



**Office of the Director**

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 3**

**Tuesday, February 24, 2015  
Jim McCuaig Education Centre**

Ian MacRae  
Director of Education

Jack Playford  
Chair

**AGENDA**

**PUBLIC SESSION  
7:30 P.M. – in the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. <b>COMMITTEE OF THE WHOLE – Closed Session – 6:30 p.m. (SEE ATTACHED AGENDA)</b>		
6. Report of Committee of the Whole – Closed Session		
7. Delegations/Presentations		
8. Confirmation of Minutes		
8.1 Regular Board Meeting No. 2 - January 27, 2015	J. Playford	1-4
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

**MATTERS NOT REQUIRING A DECISION:**

- |      |   |             |         |
|------|---|-------------|---------|
| 10.  | Information Reports   |             |         |
| 10.1 | Ontario Public School Boards' Association (OPSBA) Report                    | G. Saarinen | Verbal  |
| 10.2 | Student Trustee Report  | H. Smith    | Handout |
| 10.3 | The Arts (027-15)   | S. Pharand  | 5-6     |
| 10.4 | Aboriginal Education Advisory Committee Meeting Minutes - December 18, 2014 | S. Pharand  | 7-9     |
| 11.  | First Reports   |             |         |

**MATTERS FOR DECISION:**

- |      |   |             |       |
|------|---|-------------|-------|
| 12.  | Postponed Reports                                   |             |       |
| 13.  | Recommendation from the Standing Committee (026-15) | G. Saarinen | 10-12 |
| 13.1 | School Year Calendar 2015-2016 (024-15)             |             |       |

*It is recommended that Lakehead District School Board:*

1. *Approve the proposed 2015-2016 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 024-15.*
2. *Approve the proposed 2015-2016 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 024-15.*

- |     |                                      |  |  |
|-----|--------------------------------------|--|--|
| 14. | Ad Hoc and Special Committee Reports |  |  |
|-----|--------------------------------------|--|--|

- |     |             |  |  |
|-----|-------------|--|--|
| 15. | New Reports |  |  |
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- |      |   |           |       |
|------|---|-----------|-------|
| 15.1 | By-Law No. 111 Long-Term Financing Agreement (025-15) | D. Wright | 13-18 |
|------|---|-----------|-------|

*It is recommended that Lakehead District School Board approve By-law No. 111 (Appendix A) authorizing the long-term financing agreement with the Ontario Financing Authority for the Bernier Stokes School soil remediation project, as outlined in Report No. 025-15.*

<p>Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.</p>
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		<u>Resource Person</u>	<u>Pages</u>
16.	New Business		
17.	Notices of Motion		
18.	Information and Inquiries		
19.	Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**



**Office of the Director**

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**REGULAR BOARD MEETING NO. 3**

**Tuesday, February 24, 2015  
Jim McCuaig Education Centre**

Ian MacRae  
Director of Education

Jack Playford  
Chair

**AGENDA**

**COMMITTEE OF THE WHOLE – Closed Session  
6:30 P.M. – in the Sibley Room**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Confirmation of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 10 - June 24, 2014	J. Playford	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Negotiations Update	I. MacRae	Verbal
5.3.2 Personnel Matter	C. Kappel	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 2**

Board Room  
Jim McCuaig Education Centre

2015 JAN 27  
7:30 p.m.

**TRUSTEES PRESENT:**

Jack Playford (Chair)  
George Saarinen (Vice Chair)  
Marg Arnone  
Ellen Chambers

Deborah Massaro  
Ron Oikonen – via teleconference  
Trudy Tuchenhausen – via teleconference  
Hannah Smith (Student Trustee)

**TRUSTEE ABSENT, WITH REGRET:**

Karen Wilson

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Colleen Kappel, Superintendent of Education  
Sherri-Lynne Pharand, Superintendent of Education  
David Wright, Superintendent of Business

**FEDERATION/UNION REPRESENTATIVES:**

Paul Caccamo, OSSTF - TBU  
Patricia Gibbs, OSSTF - SSP  
Cathy Ferrazzo, Lakehead Principals/Vice Principals  
Shannon Jessiman-MacArthur, Lakehead Principals/Vice Principals  
Kirsti Alaksa, Managers

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Tuchenhausen

Seconded by Trustee Arnone

*“THAT the Agenda for Regular Board Meeting No. 2, January 27, 2015 be approved.”*

**CARRIED**

2. **Confirmation of Minutes**

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 13, November 25, 2014.”*

**CARRIED**

3. Confirmation of Minutes

Moved by Trustee Chambers

Seconded by Trustee Arnone

*"THAT Lakehead District School Board approve the Minutes of Inaugural Board Meeting, December 2, 2014."*

CARRIED

MATTERS NOT REQUIRING A DECISION:

4. Ontario Public School Boards' Association (OPSBA) Report

Trustee Saarinen, Ontario Public School Boards' Association Director and voting delegate, informed the Board that the OPSBA Public Education Symposium will take place from January 28 to 31.

5. Student Trustee Report

Hannah Smith, Student Trustee, provided a handout as her report. Items addressed included: Student Senate meeting, Northwestern Ontario Secondary Schools Student's Association's (NWOSSSA) meeting, networking, and Hammarskjold High School's production of *Sleeping Beauty*. All Trustees' questions were addressed.

6. Student Transportation Services of Thunder Bay Committee Meeting Report

Trustee Saarinen, the Trustee representative on the Student Transportation Services of Thunder Bay Committee, presented a verbal report highlighting the October 27, 2014 meeting. Information regarding the October 27 meeting is available in the Trustee Lounge for perusal. At the December 2 Inaugural Board Meeting Trustee Tuchenhausen was appointed as the Trustee member and Trustee Oikonen as the alternate Trustee member to the committee. The next meeting will be held on February 23.

7. Audit Committee Meeting Report

Trustee Massaro, Chair of the Audit Committee, presented this verbal report highlighting the January 19 meeting.

8. Adult and Continuing Education (018-15)

Colleen Kappel, Superintendent of Education, introduced Daniel Denommé, Manager of Lakehead Adult Education Centre, who presented an overview of the Adult & Continuing Education program. All Trustees' questions were addressed.

9. Kindergarten (022-15)

Sherri-Lynne Pharand, Superintendent of Education, introduced Donica LeBlanc, Supervising Principal - Early Learning Lead, who presented the report. All Trustees' questions were addressed.

10. Parent Involvement Committee Meeting Minutes - November 17, 2014

Ian MacRae, Director of Education, presented the November 17, 2014 minutes for information.

MATTERS FOR DECISION:

11. Recommendations from the Standing Committee (020-15)

Policy Development - 8074 Student Concussion Management (013-15)

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*"THAT Lakehead District School Board approve 8074 Student Concussion Management Policy, Appendix A to Report No. 013-15."*

CARRIED

12. Recommendations from the Standing Committee (020-15)

Appointment to the Thunder Bay Public Library Board (008-15)

Moved by Trustee Saarinen

Seconded by Trustee Massaro

*"THAT Lakehead District School Board appoint Pat Johansen as its representative on the Thunder Bay Public Library Board for a four-year term ending November 30, 2018."*

CARRIED

13. Establishment of 2015-2016 Budget Committee (012-15)

Moved by Trustee Arnone

Seconded by Trustee Chambers

*"THAT:*

- 1. Lakehead District School Board establish the 2015-2016 Budget Committee comprised of all Trustees; and*
- 2. The 2015-2016 Budget Committee report its recommendation to the Lakehead District School Board no later than the date provided by the Ministry of Education."*

CARRIED

14. Recommendation from the Audit Committee (015-15)

Appointment of External Auditor

Moved by Trustee Massaro

Seconded by Trustee Tuchenhausen

*“THAT Lakehead District School Board re-appoint the firm of Grant Thornton LLP as auditors for an additional one year period ending August 31, 2015, and that Administration be directed to negotiate a fee schedule for the one year period.”*

CARRIED

15. Policy Review - 1011 Access to System Programs Policy (021-15)

Point of Order

Trustee Massaro stated the correct process was not followed in regards to the 1011 Access to System Programs Policy report that came to the January 13 Standing Committee meeting.

Chair Playford ruled against the Point of Order stating that there was no breach in the process.

Trustee Massaro appealed the ruling of the Chair.

Moved by Trustee Massaro

Seconded by Trustee Oikonen

*“THAT the ruling of the Chair be overruled.”*

DEFEATED

Main Motion

Moved by Trustee Saarinen

Seconded by Trustee Chambers

*“THAT Lakehead District School Board approve 1011 Access to System Programs Policy, Appendix A to Report No. 021-15.”*

CARRIED

16. Information and Inquiries

16.1 Trustee Saarinen reported that he attended Hammarskjold High School's production of *Sleeping Beauty* held on January 16.

17. Adjournment

Moved by Trustee Oikonen

Seconded by Trustee Tuchenhausen

*“THAT we do now adjourn at 8:59 p.m.”*

CARRIED



LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2015 FEB 24  
Report No. 027-15

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: THE ARTS

1. Background

- 1.1 As identified in the Strategic Plan, Lakehead District School Board seeks high levels of personal and academic excellence for every student. “The arts offer students unique opportunities to engage in imaginative and innovative thought and action and to develop the ability to communicate and represent their thoughts, feelings, and ideas in numerous ways.
- 1.2 Lakehead District School Board continues to provide high quality programs and professional learning in the arts to enhance student outcomes and support teacher learning.

2. Situation

- 2.1 A continued focus on supporting both teacher and student learning in music, Kindergarten through Grade 8, is being achieved through ongoing partnerships with:
  - Thunder Bay Symphony Orchestra (TBSO); and
  - Learning Through the Arts.
- 2.2 Lakehead District School Board’s unique collaboration with the Royal Conservatory of Music’s program, Learning Through the Arts (LTTA) continues to provide innovative learning for students and teachers in all areas of the Arts – Dance, Drama, Music and Visual Arts.

3. Program Overview

- 3.1 Working with the Thunder Bay Symphony Orchestra continues to provide a number of unique learning experiences for both teachers and students, including:
  - Grade 3 Symphony Sing-Along;
  - TBSO in the schools;
  - Carnegie Hall Link Up Program; and
  - Grade 5 Musicians in the Classroom.

- 3.2 Following very successful pilot programs during the 2013-2014 school year, Royal Conservatory's LTTA continues to offer unique and specialized professional learning for Kindergarten to Grade 8 teachers through programs designed jointly by Lakehead District School Board and the Royal Conservatory LTTA Regional Manager. These programs include:
- Media Broadcasting Arts in partnership with LU Radio;
  - Cultural Artist and Elder program; and
  - Itinerant Music Teacher Learning Labs.
- 3.3 Student dance, music and visual artists from Lakehead District School Board were recently celebrated at a two day regional Ministry training session. The professional learning session was enhanced by the student artwork displays, dance and music performances from a number of Lakehead District School Board elementary and secondary schools.
- 3.4 Along with public performances, relationships within each family of schools continues to provide opportunities for elementary students to be exposed to the broad range of experiences available in the Arts at a secondary level.
- 3.5 Across all four of our secondary schools a breadth of programming continues to be offered in the Arts. Band, strings, guitar and vocal music, drama and dance are offered across the four schools.

4. Conclusion

"The arts broaden young minds and exalt our spirits; they help us understand what it is that makes us human by validating our commonalities and celebrating our differences." Lakehead District School Board continues to provide unique opportunities for students to enhance their lives through a range of experiences in the arts.

Respectfully submitted,

NICOLE WALTER ROWAN  
Program Coordinator

SHERRI-LYNNE PHARAND  
Superintendent of Education

IAN MACRAE  
Director of Education



## ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES

**DATE:** Thursday, December 18, 2014, Board Room, Education Centre

**MEMBERS PRESENT:** Marg Arnone, Lawrence Baxter, Kathy Beardy, Elliott Cromarty, Katrina Fiddler, Pauline Fontaine, Sharon Kanutski, Sylvia O'Meara, Sherri-Lynne Pharand, Dolores Wawia, Beverley White-Kokeza

**ALTERNATES PRESENT:** Ellen Chambers, Robin Haliuk

**ABSENT WITH REGRET:** Serena Essex, Mike Judge, Senator Robert McKay, Isabelle Mercier, George Saarinen, Suzanne Tardif

**RESOURCE:** Amy Farrell-Morneau, Cathy Ferrazzo, JoJo Guillet, Jason Pilot, Nicole Walter-Rowan

**GUESTS:** Tammy Bobyk, Dr. John Hodson, Sarah Wright

	AGENDA ITEM	DISCUSSION	ACTION
1.	Opening Ceremonies	<ul style="list-style-type: none"> <li>Sherri-Lynne Pharand called the meeting to order and called upon JoJo Guillet to conduct the opening.</li> </ul>	
2.	Welcome and Introductions	<ul style="list-style-type: none"> <li>Sherri welcomed back Trustee Marg Arnone as the Trustee representative and Trustee Ellen Chambers as the alternate Trustee representative.</li> </ul>	
3.	Selection of Co-Chair	<ul style="list-style-type: none"> <li>A prenomination to nominate Dolores Wawia as Co-Chair was received from Beverley White-Kokeza. Dolores accepted the nomination. Sherri-Lynne Pharand called for further nominations from the floor. Moved by Pauline Fontaine and seconded by Beverley White-Kokeza that nominations be closed. Carried. Sherri welcomed Dolores back as Co-Chair. Dolores thanked everyone for their support.</li> </ul>	
4.1	Approval of Agenda – December 18, 2014	<ul style="list-style-type: none"> <li>Moved by Pauline Fontaine, seconded by Sharon Kanutski that the agenda for the December 18, 2014 meeting be approved. Carried.</li> </ul>	
4.2	Approval of Minutes – November 13, 2014	<ul style="list-style-type: none"> <li>Moved by Beverley White-Kokeza, seconded by Elliott Cromarty, that the minutes of the November 13, 2014 meeting be approved. Carried.</li> </ul>	

	AGENDA ITEM	DISCUSSION	ACTION
5.	Correspondence	<ul style="list-style-type: none"> <li>The correspondence file was circulated.</li> </ul>	
6.	Presentations:		
6.1	Research Study – A Holistic Study of the Biwaase’aa Program	<ul style="list-style-type: none"> <li>Tammy Bobyk, Executive Director of Biwaase’aa, Sarah Wright, Program Manager of Biwaase’aa and Dr. John Hodson, Brock University provided a power point presentation of the Biwaase’aa program and the research conducted to date. The program is currently operating in four Lakehead District Board schools and three Thunder Bay Catholic District School Board schools. A copy of the report is available on <a href="http://www.shkoday.com">www.shkoday.com</a></li> <li>Questions from the group were addressed.</li> </ul>	
7.	Business Arising from the Minutes:		
7.1	Ontario Secondary School Literacy Test	<ul style="list-style-type: none"> <li>Paul Tsekouras, Student Success Lead, provided an overview of the Ontario Secondary School Literacy Test (OSSLT).</li> <li>Every year, all Grade 10 students across the province write the test on the same day and same time. Students must pass the test in order to graduate. If a student is unsuccessful the first time, they can write again the following year and will be administered a different test. If a student is unsuccessful after the second attempt, an Ontario Secondary School Literacy course is available for these students.</li> </ul>	
8.	New Business:		
8.1	Parent Involvement Committee Funding	<ul style="list-style-type: none"> <li>Funding was received again this year from the Parent Involvement Committee in the amount of \$750.00.</li> <li>The group discussed having fridge magnets made for parents with a variety of information. i.e. Board toll free phone number, website address, information about AEAC and SEAC.</li> <li>Amy will bring a draft to the next meeting.</li> </ul>	Amy Farrell-Morneau
9.	Ongoing Business:		
9.1	Updates:	<ul style="list-style-type: none"> <li>Amy Farrell-Morneau provided updates on the following:</li> <li>Aboriginal Youth Achievement &amp; Recognition Awards will be held Wednesday, April 8, 2015 at the Victoria Inn. Amy has sent information to the schools. Forms are due February 6, 2015.</li> <li>Elder work in the schools in ongoing.</li> </ul>	

	AGENDA ITEM	DISCUSSION	ACTION
		<ul style="list-style-type: none"> <li>• Cultural Sensitivity Training has been well received.</li> <li>• FNMI Math Research Project workshop will be held at Vic Park on January 15, 2015 lead by Danielle Blair, Provincial Math Lead with the Ministry.</li> <li>• McKellar Family Gathering evening held on December 9, 2014 through the FNMI Collaborative Inquiry. Two Hundred family members attended. Parents engaged in math game with their children at the event.</li> </ul>	
10.	Information and Inquires		
10.1	Work Plan	<ul style="list-style-type: none"> <li>• Electronic copy of work plan will be sent out to be reviewed at the next meeting.</li> </ul>	Judy to send electronic copy.
10.2	Other	<ul style="list-style-type: none"> <li>• Sherri thanked Trustees Lukinuk and Johansen for their service to AEAC as well as JoJo Guillet who has accepted a position with the Ministry of Education and Judy Hill who has taken a new position in the Director's Office.</li> </ul>	
11.	Closing Ceremonies	<ul style="list-style-type: none"> <li>• JoJo Guillet conducted the closing ceremonies.</li> </ul>	
12.	Next Meeting:	<ul style="list-style-type: none"> <li>• Thursday, February 12, 2015.</li> </ul>	
13.	Adjournment:	<ul style="list-style-type: none"> <li>• The meeting adjourned at 12:00 p.m.</li> </ul>	

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2015 FEB 24  
Report No. 026-15

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE STANDING COMMITTEE

Background

The following report was received at the Standing Committee Meeting of February 10, 2015 and has been referred to the Board for approval. The recommendation is as follows:

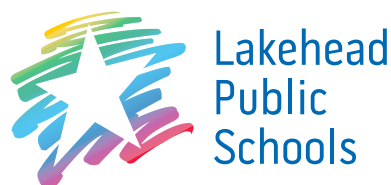
**SCHOOL YEAR CALENDAR 2015-2016 (024-15)**

*It is recommended that Lakehead District School Board:*

1. *Approve the proposed 2015-2016 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 024-15.*
2. *Approve the proposed 2015-2016 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 024-15.*

Respectfully submitted,

GEORGE SAARINEN  
Chair  
Standing Committee



Your Children Our Students The Future

2015-2016

Lakehead District School Board School Year Calendar  
[www.lakeheadschoools.ca](http://www.lakeheadschoools.ca) @Lakeheadschoools #LPStb

# ELEMENTARY

## SEPTEMBER 2015

SUN	MON	TUES	WED	THUR	FRI	SAT
	31	1	2	3	4	5
6	7	8	9	10	11	12
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## OCTOBER 2015

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## NOVEMBER 2015

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## DECEMBER 2015

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## JANUARY 2016

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## FEBRUARY 2016

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## MARCH 2016

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## APRIL 2016

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## MAY 2016

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## JUNE 2016

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**First Day of School for Students**  
Tuesday, September 1, 2015

**Final Day of School for Students**  
Friday, June 24, 2016

### Holidays

- Students Do Not Attend School -  
Labour Day - Monday, September 7, 2015  
Thanksgiving - Monday, October 12, 2015  
Winter Break - December 21, 2015 - January 1, 2016  
Family Day - Monday, February 15, 2016  
Spring Break - March 14 - March 18, 2016  
Good Friday - Friday, March 25, 2016  
Easter Monday - Monday, March 28, 2016  
Victoria Day - Monday May 23, 2016

### PA Days & Report Card Days

- Students Do Not Attend School -  
Monday, August 31, 2015  
Friday, November 20, 2015  
Friday, January 15, 2016  
Friday, February 12, 2016  
Friday, April 22, 2016  
Friday, June 3, 2016



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2015-2016

Lakehead District School Board School Year Calendar  
[www.lakeheadschoools.ca](http://www.lakeheadschoools.ca) @Lakeheadschoools #LPStb

2015-2016

# SECONDARY

## SEPTEMBER 2015

SUN	MON	TUES	WED	THUR	FRI	SAT
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## OCTOBER 2015

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## NOVEMBER 2015

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## DECEMBER 2015

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## JANUARY 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
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## FEBRUARY 2016

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## MARCH 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
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## APRIL 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
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## MAY 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
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## JUNE 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
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26	27	28	29	30		

**First Day of School for Students**  
Tuesday, September 1, 2015

**First Day of Semester 2 for Students**  
Monday, February 1, 2016

**Final Day of School for Students**  
Thursday, June 23, 2016

### Holidays

- Students Do Not Attend School -  
Labour Day - Monday, September 7, 2015  
Thanksgiving - Monday, October 12, 2015  
Winter Break - December 21, 2015 - January 1, 2016  
Family Day - Monday, February 15, 2016  
Spring Break - March 14 - March 18, 2016  
Good Friday - Friday, March 25, 2016  
Easter Monday - Monday, March 28, 2016  
Victoria Day - Monday May 23, 2016

### PA Days & Report Card Days

- Students Do Not Attend School -  
Monday, August 31, 2015  
Friday, November 20, 2015  
Thursday, January 28, 2016  
Friday, January 29, 2016  
Friday, April 22, 2016  
Friday, June 24, 2016

### Examinations Days

January 21, 22, 25, 26, & 27, 2016  
June 17, 20, 21, 22, & 23, 2016



LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2015 FEB 24  
Report No. 025-15

TO THE CHAIR AND MEMBERS OF THE  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: BY-LAW No. 111 – LONG-TERM FINANCING AGREEMENT

1. Background

- 1.1 In September, 2009, Lakehead District School Board amalgamated with Collins District School Area Board.
- 1.2 Upon taking over operations of Bernier Stokes School, an asset condition survey was performed. The results of the survey report showed contaminated soil due to leaking fuel that would need to be remediated.
- 1.3 In April, 2011, the Ministry of Education approved funding up to \$500,000 for the soil remediation.
- 1.4 Over the months of July and August, 2013, after much consultation with the Ministry of the Environment, and with the assistance of an environmental consultant, the contamination was remediated at a cost of \$374,698.

2. Situation

- 2.1 The Ministry of Education is financing the cost of the Bernier Stokes School remediation through the Ontario Financing Authority (OFA).
- 2.2 The OFA will provide a 25 year amortization period at the rate of 2.993%. The first semi-annual payment is due May 15, 2015. The final payment date is March 9, 2040.
- 2.3 Pending a grant regulation update, the Board will receive capital grant payments from the Ministry to cover all interest and principal payments associated with this long-term financing.

## RECOMMENDATION

It is recommended that Lakehead District School Board approve By-law No. 111 (Appendix A) authorizing the long-term financing agreement with the Ontario Financing Authority for the Bernier Stokes School soil remediation project, as outlined in Report No. 025-15.

Respectfully submitted,

KIRSTI ALAKSA  
Manager of Financial Services

ROD BESSEL  
Manager of Property Services and Transportation

DAVID WRIGHT  
Superintendent of Business

IAN MACRAE  
Director of Education

**Lakehead District School Board**

**BY-LAW NUMBER 111**

A by-law to authorize a loan from the Ontario Financing Authority in the principal amount of **\$374,698.00** pursuant to a loan agreement under section 7 of Ontario Regulation 41/10

**WHEREAS** subsection 247 (1) of the *Education Act* R.S.O. 1990, c. E.2, as amended (the “*Education Act*”) and the regulations made thereunder, provides that, subject to any other provision of the *Education Act* and, specifically, the regulations made under subsection 247 (3) of the *Education Act*, a district school board may by by-law borrow money or incur debt for permanent improvements and may issue or execute any instrument prescribed under clause 247 (3) (f) of the *Education Act* in respect of the money borrowed or the debt incurred;

**AND WHEREAS** section 7 of Ontario Regulation 41/10 (the “Regulation”), provides that (1) a board may by by-law borrow money for permanent improvements by way of a loan with an initial maturity of more than one year from the Ontario Financing Authority and that (2) a board that obtains a loan described in section 7 of the Regulation shall ensure that the proceeds of it are used for permanent improvements;

**AND WHEREAS** the Lakehead District School Board, which under the *Education Act* constitutes a district school board (the “Board”), has undertaken capital projects under the Consolidated Capital Programs (the “CC Program”) with respect to various capital projects for the Board, some of which projects are described in Schedule “A-2” attached to the Loan Agreement, as hereinafter defined (individually a “CC Eligible Project”, collectively the “CC Eligible Projects”) and each CC Eligible Project constitutes a “permanent improvement” as defined in subsection 1(1) of the *Education Act*. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single CC Eligible Project, the term “CC Eligible Projects” means that CC Eligible Project;

**AND WHEREAS** the CC Eligible Projects are collectively referred to as the “Eligible Projects”. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single Eligible Project, the term “Eligible Projects” means that Eligible Project. The CC Program is referred to as the “Programs”. In the event that the Board will borrow the principal amount specified in paragraph 2.1 under the said Loan Agreement in respect of a single Program, the term “Programs” means that Program;

**AND WHEREAS** the Board has in part financed the Eligible Projects by way of temporary borrowing from a financial institution or from a restricted purpose revenue account (formerly referred to as a reserve account or a reserve fund account) of the Board and the Board intends to borrow money from the Ontario Financing Authority for the purpose of financing the Eligible Projects on a long-term basis, and in this connection the Board intends to borrow by way of a loan with an initial maturity of more than one year from the Ontario Financing Authority the principal amount of **\$374,698.00** (the “Loan”) pursuant to a loan agreement in the form attached

hereto as Schedule “A” (the “Loan Agreement”) which Loan Agreement constitutes an instrument prescribed under clause 247 (3) (f) of the *Education Act* and which sets out the terms and conditions on which the Ontario Financing Authority will make the Loan available to the Board;

**NOW THEREFORE THE LAKEHEAD DISTRICT SCHOOL BOARD  
ENACTS AS FOLLOWS:**

1. The Board hereby authorizes the Loan on the basis that it constitutes a loan under section 7 of the Regulation and authorizes the entering into of the Loan Agreement that is prescribed for the purposes of clause 247(3)(f) of the *Education Act*.
2. The Board is hereby authorized to enter into the Loan Agreement pursuant to which the Loan will be made available to the Board and the Chair of the Board and the Treasurer of the Board are hereby authorized to execute for and on behalf of the Board the Loan Agreement which provides for instalments of interest only and of combined (blended) principal and interest as hereinafter set forth, substantially in the form of Schedule “A”, with such changes thereto as may be suggested by the Ontario Financing Authority and as such authorized officials of the Board shall approve.
3. The Director of Education of the Board, the Treasurer of the Board and any other financial officer of the Board are hereby each individually authorized generally to do all things and execute all other documents, instruments and agreements in the name of the Board in order to give effect to the Loan Agreement.
4. The Loan shall be paid in instalments of interest only and of combined (blended) principal and interest over a 25 year amortization period on the specified dates set out in Schedule “B” to the Loan Agreement with the first interest only payment on May 15, 2015 and thereafter instalments of combined (blended) principal and interest to November 15, 2039 in each of the years during the currency of the Loan as set forth in such schedule with the final payment of combined (blended) principal and interest on March 9, 2040. The Loan shall bear interest at the rate of 2.993% on the outstanding principal amount owing thereunder from time to time from the date thereof, which interest shall be payable in arrears as part of the instalments of interest only and of combined (blended) principal and interest payable on such days in each year of the currency of the Loan as are set out in Schedule “B” to the Loan Agreement.
5. In accordance with the provisions of the *Education Act* and the regulations made thereunder, during the currency of the Loan, the Board shall provide in its estimates for each fiscal year for the setting aside out of its general revenue in the fiscal year the amount necessary to pay the principal and interest coming due on the Loan in the fiscal year and, on or before each due date in each such year, the Board shall pay out of its general revenue the principal and interest coming due on the Loan in the year. Such sums of principal and interest payable on the Loan shall be provided for in accordance with subsection 247(5) of the *Education Act*. Subject to the foregoing, on or before each due date in each year during the currency of the Loan, the Board shall pay out of its general revenue the amount necessary to pay the specific sums of principal and interest payable on the Loan shown for the respective year as set forth in Schedule “B” to the Loan Agreement; but such amount shall be paid out of the Board’s general revenue only to the extent required after taking into account funds available from other sources.
6. Any amounts payable by the Board in respect of the Loan including interest on overdue principal and interest in respect of the Loan together with fees and other amounts payable by the

Board under the Loan Agreement, if applicable, shall be paid out of the Board’s general revenue or any other available funds.

7. The proceeds of the Loan shall be used to finance the Eligible Expenditures, as defined in the Loan Agreement, in respect of the Eligible Projects on a long-term basis and for no other purpose except as permitted by the *Education Act* and the regulations made thereunder.

**READ AND FINALLY PASSED** this 24th day of February, 2015.

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**CHAIR**

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**DIRECTOR OF EDUCATION**

## SCHEDULE "A-2"

## CONSOLIDATED CAPITAL ELIGIBLE PROJECTS DESCRIPTION

Please provide a list of the CC Eligible Projects which were substantially completed by August 31, 2014 (and in respect of which the Eligible Expenditures have not been previously financed on a long-term basis) in respect of which a total of \$374,698.00 will be borrowed hereunder. Please include the name of the school, the SFIS number, a project description and the amount to be borrowed hereunder.

[illegible]