



**Office of The Superintendent of Business**

Jim McCuaig Education Centre  
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**BUDGET COMMITTEE MEETING**  
**Tuesday, January 26, 2016**  
**Jim McCuaig Education Centre**

Marg Arnone  
Chair

Karen Wilson  
Vice Chair

**AGENDA**

**PUBLIC SESSION**  
**7:00 P.M. – In the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations		
5. Confirmation of Minutes		
5.1 Budget Committee Meeting - June 16, 2015	M. Arnone	1-2
6. Business Arising from the Minutes		

**MATTERS NOT REQUIRING A DECISION:**

7. Information Reports		
7.1 2015-2016 Revised Budget (019-16)	D. Wright	3-8
8. First Reports		

**MATTERS FOR DECISION:**

- 9. Postponed Reports
- 10. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Meeting.

Resource  
Person

Pages

- 11. New Reports
- 12. New Business
- 13. Notices of Motion
- 14. Information and Inquiries
- 15. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BUDGET COMMITTEE**

Jim McCuaig Education Centre  
Board Room  
Thunder Bay, ON

2015 JUN 16

**TRUSTEES PRESENT:**

Marg Arnone (Chair)	Ron Oikonen
Karen Wilson (Vice Chair)	Jack Playford
Ellen Chambers	Trudy Tuchenhagen
Deborah Massaro	

**TRUSTEES ABSENT, WITH REGRET:**

George Saarinen  
Hannah Smith (Student Trustee)

**SENIOR ADMINISTRATION:**

Sherr-Lynne Pharand, Acting Director of Education  
Colleen Kappel, Superintendent of Education  
David Wright, Superintendent of Business

**RESOURCE:**

Kirsti Alaksa, Manager of Financial Services

**PUBLIC SESSION:**

1. **Call To Order**

Chair Arnone called the meeting to order at 5:02 p.m.

2. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

3. **Approval of Agenda**

Moved by Trustee Massaro

Seconded by Trustee Chambers

*"THAT the Agenda for Budget Committee Meeting June 16, 2015 be approved."*

**CARRIED**

4. Approval of Minutes

Moved by Trustee Tuchenhagen

Seconded by Trustee Oikonen

*“THAT the Budget Committee approve the Minutes of the Budget Committee Meeting June 2, 2015.”*

CARRIED

5. Business Arising From The Minutes

Trustee Massaro inquired about the increase in OPSBA Association Fees. David Wright, Superintendent of Business, clarified that the amount was outside of the regular OPSBA fees and that \$31,000 was used for OPSBA membership fees and \$42,000 for labour relations.

6. 2015-2016 Budget (063-15)

Kirsti Alaksa, Manager of Financial Services, presented the report. Questions from Trustees were addressed.

Moved by Trustee Wilson

Seconded by Trustee Playford

*“THAT Lakehead District School Board approve the 2015-2016 operating and capital budget of \$133,189,229 as presented.”*

CARRIED

7. Information and Inquiries

7.1 Trustee Playford informed Trustees that an email from Jeff Sprang of OPSBA had been sent to all Trustees and asked them to review the email.

7.2 Trustee Playford thanked David Wright, Superintendent of Business and Kirsti Alaksa, Manager of Financial Services for their work on development of the 2015-2016 budget.

8. Adjournment

Moved by Trustee Massaro

Seconded by Trustee Tuchenhagen

*“THAT we do now adjourn at 5:17 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2016 JAN 26  
Report No. 019-16

TO THE CHAIR AND MEMBERS OF  
THE BUDGET COMMITTEE – Public Session

RE: 2015-2016 REVISED BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs (GSN's) legislation.
- 1.2 The funding regulation for the 2015-2016 fiscal year was released by the Ministry of Education on March 26, 2015. Trustees approved the 2015-2016 budget at the June 23, 2015 Regular Board Meeting, and budget submissions were due to the Ministry by June 30, 2015.
- 1.3 Based on October 31<sup>st</sup> actual enrolment, school boards are required to submit a revised budget to the Ministry of Education by December 15, 2015.

2. Situation

Administration has concluded the preparation of the 2015-2016 revised budget as outlined in Appendix A, "2015-2016 Revised Revenues", and Appendix B, "2015-2016 Revised Operating Expenditure Summary".

3. Conclusion

Lakehead District School Board has prepared a revised budget based on enrolment and staffing as at October 31<sup>st</sup> that continues to support the strategic plan, by ensuring effective stewardship of resources and maintaining focus on our core business: student achievement and well-being.

Respectfully submitted,

KIRSTI ALAKSA  
Manager of Financial Services

DAVID WRIGHT  
Superintendent of Business

IAN MACRAE  
Director of Education

<b>GRANTS</b>	<b>2015-2016 ESTIMATES REVENUES</b>	<b>2015-2016 REVISED ESTIMATES REVENUES</b>	<b>VARIANCE</b>
<b>GENERAL LEGISLATIVE GRANTS</b>			
OPERATING GRANTS			
Pupil Foundation Allocation	\$ 47,215,020	\$ 46,203,793	\$ (1,011,227)
Special Education	\$ 14,691,493	\$ 14,522,904	\$ (168,589)
School Foundation	\$ 7,575,108	\$ 7,484,940	\$ (90,168)
Language	\$ 1,281,147	\$ 1,376,221	\$ 95,074
Remote & Rural	\$ 4,930,528	\$ 4,892,544	\$ (37,984)
Learning Opportunity	\$ 1,837,520	\$ 1,833,660	\$ (3,860)
Continuing Education	\$ 846,738	\$ 865,353	\$ 18,615
Teacher Qualification & Experience	\$ 9,346,167	\$ 8,982,605	\$ (363,562)
New Teacher Induction Program	\$ 87,880	\$ 87,880	
ECE Qualification & Experience	\$ 488,435	\$ 457,707	\$ (30,728)
Transportation	\$ 6,215,690	\$ 6,215,690	
Administration & Governance	\$ 3,629,565	\$ 3,593,408	\$ (36,157)
School Operations	\$ 9,939,375	\$ 9,733,173	\$ (206,202)
Community Use of Schools	\$ 142,138	\$ 142,138	
Declining Enrolment Adjustment	\$ 345,632	\$ 817,915	\$ 472,283
First Nation, Metis & Inuit Education	\$ 1,091,859	\$ 1,117,823	\$ 25,964
Safe Schools	\$ 185,728	\$ 181,982	\$ (3,746)
Trustee Association	\$ 43,316	\$ 43,316	
Restraint Savings	\$ (93,161)	\$ (93,161)	
<b>TOTAL OPERATING GRANTS</b>	\$ 109,800,178	\$ 108,459,891	\$ (1,340,287)
School Renewal	\$ 2,347,909	\$ 2,310,367	\$ (37,542)
School Condition Improvement	\$ 4,788,337	\$ 4,788,337	
Capital Debt Support Payments	\$ 1,915,289	\$ 1,915,289	
Full Day Kindergarten	\$ 0	\$ 115,710	\$ 115,710
Childcare Retrofit	\$ 0	\$ 36,774	\$ 36,774
Short Term Financing	\$ 0	\$ 47,883	\$ 47,883
Deferred Capital Contributions *estimate	\$ 7,243,329	\$ 7,294,923	\$ 51,594
Permanent Financing of NPF - Board 55 Trust	\$ 99,067	\$ 99,067	
<b>TOTAL GRANT ALLOCATION</b>	\$ 126,194,109	\$ 125,068,241	\$ (1,125,868)

<b>GRANTS</b>	<b>2015-2016 ESTIMATES REVENUES</b>	<b>2015-2016 REVISED ESTIMATES REVENUES</b>	<b>VARIANCE</b>
<b>OTHER REVENUE</b>			
Government of Canada - Tuition	\$ 2,471,148	\$ 2,268,190	\$ (202,958)
INAC Special Education Funding	\$ 200,000	\$ 200,000	
Ministry of Citizenship	\$ 15,030	\$ 15,030	
Rental Revenue	\$ 305,000	\$ 335,000	\$ 30,000
Fee for Service Programs	\$ 130,500	\$ 130,500	
Other School Boards	\$ 116,480	\$ 116,480	
Cafeteria	\$ 374,000	\$ 377,000	\$ 3,000
Interest	\$ 216,000	\$ 320,000	\$ 104,000
Kingfisher	\$ 41,000	\$ 46,000	\$ 5,000
School Fundraising	\$ 1,871,902	\$ 1,962,000	\$ 90,098
Miscellaneous	\$ 178,537	\$ 178,537	
Ministry EPO Grants	\$ 0	\$ 3,545,323	\$ 3,545,323
<b>TOTAL OTHER REVENUE</b>	<b>\$ 5,919,597</b>	<b>\$ 9,494,060</b>	<b>\$ 3,574,463</b>
<b>TOTAL REVENUE</b>	<b>\$ 132,113,706</b>	<b>\$ 134,562,301</b>	<b>\$ 2,448,595</b>

**2015-2016 EXPENDITURE SUMMARY**

<b>NAME</b>	<b>2015-2016 Estimates</b>	<b>2015 - 2016 Revised Estimates</b>	<b>Variance</b>
<b>SCHOOL BASED TEACHING AND SUPPORT STAFF</b>			
Elementary Day School	\$ 31,999,359	\$ 31,904,948	\$ 94,410
Secondary Day School	\$ 20,504,370	\$ 20,641,180	\$ (136,810)
Alternative Education	\$ 66,438	\$ 66,438	
Safe Schools	\$ 94,532	\$ 94,892	\$ (360)
Noon Hour Supervision	\$ 303,771	\$ 303,771	
Early Childhood Educators	\$ 2,878,230	\$ 2,837,880	\$ 40,350
Library Information Technicians	\$ 1,132,347	\$ 1,039,057	\$ 93,290
School Administration	\$ 4,837,686	\$ 4,837,686	
School Offices	\$ 2,708,239	\$ 2,708,239	
Continuing Education	\$ 1,038,100	\$ 1,038,100	
Attendance/Social Workers	\$ 547,156	\$ 547,156	
<b>SPECIAL EDUCATION</b>			
Special Education Day School	\$ 4,608,409	\$ 4,611,289	\$ (2,880)
Educational Assistants	\$ 9,179,485	\$ 9,179,485	
Special Education Program Support	\$ 1,009,994	\$ 1,009,994	
Section 23 Programs	\$ 706,310	\$ 706,310	



NAME	2015-2016 Estimates	2015 - 2016 Revised Estimates	Variance
<b>SCHOOL BASED SERVICES &amp; RESOURCES</b>			
School Supplies and Resources	\$ 1,756,937	\$ 1,636,937	\$ 120,000
Secondary Technology Education	\$ 199,320	\$ 199,320	
Kingfisher	\$ 307,343	\$ 307,343	
Instructional Materials Centre	\$ 203,960	\$ 203,960	
Transportation - Home to School	\$ 5,945,976	\$ 5,930,976	\$ 15,000
Co-Curricular Activities	\$ 395,635	\$ 395,635	
Plant Services	\$ 10,025,646	\$ 9,825,646	\$ 200,000
Plant Maintenance	\$ 2,249,680	\$ 2,249,680	
Community Use of Schools	\$ 133,000	\$ 133,000	
Cafeteria	\$ 610,448	\$ 610,448	
Distribution	\$ 40,616	\$ 40,616	
Territorial Student Program	\$ 189,275	\$ 184,275	\$ 5,000
<b>CENTRAL SUPPORT TO SCHOOLS</b>			
Instructional Services	\$ 1,632,826	\$ 1,534,160	\$ 98,666
Student Success	\$ 371,217	\$ 371,217	
School Effectiveness	\$ 196,819	\$ 196,819	
Computer Services	\$ 945,576	\$ 945,576	
Technical Services	\$ 914,004	\$ 914,004	
Technology & Equipment	\$ 529,000	\$ 529,000	
Property Services Administration	\$ 617,269	\$ 617,269	
Health & Safety	\$ 140,332	\$ 140,332	
Rehabilitation	\$ 157,025	\$ 157,025	
Business Services	\$ 1,489,420	\$ 1,479,420	\$ 10,000
Payroll	\$ 408,641	\$ 408,641	
Human Resources	\$ 965,135	\$ 965,135	

NAME	2015-2016 Estimates	2015 - 2016 Revised Estimates	Variance
<b>GOVERNANCE</b>			
Trustees	\$ 169,358	\$ 169,358	
Directors Office	\$ 702,682	\$ 702,682	
Instructional/Corporate Administration	\$ 688,520	\$ 668,520	\$ 20,000
<b>OTHER</b>			
Benefits	\$ 888,739	\$ 398,739	\$ 490,000
Interest on borrowing	\$ 35,000	\$ 35,000	
Debentures	\$ 1,915,289	\$ 1,963,172	\$ (47,883)
Contingency	\$ 300,000	\$ 300,000	
Capital Expense	\$ 7,136,246	\$ 7,136,246	
Daycare Retrofit	\$ 0	\$ 36,774	\$ (36,774)
Full Day Kindergarten Capital	\$ 0	\$ 115,710	\$ (115,710)
Amortization Expense	\$ 7,304,134	\$ 7,450,614	\$ (146,480)
Other Provincial Programs	\$	\$ 3,289,323	\$ (3,289,323)
School Fundraising	\$ 1,910,668	\$ 1,910,668	
School Board 55 Trust Financing	\$ 99,067	\$ 99,067	
<b>TOTAL EXPENSES</b>	<b>\$ 133,189,229</b>	<b>\$ 135,778,733</b>	<b>\$ (2,589,504)</b>