



Lakehead  
Public  
Schools

## **Section Eighteen**

### **Coordination of Services with Other Ministries and Agencies (Transitions)**



**Section 18  
COORDINATION OF SERVICES WITH OTHER MINISTRIES AND AGENCIES  
(TRANSITIONS)**

**Elementary/Secondary Transition Planning Process**

<b>Responsibility</b>	<b>Timelines</b>	<b>Expectations</b>
<b>Elementary Facilitator</b>	<b>February</b>	<ul style="list-style-type: none"> <li>retain a copy of the secondary registration forms for IEP'd students for the purposes of the IPRC and IEP review meetings</li> </ul>
	<b>March - April</b>	<ul style="list-style-type: none"> <li>set IPRC and IEP review dates in consultation with secondary facilitators</li> </ul>
	<b>January - April</b>	<ul style="list-style-type: none"> <li>apply for Special Class Placement (PWP &amp; Avenue 1), if appropriate</li> </ul>
<b>Elementary/Secondary Facilitator</b>	<b>March - May</b>	<ul style="list-style-type: none"> <li>conduct IPRC and IEP reviews</li> </ul> <p><i>Reminders:</i></p> <ul style="list-style-type: none"> <li><i>for Grade 8 students, secondary facilitators must be included</i></li> <li><i>when possible, schedule meetings for students attending the same secondary school on the same day</i></li> <li><i>parents and students should be in attendance</i></li> </ul> <p><i>At IPRC address:</i></p> <ul style="list-style-type: none"> <li><i>identification and needs</i></li> <li><i>programming strategies and support</i></li> <li><i>ISA 1 equipment needs and portability process</i></li> <li><i>Diploma, Ontario Secondary School Certificate, Certificate of Accomplishment</i></li> </ul> <ul style="list-style-type: none"> <li>IPRC minutes must be copied and forwarded to the Special Education Officer at the Board Office within seven days</li> </ul>
<b>Elementary Facilitator</b>	<b>April</b>	<ul style="list-style-type: none"> <li>complete chart for all Grade 8 students who have an IEP - forward to the Special Education Officer</li> </ul>
<b>Secondary Facilitator</b>	<b>May - June</b>	<ul style="list-style-type: none"> <li>request Grade 8 IEPs from sending school</li> </ul>



## **Transitioning out of High School**

Once a student turns 14 years of age and has an Individual Education Plan, then a transition plan must be written to formulate a plan for transitioning out of high school. This plan involves goals, actions and responsibilities of the people involved in the plan. Developmental Services Ontario (DSO) is usually involved in assisting with this transition plan, if the student is very high needs and may require assisted living.

## **New Community Services**

Ontario Autism Program: More information can be found and referrals can be made at Child and Community Resources, (807) 624-2540.

<http://www.ccrconnect.ca/en/childservices/thunderbaydistrict.asp>

About the Ontario Autism Program:

<http://www.children.gov.on.ca/htdocs/English/professionals/specialneeds/autism/oap-guidelines/toc.aspx>

Coordinated Service Planning: Criteria can be found and referrals can be made at Children's Centre Thunder Bay, (807) 343-5000

<http://www.childrenscentre.ca/en>

Specific link to CSP coming in Fall of 2018

# Ontario Autism Program

## Service Description

The Ontario Autism Program provides behaviourally based services that are family-centred, relevant and responsive to the needs of individual children and youth with autism. The Ontario Autism Program allows for flexibility and choice based on each child/youth's unique needs. Children/Youth are eligible from the date of their Autism Spectrum Disorder (ASD) diagnosis from a qualified professional, until their 18<sup>th</sup> birthday. The program is funded by the Ministry of Child & Youth Services. Child & Community Resources (CCR) is the direct service option provider for the Ontario Autism Program in the North Region. The region includes the districts of Sudbury-Manitoulin, Kenora-Rainy River, Thunder Bay and Algoma.

## Key Components of the Ontario Autism Program

- **Family-centred decision making.** As key partners in their child/youth's care, families will be actively engaged in the assessment, goal-setting and intervention planning process for their child.
- **Collaborative approach to service.** A foundation of the new OAP will be the collaborative approach taken by community support service providers, clinicians and educators to support children's needs across settings.
- **Service based on need.** Services will be flexible and individualized. The intensity and duration of the services a child or youth receives is based on their needs and strengths, regardless of age. Each child/youth's service plan will be determined by clinical assessment.
- **A direct funding option.** A direct funding option will be available by December 2017. This will provide all families with a choice between receiving direct service or receiving funding to purchase their child's service.
- **Safe, effective autism services.** The province will regulate ABA practitioners to help ensure families receive safe, high-quality services, have confidence in their providers and know where to go if they have a concern.
- **A single point of access.** Child & Community Resources is the single point of access for the Ontario Autism Program in the North Region. Referrals can be made through the local access point or through CCR directly.

For further information, please see [www.ontario.ca/autism](http://www.ontario.ca/autism).

The Ministry of Children and Youth Services has also made an Autism Parent Resource Kit available. The kit provides tools, strategies and resources to support families.

<http://www.children.gov.on.ca/htdocs/English/specialneeds/autism/aprk/index.aspx>

Questions related to the Ontario Autism Program in the North Region can be directed to Child & Community Resources at any time. **1.877.996.1599** Child & Community Resources | Ressources pour l'Enfance et la Communauté Telephone : 1.877.996.1599 | [ccrconnect.ca](http://ccrconnect.ca)



# Coordinated Service Planning

THE DISTRICT OF THUNDER BAY

Coordinated Service Planning brings together the Ministry of Child and Youth Services, Ministry of Health and the Ministry of Education to help coordinate services for children with multiple needs and their families.

## CSP Vision

*A system of Coordinated Service Planning where child/youth with multiple and/or complex needs receive services that are family-centred, timely, safe, effective, efficient, and equitable*

### Who would benefit from CSP?:

- Families who are involved with multiple service providers
- Families who require assistance with coordinating multiple services for their child/youth between the ages of 0-21
- Families experiencing other life impacting situations (eg., income, employment, coping skills, support network, literacy, culture, addictions, mental health, marginalization)

### Coordinated Service Planning means:

- Families will have one contact; a Single Plan of Care Coordinator that will help to coordinate their services
- Families will not have to repeat their story and goals to multiple service providers
- Families will have a Single Plan of Care which reflects their child/youth's vision, strengths and needs
- Families will know that service providers will be working towards a set of common goals that are important to the family
- Families will experience a process which is family-centred and family driven

### What does the Single Plan of Care Coordinator Do?:

- Meet with family and help them identify the strengths, needs and vision (goals)
- Gather information on current service providers connected with family
- Organize a meeting involving the family and pertinent service providers
- Facilitate the creation of a collaborative plan to address the family's identified vision
- Identify responsibilities of each service provider with established goals and timelines
- Initiate referrals and advocate for services
- Monitor the Single Plan of Care