



Office of The Superintendent of Business

Jim McCuaig Education Centre
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BUDGET COMMITTEE MEETING
Tuesday, June 21, 2016
Jim McCuaig Education Centre

Karen Wilson
Chair

Marg Arnone
Vice Chair

AGENDA

PUBLIC SESSION
6:30 p.m. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations		
5. Confirmation of Minutes		
5.1 Budget Committee Meeting - June 7, 2016	K. Wilson	1-2
6. Business Arising from the Minutes		

MATTERS NOT REQUIRING A DECISION:

7. Information Reports
8. First Reports

MATTERS FOR DECISION:

9. Postponed Reports
10. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Meeting.

		<u>Resource Person</u>	<u>Pages</u>
11.	New Reports		
	11.1 2016-2017 Budget (080-16)	D. Wright	3-7
	<i>It is recommended that Lakehead District School Board approve the 2016-2017 operating and capital budget of \$133,869,895 as presented, contingent on approval by the Minister of Education.</i>		
12.	New Business		
13.	Notices of Motion		
14.	Information and Inquiries		
15.	Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BUDGET COMMITTEE

Board Room
Jim McCuaig Education Centre

2016 JUN 07

TRUSTEES PRESENT:

Karen Wilson (Chair)	Ron Oikonen
Marg Arnone (Vice Chair)	Jack Playford
Ellen Chambers (teleconference)	Trudy Tuchenhagen
Deborah Massaro	

TRUSTEES ABSENT, WITH REGRET:

George Saarinen
Hannah Smith (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherril-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

RESOURCE:

Kirsti Alaksa, Manager of Financial Services

PUBLIC SESSION:

1. **Call to Order**

Chair Wilson called the meeting to order at 5:00 p.m.

2. **Disclosure of Conflict of Interest**

There were no disclosures of Conflict of Interest.

3. **Approval of Agenda**

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

"THAT the Agenda for the Budget Committee Meeting, June 7, 2016 be approved."

CARRIED

4. Resolve Into Committee of The Whole – Closed Session

Moved by Trustee Massaro

Seconded by Trustee Tuchenhagen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Wilson in the Chair to consider the following:

*- Committee of the Whole – Closed Session Minutes
- May 17, 2016*

- Personnel Matters

and that this meeting shall not be open to the public pursuant to Section 207(2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

5. Committee of The Whole – Closed Session items were dealt with in their entirety.

6. Approval of Minutes

Moved by Trustee Arnone

Seconded by Trustee Oikonen

Chair Wilson advised that the seconder on the motion to adjourn should have been Trustee Oikonen. The minutes were approved with this change.

“THAT the Budget Committee approve the Minutes of the Budget Committee Meeting May 17, 2016.”

CARRIED

7. 2016-2017 Preliminary Budget (070-16)

David Wright, Superintendent of Business, presented the report.

Chair Wilson inquired if Trustees could be provided with a breakdown of fundraising revenue: what is fundraising for students/schools and what is fundraising for outside organizations/agencies.

Additional questions from Trustees were addressed.

8. Adjournment

Moved by Trustee Oikonen

Seconded by Trustee Tuchenhagen

“THAT we do now adjourn at 7.00 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2016 JUN 21
Report No. 080-16

TO THE CHAIR AND MEMBERS OF THE
BUDGET COMMITTEE – Public Session

RE: 2016-2017 BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs legislation.
- 1.2 The funding regulation for the 2016-2017 fiscal year was released by the Ministry of Education on March 24, 2016. Budget submissions are due to the Ministry by June 30, 2016.
- 1.3 Administration presented the preliminary 2016-2017 draft budget to the Budget Committee on June 7, 2016 for Trustee input and consideration.

2. Situation

Administration has concluded the preparation of the 2016-2017 budget. Details of the budget process and investments in student programs and services are included in Appendix A.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the 2016-2017 operating and capital budget of \$133,869,895 as presented, contingent on approval by the Minister of Education.

Respectfully submitted,

KIRSTI ALAKSA
Manager of Financial Services

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

**LAKEHEAD DISTRICT SCHOOL BOARD
2016-2017 OPERATING & CAPITAL BUDGET**

2016-2017 BUDGET PROCESS

The development process of the 2016-2017 budget highlights first and foremost that Lakehead District School Board is ever mindful of its mission; commitment to the success of every student. The 2016-2017 budget process focused on maintaining the level of programs and services that our stakeholders expect, and that are necessary to provide the best opportunity for students to succeed.

In order to prepare a budget with a shared vision consistent with the multi-year strategic plan, Senior Administration updated the “Guiding Principles” for budget development, with input from Trustees. These principles formed the framework that guided decision-making throughout the budget development process. The guiding principles for the development of the 2016-2017 budget are:

Lakehead Public Schools is committed to the success of every student.

Student Achievement and Well-Being are our top priorities. The allocation of budget resources will be aligned with the overall goals and priorities identified in the Multi-Year Strategic Plan.

- 1. Students come first. The evidence will be reflected in targeted improvements in student achievement and well-being, and by providing safe, inclusive and equitable learning environments.*
- 2. We will invest in the future of the organization by focusing on innovation, engagement, partnerships, facilities and professional learning that support student success.*
- 3. The allocation of financial resources will be driven by data, supported by evidence, and aligned to match system and operational goals.*
- 4. The engagement of stakeholders in a consultative budget process will assist in setting priorities.*
- 5. Budget decisions will ensure strong fiscal responsibility into the future.*

Using these principles as the context for consultation, our education partners were asked to provide the Budget Committee with their priorities, in terms of budget allocation, that would improve student success.

Eight different groups participated, all providing valuable information and insight for the upcoming school year. Several of the identified priorities have been reflected in the upcoming budget.

On April 5, 2016, the Budget Committee received presentations from the following stakeholder groups:

- Special Education Advisory Committee;
- Parent Involvement Committee;
- Aboriginal Education Advisory Committee;
- Ontario Secondary School Teachers' Federation – Student Support Professionals' (OSSTF-SSPs);
- Ontario Secondary School Teachers' Federation – Early Childhood Educators (OSSTF-ECEs);
- Lakehead Ontario Principals' Council;
- Lakehead Elementary Teachers' of Ontario; and
- Ontario Secondary School Teachers' Federation District 6A Teachers' Bargaining Unit (OSSTF);

An option for public input was also provided on the Board website as part of a dedicated budget development link.

Senior Administration has met extensively over the last several months to prepare a budget that supports the Guiding Principles presented above. We continue to move towards right-sizing the organization to match forecasted enrolment, and aligning expenses with funding to ensure that Lakehead District School Board is able to continue maintaining the focus on our core business: student achievement and well-being.

The Grants for Student Needs announcement for the 2016-2017 school year showed an approximate \$300 million increase in funding over last year, with several Education Program Other (EPO) grants moving within the grants for student needs and several grants seeing a redistribution of purpose as the Ministry adjusts their focus going forward. The Ministry continues to apply pressure on the sector to eliminate underutilized space and to adapt more quickly to changes in enrolment.

Maintaining programs and services that are mandated by the government and expected by our constituents, while respecting our level of funding remains a challenge and is reflected in this budget. Moving forward with our renewal plan and continuing to find operating efficiencies are necessary to continue to ensure that students come first and that student success and well-being remains our number one priority.

The 2016-2017 budget is due to the Ministry of Education by June 30, 2016.

Highlights – 2016-2017 BUDGET

Highlights of the 2016-2017 budget include:

- To support First Nation, Métis, and Inuit students, and to help address both the achievement and graduation gaps, a new position is being established in secondary schools. Two new graduation coaches will be hired next year.

- To support students with special needs, a new position is being established to assist and provide strategies and support plans to student support professionals (SSPs). One central learning support SSP will be hired next year.
- A commitment to continuing professional development for incorporating Information Technology into schools, further advancing Lakehead Public Schools students as learners in a global environment;
- Continued support for Tutors in a Cultural Environment;
- Continued support for core French in all secondary schools;
- Continued support for the positions of Aboriginal Community Liaison & Partnership Officer and Aboriginal Resource Teacher;
- Support and resources to help further communication and engagement between schools and parents/guardians;
- Continued support for student and staff well-being through the allocation of Social Workers, Child/Youth Workers, training and resources; and
- Support for continued e-Learning opportunities for secondary students.

CONCLUSION

Lakehead District School Board's 2016-2017 budget development process and Guiding Principles highlight first and foremost that we strive to ensure the success and well-being of every student. The resulting budget is a collaborative reflection of the priorities of stakeholders, which endeavors to maintain the programs and supports that stakeholders expect.

School and system reviews are necessary to find efficiencies to ensure continued financial viability of the Board, and the ability to focus on student achievement and well-being.

Lakehead District School Board has built a budget that supports the strategic plan.

Thank you to everyone who has contributed to the development of the 2016-2017 operating and capital budget.

Respectfully submitted,

KIRSTI ALAKSA
Manager of Financial Services

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education