



Office of The Superintendent of Business

Jim McCuaig Education Centre
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BUDGET COMMITTEE MEETING
Tuesday, December 17, 2013
Jim McCuaig Education Centre

Marg Arnone
Chair

George Saarinen
Vice Chair

AGENDA

PUBLIC SESSION
7:00 P.M. – In the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations		
5. Confirmation of Minutes		
5.1 Budget Committee Meeting - June 18, 2013	M. Arnone	1-2
6. Business Arising from the Minutes		

MATTERS NOT REQUIRING A DECISION:

7. Information Reports		
7.1 2013-2014 Revised Budget (009-14)	D. Wright	3-8
8. First Reports		

MATTERS FOR DECISION:

9. Postponed Reports
10. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

Resource
Person

Pages

11. New Reports
12. New Business
13. Notices of Motion
14. Information and Inquiries
15. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BUDGET COMMITTEE

Jim McCuaig Education Centre
Board Room
Thunder Bay, ON

2013 JUN 18

TRUSTEES PRESENT:

Marg Arnone (Chair)
George Saarinen (Vice Chair)
Pat Johansen

Lori Lukinuk
Ron Oikonen
Jack Playford

TRUSTEES ABSENT, WITH REGRET:

Deborah Massaro
Karen Wilson
Rheanna Kendrick (Student Trustee)

SENIOR ADMINISTRATION:

Catherine Siemieniuk, Director of Education
Colleen Kappel, Superintendent of Education
Ian MacRae, Superintendent of Education
Sherri-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

PUBLIC SESSION:

1. **Call To Order**

Chair Arnone called the meeting to order at 5:00 p.m.

2. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

3. **Approval of Agenda**

Moved by Trustee Johansen

Seconded by Trustee Saarinen

"THAT the Agenda for Budget Committee Meeting June 18, 2013 be approved."

CARRIED

4. Approval of Minutes

Moved by Trustee Oikonen

Seconded by Trustee Johansen

"THAT the Budget Committee approve the Minutes of the Budget Committee Meeting June 12, 2013."

CARRIED

5. Business Arising From The Minutes

Responses to Trustees questions pertaining to the Preliminary Budget were provided as a handout by David Wright, Superintendent of Business.

Trustee Lukinuk inquired if a renegotiated contract with Hagi will affect the budget. Superintendent Wright responded that the final 2013-2014 transportation contract amounts will be provided to the Board in the Spring of 2014.

6. 2013-2014 Budget (072-13)

Trustee Johansen inquired about the cost of flooring at Westmount Public School and if the cost can be included in next year's budget. Superintendent Wright responded that the Capital Plan will be brought to the Board in the Fall of 2013 for input from Trustees. Additional Trustee questions were addressed.

Moved by Trustee Saarinen

Seconded by Trustee Playford

"THAT Lakehead District School Board approve the 2013-2014 operating and capital budget of \$132,803,787."

CARRIED

7. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Lukinuk

"THAT we do now adjourn at 5:10 p.m."

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2013 DEC 17
Report No. 009-14

TO THE CHAIR AND MEMBERS OF
THE BUDGET COMMITTEE – Public Session

RE: 2013-2014 REVISED BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs (GSN's) legislation.
- 1.2 The funding regulation for the 2013-2014 fiscal year was released by the Ministry of Education on March 27, 2013. Trustees approved the 2013-14 budget at the June 25, 2013 Regular Board Meeting, and budget submissions were due to the Ministry by June 28, 2013.
- 1.3 Based on October 31st actual enrolment, school boards are required to submit a revised budget to the Ministry of Education by December 13, 2013.

2. Situation

Administration has concluded the preparation of the 2013-2014 revised budget as outlined in Appendix A, "2013-2014 Revised Revenues", and Appendix B, "2013-2014 Revised Operating Expenditure Summary".

3. Conclusion

Lakehead District School Board has prepared a revised budget based on enrolment and staffing as at October 31st that continues to support the strategic plan, by ensuring effective stewardship of resources and maintaining focus on our core business: student achievement and well-being.

Respectfully submitted,

KIRSTI ALAKSA
Manager of Financial Services

DAVID WRIGHT
Superintendent of Business

CATHERINE SIEMIENIUK
Director of Education

GRANTS	2013-2014 ESTIMATES REVENUES	2013-2014 REVISED ESTIMATES REVENUES	VARIANCE
GENERAL LEGISLATIVE GRANTS			
OPERATING GRANTS			
Pupil Foundation Allocation	\$ 44,470,128	\$ 44,070,904	\$ (399,224)
Special Education	\$ 14,159,398	\$ 14,068,445	\$ (90,953)
School Foundation	\$ 7,572,917	\$ 7,580,992	\$ 8,075
Language	\$ 1,306,598	\$ 1,205,554	\$ (101,044)
Remote & Rural	\$ 4,579,983	\$ 4,538,537	\$ (41,446)
Learning Opportunity	\$ 1,744,861	\$ 1,716,110	\$ (28,751)
Continuing Education	\$ 583,047	\$ 639,381	\$ 56,334
Teacher Qualification & Experience	\$ 8,238,919	\$ 8,329,770	\$ 90,851
New Teacher Induction Program	\$ 82,137	\$ 82,137	
Transportation	\$ 6,235,331	\$ 6,204,482	\$ (30,849)
Administration & Governance	\$ 3,589,157	\$ 3,567,029	\$ (22,128)
School Operations	\$ 9,967,921	\$ 9,969,972	\$ 2,051
Community Use of Schools	\$ 145,950	\$ 145,950	
Declining Enrolment Adjustment	\$ 1,153,800	\$ 1,331,026	\$ 177,226
Program Enhancement	\$ -	\$ -	
First Nation, Metis & Inuit Education	\$ 1,176,777	\$ 985,718	\$ (191,059)
Safe Schools	\$ 165,052	\$ 163,501	\$ (1,551)
Restraint Savings	\$ (93,161)	\$ (93,161)	
TOTAL OPERATING GRANTS	\$ 105,078,815	\$ 104,506,347	\$ (572,468)
School Renewal	\$ 2,402,858	\$ 3,842,652	\$ 1,439,794
School Condition Improvement	\$ 1,360,866	\$ 1,360,866	
Capital Debt Support Payments	\$ 2,027,625	\$ 2,027,625	
Full Day Kindergarten	\$ 404,514	\$ 1,500,619	\$ 1,096,105
Childcare Retrofit	\$ 0	\$ 991,528	\$ 991,528
Short Term Financing	\$ 4,045	\$ 37,442	\$ 33,397
Deferred Capital Contributions *estimate	\$ 6,366,422	\$ 6,413,465	\$ 47,043
Permanent Financing of NPF - Board 55 Trust	\$ 99,067	\$ 99,067	
TOTAL GRANT ALLOCATION	\$ 117,744,212	\$ 120,779,611	\$ 3,035,399

GRANTS	2013-2014 ESTIMATES REVENUES	2013-2014 REVISED ESTIMATES REVENUES	VARIANCE
OTHER REVENUE			
Government of Canada - Tuition	\$ 3,205,964	\$ 3,499,852	\$ 293,888
Full Day Kindergarten ELP	\$ 4,945,321	\$ 4,945,321	
INAC Special Education Funding	\$ 200,000	\$ 200,000	
Ministry of Citizenship	\$ 33,440	\$ 33,440	
Rental Revenue	\$ 289,832	\$ 320,832	\$ 31,000
Fee for Service Programs	\$ 130,500	\$ 130,500	
Other School Boards	\$ 100,000	\$ 100,000	
Cafeteria	\$ 435,000	\$ 435,000	
Interest	\$ 175,000	\$ 265,000	\$ 90,000
Kingfisher	\$ 40,000	\$ 40,000	
School Fundraising	\$ 2,100,000	\$ 2,100,000	
Miscellaneous	\$ 66,000	\$ 76,000	\$ 10,000
TOTAL OTHER REVENUE	\$ 11,721,057	\$ 12,145,945	\$ 424,888
TOTAL REVENUE	\$ 129,465,269	\$ 132,925,556	\$ 3,460,287

2013-2014 EXPENDITURE SUMMARY

NAME	2013-2014 Estimates	2013 - 2014 Revised Estimates	Variance
SCHOOL BASED TEACHING AND SUPPORT STAFF			
Elementary Day School	\$ 30,250,131	\$ 30,163,705	\$ (86,426)
Early Learning Program	\$ 3,529,228	\$ 3,567,720	\$ 38,492
Secondary Day School	\$ 22,696,721	\$ 22,562,709	\$ (134,012)
Alternative Education	\$ 43,000	\$ 3,000	
Safe Schools	\$ 131,326	\$ 124,362	\$ (6,964)
Noon Hour Supervision	\$ 302,319	\$ 302,319	
Early Childhood Educators	\$ 322,511	\$ 322,511	
Library Information Technicians	\$ 1,108,207	\$ 1,108,207	
School Administration	\$ 5,491,575	\$ 5,491,575	
School Offices	\$ 2,843,333	\$ 2,843,333	
Continuing Education	\$ 1,060,709	\$ 1,060,709	
Attendance/Social Workers	\$ 524,861	\$ 524,861	
SPECIAL EDUCATION			
Special Education Day School	\$ 4,447,865	\$ 4,447,909	\$ 44
Educational Assistants	\$ 9,116,185	\$ 9,116,185	
Special Education Program Support	\$ 1,102,073	\$ 1,102,073	
Section 23 Programs	\$ 690,852	\$ 690,852	

NAME	2013-2014 Estimates	2013 - 2014 Revised Estimates	Variance
SCHOOL BASED SERVICES & RESOURCES			
School Supplies and Resources	\$ 1,745,457	\$ 1,745,457	
Secondary Technology Education	\$ 210,130	\$ 210,130	
Kingfisher	\$ 315,855	\$ 315,855	
Instructional Materials Centre	\$ 207,390	\$ 207,390	
Transportation - Home to School	\$ 5,990,000	\$ 5,990,000	
Co-Curricular Activities	\$ 375,895	\$ 375,895	
Plant Services	\$ 10,293,253	\$ 10,368,253	\$ 75,000
Plant Maintenance	\$ 2,257,178	\$ 2,257,178	
Community Use of Schools	\$ 110,000	\$ 110,000	
Cafeteria	\$ 565,920	\$ 565,920	
Distribution	\$ 43,955	\$ 43,955	
Territorial Student Program	\$ 230,832	\$ 230,832	
CENTRAL SUPPORT TO SCHOOLS			
Instructional Services	\$ 1,924,814	\$ 1,802,393	\$ (122,421)
Student Success	\$ 449,632	\$ 447,574	\$ (2,058)
School Effectiveness	\$ 195,166	\$ 194,941	\$ (225)
Computer Services	\$ 815,763	\$ 815,763	
Technical Services	\$ 894,664	\$ 894,664	
Technology & Equipment	\$ 1,589,700	\$ 1,589,700	
Property Services Administration	\$ 635,573	\$ 635,573	
Health & Safety	\$ 122,142	\$ 122,142	
Rehabilitation	\$ 158,575	\$ 158,575	
Business Services	\$ 1,531,407	\$ 1,531,407	
Payroll	\$ 410,600	\$ 410,600	
Human Resources	\$ 1,013,768	\$ 1,013,768	

NAME	2013-2014 Estimates	2013 - 2014 Revised Estimates	Variance
GOVERNANCE			
Trustees	\$ 171,058	\$ 171,058	
Directors Office	\$ 711,831	\$ 711,831	
Instructional/Corporate Administration	\$ 711,877	\$ 711,877	
OTHER			
Benefits	\$ 282,328	\$ 282,328	
Interest on borrowing	\$ 50,000	\$ 35,000	\$ (15,000)
Debentures	\$ 2,031,670	\$ 2,031,670	
Contingency	\$ 300,000	\$ 300,000	
Capital Expense	\$ 3,765,674	\$ 5,203,518	\$ 1,437,844
Daycare Retrofit	\$ 0	\$ 991,528	\$ 991,528
Full Day Kindergarten Capital	\$ 404,514	\$ 1,500,619	\$ 1,096,105
Amortization Expense	\$ 6,427,203	\$ 6,574,271	\$ 147,068
School Fundraising	\$ 2,100,000	\$ 2,100,000	
School Board 55 Trust Financing	\$ 99,067	\$ 99,067	
TOTAL EXPENSES	\$ 132,803,787	\$ 136,222,761	\$ 3,418,974