



**Office of The Superintendent of Business**

Jim McCuaig Education Centre  
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**BUDGET COMMITTEE MEETING**

**Tuesday, June 3, 2014**

**Jim McCuaig Education Centre**

Marg Arnone  
Chair

George Saarinen  
Vice Chair

**AGENDA**

**PUBLIC SESSION**

**6:30 P.M. – In the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations		
5. Confirmation of Minutes		
5.1 Budget Committee Meeting - May 20, 2014	M. Arnone	1-2
6. Business Arising from the Minutes		

**MATTERS NOT REQUIRING A DECISION:**

7. Information Reports		
7.1 2014-2015 Preliminary Budget (070-14)	D. Wright	3-7
8. First Reports		

**MATTERS FOR DECISION:**

9. Postponed Reports
10. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Meeting.

Resource  
Person

Pages

11. New Reports
12. New Business
13. Notices of Motion
14. Information and Inquiries
15. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BUDGET COMMITTEE**

Sibley Room  
Jim McCuaig Education Centre

2014 MAY 20

**TRUSTEES PRESENT:**

Marg Arnone (Chair)  
Pat Johansen  
Lori Lukinuk  
Deborah Massaro

Ron Oikonen  
Jack Playford  
Karen Wilson

**TRUSTEES ABSENT, WITH REGRET:**

George Saarinen (Vice Chair)  
Logan Turner (Student Trustee)

**SENIOR ADMINISTRATION:**

Catherine Siemieniuk, Director of Education  
Colleen Kappel, Superintendent of Education  
Ian MacRae, Superintendent of Education  
Sherri-Lynne Pharand, Superintendent of Education  
David Wright, Superintendent of Business

**PUBLIC SESSION:**

1. **Call to Order**

Chair Arnone called the meeting to order at 6:30 p.m.

2. **Disclosure of Conflict of Interest**

There were no disclosures of Conflict of Interest.

3. **Approval of Agenda**

Moved by Trustee Wilson

Seconded by Trustee Massaro

*"THAT the Agenda for the Budget Committee Meeting, May 20, 2014 be approved."*

**CARRIED**

4. Resolve Into Committee of The Whole – Closed Session

Moved by Trustee Johansen

Seconded by Trustee Lukinuk

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Arnone in the Chair to consider the following:*

*- Committee of the Whole – Closed Session Minutes  
- May 30, 2013*

*- Personnel Matter (067-14)*

*and that this meeting shall not be open to the public pursuant to Section 207(2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

5. Committee of The Whole – Closed Session items were dealt with in their entirety.

6. Approval of Minutes

Moved by Trustee Oikonen

Seconded by Trustee Playford

*“THAT the Budget Committee approve the Minutes of the Budget Committee Meeting April 1, 2014.”*

CARRIED

7. Information and Inquiries

Trustee Johansen provided information on an Electronic Waste Fundraiser for Eco Superior which will take place on May 31, 2014 at the OLG Casino from 10:00 a.m. to 3:00 p.m.

8. Adjournment

Moved by Trustee Lukinuk

Seconded by Trustee Wilson

*“THAT we do now adjourn at 8:09 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2014 JUN 03  
Report No. 070-14

TO THE CHAIR AND MEMBERS OF  
THE BUDGET COMMITTEE – Public Session

RE: 2014-2015 PRELIMINARY BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs legislation (GSNs).
- 1.2 The funding regulation for the 2014-2015 fiscal year was released by the Ministry of Education on March 27, 2014. While the budget announcement showed a slight overall increase in projected per pupil funding, the increase includes the incorporation of Full Day Kindergarten in the GSNs, Elementary Teachers' Federation of Ontario 2% salary increase, and benchmark adjustments to reflect the anticipated cost of the new sick leave plan.
- 1.3 The budgeting process has been more difficult this year than in recent memory. The Board continues to decline in enrolment system wide, but particularly in the secondary panel the decline remains significant.
- 1.4 Budget submissions are due to the Ministry by June 30, 2014.

2. Situation

Administration is concluding its preparation of the 2014-2015 budget as outlined in Appendix A, "2014-2015 Revenues", and Appendix B, "2014-2015 Expenditure Summary" and is presenting it for Trustees input and consideration.

Respectfully submitted,

KIRSTI ALAKSA  
Manager of Financial Services

DAVID WRIGHT  
Superintendent of Business

CATHERINE SIEMIENIUK  
Director of Education

<b>2014-2015 REVENUES **draft</b>		
	<b>2014-2015 Estimates</b>	<b>2013-2014 Revised Estimates</b>
<b>GENERAL LEGISLATIVE GRANTS</b>		
<b>OPERATING GRANTS</b>		
Pupil Foundation	46,932,287	44,070,904
Special Education	14,490,061	14,068,445
School Foundation	7,599,219	7,580,992
Language	1,232,712	1,205,554
Supported School Allocation	482,709	334,409
Remote & Rural	4,316,259	4,204,128
Learning Opportunity	1,841,858	1,716,110
Continuing Education	746,858	639,381
Teacher Qualification & Experience	8,093,326	8,329,770
New Teacher Induction Program	87,880	82,137
ECE Q&E Allocation	543,357	0
Transportation	6,215,690	6,204,482
Administration & Governance	3,614,621	3,567,029
School Operations	10,107,953	9,969,972
Community Use of Schools	143,467	145,950
Declining Enrolment Adjustment	1,456,135	1,331,026
Program Enhancement	0	0
First Nation, Métis & Inuit Education	1,022,163	985,718
Safe Schools	166,185	163,501
Restraint Savings	(93,161)	(93,161)
<b>TOTAL OPERATING GRANTS</b>	<b>108,999,579</b>	<b>104,506,347</b>
<b>CAPITAL GRANTS</b>		
School Renewal	2,404,547	3,842,652
School Condition Improvement	2,249,771	1,360,866
Child Care Retrofit	0	991,528
Capital Debt Support Payments	1,961,660	2,027,625
Full Day Kindergarten	0	1,500,619
Short Term Financing	323	37,442
Deferred Capital Contributions	7,007,955	6,413,465
Permanent Financing of NPF - Board 55 Trust	99,067	99,067
<b>TOTAL GRANT ALLOCATION</b>	<b>122,722,902</b>	<b>120,779,611</b>

<b>2014-2015 REVENUES **draft</b>		
	<b>2014-2015 Estimates</b>	<b>2013-2014 Revised Estimates</b>
<b>OTHER REVENUE</b>		
Government of Canada - Tuition	3,130,919	3,499,852
Full Day Kindergarten Early Learning Program	0	4,945,321
Anticipated Revenue - INAC	200,000	200,000
Ministry of Citizenship	13,220	33,440
Rental Revenue	333,000	320,832
Fee for Service (Con Ed)	130,500	130,500
Other School Boards	116,480	100,000
Cafeteria	420,000	435,000
Interest	270,000	265,000
Kingfisher	45,000	40,000
School Fundraising	1,710,766	2,100,000
Miscellaneous	120,000	76,000
<b>TOTAL OTHER REVENUE</b>	<b>6,489,885</b>	<b>12,145,945</b>
<b>RESERVES</b>		
Information Technology Plan	970,388	
<b>TOTAL RESERVES</b>	<b>970,388</b>	
<b>TOTAL REVENUE</b>	<b>130,183,175</b>	<b>132,925,556</b>

**2014-2015 EXPENDITURE SUMMARY \*\*draft**

<b>NAME</b>	<b>2014 – 2015 Estimates</b>	<b>2013 - 2014 Revised Estimate</b>
<b>SCHOOL BASED TEACHING AND SUPPORT STAFF</b>		
Elementary Day School	31,255,984	30,325,197
Early Learning Program	0	3,567,720
Secondary Day School	20,603,357	22,683,545
Alternative Education	66,438	43,000
Safe Schools	137,962	124,362
Noon Hour Supervision	302,319	302,319
Early Childhood Educators (including Full Day Kindergarten)	2,673,318	322,511
Library Information Technicians	1,159,155	1,108,207
School Administration	4,800,269	5,491,575
School Offices	2,726,458	2,843,333
Continuing Education	972,649	1,060,709
Attendance/Social Workers/Mental Health	419,429	524,861
<b>TOTAL SCHOOL BASED TEACHING AND SUPPORT STAFF</b>	<b>\$ 65,117,338</b>	<b>\$ 68,397,338</b>
<b>SPECIAL EDUCATION</b>		
Special Education Day School	4,380,944	4,447,910
Student Support Professionals	9,127,845	9,116,185
Special Education Program Support	1,095,588	1,102,073
Section 23 Programs	706,310	690,852
<b>TOTAL SPECIAL EDUCATION</b>	<b>\$ 15,310,687</b>	<b>\$ 15,357,020</b>
<b>SCHOOL BASED SERVICES &amp; RESOURCES</b>		
School Supplies and Resources	1,774,936	1,745,457
Technology Education	204,000	210,130
Kingfisher	295,197	315,855
Instructional Materials Centre	204,240	207,390
Transportation	6,031,713	5,989,999
Co-Curricular Activities	387,670	375,895
Plant Services	10,480,521	10,368,253
Plant Maintenance	2,256,348	2,257,178
Community Use of Schools	115,000	110,000
Cafeteria	581,290	565,920
Distribution	41,846	43,955
Territorial Student Program	211,987	230,832
<b>TOTAL SCHOOL BASED SERVICES &amp; RESOURCES</b>	<b>\$ 22,584,748</b>	<b>\$ 22,420,864</b>



**2014-2015 EXPENDITURE SUMMARY \*\*draft**

<b>NAME</b>	<b>2014 – 2015 Estimates</b>	<b>2013 - 2014 Revised Estimate</b>
<b>CENTRAL SUPPORT TO SCHOOLS</b>		
Instructional Services	1,648,680	1,802,393
Student Success	443,284	447,574
School Effectiveness	196,927	194,941
Computer Services	776,104	815,763
Technical Services	896,763	894,664
Technology Equipment	1,218,400	1,589,700
Property Services Administration	614,738	635,573
Health & Safety	138,050	122,142
Rehabilitation	158,575	158,575
Business Services	1,466,857	1,531,407
Payroll	415,117	410,600
Human Resources	932,175	1,013,768
<b>TOTAL CENTRAL SUPPORT TO SCHOOLS</b>	<b>\$ 8,905,669</b>	<b>\$ 9,617,099</b>
<b>GOVERNANCE</b>		
Trustees	180,558	171,058
Directors Office	705,275	711,831
Instructional/Corporate Administration	685,700	711,877
<b>TOTAL GOVERNANCE</b>	<b>\$ 1,571,533</b>	<b>\$ 1,594,767</b>
<b>OTHER</b>		
Benefits	892,925	0
Interest on borrowing	40,000	35,000
Debentures	1,944,983	2,031,670
Contingency	300,000	300,000
Capital Expense	4,654,318	5,203,518
Daycare Retrofit	0	991,528
Full Day Kindergarten Capital	0	1,500,619
Amortization Expense	7,068,766	6,574,271
School Fundraising	1,693,141	2,100,000
School Board 55 Trust Financing	99,067	99,067
<b>TOTAL OTHER</b>	<b>\$16,693,200</b>	<b>\$16,735,673</b>
<b>TOTAL EXPENSES</b>	<b>\$130,183,175</b>	<b>\$136,222,761</b>