



PARENT INVOLVEMENT COMMITTEE

**Monday, November 19, 2018
Jim McCuaig Education Centre**

Ian MacRae
Director of Education

AGENDA

6:30 P.M. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order, Welcome and Introductions	I. MacRae	
2. Disclosure of Conflict of Interest	I. MacRae	
3. Election of Parent Involvement Committee Chair	I. MacRae	
4. Election of Parent Involvement Committee Vice Chair	PIC Chair	
5. Director's Report	I. MacRae	Verbal
6. Confirmation of Minutes – October 1, 2018	PIC Chair	1-4
7. Business Arising from the Minutes		
8. New Business		
8.1 PIC Representatives on School Year Calendar Committee and Success Advisory Committee	I. MacRae	Verbal
8.2 AEAC/SEAC Funding for 2018-2019	I. MacRae	Verbal
8.3 Aboriginal Education Advisory Committee Report	S. Kanutski	Verbal
8.4 Student Trustee Report	J. Plater	Verbal
9. Other Business		
10. Next Meeting Date: Monday, January 21, 2019		
11. Adjournment		

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Board Room
Jim McCuaig Education Centre

2018 OCT 01
6:30 p.m.

MEMBERS PRESENT:

Marg Arnone
Jennifer Davis
Robert Eady
Donica LeBlanc
Ian MacRae
Laura Prodanyk

Laura Sylvestre
Fred Van Elburg
Ruth Vannieuwenhuizen
Laura Walker

RESOURCE:

Judy Hill, Executive Assistant
Bruce Nugent, Communications Officer

MEMBERS ABSENT, WITH REGRET:

Nicole Carlson
Robin Cawlishaw
Serena Essex
Lisa Hipwell-Mineau
Krista Power
Trudy Tuchenhagen

GUESTS:

Steven Johnson, International Student Coordinator
Ashley Nurmela, FNMI Community Liaison Officer
Jaimi Plater, Student Trustee
Jeff Upton, Education Officer

1. **Call to Order, Welcome and Introductions**

Laura Sylvestre, Chair of the Parent Involvement Committee, called the meeting to order.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. Approval of the Agenda

The agenda was approved by consensus with the following changes:

Item 7.1 Aboriginal Education Advisory Committee Policy 8061;
Item 7.2 Reporting of Children in Need of Protection Policy 6040;
Item 7.3 International Education; and
Item 7.4 Summer Programs, be received first on the agenda.

4. Aboriginal Education Advisory Committee Policy 8061

Ashley Nurmela, FNMI Liaison Officer, presented the policy for feedback. Input is due to the Director's Office by October 24, 2018 to michelle_tavares@lakeheadschoools.ca.

5. Reporting of Children in Need of Protection Policy 6040

Jeff Upton, Education Officer, presented the policy for feedback. Input is due to the Director's Office by October 24, 2018 to michelle_tavares@lakeheadschoools.ca.

6. International Education

Steven Johnson, International Student Coordinator, provided a power point presentation and update on international education. The Board has close to 200 international students attending our schools, but 20 are enrolled in this particular program. Orientation for these students attending this school year included a meet and greet at Hammarskjold High School and a tour of Kakabeka Falls. A number of activities are planned for the remainder of the school year. All questions were addressed.

7. Summer Programs

Donica LeBlanc, Supervising Principal/Early Learning Lead, provided a brief overview of the summer programs held this past July. Three hundred students participated. Programs included Kindergarten Oral Language, Gearing up for Kindergarten, Grades 5/6 Experiential Math, Focus on Youth, Ready 4 and Mino Bimaadiziwin.

8. Director's Report

Director MacRae reported that the Declaration of the 2018-2019 Student Trustee, Jaimi Plater, was proclaimed at the September 11, 2018 Standing Committee Meeting. Student Trustee, Jaimi Plater, will be invited to present at the November PIC meeting on the initiatives she will be undertaking.

9. Confirmation of Minutes September 10, 2018

The minutes were confirmed by consensus.

10. Report from the Sub-Committee re PIC Funding

The sub-committee met prior to the meeting to discuss ideas for the PIC funding. It was suggested that PIC do a social media campaign, building off the You Belong Here Campaign, connecting parents to their children's school. Some suggestions were to have posters with the PIC logo with sayings on them. ie "You are a part of your child's team", and tip sheets for parents on how to get involved in their child's education. The sub-committee will meet with the company that will complete the work and report back at the next meeting.

11. People for Education's 22nd Annual Making Connections Conference

Chair Sylvestre reported that Laura Prodanyk has offered to attend the conference.

12. Appointments to the 2018-2019 Parent Involvement Committee

The PIC Selection Committee met on September 24, 2018 and reviewed applications. All applications were accepted and the committee recommends the following appointments:

- Laura Walker, parent member (two years);
- Robert Eady, alternate parent member (one year);
- Ruth Vannieuwenhuizen, school council representative (one year);
- Shaun Peirce, school council representative (two years);
- Robin Cawlishaw, community representative (one year);
- Chitra Jacob, community representative (one year); and
- Laura Prodanyk, community representative (one year).

Also recommended for appointment are:

- Sharon Kanutski, Aboriginal Education Advisory Committee representative;
- Serena Essex, Aboriginal Education Advisory Committee alternate representative;
- Laura Sylvestre, Special Education Advisory Committee representative;
- Michael Otway, Special Education Advisory Committee alternate representative;
- Shannon Jessiman-MacArthur, principal representative;
- Donica LeBlanc, alternate principal representative;
- Fred Van Elburg, teacher representative; and
- Kathleen Andrews, alternate teacher representative.

13. Draft Parent Involvement Committee Annual Report to the Board

Copies of the draft Parent Involvement Committee Annual Report were provided to the members for their feedback. The report will be presented to the Board at its annual meeting in December.

14. PIC 2018-2019 Meeting Schedule

Chair Sylvestre referred to the proposed 2018-2019 meeting schedule included in the package. The meeting schedule was approved by consensus.

15. Aboriginal Education Advisory Committee Report

Deferred to November meeting.

16. Special Education Advisory Committee Report

Chair Sylvestre reported on the following topics from their last meeting:

- Policy 6040 Reporting of Children in Need of Protection;
- Advocacy tracking;
- Advocacy memo review;
- Upcoming election as it relates to SEAC;
- Offsite meetings – Kingsway Park Public School in the Fall and Westgate C.V.I. in the Spring;
- PIC report; and
- Policies up for review.

17. Other Business

Laura Prodanynk shared information on the Rowan's Law Day concussion workshop that was held at Victoria Park Training Centre on September 25, 2018. Student leaders from Grades 7 to 10 participated to gain skills and knowledge to be effective leaders on the issue of concussion awareness, prevention and management. Activities were facilitated by Dr. Dave McKee of Lakehead University Concussion Clinic, Laura Prodanynk and Judy Marton from the Thunder Bay District Health Unit, Malcolm Sutherland, Sutherland Consulting and Safe4Sports and Jeff Upton, Education Officer. Rowan Stringer's father participated via skype for a portion of the workshop.

18. Next Meeting

The next meeting will be held on Monday, November 19, 2018 in the Board Room of the Jim McCuaig Education Centre.

19. Adjournment

The meeting adjourned at 7:30 p.m.