



Office of the Director

Jim McCuaig Education Centre
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REGULAR BOARD MEETING NO. 4
Tuesday, March 28, 2017
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

PUBLIC SESSION
7:30 P.M. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations/Presentations		
4.1 Claude E. Garton Public School - <i>Cougar Connections</i>	C. Kappel	1-3
4.2 McKellar Park Central Public School - <i>Growth Mindset: A Journey Toward Student Achievement & Well-Being</i>	S. Pharand	4-6
5. Confirmation of Minutes		
5.1 Regular Board Meeting No. 3 - February 28, 2017	D. Massaro	7-11
6. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

Resource
Person Pages

MATTERS NOT REQUIRING A DECISION:

- | | | | |
|-----|---|-------------|---------|
| 7. | Information Reports | | |
| 7.1 | Ontario Public School Boards' Association (OPSBA) Report | E. Chambers | Verbal |
| 7.2 | Student Trustee Report | R. Sulkko | Handout |
| 7.3 | Bus Transportation Final Costs for 2016-2017 (023-17) | D. Wright | 12-13 |
| 7.4 | Safe Schools Update (024-17) | C. Kappel | 14-20 |
| 7.5 | Numeracy K-12 (025-17) | S. Pharand | 21-23 |
| 7.6 | Parent Involvement Committee Meeting Minutes - January 23, 2017 | I. MacRae | 24-27 |
| 8. | First Reports | | |

MATTERS FOR DECISION:

9. Postponed Reports
10. Recommendations from the Standing Committee
11. Ad Hoc and Special Committee Reports
12. New Reports
13. New Business
14. Notices of Motion
15. Information and Inquiries
16. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



Celebrating Student Achievement

School: Claude E. Garton

Title of Initiative: Cougar Connections

Components of Initiative	School's Details
1. Description of the nature of the initiative to improve student achievement	Cougar Connections is a K-8 school wide initiative that groups students in teams based on a character education trait. Teams have a mix of English and French students with Intermediate team leaders.
2. Rationale for selecting the initiative	This initiative was based on a need to further integrate both streams of our dual track school in order to help alleviate a divide created specifically between the English and French students in our junior division. It also provided a venue for all our Intermediate students to take an active leadership role within the school.
3. Intended outcomes of the initiative related to improved student achievement	The intended outcome of the initiative was to help to foster more positive relationships between all divisions and languages within our school community.
4. Description of the data used	Anecdotal observational data as well as the tracking of recess behavior was used to establish the need for a school wide cultural shift in attitudes to others.
5. Brief description of the significant activities or strategies involved with the initiative	Student groups gather together once a month to participate in teacher created/student led activities that are accessible for K-8 students ranging from yoga to cup stacking and building structures. Initially groups met and created a team flag and a chant based on their character trait.

Components of Initiative	School's Details
6. One or two highlights of the above activities	Our Intermediate student leaders have all had a chance to experience the value and importance of being responsible. Another highlight is that our student body is becoming more familiar with students in other divisions and are able to meet up with many staff members in different contexts in order to build more meaningful relationships. The program has fostered a school-wide cooperative and respectful school culture.
7. Description of any unexpected results or "moments of serendipity" related to the initiative	An unexpected result of the initiative was that many of our students with special needs and quiet Intermediate students stepped up to the challenge and were able to show their inner leadership qualities. Another unexpected result was that many of our younger students have role models and a friendly face with the 'bigger' kids.
8. Description of one or two interesting findings that would be useful or helpful to other schools	Our anecdotal and behavior observations show that we have a decrease in incidents involving our English and French students during recess. It has also helped to connect students between different classes and to be able to identify and live by the various character traits.
9. Identification of one or two noteworthy hurdles or stumbling-blocks	The initial planning, organizing and dividing into teams, in a large dual track school with a number of itinerant/planning time teachers, was a hurdle to overcome as well as the need to stream line the process of collecting our teams together into the appropriate space for their team activity.
10. Next steps in pursuing the initiative	A next step in this initiative, which we have just experimented with, is to use our character trait teams to allow us to organize whole school play days.

Components of Initiative	School's Details
11. Lessons learned about the school's efforts to improve student achievement	Overall, this initiative has been beneficial in many areas of our school, both for students and staff. This initiative has helped create connections and relationships that may not have had the opportunity to be made without the program.



Celebrating Student Achievement

School: McKellar Park

Title of Initiative: Growth Mindset: A Journey Toward Student Achievement & Well-Being

Components of Initiative	School's Details
1. Description of the nature of the initiative to improve student achievement	Student achievement and well-being are inextricably connected. Our school focus has been to support and develop both through action in each of the three pillars the Lakehead District School Board's multi-year strategic plan: learning, engagement, and environment. The success that we celebrate is the result of keeping these three things connected, but ensuring that meeting the academic and well-being needs of our students is always at the centre.
2. Rationale for selecting the initiative	Our school and community has historically struggled with fulfilling the emotional, physical, and academic potential of our students. We have been successful at identifying and addressing barriers for teaching and learning, but have not always realized the academic gains that our students are capable of achieving. The 'growth mindset' philosophy has connected these and led to increased student achievement and well-being.
3. Intended outcomes of the initiative related to improved student achievement	Our school improvement plan identifies increased success for students in both literacy and numeracy through specifically identifying individual student learning needs, monitoring their learning, and targeting interventions and supports based on what each student needs to grow as learner. Our focus on growth mindset connects this academic focus to our continued efforts on increasing student well-being and parent engagement.
4. Description of the data used	McKellar Park staff utilizes a variety of data to measure the success of our students and ongoing school improvement. Teachers meet regularly as a community of professional learners to review student work and determine the most urgent learning needs – both for students and for staff. We see evidence of the growth of our students' achievement and well-being through report card data (including both academic and learning skills assessment), attendance data, anecdotal behavior data, and look forward to realizing an increase in our EQAO results.

<p>5. Brief description of the significant activities or strategies involved with the initiative</p>	<ul style="list-style-type: none"> • Growth Mindset is at the core of the work each and every day in our school. Students are reminded to celebrate the learning that takes place even when mistakes happen. • The strengths of our students are celebrated every day at McKellar Park. We remind each other that there is something great in everyone! • A healthy breakfast and snack program runs every day to meet the nutritional needs of our students so that they can learn effectively. • Our school staff participated in a Collaborative Inquiry project through the Ministry of Education’s First Nation, Metis, and Inuit Collaborative Inquiry project. This was an extremely important step in helping us connect the need for student well-being with student achievement. • As an Ontario Focused Intervention Program (OFIP) designated school, our staff has the opportunity to take time to collaborate together to identify student learning needs and support each other in having a growth mindset around student achievement. Staff is able to see the potential in every student and help each other to support their growth. • Community engagement is an ongoing focus of our school improvement journey. We think differently about the ways in which we engage our parents and guardians to be involved in the learning of our students and we support well-being through community outreach.
<p>6. One or two highlights of the above activities</p>	<p>The most powerful highlight of this journey is to walk through the school and talk to students in their classrooms. Students identify the value of their learning, recognize their own potential and the strengths of others, and are able to regulate their emotions and persevere.</p>
<p>7. Description of any unexpected results or “moments of serendipity” related to the initiative</p>	<p>A student joined our school community last year. He demonstrated such anxiety about school that he was unable to begin even the simplest task. He was missing school, leaving his classroom, and shutting down before even attempting to engage in his learning. Today, he is reading with confidence, perseveres through challenges, and smiles when he walks through the door. He affirms the work that we do!</p>
<p>8. Description of one or two interesting findings that would be useful or helpful to other schools</p>	<p>Student achievement and well-being cannot be separated. In order to achieve, students must feel safe, engaged, and cared for, be given the ability and encouragement to persevere and grow, and have personalized, meaningful academic programming.</p>

<p>9. Identification of one or two noteworthy hurdles or stumbling-blocks</p>	<p>It takes time to identify the barriers that exist to academic achievement, and this part of the journey can be distracting for school staff. At the same time, staff cannot be asked to ignore barriers; they must be part of the conversation and resolution but supported to ensure that both student achievement and well-being are at the core of the work that they do. The financial burden on a school to provide the supports required to meet basic student needs (physically, emotionally, and academically) are significant. Community partnerships and system support are critical in supporting achievement and well-being in high-needs communities.</p>
<p>10. Next steps in pursuing the initiative</p>	<p>We will continue our focus on identifying students' most urgent learning needs, specifically in literacy and numeracy and building our capacity as a staff to meet these needs. We will also build on our success at engaging our parent community as partners in student achievement and well-being.</p>
<p>11. Lessons learned about the school's efforts to improve student achievement</p>	<p>It is easy to become distracted by barriers and lose focus of the priority of student achievement and well-being. At the same time, honouring the specific needs of a school in meeting the learning, engagement, and environment needs and including all stakeholders in supporting these needs is critical. All of the factors that impact student achievement are connected and it takes a community approach to support the success of each individual student.</p>

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 3

Board Room
Jim McCuaig Education Centre

2017 FEB 28
7:30 p.m.

TRUSTEES PRESENT:

George Saarinen (Vice Chair)
Marg Arnone
Ellen Chambers
Ron Oikonen – via teleconference

Jack Playford
Trudy Tuchenhagen – via teleconference
Karen Wilson
Robyn Sulkko (Student Trustee)

TRUSTEES ABSENT, WITH REGRETS:

Deborah Massaro (Chair)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Sherrilynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Mike Judge - LETO
Nancy Nix - ETFO Occasional Teachers
Anne Marie McMahon-Dupuis - Lakehead Principals/Vice Principals
Angelina Tassone-Vogrig – Lakehead Principals/Vice Principals
Helen Valnycki – Manager of Human Resources & Payroll

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Arnone

Seconded by Trustee Chambers

“THAT the Agenda for Regular Board Meeting No. 3, February 28, 2017 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Wilson

Seconded by Trustee Tuchenhagen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Saarinen in the Chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Board Meeting No. 12 (Special)*
 - *June 23, 2016*
 - *Regular Board Meeting No. 15*
 - *September 27, 2016*
 - *Regular Board Meeting No. 2*
 - *January 24, 2017*
- *Personnel Matter*
- *Legal Matter*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Wilson

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Board Meeting No. 12 (Special), June 23, 2016.’

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 15, September 27, 2016.’

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 2, January 24, 2017.’

CARRIED

5. The Children's Aid Society of the District of Thunder Bay

Brad Bain, Executive Director, The Children's Aid Society of the District of Thunder Bay, presented information regarding *Child Welfare & Education: A Collaborative Partnership* to the trustees. All trustees' questions were addressed.

6. Confirmation of Minutes

Moved by Trustee Tuchenhagen

Seconded by Trustee Chambers

"THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 2, January 24, 2017."

CARRIED

MATTERS NOT REQUIRING A DECISION:

7. Ontario Public School Boards' Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards' Association (OPSBA) Director and voting delegate, informed the Board that she will be attending the OPSBA Board of Directors' meeting on Friday, March 3 to Saturday, March 4 in Toronto.

8. Student Trustee Report

Robyn Sulkko, Student Trustee, provided a handout as her report. Items addressed included: the Secondary Student Senate's afternoon of bowling on January 27; the Elementary Student Senate's participation in the Social Changemakers Leadership Program (SCLP) hosted by Harmony Movement on February 2 and 3; and her participation in a video conference on February 17 with the Ontario Student Trustees' Association (OSTA) Board Council Conference 2017 for the First Nations, Metis, and Inuit (FNMI) Committee meeting.

9. Student Transportation Services of Thunder Bay

Vice Chair Saarinen, the alternate representative on the Student Transportation Services of Thunder Bay committee, presented a verbal report highlighting the February 27, 2017 meeting. The next Student Transportation Services of Thunder Bay meeting will be held on Monday, May 29, 2017.

10. Literacy Kindergarten – Grade 12 Report (021-17)

Sherri-Lynne Pharand, Superintendent of Education, introduced Jane Lower, Student Success Lead, and Donica LeBlanc, Supervising Principal – Early Learning Lead, who presented the report. All trustees' questions were addressed.

11. Aboriginal Education Advisory Committee Meeting Minutes – December 15, 2016

Sherri-Lynne Pharand, Superintendent of Education, presented the December 15, 2016 minutes for information.

12. Special Education Advisory Committee Meeting Minutes – January 18, 2017

Sherrilynne Pharand, Superintendent of Education, presented the January 18, 2017 minutes for information on behalf of Colleen Kappel, Superintendent of Education.

Trustee Wilson excused herself from the meeting at 8:23 p.m.

MATTERS FOR DECISION:

13. Recommendations from the Standing Committee (022-17)

School Year Calendar 2017-2018 (018-17)

Moved by Trustee Playford

Seconded by Trustee Arnone

“THAT Lakehead District School Board:

1. *Approve the proposed 2017-2018 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 018-17.*
2. *Approve the proposed 2017-2018 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 018-17.”*

CARRIED

14. Recommendations from the Standing Committee (022-17)

Policy Review – 6070 Video Surveillance (019-17)

Moved by Trustee Oikonen

Seconded by Trustee Chambers

“THAT Lakehead District School Board approve 6070 Video Surveillance Policy, Appendix A to Report No. 019-17.”

CARRIED

15. Appointments to the 2016-2017 Parent Involvement Committee (020-17)

Moved by Trustee Oikonen

Seconded by Trustee Chambers

“THAT Lakehead District School Board:

1. *Approve the following appointments to the 2016-2017 Parent Involvement Committee effective November 15, 2016 to November 14, 2017:*
 - *Robert Eady, parent alternate member; and*
 - *Krista Power, school council alternate member.*
2. *Approve the appointment of Melissa Hrabok as school council representative to the 2016-2017 and 2017-2018 Parent Involvement Committees effective November 15, 2016 to November 14, 2018.”*

CARRIED

16. Information and Inquiries

- 16.1 Vice Chair Saarinen reported to the Board that Chair Massaro, Superintendent Kappel, and Communications Officer Nugent were absent from the meeting as they were attending the Canada’s Outstanding Principals Awards Gala in Toronto where Darren Lentz, Principal of Hyde Park and Kingsway Park Public Schools was receiving his award.
- 16.2 Vice Chair Saarinen reported that Chair Massaro, Director MacRae, Trustee Arnone and Trustee Playford attended the United Way Campaign Celebration and Awards Ceremony on February 13, 2017 where they were presented with a participation award for the Employees of Lakehead District School Board – Board of Trustees.
- 16.3 Director MacRae reported that he, along with Deputy Minister Bruce Rodrigues, and Regional Manager, Field Services Branch, Leah Vanderwey, toured Superior Collegiate and Vocational Institute on February 22, 2017. Director MacRae also reported that Deputy Minister Rodrigues attended the Northern Ontario Education Leaders (NOEL) conference at the Jim McCuaig Education Centre on February 23, 2017.
- 16.4 Director MacRae introduced and welcomed Helen Valnycki, Manager of Human Resources & Payroll.

17. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Chambers

“THAT we do now adjourn at 8:36 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 MAR 28
Report No. 023-17

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: BUS TRANSPORTATION FINAL COSTS FOR 2016-2017

1. Background

School bus transportation contracts for Lakehead District School Board were based on a formal procurement process and negotiated efforts with the coterminous board and our service providers. References to changes in the 2016-2017 contract amounts refer back to the previous year.

2. Situation

2.1 With respect to the 2016-2017 contracts, Lakehead District School Board has secured fully tendered routing for busing services through Student Transportation Services of Thunder Bay (STSTB).

2.2 Utilization of the MapNet computer program for automated route planning accurately measures the length of all routes adjusted annually for student address changes. This year there was an increase in the daily distance by 70 km/day bringing the daily distance total to 12,840 km.

2.3 The 2016-2017 transportation funding formula contains a *Fuel Escalator/De-Escalation Clause* to help provide additional funding stability despite market volatility of fuel prices. The Ministry of Education has pegged fuel funding price at \$0.957 per liter, plus or minus three percent. If fuel prices are above or below this spread in any month within the fiscal year, a funding adjustment will apply.

2.4 The 2016-2017 fully tendered and audited routing, resulted in the following monthly contract amounts (not including HST):

MONTHLY PAYMENT	
First Student	\$364,939
Iron Range Bus Lines	\$156,889
TOTALS	\$521,828

3. Conclusion

The changes to this year's bus transportation contract rates allow Lakehead District School Board to continue to provide safe, high quality transportation services to students in Thunder Bay and the surrounding region.

Respectfully submitted,

ROD BESSEL
Manager of Property Services & Transportation

DAVE CARROLL
Consortia Manager, Student Transportation Services of Thunder Bay

DAVID WRIGHT
Superintendent of Business

IAN MacRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 MAR 28
Report No. 024-17

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: SAFE SCHOOLS UPDATE

1. Background

- 1.1 Lakehead District School Board is committed to providing a safe environment for students that facilitates their 21st century learning needs and promotes resiliency and well-being of students and staff.
- 1.2 Foundations for a Healthy School is the Government of Ontario's companion resource to the K-12 School Effectiveness Framework. It highlights learning environment strategies that promote and support student well-being and states that "A positive school climate is also key to a healthy school. A positive school climate exists when all members of the school community feel safe, included, and accepted, and actively promote positive behaviours and interactions." Safe schools encompasses many key areas that are outlined in the document including health-related topics and a positive school environment.
- 1.3 Safe schools are also supported by the care of the physical environment, health and safety processes and training for staff.

2. Situation

Lakehead District School Board has a number of central committees that support safe schools. Although the approaches and strategies of each committee vary, the overarching mandate of each is to create safe and accepting learning environments for students and staff. The following outlines the committees and key actions for the 2016-2017 school year.

2.1 Equity and Inclusive Education Working Group (EIEWG):

Current members are:

Todd Miller, Co-Chair and Principal;
Leslie Hynnes, Co-Chair and Education Officer;
Jeff Upton, Education Officer;
Jennifer Smith, Secondary Teacher;
Shanlee Linton, Elementary Teacher;
Amy Farrell-Morneau, Indigenous Community Liaison;
Pauline Fontaine, Principal;
Carlos Santander Maturana, Student Support Professional;
Trustee George Saarinen;
Trustee Ellen Chambers (Alternate);
Robin Sulkko, Student Trustee;
Lori Caron, Special Education Officer;

David Tranter, Mental Health Lead; and
Inga Anderson Foster, Resource Teacher

Key Actions

2.1.1 Regional Lead for Equity and Inclusive Education

Lakehead District School Board continues to be the regional lead board for the Equity and Inclusive Education strategy and works collaboratively with boards in the region to promote equitable and inclusive practices.

2.1.2 Harmony Movement Training for Students

In February, 32 Grade 7 and 8 students from the Elementary School Senate attended the conference that was facilitated by members of Harmony Movement. Through this program, the students gained a better understanding of the diversity of their school and community, prejudice, stereotyping and discrimination, reflected on their own biases and prejudices, the role that prejudice, inequity and discrimination have played in their own lives, explored how power and privilege may lead to inequity and exclusion, and the role of the media in shaping our ideas about other people and how we can use the media to challenge stereotypes and discrimination. To culminate the conference, the students identified a social justice project at each of their schools for which they would address through planned actions.

2.1.3 respect. Initiative

Working in collaboration with the City of Thunder Bay, Lakehead District School Board is embracing and promoting respect., an initiative developed and practised by students and staff at Confederation College.

This initiative is being extended to Thunder Bay through the City's Anti-Racism Advisory Committee and Crime Prevention Council. Our community proudly embraces the respect. initiative practised by Confederation College and its students. The goal is to raise awareness of how people should treat one another.

Specific initiatives to Lakehead District School Board include Everyone Matters Day, Step In Against Bullying, Environmental Respect, White Ribbon Campaign and Boys Workshop.

2.1.4 Egale Canada Training

On March 28th, 2017 Egale Canada Human Rights Trust will conduct a full day training session for 20 school based and central support staff. This workshop will give participants the opportunity to share their questions, concerns and current practices on creating safer and accepting schools for all students with a focus on their Two Spirit inclusivity work. Language, definitions, categorization of human identity and tools for change will be covered throughout the day.

2.2 Safe Schools Committee

Current Members:

Colleen Kappel, Superintendent of Education;
Dave Covello, Manager of Information Technology and Corporate Planning;
Rod Bessel, Manager of Property Services and Transportation;
Leslie Hynnes, Education Officer;
Jeff Upton, Education Officer;
Bruce Nugent, Communication Officer;
Kyle Ulvang, Health and Safety Officer;
David Tranter, Mental Health Lead;
Lori Carsen, Special Education Officer
Heather Houston, Graphics Technician; and
Bruce Sauder, Office Services Supervisor

Key Actions:

2.2.1 Implementation of Fobs

Fob access to sites is currently being piloted in two schools and the Jim McCuaig Education Centre. Fob access will be expanded for the 2017-2018 school year.

2.2.2 Review of Police/School Board Protocol

The Police/School Board Protocol is currently being reviewed and will be finalized by June 2017. The protocol is a partnership between Lakehead District School Board, Thunder Bay Catholic District School Board, Conseil Scolaire De District Catholique des Aurores boreales, Thunder Bay Christian School, Dennis Franklin Cromarty High School, Matawa First Nation Education, Ontario Provincial Police and the Thunder Bay Police Service.

2.2.3 Health and Safety Collaboration

The Health and Safety and Special Education Officers have revised the process for reporting health and safety incidences. This process improves communication of challenging situations with the goal of supporting schools in a timely fashion.

2.2.4 Security Camera Entrance

Camera and buzzer access to school sites continues to be implemented in five schools. Feedback will be used to determine future expansion.

2.2.5 Behaviour Management Systems Training (BMST)

Training is provided on an annual basis for Student Support Professionals. New training is currently being rolled out to other education staff and administration.

2.3 Mental Health Steering Committee

Current members:

David Tranter, Chair, Mental Health Lead;
Colleen Kappel, Superintendent of Education;
Vicki Shannon, Elementary Principal;
Debra Parks, Social Worker;
Leslie Hynnes, Education Officer;
Jeff Upton, Education Officer;
Lori Carson, Special Education Officer; and
Darryl Fawcett, Elementary Teacher.

Key Actions:

2.3.1 Well-being Champions have been implemented in each school and will serve as a bridge between the school and the Mental Health Steering Committee and act as a support and resource person to colleagues within the school. Well-being Champions will be provided with on-going training including Mental Health First Aid.

2.3.2 The Mental Health Lead has developed a professional development series, Promoting Well-Being and Achievement. There are seven sessions including:

An Overview of Student Well-being

Condition One: Safety

Condition Two: Regulation

Condition Three: Belonging

Condition Four: Positivity

Condition Five: Engagement

The Final Conditions: Identity, Mastery and Meaning

2.3.3 The Special Education Team and the Mental Health Lead in collaboration with community partners are reviewing mental health support for students with high needs.

2.4 Tragic Events Team

Current members:

Erin Aylward, Elementary Principal;
Deanna Hannaford, Elementary Principal;
Angelina Tassone-Vogrig, Elementary Principal;
Cathy Ferrazzo, Secondary Vice-Principal;
Debra Parks, Social Worker;
Laura Ward, Social Worker;
Lorraine Christy, Secondary Teacher;
Kristine Colistro, Secondary Teacher
Dave McCallum, Secondary Teacher

Key Actions:

2.4.1 The Tragic Events team continues to support students and staff during times of tragedy and crises.

2.4.2 The Team reviews processes and supports on an annual basis.

2.5 Central Supports

Central staff supports schools when issues arise concerning safe schools. The Education Officers, Superintendents, Communications Officer and Special Education Team are available when the need arises.

School social workers, child and youth workers, student achievement tutors and graduation coaches support students on an individual basis. When appropriate, short term counseling is provided and connections are made with school and community resources.

The Board's Mentoring Program for Newly Appointed School Administrators pairs experienced administrators with new administrators. This program provides an avenue for administrators to share knowledge and skills on an on-going basis. In addition, four whole group mentoring sessions are held throughout the year on a variety of topics.

2.6 Additional Initiatives

2.6.1 Attendance Strategies

2.6.1.1 HERE Campaign

The northwest region has the highest absenteeism in the province. The HERE Campaign promotes awareness of absenteeism and the impact on learning. This campaign also highlights the importance of all school and community stakeholders being "HERE" to encourage and support student attendance.

2.6.1.2 Safe Arrival Program

New safe arrival processes have been implemented in a number of schools and will be rolled out to all schools by September 2017.

2.6.2 On Track Program

The On Track Program is a peer mediation training and conflict management program. Peer mediators meet in a private, safe and confidential setting with students who are involved in a dispute. This assists students to deal with relationships, misunderstandings, disagreements, and more.

2.6.3 Healthy Schools Initiatives:

2.6.3.1 Prevalent Medical Conditions Policy

This policy will address the legislated requirements of board staff, students and families, which will guide appropriate action in caring for and ensuring safety for those identified individuals in daily routines and in times of medical peril. Currently, individualized Medical Management Plans are in development that will

complement the Prevalent Medical Conditions Policy as well as other board policies related to student health. The Diabetes Management Plan is presently in use in schools. The Anaphylaxis Management Plan and the Asthma Management Plan are in draft form.

2.6.3.2 Concussion Management

Training is provided to all staff via online training modules. Direct instructional training is provided to coaches of teams by community individuals. Central support and student and staff learning are provided to schools on a as needed basis. Partnership with the Thunder Bay District Health Unit and the Lakehead University Concussion Clinic provides supports and information for students, families and community.

2.6.3.3 Get Fresh Café

In partnership with Roots to Harvest and the Greenbelt Fund, Westgate CVI has transformed their cafeteria into the Get Fresh Café. The Get Fresh Café offers meals that are healthy, from scratch, and locally grown, all coordinated by Pine Tree Catering on a seasonal rotation. Contributing to the Get Fresh Café is the focus on the school vegetable garden and the collaboration with the Foods teacher and students in the Foods classes.

4. Next Steps

- 4.1 The Equity and Inclusive Education Working Group, the Safe Schools Committee, the Tragic Events Team and the Mental Health Steering Committee will continue to explore new ways to promote safe learning environments for students, staff and community members.
- 4.2 Ongoing training in a variety of mental health and well-being topics will be provided to staff, parents/guardians and student groups.
- 4.3 In April, 150 students (Gr. 7-12) will attend a regional leadership conference. Planned events for this conference are a keynote address by Michael Redhead Champagne, The Blanket Exercise – facilitated by Jerri-Lynn Or of Lakehead University and breakout sessions throughout the afternoon that address concepts of inclusion, wellness, Islamophobia, gender identity/expression, LGBTQ2S issues and awareness.

5. Conclusion

Lakehead District School Board continues to promote and foster safe learning environments for students, staff and community members through a variety of initiatives, on-going supports and resources and community partner collaboration.

Respectfully submitted,

DAVID TRANTER
Mental Health Lead

BRUCE NUGENT
Communications Officer

KYLE ULVANG
Health and Safety Officer

ROD BESSEL
Manager of Property Services and Transportation

LESLIE HYNNES
Education Officer

JEFF UPTON
Education Officer

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 MAR 28
Report No. 025-17

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: NUMERACY K-12

1. Background

- 1.1 Lakehead District School Board is committed to ensuring the success of every student. A comprehensive K-10 numeracy plan, focused on improved student achievement, reflects this commitment.
- 1.2 The numeracy plan is grounded in the three pillars of the Lakehead School Board's Strategic Plan: Learning, Environment and Engagement.
- 1.3 Board success rates for secondary math based on credit accumulation in Grade 9 and 10 Academic and Applied mathematics classes:

Grade 9 and 10 Math Credit Accumulation

	2016-17 (sem1) %	2015-16 %	2014-15 %
Academic Gr. 9	87	87	91
Applied Gr. 9	100	97	97
Academic Gr. 10	86	82	87
Applied Gr. 10	98	98	97

2. Situation

- 2.1 The following Ministry and Board funded projects support the learning for the 2016-2017 school year with a focus on Numeracy:
 - Board Funded
 - Elementary Resource Teacher (Literacy and Math)
 - Joint Board and Ministry Funded
 - School-based Improvement Planning
 - Kindergarten to Grade 8
 - Grade 7-10 Math
 - Grade 9 Applied Math
 - Ministry Funded
 - Early Years Lead (Literacy and Math)
 - Student Success Lead
 - Renewed Math Strategy: Elementary Math Resource Teacher
 - Renewed Math Strategy: Elementary Increased/Intensive School Support Math Resource Teacher

- Connecting Anishinaabe and Western Ways of Knowing Mathematics
- Ontario Focused Intervention Program (OFIP)
- Student Success Initiative
- Homework Help Initiative (HHI)
- Technology Enabled Learning and Teaching (TELT)

3. Current Practice

3.1 Collaboration among classroom teachers, administrators and program staff continues to support student learning through a focus on:

- identifying grade specific target strategies;
- developing grade specific computational skills through mini lessons;
- customizing and developing baseline assessments in order to plan instruction based on students' needs;
- determining and responding to gaps in student learning through small group intervention; and
- extending teacher content knowledge by identifying math concepts that connect and support understanding across grades and divisions.

3.2 Strategic selection of professional development groups to maximize teacher participation and minimize impact on instructional time.

- Grade 2 and 3 teachers working with Dr. Alex Lawson, Lakehead University;
- Grade 4 and school facilitator team pilot project to determine early intervention processes and strategies in math;
- Administrator and school lead teacher teams focused on developing grade specific computational strategies and ongoing assessment strategies to monitor impact; and,
- Grade 8 to 10 applied math teachers focused on identifying key concepts that are barriers to student success and strategies to respond to the resulting gaps in learning.

3.3 Technology is used to support learning by:

- providing a variety of digital tools to develop, document and respond to student thinking;
- enhancing anytime/anywhere learning;
- increase the use of technology like D2L, Seesaw, Knowledgehook math program; and,
- engaging parents and guardians by making classroom learning visible.

4. Next Steps

Elementary and secondary professional development will continue to be planned and implemented with student needs informing all decisions. An increased focus on supporting successful academic transitions will involve collaboration between elementary and secondary specialists. Sandra Herbst, consultant, will provide professional learning to teachers and administrators involved in Grades 8-10 math learning teams in May 2017.

5. Conclusion

Improving student achievement and well-being continues to be at the centre of all professional learning at Lakehead District School Board. Through instruction that responds to current student thinking and utilizes Ministry and Program resources, Lakehead District School Board will continue to support the development of high levels of literacy and numeracy for all students.

Respectfully submitted,

DANA SAWIAK
Elementary Math Resource Teacher

CORRINE RUSSELL PRITOUOLA
Elementary Math Resource Teacher

NICOLE WALTER ROWAN
Program Coordinator

JANE LOWER
Student Success Leader

SHERRI-LYNNE PHARAND
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Board Room
Jim McCuaig Education Centre

2017 JAN 23
6:30 p.m.

MEMBERS PRESENT:

Marg Arnone
Nicole Carlson
Jennifer Davis
Dave Isherwood
Sharon Kanutski
Donica LeBlanc
Ian MacRae

Laura Prodanyk
Corrine Russell-Pritoula
Laura Walker

RESOURCE:

Judy Hill, Executive Assistant
Bruce Nugent, Communications Officer

MEMBERS ABSENT, WITH REGRET:

Jerry DeVries
Katie Hughdie
Laura Sylvestre
Trudy Tuchenhagen
Nicole Walter-Rowan

GUESTS:

Joanna Carastathis, Health Promotion Planner, TBDHU
Mary Duquette, Public Health Nurse, TBDHU
Colleen Kappel, Superintendent of Education
Dr. David Tranter, Mental Health Lead

1. **Call to Order, Welcome and Introductions**

Jennifer Davis, Vice Chair of the Parent Involvement Committee, called the meeting to order in the absence of Laura Sylvestre, Chair.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. Approval of the Agenda

The agenda was approved by consensus with the following change:

Item 7.1 Thunder Bay District Health Unit presentation to be received first on the agenda.

4. Thunder Bay District Health Unit Presentation

Mary Duquette, Public Health Nurse and Joanna Carastathis, Health Promotion Planner with the Thunder Bay District Health Unit, provided a presentation on School Travel Planning, a multi-component, school-specific intervention designed to increase active school travel such as walking and biking among elementary school children, Grades 4 and up. The Health Unit would like to survey parents on what they see as the challenges and barriers for students not walking to school. Director MacRae requested that the Health Unit submit a formal letter to our Board requesting assistance in distributing the survey to parents.

5. Director's Report

Reports to the Board since the last meeting were highlighted by Director MacRae. Trustees approved the decision to delay the closure of Sir Winston Churchill C.V.I. by one year. Deborah Massaro was re-elected as chair and George Saarinen as vice-chair of Lakehead District School Board at the Annual Board meeting on December 6, 2016.

Director MacRae reported that there is a current balance of \$10,137.92 in the Parent Involvement Committee budget.

6. Confirmation of Minutes – November 21, 2016

The minutes were confirmed by consensus.

7. Additional Funding for the Aboriginal Education Advisory Committee (AEAC) and the Special Education Advisory Committee (SEAC)

The committee agreed, by consensus, to provide additional funding of \$375.00 each to AEAC and SEAC.

8. Mental Health Presentation

Colleen Kappel, Superintendent of Education and David Tranter, Mental Health Lead, updated the group on three key initiatives they are working on:

- 1) Promoting Well-Being and Achievement – Seven after school sessions will be held for school-based educators from February to May 2017. These professional development sessions will emphasize strategies for classrooms and schools at the elementary and secondary level.
- 2) Well-Being School Champion – It is anticipated to have one educator in each school trained to be a well-being school champion. This individual will work with school administrators, colleagues, the mental health leader, and the Board, in promoting student well-being.
- 3) Alternative ways to provide for our youth at risk and supporting our educators in better serving these students.

9. Policy 4005 – English Language Learners

Donica LeBlanc, Supervising Principal, Early Learning Lead, presented the policy for feedback. Feedback can be submitted to Michelle Tavares in the director's office.
michelle_tavares@lakeheadschoools.ca

10. Kindergarten Information Evening

Bruce Nugent, Communications Officer, reported that Kindergarten Registration Week will be held from February 6 to 10, 2017, with an information night for interested parents at the Valhalla Inn on February 6 and school information nights on February 8. On-line registration is available for parents.

Judy will email members for expressions of interest to volunteer at the event. Laura Sylvestre and Jennifer Davis put their names forward to volunteer.

11. Follow-up from PIC Event October 17, 2016 – Formation of Sub-Committee

Bruce Nugent, Communications Officer, asked for volunteers to sit on a sub-committee with David Tranter and himself to develop next steps in supporting school councils. Judy will email members for expressions of interest. It is anticipated to have the first meeting prior to March 6.

12. 2017-2018 School Year Calendar

Nicole Carlson, School Year Calendar Committee member, reported that the committee was meeting on January 24 to confirm the calendar.

13. Parent Involvement Committee Work Plan

This item was deferred to the March 6, 2017 meeting.

14. Special Education Advisory Committee (SEAC) Report

This item was deferred to the March 6, 2017 meeting.

15. Aboriginal Education Advisory Committee (AEAC) Report

Sharon Kanutski, AEAC member, reported that AEAC had presentations from:

- Colleen Kappel, Superintendent of Education and Bruce Nugent, Communications Officer, on the HERE campaign – a safe arrival program is being piloted in three schools;
- Skills Ontario – Michelle Crowe, Aboriginal Liaison Officer, promoting trades in Grades 7-9 for Aboriginal students; and
- Developing a new video for Cultural Sensitivity training that will incorporate recommendations from the Truth and Reconciliation Commission.

16. Other Business

Director MacRae reported that the Minister of Education, Mitzie Hunter, will be making an announcement at the Lakehead Adult Education Centre on Tuesday morning, January 24, 2017.

17. Next Meeting

The next meeting will be held on Monday, March 6, 2017 at Superior C.V.I.

18. Adjournment

The meeting adjourned at 7:50 p.m.