



Office of The Superintendent of Business

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

BUDGET COMMITTEE MEETING

Tuesday, June 7, 2016

Jim McCuaig Education Centre

Karen Wilson
Chair

Marg Arnone
Vice Chair

AGENDA

PUBLIC SESSION

6:30 p.m. in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 5:00 p.m. (SEE ATTACHED AGENDA)		
6. Delegations		
7. Confirmation of Minutes		
7.1 Budget Committee Meeting - May 17, 2016	K. Wilson	1-3
8. Business Arising from the Minutes		

MATTERS NOT REQUIRING A DECISION:

9. Information Reports		
9.1 2016-2017 Preliminary Budget (070-16)	D. Wright	4-8
10. First Reports		

MATTERS FOR DECISION:

- 11. Postponed Reports
- 12. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Meeting.

Resource
Person

Pages

13. New Reports
14. New Business
15. Notices of Motion
16. Information and Inquiries
17. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.



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AGENDA

COMMITTEE OF THE WHOLE – Closed Session
5:00 P.M. – in the Sibley Room

	<u>Resource Person</u>	<u>Pages</u>
5.1 Confirmation of Committee of the Whole - Closed Session Minutes		
5.1.1 Budget Committee Meeting - May 17, 2016	K. Wilson	1-2
5.2 Business Arising From The Minutes		
5.3 Consideration of Reports		
5.3.1 Personnel Matters	D. Wright	Verbal
5.4 Information and Inquiries		
5.5 Rise and Ask Leave to Sit in Public Session		

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BUDGET COMMITTEE

Sibley Room
Jim McCuaig Education Centre

2016 MAY 17

TRUSTEES PRESENT:

Karen Wilson (Chair)
Marg Arnone (Vice Chair)
Ellen Chambers
Deborah Massaro

Ron Oikonen
Jack Playford
George Saarinen
Trudy Tuchenhagen

TRUSTEES ABSENT, WITH REGRET:

Hannah Smith (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherrilynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

PUBLIC SESSION:

1. **Call to Order**

Chair Wilson called the meeting to order at 6:30 p.m.

2. **Disclosure of Conflict of Interest**

There were no disclosures of Conflict of Interest.

3. **Approval of Agenda**

Moved by Trustee Saarinen

Seconded by Trustee Massaro

“THAT the Agenda for the Budget Committee Meeting, May 17, 2016 be approved.”

CARRIED

4. Resolve Into Committee of The Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Chambers

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Wilson in the Chair to consider the following:

*- Committee of the Whole – Closed Session Minutes
- May 19, 2015*

- Personnel Matter (060-16)

and that this meeting shall not be open to the public pursuant to Section 207(2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

5. Committee of The Whole – Closed Session items were dealt with in their entirety.

6. Approval of Minutes

Moved by Trustee Arnone

Seconded by Trustee Massaro

“THAT the Budget Committee approve the Minutes of the Budget Committee Meeting April 5, 2016.”

CARRIED

7. Business Arising From the Minutes

7.1 Sherri-Lynne Pharand, Superintendent of Education, provided information on item 4.3 Aboriginal Education Advisory Committee (AEAC) presentation regarding the inquiry from Trustee Tuchenhagen as to the number of elementary schools presently offering Native Language and the number of students taking the courses. Presently there are three elementary schools offering Native Language: Algonquin, Armstrong and Ecole Gron Morgan and 113 students are taking the course.

Sherri-Lynne Pharand, Superintendent of Education, confirmed that presently the FNMI allocation funds the initiatives as requested by Trustee Saarinen indicated in 4.3 of the minutes.

7.2 Sherri-Lynne Pharand, Superintendent of Education, provided information as requested in item 4.5 in the minutes as to how many classrooms would have been impacted if there were fewer students. Superintendent Pharand confirmed that there is one class over 30, one class at 30 and one class at 29 students, with a 26:1 average.

8. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Wilson

“THAT we do now adjourn at 7.34 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2016 JUN 07
Report No. 070-16

TO THE CHAIR AND MEMBERS OF
THE BUDGET COMMITTEE – Public Session

RE: 2016-2017 PRELIMINARY BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs legislation (GSNs).
- 1.2 The funding regulation for the 2016-2017 fiscal year was released by the Ministry of Education on March 24, 2016. The budget announcement showed stable funding for the sector over the previous year, with several of the grants being restructured to focus on Ministry priorities.
- 1.3 Budget submissions are due to the Ministry by June 30, 2016.

2. Situation

Administration is concluding its preparation of the 2016-2017 budget as outlined in Appendix A, “2016-2017 Revenues”, and Appendix B, “2016-2017 Expenditure Summary” and is presenting it for Trustees input and consideration.

Respectfully submitted,

KIRSTI ALAKSA
Manager of Financial Services

DAVID WRIGHT
Superintendent of Business

IAN MacRAE
Director of Education

2016-2017 REVENUES **draft		
	2016-2017 Estimates	2015-2016 Revised Estimates
GENERAL LEGISLATIVE GRANTS		
OPERATING GRANTS		
Pupil Foundation	44,901,196	46,203,793
Special Education	14,545,242	14,522,904
School Foundation	7,314,541	7,484,940
Language	1,385,927	1,376,221
Supported School Allocation	388,425	390,079
Remote & Rural	4,637,337	4,502,465
Learning Opportunity	1,998,883	1,833,660
Continuing Education	843,195	865,303
Teacher Qualification & Experience	8,867,837	8,982,605
New Teacher Induction Program	82,004	87,880
ECE Q&E Allocation	521,415	457,707
Transportation	6,215,690	6,215,690
Administration & Governance	3,843,950	3,593,408
School Operations	9,155,026	9,733,173
Community Use of Schools	135,567	142,138
Declining Enrolment Adjustment	1,045,881	817,915
First Nation, Métis & Inuit Education	1,259,036	1,117,823
Safe Schools	194,414	181,982
Trustee Association	43,316	43,316
Restraint Savings	(93,161)	(93,161)
TOTAL OPERATING GRANTS	107,285,721	108,459,891
CAPITAL GRANTS		
School Renewal	2,179,845	2,310,367
School Condition Improvement	4,952,410	4,788,337
Child Care Retrofit	0	36,774
Capital Debt Support Payments	1,854,844	1,915,289
Full Day Kindergarten	0	115,710
Short Term Financing	0	47,883
Deferred Capital Contributions	7,925,022	7,294,923
Permanent Financing of NPF - Board 55 Trust	99,067	99,067
TOTAL GRANT ALLOCATION	124,296,909	125,068,241

2016-2017 REVENUES **draft		
	2016-2017 Estimates	2015-2016 Revised Estimates
OTHER REVENUE		
Government of Canada - Tuition	2,351,425	2,268,190
Anticipated Revenue - INAC	0	200,000
Ministry of Citizenship	0	15,030
Rental Revenue	300,000	335,000
Fee for Service (Con Ed)	130,500	130,500
Other School Boards	125,019	116,480
Cafeteria	380,000	377,000
Interest	288,000	320,000
Kingfisher	46,000	46,000
School Fundraising	1,965,431	1,962,000
EPO Grants	723,705	3,545,323
Miscellaneous	746,108	178,537
TOTAL OTHER REVENUE	7,056,188	9,494,060
RESERVES		
Facility Cost Stabilization – Utilities	200,000	0
Retirement Gratuity	619,353	0
Financial Stabilization – IT	300,428	0
Operating	1,397,017	1,216,431
TOTAL RESERVES	2,516,798	1,216,431
TOTAL REVENUE	133,869,895	135,778,733

2016-2017 EXPENDITURE SUMMARY **draft

NAME	2016 – 2017 Estimates	2015 - 2016 Revised Estimate
SCHOOL BASED TEACHING AND SUPPORT STAFF		
Elementary Day School	31,770,105	31,904,948
Secondary Day School	19,177,979	20,641,180
Alternative Education	81,438	66,438
Safe Schools	95,285	94,892
Noon Hour Supervision	303,771	303,771
Early Childhood Educators (including Full Day Kindergarten)	2,764,506	2,837,880
Library Information Technicians	1,121,863	1,039,057
School Administration	4,825,580	4,837,686
School Offices	2,692,129	2,708,239
Continuing Education	1,015,699	1,038,100
Social Workers/Youth Workers/Mental Health	495,425	547,156
TOTAL SCHOOL BASED TEACHING AND SUPPORT STAFF	64,343,778	66,019,348
SPECIAL EDUCATION		
Special Education Day School	4,668,018	4,611,289
Student Support Professionals	9,155,137	9,179,485
Special Education Program Support	1,068,876	1,009,994
Section 23 Programs	708,237	706,310
TOTAL SPECIAL EDUCATION	15,600,268	15,507,078
SCHOOL BASED SERVICES & RESOURCES		
School Supplies and Resources	1,598,613	1,636,937
Technology Education	139,320	199,320
Kingfisher	388,025	307,343
Instructional Materials Centre	202,656	203,960
Transportation	5,944,090	5,930,976
Co-Curricular Activities	414,099	395,635
Plant Services	10,367,840	9,825,646
Plant Maintenance	2,173,780	2,249,680
Community Use of Schools	135,567	133,000
Cafeteria	589,744	610,448
Distribution	42,996	40,616
Territorial Student Program	173,288	184,275
TOTAL SCHOOL BASED SERVICES & RESOURCES	22,170,017	21,717,835

2016-2017 EXPENDITURE SUMMARY **draft

NAME	2016 – 2017 Estimates	2015 - 2016 Revised Estimate
CENTRAL SUPPORT TO SCHOOLS		
Instructional Services	1,610,610	1,155,977
FNMI	734,864	378,183
Student Success	368,503	371,217
School Effectiveness	221,174	196,819
Computer Services	981,479	945,576
Technical Services	902,618	914,004
Technology Equipment	765,000	529,000
Property Services Administration	621,986	617,269
Health & Safety	138,257	140,332
Rehabilitation	151,850	157,025
Business Services	1,650,464	1,479,420
Payroll	394,112	408,641
Human Resources	1,008,670	965,135
TOTAL CENTRAL SUPPORT TO SCHOOLS	9,549,586	8,258,599
GOVERNANCE		
Trustees	175,129	169,358
Directors Office	696,667	702,682
Instructional/Corporate Administration	862,633	668,520
TOTAL GOVERNANCE	1,734,429	1,540,560
OTHER		
Benefits	958,053	398,739
Interest on borrowing	35,000	35,000
Debentures	1,854,844	1,963,172
Contingency	300,000	300,000
Capital Expense	7,273,595	7,288,730
Daycare Retrofit	0	0
Full Day Kindergarten Capital	0	0
Amortization Expense	7,985,827	7,450,614
School Fundraising	1,965,431	1,910,668
School Board 55 Trust Financing	99,067	99,067
EPO	0	3,289,323
TOTAL OTHER	20,471,816	22,735,313
TOTAL EXPENSES	133,869,895	135,778,733