement and well-being.

Despite declining enrolment and a challenging fiscal situation, Lakehead District School Board has built a responsible budget that supports the strategic plan.

Thank you to everyone who has contributed to the development of the 2015-2016 operating and capital budget.

Respectfully submitted,

KIRSTI ALAKSA Manager of Financial Services

DAVID WRIGHT Superintendent of Business

IAN MACRAE
Director of Education

# LAKEHEAD DISTRICT SCHOOL BOARD 2015-2016 OPERATING & CAPITAL BUDGET

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## **2015-2016 REVENUES**

GENERAL LEGISLATIVE GRANTS	
OPERATING GRANTS	
Pupil Foundation	47,215,020
Special Education	14,691,493
School Foundation	7,575,108
Language	1,281,147
Supported School Allocation	373,585
Remote & Rural	4,556,943
Learning Opportunity	1,837,520
Continuing Education	846,738
Teacher Qualification & Experience	9,346,167
New Teacher Induction Program	87,880
ECE Q&E Allocation	488,435
Transportation	6,215,690
Administration & Governance	3,629,565
School Operations	9,939,375
Community Use of Schools	142,138
Declining Enrolment Adjustment	345,632
Program Enhancement	0 10,002
First Nation, Métis & Inuit Education	1,091,859
Safe Schools	185,728
Trustee Association	43,316
Restraint Savings	(93,161)
	, ,
TOTAL OPERATING GRANTS	109,800,178
CAPITAL GRANTS	
School Renewal	2,347,909
School Condition Improvement	4,788,337
Child Care Retrofit	0
Capital Debt Support Payments	1,915,289
Full Day Kindergarten	0
Short Term Financing	0
Deferred Capital Contributions	7,243,329
Permanent Financing of NPF - Board 55 Trust	99,067
TOTAL OR ANT ALLOO STICK	100 101 1
TOTAL GRANT ALLOCATION	126,194,109

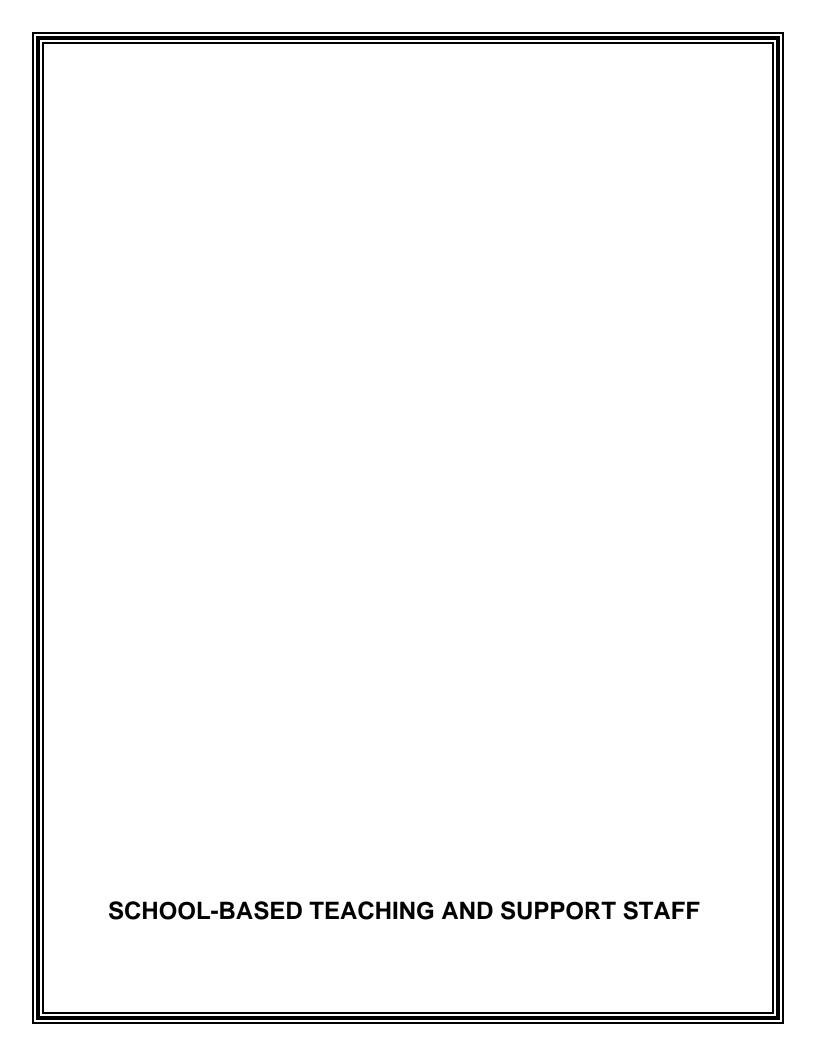
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2015-2016 REVENUES	
OTHER REVENUE	
Government of Canada - Tuition	2,471,148
Full Day Kindergarten Early Learning Program	0
Anticipated Revenue - INAC	200,000
Ministry of Citizenship	15,030
Rental Revenue	305,000
Fee for Service (Con Ed)	130,500
Other School Boards	116,480
Cafeteria	374,000
Interest	216,000
Kingfisher	41,000
School Fundraising	1,871,902
Miscellaneous	178,537
TOTAL OTHER REVENUE	5,919,597
RESERVES	
Operating	1,075,523
TOTAL RESERVES	1,075,523
TOTAL REVENUE	133,189,229

#### 2015-2016 EXPENDITURE SUMMARY

NAME	2015 – 2016 TOTAL
SCHOOL BASED TEACHING AND SUPPORT STAFF	
Elementary Day School	31,999,359
Secondary Day School	20,504,370
Alternative Education	66,438
Safe Schools	94,532
Noon Hour Supervision	303,771
Early Childhood Educators (including Full Day Kindergarten)	2,878,230
Library Information Technicians	1,132,347
School Administration	4,837,686
School Offices	2,708,239
Continuing Education	1,038,100
Social Workers/Youth Workers/Mental Health	547,156
TOTAL SCHOOL BASED TEACHING AND SUPPORT STAFF	66,110,229
SPECIAL EDUCATION	
Special Education Day School	4,608,409
Student Support Professionals	9,179,485
Special Education Program Support	1,009,994
Section 23 Programs	706,310
TOTAL SPECIAL EDUCATION	15,504,198
SCHOOL BASED SERVICES & RESOURCES	
School Supplies and Resources	1,756,937
Technology Education	199,320
Kingfisher	307,343
Instructional Materials Centre	203,960
Transportation	5,945,976
Co-Curricular Activities	395,635
Plant Services	10,025,646
Plant Maintenance	2,249,680
Community Use of Schools	133,000
Cafeteria	610,448
Distribution	40,616
Territorial Student Program	189,275
TOTAL SCHOOL BASED SERVICES & RESOURCES	22,057,835

#### 2015-2016 EXPENDITURE SUMMARY

NAME	2015 – 2016 TOTAL
CENTRAL SUPPORT TO SCHOOLS	
Instructional Services	1,632,826
Student Success	371,217
School Effectiveness	196,819
Computer Services	945,576
Technical Services	914,004
Technology Equipment	529,000
Property Services Administration	617,269
Health & Safety	140,332
Rehabilitation	157,025
Business Services	1,489,420
Payroll	408,641
Human Resources	965,135
TOTAL CENTRAL SUPPORT TO SCHOOLS	8,367,265
GOVERNANCE	
Trustees	169,358
Directors Office	702,682
Instructional/Corporate Administration	688,520
TOTAL GOVERNANCE	1,560,560
OTHER	
Benefits	888,739
Interest on borrowing	35,000
Debentures	1,915,289
Contingency	300,000
Capital Expense	7,136,246
Daycare Retrofit	0
Full Day Kindergarten Capital	0
Amortization Expense	7,304,134
School Fundraising	1,910,668
School Board 55 Trust Financing	99,067
TOTAL OTHER	19,589,143
TOTAL EXPENSES	133,189,229



#### **ELEMENTARY DAY SCHOOL**

	FTE	2	2015 - 2016 BUDGET		FTE	2014 - 2015 BUDGET
SALARIES				-		
Classroom Teachers	318.0	\$	27,323,839	1	314.3	\$ 26,463,934
Supply teachers		\$	1,039,110	2		\$ 1,215,000
	318.0	\$	28,362,949		314.3	\$ 27,678,934
BENEFITS		\$	3,636,410			\$ 3,577,050
Total Gross Expenditures	318.0	\$	31,999,359	-	314.3	\$ 31,255,984

Staffing of teachers in elementary schools as per collective agreement.

#### **NOTES**

<sup>1</sup> Classroom Teacher staffing system wide, plus 1 FTE for ESL and 1.3 FTE for NSL

<sup>2</sup> Provision of supply teachers and related costs for classrooms.

#### SECONDARY DAY SCHOOL

	FTE	2015 - 2016 BUDGET		FTE		014 - 2015 BUDGET
SALARIES Classroom Teachers Non- Classroom (Library, Guidance) Supply teachers	175.2 13.2	\$ 16,510,640 \$ 1,252,430 \$ 403,550	1 2 3	177.3 13.2	\$ \$ \$	16,560,450 1,226,240 467,680
Cuppi, tousing	188.3	\$ 18,166,620		190.5	\$	18,254,370
BENEFITS		\$ 2,298,620			\$	2,309,760
Secondary Leadership Development		\$ 39,130	4		\$	39,227
Total Gross Expenditures	188.3	\$ 20,504,370		190.5	\$	20,603,357

#### Staffing of teachers in secondary schools.

- Staffing for classroom teachers in 4 Secondary Schools, Alternative Education, ESL, Native Language & Native Studies, E-learning
- <sup>2</sup> Staffing for Library and Guidance.
- 3 Cost of providing supply teachers for staff who are absent.
- 4 Additional leadership time to support new program initiatives.

### **ALTERNATIVE EDUCATION**

	2015 - 2016 BUDGET	2014 - 2015 BUDGET
RENTALS Rent/Lease Costs	\$ 66,438	\$ 66,438
Total Gross Expenditures	\$ 66,438	\$ 66,438

#### **SAFE SCHOOLS**

	2015 - 201 FTE BUDGET					FTE	14 - 2015 SUDGET
SALARIES							
Classroom Teachers	0.5	\$	47,130	1.0	\$ 87,910		
Home Instruction		\$	24,300		\$ 24,300		
	0.5	\$	71,430	1.0	\$ 112,210		
BENEFITS		\$	6,102		\$ 11,752		
TRAINING		\$	17,000		\$ 14,000		
Total Gross Expenditures	0.5	\$	94,532	1.0	\$ 137,962		

Safe Schools program to support at-risk students, their families and their communities.

## NOON HOUR SUPERVISION

	FTE	15 - 2016 BUDGET	FTE	14 - 2015 SUDGET
SALARIES  Noon Hour Supervision	17.86	\$ 303,771	17.86	\$ 302,319
Total Gross Expenditures	17.86	\$ 303,771	17.86	\$ 302,319

Staffing of teacher assistants in elementary schools to cover noon hour. Benefits included.

## **EARLY CHILDHOOD EDUCATORS**

		2015 - 2016	2014 - 2015			
SALARIES	FTE	BUDGET	FTE	BUDGET		
Early Childhood Educators	41.67	\$ 2,017,530	38.33	\$ 1,874,720		
Sick Relief		\$ 70,000		\$ 68,000		
	41.67	\$ 2,087,530	38.33	\$ 1,942,720		
BENEFITS		\$ 790,700		\$ 730,598		
Total Gross Expenditures	41.67	\$ 2,878,230	38.33	\$ 2,673,318		

Staffing of Early Childhood Educators

#### **LIBRARY INFORMATION TECHNICIANS**

	2015 - 2016 FTE BUDGET			FTE	2014 - 2015 BUDGET		
SALARIES Elementary Information Services Technicians	13.54	\$	682,380	1	13.75	\$	694,835
Sick Relief		\$	22,887			\$	33,293
		\$	705,268			\$	728,128
BENEFITS		\$	216,121			\$	219,946
SUPPLIES Mileage		\$	1,200	2		\$	1,200
Total Elementary		\$	922,588			\$	949,274
SALARIES Secondary							
Library Technicians	3.33	\$	156,560	3	3.33	\$	156,560
BENEFITS		\$	53,199			\$	53,320
Total Secondary		\$	209,759			\$	209,880
Total Gross Expenditures	16.88	\$	1,132,347		17.08	\$	1,159,155

To provide Library services and Computer support for all Elementary and Secondary Schools.

#### Notes s

- 1 Information Services Technicians to staff elementary sites.
- 2 Travel between assigned school sites.
- 3 Library Technicians to staff secondary sites.

#### **SCHOOL ADMINISTRATION**

	FTE	2015 - 2016 BUDGET					FTE		2014 - 2015 BUDGET
SALARIES									
ELEMENTARY									
Elementary Principals	21.1	\$	2,447,540	1	21.1	\$	2,455,940		
Elementary Vice-Principals Administration	6.1	\$	710,876	2	5.0	\$	628,359		
School Administration Support		\$	230,000	3		\$	250,000		
SECONDARY									
Secondary Principals	4.0	\$	490,700	4	4.0	\$	494,280		
Secondary Vice-Principals	4.0	\$	437,020	5	4.0	\$	444,290		
	35.2	\$	4,316,136		34.1	\$	4,272,869		
<u>BENEFITS</u>		\$	468,350			\$	474,200		
SUPPLIES									
Elementary Mileage		\$	4,000			\$	4,000		
Secondary Mileage		\$ \$ \$	-			<u>\$</u>	-		
		\$	4,000	6		\$	4,000		
OTHER - Contractual Obligations									
Elementary Professional Development		\$	36,400			\$	36,400		
Secondary Professional Development		\$	12,800			\$	12,800		
		\$	49,200	7		\$	49,200		
Total Gross Expenditures		\$	4,837,686			\$	4,800,269		

#### Management of all Elementary and Secondary Day Schools.

- 1 Principals of elementary school sites.
- 2 Elementary Vice-Principals administrative time
- 3 Support for assuming the responsibilities of the school administrator when the Principal and Vice-Principal are absent.
- 4 Staffing of Principals for 4 secondary schools & Alternative Education
- 5 Vice-principal staffing for 4 secondary schools
- 6 School Administration mileage.
- 7 School Administration Professional Development.

#### **SCHOOL OFFICES**

	FTE	15 - 2016 SUDGET		FTE		014 - 2015 BUDGET
ELEMENTARY OFFICES						4 004 450
Salaries	23.90	1,227,429	1	23.9	\$	1,224,158
Sick Relief & Supply Staff		\$ 132,060			_\$_	136,090
		\$ 1,359,489				1,360,248
SECONDARY OFFICES						
Salaries		\$ 685,700	2		\$	685,700
Head Secretaries	4.00			4.0		
Assistant Head Secretaries	4.00			4.0		
Guidance Secretaries	4.00			4.0		
Data Secretaries	4.00			4.0		
Secondary Secretaries						
	16.00			16.0		
Sick Relief		\$ 20,260			\$	36,260
		\$ 705,960				721,960
BENEFITS		\$ 636,790			\$	638,250
OTHER						
Training		\$ 6,000			\$	6,000
<b>Total Gross Expenditures</b>	39.90	\$ 2,708,239		39.9		2,726,458

To provide secretarial support to elementary schools and secondary schools.

- 1 Staffing of elementary offices.
- <sup>2</sup> Staffing of secondary offices .

#### **CONTINUING EDUCATION**

GENERAL LEGISLATIVE GRANTS		2015 - 2016 BUDGET			2014 - 2015 BUDGET			
	FTE			FTE				
Heritage Language, NSL								
Correspondence, Co op, Success								
INSTRUCTORS SALARIES	11.09	\$	575,544	10.41 \$	524,784			
SUPPLIES		\$	11,100	\$	12,900			
BENEFITS		\$	102,233	\$	97,538_			
		\$	688,877	\$	635,222			
MINISTRY OF CITIZENSHIP								
English as a Second Language								
INSTRUCTORS SALARIES	0.33	\$	15,909	0.33 \$	15,994			
SUPPLIES		\$	250	\$	250			
BENEFITS		\$	3,162	\$	3,092			
		\$	19,321	\$	19,336			
FEE FOR SERVICE PROGRAMS								
Distance Education								
INSTRUCTORS SALARIES	1.00	\$	56,330	1.00 \$	51,380			
SUPPLIES		\$	9,600	\$	11,500			
BENEFITS		\$	9,581	\$	9,370			
		\$	75,511	\$	72,250			
ADMINISTRATION								
SALARIES								
Administration & Clerical	3.0	\$	188,144	3.00 \$	183,674			
Overload		\$	5,000	\$	5,000			
BENEFITS		\$	50,897	\$	51,052			
011221170		\$	244,041	\$	239,726			
SUPPLIES		•	5 000	•	2.000			
Office		\$	5,000 750	\$	2,000			
Telephone		Φ.	350	•	650			
Postage Travel		\$ \$ \$ \$	1,250	\$ \$ \$ \$	1,500			
Miscellaneous		Š	1,000	Š	1,400			
Advertising		Š	2,000	Š	2,500			
Advertioning		\$	10,350	\$	10,050			
Total Administration		\$	254,391	\$	249,776			
Total Gross Expenditures	15.42	\$	1,038,100	14.74 \$	976,585			
<u>REVENUES</u>								
General Legislative Grants - Min of Ed		\$	869,156	\$	751,095			
Ministry of Citizenship		\$ \$ \$	15,030	\$ \$ \$	13,220			
Fee For Service		\$	130,500	\$	130,500			
External Revenue		\$	43,550	\$	52,000			
		\$	1,058,236	\$	946,815			
Total Net Expenditures		\$	20,135	\$	(29,770)			

To provide education services to adult learners through a variety of programs which are funded through a combination of General Legislative Grants and Fee for Service Agreements with various funding agencies.

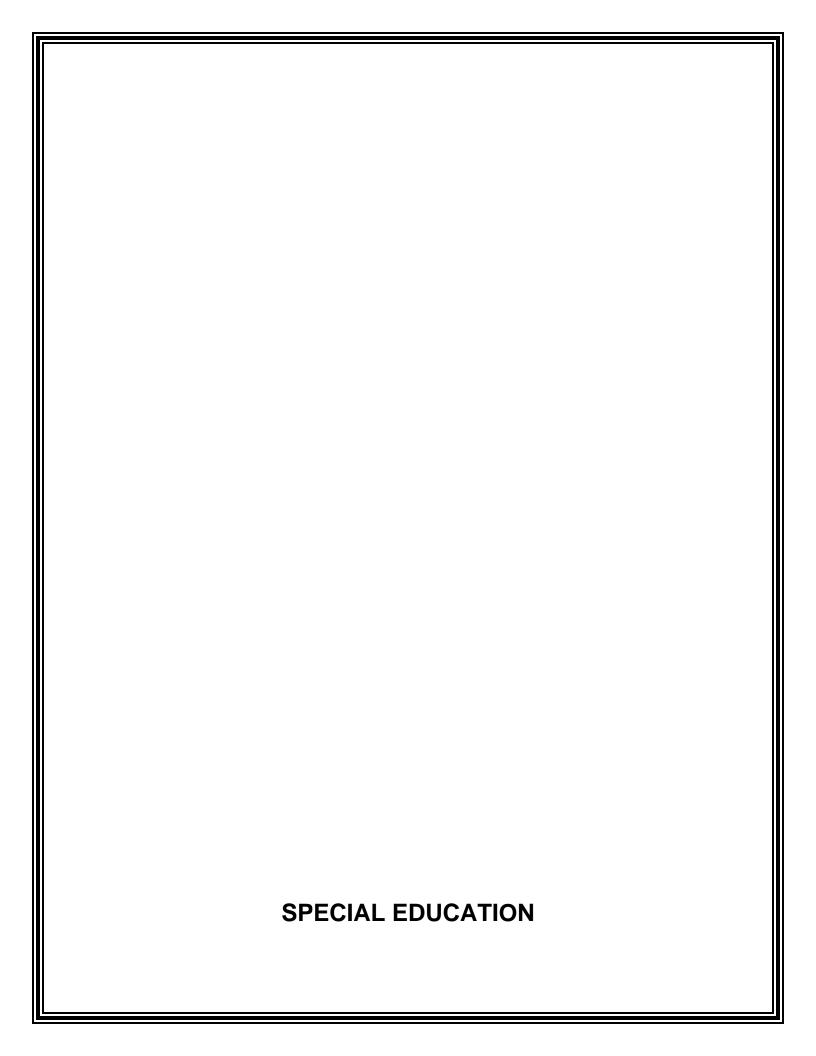
## SOCIAL WORK/YOUTH WORKERS/MENTAL HEALTH

	FTE	2015 - 2016 TE BUDGET							2014 - 2015 BUDGET		
SALARIES											
Social Workers	3.0	\$	238,656	1	2.5	\$	212,675				
Child Youth Workers & Mental Health	2.1	\$	133,600		1.0	\$	93,054				
	5.1	\$	372,256		3.5	\$	305,729				
BENEFITS		\$	96,400			\$	66,700				
SUPPLIES											
Mileage		\$	3,500	2		\$	3,500				
Training		\$	1,800			\$	-				
Office		\$ \$	8,000	3			8,500				
Equipment		\$	200			\$					
Clinical Services		\$	65,000			\$ \$ \$	35,000				
		\$	78,500			\$	47,000				
Total Gross Expenditures		\$	547,156			\$	419,429				

To provide counseling services for high risk students in the areas of program and attendance as per the Education Act.

#### **NOTES**

- <sup>1</sup> Staffing of 3 Social Workers, and 1 Mental Health Lead and 2 Youth Workers
- <sup>2</sup> Mileage costs of permanent staff.
- 3 Cost of supplies and support to school offices.



#### **SPECIAL EDUCATION DAY SCHOOL**

	2015 - 2016 FTE BUDGET				2014 - 2015 BUDGET		
SALARIES							
ELEMENTARY	6.0	\$	511,250	5.8	\$	481,270	
Classroom Facilitators	20.6	\$	1,770,050	20.6	\$	1,721,200	
Itinerant Auditory/Visual Teachers	2.0	Š	171,850	3.0	\$	250,660	
Support & Home Instruction	1.0	\$	95,920	5.6	\$	10,000	
	29.6	\$	2,549,070	29.4	\$	2,463,130	
SECONDARY							
Classroom	7.7	\$	722,960	7.7	\$	707,600	
Auditory Teacher (includes Itinerant)	1.0	\$	94,260	1.0	\$	92,260	
Facilitators	6.3	\$	596,670	6.3	\$	583,980	
Support & Home Instruction	1.0	\$	112,260		\$	18,000	
	16.0	\$	1,526,150	15.0	\$	1,401,840	
BENEFITS		\$	533,189		\$	515,974	
Total Gross Expenditures	45.6	\$	4,608,409	44.4	\$	4,380,944	

Provide support for Programs and services for students with special needs.

**Expenditure Budget** 

#### STUDENT SUPPORT PROFESSIONALS

	FTE	2015 - 2016 TE BUDGET				FTE		014 - 2015 BUDGET
SALARIES Elementary Secondary Sick Relief Temporary Support	102.36 39.17	\$ \$ \$ \$ \$	4,699,525 1,801,670 394,240 165,000	1 2 3 4	98.19 39.17	\$ \$ \$	4,523,025 1,807,870 510,000 215,000	
	141.52	\$	7,060,435		137.36	\$	7,055,895	
BENEFITS		\$	2,116,050			\$	2,068,950	
SUPPLIES Mileage		\$	1,500	5		\$	1,500	
FEES & CONTRACTS Assessments		\$	1,500	6		\$	1,500	
Total Gross Expenditures		\$	9,179,485			\$	9,127,845	
Anticipated NR2 Funding		\$	200,000			\$	200,000	
Total Net Expenditures		\$	8,979,485			\$	8,927,845	

#### To provide Student Support for classrooms.

- <sup>1</sup> To provide Student Support Professionals to elementary schools based on identified needs and high risk students.
- <sup>2</sup> To provide Student Support Professionals to secondary schools based on identified needs and high risk students.
- 3 Supply coverage for absences.
- 4 To provide support and services to special needs students on a short term basis.
- 5 Mileage for staff
- 6 Contractual fees for physical demands analysis.

#### SPECIAL EDUCATION PROGRAM SUPPORT

	FTE	2015 - 2016 BUDGET									014 - 2015 BUDGET
SALARIES Permanent Staff	2.5	\$	218,800	1	2.5	\$	216,554				
BENEFITS		\$	32,710			\$	33,270				
SUPPLIES Class Supplies Special equipment maintenance/repairs		\$ \$	27,500 5,000 <b>32,500</b>	2		\$ \$	28,400 5,000 <b>33,400</b>				
EQUIPMENT Special Grant Equipment		\$	325,984	4		\$	325,984				
FEES AND CONTRACTS Consulting Fees Behavioural Expertise Learning Assessments (CCTB)		\$ \$ \$ <b>\$</b>	300,000 - 75,000 <b>375,000</b>	5 6		\$ \$ \$	300,000 75,000 75,000 <b>450,000</b>				
OTHER Training Special Education Initiatives Advisory Committees Appeals		\$ \$ \$ \$ \$ <b>\$</b>	12,000 10,000 2,000 1,000 <b>25,000</b>	7 8 9		\$ \$ \$	12,000 10,000 2,000 1,000 <b>25,000</b>				
Total Gross Expenditures		\$	1,009,994			\$	1,084,208				

Provision of supplies, equipment and assessment services for exceptional students. Personnel to support the implementation of recommendations in the plan for the delivery of services to students with special needs.

- 1 Staffing of 1.0 Special Education Officer, 1.0 Resource Teacher and 0.5 Clerical support.
- <sup>2</sup> Printing, supplies and funds allocated for self-contained classes and exceptional students.
- 3 Repair and maintenance of equipment.
- 4 Equipment for special needs students. Funded by Special Equipment Amount.
- 5 Contractual Fees.
- 6 Learning Assessments.
- 7 In-service for special education Teachers, Facilitators, and SSP's
- 8 Funds to assist in special education initiatives
- 9 SEAC Committee expenses.

#### **SECTION 23**

	FTE	2015 - 2016 BUDGET	2014 - 2015 FTE BUDGET		
<u>SALARIES</u> Salaries	6.50	\$612,839	1	6.50	\$613,258
BENEFITS		\$75,876			\$75,457
SUPPLIES Supplies		\$17,595			\$17,595
Total Gross Expenditures		\$706,310	2	_	\$706,310

Ministry of Education contracts to provide programs in facilities. This provides an educational service to exceptional clients at no cost to the Board. It is governed by Section 23 of the Grant Regulations. Programs are negotiated annually with the Ministry of Education.

#### **Notes**

- 1 Elementary teachers (4.5), Secondary teachers (2.0)
- <sup>2</sup> Program is fully funded by Ministry of Education Grant.

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### **SCHOOL SUPPLIES AND RESOURCES**

	2015 - 2016 BUDGET			2014 - 2015 BUDGET		
SECONDARY Learning Materials, textbooks, general class resources, office expenses	\$	566,300	5	\$	572,630	
Telephone	\$	65,000		\$	65,000	
Postage		18,500		\$	18,500	
Public Relations	\$ \$ <b>\$</b>	8,000		\$	8,000	
Equipment & Furniture	\$	65,500	6	\$ \$	65,500	
	\$	723,300		\$	729,630	
Duplicating Rights & Licenses	\$	15,740	7	\$	15,740	
Postage suspension during school breaks	\$	800	8		800	
Cooperative Recognition	\$ \$ \$	-		\$ \$ \$	-	
	\$	16,540		\$	16,540	
System Program Support	\$	63,025	9	\$	93,025	
Total Secondary	\$	802,865		\$	839,195	
OTHER						
Communication (school start up, parents night, report cards), attraction & retention, grade 9 promotion, safe schools, JK/SK promotion, equipment needs	\$	68,500	10	\$	52,500	
Total Expenditures	\$	1,756,937		\$	1,774,936	

## **SCHOOL SUPPLIES AND RESOURCES**

	2015 - 2016 BUDGET				014 - 2015 BUDGET
ELEMENTARY					
Learning Materials, textbooks, general class	\$	510,107	1	\$	507,947
resources, office supplies					
Telephone	\$	120,000		\$	120,000
Postage	\$	10,000		\$	10,000
Site Based Program Implementation	\$	37,520		\$	37,520
Public Relations	\$	18,400		\$	18,400
Equipment & Furniture	\$ \$ \$	61,275	2	\$	61,104
Equipment at armaic	\$	757,302		\$	754,971
Duplicating Rights & Licenses	\$	24,770	3	\$	24,770
Postage suspension during school breaks	\$	3,500	4	\$	3,500
, colage caspendien asimg	\$	28,270		\$	28,270
	•	400,000		œ	100 000
Enhanced Arts Program K - 8	\$	100,000	11	\$	100,000
	\$	100,000		\$	100,000
Total Elementary	\$	885,572		\$	883,241

#### **SCHOOL SUPPLIES AND RESOURCES**

#### Supplies and Equipment for Elementary and Secondary Schools

- 1 Learning materials, Textbooks, library books, general class, office supplies.
- 2 Funds for purchase of school equipment & furniture
- 3 Access Copyright
- 4 Cost of postage suspension during summer, Winter and Spring Break.
- 5 Learning materials, Textbooks, library books, general class, office supplies.
- 6 Funds for purchase of school equipment & furniture
- 7 Access Copyright
- 8 Cost of postage suspension during summer, Winter and Spring Break.
- 9 Board Infusion for Secondary System Program Support
- Advertising (school start up, parents night, report cards), grade 9 promotion safe schools, JK/SK Promotion, equipment.
- 11 Learning through the Arts Program

#### **TECHNOLOGY EDUCATION**

	15 - 2016 BUDGET	2014 - 2015 BUDGET		
Elementary 7 - 8 Consumable/Cyclical upgrade	\$ 8,000	\$	9,000	
Secondary Consumables	\$ 111,320	\$	115,000	
Cyclical Upgrade	\$ 80,000	\$	80,000	
Total Gross Expenditures	\$ 199,320	\$	204,000	

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#### **KINGFISHER**

		2015 - 2016 BUDGET				2014 - 2015 BUDGET		
SALARIES Salaries	FTE	\$	204,610	1	FTE	\$	193,490	
Lead Outdoor Instructor Outdoor Instructor	0.83 2.50				0.83 2.50			
Temporary Assistance & Custodial		\$	12,000			\$	10,500	
	3.33	\$	216,610		3.33	\$	203,990	
BENEFITS		\$	63,233			\$	63,507	
SUPPLIES								
General Class Supplies		\$	19,000			\$ \$	20,000	
Plant Operation		\$ \$ \$ <b>\$</b>	500			\$	-	
Machinery Maintenance		\$	1,000			\$	1,500	
Vehicle Expense		\$	7,000	2		\$	6,200	
		\$	27,500			\$	27,700	
EQUIPMENT		\$	•			\$	-	
Total Gross Expenditures		\$	307,343			\$	295,197	
External Revenue		\$	41,000	3		\$	45,000	
Total Net Expenditures		\$	266,343			\$	250,197	

To support and extend the implementation of K - 12 curriculum, particularly in areas of science, mathematics, social and environmental studies and healthy living. To provide an outdoor education experience as a vehicle for achieving learning outcomes for all students.

- 1 Salaries of four 10 month employees
- 2 Cost of minor maintenance to vehicle
- 3 Revenue generated through school year

#### **INSTRUCTIONAL MATERIALS CENTRE**

	FTE	2015 - 2016 BUDGET			FTE		2014 - 2015 BUDGET	
SALARIES Salaries	1.8	\$	96,750	1	1.8	\$	95,460	
BENEFITS		\$	29,210			\$	29,276	
SUPPLIES								
Materials		\$	34,000	2		\$	34,000	
Office supplies		\$	1,500			\$	2,000	
Teachers Workroom Supplies		\$	22,500	3		\$	22,500	
Kits		\$	14,000	4		\$ \$ \$	14,000	
System Maintenance		\$	5,000			\$	5,000	
		\$	77,000			\$	77,500	
EQUIPMENT		\$	1,000			\$	2,000	
Total Gross Expenditures		\$	203,960			\$	204,236	
External Revenue		\$	1,200	5		\$	1,200	
Total Net Expenditures		\$	202,760			\$	203,036	

Overall management of Instructional Materials Center and related services. Loans of kits, models, novels to schools. Graphics Support

Acquisition, maintenance, cataloguing and distribution of videos to schools.

#### **NOTES**

- 1 Staffing including graphic artist and head of circulation
- 2 Costs for software, online resources and video supplies
- 3 Material costs to operate Teachers Workroom.
- 4 Kits (novel set, hands on science, math and big books).
- <sup>5</sup> Revenue generated from external use of workroom.

#### **TRANSPORTATION**

	FTE	2015 - 2016 FTE BUDGET			FTE	2014 - 2015 BUDGET	
SALARIES		\$	203,390			\$	203,082
Manager	0.16	- 63			0.16	*	
Consortia Officer	0.51				0.51		
Supervisor	0.51				0.51		
Officer	1.02				1.03		
Clerk	0.51				0.51		
Consortia iT	0.51				0.51		
	3.21	\$	203,390	1	3.24	\$	203,082
BENEFITS		\$	57,814			\$	58,572
SUPPLIES							
Radios		\$	6,096	2		\$	6,198
Office supplies, software & minor							
equipment		\$	31,653			\$	30,456
Utilities		\$	5,151			\$	4,752
Trapeze		\$	8,738	3		\$	8,789
Training		\$	762			\$	<b>7</b> 67
Travel		\$	3,548			\$	3,066
		\$	55,948			\$	54,028
FEES & CONTRACTS							
Home to School							
Bus contracts		\$	5,036,224	4		\$	5,191,736
Taxi service & Mileage		\$	42,000	5		\$	45,000
Transit passes		\$	40,000	6		\$	40,000
School to School							
Special Transportation		\$	470,000	7		\$	445,000
		\$	5,588,224			\$	5,721,736
EQUIPMENT							
Bus Camera's		\$	1,000			\$	1,000
Furniture		\$	500			\$	500
Software Upgrades		\$	38,100				
Server Upgrades		_\$	1,000			\$	1,000
Total Gross Expenditures		\$	5,945,976			\$	6,039,919
Total Net Expenditures	3.21	<u> </u>	5,945,976		3.24	\$	6,039,919
	3.2.	<u> </u>	-,,-			<u> </u>	0,000,010

Provision of home to school, school to school and special transportation for students.

- 1 Salaries for staff
- 2 Lease and maintenance cost of STSTB
- 3 Lease, maintenance and license for Trapeze software.
- 4 Cost of contracts to bus students from home to school.
- 5 Cost of providing taxi service to transport students to school where bus service is not economically feasible.
- 6 Cost of providing transit passes to transport students who are outside walking distance and busing is not feasible.
- 7 Accessible transportation costs, 22

**Expenditure Budget** 

#### **CO-CURRICULAR ACTIVITIES**

-	2015 - 2016 FTE BUDGET		_	FTE	_	14 - 2015 UDGET	
<u>ADMINISTRATION</u>							
Salaries & Supplies	2.0	\$	116,930	1	2.0	\$	114,550
BENEFITS		\$	37,955			\$	38,120
Secondary							
Supplies/Transportation		\$	24,000	2		\$	24,000
Officials		\$	50,000	3		\$	50,000
Special Activities		\$	-			\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	-
Provincial Travel & Fees		\$	42,000	4		\$	42,500
Clinics and workshops		\$	6,000			\$	6,000
Athletics/Arts Support		\$	20,000			\$	12,000
Uniforms		\$	-			\$	•
Cocurricular Support		\$	32,000			\$	32,000
Student Leadership		\$	6,000	8		\$	8,000
Lining fields		\$	•			\$	•
Honoraria		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	10,000	9		\$	10,000
		\$	190,000				184,500
Elementary						_	
Supply teacher costs		\$	30,250	5		\$	30,000
Transportation		\$ \$ \$	6,000	6		\$ \$ \$	6,000
Awards and general supplies		\$	8,000			\$	8,000
Special Activities		\$	4,000			\$	4,000
Officials		\$				\$	-
Creative Movement		\$	2,500			\$	2,500
		<b>&gt;</b>	50,750				50,500
<b>Total Gross Expenditures</b>		\$	395,635			\$	387,670
EXTERNAL REVENUE							
Thunder Bay Catholic DSB		\$	48,000			\$	48,000
La Verendrye		\$	10,000			\$	10,000
Dennis Franklin Cromarty		\$	10,000			\$	10,000
Thunder Bay Christian School		\$	-			\$	•
SSSAA		\$	-			\$	•
Total External Revenue		\$	68,000	7		\$	68,000
Total Net Expenditures		\$	327,635				319,670

Secondary Co-curricular activities - to provide support for extra curricular athletic activities in secondary schools. Elementary Co-curricular activities - to provide support for extra curricular athletic activities in elementary schools

- 1 Activities Director, Activities Assistant and associated office expenses.
- 2 Cost of providing transportation to competitions locally and general supplies.
- 3 Cost of providing trained officials and medical support at competitions.
- 4 Funds to provide transportation costs for groups of students to travel to provincial events (athletics, science, music, etc.) and cost of OFSAA fees.
- 5 Cost of providing release time for staff to plan, attend and officiate functions.
- 6 Cost of providing transportation to competitions locally.
- 7 Other Boards share of Activities Director expenses.
- a Distributed equally amongst secondary schools, to support student leadership
- 9 Cost of providing release time for staff to coordinate, convene, officiate events and timesheets of add'l support

#### **Plant Services**

	FTE	2015 - 2016 E BUDGET FT		FTE	2014 - 2015 BUDGET			
SALARIES								
Custodial staff	96.26		4,399,663	1	97.19	\$	4,465,442	
Seasonal grounds crew	2.25	\$	94,115	2	2.25	\$	94, <b>1</b> 15	
Seasonal Cleaning Crew								
Overtime and relief		\$	499,457	3 _		\$	455,701	
	98.51	\$	4,993,234		99.44	\$	5,015,258	-0.44%
BENEFITS		\$	1,526,752			\$	1,546,293	-1.26%
SUPPLIES								
Custodial Supplies		\$	828,129	4		\$	796,843	
Office Supplies		\$	1,000			\$	1,000	
Mileage		\$	5,000	5		\$	5,000	
In service costs		\$	14,000	6	_	\$	14,000	
	•	\$	848,129		•	\$	816,843	3.83%
UTILITIES								
Heating, light, power and water		\$	2,300,000	7		\$	2,745,127	-16.22%
EQUIPMENT		\$	80,000			\$	80,000	0.00%
FEES AND CONTRACTS								
Insurance		\$	31,500	8		\$	31,500	
Telephone systems		\$ \$	-			\$	2,000	
Custodial Contract - Armstrong/Collins		\$	109,500			\$	106,970	
Rental of facilities		\$	96,530	9		\$	96,530	
		\$	237,530			\$	237,000	0.22%
SL2								
Equipment		\$	35,000			\$	35,000	
School Closure moves & cleanout		\$	5,000	_		\$	5,000	
		\$	40,000			\$	40,000	
Total Gross Expenditures		\$	10,025,646			\$	10,480,521	
EXTERNAL REVENUE								
Rental Revenues		\$	305,000			\$	333,000	
		\$	305,000	•		\$		
Total External Revenue								
Total Net Expenditures		\$	9,720,646			\$	10,147,521	-4.21%

## NOTES:

- 1 Salaries of all site based custodial staff for 31 active facilities, including permanent & casual supplies, covering over 146,389 square meters, includes Board office, Victoria Park, etc.
- 2 Salaries of summer grass cutting and grounds crew from May through August.
- 3 Overtime hours to provide staffing for call outs, snow shoveling & major school events such as parents' night.
- 4 All custodial supplies including floor cleaning & finishing products, detergents, hand soaps, paper products, light bulbs, fire extinguishers, elevator servicing, security, uniform allowance.
- 5 Allowance paid for local travel on board business such as supervisor inspections of schools, chiefs meetings, assignment of staff on relief, etc.
- 6 Provision of training for supervisor & custodial staff including supervisory, custodial, minor maintenance, and safety skills.
- 7 Cost of heating, light and power and water for all active and closed facilities.
- 8 Property & boiler insurance on ail facilities owned by the Board.
- 9 Maintenance shop rental costs

#### **PLANT MAINTENANCE**

	FTE		)15 - 2016 BUDGET		FTE		)14 - 2015 BUDGET
SALARIES Salaries Aspestos team	18.0	\$	1,070,233 15,000	1 2	18.0	\$	1,065,233 10,000
Vanearoa roam			1,085,233				1,075,233
BENEFITS		\$	283,447			\$	282,614
SUPPLIES MAINTENANCE							
Maintenance materials and supplies		\$ \$ \$ \$ \$ \$ \$ \$	550,000	3		\$	575,000
Vehicle expense		\$	50,000	4		\$	27,000
Equipment repairs		5	3,000	5		\$	3,000
Vehicle fuei		5	45,000	0		\$ \$ \$	49,000
Allowances		\$	10,000	7		\$	15,000
Mileage		\$	32,000	8			30,000
Training		\$	5,000			\$	5,000
HEALTH & SAFETY Health and safety supplies and materials							
Emerging needs		\$	10.000			\$	60,000
Asbestos abatement team supplies		\$	4,000	10		\$	4,000
Appealed aparement team supplies		\$	709,000			\$	768,000
EQUIPMENT		\$	10,000			\$	14,500
FEES AND CONTRACTS						112	
Engineering and architectural consultants		\$ \$ \$ \$ \$ \$	40,000	11		\$	40,000
Insurance		\$	16,000	12		\$	16,000
Rentals - communications		\$	5,000	13		\$ \$ \$	8,000
Inspection services		\$	36,000	14			36,000
Armstrong Maintenance Contract			20,000			\$	16,000
		\$	117,000			\$	116,000
Total		\$	2,204,680			\$	2,258,348
SL2							
Purchase - new trucks		\$	45,000			\$	•
Total Gross Expenditures		\$	2,249,680			\$	2,256,348
EXTERNAL REVENUE			00.55			_	
Solar Power		\$	20,556			-\$	4
Total External Revenue		\$	20,556			Þ	•
Total Net Expenditures		\$	2,229,124			\$	2,256,348

To provide basic maintenance, emergency and routine repairs to maintain the integrity of our facilities and to ensure a safe environment for students, staff and the general public.

### NOTES

- Salaries and wages of 18 trades staff.

  Wages of staff replacement for minor asbestos removal.
- 3 Materials, outside contractors and consultants to repair and maintain items identified for Board Facilities. Materials required to cover all emergency, routine and planned repairs
- Repairs and maintenance of Board owned vans, trucks, back hoes, etc.
- s Repairs and maintenance of shop and field tools and equipment.
- Fuel and oil for maintenance fleet.

  Tool, clothing, and certificate renewal allowance.
- Mileage allowance paid to staff for use of personal vehicle on Board business.
- Provision for materials, outside contractors and consultants to complete repairs to items identified by Health & Safety Committees, Fire Inspectors, Insurance Inspectors and Board staff, that require immediate attention.

  To provide supplies for in-house asbestos removal activities.
- Technical consultation for emerging needs.

  Insurance for fleet of vehicles.
- 3 Pager and cell phone costs.
- Mandatory inspections (lifting devices, fire alarms, hydro, backflow)

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# **COMMUNITY USE OF SCHOOLS**

	 15 - 2016 UDGET	2014 - 2015 BUDGET		
SALARIES Custodian	\$ 95,000	\$	65,000	
	\$ 95,000	\$	65,000	
SUPPLIES				
Miscellaneous & Utilities	\$ 12,000	\$	10,000	
Field/Gym Floor Maintenance	\$ 26,000	\$	40,000	
	\$ 38,000	\$	50,000	
Total Gross Expenditures	\$ 133,000	\$	115,000	

To provide school space to community agencies.

### **CAFETERIA**

	FTE	2015 - 2016 BUDGET		FTE		2014 - 2015 BUDGET	
SALARIES Salaries	5.0	\$	232,808	1	5.0	\$	212,960
BENEFITS		\$	78,720			\$	78,520
SUPPLIES Supplies Repairs Training Overhead		\$ \$ \$ <b>\$</b>	271,520 3,000 1,000 17,400 292,920	2 3		\$ \$ \$ <b>\$</b>	262,410 3,000 1,000 17,400 283,810
EQUIPMENT Replacement equipment		\$	4,000	5		\$	4,000
FEES AND CONTRACTS Consultant fees		\$	2,000	6		\$	2,000
Total Gross Expenditures		\$	610,448			\$	581,290
External Revenue		\$	374,000			\$	420,000
Total Net Expenditures		\$	(236,448)			\$	(161,290)

Provide cafeteria services to four secondary schools.

- 1 Salaries and wages of cafeteria staff
- 2 Cost of supplies for food preparation or resale.
- 3 Costs associated with the repair of cafeteria equipment.
- 4 Overhead costs including payroll, accounting and purchasing.
- 5 Cost of replacement equipment.
- 6 Cost of mandatory fire safety inspections.

## **DISTRIBUTION**

	FTE		15 - 2016 UDGET	FTE		14 - 2015 UDGET
SALARIES						
Salaries	0.4	\$	24,300	1 0.4	\$	24,300
BENEFITS		\$	6,535		\$	6,516
SUPPLIES						
Fuel		\$	4,500		\$	5,500
Vehicle repairs			1,200			1,200
Rental		\$	2,500		\$	2,500
Driver Training		\$ \$ \$ <b>\$</b>	400		\$ \$ \$	400
		\$	8,600	2	\$	9,600
FEES AND CONTRACTS						
Insurance		\$	750		\$	1,000
Communications		\$ <u>\$</u> <b>\$</b>	430		\$	430
		\$	1,180		\$	1,430
EQUIPMENT						
Lease costs		\$	-	3	\$	•
Total Gross Expenditures		\$	40,616		\$	41,846
EXTERNAL REVENUE						
Thunder Bay Catholic DSB		\$	4,000		\$	4,000
Total Net Exenditures	.5	\$	36,616		\$	37,846

To provide daily courier, delivery and distribution services to all locations of the board.

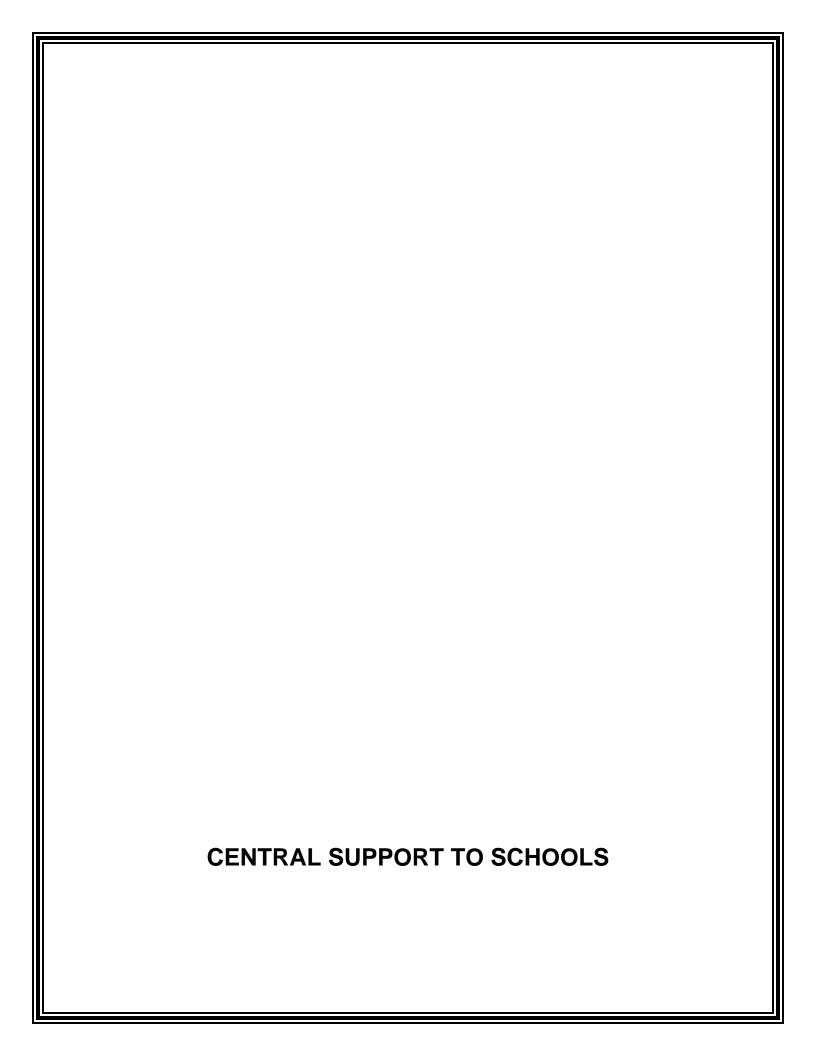
- 1 50% of salary of courier.
- <sup>2</sup> Cost of miscellaneous supplies.
- 3 Annual lease for vehicle

## TERRITORIAL STUDENT PROGRAM

	2015 - 2016 BUDGET						14 - 2015 UDGET
SALARIES	FTE				FTE		
Salaries		\$	72,258	1		\$	82,126
Coordinator	1.00				1.00		
Weekend Relief	0.26				0.26		
	1.26	\$	72,258		1.26	\$	82,126
BENEFITS		\$	23,857			\$	23,961
SUPPLIES							
General Class Supplies		\$	2,800			\$ \$	3,400
Travel		\$	16,860	2		\$	17,000
Board & Lodging		\$	72,000	3		\$	84,000
Student Support		\$	1,500	4		\$	1,500
		\$	93,160			\$	105,900
Total Expenditures		\$	189,275			\$	211,987

## **Administration of the Territorial Student Program**

- 1 Salaries of one 12 month employee and weekend and evening relief.
- <sup>2</sup> Transportion costs for students to travel home monthly and Mileage for staff
- 3 Board and lodging costs paid to boarding families.
- 4 Provide recreational, cultural, social activities to assist with transition to Thunder Bay



# **INSTRUCTIONAL SERVICES**

	FTE		15 - 2016 BUDGET		FTE	2	014 - 2015 BUDGET
SALARIES		\$	468,526			\$	466,086
Program Coordinator	2.0	Ψ	700,020		2.0	Ψ	400,000
Resource Teacher	2.4				2.4		
Clerical	1.0				1.0		
	5.4	\$	468,526	_	5.4	\$	466,086
BENEFITS		\$	104,875			\$	103,433
SUPPLIES							
Printing and supplies		\$	12,400			\$	12,540
Mileage		\$	4,500	1		\$	2,600
Travel		\$ \$	14,100			\$ \$	14,100
		\$	31,000			\$	29,240
PROGRAM REVIEW, DEVELOPMENT							
IMPLEMENTATION & ACCOUNTABILITY Elementary Initiatives		æ	440.057	•		•	100 101
Secondary Initiatives		\$	118,857 83,617	2		\$	128,461
Assessment		\$ \$	17,605	3 4		\$	108,371 17,605
Assessment		\$	220,079	4		\$	254,437
LEADERSHIP DEVELOPMENT		\$	103,768	5		\$	96,292
Total Expenditures		\$	928,248			\$	949,488
Aboriginal Resource Teacher	1.0	\$	93,692		1.0	\$	93,692
Aborignal Education Advisor	8.0	\$	57,508		8.0	\$	55,242
Resource Teacher - FSL	0.6	\$	55,685		0.6	\$	55,685
Resource Teacher - Kindergarten		\$	-			\$	-
Resource Teacher - Technology		\$	-	_			
	2.4	\$	206,886		2.4	\$	204,619
Aboriginal Student Success Liaison-AEAC mtgs		\$	3,176			\$	3,176
Aboriginal Student Success - Supplies & Prof Development	t	\$	20,000			\$	20,000
Sound Skills SLP		\$	69,000			\$	69,000
Board Improvement Plan Support		\$	25,708			\$	52,283
7&8 Students at Risk Training		\$	45,299			\$	40,219
Instrumental Music		\$	-			\$	5,000
Diversity		\$	9,700			\$	10,000
Textbooks		\$	50,000			\$	53,664
e-Books		\$	20,000			\$	24,855
K-12 Technology Training		\$	30,000			\$	25,837
Tutors in a Cultural Environment		\$	175,000	•		\$	140,000
Tutors in the Classroom		\$	26,539	6		\$	26,539
Data Management		\$	23,270	7_		\$	24,000
		\$	497,692			\$	494,573
	2.4	\$	704,578		2.4	\$	699,192
Total Gross Expenditures	7.8	\$	1,632,826	-	7.8	\$	1,648,680
;	30						

### INSTRUCTIONAL SERVICES

Provide system direction in the management and implementation of elementary and secondary program initiatives, assessment and accountability processes. Provide central support and training to teachers, administrators and support staff to ensure ongoing focus on improved student learning.

#### **NOTES**

- 1 Mileage for Coordinators, Resource Teachers.
- 2 Elementary initiatives consist of Literacy, Mathematics, Aboriginal Education, French Language, Arts and OFIP Tutoring
- 3 Secondary initiatives consist of Literacy, Mathematics, Aboriginal Education and Data Literacy, program forums and Specialist High Skills Major.
- 4 Implementation of best practices for assessment and evaluation and follow up to provincial testing. (Board policy, EQAO,report cards, Growing Success)
- 5 Leadership development focused on Future Leaders, Current Leaders, New Teachers and Non-Union Staff.
- 6 Board support for Tutors in the Classroom.
- 7 Development of data management processes for collection, analysis, decision-making and reporting for improved student learning. (ie licence for report card software) Many of the programs & services within the instructional services budget are directly funded in the GS including: Specialist High Skills Major, Ontario Focussed Interventions Partnership, New Teacher Induction Program, Aboriginal Education, Tutors in the Classroom and training and Literacy/Numerac Specialist teachers

## STUDENT SUCCESS

	2015 - 2016 FTE BUDGET		FTE		2014 - 2015 BUDGET		
SALARIES Student Success Lead	1.0	\$	107,923	1 -	1.0	\$	154,755
BENEFITS		\$	13,291			\$	18,000
SUPPLIES							
Contractual Obligations Resources/Support		\$ \$	7,950 242,053 <b>250,003</b>	2		\$ \$	7,950 262,579 <b>270,529</b>
Total Gross Expenditures		\$	371,217			<u>\$</u>	443,284

Student Success focuses on programs, supports and initiatives for secondary students (7 - 12)

- 1 Salaries for Student Success Lead
- 2 Resources to support literacy, numeracy and program pathways. Professional development for staff. Support for the development of school based program pathways.

# **SCHOOL EFFECTIVENESS**

	FTE		15 - 2016 SUDGET	FTE	2014 - 2015 BUDGET		
SALARIES Superintendent	1.0	\$	157,910	1.0	\$	157,910	
BENEFITS		\$	18,000		\$	18,000	
OTHER Contractual Obligations		\$ \$	3,950		\$	3,950	
RESOURCES/SUPPORT		\$	16,959		\$	17,067	
Total Gross Expenditures		\$	196,819		\$	196,927	

## **COMPUTER SERVICES**

	FTE	2015 - 2016 BUDGET		FTE		4 - 2015 UDGET
SALARIES Permanent staff Supervisor	1.0	\$	317,760	1	<b>\$</b> .0	317,760
Programmer / operators	<b>4.0 5.0</b>	-			i.0 i.0	
BENEFITS		\$	82,816		\$	83,044
SUPPLIES		ø	1,000		\$	3,000
Miscellaneous		\$	85,000		\$	60,000
Fibre		\$	25,000		\$	22,000
Software		\$ \$	25,000		\$	22,000
Maintenance		э \$	2,000		\$ \$	3,300
Telephone		Ф \$	9,000		\$	9,000
Travel		\$ \$	3,000	1	\$	3,000
Training		<u> </u>	125,000	1	\$	100,300
		Ψ	123,000		•	100,000
EQUIPMENT		\$	45,000	2	\$	45,000
FEES & CONTRACTS		_			•	
Equipment Rental & Leases		\$	-		\$	
Various license and maintenance fees		\$		3	\$	230,000
		\$	375,000		\$	230,000
Total Gross Expenditures		\$	945,576		\$	776,104
REVENUE External		\$	47,280	4	\$	47,280
Net Expenditures		\$	898,296		\$	728,824

Provision of a full range of computer services including student records, time tabling, staffing subsystems, payroll, accounting and other central functions.

- <sup>1</sup> In service training for technical upgrading of staff to improve programming, networking and technical methods.
- <sup>2</sup> Replacement of system central servers and equipment.
- 3 Annual Fees for software used by the Board.
- <sup>4</sup> Shared cost for Trillium and Fee For Service.

## **TECHNICAL SERVICES**

	FTE	2015 - 2016 BUDGET		FTE		2014 - 2015 E BUDGET		
SALARIES								
		\$	610,410	1		\$	613,740	
Supervisor	1.0				1.0			
Network Technicians	9.0				9.0			
Clerical	0.5				0.5			
	10.5	\$	610,410		10.5	\$	613,740	
BENEFITS		\$	170,594			\$	171,023	
SUPPLIES								
Repair parts & office supplies		\$	86,000	2		\$	77,000	
Mileage			7,000	3		\$	9,000	
Software		\$	-			\$	-	
Training & Travel		\$ \$ \$	20,000	4		\$	6,000	
		\$	113,000			\$	92,000	
FEES & CONTRACTS		\$	20,000			\$	20,000	
EQUIPMENT		\$	-			\$	-	
Total Gross Expenditures		\$	914,004			\$	896,763	

## Technical support for classrooms.

- 1 1 Technical Supervisor, 9 Network Technicians, 0.5 Clerk.
- <sup>2</sup> Supplies repair parts, office supplies
- <sup>3</sup> Mileage service calls of 9 Technicians & 1 Technical Supervisor
- 4 Technical Seminars

## **TECHNOLOGY EQUIPMENT**

		15 - 2016 BUDGET	2014 - 2015 BUDGET		
EQUIPMENT School Based					
Information Technology - Elementary	\$	349,500	\$	759,500	
Information Technology - Secondary	Š	179,500	\$	458,900	
Information reciniology Geooridary	\$	-	\$	-	
	\$	•	\$	-	
	\$	529,000	1 \$	1,218,400	
Total Gross Expenditures	\$	529,000	\$	1,218,400	

To provide for the implementation of the Board's information Technology plans and administrative needs.

#### **Notes**

1 Elementary computer workstations as well as computer labs, updating and repair of equipment in secondary schools. Wireless, Connectivity, Broadband

### PROPERTY SERVICES ADMINISTRATION

_	2015 - 2016 FTE BUDGET				FTE	2014 - 2015 BUDGET	
SALARIES		\$	461,470	1		\$	461,470
Manager	0.9				0.9		
Supervisor	4.0				4.0		
Clerical	1.8				1.8		
-	6.7	\$	461,470		6.7	\$	461,470
BENEFITS		\$	121,299			\$	121,768
SUPPLIES							
Office Supplies		\$	3,500	2		\$	3,500
Mileage		\$	11,000	3		\$	8,000
Communications		\$	5,000			\$	5,000
Energy Management Awareness		\$	15,000	4		\$	15,000
		\$	34,500			\$	31,500
Total Gross Expenditures		\$	617,269			\$	614,738

Provide administrative direction and support for the Property Services areas of the Board including Plant Operation, Maintenance, Cafeteria and Capital.

- 1 Salaries and wages of permanent staff positions.
- 2 Office supplies for Administration and Maintenance.
- 3 Mileage costs of Supervisors.
- 4 School based activities to improve energy conservation awareness.

DU 29-0777 EXPENDITURE BUDGET

### **HEALTH AND SAFETY**

	2015 - 2016 BUDGET			2014 - 2015 BUDGET		
SUPPLIES Joint Committee Meetings Workplace Inspections Training Contracted Services	\$ 18,408 \$ 45,486 \$ 22,690 \$ 29,650 <b>\$ 116,234</b>	1 2 3 4	\$ \$ \$	18,408 44,754 21,640 29,150 <b>113,952</b>		
SL 2 Technical Training Total Gross Expenditures	\$ 24,099 \$ 140,332	5	<b>\$</b>	24,099		

Cost of site based Joint Health and Safety Committees including workplace inspections and testing. Cost of providing First Aid and CPR training, WHMIS, Asbestos training and maintenance, other related training as per legislated requirements

#### **NOTES**

- 1 Cost of providing replacement staff for employees attending H&S Joint Committee meetings.
- <sup>2</sup> Cost of providing replacement staff for employees inspecting workplaces.
- <sup>3</sup> In service of employees for First Aid and CPR. Training of employees and supervisory staff on responsibilities and practices in the workplace.
- 4 Cost of air quality, water, other testing as required and memberships, employee hot line and other support activities.
- <sup>5</sup> Cost of providing Principal training, science department chemical training, and smart start training.

#### REHABILITATION

	_•	2015 - 2016 BUDGET			2014 - 2015 BUDGET		
SALARIES Replacement wages and salaries	\$	133,000	1	\$	133,000		
SUPPLIES Proactive Health management, Modified work committees, testing, analysis and training for modified work	\$	14,275	2	\$	14,275		
FEES & CONTRACTS Medical assessments	\$	8,900	3	\$	8,900		
SOFTWARE	\$	850		\$	2,400		
Total Gross Expenditures	\$	157,025		\$	158,575		

Cost of operating Board's Heaith Management Program. Program assists in the Boards duty to accommodate candidates by creating modified work programs, modifying equipment in the workplace to facilitate employee need. Operation of modified work committees.

- 1 Temporary replacement/support while employee is on modified work. Wages of employee with permanent disabilities requiring modifications above normal staff complement.
- 2 Equipment and modifications to equipment or the workplace to accommodate a modified work program.
- 3 Fees associated with medical reports, independent medical assessments. Access to early intervention rehabilitation programs for injury prevention and early return to work.

#### **BUSINESS SERVICES**

	2015 - 2016 FTE BUDGET				FTE	2014 - 2015 BUDGET	
SALARIES Permanent staff		\$	927,792	1		\$	927,272
	1.50	Ψ	321,132	•	1.50	Ψ	02.,2.2
Manager Supervisors	3.00				3.00		
Officers	1.00				1.00		
Clerical Staff	10.50				10.50		
Ciencal Stail	16.00	\$	927,792	-	16.00	\$	927,272
<u>BENEFITS</u>		\$	268,935			\$	269,724
SUPPLIES							
Office Supplies, Business Forms, Printing, Print shop paper and supplies		\$	37,982	2		\$	38,200
Telephone		\$	67,000			\$	67,000
Postage		\$	48,000			\$	48,000
Miscellaneous		\$	7,960	3		\$	7,910
Travel		\$	5,400	4		\$	5,400
Training		\$ <u>\$</u> \$	3,350	5		\$	3,350
		\$	169,692			\$	169,860
FEES & CONTRACTS							400.000
Liability Insurance		\$	123,000	6		\$	100,000
Total Gross Expenditures	16.00	\$	1,489,420	•	16.00	\$	1,466,857
REVENUE							
External		\$	20,431	7		\$	14,000
Total Net Expenditures		\$	1,468,988			\$	1,452,857

General business administration and financial management.

Corporate planning, accounting, finance, purchasing and administrative services to the Board.

- 1 Salaries of permanent staff positions.
- <sup>2</sup> Cost of printing, forms, office supplies, switchboard, mail room, word processing for central administration.
- 3 Cost of memberships in professional associations, and other miscellaneous costs.
- 4 Allowance for use of personal vehicles and travel on Board business.
- 5 In service training for staff.
- 6 Insurance premiums for comprehensive liability.
- 7 Revenue to offset the collection of retiree benefit fees.

## **PAYROLL**

-	FTE	2015 - 2016 BUDGET	-	FTE	2014 - 2015 BUDGET
SALARIES Permanent staff Supervisor Officers Clerical Staff	1.00 1.00 3.75 <b>5.75</b>	<b>\$ 304,530</b>	1	1.00 1.00 3.75 <b>5.75</b>	
BENEFITS		\$ 94,786			\$ 95,041
SUPPLIES Travel Training Supplies		\$ 3,000 \$ 925 \$ 5,400 <b>\$ 9,325</b>	2		\$ 3,000 \$ 2,850 \$ 4,696 <b>\$ 10,546</b>
Total Expenditures	5.75	\$ 408,641		5.75	\$ 415,117
Total Gross Expenditures	5.75	\$ 408,641		5.75	\$ 415,117

## Maintenance of payroll functions

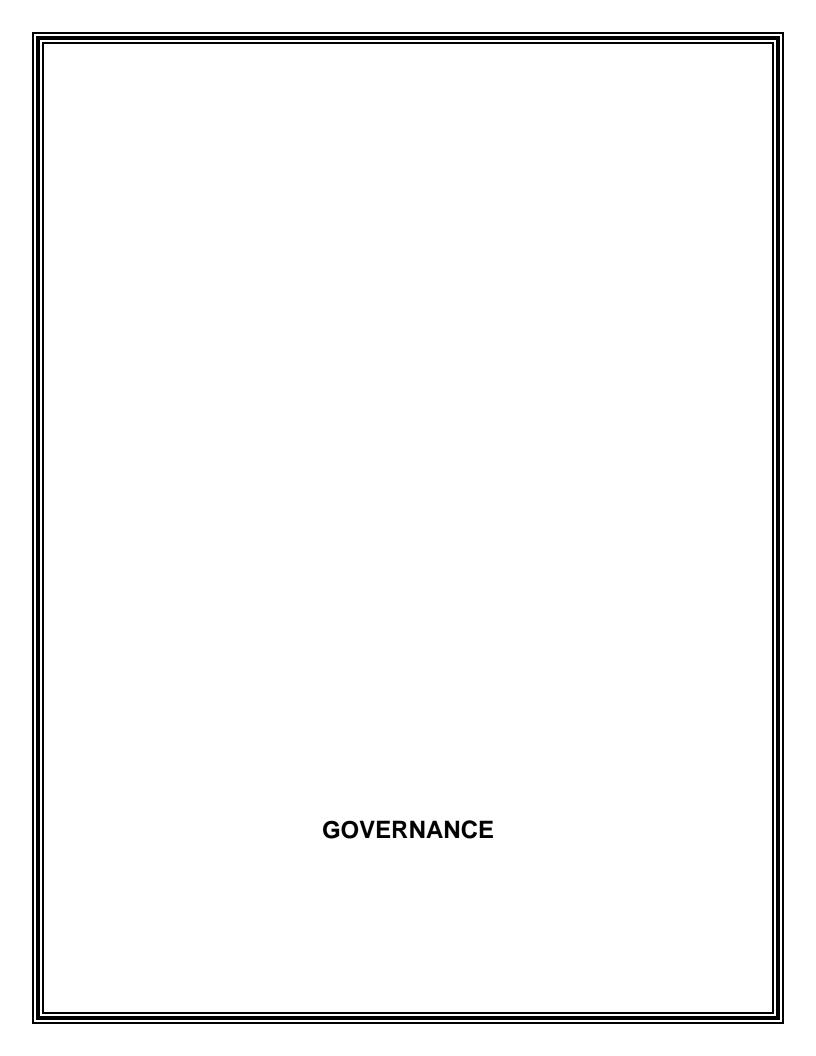
- 1 Salaries of permanent staff positions.2 Travel on Board business

## **HUMAN RESOURCES**

	FTE		15 - 2016 SUDGET			14 - 2015 UDGET
SALARIES Permanent staff Manager Coordinator Officers Clerical Staff	1.00 1.00 5.00 2.00 9.00	\$	655,920	1	1.00 1.00 5.00 2.00 9.00	668,640
BENEFITS		\$	167,780		\$	168,475
SUPPLIES Travel Training Supplies Recruitment Employee Recognition Meetings		\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	8,500 3,700 19,700 4,800 11,500 4,500 <b>52,700</b>	3	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$	8,500 3,700 19,700 4,800 9,500 4,500 <b>50,700</b>
FEES AND CONTRACTS Employee Assistance Program Attendance Support Apply to Education  EQUIPMENT		\$ \$ \$ <b>\$</b>	41,000 34,357 9,878 <b>85,235</b> 3,500		\$ \$ \$	40,860 - - - 40,860 3,500
Total Expenditures	9.00	\$	965,135		9.00 \$	932,175

## Maintenance of all collective agreements.

- 1 Salaries of permanent staff positions.
- 2 Travel on Board business
- 3 Costs for advertisements and interview process.



## **TRUSTEES**

	 15 - 2016 UDGET	2014 - 2015 BUDGET		
SALARIES				
Honoraria	\$ 80,708	\$	80,708	
SUPPLIES				
Mileage	\$ 6,000	\$	6,000	
Association travel	\$ 32,250	\$	34,250	
Meeting Expenses	\$ 2,500	\$	2,500	
Misc. office expenses	\$ 13,300	\$	12,100	
Contingency	\$ 1,000	\$	1,000	
Inservice	\$	\$	10,000	
Strategic Planning	\$ 3,600	\$	4,000	
	\$ 58,650	\$	69,850	
FEES AND CONTRACTS				
Association fees	\$ 30,000	\$	30,000	
Total Gross Expenditures	\$ 169,358	\$	180,558	

Provide long term system direction through policy development and review.

## Notes

Funding for Trustees includes the following; honoraria, expenses, meeting costs, mileage and travel.

#### **DIRECTOR'S OFFICE**

	FTE	2015 - 2016 TE BUDGET					014 - 2015 BUDGET
SALARIES							
Permanent Staff		\$	399,982	1		\$	405,095
Director	1.0				1.0		
Communication Officer	1.0				1.0		
Executive Assistant	1.0				1.0		
Executive Secretary	1.0				1.0		
	4.0				4.0	_	
		\$	399,982			\$	405,095
BENEFITS		\$	74,933			\$	75,180
SUPPLIES							
Office Administration		\$	10,300	2		\$	10,300
Communications		Š	17,600	3			17,600
Travel		\$	12,400	4		Š	12,400
Printing		¢.	3,500	5		e e	3,500
Contractual Obligations		¢.	23,967	5		e e	21,200
Contractual Obligations		\$ \$ \$	67,767			\$ \$ \$	65,000
FEES AND CONTRACTS  Legal, audit and other professional fees		\$	160,000	6		\$	160,000
Total Gross Expenditures		\$	702,682			\$	705,275

Provide system leadership and direction through operations of Director's Office: Communications, Secretary to the Board.

- 1 Salaries and wages of permanent staff positions.
- 2 Costs associated with operation of Director's Office. Funds to provide supplies, registration fees, memberships, meeting expenses and staff training.
- 3 Cost of providing communications to the public such as advertising, special events, student achievement, and Directors annual report.
- 4 Cost of travel including participation in Provincial Directors meetings, mileage and meetings called by the Minister of Education or OPSOA.
- <sup>5</sup> Printing Board and Standing Committee meeting agenda packages and internal distribution of reports.
- 6 Cost of annual financial audit and cost of legal services for personnel, property, student, and related issues.

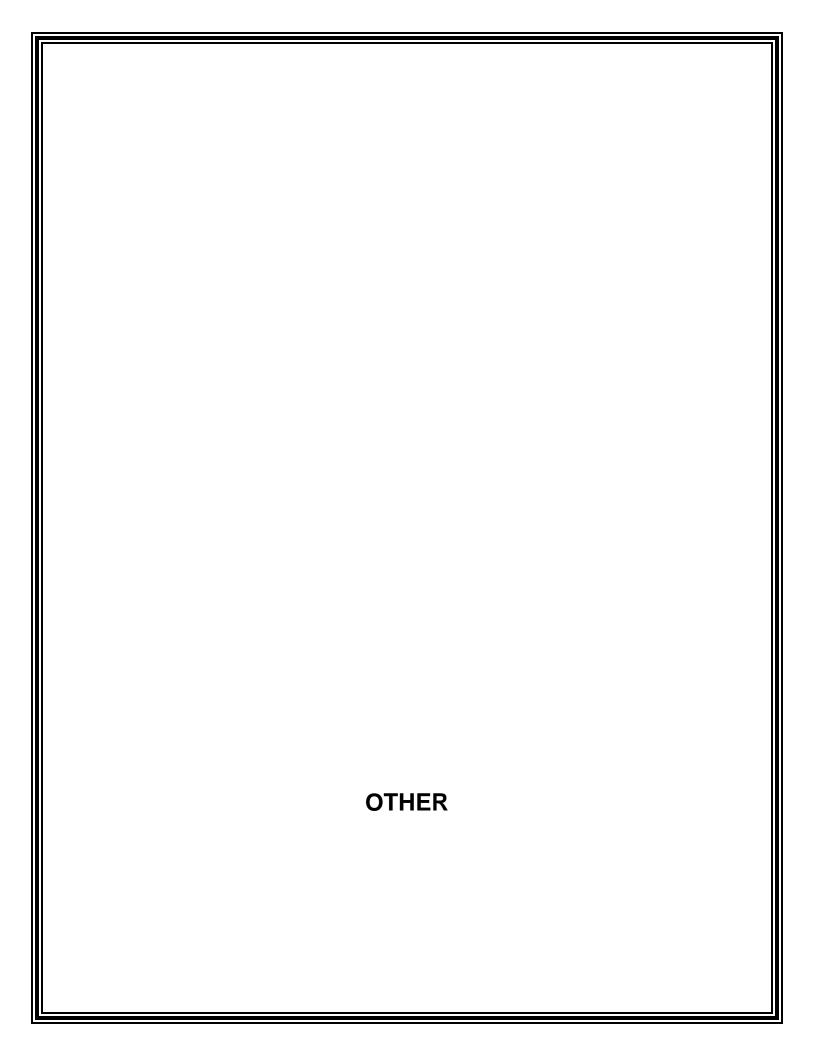
## INSTRUCTIONAL/ CORPORATE ADMINISTRATION

	FTE	2015 - 2016 FTE BUDGET		— <del>-</del>				FTE		2014 - 2015 BUDGET	
SALARIES Superintendent Education Officer Executive Secretary	2.0 1.0 2.0 <b>5.0</b>	\$	546,370	2.0 1.0 2.0 <b>5.0</b>	\$	549,090					
BENEFITS		\$	87,250		\$	88,010					
SUPPLIES Meetings Office Supplies Printing Travel  OTHER Contractual Obligations		\$ \$ \$ \$ \$	12,000 8,000 1,000 18,750 39,750	1	\$ \$ \$ \$ <b>\$</b>	14,000 7,000 1,200 11,250 33,450					
Total Gross Expenditures		\$	688,520		\$	685,700					
EXTERNAL REVENUE MISA		\$	50,000		\$	50,000					
Total External Revenue		\$	50,000		\$	50,000					
Total Net Expenditure		\$	638,520		\$	635,700					

Provide system leadership, direction and support for all aspects of Lakehead Public Schools operations.

### **Notes**

1 Professional Development, Membership Fees, and Dues



## **BENEFITS**

	2015 - 2016 BUDGET		2014 - 2015 BUDGET			
OTHER						
Sun Life Group Benefits	\$	5,173,300	1 \$	5,143,691		
Employer Health Tax	\$	1,545,200	\$	1,533,027		
E.I.	\$	1,770,300	\$	1,742,263		
CPP	\$	2,624,800	\$	2,580,581		
WSIB	\$	457,700	\$	453,657		
OMERS	\$	2,819,200	\$	2,792,192		
Retirement Gratuities	\$	221,800	2 \$	230,648		
Additional Gratuity per EARSL	\$	514,904	\$	491,468		
Maternity sub-plan	\$	200,000	\$	200,000		
Total Cost	\$	15,327,204	\$	15,167,525		
Benefits allocated within Decision Units	\$	(14,438,465)	\$	(14,275,357)		
Statutory Benefit costs of Supply Coverage	\$	888,739	\$	892,168		

To provide for employee benefits required by statute (E.I., C.P.P., E.H.T., W.S.I.B.) and by collective agreements including Dental, Life Insurance, Extended Health, Long term disability and retirement gratuities.

- 1 Sunlife group benefit premiums.
- <sup>2</sup> Gratuities projected for the year.

# **INTEREST ON BORROWING**

	15 - 2016 BUDGET	2014 - 2015 BUDGET		
OTHER Short term interest cost	\$ 35,000	\$	40,000	
Total Gross Expenditures	\$ 35,000	\$	40,000	
Investment income	\$ 216,000	\$	175,000	
Net Expenditures (Revenues)	\$ (181,000)	\$	(135,000)	

Short term interest costs.

## **DEBENTURES**

	2015 - 2016 BUDGET	2014 - 2015 BUDGET	
OTHER Debenture payments	\$ 1,915,289	\$ 1,944,983	
Total Gross Expenditures	\$ 1,915,289	\$ 1,944,983	

## Notes

Legal obligations to repay sums borrowed for school improvements.

## **CONTINGENCY**

	2015 - 2016 BUDGET		2014 - 2015 BUDGET	
Contingency for Emerging Issues	\$	300,000 1	\$	300,000
Total Net Expenditures	\$	300,000	\$	300,000

<sup>1</sup> To allow for possible unexpected expenditures in budget year.

# **CAPITAL EXPENSE**

	2015 - 2016 BUDGET			2014 - 2015 BUDGET	
CAPITAL EXPENDITURES Capital Projects - School Renewal & School Condition Improvement	\$	7,136,246	1	\$	4,654,318
Total Gross Expenditures	\$	7,136,246		\$	4,654,318
Total Net Expenditures	\$	7,136,246		\$	4,654,318

Capital Projects of the Lakehead District School Board.

## Notes

<sup>1</sup> Funding from Ministry for ongoing capital projects.