



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 8
Tuesday, February 23, 2016
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

PUBLIC SESSION
7:30 P.M. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session - 7:00 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Delegations/Presentations		
8. Confirmation of Minutes		
8.1 Board Meeting No. 4 (Special) - January 25, 2016	D. Massaro	1-2
8.2 Regular Board Meeting No. 5 - January 26, 2016	D. Massaro	3-7
8.3 Board Meeting No. 6 (Special) - February 2, 2016	D. Massaro	8-9
8.4 Board Meeting No. 7 (Special) - February 16, 2016	D. Massaro	10-11

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

		<u>Resource Person</u>	<u>Pages</u>
9.	Business Arising from the Minutes		
<u>MATTERS NOT REQUIRING A DECISION:</u>			
10.	Information Reports		
10.1	Ontario Public School Boards' Association (OPSBA) Report	G. Saarinen	Verbal
10.2	Student Trustee Report	H. Smith	Handout
10.3	Leadership Strategy (034-16)	C. Kappel	12-15
10.4	Aboriginal Education Advisory Committee Meeting Minutes – December 17, 2015	S. Pharand	16-19
11.	First Reports		

MATTERS FOR DECISION:

12.	Postponed Reports		
13.	Recommendations from the Standing Committee (032-16)	G. Saarinen	20-24
13.1	Postponement of Prevalent Medical Conditions Policy (028-16)		
	<i>It is recommended that Lakehead District School Board postpone the development of the draft Prevalent Medical Conditions Policy to the 2016-2017 school year.</i>		
13.2	School Year Calendar 2016-2017 (026-16)		
	<i>It is recommended that Lakehead District School Board:</i>		
	<ol style="list-style-type: none"> 1. <i>Approve the proposed 2016-2017 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 026-16.</i> 2. <i>Approve the proposed 2016-2017 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 026-16.</i> 		

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.
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13.3 Request for Policy Review – 9030 Playground Structures (030-16)

It is recommended that Lakehead District School Board approve the review of 9030 Playground Structures Policy as indicated in Report No. 030-16.

13.4 Appointment of an External Member to the Audit Committee (027-16)

It is recommended that Lakehead District School Board appoint Ms. Sandra Leonetti as an external member to the Audit Committee to serve the term commencing January 1, 2016 and ending December 31, 2018.

13.5 Policy Review – 3072 Advocacy (031-16)

It is recommended that Lakehead District School Board approve 3072 Advocacy, Appendix A to Report No. 031-16.

14. Ad Hoc and Special Committee Reports

15. New Reports

15.1 Approval of Appointment to the Special Education Advisory Committee (SEAC) (033-16)

C. Kappel

25

It is recommended that Lakehead District School Board approve the appointment of Angela Hill as alternate member to the Special Education Advisory Committee representing Children's Centre Thunder Bay, for the term ending November 30, 2018.

16. New Business

17. Notices of Motion

18. Information and Inquiries

19. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.



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REGULAR BOARD MEETING NO. 8
Tuesday, February 23, 2016
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Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
7:00 P.M. – in the Sibley Room

	<u>Resource Person</u>	<u>Pages</u>
5.1 Confirmation of Committee of the Whole - Closed Session Minutes		
5.1.1 Board Meeting No. 4 (Special) January 25, 2016	D. Massaro	1
5.1.2 Regular Board Meeting No. 5 January 26, 2016	D. Massaro	2-3
5.1.3 Board Meeting No. 6 (Special) February 2, 2016	D. Massaro	4
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Negotiations	D. Wright	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING NO. 4 (SPECIAL)

Board Room
Jim McCuaig Education Centre

2016 JAN 25
5:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
George Saarinen (Vice Chair)
Marg Arnone
Ellen Chambers – via teleconference

Jack Playford
Trudy Tuchenhagen – via teleconference
Karen Wilson
Hannah Smith (Student Trustee)

TRUSTEE ABSENT, WITH REGRET:

Ron Oikonen

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherrilynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Wilson

Seconded by Trustee Tuchenhagen

“THAT the Agenda for Board Meeting, No. 4 (Special), January 25, 2016 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Arnone

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- *Property Matters*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Wilson

“THAT we do now adjourn at 7:54 p.m.”

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 5

Board Room
Jim McCuaig Education Centre

2016 JAN 26
7:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
George Saarinen (Vice Chair) – via
teleconference
Marg Arnone
Ellen Chambers – via teleconference

Jack Playford
Trudy Tuchenhagen – via teleconference
Karen Wilson
Hannah Smith (Student Trustee)

TRUSTEE ABSENT, WITH REGRET:

Ron Oikonen

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherry-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Paul Caccamo, OSSTF – TBU
Patricia Gibbs, OSSTF - SSP
Darren Lentz, Lakehead Principals/Vice Principals
Shannon Jessiman-MacArthur, Lakehead Principals/Vice Principals
Daniel Denommé, Managers

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Wilson

Seconded by Trustee Saarinen

“THAT the Agenda for Regular Board Meeting No. 5, January 26, 2016 be approved.”

CARRIED

2. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Tuchenhagen

Seconded by Trustee Chambers

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 2*
 - *December 15, 2015*

- Confirmation of Committee of the Whole – Closed Session Minutes
 - Board Meeting No. 3 (Special)
 - January 19, 2016
- Negotiations (023-16)
- Negotiations (024-16)

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Arnone

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 2, December 15, 2015.’

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Board Meeting No. 3 (Special), January 19, 2016.’”

“THAT the Memorandum of Settlement, as negotiated between the Lakehead District School Board and the Canadian Union of Public Employees, Local 2468 Bargaining Unit, effective September 1, 2014 to August 31, 2017, be ratified by the Board, and that the Officers of the Board be authorized to sign the Agreement on behalf of the Board and affix the corporate seal thereto.”

“THAT The Memorandum of Settlement, as negotiated between the Lakehead District School Board and the Ontario Secondary School Teachers’ Federation Student Support Professionals’ Bargaining Unit effective September 1, 2014 to August 31, 2017, be ratified by the Board, and that the Officers of the Board be authorized to sign the Agreement on behalf of the Board and affix the corporate seal thereto.”

CARRIED

5. St. James Public School – Caring Community Connections

Colleen Kappel, Superintendent of Education, introduced Elaine Oades, Principal of St. James Public School, Brenda Winter, Director of Vocational Services for the Rotary Club of Port Arthur, and Liette, Grade 6 student, who presented information regarding *Caring Community Connections*. All trustees’ questions were addressed.

6. Confirmation of Minutes

Moved by Trustee Wilson

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 2, December 15, 2015.”

CARRIED

7. Confirmation of Minutes

Moved by Trustee Playford

Seconded by Trustee Chambers

“THAT Lakehead District School Board approve the Minutes of Board Meeting No. 3, Special, January 19, 2016.”

CARRIED

MATTERS NOT REQUIRING A DECISION:

8. Ontario Public School Boards' Association (OPSBA) Report

Trustee Saarinen, Ontario Public School Boards' Association Director and voting delegate, informed the Board that the OPSBA Public Education Symposium will take place from January 28 to 30.

9. Student Trustee Report

Hannah Smith, Student Trustee, provided a handout as her report. Items addressed included: Elementary and Secondary Student Senate meetings, Northwestern Ontario Secondary Schools Student's Association's (NWOSSSA) Leadership training, 2016-2017 Student Trustee process, and WE Stand Up.

10. Audit Committee Meeting Report

Trustee Massaro, Chair of the Audit Committee, presented this verbal report highlighting the January 18 meeting.

11. Early Learning (017-16)

Sherri-Lynne Pharand, Superintendent of Education, introduced Donica LeBlanc, Supervising Principal - Early Learning Lead, and Kim Couch, Best Start Coordinator at Communities Together for Children Best Start, who presented the report. All trustees' questions were addressed.

12. Parent Involvement Committee Meeting Minutes – November 16, 2015

Ian MacRae, Director of Education, presented the November 16, 2015 meeting minutes for information.

MATTERS FOR DECISION:

13. Recommendations from the Standing Committee (018-16)

Policy Review – 3061 Reclamation of Properties (012-16)

Moved by Trustee Wilson

Seconded by Trustee Chambers

“THAT Lakehead District School Board approve 3061 Reclamation of Properties Policy, Appendix A to Report No. 012-16.”

CARRIED

14. Recommendations from the Standing Committee (018-16)

Policy Review – 3091 Security (011-16)

Moved by Trustee Playford

Seconded by Trustee Saarinen

“THAT Lakehead District School Board approve 3091 Security Policy, Appendix A to Report No. 011-16.”

CARRIED

15. Establishment of 2016-2017 Budget Committee (020-16)

Moved by Trustee Arnone

Seconded by Trustee Wilson

“THAT:

1. *Lakehead District School Board establish the 2016-2017 Budget Committee comprised of all trustees; and*
2. *The 2016-2017 Budget Committee report its recommendation to the Lakehead District School Board no later than the date provided by the Ministry of Education.”*

CARRIED

16. Appointment to the 2015-2016 Parent Involvement Committee (022-19)

Moved by Trustee Wilson

Seconded by Trustee Tuchenhausen

“THAT Lakehead District School Board approve the appointment of Jerry DeVries as School Council representative to the 2015-2016 and 2016-2017 Parent Involvement Committee effective January 26, 2016 to November 14, 2017.”

CARRIED

17. Information and Inquiries

17.1 Chair Massaro reported that she attended Kevin Flynn, Minister of Labour and member of Treasury Board's school visit at Sir Winston Churchill Collegiate and Vocational Institute on January 13 and Liz Sandals, Honourable Minister of Education's school visit at Sherbrooke Public School on January 14.

17.2 Chair Massaro reported that she enjoyed the honour of presenting Woodcrest Public School Kindergarten students with awards regarding their participation in the new Lakehead Public Schools "Welcome to Kindergarten" video.

18. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Wilson

"THAT we do now adjourn at 8:40 p.m."

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING NO. 6 (SPECIAL)

Board Room
Jim McCuaig Education Centre

2016 FEB 02
5:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
Marg Arnone
Ellen Chambers
Ron Oikonen – via teleconference

Jack Playford
Trudy Tuchenhagen – via teleconference
Karen Wilson
Hannah Smith (Student Trustee)

TRUSTEE ABSENT, WITH REGRET:

George Saarinen

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherrilynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Arnone

Seconded by Trustee Wilson

“THAT the Agenda for Board Meeting, No. 6 (Special), February 2, 2016 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Chambers

Seconded by Trustee Oikonen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- *Property Matters*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Adjournment

Moved by Trustee Wilson

Seconded by Trustee Arnone

“THAT we do now adjourn at 7:50 p.m.”

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING NO. 7 (SPECIAL)

Board Room
Jim McCuaig Education Centre

2016 FEB 16
7:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
George Saarinen (Vice Chair)
Marg Arnone
Ellen Chambers

Jack Playford
Ron Oikonen – via teleconference
Trudy Tuchenhagen – via teleconference
Karen Wilson

TRUSTEE ABSENT, WITH REGRET:

Hannah Smith (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Paul Caccamo, OSSTF – TBU
Patricia Gibbs, OSSTF - SSP

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Saarinen

Seconded by Trustee Chambers

“THAT the Agenda for Board Meeting, No. 7 (Special), February 16, 2016 be approved.”

CARRIED

2. School Renewal Plan (029-016)

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

“THAT Lakehead District School Board:

1. *Approve the commencement of two pupil accommodation reviews and establish two Accommodation Review Committees to gather stakeholder input into the North Side and South Side Renewal Plans in accordance with 9010 Pupil Accommodation Review Policy.*

2. *Approve the exception to the application of 9010 Pupil Accommodation Review Policy regarding the Hyde Park/Kingsway Park Public Schools Renewal Plan and direct administration to submit a business case to the Ministry of Education under the School Capital Consolidation Program for an addition at Kingsway Park Public School that will accommodate students from Hyde Park and Kingsway Park Public Schools.”*

CARRIED

3. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

“THAT we do now adjourn at 7:50 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2016 FEB 23
Report No. 034-16

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: LEADERSHIP STRATEGY

1. Background

- 1.1 Lakehead Public Schools leaders play an integral role in improving student achievement and creating safe and caring learning environments for students.
- 1.2 Succession planning and talent development “is about encouraging all in the system to see themselves as part of the leadership strategy. The focus is on attracting and developing passionate and skilled leaders who can effectively support student achievement and well-being” (Ontario Ministry of Education, 2011). The Board’s Leadership Committee is committed to supporting leadership opportunities for all employee groups.
- 1.3 In order to support strategic planning, the Ministry of Education continues to provide funds to support boards in the further development and enhancement of leaders. “The Ontario Leadership Framework recognizes the importance of sharing leadership purposefully and in a coordinated way to create a more democratic organization that provides greater opportunities for collective learning and teacher development, and increase school and district capacity to respond intelligently to the main complex challenges they face (Ontario Leadership Framework, 2013).

2. Situation

2.1 School-based Leadership

2.1.1 Student Achievement Team

Each elementary school has a Student Achievement Team, which brings together school leaders from various divisions. Each secondary school has a Cabinet of Chairs, which meets regularly throughout the year to discuss school improvement goals and strategies.

2.1.2 Distributive Leadership Forum and Chairs’ Forum

All elementary school administrators and Student Achievement Team members meet six to eight times per year to collaborate and learn together. This team coordinates the Professional Learning Community (PLC) meetings at the school level, which is focused on school improvement planning.

2.1.3 Leadership Within the School

Many opportunities to become engaged as a leader at the school level are possible. These opportunities include, but are not limited to, Diversity Lead, Environmental Lead, IT Champion, Mental Health Champion, School Improvement Team and Safe Schools Team.

2.1.4 Teacher In Charge

Teaching staff members gain valuable experience when acting as a Teacher In Charge in the absence of an administrator. The Teacher In Charge allows teachers to gain a better understanding of the administrator's role and responsibilities as well as practical experience in a supportive and coaching environment.

2.1.5 Additional Qualifications (AQ) Course Provider

Lakehead Public Schools is an authorized AQ course provider and continues to provide subsidies to teachers for AQ courses offered by the Board. Courses offered are consistent with the Board Improvement Plan.

2.1.6 Student Leadership

Student Councils, clubs, teams and organizations provide endless opportunities for students to get involved in their school. Students share the skills and further develop their leadership talents thanks to the dedicated teachers, support staff and administrators who provide the supervision and guidance throughout the year.

2.2 Board-based Leadership

2.2.1 Committee Chair and Membership Opportunities

Committee chair/lead positions and committee membership provide many opportunities for employees to engage in system leadership.

2.2.2 Leadership Learning Teams (LLTs)

Leadership Learning Teams bring together principals and vice-principals throughout the year to explore a "problem of practice". Each administrator's goal is to share their area for growth with "critical friends" who assist in examining the problem further and strategies for improvement.

2.2.3 Central Staff Positions

Central staff positions capitalize on the expertise of employees and allow skills and knowledge to be shared across the system. Positions are available in various departments.

2.2.4 Leadership Committee

The Leadership Committee meets regularly throughout the year to plan professional learning and training opportunities for teaching and non-teaching employees.

Leadership@LPS program

Leadership@LPS aims to develop leadership growth in all employee groups: Instructional Leaders, Leaders in Non-Teaching Fields and Aspiring and Current Administrative Leaders. Professional learning workshops on a variety of topics are offered throughout the year.

Professional Assistants' Conference

Each year the Leadership Committee supports attendance at the Ontario Public Supervisory Officers' Association Professional Assistants' Conference.

2.2.5 Mentoring for Newly Appointed School Leaders

Each year newly appointed school leaders who are in the first year as a principal or vice-principal are paired with an experienced principal or vice-principal mentor. Mentees and mentors are provided with three half days of release to meet during the school year to discuss issues/concerns or areas for growth; this is a reciprocal learning opportunity which benefits the mentor and the mentee.

In addition, four formal whole group mentor/mentee sessions are held each year to provide professional development on topics related to Lakehead Public Schools' Strategic Plan. A kick off orientation session in August starts the year off by providing an overview of a number of managerial aspects of the position. It is an opportunity to meet central staff who assist administrators throughout the year.

2.2.6 Focus on Youth (FOY) Program

FOY is a new program funded by the Ministry of Education, which provides summer programs and opportunities for children and youth as well as employment opportunities and leadership development for high-risk youth.

2.2.7 Student Leadership

Various system positions and committees provide opportunities for students to enhance their leadership skills in a safe and caring environment. Lakehead Public Schools values the many contributions and insights of our students.

2.2.8 Regional Leadership

Lakehead Public Schools is a regional leader for a number of Ministry of Education initiatives, which provides additional opportunities to gain experience on a broader scale.

2.3 Community Leadership

2.3.1 Leadership Thunder Bay

“Leadership Thunder Bay “is an innovative leadership program comprised of a 10-month curriculum base on community issues for emerging leaders. This program is designed to help participant acquire both a broader understanding of the critical issues affecting our community and the leadership skills necessary to resolve them” (Leadership Thunder Bay website www.leadershiptb.com).

Each year, Lakehead Public Schools nominates an employee to participate in this program. It is a great opportunity for the Board to engage our employees in leadership skills development in a broader sense and share the excellent Lakehead Public Schools talent with the Thunder Bay Community.

2.3.2 Community Leaders

Lakehead Pubic Schools Leaders contribute greatly to the community of Thunder Bay, through committee work, Board of Directors’, and volunteering.

3 Conclusion

Lakehead Public Schools leaders play an essential role in improving student achievement and well-being. Lakehead Public Schools is committed to distributive leadership and strives to develop exemplary leadership skills and competencies that foster excellence in teaching and learning.

Respectfully submitted,

DAVID ISHERWOOD
Leadership Committee Chair

JO-ANNE GIERTUGA
Mentoring for Newly Appointed School Leaders Committee Chair

DONICA LEBLANC
Supervising Principal

SHERRI-LYNNE PHARAND
Superintendent of Education

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education



ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES

DATE: Thursday, Dec. 17, 2015, Board Room, Education Centre

MEMBERS PRESENT: Dolores Wawia, Pauline Fontaine, Sherri-Lynne Pharand, Cathy Ferrazzo, Elliott Cromarty, Donnalee Morettin, Fay Zoccole, Robin Haliuk, Lawrence Baxter, Trustee George Saarinen

ALTERNATES PRESENT: Elyse Big George, Trustee Ellen Chambers

ABSENT WITH REGRET: Mike Judge, Beverley White-Kokeza, Sharon Kanutski, Kathy Beardy, Serena Essex, Melissa Ramage, Suzanne Tardif, Dr. Amy Farrell-Morneau, Helaina Kwandibens, Chris Ooshay, Isabelle Mercier, Nicole Walter Rowan, Trustee Karen Wilson

RESOURCE: Jason Pilot, Anika Guthrie, Jane Lower

GUESTS: Bruce Sauder, Anthony Marrelli

	AGENDA ITEM	DISCUSSION	ACTION
1.	Opening Ceremonies	Sherri-Lynne Pharand called the meeting to order and asked Dolores Wawia to conduct the opening.	
2.	Welcome and Introductions	<p>Sherri-Lynne welcomed everyone, including our guests. Introductions were made. It was noted that at the last Board meeting, Trustee Saarinen became the AEAC representative and Trustees Ellen Chambers and Karen Wilson will be the alternate representatives this year.</p> <p>Sherri-Lynne thanked Dolores for the opening.</p> <p>Regrets and substitutions were noted and the attendance sheet was circulated.</p>	
3.	Selection of the Co-Chair	A pre-nomination to nominate Dolores Wawia as Co-Chair was received from Pauline Fontaine. Dolores accepted the nomination. Sherri-Lynne Pharand called for further nominations from the floor.	

	AGENDA ITEM	DISCUSSION	ACTION
		<p>Moved by George Saarinen and seconded by Robin Haliuk that nominations be closed.</p> <p>Carried.</p> <p>Sherri welcomed Dolores back as Co-Chair. Dolores thanked everyone for their support.</p>	
4.	Agenda/Minutes		
	4.1 Approval of Agenda – Dec. 17, 2015	<p>Moved by Pauline Fontaine and seconded by Elliott Cromarty that the agenda for the Dec. 17, 2015 meeting be approved.</p> <p>Carried.</p>	
	4.2 Approval of Minutes – Nov. 19, 2015	<p>Moved by George Saarinen and seconded by Robin Haliuk, that the minutes of the Nov. 19, 2015 meeting be approved.</p> <p>Carried.</p>	
5.	Correspondence	The correspondence file was circulated.	
6.	Presentations		
	6.1 FWHP's Indigenous Education Programs	<ul style="list-style-type: none"> • Elliott Cromarty and Anthony Marrelli, Coordinator of Education and Lifelong Learning at FWHP gave a detailed presentation on the programs available at the Park. They include day programs, overnight experiences, artisan workshops and custom experiences and special events and projects. • They provided the following handouts: <ul style="list-style-type: none"> - Family Fun and Adventure - David Thompson Astronomical Observatory - Education Program Guide • All questions were addressed. 	Brenda will distribute the handouts to the schools in the New Year.
7.	Business Arising From the Minutes		
	7.1 Telephone Message	<ul style="list-style-type: none"> • Bruce looked at the suggestions presented by the group at the November meeting. He explained that it is technically possible that people could press a number and hear their language of choice. 	Bruce Sauder

	AGENDA ITEM	DISCUSSION	ACTION
		<ul style="list-style-type: none"> The committee wants the greeting to be refreshing and welcoming ... in the languages of the communities with whom we have tuition agreements. Talk for Healing (Robin Haliuk) is a help line and will assist with translating as they have staff who speak the languages. They can even set up a 3 way call – any time of the day. (1-885-554-heal) We will move forward with the ‘closed’ message. At the next meeting Bruce will have a recording of the greeting in the various languages for the committee to hear. 	
	7.2 Revisions to Aboriginal Presence in our Schools Booklet	This topic will be re-visited at the February meeting. Committee members were asked to give some thought to proposed changes and be ready to discuss it in detail in February.	Anika Guthrie
8.	New Business		
	8.1 PIC Funding	<p>A letter from Ian MacRae regarding PIC funding in the amount of \$750 was shared with the Committee. This money is to be used to increase and enhance parental involvement and members were asked to think of some ideas on how this money could be spent. The money must be spent by August 31, 2016. Sherri-Lynne gave examples of previous year’s projects.</p> <p>This topic will be discussed in more detail at the February meeting.</p>	Sherri-Lynne Pharand
9.	Ongoing Business		
	9.1 Updates	<p>a) Sherri-Lynne gave a brief overview of 008-16 Aboriginal Report that went to the Board on December 15.</p> <p>b) Mino Bimaadiziwin – Youth Summer Camp Activities (Kingfisher trip and mini Pow Wow at Kingsway as follow-up) Anika discussed the summer camp activities and the follow-up pow wow. The committee watched a video of the activities. The video will be put on the website so it is accessible for all.</p> <ul style="list-style-type: none"> All questions were addressed. 	<p>Anika Guthrie / Sherri-Lynne Pharand</p> <p>A copy of the video is to be made available to Lawrence Baxter so it can be shared with the northern communities he visits</p>

	AGENDA ITEM	DISCUSSION	ACTION
9.	Information and Inquiries	There were no inquiries.	
10.	Closing Ceremonies	Dolores conducted the closing.	
11.	Next Meeting:	Thursday, February 18, 2016.	
12.	Adjournment:	The meeting adjourned at 11:05	

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2016 FEB 23
Report No. 032-16

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of February 9, 2016 and have been referred to the Board for approval. The recommendations are as follows:

POSTPONEMENT OF PREVALENT MEDICAL CONDITIONS POLICY (028-16)

It is recommended that Lakehead District School Board postpone the development of the draft Prevalent Medical Conditions Policy to the 2016-2017 school year.

SCHOOL YEAR CALENDAR 2016-2017 (026-16)

It is recommended that Lakehead District School Board:

- 1. Approve the proposed 2016-2017 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 026-16.*
- 2. Approve the proposed 2016-2017 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 026-16.*

POLICY REVIEW – 9030 PLAYGROUND STRUCTURES (030-16)

It is recommended that Lakehead District School Board approve the review of 9030 Playground Structures Policy as indicated in Report No. 030-16.

APPOINTMENT OF AN EXTERNAL MEMBER TO THE AUDIT COMMITTEE (027-16)

It is recommended that Lakehead District School Board appoint Ms. Sandra Leonetti as an external member to the Audit Committee to serve the term commencing January 1, 2016 and ending December 31, 2018.

POLICY REVIEW – 3072 ADVOCACY (031-16)

It is recommended that Lakehead District School Board approve 3072 Advocacy, Appendix A to Report No. 031-16.

Respectfully submitted,

GEORGE SAARINEN
Chair
Standing Committee



Lakehead
Public
Schools

Your Children Our Students The Future

2016-2017

Lakehead District School Board School Year Calendar
www.lakeheadschoos.ca @Lakeheadschoos #LPStb

2016-2017

ELEMENTARY

SEPTEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

MARCH 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

MAY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

JUNE 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- **First Day of School for Students**
Tuesday, August 30, 2016
- **Final Day of School for Students**
Friday, June 23, 2017
- **Holidays**
- *Students Do Not Attend School* -
Labour Day - Monday, September 5, 2016
Thanksgiving - Monday, October 10, 2016
Winter Break - December 26, 2016 - January 6, 2017
Family Day - Monday, February 20, 2017
Spring Break - March 13 - March 17, 2017
Good Friday - Friday, April 14, 2017
Easter Monday - Monday, April 17, 2017
Victoria Day - Monday, May 22, 2017
- **PA Days & Report Card Days**
- *Students Do Not Attend School* -
Monday, August 29, 2016
Friday, September 30, 2016
Friday, November 18, 2016
Friday, January 27, 2017
Friday, March 3, 2017
Friday, May 5, 2017
Friday, June 9, 2017



Your Children Our Students The Future

2016-2017

Lakehead District School Board School Year Calendar
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2016-2017

SECONDARY

SEPTEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

JANUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

JUNE 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MARCH 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

DECEMBER 2016

SUN	MON	TUES	WED	THUR	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2017

SUN	MON	TUES	WED	THUR	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30			23			

- **First Day of School for Students**
Tuesday, August 30, 2016
- **First Day of Semester 2 for Students**
Monday, January 30, 2017
- **Final Day of School for Students**
Thursday, June 22, 2017
- **Holidays**
 - Students Do Not Attend School -
 - Labour Day - Monday, September 5, 2016
 - Thanksgiving - Monday, October 10, 2016
 - Winter Break - December 26, 2016 - January 6, 2017
 - Family Day - Monday, February 20, 2017
 - Spring Break - March 13 - March 17, 2017
 - Good Friday - Friday, April 14, 2017
 - Easter Monday - Monday, April 17, 2017
 - Victoria Day - Monday, May 22, 2017
- **PA Days & Report Card Days**
 - Students Do Not Attend School -
 - Monday, August 29, 2016
 - Friday, September 30, 2016
 - Friday, November 18, 2016
 - Thursday, January 26, 2017
 - Friday, January 27, 2017
 - Friday, March 3, 2017
 - Friday, June 23, 2017
- **Examinations Days**
 - January 19, 20, 23, 24, & 25, 2017
 - June 16, 19, 20, 21, & 22, 2017

BUSINESS AND BOARD ADMINISTRATION

3000

February 23, 2016 - DRAFT

ADVOCACY POLICY

3072

1. Rationale

In the normal course of business, the Board and its employees have ongoing communications with other boards, Ontario Government Ministries and other educational partners including related professional and provincial associations. Communications are necessary in order to facilitate the exchange of ideas and to discuss and resolve issues concerning professional requirements, financial matters, policy and program.

2. Policy

It is the policy of Lakehead District School Board to ensure that expenditures on advocacy be used prudently and adhere to guidelines listed below.

3. Guidelines

3.1 Focus should be on ongoing communication between school boards, education partners and governments through established mechanisms and channels.

3.2 Basing communications on personal or partisan political agendas should be avoided.

3.3 Maximizing resources for student success and achievement should be a focus.

3.4 Examples of suitable advocacy expenditures include:

- membership dues and fees to organizations that meet policy objectives.

3.5 Examples of inappropriate advocacy expenditures include:

- placing content intended to advocate for a particular position with report cards and annual reports;
- using students as vehicles for Board or school advocacy to the public, education partners and governments; and/or
- use of Board funds to attend events for specific political parties.

4. Review

This policy shall be reviewed according to Policy Development and Review Policy 2010.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
_____	October 23, 2007	_____
_____	<u>Date Revised</u>	_____

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2016 FEB 23
Report No. 033-16

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: APPROVAL OF APPOINTMENT TO THE SPECIAL EDUCATION ADVISORY
COMMITTEE (SEAC)

1. Background

- 1.1 According to Reg. 464/97 of the Education Act, the Board must establish a Special Education Advisory Committee.
- 1.2 At the Inaugural Board Meeting on December 2, 2014, Lakehead District School Board approved nine local associations/organizations for membership and six alternates to the Special Education Advisory Committee for the next four year term.

2. Situation

Children's Centre Thunder Bay (CCTB) has nominated a new alternate member, Angela Hill. Ms. Hill will replace Zohreh Dadgostar, previous alternate member from CCTB.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the appointment of Angela Hill as alternate member to the Special Education Advisory Committee representing Children's Centre Thunder Bay, for the term ending November 30, 2018.

Respectfully submitted,

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education