

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF ANNUAL BOARD MEETING**

Board Room  
Jim McCuaig Education Centre

2017 DEC 05  
6:00 p.m.

**TRUSTEES PRESENT:**

Marg Arnone  
Ellen Chambers  
Deborah Massaro  
Ron Oikonen

Jack Playford  
George Saarinen  
Trudy Tuchenhagen  
Karen Wilson  
Lahama Naeem (Student Trustee)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Colleen Kappel, Superintendent of Education  
Sherri-Lynne Pharand, Superintendent of Education  
David Wright, Superintendent of Business

**FEDERATION/UNION REPRESENTATIVES:**

Kirsti Alaksa, Manager

**PUBLIC SESSION:**

1. **Call to Order**

Ian MacRae, Secretary of the Board, called the meeting to order and reviewed the procedures for the meeting.

2. **Introduction of Scrutineers**

Colleen Kappel, Superintendent of Education, and Sherri-Lynne Pharand, Superintendent of Education, were introduced as the scrutineers for elections.

3. Election of Chair of the Board

Ian MacRae, Secretary of the Board, announced the pre-nomination of Trustee Massaro by Trustee Arnone. Trustee Massaro accepted the nomination. Further nominations were called for from the floor. Trustee Saarinen nominated Trustee Playford. Trustee Playford accepted the nomination. Further nominations were called for from the floor. There were no further nominations.

Moved by Trustee Tuchenhagen

Seconded by Trustee Wilson

*“THAT nominations for the Office of Chair of Lakehead District School Board be closed.”*

CARRIED

The scrutineer and her assistant conducted the election for the Office of Chair of the Board between Trustee Massaro and Trustee Playford. There was a tie vote and a drawing of lots was required. In accordance to section 3.3.5.5 of the 2014 Procedural By-Law, ballots were prepared. There were two drawing of lots. Trustee Massaro was declared the winner.

Trustee Massaro was declared chair of the Board. Trustee Massaro assumed the chair.

Chair Massaro thanked the Board for the opportunity to serve as chair of the Board.

4. Election of Vice Chair of the Board

Chair Massaro announced the pre-nomination of Trustee Saarinen by Trustee Chambers. Trustee Saarinen accepted the nomination. Further nominations were called for from the floor. Trustee Wilson nominated Trustee Arnone. Trustee Arnone accepted the nomination. Further nominations were called for from the floor. There were no further nominations.

Moved by Trustee Chambers

Seconded by Trustee Oikonen

*“THAT nominations for the Office of Vice Chair of Lakehead District School Board be closed.”*

CARRIED

The scrutineer and her assistant conducted the election for the Office of Vice Chair of the Board between Trustee Saarinen and Trustee Arnone. There was a tie vote and a drawing of lots was required. In accordance to section 3.3.5.5 of the 2014 Procedural By-Law, ballots were prepared. After the first round of drawing lots, there was a tie. New ballots were prepared. Upon the second drawing of lots, Trustee Arnone was declared the winner.

Trustee Arnone was declared vice chair of the Board.

Vice Chair Arnone thanked the Board for the opportunity to serve as vice chair of the Board.

5. Election of a Member and Alternate of the Coordinating Committee

Chair Massaro announced the pre-nominations of Trustee Arnone by Trustee Wilson and Trustee Chambers by Trustee Playford for the position of member of the Coordinating Committee. Trustee Arnone requested her nomination be withdrawn as she will be a member of the Coordinating Committee due to her new position as vice chair of the Board. Trustee Chambers asked to be the alternate member of the Coordinating Committee. Further nominations were called for from the floor. Trustee Saarinen nominated Trustee Tuchenhagen. Trustee Tuchenhagen declined the nomination. Trustee Tuchenhagen nominated Trustee Saarinen. Trustee Saarinen accepted the nomination. There were no further nominations.

Moved by Trustee Tuchenhagen

Seconded by Trustee Wilson

*“THAT nominations for a Member to the Coordinating Committee be closed.”*

CARRIED

Trustee Saarinen was acclaimed as member of the Coordinating Committee.

Chair Massaro called for nominations from the floor. Trustee Tuchenhagen nominated Trustee Chambers for the position of alternate member of the Coordinating Committee. Trustee Chambers accepted the nomination. Further nominations were called for from the floor. There were no further nominations.

Moved by Trustee Arnone

Seconded by Trustee Saarinen

*“THAT nominations for an Alternate Member to the Coordinating Committee be closed.”*

CARRIED

Trustee Chambers was acclaimed as alternate member of the Coordinating Committee.

6. Motion to Destroy Ballots

Moved by Trustee Chambers

Seconded by Trustee Oikonen

*“THAT the ballots for the elections at the Annual Meeting, December 5, 2017 be destroyed.”*

CARRIED

7. Aboriginal Education Advisory Committee Annual Report (005-18)

Sherrilynne Pharand, Superintendent of Education and Co-Chair, Aboriginal Education Advisory Committee, presented the annual report on behalf of Dolores Wawia, Co-Chair, Aboriginal Education Advisory Committee. All trustees' questions were addressed.

Moved by Trustee Arnone

Seconded by Trustee Wilson

*“THAT Lakehead District School Board receive the Annual Report of the Aboriginal Education Advisory Committee.”*

CARRIED

8. Special Education Advisory Committee Annual Report (003-18)

Colleen Kappel, Superintendent of Education, presented the annual report and committee work plan on behalf of Kelly Matyasovszky, Vice Chair, Special Education Advisory Committee and Laura Sylvestre, Chair, Special Education Advisory Committee. All trustees' questions were addressed.

Moved by Trustee Oikonen

Seconded by Trustee Tuchenhausen

*“THAT Lakehead District School Board receive the Annual Report of the Special Education Advisory Committee.”*

CARRIED

9. Parent Involvement Committee Annual Report (002-18)

Bruce Nugent, Communications Officer, presented the annual report on behalf of Jennifer Davis, Vice Chair, Parent Involvement Committee, and Laura Sylvestre, Chair, Parent Involvement Committee. All trustees' questions were addressed.

Moved by Trustee Arnone

Seconded by Trustee Tuchenhausen

*“THAT Lakehead District School Board receive the Annual Report of the Parent Involvement Committee.”*

CARRIED

10. Thunder Bay Public Library Board Annual Report (006-18)

Pat Johansen, Lakehead District School Board Appointee to the Thunder Bay Public Library Board, presented the annual report. All trustees' questions were addressed.

Moved by Trustee Saarinen

Seconded by Trustee Wilson

*"THAT Lakehead District School Board receive the Annual Report by Lakehead District School Board Appointee to the Thunder Bay Public Library Board."*

CARRIED

11. Trustee Appointments to Board Committees – 2018 (004-18)

Moved by Trustee Saarinen

Seconded by Trustee Playford

*"THAT Lakehead District School Board approve the Trustee Appointments to Board Committees – 2018 as set out in Appendix A to Report No. 004-18."*

CARRIED

12. Director's Annual Report 2016-2017 (001-18)

Ian MacRae, Director of Education, presented a summary of his report. The Director thanked Senior Administration, their Executive Secretaries, Judy Hill, Executive Assistant to the Director, Bruce Nugent, Communications Officer, and Heather Houston, Desktop and Graphics Technician, for their work over the past year. All trustees' questions were addressed.

Moved by Trustee Chambers

Seconded by Trustee Oikonen

*"THAT Lakehead District School Board receive the Director's Annual Report 2016-2017."*

CARRIED

13. 2017-2018 Director's Action Plan (007-18)

Ian MacRae, Director of Education, presented this information report.

Moved by Trustee Wilson

Seconded by Trustee Chambers

*"THAT Lakehead District School Board receive the 2017-2018 Director's Action Plan."*

CARRIED

14. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*"THAT we do now adjourn at 7:20 p.m."*

CARRIED

CONFIRMED BY THE BOARD – January 23, 2018

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Chair

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Secretary