



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 4
Tuesday, March 27, 2018
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

PUBLIC SESSION
7:30 p.m. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 6:45 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Delegations/Presentations		
8. Approval of Minutes		
8.1 Regular Board Meeting No. 3 - February 27, 2018	D. Massaro	1-5
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MATTERS NOT REQUIRING A DECISION:

10.	Information Reports		
10.1	Ontario Public School Boards' Association (OPSBA) Report	E. Chambers	Verbal
10.2	Student Trustee Report	L. Naeem	Handout
10.3	Student Transportation Services of Thunder Bay Committee Report – February 26, 2018	R. Oikonen	Verbal
10.4	Roots to Harvest – Lillie Street Urban Garden (027-18)	C. Kappel/ D. Wright	6-7
10.5	Bus Transportation Final Costs for 2017-2018 (026-18)	D. Wright	8-9
10.6	Parent Involvement Committee Meeting Minutes - January 22, 2018	I. MacRae	10-12
11.	First Reports		

MATTERS FOR DECISION:

12.	Postponed Reports		
13.	Recommendations from the Standing Committee		
14.	Ad Hoc and Special Committee Reports		
15.	New Reports		
15.1	School Year Calendar 2018-2019 (025-18)	C. Kappel	13-16

It is recommended that Lakehead District School Board:

1. *Approve the proposed 2018-2019 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 025-18.*
2. *Approve the proposed 2018-2019 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 025-18.*

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

	<u>Resource Person</u>	<u>Pages</u>
15.2 2018 Municipal Election – Trustee Determination and Distribution (028-18)	I. MacRae	17-23

It is recommended that for the 2018 municipal election, Lakehead District School Board:

1. *Declare that a low population area not be designated.*
2. *Select option _____ of Report No. 028-18, considerations for the 2018 municipal election.*

16. New Business
17. Notices of Motion
18. Information and Inquiries
19. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.



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REGULAR BOARD MEETING NO. 4
Tuesday, March 27, 2018
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
6:45 p.m. – in the Sibley Room

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 3 - February 27, 2018	D. Massaro	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Legal Matters	I. MacRae	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 3

Board Room
Jim McCuaig Education Centre

2018 FEB 27
7:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
Marg Arnone (Vice Chair)
Ellen Chambers
Ron Oikonen - via teleconference

Jack Playford
Trudy Tuchenhagen
Karen Wilson
Lahama Naeem (Student Trustee)

TRUSTEE ABENT, WITH REGRET:

George Saarinen

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Jim Desaulniers - Manager
Nancy Nix - ETFO - Elementary Occasional Teachers

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Wilson

Seconded by Trustee Chambers

"THAT the Agenda for Regular Board Meeting No. 3, February 27, 2018 be approved."

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 2*
 - *January 23, 2018*
- *Legal Matter*
- *Finance Matter*
- *Property Matter*
- *Finance Matter*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Chambers

Seconded by Trustee Wilson

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendation therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 2, January 23, 2018.’”

CARRIED

5. Approval of Minutes

Moved by Trustee Tuchenhagen

Seconded by Trustee Chambers

“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 2, January 23, 2018.”

CARRIED

MATTERS NOT REQUIRING A DECISION:

6. Ontario Public School Boards' Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards' Association Director and voting delegate, presented a verbal report highlighting the information addressed at the February 23-24 OPSBA Board of Directors meetings.

7. Student Trustee Report

Lahama Naeem, Student Trustee, provided a handout as her report. Items addressed included: her attendance at the Ontario Student Trustee Association (OSTA-AECO) conference on February 15-18 in Ottawa and her participation at the Youth Embracing Diversity in Education (YEDE) Conference planning meeting.

8. Procedural By-Law Ad Hoc Committee (018-18)

Trustee Wilson, Chair of the Procedural By-Law Ad Hoc Committee, presented the report.

9. Aboriginal Education Advisory Committee Meeting Minutes – December 14, 2017

Colleen Kappel, Superintendent of Education, presented the minutes for information on behalf of Sherri-Lynne Pharand, Superintendent of Education.

MATTERS FOR DECISION:

10. Recommendations from the Standing Committee (023-18)

Policy Review – 4022 Prior Learning Assessment and Recognition (020-18)

Moved by Trustee Arnone

Seconded by Trustee Wilson

“THAT Lakehead District School Board approve 4022 Prior Learning Assessment and Recognition Policy, Appendix A to Report No. 020-18.”

CARRIED

11. Recommendations from the Standing Committee (023-18)

Policy Review – 4023 Prior Learning Assessment and Recognition for Mature Students (021-18)

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board approve 4023 Prior Learning Assessment and Recognition for Mature Students Policy, Appendix A to Report No. 021-18.”

CARRIED

12. Recommendations from the Standing Committee (023-18)

Approval of Appointments to the Special Education Advisory Committee (SEAC) (015-18)

Moved by Trustee Arnone

Seconded by Trustee Chambers

“THAT Lakehead District School Board approve the appointment of Laura Sylvestre as representative for Child and Community Services, and Miranda Myers as representative for FASIN as members to the Special Education Advisory Committee for the term ending November 30, 2018.”

CARRIED

13. Appointment to the 2017-2018 Parent Involvement Committee (024-18)

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board approve the appointment of Karen Bonazzo as alternate school council representative to the 2017-2018 Parent Involvement Committee effective February 27, 2018 to November 14, 2018.”

CARRIED

14. Information and Inquiries

14.1 Trustee Arnone reported that she and Director MacRae attended the Citizenship Ceremony at Hammarskjold High School on February 23, 2018. The ceremony swore in 41 new citizens to Canada.

14.2 Trustee Chambers reported that she had the opportunity to attend and highly recommended the movie 'In Jesus' Name: Shattering the Silence of St. Anne's Residential School' while she was in Toronto.

14.3 Trustee Chambers reported that she had the opportunity to speak to Dr. David Tranter in Toronto where he was making a presentation, at the For the Love of Reading Conference, on his book 'The Third Path' which he co-wrote with Lori Carson and Tom Boland.

14.4 Director MacRae reported that he, Trustee Arnone and Communications Officer Nugent attended the Official Opening for Kingsway Park Public School on February 23.

14.5 Communications Officer Nugent announced that McKellar Park Public School and Superior Collegiate and Vocational Institute were the recipients of the Dr. Bette Stephenson Recognition of Achievement award which would be presented to them in Toronto on February 28.

15. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Wilson

“THAT we do now adjourn at 8:10 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 MAR 27
Report No. 027-18

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: ROOTS TO HARVEST – LILLIE STREET URBAN GARDEN

1. Background

In the winter of 2017, Lakehead Public Schools offered the greenspace at the Lakehead Adult Education Centre (LAEC) as the new home for Roots to Harvest to establish an urban agriculture education site in Thunder Bay. Transforming the Victoria Park yard from decades of sod growing into 2.25 acres of food production space was, and will continue to be, a major undertaking. The Lillie Street Urban Garden, as it is now called, has already become a base for youth employment, community outreach and student engagement.

2. Situation

2.1 Year one garden site developments included:

- nine large blocks tilled;
- community garden space;
- a seed production garden;
- a four-season greenhouse; and
- a walk-in cooler and storage unit.

2.2 The Lillie Street Urban Garden is a space for the neighbourhood, local businesses and agencies, volunteers and nearby schools to interact. This includes:

- attendees from the Nishnawbe Aski Nation Food Symposium, representing more than twelve northern and remote First Nation communities;
- Western University students as part of Community Service Learning; and
- class work visits from Sir Winston Churchill Collegiate and Vocational Institute and Dennis Franklin Cromarty High School.

2.3 The Lillie Street Urban Garden was the base for the Seasonal Horticultural Outdoor Worker (SHOW) program with Roots to Harvest, focusing on individuals who experience multiple barriers to employment, and who need supportive work environments in order to experience success in the workplace:

- eight youth aged 18-30 were employed for 20 weeks; and
- impact measured participants on six assets - basic needs, connections, sense of self, skills and employability, money and health.

2.4 Plans for the Lillie Street Garden Site in 2018 include:

- expand vegetable growing spaces;
- complete apiary and introduce honey bees;
- build an outdoor classroom space and washstand area;
- fully integrate year-round greenhouse;
- involve newcomers to Canada in growing food;
- incorporate credit/coop programming opportunities with LAEC; and
- develop school garden plots.

3 Conclusion

The expanded partnership with Roots to Harvest and the development of the Lillie Street Urban Garden has fostered positive student development and enhanced opportunities for student achievement.

Respectfully submitted,

LESLIE HYNNES
Education Officer

COLLEEN KAPPEL
Superintendent of Education

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 MAR 27
Report No. 026-18

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: BUS TRANSPORTATION FINAL COSTS FOR 2017-2018

1. Background

School bus transportation contracts for Lakehead District School Board were based on a formal procurement process and negotiated efforts with the coterminous board and our service providers. References to changes in the 2017-2018 contract amounts refer back to the previous year.

2. Situation

2.1 With respect to the 2017-2018 contracts, Lakehead District School Board has secured fully tendered routing for busing services through Student Transportation Services of Thunder Bay (STSTB).

2.2 Utilization of the MapNet computer program for automated route planning accurately measures the length of all routes adjusted annually for student address changes. This year there was a decrease in the daily distance by 254 km/day bringing the daily distance total to 12,586 km.

2.3 The 2017-2018 transportation funding formula contains a *Fuel Escalator/De-Escalation Clause* to help provide additional funding stability despite market volatility of fuel prices. The Ministry of Education has pegged fuel funding price at \$0.957 per liter, plus or minus three percent. If fuel prices are above or below this spread in any month within the fiscal year, a funding adjustment will apply.

2.4 The 2017-2018 fully tendered and audited routing resulted in the following daily contract amounts (not including HST):

	DAILY PAYMENT
First Student Canada	\$20,338
Iron Range Bus Lines	\$10,468
TOTALS	\$30,806

3. Conclusion

The changes to this year's bus transportation contract rates allow Lakehead District School Board to continue to provide safe, high quality transportation services to students in Thunder Bay and the surrounding region.

Respectfully submitted,

BRUCE SAUDER
Administrative Services Supervisor

CRAIG MURPHY
Consortium Manager, Student Transportation Services of Thunder Bay

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Kingsway Park Public School

2018 JAN 22
6:30 p.m.

MEMBERS PRESENT:

Nicole Carlson
Robin Cawlishaw
Jennifer Davis
Robert Eady
Serena Essex
Lisa Hipwell-Mineau
Dave Isherwood
Ian MacRae

Krista Power
Laura Prodanyk
Laura Sylvestre
Trudy Tuchenhagen
Ruth Vannieuwenhuizen
Laura Walker
Nicole Walter-Rowan

RESOURCE:

Judy Hill, Executive Assistant
Bruce Nugent, Communications Officer

GUESTS:

Lori Carson, Special Education Officer
Rebecca Hlady, School Council Chair, Kingsway Park Public School
Darren Lentz, Principal, Kingsway Park Public School
Michelle Talarico, Parent
David Tranter, Mental Health Lead
David Wright, Superintendent of Business

Prior to the start of the meeting, Darren Lentz, Principal, and Rebecca Hlady, School Council Chair of Kingsway Park Public School, took the group on a tour of the newly renovated facility.

1. **Call to Order, Welcome and Introductions**

Laura Sylvestre, Chair of the Parent Involvement Committee, called the meeting to order.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. Approval of the Agenda

The agenda was approved by consensus with the following changes:

Item 7.1 Mental Health Presentation and Item 7.2 Fundraising in the Schools Policy & Procedures 8012 be received first on the agenda.

4. Mental Health Presentation

Lori Carson, Special Education Officer and David Tranter, Mental Health Lead, provided information on the School-Based Student Support Team pilot project. Positive feedback has been received about this program that is committed to supporting students to remain in their original class and school. Questions from the group were addressed.

5. Fundraising in the Schools Policy & Procedures 8012

David Wright, Superintendent of Business, presented the policy and procedures for feedback. Further feedback can be emailed to Michelle Tavares in the Director's Office michelle_tavares@lakeheadschoools.ca by Friday, January 26, 2018.

6. Director's Report

Director MacRae highlighted recent reports to the Board, some of which included Learning Academies Grades 7-8, Information Technology, and Equity & Inclusive Education. Director MacRae thanked Principal Lentz for providing the committee a tour of the newly renovated facility and for hosting the meeting.

7. Confirmation of Minutes – November 20, 2017

The minutes were confirmed by consensus.

8. Council of School Council Chairs

Bruce Nugent, Communications Officer, provided an update on the reconvening of the Council of School Council Chairs committee. The first meeting will be held on Monday, March 20, 2018 at 7:00 p.m. The meetings will be co-chaired by the Director of Education, Ian MacRae, and Bruce Nugent, Communications Officer. Bruce will provide information to school council chairs.

9. Piper Video

The group watched the Piper video that was filmed by Westfort Productions, pro bono. The video features Piper, a special needs student, who is a graduate of Kingsway Park Public School and currently attends Westgate CVI where he is a member of the senior football team.

10. Kindergarten Information Evening

Bruce Nugent, Communications Officer, reported that Kindergarten Registration Week will be held from February 5 to 9, 2018, with an information night for interested parents at the Valhalla Inn on Monday, February 5, 2018 and school information nights on February 7, 2018. Laura Sylvestre and Jennifer Davis put their names forward to volunteer.

11. Aboriginal Education Advisory Committee Report

Serena Essex reported on the December 14, 2017 AEAC meeting. There were presentations on the Westgate CVI upcoming renovations, the Agnew H. Johnston and Edgewater Park Public Schools transition, Vale Breakfast Program that provides a healthy start to the day for students and information on a grant that was received to support students' transition to Westgate.

12. Special Education Advisory Committee Report

Chair Sylvestre reported on the following topics from their January 17, 2018 meeting: presentation on EQAO results, Kindergarten registration evening, Fetal Alcohol Syndrome brochure – resource for educators, provided input into the Prior Learning Assessment & Recognition Policy (PLAR) 4022 and Prior Learning Assessment and Recognition for Mature Students Policy 4023, input into the Minister's Advisory Council on Special Needs and reviewed the 2017-2018 SEAC work plan.

13. Next Meeting

The next meeting will be held on Monday, March 5, 2018, at Ecole Gron Morgan Public School, 174 Marlborough Road.

14. Adjournment

The meeting adjourned at 7:30 p.m.

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 MAR 27
Report No. 025-18

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD– Public Session

RE: SCHOOL YEAR CALENDAR 2018-2019

1. Background

- 1.1 Ministry of Education Regulation 304 requires that District School Boards prepare, adopt and submit a proposed school year calendar to the minister for the 2018-2019 school year by May 1, 2018.
- 1.2 However, if a proposed school year calendar is considered “modified” (that is, it consists of days outside of September 1, 2018 – June 30, 2019, or if the Winter Break or Spring Break differs from those proposed by the Ministry) the request for approval of a proposed modified calendar must be made to the minister by March 1, 2018.
- 1.3 Regulation 304 indicates that the school year shall consist of a minimum of 194 school days, of which at least three days must be designated as Professional Activity (PA) days. In addition, up to four extra days may be designated by the Board as Professional Activity days. Criteria and topics for professional activity days are set out in PPM 151.
- 1.4 Professional Activity days for elementary schools are referred to in the collective agreement. Two days are to be designated for the purpose of assessment and completion of report cards, one day each, prior to the first and second report card dates.
- 1.5 Regulation 304 allows up to ten exam days for secondary schools. Five exam days are traditionally allocated in each semester.

2. Situation

- 2.1 The School Year Calendar Committee is comprised of the following individuals who provided input and direction into the consultation process on behalf of their constituent groups:

Mike Judge	LETO
Nancy Nix	Lakehead Elementary Occasional Teachers
Rich Seeley	OSSTF Teachers
Kari Simpson	OSSTF Student Support Persons’
Shelley Crupi	OSSTF Early Childhood Educators’
Diana Baker	COPE
Rod McGee	CUPE
Corey Dagenais	Armstrong Public School
Hilta Cook	Bernier-Stokes Public School
Nicole Carlson	Parent Involvement Committee

Val Bodak	OPC (Elementary)
Michelle Probizanski	OPC (Secondary)
George Saarinen	Trustee
Bruce Sauder	Corporate Services - Transportation
Lahama Naeem	Student Trustee
Jeff Upton	Education Officer – Chair

- 2.2 Proposed calendars were shared between coterminous boards.
- 2.3 Professional Activity days devoted to Provincial Education priorities (elementary and secondary) will be held on September 28, 2018, November 16, 2018 and March 01, 2019.
- 2.4 The calendars submitted by Lakehead District School Board to the Ministry of Education will not be modified calendars based on the proposed School Year Calendar template from the Ministry of Education, and are to be submitted to the Minister by May 1, 2018.
- 2.5 Proposed school year calendars for the 2018-2019 school year are attached.
 - Elementary School Year Calendar - Appendix A.
 - Secondary School Year Calendar - Appendix B.

RECOMMENDATIONS

It is recommended that Lakehead District School Board:

1. Approve the proposed 2018-2019 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 025-18.
2. Approve the proposed 2018-2019 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 025-18.

Respectfully submitted,

JEFF UPTON
Education Officer

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education



Lakehead
Public
Schools

2018-2019 ELEMENTARY

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SEPTEMBER 2018

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JANUARY 2019

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MAY 2019

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OCTOBER 2018

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FEBRUARY 2019

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JUNE 2019

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NOVEMBER 2018

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MARCH 2019

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DECEMBER 2018

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APRIL 2019

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Holidays

Labour Day: September 3, 2018
Thanksgiving Day: October 8, 2018
Family Day: February 18, 2019
Good Friday: April 19, 2019
Easter Monday: April 22, 2019
Victoria Day: May 20, 2019

Winter Break

December 24 - 28 & 31, 2018
January 1 - 4, 2019

Spring Break

March 11 - 15, 2019

Professional Activity Day (PA Day)

Tuesday, September 4, 2018
Friday, September 28, 2018
Friday, November 16, 2018
Friday, January 25, 2019
Friday, March 1, 2019
Friday, May 3, 2019
Friday, June 14, 2019

First Day of School for Students

Wednesday, September 5, 2018

Final Day of School for Students

Friday, June 28, 2019



Lakehead
Public
Schools

2018-2019 SECONDARY

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SEPTEMBER 2018

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JANUARY 2019

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MAY 2019

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OCTOBER 2018

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FEBRUARY 2019

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JUNE 2019

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NOVEMBER 2018

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MARCH 2019

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DECEMBER 2018

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APRIL 2019

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Holidays

Labour Day: September 3, 2018
Thanksgiving Day: October 8, 2018
Family Day: February 18, 2019
Good Friday: April 19, 2019
Easter Monday: April 22, 2019
Victoria Day: May 20, 2019

Winter Break

December 24 - 28 & 31, 2018
January 1 - 4, 2019

Spring Break

March 11 - 15, 2019

Professional Activity Day (PA Day)

Tuesday, September 4, 2018
Friday, September 28, 2018
Friday, November 16, 2018
Thursday, January 31, 2019
Friday, February 1, 2019
Friday, March 1, 2019
Friday, June 28, 2019

Examinations

January 24, 25, 28, 29, 30, 2019
June 21, 24, 25, 26, 27, 2019

First Day of School for Students

Wednesday, September 5, 2018

First Day of Semester II

Monday, February 4, 2019

Final Day of School for Students

Thursday, June 27, 2019

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 MAR 27
Report No. 028-18

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: 2018 MUNICIPAL ELECTION – TRUSTEE DETERMINATION AND DISTRIBUTION

1. Background

- 1.1 Section 58.1(10) of the Education Act governs the number of elected members on a district school board at the number determined for purposes of the 2018 municipal election.
- 1.2 The Board continues to be responsible for trustee determination and distribution calculations. Using population data received from the Municipal Property Assessment Corporation (MPAC), school boards follow the determination and distribution rules contained in *Ontario Regulation 412/00 of the Education Act* to calculate the geographic distribution of the trustees. Electoral data is reflected in the attached appendices.
- 1.3 School boards are required to adopt a resolution stating that they have considered designating specified municipalities or unorganized areas as low population areas. This allows greater representation to an area that would be accorded by a strict representation-by-population approach.

2. Situation

- 2.1 Section 58.1(10) states that the subject to the rules of *Ontario Regulation 412/00 of the Education Act*, the number of members shall not be more than 22 or fewer than five members on any district school board.
- 2.2 In 2014, eight trustees were elected at large to represent all electors within the school board jurisdiction. The number of trustees to be elected in 2014 was based on the yield determined using the calculation formula provided in Ontario Regulation 412/00.
- 2.3 Boards have the authority to voluntarily reduce the total number of trustees (no fewer than five trustees) by Board resolution.
- 2.4 Boards also have the authority to provide for the opportunity to increase the number of trustees by one member. The dispersal factor was modified to reflect the changed demographic and geographical size of the Board in 2009.
- 2.4 The Board has the option to declare a low population area. If the Board declares a low population area, city representation could be reduced by one trustee in order to have the low population area represented.

- 2.5 School boards are required to adopt a resolution stating that they have considered designating specified municipalities or unorganized areas as low population areas. There is, however, no requirement that boards designate low population areas.
- 2.6 Boards with more than one municipality must adopt a resolution either declaring one or more areas as a low population area or declaring that no such designation will be made.

3. Conclusion

Lakehead District School Board must consider the number of trustees to be elected and consider whether to declare a low population area. This must be determined by Board resolution by March 31, 2018 and submitted to the Ministry of Education by April 3, 2018.

4. Options

Lakehead District School Board has the following options to consider for the 2018 election prior to finalizing trustee determination and distribution:

- 4.1 decrease the number of trustees (no fewer than five);
- 4.2 maintain the number of trustees at eight; or
- 4.3 increase the number of trustees to nine .

RECOMMENDATION

It is recommended that for the 2018 municipal election, Lakehead District School Board:

- 1. Declare that a low population area not be designated.
- 2. Select option _____ of Report No. 028-18, considerations for the 2018 municipal election.

Respectfully submitted,

BRUCE SAUDER
Administrative Services Supervisor

IAN MACRAE
Director of Education

2018 Trustee Determination
Electoral Quotient for Five Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	69,449	4.23
Oliver-Paipoonge	4,462	0.27
Prov. Of Ontario (Lakehead Locality)	3,013	0.18
Shuniah	1,925	0.12
Neebing	1,625	0.10
Conmee	585	0.04
O'Connor	531	0.03
Gillies	378	0.02
Prov. Of Ontario (Armstrong)	146	0.01
Prov. Of Ontario (Collins)	9	0.00
Prov. Of Ontario (Auden)	2	0.00
Prov. Of Ontario (Ferland)	35	0.00
Total	82,160	5.00

2018 Trustee Determination
Electoral Quotient for Six Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	69,449	5.07
Oliver-Paipoonge	4,462	0.33
Prov. Of Ontario (Lakehead Locality)	3,013	0.22
Shuniah	1,925	0.14
Neebing	1,625	0.12
Conmee	585	0.04
O'Connor	531	0.04
Gillies	378	0.03
Prov. Of Ontario (Armstrong)	146	0.01
Prov. Of Ontario (Collins)	9	0.00
Prov. Of Ontario (Auden)	2	0.00
Prov. Of Ontario (Ferland)	47	0.00
Total	82,160	6.00

2018 Trustee Determination
Electoral Quotient for Seven Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	69,449	5.92
Oliver-Paipoonge	4,462	0.38
Prov. Of Ontario (Lakehead Locality)	3,013	0.26
Shuniah	1,925	0.16
Neebing	1,625	0.14
Conmee	585	0.05
O'Connor	531	0.05
Gillies	378	0.03
Prov. Of Ontario (Armstrong)	146	0.01
Prov. Of Ontario (Collins)	9	0.00
Prov. Of Ontario (Auden)	2	0.00
Prov. Of Ontario (Ferland)	47	0.00
Total	82,160	7.00

2018 Trustee Determination
Electoral Quotient for Eight Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	69,449	6.76
Oliver-Paipoonge	4,462	0.43
Prov. Of Ontario (Lakehead Locality)	3,013	0.29
Shuniah	1,925	0.19
Neebing	1,625	0.16
Conmee	585	0.06
O'Connor	531	0.05
Gillies	378	0.04
Prov. Of Ontario (Armstrong)	146	0.014
Prov. Of Ontario (Collins)	9	0.001
Prov. Of Ontario (Auden)	2	0.000
Prov. Of Ontario (Ferland)	35	0.003
Total	82,160	8.00

2018 Trustee Determination
Electoral Quotient for Nine Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	69,449	7.61
Oliver-Paipoonge	4,462	0.49
Prov. Of Ontario (Lakehead Locality)	3,013	0.33
Shuniah	1,925	0.21
Neebing	1,625	0.18
Conmee	585	0.06
O'Connor	531	0.06
Gillies	378	0.04
Prov. Of Ontario (Armstrong)	146	0.016
Prov. Of Ontario (Collins)	9	0.001
Prov. Of Ontario (Auden)	2	0.000
Prov. Of Ontario (Ferland)	35	0.004
Total	82,160	9.00