



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

STANDING COMMITTEE
Tuesday, October 9, 2018
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Marg Arnone
Chair

AGENDA

PUBLIC SESSION
7:30 p.m. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE - Closed Session – 6:30 p.m. (SEE ATTACHED AGENDA)		
6. Delegations/Presentations		
6.1 Trustee Recognition Award - Ashley Nurmela, First Nation, Metis and Inuit Community Liaison Officer, Lakehead Public Schools	M. Arnone	Verbal
7. Approval of Minutes		
7.1 Standing Committee Meeting - September 11, 2018	M. Arnone	1-4
8. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

Resource
Person Pages

MATTERS NOT REQUIRING A DECISION:

9.	Information Reports		
9.1	Draft – Revisions to the 2014 Procedural By-Law (070-18)	K. Wilson	5-11
9.2	Environment: Multi-Year Capital Forecast (077-18)	D. Wright	12-20
9.3	Student Achievement (076-18)	S. Pharand	21-23
9.4	Special Education Advisory Committee Meeting Minutes – June 20, 2018	C. Kappel	24-28
9.5	Aboriginal Education Advisory Committee Meeting Minutes – June 14, 2018	S. Pharand	29-33
9.6	Parent Involvement Committee Meeting Minutes - September 10, 2018	I. MacRae	34-36
10.	First Reports		

MATTERS FOR DECISION:

- 11. Postponed Reports
- 12. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

		<u>Resource Person</u>	<u>Pages</u>
13.	New Reports		
13.1	Appointments to the 2018-2019 Parent Involvement Committee (074-18)	I. MacRae	37-38

It is recommended that Lakehead District School Board:

1. Approve the following appointments to the 2018-2019 Parent Involvement Committee effective November 15, 2018 to November 14, 2019:
 - Sharon Kanutski, Aboriginal Education Advisory Committee representative;
 - Serena Essex, Aboriginal Education Advisory Committee alternate representative;
 - Laura Sylvestre, Special Education Advisory Committee representative;
 - Michael Otway, Special Education Advisory Committee alternate representative;
 - Robert Eady, alternate parent member;
 - Ruth Vannieuwenhuizen, school council representative;
 - Shannon Jessiman-MacArthur, principal representative;
 - Donica LeBlanc, alternate principal representative;
 - Laura Prodanyk, community representative;
 - Robin Cawlishaw, community representative;
 - Chitra Jacob, community representative;
 - Fred Van Elburg, teacher representative; and
 - Kathleen Andrews, alternate teacher representative.

2. Approve the appointment of Laura Walker, parent member, to the 2018-2019 and 2019-2020 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.

3. Approve the appointment of Shaun Peirce, school council representative, to the 2018-2019 and 2019-2020 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.

14. New Business

15. Notices of Motion

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

Resource
Person

Pages

- 16. Information and Inquiries
- 17. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



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STANDING COMMITTEE
Tuesday, October 9, 2018
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Marg Arnone
Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
6:30 p.m. – in the Sibley Room

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Standing Committee Meeting - September 11, 2018	M. Arnone	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Finance Matter	D. Wright	Verbal
5.3.2 Property Matter	D. Wright	Verbal
5.4 Information and Inquiries		
5.5 Rise and Ask Leave to Sit in Public Session		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF STANDING COMMITTEE

Board Room
Jim McCuaig Education Centre

2018 SEP 11
7:30 p.m.

TRUSTEES PRESENT:

Marg Arnone (Chair)
Deborah Massaro
Ron Oikonen
Jack Playford

George Saarinen
Trudy Tuchenhagen
Jaimi Plater (Student Trustee)

TRUSTEES ABSENT, WITH REGRET:

Ellen Chambers
Karen Wilson

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherri-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Oikonen

Seconded by Trustee Massaro

“THAT the Agenda for Standing Committee Meeting, September 11, 2018 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Playford

Seconded by Trustee Tuchenhagen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Arnone in the chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *April 10, 2018*
- *Property Matter*
- *Finance Matter*
- *Personnel Matter*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Student Trustee Declaration

On behalf of the Board, Chair Arnone welcomed Student Trustee Jaimi Plater to her first meeting in her capacity as the 2018-2019 Student Trustee. Student Trustee Plater recited and signed the Student Trustee Declaration.

5. Introduction of Newly Appointed Leaders

Superintendent Kappel and Superintendent Pharand introduced the newly appointed leaders to the Board.

6. Nor'wester View Public School – Our Journey: NWV's First Year with the Academy Program

Colleen Kappel, Superintendent of Education, introduced Pauline Fontaine, Principal, Nor'wester View Public School, who presented information regarding *Our Journey: NWV's First Year with the Academy Program*. Principal Fontaine introduced Scott Gordon, Joe Gaudreau and Kristi Lees, teachers from the 2017-2018 Academy Program. Principal Fontaine also introduced Student Brayden Hrabok from the Academy Program. All trustees' questions were addressed.

7. Confirmation of Minutes

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

“THAT the Standing Committee approve the Minutes of the Standing Committee Meeting, September 11, 2018.”

CARRIED

MATTERS NOT REQUIRING A DECISION:

8. Compliance Audit Committee (068-18)

Ian MacRae, Director Education, introduced Bruce Sauder, Supervisor of Administrative Services, who presented the report. All trustees' questions were addressed.

9. Special Education Advisory Committee Meeting Minutes – May 16, 2018

Colleen Kappel, Superintendent of Education, presented the May 16, 2018 minutes for information. All trustees' questions were addressed.

MATTERS FOR DECISION:

10. 2018 Municipal Election – Honoraria for Board Members 2018-2022 (067-18)

Moved by Trustee Playford

Seconded by Trustee Saarinen

“THAT Lakehead District School Board:

1. *Approve the maximum level of honoraria for the new term of office, December 1, 2018 to November 30, 2022, for trustees of Lakehead District School Board.*
2. *Approve the maximum additional amounts, for the new term of office, December 1, 2018 to November 30, 2022, for the chair and vice chair of Lakehead District School Board.*
3. *Approve a maximum of \$50.00 for attending each meeting of a committee of the Board that is required to be established by an Act or a regulation made under an Act for the new term of office, December 1, 2018 to November 30, 2022.”*

CARRIED

11. Report on the Activities of the 2017-2018 Supervised Alternative Learning (SAL) Committee (065-18)

Moved by Trustee Tuchenhagen

Seconded by Trustee Oikonen

“THAT Lakehead District School Board approve the following appointments to the Supervised Alternative Learning (SAL) Committee for the 2018-2019 school year:

- *Colleen Kappel, Superintendent of Education;*
- *Jeff Upton, Education Officer (alternate);*
- *Wendy Koehler, Director of Services, YES Employment Services; and*
- *Rob Barrett, Executive Director, YES Employment Services, (alternate).”*

CARRIED

12. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Massaro

“THAT we do now adjourn at 8:34 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 OCT 09
Report No. 070-18

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE - Public Session

RE: DRAFT - REVISIONS TO THE 2014 PROCEDURAL BY-LAW

1. Background

- 1.1 On October 24, 2017, the Board established a Procedural By-Law Ad Hoc Committee comprised of Trustees Arnone, Chambers, Tuchenhagen and Wilson, and Trustee Massaro as alternate. The director of education and the executive secretary were also appointed to the committee. At its first meeting, Trustee Wilson was appointed chair of the Procedural By-Law Ad Hoc Committee.
- 1.2 The Procedural By-Law Ad Hoc Committee was directed to review the 2014 Procedural By-Law and report its progress no later than March 31, 2018. On February 27, 2018 at the Regular Board Meeting, an information report was presented to the Board reporting that the Procedural By-Law Ad Hoc Committee planned to continue to meet and review the Procedural By-Law.

2. Situation

- 2.1 As identified in section 1.4, Amendments to By-Law, *“This By-Law may be amended by a 3/4 vote of the Trustees of the Board at any Regular meeting of the Board, provided that notice of intention to introduce any such amendment, and the specific amendment to be introduced have been given in writing at the previous Regular meeting of the Board, and are referred to in the agenda.”*
- 2.2 The Procedural By-Law Ad Hoc Committee determined that revisions to the 2014 Procedural By-Law are required and such revisions are described in Appendix A of Report No. 070-18. The Procedural By-Law Ad Hoc Committee recommends that the 2018 Procedural By-Law be posted to Lakehead District School Board’s website.

3. Conclusion

Presented for trustees’ input are the proposed changes to the 2014 Procedural By-Law. The Procedural By-Law Ad Hoc Committee will meet to discuss any additional input received from trustees prior to submitting the recommended changes for approval at the October 23, 2018 Regular Board Meeting.

Respectfully submitted,

KAREN WILSON
Chair
Procedural By-Law Ad Hoc Committee

Lakehead District School Board

20148 Procedural By-Law

By-Law No. ???

- November 2?, 20148

2014 PROCEDURAL BY-LAW		SECTION 1	2018 PROCEDURAL BY-LAW
1.1	<p>This By-law shall come into force on the date of the final passing thereof. Upon this Procedural By-Law coming into force, the 2010 Procedural By-Law passed November 23, 2010 as amended by the Board is repealed provided that such repeal shall not affect the previous operation of such Procedural By-Law so repealed or affect the validity of any act done or right, privilege, obligation or liability acquired or incurred under the validity of any contract or agreement made pursuant to any such Procedural By-Law prior to its repeal.</p>	<p>Force of this By-law</p>	<p>This By-law shall come into force on the date of the final passing thereof. Upon this Procedural By-Law coming into force, the 2014 Procedural By-Law passed November 25, 2014 as amended by the Board is repealed provided that such repeal shall not affect the previous operation of such Procedural By-Law so repealed or affect the validity of any act done or right, privilege, obligation or liability acquired or incurred under the validity of any contract or agreement made pursuant to any such Procedural By-Law prior to its repeal.</p>
	DEFINITIONS - 2014	SECTION 2	DEFINITIONS - 2018
2.8	<p>"Committee of the Whole - Closed Session" means a meeting of the Board as a committee of all of its members according to the Act which is closed to the general public and to media representatives;</p>	<p>Definitions</p>	<p>"Committee of the Whole - Closed Session" means a meeting of the Board as a committee of all of its members according to the Act which is closed to the general public and to media representatives; (See Appendix 1)</p>
2.9	<p>"Committee of the Whole - Closed Session Minutes" means the minutes of closed session meetings presented only at another closed session meeting;</p>	<p>Definitions</p>	<p>"Committee of the Whole - Closed Session Minutes" means the minutes of closed session meetings presented only at another closed session meeting;</p>

<p>INAUGURAL AND ANNUAL MEETINGS - 2014</p>	<p>SECTION 3</p>	<p>INAUGURAL AND ANNUAL MEETINGS - 2018</p>
<p>3.3.1 The Director shall assume the chair until the election of the Chair. If the Director is absent, the Trustees present shall designate who shall preside.</p>	<p>Inaugural and Annual Meeting Procedures</p>	<p>3.3.1 The Director <i>or their designate</i> shall assume the chair until the election of the Chair. If the Director is absent, the Trustees present shall designate who shall preside.</p>
	<p>Inaugural and Annual Meeting Procedures</p>	<p>3.3.5.3 If there is more than one Trustee nominated, they will be given the opportunity to speak for up to two minutes. No debate shall take place after the nominees have spoken.</p>
<p>MEETINGS OF THE BOARD - 2014</p>	<p>SECTION 4</p>	<p>MEETINGS OF THE BOARD - 2018</p>
<p>4.4.3 review and make recommendations regarding the Trustee Expenditure guidelines;</p>	<p>Responsibilities of the Standing Committee</p>	<p>4.4.3 review and make recommendations regarding the Trustee Expenditure guidelines;</p>
<p>4.4.7 receive the annual report on enrolments and class sizes;</p>	<p>Responsibilities of the Standing Committee</p>	<p>4.4.7 receive the annual <i>reports</i> on enrolments and class sizes;</p>
<p>4.4.10 make recommendations regarding the approval of and monitor the construction of new school accommodation and renovations;</p>	<p>Responsibilities of the Standing Committee</p>	<p>4.4.10 make recommendations regarding the approval of and monitor the construction of new school accommodation and renovations;</p>

Appendix A to Report 070-18

	4.4.11	make recommendations annually on the capital forecast requirements to be presented to the Ministry of Education;	Responsibilities of the Standing Committee	4.4.11	make recommendations annually on the capital forecast requirements to be presented to the Ministry of Education;
	4.4.14	review as necessary the management and financial systems;	Responsibilities of the Standing Committee	4.4.14	review as necessary the management and financial systems;
4.5	4.5.1	Regular Board meetings in any month may be cancelled by the Board by resolution at a preceding regular meeting.	Cancellation of Meetings	4.5.1	Regular Board meetings in any month may be cancelled by the Board by resolution at its discretion at a preceding regular meeting and written notice will be given to members of the Board, the media, employee groups and the public.
4.12		It shall be the responsibility of Trustees to notify the Secretary of expected absences prior to the time of the meeting.	Notification of Absences		It shall be the responsibility of Trustees to notify the secretary of expected absences prior to the time of the meeting.
	4.22.2	Standing Committee meetings shall be conducted according to the Board's Procedures and Rules of Order. At the discretion of the Chair, informal discussion may be permitted.	Conduct of Meetings	4.22.2	Standing Committee meetings shall be conducted according to the Board's Procedures and Rules of Order. At the discretion of the Chair, informal discussion may be permitted. The Chair may permit informal discussion.

ROLES - 2014		SECTION 8	ROLES – 2018
8.1.2	The Chair shall be responsible for ensuring that the organization of Regular Board agenda packages for Trustees is conducted efficiently.	Role of the Chair of the Board	8.1.2 The Chair shall be responsible for ensuring that the efficient organization of Regular Board agenda packages for Trustees. is conducted efficiently.
8.2.3	The Vice Chair shall be responsible for ensuring the organization of Standing Committee agenda packages for Trustees is conducted efficiently.	Role of Vice Chair of the Board	8.2.3 The Vice Chair shall be responsible for ensuring the efficient organization of Standing Committee agenda packages for Trustees. is conducted efficiently.

		<p>APPENDIX 1</p>	<p>CONSOLIDATED ONTARIO EDUCATION STATUTES AND REGULATIONS 2018</p>
			<p>Closing of certain committee meetings - A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,</p> <ul style="list-style-type: none"> (a) the security of the property of the board; (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian; (c) the acquisition or disposal of a school site; (d) decisions in respect of negotiations with employees of the board; or (e) litigation affecting the board. <p>R.S.O 2014, c. 13, s. 207 (2).</p>

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 OCT 09
Report No. 077-18

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: ENVIRONMENT: MULTI-YEAR CAPITAL PLAN

1. Background

- 1.1 One of the general objectives of the Strategic Plan is to “provide a safe environment for students that facilitates their 21st century learning needs”.
- 1.2 The Capital Committee was established to coordinate the effective delivery of this priority as it relates to facilities. The 2018-2019 committee is comprised of the following members:
 - Dave Dunn, Maintenance Supervisor;
 - Don Porter, Plant Supervisor;
 - John Loovere, Supervisor of Computer Services;
 - Mark Hakala, Capital Project Coordinator; and
 - Jim Desaulniers, Manager of Property Services.
- 1.3 The committee’s mandate is to focus on the following items, which correspond with goals laid out in the Operational Plan:
 - develop a capital plan for schools with a focus on academic achievement;
 - continue to reduce the Lakehead Public Schools carbon footprint; and
 - continue to improve classroom learning environment.
- 1.4 Input into the capital plan is sought and received from all schools. Additionally the 2018-2019 capital project priorities list was developed with input from:
 - Information Technology Committee;
 - Accessibility Committee;
 - building and energy consultants;
 - Property Services Department; and
 - annual school visits.

The capital plan also incorporates projects required to satisfy legislated requirements of the Occupational Health and Safety Act, Ministry of Labour, Ministry of Environment, Ontario Fire Marshall and the Accessibility for Ontarians with Disabilities Act.

1.5 In order to effectively manage the implementation of the capital plan, the work has been broken down into the following seven categories:

- program renewal;
- inviting schools;
- energy management;
- electrical;
- site work;
- accessibility; and
- buildings.

2. Summary of 2017-2018 Capital Plan

The following summary highlights the major capital plan accomplishments of the 2017-2018 fiscal year.

2.1 Program Renewal

- new technology wing air compressor and refrigerated dryer at Westgate Collegiate and Vocational Institute;
- new breakfast program kitchen at Crestview Public School;
- new lunchroom stove exhaust systems installed at McKellar Park Central Public School and Claude E. Garton Public School;
- new gymnasium wall padding installed at Westmount Public School and Armstrong Public School;
- Phase I Multi-Needs room upgrade at Algonquin Avenue Public School;
- renovation of tech shops, library, student services, department offices at Westgate C.V.I.; and
- commencement of major expansion at Westgate C.V.I. including cafetorium, learning lodge and staff room.

2.2 Inviting Schools

- new fencing and ironwork at St. James Public School and Ogden Community Public School;
- new play structures installed at Vance Chapman Public School and Sherbrooke Public School; and
- new cubbies at St. James Public School and Kakabeka Falls Public School.

2.3 Energy Management

- domestic water upgrade at Armstrong Public School;
- new heating pumping system at Claude E. Garton Public School;
- new windows at St. James Public School;
- new gymnasium lights at Armstrong Public School, Hammarskjold High School and Westgate C.V.I.;
- new building automation systems (BAS) at Armstrong Public School and Kingsway Park Public School;
- new roofing at Ogden Community Public School, Algonquin Avenue Public School, Valley Central Public School, Ecole Gron Morgan and Hammarskjold High School; and
- new roof and windows for the Jim McCuaig Education Centre.

2.4 Electrical

- new fire alarm panels at St. James Public School, Victoria Park Training Centre, McKellar Park Central Public School, McKenzie Public School, Vance Chapman Public School and Five Mile Public School;
- new information systems, speakers and network connections at Hammarskjold High School; and
- new exhaust system for boiler room at Kingsway Park Public School.

2.5 Site Work

- new paving for basketball court and assembly area at Valley Central Public School;
- new bus lane and assembly area at Westmount Public School;
- new paving and sidewalk repairs at Nor'wester View Public School; and
- new drainage and parking lot improvements at Kakabeka Falls Public School.

2.6 Accessibility

- new keyless entry security at McKellar Park Central Public School, C. D. Howe Public School, Five Mile Public School, Crestview Public School, McKenzie Public School, Gorham and Ware Community School, Victoria Park Training Centre and Whitefish Valley Public School;
- new entrance ramp at Westmount Public School;
- new accessible sinks at Armstrong Public School; and
- new access control system at Sherbrooke Public School.

2.7 Building

- JK/SK washroom upgrade at McKenzie Public School, Ecole Gron Morgan Public School and Algonquin Avenue Public School;
- new second floor staff washroom at Woodcrest Public School;
- Phase II radon assessment and abatement at Armstrong Public School;
- new front windows at Claude E. Garton Public School;
- new library carpeting and flooring at Armstrong Public School; and
- new girls change room at Hammarskjold High School.

3. Lakehead District School Board 2018-2019 Capital Plan

The following represents the capital enhancements in the 2018-2019 school year. These projects will ensure Lakehead District School Board students continue to have access to safe and secure facilities that will meet the changing requirements of the curriculum.

3.1 Program Renewal

- new sensory room at McKenzie Public School;
- new secondary sports field upgrades at Superior C.V.I., Westgate C.V.I. and Hammarskjold High School;
- Phase II upgrade to multi-needs room at Algonquin Avenue Public School;
- science and foods program classroom renovations at Hammarskjold High School;
- new outdoor classroom at Valley Central Public School;
- upgrade to breakfast programs at Five Mile Public School and Ecole Gron Morgan Public School;
- new window tinting for light sensitive students at Valley Central Public School and Superior C.V.I.; and
- upgrade to dance room at Westgate C.V.I..

3.2 Inviting Schools

- upgrades to front entrance at McKellar Park Central Public School, Sherbrooke Public School, Westmount Public School and Westgate C.V.I.;
- new signage and play structure at Gorham and Ware Community School; and
- new exterior play structure at Claude E. Garton Public School and Whitefish Valley Public School.

3.3 Energy Management

- roof and chimney repairs at Victoria Park Training Centre;
- upgrade to building controls at Hammarskjold High School and Westgate C.V.I.;
- new classroom heating units at Kingsway Park Public School, McKenzie Public School and Hammarskjold High School;
- new emergency generator for Kingfisher Lake Outdoor Education Centre; and
- new LED lighting upgrades to Algonquin Avenue Public School, C. D. Howe Public School, Claude E. Garton Public School, McKellar Park Central Public School, Westmount Public School and Superior C.V.I..

3.4 Electrical

- upgrade classroom electrical circuits at Kingsway Park Public School and Kakabeka Falls Public School;
- upgrade electrical panel, hallway and ceiling lighting at Hammarskjold High School;
- upgrade fire alarm panels at Nor'wester View Public School and C.D. Howe Public School;
- new phone system for Ecole Gron Morgan Public School;
- upgrade electrical circuits and panels at Westgate C.V.I.;
- visual fire alarm installation at Westmount Public School, Algonquin Avenue Public School; and
- upgrade electrical circuits in cabins at Kingfisher Lake Outdoor Education Centre.

3.5 Site Work

- improve foundation waterproofing at Kingsway Park Public School;
- parking lot upgrade at Hammarskjold High School and Westgate C.V.I.;
- traffic and parking upgrade at Woodcrest Public School and Ecole Gron Morgan Public School; and
- basketball court paving at Crestview Public School.

3.6 Accessibility

- new exterior door keying at all sites;
- new door opener and ramp at Vance Chapman Public School; and
- new front door, automatic opener and front sidewalk at Whitefish Valley Public School.

3.7 Building

- JK/SK classroom millwork upgrade at Algonquin Avenue Public School;
- new flooring for JK/SK classrooms at Kakabeka Falls Public School and Algonquin Avenue Public School;
- Phase II of foundation repairs at Hammarskjold High School;
- asbestos abatement of ceilings at Algonquin Avenue Public School and St. James Public School;
- roof upgrades for C. D. Howe Public School, Ecole Gron Morgan Public School, McKenzie Public School, Nor'wester View Public School, and Valley Central Public School;
- washroom upgrade at Gorham and Ware Public School;
- repoint masonry at Crestview Public School;
- flooring upgrade to stairway treads and ceramic tile at Five Mile Public School;
- new ice guards and gutters at Armstrong Public School and Nor'wester View Public School;
- flooring upgrade and stairway modification at McKellar Park Central Public School;
- renovation to Rainbow Room at Ogden Community Public School;
- new elementary school build at Sir Winston Churchill C.V.I. site including demolition of existing Sir Winston Churchill C.V.I. and exterior site improvements; and
- completion of new cafetorium at Westgate C.V.I..

4. Jim McCuaig Education Centre

Phase IV renovations within the Jim McCuaig Education Centre are planned to be completed this year. Planned work includes reconfiguration of the second floor layout and boardroom communication station.

5. 2018-2019 Funding

The 2018-2019 capital projects are funded by the following capital sources:

- Ministry of Education School Renewal Funding;
- Ministry of Education School Condition Improvement Grant;
- Ministry of Education Capital Priorities Funding for a new elementary build and Sir Winston Churchill C.V.I. demolition; and
- Community Hub Capital Funding.

6. Conclusion

- 6.1 It is the goal of the long-term capital plan to achieve an FCI < 0.25 average for all schools.
- 6.2 Lakehead District School Board will continue to focus on the strategies as outlined in the 2018-2019 Operational Plan.

Respectfully submitted,

JIM DESAULNIERS
Manager of Property Services

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

Lakehead District School Board
2018-2019 Capital Projects

Program Needs	Location	Project	Brief Description	
Projects to support and enhance the learning environment	Algonquin	Multi-needs Phase II	Electrical, mechanical, flooring, door	
	Hammarstjöld	Science room Renovation	Millwork, Electrical, mechanical, flooring	
	Hammarstjöld	Foods Program upgrade	Millwork, Electrical, mechanical, flooring	
	Kakabeka	Classroom Upgrade	Construct walls to improve classroom environment, security and increase electrical outlets	
	McKenzie	New Sensory Room	Electrical, Carpentry, Millwork, Instructional Appliances	
	Superior	Maker Shop conversion	Millwork, Electrical, mechanical, flooring	
	Valley Central	Classroom Environment Upgrade	Window tinting for light sensitive student	
	Various Locations	Breakfast Program Upgrade	Electrical, Millwork, Instructional Appliances	
	Westgate	Dance room renovation	Replace flooring, electrical, drapes, rigging	
	Westgate	Change room renovation	Replace plumbing, electrical, mechanical	
		Location	Project	Brief Description
	Beautification/Other Strategic initiative to enhance physical appearance of: - Building exteriors - Street frontage/landscapes	Mckellar Park	Front Entrance Upgrade	landscaping, Drainage, Fencing
		Armstrong	Classroom Environment	Phase II - Long Term Monitoring
		Various Locations	Tree Management Plan	All sites. Danager trees, memorial trees, disease,
Westgate		Front Entrance Upgrade	landscaping, Drainage, Fencing	
Westgate		Courtyard Classroom	landscaping, Drainage, Structure	
Westmount		Front Entrance Upgrade	landscaping, Drainage, Fencing	
		Location	Project	Brief Description
Energy Management Conservation of non-renewable energy: - Lighting, Controls, Ventilation, & Balancing, Heating/Boilers, Water, Bldg Envelope, Other		Vic Park	Vic Park Renovation	Building envelop integrity
	Hammarstjöld	Building controls upgrade	Electrical, mechanical, programming, commissioning	
	Hammarstjöld	Classroom Heating units	New Daiken units, boiler mcte	
	Kingfisher	Emergency Generator	Backup power to provide power and prevent pipe freezing	
	Kingsway Park	Classroom Heating units	New Daiken units	
	McKenzie	Classroom Heating units	New Daiken units	
	Superior	Second Floor Blinds	Reduce solar heat and improve environment	
	Various Locations	Lighting Upgrades	New LED gym lights at Algonquin, CD Howe, Claude, Mckellar, Westmount	
	Westgate	Building controls upgrade	Electrical, mechanical, programming, commissioning	
		Location	Project	Brief Description
	Electrical - Life safety/Emergency systems - Transformers - General communication systems - Audiometric improvements - Switch gear, electrical distribution	Gron Morgan	Phone System Upgrade	Electrical, IT, improve reliability reduce risk
		Hammarstjöld	Lighting	hallway/ceiling Led lighting
		Hammarstjöld	Electrical Panel Upgrade	Electrical, new breakers,
		Kingfisher	Cabin Electrical upgrade	Electrical, upgrade wiring in two cabins
Kingsway		Classroom Electrical	Upgrade circuits in classrooms	
Superior		Lighting	New LED gym, exterior lighting,	
Superior		IT Infrastructure	Access Point Upgrade	
Various Locations		IT Infrastructure	VOIP, WIFI, Network upgrades	
Various Locations		Heating Systems	Heating System Upgrades	
Various Locations		Fire Alarm panel upgrades	Upgrade panels, lock down interface. NorWester View and C.D. Howe Public School.	
Westgate		Electrical Panel Upgrade	Electrical, new breakers,	
		Location	Project	Brief Description
Site Work - Site drainage improvements - Parking lot paving & curbing - Play area paving & walkways		Armstrong	Parking Lot Upgrade	Pave entrances and parking lot
		Crestview	Courtyard Upgrade	Basketball court paving
	Ecole Gron Morgan	Traffic routing Upgrade	Marborough Street Entrance rework, sidewalk, drop off.	
	Gorham & Ware	Playground Structure	New playground structure	
		Location	Project	Brief Description

Lakehead District School Board
2018-2019 Capital Projects

	Location	Project	Brief Description
- Fencing, signage	Hammarskjold	Sports field Upgrade	Civil, plumbing; irrigation, sod, track, posts
	Hammarskjold	Parking Lot Upgrade	Civil, parking lot and ring road paving
	Kingsway Park	Foundation Waterproofing	Excavate and waterproof foundation to prevent water from entering boiler room
	Superior	Sports field Upgrade	Civil, plumbing; irrigation, sod, track, posts
	Valley Central	Outdoor Instructional Theatre	Structural, civil, New outdoor classroom.(funding in place)
	Vic Park	Parking Lot Upgrade	Grade and fill Assembly Area
	Westgate	Sports field Upgrade	Civil, plumbing; irrigation, sod, track, posts
	Westgate	Parking Lot Upgrade	Civil, landscape, lighting, fencing
	Whitefish	Playground Structure	New playground structure
	Woodcrest	Traffic routing Upgrade	Civil, landscape, lighting
Accessibility - Ramps, lifts, signage - Door hardware - Washroom conversion	Location	Project	Brief Description
	Vance	Improvements to Daycare Entrance	Modifications to separate Daycare from school, ramp for rear exit/entrance
	Various	Access Control	Idor Installations at Ogden, Mckellar, Gron Morgan, Algonquin, St. James, Westmount
	Various	Visual Fire Alarms	Visual Fire Alarm for Westmount, Algonquin, Claude, Crestview, Five Mile, Gorham & Ware
	Various	Exterior Door re-keying	Mechanical, all schools on keyless entry. No exterior keys required.
	Whitefish Valley	Front Entrance Accessibility	Auto Door Opener and sidewalk upgrade
Building - Roof systems, HVAC penetrations - Structural repairs - Building envelope - Interior finishes - Plumbing	Location	Project	Brief Description
	Algonquin	Asbestos Abatement	Ceiling
	Algonquin	Floor Upgrade	JK/SK floor, millwork
	Armstrong	Roof Upgrades	Snow Guards and gutters
	CD Howe	Roof Upgrades	Structural, Mechanical, Insulation increase
	Churchill	New Elementary School	Demolition of Churchill CVI and construction of elementary school and daycare
	Claude Garton	Roof Upgrades	Structural, Mechanical, Insulation increase
	Claude Garton	New Flooring	Room 207208/209 flooring, Library carpet removal
	Crestview	Repoint Masonary	Structural
	Five Mile	Stairway Repairs	Upgrade to hall, stair treads, ceramic tile
	Gorham & Ware	Girl's washroom upgrade	Plumbing, electrical, mechanical
	Gron Morgan	Roof Upgrades	New Lower section of roof, increase insulation
	Kingfisher	Plumbing Upgrade	Heat trace upgrade, Isolation/drain valves,
	Mckellar	Main lobby stairway redesign	Structural, electrical, mechanical, Elevator phase in
	Mckellar	Floor Upgrade	Room 4, Lobby
	McKenzie	Roof Upgrades	New Shingled roof
	Nor'wester	Roof Upgrades	Installation of snow guards, front entry
	Nor'wester	Classroom Upgrades	Room 148 flooring, classroom windows
	Ogden	Rainbow Room Upgrade	Flooring, electrical, walls, custodial window & brickwork
	St. James	Asbestos Abatement	Ceiling, piping
	Valley Central	Roof Upgrades	West wing roof, washroom ceiling
	Vance Chapman	Washroom Upgrades	Electrical, mechanical, plumbing
	Westmount	Front entrance/lobby upgrade	Structural, electrical, mechanical, plumbing
Westmount	Washroom Upgrades	Electrical, mechanical, plumbing	

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 OCT 09
Report No. 076-18

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: STUDENT ACHIEVEMENT

1. Background

- 1.1 Lakehead District School Board's Strategic Plan places student achievement and well-being at the center of our ongoing pursuit of excellence and our commitment to every student.
- 1.2 The Education Quality and Accountability Office (EQAO) assesses students' skills in reading, writing and mathematics at key points in their education.
- 1.3 EQAO is one measure of student achievement and these results are considered in conjunction with school-based information in order to plan for continuous improvement.

2. Situation

This report summarizes student achievement on the Primary Assessment, Junior Assessment, Grade 9 Mathematics Assessment and the Ontario Secondary School Literacy Test (OSSLT).

3. Primary & Junior Results – Summary and Analysis

- 3.1 This assessment is based on the overall and specific expectations in the Ontario Language and Mathematics curricula up to the end of Grades 3 and 6. The assessment is scored at four levels of achievement. The provincial standard is a target which establishes performance at level three or higher as a goal for all students.
- 3.2 The assessments are scored by groups of trained teachers at a central site over the summer. Results are published in the fall of the following school year.
- 3.3 A long term focus to committing resources and supports to ensure improved learning and teaching in primary and junior literacy, resulted in Grades 3 and 6 students continuing to approach the target of 75% of students to achieve or exceed the provincial standard in reading and writing:
 - 70% in Grade 3 reading and 66% in Grade 3 writing; and
 - 79% in Grade 6 reading and 75% in Grade 6 writing.

3.4 Board results in Grade 3 mathematics results show a five percent increase from last year. Grade 6 mathematics results dropped by one percent at the provincial level while Board results show a slight increase of one percent. It is expected that a long term, provincially supported focus and commitment to mathematics will result in ongoing improvement over time.

- 55% in Grade 3 mathematics and 40% in Grade 6 mathematics.

4. Grade 9 Mathematics Results – Summary & Analysis

4.1 The Grade 9 Assessment of Mathematics is based on overall and specific expectations in the Grades 1-9 mathematics curricula and is administered to Grade 9 applied and academic classes across the province twice each year, in January for semester one Grade 9 mathematics classes and in June for semester two.

4.2 The Grade 9 Assessment of Mathematics is not the same assessment for students in applied and academic classes, although some components are similar. Students in locally developed compulsory courses in mathematics are not required to participate in the assessment.

4.3 Board academic mathematics performance is similar to provincial results. Eighty-one percent of students achieved at Level 3 and 4 which is the Board's five year average.

4.4 Board applied mathematics indicates that 38% of students achieved Level 3 or Level 4 which is two percent higher than the previous year.

5. Ontario Secondary School Literacy Test – Summary & Analysis

5.1 All students who entered secondary school after September 1, 1999 have had to successfully complete the Ontario Secondary School Literacy Test (OSSLT) or complete the Ontario Secondary School Literacy Course (OSSLC) in order to earn an Ontario Secondary School Diploma (OSSD).

5.2 The purpose of the OSSLT is to determine whether a student has the literacy (reading and writing) skills required to meet the standard for understanding reading selections and communicating in a variety of writing forms expected by the Ontario Curriculum across all subjects up to the end of Grade 9. Students are first eligible to write the test in their Grade 10 year (or second year of secondary school enrollment).

5.3 Board performance for first-time eligible OSSLT writers was 80% which is the Board's five year average.

6. K-12 Next Steps

6.1 All schools, system wide, have a focus on improving mathematics learning and teaching for all students and on closing the gap for students not currently achieving at grade level.

- 6.2 Professional development will continue to be focused on improving student achievement through a variety of structures:
- targeting the specific needs in each division and transition;
 - developing more refined and systematic processes for early identification of gaps in math learning and teaching;
 - capitalizing on expertise within our system;
 - engaging in a comprehensive investigation, jointly with EQAO staff and external experts, to identify more specific, local needs in mathematics over time; and
 - grade specific training focused on numeracy strategies.
- 6.3 Access to assistive technology and devices will continue to support the needs of all learners at all grade levels. Literacy and numeracy interventions and differentiated instruction will continue in all schools to support individual student learning needs and inform next steps.

7. Conclusion

Improving student learning and closing gaps in achievement will continue to be the focus at Lakehead District School Board. Through targeted professional learning, data analysis, at-the-elbow coaching, Ministry support and research-based instructional strategies, Lakehead District School Board will continue to support the learning of all students.

Respectfully submitted,

FRED VAN ELBURG
Program Coordinator

JANE LOWER
Student Success Lead/MISA Board Lead

LORI CARSON
Special Education Officer

DONICA LEBLANC
Supervising Principal – Early Learning Lead

SHERRI-LYNNE PHARAND
Superintendent of Education

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE

Jim McCuaig Education Centre
Thunder Bay, Ontario

2018 JUN 20

MEMBERS PRESENT:

Laura Sylvestre (Chair)
Kelly Matyasovszky (Vice Chair)
Trustee Marg Arnone
Angela Hill
Danielle Miller

Liz Tod
Trustee Trudy Tuchenhagen (alternate)
Miranda Myers
Cory Koski
Wilma Kleynendorst

OTHERS PRESENT:

Colleen Kappel

Kim Pineau

ABSENT REGRETS:

Mike Otway
Jennifer Bean

Trustee George Saarinen
Ron Gernat

ABSENT:

Amanda Lebel

Jen Bertoni

GUEST:

Leslie Hynnes, Education Officer LDSB

1. **Call to Order**

Laura Sylvestre, Chair of SEAC, called the meeting to order at 6:05 p.m.

2. **Approval of the Agenda**

Moved by Angela Hill

Seconded by Trustee Trudy Tuchenhagen

“THAT the agenda for the June 20, 2018 SEAC meeting be approved.”

CARRIED

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

4. **Presentations**

4.1. **Equity Update**

Leslie Hynnes, Education Officer provided an update on equity as outlined in the presentation. Key points included:

- Culturally relevant and responsive pedagogy (CRRP);
- Forming the team and narrowing the focus;

- Professional learning – CRRP introduction to Westgate / Churchill families of schools;
- Transitions for FNMI CI;
- What does reconciliation look like – schools and the future of Kanata;
- Youth Embracing Diversity in Education (YEDE) – guest speaker was Kevin Lamoureux;
- Grade 8 to 9 transition meeting; and
- Next steps.

Questions were addressed. Ms. Hynnes and was thanked for her presentation and commended for dedication and expertise as it relates to equity.

4.2. Special Education Plan

Kim Pineau, Acting Special Education Officer provided an overview of the changes to the Special Education Plan. Amendments to the Plan include:

- Section 2 – General Model for Special Education: Staff titles and new Ministry resources updated;
- Section 4 – Early Identification Process and Intervention Strategies: Updates made to reflect full day, 2-year Kindergarten program and new Ministry resources/documents;
- Section 5 – Identification, Placement and Review Committee (IPRC) Process and Appeals: Updates to IPRC statistics, Board forms and special class locations;
- Section 6 – Education and Other Assessments: Updates to Board forms;
- Section 7 – Processes updated to reflect new community programs and program titles;
- Section 9 – Special Education Placements Provided by the Board: program locations updated;
- Section 10 – Individual Education Plan (IEP): Ministry resource document updated throughout;
- Section 12 – Special Education Staff: Updated staffing numbers;
- Section 13 – Staff Development: Professional Development Overview;
- Section 14 – Equipment: Updated forms and link to Special Equipment Amount (SEA) Guidelines;
- Section 17 – SEAC: Updated membership list and contact information;
- Section 18 – Coordination of Services with Other Ministries and Agencies (Transitions): Updates reflect changes in community programs (remove Intensive Behaviour Intervention (IBI) process, add Coordinated Service Planning (CSP) and Ontario Autism Program (OAP) information); and
- Section 20 – Application and Referral Information: Out of date referral forms removed, link provided to new forms.

Ms. Pineau was thanked for stepping into the role of Acting Special Education Officer. She was commended for doing such a great job in the role and for her thoroughness on updating the plan.

5. Approval of the Minutes

Moved by Wilma Kleynendorst

Seconded by Cory Koski

“THAT the minutes of the May 16, 2018 SEAC meeting be approved as amended.”

CARRIED

6. Business Arising From the Minutes

There was no business arising from the May 16, 2018 minutes.

7. Correspondence

The correspondence folder was circulated for members' perusal.

8. Advocacy Tracking

The advocacy tracking template was circulated for member completion.

9. New Business

9.1. Video Update

Kelly Matyasovszky, Vice Chair of SEAC shared that a high school student with a long history of attending Lakehead Public Schools was selected as focus of the SEAC video. Video taping is planned for July 2018 and will include information on the child's history which demonstrates accommodations to ensure student success. It was suggested to ensure our focus remains on supporting families – not advertising for the Board. When completed the video will be posted to the Board website.

9.2. 2017-2018 SEAC Work Plan - Final

The 2017-2018 SEAC Work Plan was shared and reviewed.

9.3. 2018-2019 SEAC Work Plan - Draft

Laura Sylvestre, Chair of SEAC, shared the draft 2018-2019 SEAC Work Plan and asked members to provide input. The plan will be brought back to the September 19, 2018 meeting; adjustments can be made as needed.

9.4. 2017-2018 PIC Funding Report

A copy of the PIC Final Funding report was shared with members. The report will be submitted to PIC as required. Dr. Kristen McLeod will be considered for a future parent engagement session.

9.5. 2018-2019 SEAC Draft Meeting Dates

The draft meeting schedule was reviewed. December 12, 2018 was selected as the date for the December 2019 meeting.

9.6. 2018-2019 Draft Presentation Schedule

The draft presentation schedule was reviewed. Options to have someone provide advocacy training combined with a shorter SEAC meeting will be reviewed.

9.7. 2018-2019 Newsletter Schedule

The draft newsletter schedule was shared; members were asked to identify a month their organization would like to submit information to include in school newsletters. Members can email Robin Orr if interested in including their organization on the newsletter schedule.

9.8. SEAC Representative on Parent Advisory Committee (PIC)

Laura Sylvestre, Chair of SEAC, noted PIC is requesting a SEAC representative for PIC. Ms. Sylvestre agreed to remain on PIC as the SEAC representative. Robin Orr will contact Mike Otway to confirm he will remain as the alternate. Members interested in this role can email Robin Orr.

10. Policies Currently Under Review

There are no policies currently under review.

11. Information/Inquiries & Association Reports

11.1. Angela Hill advised that Theresa Graham has retired from her position at Children's Centre Thunder Bay.

11.2. Wilma Kleynendorst shared a handout regarding the Early On program offered through Abiinojishiiik-amino-yawook Child and Family Centre located at McKellar Place. Ms. Kleynendorst will email Robin Orr the September calendar for distribution to schools.

12. Status of SEAC Budget

Laura Sylvestre, Chair of SEAC shared that the year-end SEAC Budget is \$3,62,477. All remaining funding will be applied to the SEAC video being created by Generator. A request to carry forward the full amount will be sent to the Superintendent of Business.

13. Board Update

Trustee Marg Arnone provided highlights on the following meeting:

- May 22 Regular Board Meeting
 - Introduction of the 2018-2019 Student Trustee;
 - Trustee Recognition Award;
 - Woodcrest Public School presentation;
 - OPSBA report;
 - AEAC report;
 - Deferral of policy 6040 Reporting of Children in Need of Protection;
 - Approval of the 2018 – 2026 Policy Review Schedule;
 - Approval of policy 2010 Policy Development and Review;
 - Approval of policy 4045 Environmental;
 - Approval of Appointment to SEAC;
 - Approval of the 2018-2019 Standing Committee and Regular Board meeting schedule; and
 - Extension to the Multi-Year Strategic Plan.
- June 12 Standing Committee Meeting
 - Trustee Character Award;
 - 2017-2018 OPSOA President's Leadership Award;
 - Health and Safety Semi-Annual Report;
 - French as a Second Language Report;
 - 2018-2019 Order of Policies for Review; and
 - 2018-2019 Operational Plan.

14. Adjournment

Moved by Cory Koski

Seconded by Liz Tod

"THAT we do now adjourn at 7:30 p.m."

CARRIED



ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES

DATE: Thursday, June 14, 2018, Board Room, Education Centre

MEMBERS PRESENT: Pauline Fontaine, Sherri-Lynne Pharand, Dolores Wawia, Brandon Moonias, Skylene Metatawabin, Brittany Collins, Chris Larocque, Ashley Nurmela, Jasmine Sgambelluri, Trustee Marg Arnone, Donna Flasz, Elder Gerry Martin, Serena Essex, Selena Baxter, Lawrence Baxter, Trustee Ellen Chambers, Anna Fern Kakegamic, Kathleen Andrews, Donica LeBlanc, Cheryl Zewiec

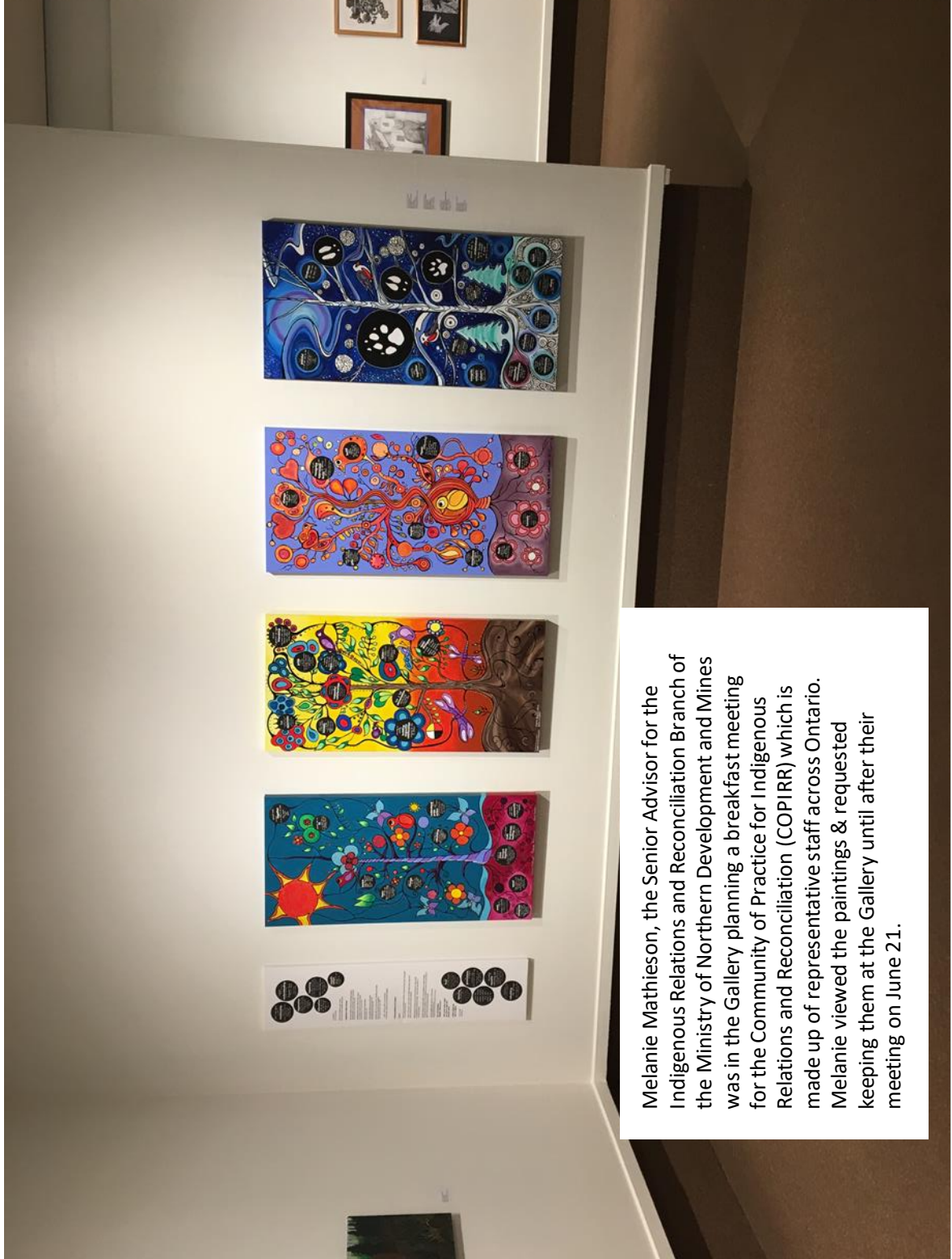
ABSENT WITH REGRET: Elliott Cromarty, Kathy Beardy, Rita Fenton, Nicole Walter Rowan, Mike Judge, Leslie Hynnes, Jane Lower, Elder Isabelle Mercier, Sharon Kanutski

GUESTS: **Keith Ailey; Bruce Nugent; Kelly Green**

	AGENDA ITEM	DISCUSSION	ACTION
1.	Opening Ceremonies	Sherri-Lynne Pharand called the meeting to order at 9:30 a.m. and asked Elder Martin to conduct the opening.	
2.	Welcome and Introductions	2.1 Sherri-Lynne Pharand thanked Elder Martin for the opening. She welcomed everyone, including our guests and introductions were made. Regrets and substitutions were noted and the attendance sheet was circulated.	
3.	Agenda / Minutes		
	3.1 Approval of Agenda – June 14, 2018	Moved by Pauline Fontaine and seconded by Serena Essex that the agenda for the June 14 th meeting be approved. Carried.	
	3.2 Approval of Minutes – May 17, 2018	Moved by Selena Baxter and seconded by Pauline Fontaine that the minutes for the May 17 th , 2018 AEAC meeting be approved as written. Carried.	

AGENDA ITEM	DISCUSSION	ACTION
4.	Correspondence The correspondence file was circulated.	
5.	Presentations	
5.1	Anika Guthrie – Birch Bark Baskets - deferred to September	Anika Guthrie
5.2	Keith Ailey Keith Ailey shared how the presentation by Niigaan Sinclair inspired the art project that his students produced incorporating the written thoughts about reconciliation from community members, staff and students. A picture of this art is attached to the minutes. Thank you to the students, Tianna Brethour, Raya Beaver-Johnup, Riley Lem and Sarah Rowan (Hammarskjold); Maya Bragnalo, Sara Gilbert, Sarah Plummer, Amber Nayanookeesic and Brooke Ailey (Superior); Aaliyah Rae, Alex Shonias and Kexin Yang (Sir Winston Churchill) and Hailey Currie, Christine Hari, Anna Johnson-Boissoneau and Haiden Paavola (Westgate) for donating their time and talent to this worthy project.	
6.	Business Arising from the Minutes	
6.1	PIC Funding for 2017 – 2018 PIC Funding \$1,125.00 - deferred to September meeting.	Sherri-Lynne Pharand Ashley Nurmela
6.2	Anti-Racism Follow-up Generator incorporated the additional suggestions that were made at the last meeting into the work plan. Bruce Nugent reviewed the information and all questions were answered.	Sherri-Lynne Pharand Bruce Nugent Ashley Nurmela
7.	New Business	
7.	Work Plan The committee divided into two groups to discuss where we are in our work plan and to prioritize remaining items. The groups shared their findings and Ashley will incorporate the discussion topics in the work plan.	Sherri-Lynne Pharand

	AGENDA ITEM	DISCUSSION	ACTION
8.	Updates		
	8.1-8.6 Ashley Nurmela	8.1 NAD Education Day 8.2 NAD 8.3 Global Competencies (meetings – June 14) 8.4 FNMI Presence in Our Schools	Ashley Nurmela provided a written account of her updates.
9.	Information and Inquiries		
	9.1 Partnership with IFC	A new opportunity for a partnership with the Indigenous Friendship Centre is being developed. More information will be forthcoming.	
	9.2 Indigenous Trustee	Sherril-Lynne will ask the Director for information from the Board.	
	9.3 Medicine Garden	The grand opening of Woodcrest's Medicine Garden took place on June 12 with elders Gerry Martin and Hazel Baxter (resident gardener with the Garden Club) presiding over the opening ceremony.	
	9.4 O Canada (O zaaganaaashiiki)	The sounds of O zaaganaaashiiki will be heard at Hammarskjold High School on June 18, 2018 at 2:15 p.m. as the students launch their version of O Canada, also known as O zaaganaaashiiki. The students worked with local elders to write and record an Ojibwe version of O Canada.	
10.	Closing	Elder Martin closed the meeting with a prayer.	
11.	Next Meeting	Thursday, September 20, 2018	
12.	Adjournment	12:10 p.m.	



Melanie Mathieson, the Senior Advisor for the Indigenous Relations and Reconciliation Branch of the Ministry of Northern Development and Mines was in the Gallery planning a breakfast meeting for the Community of Practice for Indigenous Relations and Reconciliation (COPIRR) which is made up of representative staff across Ontario. Melanie viewed the paintings & requested keeping them at the Gallery until after their meeting on June 21.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Board Room
Jim McCuaig Education Centre

2018 SEPT 10
6:30 p.m.

MEMBERS PRESENT:

Marg Arnone
Robin Cawlishaw
Jennifer Davis
Serena Essex
Donica LeBlanc
Ian MacRae
Susan Marion

Laura Prodanyk
Laura Sylvestre
Fred Van Elburg
Ruth Vannieuwenhuizen
Laura Walker

RESOURCE:

Judy Hill, Executive Assistant
Bruce Nugent, Communications Officer

MEMBERS ABSENT, WITH REGRET:

Nicole Carlson
Lisa Hipwell-Mineau
Krista Power
Trudy Tuchenhausen

GUESTS:

Mark Hakala, Capital Projects Coordinator
Jaimi Plater, Student Trustee

1. **Call to Order, Welcome and Introductions**

Laura Sylvestre, Chair of the Parent Involvement Committee, called the meeting to order and introductions were made around the table.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. Approval of the Agenda

The agenda was approved by consensus with the following change:

Item 7.1 Renderings of New Elementary Build be received first on the agenda.

4. Renderings of New Elementary Build

Mark Hakala, Capital Projects Coordinator, provided a power point presentation on the new elementary build. Questions from the group were addressed.

5. Director's Report

Director MacRae provided updates on the following:

- highlights of recent reports to the Board;
- funding to host a PIC event;
- information on the new Health & Physical Education curriculum; it was suggested that a letter be sent to the government, on behalf of PIC, in support of retaining the new curriculum; and
- update on the renovations at Westgate C.V.I. and the new elementary build.

Director MacRae also invited members, who are interested in a tour of Westgate C.V.I., to let him know.

6. Confirmation of Minutes – May 7, 2018

The minutes were confirmed by consensus.

7. Armstrong Teacher Recruitment Video

Bruce Nugent, Communications Officer, previewed the video that will be posted on the Board website, Facebook, Lakehead University and other educational institutions, in hopes of attracting new graduates to the area.

8. SEAC Funding Report

Chair Sylvestre referred to the report included in the package. A portion of the funds were used to have a presentation by Dr. Kristen McLeod who specializes in working with children and adolescents who have experienced trauma, abuse and neglect and working with families who care for these children. The committee agreed, by consensus, to approve the carry forward of the remaining 2016-2017 and 2017-2018 funds to create videos that would support students and families.

9. AEAC

Chair Sylvestre referred to the report included in the package. The committee agreed, by consensus, to carry forward the 2017-2018 funding and to extend the time limit for reporting on how funds were spent.

10. People for Education's 22nd Annual Making Connections Conference

Chair Sylvestre advised that funding is available for one member to attend the conference. Judy Hill will survey committee members seeking expressions of interest.

11. Aboriginal Education Advisory Committee Report

Serena Essex advised that the next AEAC meeting would be held on September 20, 2018.

12. Special Education Advisory Committee Report

Chair Sylvestre reported on the following topics from their last meeting:

- video update;
- 2017-2018 final SEAC Work Plan;
- 2018-2019 draft SEAC Work Plan;
- 2017-2018 PIC Funding Report;
- 2018-2019 SEAC draft meeting dates;
- 2018-2019 draft presentation schedule;
- 2018-2019 Newsletter schedule; and
- SEAC representative on PIC.

13. Other Business

Chair Sylvestre suggested that a sub-committee be struck to come up with suggestions for our current funding. Judy Hill will survey committee members seeking expressions of interest.

14. Next Meeting

The next meeting will be held on Monday, October 1, 2018 in the Board Room of the Jim McCuaig Education Centre.

15. Adjournment

The meeting adjourned at 8:00 p.m.

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 OCT 09
Report No. 074-18

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: APPOINTMENTS TO THE 2018-2019 PARENT INVOLVEMENT COMMITTEE

1. Background

- 1.1 In September 2010, the Ministry of Education adopted Ontario Regulation 330/10 School Councils and Parent Involvement Committees requiring school boards to establish a Parent Involvement Committee that adheres to the requirements outlined in legislation.
- 1.2 The legislation outlined processes and timelines. The Parent Involvement Committee established working By-Laws that satisfied the legislation. The current By-Laws were adopted by the Parent Involvement Committee on September 11, 2017.

2. Situation

- 2.1 Parent Involvement Committee appointments must be approved by the Board.
- 2.2 Parent Voting Members

The parent voting members include: (one or two year terms)

- four school council representatives;
- two parent members;
- one parent member appointed from the Special Education Advisory Committee;
- one parent member appointed from the Aboriginal Education Advisory Committee; and
- alternate representatives that are appointed for one year only.

- 2.2.1 Parent members can be employees of Lakehead District School Board.
- 2.2.2 Currently Nicole Carlson, parent member, and Jennifer Davis and Krista Power, school council representatives, are serving two year terms from November 15, 2017 to November 14, 2019.

- 2.3 Community Voting Members

Up to three community representatives that are voting members can be appointed to the committee. Community representatives cannot be employees or members of Lakehead District School Board.

2.4 Voting member positions were advertised through school newsletters, Twitter, and on the Board website and Facebook. Applications were due September 21, 2018.

2.5 Non-Voting Members

The non-voting members include: (one year terms)

- director of education;
- one trustee;
- one principal;
- one teacher; and
- alternate representatives.

2.5.1 The trustee and trustee alternate representative will be appointed by the Board after its Inaugural Meeting on December 4, 2018.

2.6 The Parent Involvement Committee will continue to seek members for remaining vacancies.

RECOMMENDATION:

It is recommended that Lakehead District School Board:

1. Approve the following appointments to the 2018-2019 Parent Involvement Committee effective November 15, 2018 to November 14, 2019:
 - Sharon Kanutski, Aboriginal Education Advisory Committee representative;
 - Serena Essex, Aboriginal Education Advisory Committee alternate representative;
 - Laura Sylvestre, Special Education Advisory Committee representative;
 - Michael Otway, Special Education Advisory Committee alternate representative;
 - Robert Eady, alternate parent member;
 - Ruth Vannieuwenhuizen, school council representative;
 - Shannon Jessiman-MacArthur, principal representative;
 - Donica LeBlanc, alternate principal representative;
 - Laura Prodanyk, community representative;
 - Robin Cawlishaw, community representative;
 - Chitra Jacob, community representative;
 - Fred Van Elburg, teacher representative; and
 - Kathleen Andrews, alternate teacher representative.
2. Approve the appointment of Laura Walker, parent member, to the 2018-2019 and 2019-2020 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.
3. Approve the appointment of Shaun Peirce, school council representative, to the 2018-2019 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.

Respectfully submitted,

IAN MACRAE
Director of Education