



Office of the Director

Jim McCuaig Education Centre  
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**REGULAR BOARD MEETING NO. 5**  
**Tuesday, April 24, 2018**  
**Jim McCuaig Education Centre**

Ian MacRae  
Director of Education

Deborah Massaro  
Chair

**AGENDA**

**PUBLIC SESSION**  
**7:30 P.M. – in the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations/Presentations		
4.1 Trustee Recognition Award - McKellar Park Public School - Staff	D. Massaro	Verbal
4.2 Trustee Recognition Award - Superior Collegiate and Vocational Institute - Literacy Team	R. Oikonen	Verbal
4.3 Superior Collegiate and Vocational Institute - <i>Safe Spaces, Safe Places</i>	C. Kappel	1-3
5. Approval of Minutes		
5.1 Regular Board Meeting No. 4 - March 27, 2018	D. Massaro	4-7
6. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**MATTERS NOT REQUIRING A DECISION:**

- |     |  |             |         |
|-----|--|-------------|---------|
| 7.  | Information Reports                                      |             |         |
| 7.1 | Ontario Public School Boards' Association (OPSBA) Report | E. Chambers | Verbal  |
| 7.2 | Student Trustee Report                                   | L. Naeem    | Handout |
| 7.3 | Safe Schools Update (039-18)                             | C. Kappel   | 8-14    |
| 7.4 | Honoraria for Board Members Update (038-18)              | D. Wright   | 15-16   |
| 8.  | First Reports  |             |         |

**MATTERS FOR DECISION:**

- |      |  |           |    |
|------|--|-----------|----|
| 9.   | Postponed Reports  |           |    |
| 10.  | Recommendations from the Standing Committee (035-18)   | M. Arnone | 17 |
| 10.1 | Policy Review – 8012 Fundraising in the Schools (029-18)   |           |    |
|      | <i>It is recommended that Lakehead District School Board approve 8012 Fundraising in the Schools Policy, Appendix A to Report No. 029-18.</i>                        |           |    |
| 10.2 | Policy Review – 8050 Naming and Opening of New or Consolidated Schools (030-18)  |           |    |
|      | <i>It is recommended that Lakehead District School Board approve 8050 Naming and Opening of New or Consolidated Schools Policy, Appendix A to Report No. 030-18.</i> |           |    |
| 10.3 | Policy Review – 8080 School Council (032-18)   |           |    |
|      | <i>It is recommended that Lakehead District School Board approve 8080 School Council Policy, Appendix A to Report No. 032-18.</i>                                    |           |    |
| 11.  | Ad Hoc and Special Committee Reports   |           |    |

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

		<u>Resource Person</u>	<u>Pages</u>
12.	New Reports		
12.1	By-Law No. 115 – 2018 Municipal Election - Alternative Voting Methods for Elections (040-18)	I. MacRae	18-20
	<i>It is recommended that:</i>		
	<ol style="list-style-type: none"> <li>1. <i>Lakehead District School Board rescind By-Law No. 108 authorizing the use of an alternative voting method for the 2014 election of trustees.</i></li> <li>2. <i>Lakehead District School Board adopt By-Law No. 115, Alternative Voting Methods for Municipal Elections, authorizing the use of an alternative voting method for the 2018 election of trustees for the Province of Ontario localities - Auden, Armstrong, Collins, Ferland, Kashabowie and Lakehead (areas without municipal organization) as outlined in Appendix A of Report No. 040-18.</i></li> </ol>		
13.	New Business		
14.	Notices of Motion		
15.	Information and Inquiries		
16.	Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.



**Celebrating Student Achievement**

School: Superior Collegiate and Vocational Institute

Title of Initiative: Safe Spaces, Safe Places

Components of Initiative	School's Details
1. Description of the nature of the initiative to improve student achievement	Superior Collegiate and Vocational Institute's staff organized a full day orientation of the City of Thunder Bay in order to help ease the transition of Indigenous students moving from northern communities to Thunder Bay for the first time. Also, included in this orientation session were Indigenous students who had already started school the previous year as well as urban Indigenous students. This allowed the new students to connect with and be mentored by Indigenous student leaders at the same time as becoming familiar with the City of Thunder Bay. Ultimately, this set all students up for success by taking away any anxiety about being in a new city and familiarizing them with services they may need in Thunder Bay. This initiative removed any barriers, setting all students up for success in school.
2. Rationale for selecting the initiative	This initiative was planned in keeping with the spirit of the recommendations of the inquest. We wanted to offer transition activities to students who are attending school far from home to ease concerns and anxieties. We also wanted to familiarize students with the amazing resources that Thunder Bay has to offer.
3. Intended outcomes of the initiative related to improved student achievement	We wanted to remove barriers that might prevent students from accessing all of the wonderful services Thunder Bay has to offer, ensuring that in doing so students were set up for success in school. For example, students were introduced to the public transit system and the public library. Without participating in this initiative, they may have never engaged in these public services. The more services that a student accesses helps them in successfully completing their diploma.
4. Description of the data used	Most of the data used was qualitative and anecdotal. We had small group discussions with both students and community stakeholders to evaluate the value of the initiative.
5. <b>Brief</b> description of the significant activities or strategies involved with the initiative	See attached schedule for the day

6. <b>One or two</b> highlights of the above activities	The two highlights would be the Indigenous Friendship Centre and the Canada Games Complex. The students really enjoyed learning about the cultural services offered at the centre. The equipment in the gym at the Canada Games Complex was definitely enjoyed by all.
7. Description of any unexpected results or “moments of serendipity” related to the initiative	When Nathaniel Moses, Cultural Coordinator, performed a smudge at the Indigenous Friendship Centre, the whole room went silent. Every single student and adult was fully engaged in the experience.
8. Description of <b>one or two</b> interesting findings that would be useful or helpful to other schools	<p>We now have information for a variety of service providers in the City of Thunder Bay that would be useful for other schools.</p> <p>This completely helped students from First Nation communities transition into Thunder Bay and ultimately secondary school. The Grades 11 and 12 students wanted to be included as well, so we will consider that for next time.</p>
9. Identification of <b>one or two</b> noteworthy hurdles or stumbling-blocks	Funding is always a challenge.
10. Next steps in pursuing the initiative	We would like to include the Grades 11 and 12 Indigenous students next year.
11. Lessons learned about the school's efforts to improve student achievement	Ensuring that all students have the opportunity for a smooth transition into high school is critical for their success.

Safe Spaces, Safe Places -Take a Ride –October 3, 2017

- 9:30 a.m. On bus – City Transit - Dana Earle  
Introduction to the day – Vice Principal Foulds, Kaitlin, Russ, Ashley, Ann  
In-service Training on Transit - Cameron Heroux  
Aboriginal Liaison Officers  
Community Police Officer  
Lakehead Public School and City of Thunder Bay Aboriginal Liaison
- 10:00 a.m. Waverley Public Library – Robyn Medicine/Tina Tucker – tour, library cards
- 11:00 a.m. Canada Games Complex – Donna Sippila, Donna Perreault, Alexa Fares  
tour facility, Pro Kids, recreation programs – free time
- 12:00 p.m. Lunch at Marina Park – Farm the Café – Erin Beagle – healthy foods  
presentation by Lee Ann Chrevrette/Constable Pilley – river audit – public  
safety  
Ben Grieve – Community Police Office, Norm Gale -City Manager
- 12:45 p.m. Indigenous Friendship Centre – Breanne Mosher Rae, Nathaniel Moses  
– services, programs, youth council and mental health
- 2:15 p.m. Thunder Bay District Health Unit – Robyn Dailey, Raija - sexual health,  
mental health, immunization and dental
- 3:30 p.m. Back to school

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 4**

Board Room  
Jim McCuaig Education Centre

2018 MAR 27  
7:30 p.m.

**TRUSTEES PRESENT:**

Deborah Massaro (Chair)  
Marg Arnone (Vice Chair)  
Ellen Chambers  
Ron Oikonen – via teleconference

Jack Playford  
George Saarinen  
Trudy Tuchenhagen  
Lahama Naeem (Student Trustee)

**TRUSTEE ABSENT, WITH REGRET:**

Karen Wilson

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Colleen Kappel, Superintendent of Education  
David Wright, Superintendent of Business

**FEDERATION/UNION REPRESENTATIVES:**

Shannon Jessiman-MacArthur - Lakehead Principals/Vice Principals  
Darren Lentz - Lakehead Principals/Vice Principals  
Nancy Nix - ETFO - Elementary Occasional Teachers

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Tuchenhagen

Seconded by Trustee Chambers

*“THAT the Agenda for Regular Board Meeting No. 4, March 27, 2018 be approved.”*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:*

- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Regular Board Meeting No. 3*
  - *February 27, 2018*
- *Legal Matters*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Chambers

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 3, February 27, 2018.’”*

CARRIED

5. Approval of Minutes

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 3, February 27, 2018.”*

CARRIED



MATTERS NOT REQUIRING A DECISION:

6. Ontario Public School Boards' Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards' Association Director and voting delegate, informed the Board that she did not have anything to report at this time.

7. Student Trustee Report

Lahama Naeem, Student Trustee, provided a handout as her report. Items addressed included: Elementary Student Senate Meeting on March 7, International Women's Day hosted at Sir Winston Churchill Collegiate and Vocational Institute on March 8, Diversity Thunder Bay's 12<sup>th</sup> Annual Celebration Breakfast on March 21 and Secondary Student Senate meeting on March 21.

8. Student Transportation Services of Thunder Bay Committee Report – February 26, 2018

Ron Oikonen, alternate member, Student Transportation Services of Thunder Bay (STSTB) reported to the Board on the February 26, 2018 meeting that he attended via teleconference. The next STSTB meeting will be held on May 28.

9. Roots to Harvest – Lillie Street Urban Garden (027-18)

David Wright, Superintendent of Business, introduced Leslie Hynnes, Education Officer and Erin Beagle, Executive Director, Roots to Harvest, who presented the report. All trustees' questions were addressed.

10. Parent Involvement Committee Meeting Minutes – January 22, 2018

Ian MacRae, Director of Education, presented the January 22, 2018 minutes for information.

MATTERS FOR DECISION:

11. School Year Calendar 2018-2019 (025-18)

Moved by Trustee Saarinen

Seconded by Trustee Playford

*"THAT Lakehead District School Board:*

1. *Approve the proposed 2018-2019 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 025-18.*
2. *Approve the proposed 2018-2019 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 025-18."*

CARRIED

12. 2018 Municipal Election – Trustee Determination and Distribution (028-18)

Moved by Trustee Arnone

Seconded by Trustee Oikonen

*“THAT for the 2018 municipal election, Lakehead District School Board:*

1. *Declare that a low population area not be designated.*
2. *Select option 4.2 – maintain the number of trustees at eight - of Report No. 028-18, considerations for the 2018 municipal election.”*

CARRIED

13. Information and Inquiries

13.1 Trustee Chambers reported to the Board that she attended the Diversity Thunder Bay’s Annual Celebration Breakfast on March 21, professional development session with keynote speaker, Niigaan Sinclair on March 21, Diversity Thunder Bay - Reconciliation in Thunder Bay, Moving Forward Together with keynote speaker, Dr. Cynthia Wesley-Esquimaux of Lakehead University on March 22, and the Thunder Bay Police Services Board and City of Thunder Bay’s *Towards Inclusion: Maanawe* conference on March 27.

14. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Playford

*“THAT we do now adjourn at 8:37 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2018 APR 24  
Report No. 039-18

TO THE CHAIR AND MEMBERS OF THE  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: SAFE SCHOOLS UPDATE

1. Background

- 1.1 Lakehead District School Board is committed to providing a safe environment for students that facilitates their 21<sup>st</sup> century learning needs and ensuring a caring and inclusive learning and working environment.
- 1.2 Safe schools are also supported by the care of the physical environment, health and safety processes and training for staff.

2. Situation

Lakehead District School Board has a number of central committees that support safe schools. Although the approaches and strategies of each committee vary, the overarching mandate of each is to create safe and accepting learning environments for students and staff. The following outlines the committees and key actions for the 2017-2018 school year.

2.1 Equity and Inclusive Education Working Group (EIEWG)

Current members are:

- Leslie Hynnes, Co-Chair and Education Officer;
- Ashley Nurmela, Co-Chair and First Nations, Metis and Inuit Community Liaison;
- Jeff Upton, Education Officer;
- Jennifer Smith, Secondary Teacher;
- Shanlee Linton, Elementary Teacher;
- Pauline Fontaine, Principal;
- Carlos Santander Maturana, Student Support Professional;
- George Saarinen, Trustee;
- Ellen Chambers, Trustee (Alternate);
- Lahama Naeem, Student Trustee;
- Lori Carson, Special Education Officer;
- David Tranter, Mental Health Lead; and
- Inga Anderson-Foster, Resource Teacher.

## Key Actions:

### 2.1.1 Regional Lead for Equity and Inclusive Education

Lakehead District School Board continues to be the regional lead board for the Equity and Inclusive Education strategy and works collaboratively with boards in the region to promote equitable and inclusive practices.

### 2.1.2 Harmony Movement Training for Students

On January 24 and 25, 2018, 32 Grades 7 and 8 students from the Elementary Student Senate attended a conference facilitated by members of Harmony Movement. The students gained a better understanding of the diversity of their school and community, prejudice, stereotyping and discrimination. They had an opportunity to reflect on their own biases and prejudices, the role that prejudice, inequity and discrimination have played in their own lives, and explored how power and privilege may lead to inequity and exclusion. To culminate the conference, the students identified a social justice awareness project at each of their schools for which they would address through planned actions.

### 2.1.3 Culturally Relevant and Responsive Pedagogy (CRRP) Project

The CRRP project aligns with Ontario's Education Equity Action Plan providing school boards in the province further understandings and practices connected to CRRP to address systemic barriers and biases that prevent students from achieving their full potential. A critical aspect of removing systemic barriers and bridging gaps in achievement is to ensure that school and classroom practices reflect and respond to the diversity of students and staff. Through this CRRP project, we will be sharpening our focus on improving the equity of outcomes and educational experiences of our students who identify as First Nation, Metis or Inuit and who will be transitioning to Westgate Collegiate and Vocational Institute from the new feeder schools.

### 2.1.4 Regional Boards Capacity Building Project

On February 7 and 8, 2018, the Regional Equity and Inclusive Education Implementation Network engaged an external facilitator to provide professional learning to build system/educator capacity to address systemic anti-Indigenous racism and other forms of systemic racism, and to facilitate building cultures of respect for human rights, anti-oppression and anti-bias in boards and schools.

### 2.1.5 respect. Initiative

Working in collaboration and as a partner with the City of Thunder Bay, Lakehead District School Board is embracing and promoting respect, an initiative developed and practised by students and staff at Confederation College.

This initiative is being extended to Thunder Bay through the City's Crime Prevention Council and Anti-Racism Advisory Committee. Our school community is proudly embracing the respect. initiative with the goal being to raise awareness of how people should treat one another.

Specific initiatives to Lakehead District School Board include Everyone Matters Day, Step In Against Bullying, Environmental Respect, White Ribbon Campaign and Boys Workshop.

## 2.2 Safe Schools Committee

### Current Members:

- Colleen Kappel, Superintendent of Education;
- Dave Covello, Manager of Information Technology and Corporate Planning;
- Jim Desaulniers, Manager of Property Services;
- Leslie Hynnes, Education Officer;
- Jeff Upton, Education Officer;
- Bruce Nugent, Communications Officer;
- Kyle Ulvang, Health and Safety Officer;
- David Tranter, Mental Health Lead;
- Lori Carson, Special Education Officer;
- Heather Houston, Graphics Technician; and
- Bruce Sauder, Supervisor of Administrative Services.

### Key Actions:

#### 2.2.1 Implementation of Fobs

The pilot implementation of fob access at two schools and the Jim McCuaig Education center was successful. Fob access was expanded and is in the process of being rolled out to eight elementary and two secondary schools. An additional seven elementary schools are scheduled to have fob access installed during the 2017-2018 school year.

#### 2.2.2 Review of Police/School Board Protocol

The Police/School Board Protocol is currently being reviewed and updated with plans to be finalized by June 2018. The protocol is a partnership between Lakehead District School Board, Thunder Bay Catholic District School Board, Conseil Scolaire De District Catholique des Aurores boreales, Thunder Bay Christian School, Dennis Franklin Cromarty High School, Matawa First Nation Education, Ontario Provincial Police and the Thunder Bay Police Service.

#### 2.2.3 Health and Safety Collaboration

The Board's online training system use was expanded to include Ryan's Law and Sabrina's Law as mandatory annual training for all staff. The online training also requires all new hire staff to take a course on concussions and review our Board's concussion policy and procedures. This system will ensure all staff are trained on the most current legislation and provide the safest environment for our students.

#### 2.2.4 Behaviour Management Systems Training (BMST)

Training is provided on an annual basis for Student Support Professionals. A BMST awareness session was developed and has been made available to other education staff and administration.

#### Mental Health Steering Committee

Current members:

- David Tranter, Chair, Mental Health Lead;
- Colleen Kappel, Superintendent of Education;
- Vicki Shannon, Elementary Principal;
- Debra Parks, Social Worker;
- Leslie Hynnes, Education Officer;
- Jeff Upton, Education Officer;
- Lori Carson, Special Education Officer; and
- Darryl Fawcett, Elementary Teacher.

Key Actions:

2.2.5 Well-being Champions serve as a bridge between the school and the Mental Health Steering Committee, and act as a support and resource person to colleagues within the school. Champions are provided with ongoing training (i.e. Fourth R Workshop, trauma-informed training).

2.2.6 The professional development series, Promoting Well-Being and Achievement, which includes the following seven sessions, are posted on the Board's website:

- An Overview of Student Well-being;
- Condition One: Safety;
- Condition Two: Regulation;
- Condition Three: Belonging;
- Condition Four: Positivity;
- Condition Five: Engagement; and
- The Final Conditions: Identity, Mastery and Meaning.

2.2.7 The Special Education team and the mental health lead are implementing a pilot project to support students with high needs. This project aims to support students in the regular school setting and develop staff capacity.

## 2.3 Additional Initiatives

### 2.3.1 Attendance Strategies

#### 2.3.1.1 HERE Campaign

In partnership with the eight local and regional boards, Lakehead Public Schools coordinated a multimedia campaign with the purpose of improving student attendance by reinforcing the importance of going to school every day. The “Here” campaign is specifically targeted to students in elementary and secondary schools, with the secondary target audience to include school staff, parents/guardians and the broader community.

The HERE campaign is supported by the development of the HERE website - [heretoolkit.com](http://heretoolkit.com). School boards and school staff can log into the site and access the following resources to support their efforts to address attendance issues within their Boards and schools:

- print ad templates;
- digital ad templates;
- social media ad templates;
- posters;
- video;
- radio ad template;
- toolkit newsletter template; and
- a presentation template.

Phase 2 of the HERE campaign occurred in the fall of 2017 following the completion of a new video. The video incorporates footage of students and staff in schools of each participating school board. The HERE campaign was relaunched at all eight participating school boards on Friday, February 9, 2018, with the introduction of the new video. In just over one week, the new HERE campaign video had 26,000 views on the Lakehead Public Schools Facebook page.

#### 2.3.1.2 Safe Arrival Program

New safe arrival processes were rolled out to all schools in September 2017. This program uses a computerized call out system to follow up on absences that are not confirmed by parents/guardians.

## 2.3.2 Healthy Schools Initiatives:

### 2.3.2.1 Concussion Management

Training is provided to all staff via online training modules. Community individuals provide direct instructional training to coaches of teams. Central support, and student and staff learning, are provided to schools on an as needed basis. Partnership with the Thunder Bay District Health Unit and the Lakehead University Concussion Clinic provides supports and information for students, families and community. Currently, review is beginning on the incorporation of recent legislative changes that have been introduced in the province.

## 3. Next Steps

- 3.1 On May 2, 2018, 125 students (Grades 7-10) will gather at Victoria Inn to attend the regional Youth Embracing Diversity in Education (YEDE) leadership conference. Planned events for this conference are a keynote address by Niigan Sinclair and breakout sessions throughout the afternoon that address concepts of inclusion, wellness, Islamophobia, gender identity/expression, LGBTQ2S issues and awareness. Although cultural awareness, racism and youth empowerment are the focus, other areas of equity compliment the agenda for the day.
- 3.2 The Board will continue to provide initiatives and learning opportunities for students such as Everyone Matters Day scheduled for May 2, 2018.
- 3.3 The Regional Boards Capacity Building Project will host a follow up session in the late spring of 2018 to continue the professional learning focused on human rights, anti-oppression and anti-bias.
- 3.4 Schools will administer a school climate survey in April 2018. Safe schools teams will use the survey results to review and revise bullying prevention and intervention plans for the 2018-2019 school year.



4. Conclusion

Lakehead District School Board continues to promote and foster safe learning environments for students, staff and community members through a variety of initiatives, on-going supports and resources and community partner collaboration.

Respectfully submitted,

DAVID TRANTER  
Mental Health Lead

BRUCE NUGENT  
Communications Officer

LESLIE HYNNES  
Education Officer

JEFF UPTON  
Education Officer

COLLEEN KAPPEL  
Superintendent of Education

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2018 APR 24  
Report No. 038-18

TO THE CHAIR AND MEMBERS OF THE  
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: HONORARIA FOR BOARD MEMBERS - UPDATE

1. Background

- 1.1 Ontario Regulation 357/06 "Honoraria for Board Members" sets out the base amount and process for determining the level of honoraria for board members of district school boards.
- 1.2 On December 8, 2010, The Public Sector Compensation Restraint to Protect Public Services Act, 2010 was made effective retroactively to March 24, 2010, freezing remuneration for employers, office holders, and employees of public sector entities until the beginning of April 2012. This included trustee honoraria.
- 1.3 On March 31, 2012, the minister of education amended Ontario Regulation 357/06 "Honoraria for Board Members" to maintain the limits on trustee honoraria until March 31, 2014, to the levels that would have been obtained had the restraint period not ended.
- 1.4 On March 28, 2014, the minister of education further amended Ontario Regulation 357/06 "Honoraria for Board Members", to maintain the current base amount of honoraria at \$5,900 for the 2014-2018 term of office.

2. Situation

In the fall of 2017, the ministry engaged with education partners on five governance topics, including trustee honoraria. Education partners raised a number of concerns related to the level of funding and equity among the honoraria of Ontario's school boards.

The ministry will be engaging, with the trustees' associations, to develop more detailed proposals for revising the trustee honorarium formula. In the interim, for the 2018 - 2019 school year, the ministry is increasing the base amount for trustees' honorarium to \$6,300.

3. Conclusion

Trustees of Lakehead District School Board will see an increase of \$400 to their base honorarium for the 2018 - 2019 school year.

Respectfully submitted,

DAVID WRIGHT  
Superintendent of Business

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2018 APR 24  
Report No. 035-18

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of April 10, 2018 and have been referred to the Board for approval. The recommendations are as follows:

**POLICY REVIEW – 8012 FUNDRAISING IN THE SCHOOLS (029-18)**

*It is recommended that Lakehead District School Board approve 8012 Fundraising in the Schools Policy, Appendix A to Report No. 029-18.*

**POLICY REVIEW – 8050 NAMING AND OPENING OF NEW OR CONSOLIDATED SCHOOLS (030-18)**

*It is recommended that Lakehead District School Board approve 8050 Naming and Opening of New or Consolidated Schools Policy, Appendix A to Report No. 030-18.*

**POLICY REVIEW – 8080 SCHOOL COUNCIL (032-18)**

*It is recommended that Lakehead District School Board approve 8080 School Council Policy, Appendix A to Report No. 032-18.*

Respectfully submitted,

MARG ARNONE  
Chair  
Standing Committee

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2018 APR 24  
Report No. 040-18

TO THE CHAIR AND MEMBERS OF THE  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: BY-LAW NO. 115 – 2018 MUNICIPAL ELECTION – ALTERNATIVE VOTING  
METHODS FOR ELECTIONS

1. Background

- 1.1 Lakehead District School Board is responsible for conducting the election of trustees for the co-terminus school boards within the Province of Ontario localities (area without municipal organization).
- 1.2 Ontario Municipal Elections Act Section 42 states that the council of a local municipality may pass a by-law on or before June 1 in the year of the election to authorize:  
  
“electors to use an alternative voting method, such as voting by mail or by telephone, that does not require electors to attend at a voting place in order to vote”.
- 1.3 As a result of By-Law number 108, *A by-law to provide for the use of alternative voting methods*, adopted by Lakehead District School Board at its Regular Board Meeting on April 22, 2014, the “vote by mail” alternative voting method was used for the 2014 trustee election.
- 1.4 Lakehead District School Board used the “vote by mail” alternative voting method for the past five trustee elections.
- 1.5 Administration has determined that the alternative voting method is more cost-effective and results in a greater level of participation than traditional methods.
- 1.6 Report No. 033-18, 2018 Municipal Election - Alternative Voting Methods for Municipal Elections, was presented at the April 10, 2018 Standing Committee Meeting.

2. Situation

- 2.1 With the addition of Armstrong, Auden, Collins and Ferland school areas, the need to use an alternative voting method is required to effectively conduct the trustee elections.

## RECOMMENDATION

It is recommended that:

1. Lakehead District School Board rescind By-Law No. 108 authorizing the use of an alternative voting method for the 2014 election of trustees.
2. Lakehead District School Board adopt By-Law No. 115, Alternative Voting Methods for Municipal Elections, authorizing the use of an alternative voting method for the 2018 election of trustees for the Province of Ontario localities - Auden, Armstrong, Collins, Ferland, Kashabowie and Lakehead (areas without municipal organization) as outlined in Appendix A of Report No. 040-18.

Respectfully submitted,

BRUCE SAUDER  
Administrative Services Supervisor

IAN MACRAE  
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

**BY-LAW NO. 115**  
**2018 MUNICIPAL ELECTION – ALTERNATIVE VOTING METHODS**

A by-law to provide for the use of alternative voting methods for the election of trustees in the Province of Ontario localities - Auden, Armstrong, Collins, Ferland, Kashabowie and Lakehead (areas without municipal organization).

WHEREAS Section 42 of the ***Municipal Elections Act, S.O. 1996 Chapter 32*** provides that a municipal council may pass a by-law authorizing the use of alternative voting methods such as voting by mail or by telephone that does not require electors to attend a voting place in order to vote.

NOW THEREFORE, Lakehead District School Board of Thunder Bay, Ontario enacts the following:

The use of ***vote by mail***, as an alternative method, is hereby authorized in respect of the Municipal election to be held in 2018 and in subsequent elections.

This by-law shall come into force and take effect upon the final passing hereof.

READ, ENACTED AND MADE AS OF THE 24<sup>th</sup> day of April 2018.

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Deborah Massaro  
Chair

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Ian MacRae  
Secretary