



**Office of The Superintendent of Business**

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5100 Fax (807) 623-5833

**BUDGET COMMITTEE MEETING**  
**Tuesday, January 13, 2015**  
**Jim McCuaig Education Centre**

Marg Arnone  
Chair

George Saarinen  
Vice Chair

**AGENDA**

**PUBLIC SESSION**  
**7:00 P.M. – In the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations		
5. Confirmation of Minutes		
5.1 Budget Committee Meeting - June 17, 2014	M. Arnone	1-3
6. Business Arising from the Minutes		

**MATTERS NOT REQUIRING A DECISION:**

7. Information Reports		
7.1 2014-2015 Revised Budget (011-15)	D. Wright	4-9
7.2 Budget Information Requests	D. Wright	Verbal
8. First Reports		

**MATTERS FOR DECISION:**

9. Postponed Reports
10. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Meeting.
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Resource  
Person

Pages

11. New Reports
12. New Business
13. Notices of Motion
14. Information and Inquiries
15. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BUDGET COMMITTEE**

Board Room  
Jim McCuaig Education Centre

2014 JUN 17

**TRUSTEES PRESENT:**

Marg Arnone (Chair)  
George Saarinen (Vice Chair)  
Pat Johansen  
Lori Lukinuk  
Deborah Massaro

Ron Oikonen  
Jack Playford  
Karen Wilson  
Logan Turner (Student Trustee)

**SENIOR ADMINISTRATION:**

Catherine Siemieniuk, Director of Education  
Colleen Kappel, Superintendent of Education  
Ian MacRae, Superintendent of Education  
Sherri-Lynne Pharand, Superintendent of Education  
David Wright, Superintendent of Business

**UNIONS/FEDERATIONS**

Kirsti Alaksa, Managers'  
Paul Caccamo, OSSTF District 6A Teachers' Bargaining Unit  
Pat Gibbs, OSSTF District 6A Student Support Professionals'  
Maria Kullman, COPE

**PUBLIC SESSION:**

1. **Call to Order**

Chair Arnone called the meeting to order at 6:30 p.m.

2. **Disclosure of Conflict of Interest**

There were no disclosures of Conflict of Interest.

3. **Approval of Agenda**

Moved by Trustee Wilson

Seconded by Trustee Lukinuk

*"THAT the Agenda for the Budget Committee Meeting, June 17, 2014 be approved."*

**CARRIED**

4. Resolve Into Committee of The Whole – Closed Session

Moved by Trustee Massaro

Seconded by Trustee Johansen

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Arnone in the Chair to consider the following:*

*- Committee of the Whole – Closed Session Minutes  
- May 20, 2014*

*- Personnel Matter - Verbal*

*and that this meeting shall not be open to the public pursuant to Section 207(2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

5. Committee of The Whole – Closed Session items were dealt with in their entirety.

6. Approval of Minutes

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

*“THAT the Budget Committee approve the Minutes of the Budget Committee Meeting June 3, 2014.”*

CARRIED

7. 2014-2015 Budget (081-14)

Superintendent Wright presented the report. Questions from Trustees were addressed.

Main Motion

Moved by Trustee Johansen

Seconded by Trustee Wilson

*“THAT Lakehead District School Board approve the 2014-2015 operating and capital budget of \$130,183,175 as presented.”*

Amendment

Moved by Trustee Playford

Seconded by Trustee Lukinuk

*“THAT Lakehead District School Board restore the Social Work/Attendance Services budget to reflect its current status and submit a deficit budget to the Ministry of Education.”*

#### Point of Clarification

Trustee Oikonen requested a point of clarification on the number of staff included in the Social Work and Attendance Counsellor budget amounts listed on page 12 of the budget binder. Superintendent Wright responded to the clarification.

#### Point of Clarification

Trustee Lukinuk requested a point of clarification on what the maximum amount is that the Board can request it go into deficit when they submit the budget to the Ministry of Education. Superintendent Wright responded to the clarification.

#### Point of Clarification

Trustee Playford requested a point of clarification that the Ministry will permit going into deficit for one time purchases but not for ongoing salary costs. Superintendent Wright responded to the clarification.

DEFEATED

#### Main Motion

Moved by Trustee Johansen

Seconded by Trustee Wilson

*“THAT Lakehead District School Board approve the 2014-2015 operating and capital budget of \$130,183,175 as presented.”*

CARRIED

#### 8. Information and Inquiries

Trustee Lukinuk inquired if through the Audit Committee, the Board could request that the Internal Auditors audit the Mental Health Services of the Board. Superintendent Wright responded to the inquiry.

#### 9. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Lukinuk

*“THAT we do now adjourn at 7:25 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2015 JAN 13  
Report No. 011-15

TO THE CHAIR AND MEMBERS OF  
THE BUDGET COMMITTEE – Public Session

RE: 2014-2015 REVISED BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs (GSN's) legislation.
- 1.2 The funding regulation for the 2014-2015 fiscal year was released by the Ministry of Education on March 27, 2014. Trustees approved the 2014-15 budget at the June 24, 2014 Regular Board Meeting, and budget submissions were due to the Ministry by June 28, 2014.
- 1.3 Based on October 31<sup>st</sup> actual enrolment, school boards are required to submit a revised budget to the Ministry of Education by December 1, 2014.

2. Situation

Administration has concluded the preparation of the 2014-2015 revised budget as outlined in Appendix A, "2014-2015 Revised Revenues", and Appendix B, "2014-2015 Revised Operating Expenditure Summary".

3. Conclusion

Lakehead District School Board has prepared a revised budget based on enrolment and staffing as at October 31<sup>st</sup> that continues to support the strategic plan, by ensuring effective stewardship of resources and maintaining focus on our core business: student achievement and well-being.

Respectfully submitted,

KIRSTI ALAKSA  
Manager of Financial Services

DAVID WRIGHT  
Superintendent of Business

IAN MACRAE  
Director of Education

<b>GRANTS</b>	<b>2014-2015 ESTIMATES REVENUES</b>	<b>2014-2015 REVISED ESTIMATES REVENUES</b>	<b>VARIANCE</b>
<b>GENERAL LEGISLATIVE GRANTS</b>			
OPERATING GRANTS			
Pupil Foundation Allocation	\$ 46,932,287	\$ 47,756,261	\$ (823,974)
Special Education	\$ 14,490,061	\$ 14,693,344	\$ (203,283)
School Foundation	\$ 7,599,219	\$ 7,675,075	\$ (75,856)
Language	\$ 1,232,712	\$ 1,252,438	\$ (19,726)
Remote & Rural	\$ 4,798,968	\$ 4,732,898	\$ 66,070
Learning Opportunity	\$ 1,841,858	\$ 1,845,586	\$ (3,728)
Continuing Education	\$ 746,858	\$ 712,178	\$ 34,680
Teacher Qualification & Experience	\$ 8,093,326	\$ 8,985,219	\$ (891,893)
New Teacher Induction Program	\$ 87,880	\$ 87,880	
ECE Qualification & Experience	\$ 543,357	\$ 573,248	\$ (29,891)
Transportation	\$ 6,215,690	\$ 6,215,690	
Administration & Governance	\$ 3,614,621	\$ 3,649,665	\$ (35,044)
School Operations	\$ 10,107,953	\$ 10,263,343	\$ (155,390)
Community Use of Schools	\$ 143,467	\$ 143,467	
Declining Enrolment Adjustment	\$ 1,456,135	\$ 1,019,177	\$ 436,958
Program Enhancement	\$ -	\$ -	
First Nation, Metis & Inuit Education	\$ 1,022,163	\$ 1,100,388	\$ (78,225)
Safe Schools	\$ 166,185	\$ 168,773	\$ (2,588)
Restraint Savings	\$ (93,161)	\$ (93,161)	
<b>TOTAL OPERATING GRANTS</b>	\$ 108,999,579	\$ 110,781,469	\$ (1,781,890)
School Renewal	\$ 2,404,547	\$ 4,311,113	\$ (1,906,566)
School Condition Improvement	\$ 2,249,771	\$ 2,249,771	
Capital Debt Support Payments	\$ 1,961,660	\$ 1,961,660	
Full Day Kindergarten	\$ 0	\$ 531,092	\$ (531,092)
Childcare Retrofit	\$ 0	\$ 411,586	\$ (411,586)
Short Term Financing	\$ 323	\$ 323	
Deferred Capital Contributions *estimate	\$ 7,007,955	\$ 7,185,941	\$ (177,986)
Permanent Financing of NPF - Board 55 Trust	\$ 99,067	\$ 99,067	
<b>TOTAL GRANT ALLOCATION</b>	\$ 122,722,902	\$ 127,532,022	\$ (4,809,120)

	<b>2014-2015 ESTIMATES REVENUES</b>	<b>2014-2015 REVISED ESTIMATES REVENUES</b>	<b>VARIANCE</b>
<b>GRANTS</b>			
<b>OTHER REVENUE</b>			
Government of Canada - Tuition	\$ 3,130,919	\$ 2,606,559	\$ 524,360
INAC Special Education Funding	\$ 200,000	\$ 200,000	
Ministry of Citizenship	\$ 13,220	\$ 13,220	
Rental Revenue	\$ 333,000	\$ 333,000	
Fee for Service Programs	\$ 130,500	\$ 130,500	
Other School Boards	\$ 116,480	\$ 116,480	
Cafeteria	\$ 420,000	\$ 420,000	
Interest	\$ 270,000	\$ 270,000	
Kingfisher	\$ 45,000	\$ 45,000	
School Fundraising	\$ 1,710,766	\$ 1,710,766	
Miscellaneous	\$ 120,000	\$ 120,000	
<b>TOTAL OTHER REVENUE</b>	<b>\$ 6,489,885</b>	<b>\$ 5,965,525</b>	<b>\$ 524,360</b>
<b>TOTAL REVENUE</b>	<b>\$ 129,212,787</b>	<b>\$ 133,497,547</b>	<b>\$ (4,284,760)</b>



**2014-2015 EXPENDITURE SUMMARY**

<b>NAME</b>	<b>2014-2015 Estimates</b>	<b>2014 - 2015 Revised Estimates</b>	<b>Variance</b>
<b>SCHOOL BASED TEACHING AND SUPPORT STAFF</b>			
Elementary Day School	\$ 31,255,984	\$ 31,255,984	
Secondary Day School	\$ 20,603,357	\$ 20,603,357	
Alternative Education	\$ 66,438	\$ 66,438	
Safe Schools	\$ 137,962	\$ 137,962	
Noon Hour Supervision	\$ 302,319	\$ 302,319	
Early Childhood Educators	\$ 2,673,318	\$ 2,673,318	
Library Information Technicians	\$ 1,159,155	\$ 1,159,155	
School Administration	\$ 4,800,269	\$ 4,800,269	
School Offices	\$ 2,726,458	\$ 2,726,458	
Continuing Education	\$ 976,585	\$ 976,585	
Attendance/Social Workers	\$ 419,429	\$ 419,429	
<b>SPECIAL EDUCATION</b>			
Special Education Day School	\$ 4,380,944	\$ 4,380,944	
Educational Assistants	\$ 9,127,845	\$ 9,127,845	
Special Education Program Support	\$ 1,084,208	\$ 1,084,208	
Section 23 Programs	\$ 706,310	\$ 706,310	

NAME	2014-2015 Estimates	2014 - 2015 Revised Estimates	Variance
<b>SCHOOL BASED SERVICES &amp; RESOURCES</b>			
School Supplies and Resources	\$ 1,774,936	\$ 1,774,936	
Secondary Technology Education	\$ 204,000	\$ 204,000	
Kingfisher	\$ 295,197	\$ 295,197	
Instructional Materials Centre	\$ 204,236	\$ 204,236	
Transportation - Home to School	\$ 6,039,919	\$ 6,039,919	
Co-Curricular Activities	\$ 387,670	\$ 387,670	
Plant Services	\$ 10,480,521	\$ 10,480,521	
Plant Maintenance	\$ 2,256,348	\$ 2,256,348	
Community Use of Schools	\$ 115,000	\$ 115,000	
Cafeteria	\$ 581,290	\$ 581,290	
Distribution	\$ 41,846	\$ 41,846	
Territorial Student Program	\$ 211,987	\$ 211,987	
<b>CENTRAL SUPPORT TO SCHOOLS</b>			
Instructional Services	\$ 1,648,680	\$ 1,648,680	
Student Success	\$ 443,284	\$ 443,284	
School Effectiveness	\$ 196,927	\$ 196,927	
Computer Services	\$ 776,104	\$ 776,104	
Technical Services	\$ 896,763	\$ 896,763	
Technology & Equipment	\$ 1,218,400	\$ 1,218,400	
Property Services Administration	\$ 614,738	\$ 614,738	
Health & Safety	\$ 138,050	\$ 138,050	
Rehabilitation	\$ 158,575	\$ 158,575	
Business Services	\$ 1,466,857	\$ 1,466,857	
Payroll	\$ 415,117	\$ 415,117	
Human Resources	\$ 932,175	\$ 932,175	

NAME	2014-2015 Estimates	2014 - 2015 Revised Estimates	Variance
<b>GOVERNANCE</b>			
Trustees	\$ 180,558	\$ 180,558	
Directors Office	\$ 705,275	\$ 705,275	
Instructional/Corporate Administration	\$ 685,700	\$ 685,700	
<b>OTHER</b>			
Benefits	\$ 892,168	\$ 906,757	\$ (14,589)
Interest on borrowing	\$ 40,000	\$ 40,000	
Debentures	\$ 1,944,983	\$ 1,944,983	
Contingency	\$ 300,000	\$ 300,000	
Capital Expense	\$ 4,654,318	\$ 6,560,884	\$ (1,906,566)
Daycare Retrofit	\$ 0	\$ 411,586	\$ (411,586)
Full Day Kindergarten Capital	\$ 0	\$ 531,092	\$ (531,092)
Amortization Expense	\$ 7,068,760	\$ 7,246,746	\$ (177,986)
School Fundraising	\$ 1,693,141	\$ 1,693,141	
School Board 55 Trust Financing	\$ 99,067	\$ 99,067	
<b>TOTAL EXPENSES</b>	<b>\$ 130,183,170</b>	<b>\$ 133,224,989</b>	<b>\$ (3,041,819)</b>