



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 2
Tuesday, January 22, 2019
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Ellen Chambers
Chair

AGENDA

PUBLIC SESSION
7:30 p.m. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 6:00 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Delegations/Presentations		
7.1 Agnew H. Johnston Public School - <i>Supporting Student Learning in Mathematics</i>	S. Pharand	1-3
8. Approval of Minutes		
8.1 Regular Board Meeting No. 11 - November 27, 2018	D. Massaro	4-10
8.2 Board Meeting No. 12 (Special) - November 30, 2018	D. Massaro	11-12
8.3 Inaugural Board Meeting - December 4, 2018	E. Chambers	13-17
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

Resource
Person Pages

MATTERS NOT REQUIRING A DECISION:

10.	Information Reports		
10.1	Ontario Public School Boards' Association (OPSBA) Report	E. Chambers	Verbal
10.2	Student Trustee Report	J. Plater	Handout
10.3	Audit Committee Report - January 21, 2019	D. Wright	Verbal
10.4	Information Technology Update (011-19)	S. Pharand	18-23
10.5	Early Learning (010-19)	S. Pharand	24-26
10.6	Aboriginal Education Advisory Committee Meeting Minutes - November 15, 2018	S. Pharand	27-30
11.	First Reports		

MATTERS FOR DECISION:

12.	Postponed Reports		
13.	Recommendations from the Standing Committee (015-19)	G. Saarinen	31
13.1	Appointment to the Thunder Bay Public Library Board (013-19)		

It is recommended that Lakehead District School Board appoint Trustee Trudy Tuchenhagen as its representative on the Thunder Bay Public Library Board for a four-year term ending November 30, 2022.

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

	<u>Resource Person</u>	<u>Pages</u>
14. Ad Hoc and Special Committee Reports		
14.1 Establishment of 2019-2020 Budget Committee (016-19)	D. Wright	32
<i>It is recommended that:</i>		
<ol style="list-style-type: none"> 1. <i>Lakehead District School Board establish the 2019-2020 Budget Committee comprised of all trustees; and</i> 2. <i>The 2019-2020 Budget Committee report its recommendation to the Lakehead District School Board no later than the date provided by the Ministry of Education.</i> 		
15. New Reports		
16. New Business		
17. Notices of Motion		
18. Information and Inquiries		
19. Adjournment		

<p>Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.</p>



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REGULAR BOARD MEETING NO. 2

Tuesday, January 22, 2019

Jim McCuaig Education Centre

Ian MacRae
Director of Education

Ellen Chambers
Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session

6:00 p.m. – in the Sibley Room

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 11 - November 27, 2018	D. Massaro	1-2
5.1.2 Board Meeting No. 12 (Special) - November 30, 2018	D. Massaro	3-4
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Legal Matters	I. MacRae/ D. Wright	Verbal
5.3.2 Personnel Matter	I. MacRae	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



Celebrating Student Achievement

School: Agnew H. Johnston Public School

Title of Initiative: Supporting Student Learning in Mathematics

Components of Initiative	School's Details
1. Description of the nature of the initiative to improve student achievement	We are committed to focusing our time and resources on improving the mathematics learning and instruction, from JK to Grade 8, over a five year period.
2. Rationale for selecting the initiative	<ul style="list-style-type: none"> • Class Data, Report Card Data and EQAO Data; • teachers identify math as a learning need; • School Improvement Plan Focus; and • Board Improvement Plan Focus.
3. Intended outcomes of the initiative related to improved student achievement	To improve student performance in mathematics.
4. Description of the data used	<ul style="list-style-type: none"> • Class Data; • Report Card Data; • EQAO Data; and • Exit cards for next steps from staff professional development (staff meetings and PLCs).
5. Brief description of the significant activities or strategies involved with the initiative	<ul style="list-style-type: none"> • We have a model to follow at the Board level with the comprehensive math program, targeted training in Early Years, Grades 3 and 6, Grades 7 to 9 math PLGs, and recently Grades 1FI + 2 FI. We use this to our advantage to guide our whole staff training. Staff who participate in the Board level training are asked to share what they have learned with the whole group, so we can all benefit. • PLC Learning Focus - Our model has remained consistent to start with a math activity, working with the problem from our adult learning stance, then discussing the student thinking we anticipate would happen. We talk about the strategies students would need to be fluent in to be able to understand the concept, and show the development of the mathematical concept from the JK learner to the Grade 8 and beyond learner. We then share student work and plan for next steps, being very explicit about our learning.

	<p>Staff meeting learning in between – We often use staff meeting time for same-grade teachers to “check in” on the next steps they committed to at PLC learning</p> <ul style="list-style-type: none"> • On-line skills development program, Reflex Math, was purchased for the whole school to support Grades 2 to 8 fluency skills, and is also a great school-home resource. • Learning Buddies (class to class) • Recess Practice Buddies (peer-tutor support) • Kangaroo Math Contest participation (regional and national standings) • Math Olympics as a Grades 6 to 8 extra-curricular program with strong Bulldog representation at the Regional Competition.
<p>6. One or two highlights of the above activities</p>	<ul style="list-style-type: none"> • EQAO scores increased Spring 2018 Results: Grade 3 >12% and Grade 6 > 16% was celebrated with staff and school council; and • Math Olympics student achievement was a highlight celebrated by our school community (staff memos, announcements, student assembly, and several Facebook postings to inform families).
<p>7. Description of any unexpected results or “moments of serendipity” related to the initiative</p>	<p>The realization that staff does not shy away from math tasks anymore. No more “math phobia”. Our PLCs always begin with a math task to set the stage for learning. Kindergarten ECEs to Grade 8 teachers and all our SSPs dig in and give it a try. Many more staff members volunteer to explain their thinking and demonstrate strategies to the whole group. We think this is a BIG WIN, because this open learning stance allows our staff to expand their learning, and this willingness to take risks, and apply resilience to solving mathematical problems will spread to students in the classroom and support the development of their learning stance.</p>
<p>8. Description of one or two interesting findings that would be useful or helpful to other schools</p>	<p>Including our SSPs in all training has been helpful. As they are often working one-to-one with our students who are already struggling and disengaged, it is imperative that they have the knowledge of strategies, and common math terminology to work with students on math tasks. Knowing that successful completion of a Grade 9 math credit can be a barrier to Grade 12 graduation, we want to ensure our students are moving to Grade 9 with skills to have success. It also sends the message that, “Math is for all.”</p>

<p>9. Identification of one or two noteworthy hurdles or stumbling-blocks</p>	<p>The mathematics curriculum is very large. It takes time to build the foundation of knowledge that educators need to be able to teach with precision and expertise. In addition, the perceived “Math Phobia” was a big barrier, until, as noted in #7, the staff let go of this thinking and moved forward with learning. This took time, and repeated exposure with support developed trust.</p>
<p>10. Next steps in pursuing the initiative</p>	<p>We plan to continue this work. Our School Improvement Plan and the Board Improvement Plan continue to focus on math.</p>
<p>11. Lessons learned about the school’s efforts to improve student achievement</p>	<p>Having a clear goal (we are committed to focusing our time and resources on improving the mathematics learning and instruction from JK to Grade 8), and not wavering from it, paid off.</p>

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 11

Board Room
Jim McCuaig Education Centre

2018 NOV 27
7:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
Marg Arnone (Vice Chair)
Ellen Chambers
Ron Oikonen

Jack Playford
George Saarinen
Trudy Tuchenhagen
Karen Wilson
Jaimi Plater (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Sherri-Lynne Pharand, Superintendent of Education
Colleen Kappel, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Kirsti Alaksa - Manager
Nancy Nix - ETFO - Elementary Occasional Teachers

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

"THAT the Agenda for Regular Board Meeting No. 11, November 27, 2018 be approved."

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 10*
 - *October 23, 2018*
- *Property Matter*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Wilson

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 10, October 23, 2018.’”

CARRIED

5. Reading: 2014 Procedural By-Law

Trustees, by consensus, agreed to waive the first reading of the 2018 Procedural By-Law because of the length of the document and the fact that trustees had received the document to review prior to the meeting. The 2018 proposed Procedural By-Law was presented for its first reading.

6. Reading: By-Law No. 117 – 2019 Tax Levy (094-18)

Chair Massaro read By-Law No. 117 – 2019 Tax Levy.

7. Trustee Character Award – Steve Gerow – Hammarskjold High School

Trustee Oikonen, on behalf of the Board, presented Steve Gerow with the Trustee Character Award. Steve was recognized for his heroism and dedication to Lakehead Public Schools.

8. Kingsway Park Public School – Life/Social Skills Engagement Group

Colleen Kappel, Superintendent of Education, introduced Darren Lentz, Principal, Kingsway Park Public School, Carys Sabaz, Facilitator, and Kathy Shyiak, Student Support Professional, who presented information regarding *Life/Social Skills Engagement Group*. All trustees' questions were addressed

9. Approval of Minutes

Moved by Trustee Wilson

Seconded by Trustee Oikonen

“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 10, October 23, 2018.”

CARRIED

MATTERS NOT REQUIRING A DECISION:

10. Ontario Public School Boards' Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards' Association Director and voting delegate, informed the Board that she will be attending the OPSBA Directors Meeting in Toronto on December 7 - 8, 2018.

11. Student Trustee Report

Jaimi Plater, Student Trustee, provided a handout as her report. Items addressed included: Elementary Student Senate planning with Education Officer Leslie Hynnes on October 31, 2018; visits to secondary schools to promote the Secondary Student Senate from November 6 - 7, 2018; Secondary Student Senate planning with Education Officer Jeff Upton on November 13, 2018; breakfast at the Hoito Restaurant and smudging event at Algonquin Avenue Public School with OPSBA President Cathy Abraham and OPSBA Vice President Mark Mannisto on November 14, 2018; report presentation at Parent Involvement Committee (PIC) Meeting on November 19, 2018; and holding her second Secondary Senate meeting on November 21, 2018.

12. Audit Committee Meeting Report – November 12, 2018

Trustee Playford, Chair of the Audit Committee, presented this verbal report highlighting the November 12, 2018 meeting.

13. Audit Committee Annual Report – August 31, 2018 (086-18)

Trustee Playford, Chair of the Audit Committee, presented this report.

14. Lakehead Public Schools International (098-18)

Sherry-Lynne Pharand, Superintendent of Education, introduced Steven Johnson, International Student Coordinator, who presented information on *Lakehead Public Schools International*. All trustees' questions were addressed.

15. Special Education Advisory Committee Meeting Minutes – September 19, 2018

Colleen Kappel, Superintendent of Education, presented the September 19, 2018 meeting minutes for information.

16. Aboriginal Education Advisory Committee Meeting Minutes – October 18, 2018

Sherry-Lynne Pharand, Superintendent of Education, presented the October 18, 2018 meeting minutes for information.

17. Parent Involvement Committee Meeting Minutes – October 1, 2018

Ian MacRae, Director of Education, presented the October 1, 2018 meeting minutes for information.

MATTERS FOR DECISION:

18. Recommendations from the Standing Committee (096-18)

Policy Review - 6040 Reporting of Children in Need of Protection (093-18)

Moved by Trustee Arnone

Seconded by Trustee Saarinen

“THAT Lakehead District School Board approve 6040 Reporting of Children in Need of Protection Policy, Appendix A to Report No. 093-18.”

CARRIED

19. Recommendations from the Standing Committee (096-18)

Policy Review - 8061 Aboriginal Education Advisory Committee (091-18)

Moved by Trustee Arnone

Seconded by Trustee Playford

“THAT Lakehead District School Board approve 8061 Aboriginal Education Advisory Committee Policy, Appendix A to Report No. 091-18.”

CARRIED

20. Recommendations from the Standing Committee (096-18)

Policy Update - 8070 Safe Schools - System Expectations (092-18)

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board approve 8070 Safe Schools - System Expectations Policy, as updated, Appendix A to Report No. 092-18.”

CARRIED

21. Recommendations from the Audit Committee (089-18)

Audit Committee Summarized Annual Report – August 31, 2018 (087-18)

Moved by Trustee Playford

Seconded by Trustee Chambers

“THAT Lakehead District School Board:

1. *Approve the Audit Committee Summarized Annual Report as outlined in Appendix A to Report No. 087-18; and*
2. *Forward the report to the Ministry of Education.”*

CARRIED

22. Recommendations from the Audit Committee (089-18)

2017-2018 Audited Financial Statements (088-18)

Moved by Trustee Playford

Seconded by Trustee Arnone

“THAT Lakehead District School Board approve the August 31, 2018 audited financial statements as outlined in Report No. 088-18, 2017-2018 Audited Financial Statements.”

CARRIED

23. Cancellation of Regular Board Meeting - December 18, 2018 (095-18)

Moved by Trustee Playford

Seconded by Trustee Chambers

“THAT Lakehead District School Board cancel the December 18, 2018 Regular Board Meeting.”

CARRIED

24. By-Law No. 117 - 2019 Tax Levy (094-18)

Moved by Trustee Arnone

Seconded by Trustee Oikonen

“THAT Lakehead District School Board approve By-law No. 117 – 2019 Tax Levy (Appendix A) authorizing the 2019 tax levy at the prescribed rates set by Ontario Regulation 400/98 as amended, as outlined in Report No. 094-18.”

CARRIED

25. Appointments to the Aboriginal Education Advisory Committee (097-18)

Moved by Trustee Chambers

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board approve the following appointments to the Aboriginal Education Advisory Committee:

- *Skylene Metatawabin, Education Partnership Program Liaison – Matawa Education - Community Member;*
- *Cheryl Zewiec, – Parent Member;*
- *Gerry Martin, Community Elder; and*
- *Isabelle Mercier, Alternate Community Elder.”*

CARRIED

26. 2018 Procedural By-Law and Notice to Enact (090-18)

Moved by Trustee Wilson

Seconded by Trustee Arnone

“THAT Lakehead District School Board approve the amendments to the 2014 Procedural By-Law and Notice to Enact, and that the resulting document be known as the 2018 Procedural By-Law which shall take effect on the day of passing.”

CARRIED

27. Information and Inquiries

27.1 Trustee Oikonen reported that he attended Hammarskjold High School’s Student Achievement Night on November 14, 2018.

27.2 Trustee Playford reported that he attended Westgate Collegiate and Vocational Institute’s Student Achievement Night on November 15, 2018.

27.3 Trustee Chambers reported on her visit with OPSBA President Cathy Abraham and OPSBA Vice President Mark Mannisto on November 14, 2018. Trustee Chambers took them to breakfast at the Hoito Restaurant, to a Smudging Ceremony at Algonquin Avenue Public School and on a tour of Superior Collegiate and Vocational Institute with Director MacRae.

28. Adjournment

Moved by Trustee Wilson

Seconded by Trustee Playford

"THAT we do now adjourn at 9:00 p.m."

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING NO. 12 (SPECIAL)

Board Room
Jim McCuaig Education Centre

2018 NOV 30
6:00 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
Marg Arnone (Vice Chair)
Ellen Chambers
Ron Oikonen

Jack Playford
George Saarinen
Trudy Tuchenhagen
Karen Wilson

TRUSTEE ABSENT, WITH REGRET:

Jaimi Plater (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
David Wright, Superintendent of Business

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Wilson

Seconded by Trustee Oikonen

“THAT the Agenda for Board Meeting, No. 12 (Special), November 30, 2018 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- Personnel Matter

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

4. Adjournment

Moved by Trustee Wilson

Seconded by Trustee Playford

"THAT we do now adjourn at 6:59 p.m."

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF INAUGURAL BOARD MEETING

Board Room
Jim McCuaig Education Centre

2018 DEC 04
6:00 p.m.

TRUSTEES PRESENT:

Margaret Arnone
Ellen Chambers
Susan Doughty-Smith
Deborah Massaro
Ron Oikonen

George Saarinen
Ryan Sitch
Trudy Tuchenhagen
Jaimi Plater (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Richard Seeley, OSSTF – TBU
Shelley Crupi, LETO – Early Childhood Educators
Kari Simpson, OSSTF – Student Support Professionals
Kirsti Alaksa - Manager

PUBLIC SESSION:

1. **Call to Order**

Ian MacRae, Secretary of the Board, called the meeting to order and reviewed the procedures for the meeting.

2. **Notification of Municipal Clerk's Certificates of Election or Acclamations**

Ian MacRae, Secretary of the Board, announced that verification had been received from the City of Thunder Bay for the election of the following trustees:

Margaret Arnone
Ellen Chambers
Susan Doughty-Smith
Deborah Massaro

Ron Oikonen
George Saarinen
Ryan Sitch
Trudy Tuchenhagen

3. **Declaration and Oath of Allegiance**

Trustees recited the Declaration and Oath of Allegiance. Ian MacRae, Secretary of the Board, declared the Board legally constituted.

4. Introduction of Scrutineers

Colleen Kappel, Superintendent of Education, and David Wright, Superintendent of Business, were introduced as the scrutineers for elections.

5. Election of Chair of the Board

Ian MacRae, Secretary of the Board, announced the pre-nominations of Trustee Massaro by Trustee Oikonen and Trustee Chambers by Trustee Tuchenhagen. Trustee Massaro declined the nomination and Trustee Chambers accepted the nomination. Further nominations were called for from the floor. Trustee Massaro nominated Trustee Tuchenhagen. Trustee Tuchenhagen declined the nomination. Trustee Massaro nominated Trustee Sitch. Trustee Sitch declined the nomination. Further nominations were called for from the floor. There were no further nominations.

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

“THAT nominations for the Office of Chair of Lakehead District School Board be closed.”

CARRIED

Trustee Chambers was declared chair of the Board. Trustee Chambers assumed the chair.

Chair Chambers thanked the Board for the opportunity to serve as chair of the Board.

6. Election of Vice Chair of the Board

The chair announced the pre-nomination of Trustee Arnone by Trustee Oikonen. Trustee Arnone declined the nomination. Further nominations were called for from the floor. Trustee Saarinen was nominated by Trustee Doughty-Smith. Trustee Arnone declined the nomination and Trustee Saarinen accepted the nomination.

Moved by Trustee Oikonen

Seconded by Trustee Arnone

“THAT nominations for the Office of Vice Chair of Lakehead District School Board be closed.”

CARRIED

Trustee Saarinen was declared vice chair of the Board.

Vice Chair Saarinen thanked the Board for the opportunity to serve as vice chair of the Board.

7. Election of a Member and Alternate of the Coordinating Committee

The chair announced that there were no pre-nominations for the position of member of the Coordinating Committee. Nominations were called for from the floor. Trustee Arnone was nominated by Trustee Oikonen and Trustee Doughty-Smith was nominated by Trustee Tuchenhagen. Trustee Arnone declined the nomination and Trustee Doughty-Smith accepted the nomination. There were no further nominations.

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

“THAT nominations for a member to the Coordinating Committee be closed.”

CARRIED

Trustee Doughty-Smith was acclaimed as member of the Coordinating Committee.

The chair announced that there were no pre-nominations for the position of the alternate member of the Coordinating Committee. Trustee Tuchenhagen was nominated by Trustee Sitch. Trustee Tuchenhagen accepted the nomination. Further nominations were called for from the floor. There were no further nominations.

Moved by Trustee Arnone

Seconded by Trustee Sitch

“THAT nominations for an alternate member to the Coordinating Committee be closed.”

CARRIED

Trustee Tuchenhagen was acclaimed as alternate member of the Coordinating Committee.

8. Thunder Bay Public Library Board Annual Report (006-19)

Pat Johansen, Lakehead District School Board Appointee to the Thunder Bay Public Library Board, sent her regrets. Jesse Roberts, Community Hub Librarian - Learning, Thunder Bay Public Library, presented the annual report. All trustees' questions were addressed.

Moved by Trustee Oikonen

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board receive the Annual Report by Lakehead District School Board Appointee to the Thunder Bay Public Library Board.”

CARRIED

9. Aboriginal Education Advisory Committee Annual Report (005-19)

Ashley Nurmela, First Nations, Métis and Inuit Community Liaison Officer, presented the annual report on behalf of Dolores Wawia, Co-Chair of the Aboriginal Education Advisory Committee. All trustees' questions were addressed.

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

"THAT Lakehead District School Board receive the Annual Report of the Aboriginal Education Advisory Committee."

CARRIED

10. Parent Involvement Committee Annual Report (002-19)

Jennifer Davis, Vice Chair of the Parent Involvement Committee, presented the annual report. All trustees' questions were addressed.

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

"THAT Lakehead District School Board receive the Annual Report of the Parent Involvement Committee."

CARRIED

11. Special Education Advisory Committee Annual Report (003-19)

Colleen Kappel, Superintendent of Education, presented the annual report and committee work plan. All trustees' questions were addressed.

Moved by Trustee Oikonen

Seconded by Trustee Doughty-Smith

"THAT Lakehead District School Board receive the Annual Report of the Special Education Advisory Committee."

CARRIED

12. Approval of Appointments to the Special Education Advisory Committee (007-19)

Moved by Trustee Saarinen

Seconded by Trustee Arnone

"THAT Lakehead District School Board approve the appointments of nominations for membership to the Special Education Advisory Committee for the next four year term as indicated in Report No. 007-19, Approval of Appointments to the Special Education Advisory Committee."

CARRIED

13. Trustee Appointments to Board Committees – 2019 (004-19)

Moved by Trustee Massaro

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board approve the Trustee Appointments to Board Committees – 2019 as set out in Appendix A to Report No. 004-19.”

CARRIED

14. Director’s Annual Report 2017-2018 (001-19)

Ian MacRae, Director of Education, presented a summary of his report. Director MacRae thanked Judy Hill, Executive Assistant to the Director, Bruce Nugent, Communications Officer, Michelle Tavares, Executive Secretary and Heather Houston, Desktop and Graphics Technician, for their work over the past year. All trustees’ questions were addressed.

Moved by Trustee Massaro

Seconded by Trustee Arnone

“THAT Lakehead District School Board receive the Director’s Annual Report 2017-2018.”

CARRIED

15. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Oikonen

“THAT we do now adjourn at 7:10 p.m.”

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JAN 22
Report No. 011-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: INFORMATION TECHNOLOGY - UPDATE

1. Background

Information and communications technologies are changing the world in which students live and changing teaching and learning in schools. The Board's Information Technology Plan was implemented over the last five years, and has included a nearly \$6 million investment in infrastructure, training and devices. Some of the goals of this plan were to:

- enhance internet and wireless connectivity in all schools;
- upgrade server and switch technology;
- develop, support, and promote a Bring Your Own Device policy for students;
- provide training and tools to improve parent/school communication (School Messenger, Seesaw, Facebook and Twitter);
- replace desktop school computer labs with laptops and carts; and
- infuse significant numbers of devices into classrooms (including laptops, Winbooks, and tablets).

2. Situation

2.1 In order to continue to develop the use of technology to enhance student learning, the System Information Technology Committee, which consists of senior administration, school administration, teaching staff, Board managers and support staff, has updated and renewed the Information Technology plan.

2.2 Lakehead District School Board's *Technology Enabled Teaching and Learning* document aligns with the following six competencies as identified by the Ontario Ministry of Education in the new "21st Century Competencies" document:

- Critical Thinking and Problem Solving;
- Innovation, Creativity and Entrepreneurship;
- Learning to Learn/Self-Directed Learning;
- Collaboration;
- Communication; and
- Digital (Global) Citizenship.

These competencies support the development of learning in all subject areas, including foundational skills in literacy and numeracy, and apply to both the face-to-face and the online environments.

2.3 The technology plan includes the following mission statement:

Lakehead District School Board will enhance student achievement through the use of technology to expand how, when, and where learning takes place, authentically engage our students, and provide students with the skills to excel in a digital age.

2.4 The updated Information Technology plan is built on the following three pillars:

- Authentic Student Engagement;
- Inspiring and Inspired Teachers; and
- Skills for Digital Age.

2.5 The plan includes Look-Fors under the following headings that will provide administrators with tools on how to develop and facilitate the effective use of technology:

- Online Content and Communication;
- Assessment, Evaluation and Feedback; and
- Authentic Connections/Skills for a Digital Age.

2.6 Actions taken to support implementation of the plan include:

- continued support for full implementation of Office365 for system-wide communication and collaboration;
- provided a co-facilitated Microsoft Student Technology Innovation Summit opportunities for students and staff including Makerspace, Minecraft, microbit, virtual reality, coding, robotics, and 3D printing (Appendix A);
- deployed hardware, including Winbooks, for all Grade 6 and all secondary Communications and Social Sciences classes and iPads to Grade 2 classes;
- continued training and implementation of strategies, software, and websites for communication and collaboration with students, parents, and the community;
- supported the integration of coding skills with Minecraft at elementary and secondary levels; and
- continued technology enhanced teaching and learning embedded in School Improvement Plans, classroom practice, and all professional development.

3. Next Steps

The next steps in the implementation of the plan include the following:

2018-2019

- complete the hardware deployment including iPads to all Junior Kindergarten to Grade 3 classes and Winbooks for all Grade 4 to 12 classes;
- continuing training and implementation of strategies, software and websites for communication and collaboration with students, parents and the community;
- continuing technology enhanced teaching and learning embedded in School Improvement Plans, classroom practice and all professional development;
- centralize school file servers;
- completing Wave 2 of the Ministry of Education's Broadband Modernization Program to improve bandwidth by ten times over existing speeds to exceed the Ministry standard of one MB per second per student;
- continue to upgrade our wireless network to meet the current and future needs of staff and students;
- enhanced security by updating our firewall, filtering and security platforms;
- continue to expand and support the use of the Lakehead Public Schools Online Library that allows students to enjoy over 2000 eBooks and audiobooks on their computer or mobile devices;
- the purchase (through school based funds) of Reflex Math, a web and app-based program to build fact fluency for elementary students;
- provide training for all secondary staff to use Edsby, our new secondary school portal. Edsby will provide real-time assessment data and school information for all secondary students to staff and parents;
- continue the Inspire Training Program for all Kindergarten – Grade 12 teachers, administrators and early childhood educators; and
- complete hardware rollout to ensure classrooms have a dedicated set of devices:
 - Kindergarten to Grade 3 - 8 iPads
 - Grades 4 to 6 - 10 Winbooks
 - Grades 7 to 8 - 15 Winbooks
 - Secondary - 10 Winbooks in every mathematics classroom.

2019-2020

- complete the rollout of the minimum of ten devices in every secondary Science classroom;
- provide all staff and students access to their documents through the Cloud from anywhere using OneDrive;
- work in partnership with Microsoft and Fair Chance Learning to host our 4th Annual Student Technology Innovation Summit to offer students and staff opportunities to learn about emerging educational technologies;
- provide parental communication and access to Edsby as an assessment and communication portal for parents of secondary students;

4. Flagship School

Through an ongoing partnership with Microsoft, the new elementary school will be the first school in Canada to become a Microsoft Flagship School.

The Microsoft Flagship Program is designed to support the journey of schools through connection and community during the construction phase of a new school facility through to the school opening. The Flagship Program encourages select schools to:

- think holistically about education transformation, community, and leadership;
- improve access to the use of information and communications technology in primary, secondary and higher education;
- create innovative learning environments that inspire and empower educators and students; and
- gather evidence and share experiences related to the use of information and technology in education.

5. Conclusion

Skilled staff incorporating sound instructional practice in safe and caring learning environments facilitate student learning in Lakehead District School Board schools. To prepare students for the global world, it is vital to develop and support pedagogy that leverages learning technologies to enhance student learning.

The deployment of additional devices into classrooms will facilitate a planned ratio of approximately one device for every three students. Research shows that the ratio of devices to students is not the most significant factor in maximizing the impact of technology in classrooms; rather, teachers and students are enabled through the effective training, implementation, and use of technology, both software and hardware. Lakehead District School Board will ensure our students are prepared for a global world by continuing to build the capacity of our staff and students.

Respectfully submitted,

MICHELLE PROBIZANSKI
Chair
Information Technology Committee

GINO RUSSO
Information Technology Resource Teacher

JOHN LOOVERE
Supervisor of Computer Services

DAVE COVELLO
Manager
Information Technology and Corporate Planning

SHERRI-LYNNE PHARAND
Superintendent of Education

DAVID WRIGHT

IAN MACRAE
Director of Education



PA DAY

Friday, November 16, 2018
Superior CVI

Presented by



Ready for an interactive and fun day of learning about the technology in your school and classrooms? Whether you're a tech novice or expert, this event is designed for Grade 6-8 students who are passionate about learning through technology.

Transportation from your home school is available and there is no cost for this awesome event. Even lunch is included!

Explore, reflect, and create with exciting technology tools, including:

Creative Design Thinking

Microbit

Use for all sorts of cool creations, from robots to musical instruments - the possibilities are endless

Hacking STEM (Science, Technology, Engineering, and Math)

Build machines that emulate humans

Robotics

Lego Minestorms robot building and programming with the Superior Robotics Team

Scratch Game Design & Programming

Create your own interactive stories, games, and animations

Special FX

Create Green Screen movies for video projects

Programming with Sphero Robotics

Learn to program Sphero robots in a series of challenges designed to foster creativity through discovery and play, all while laying the foundation for computer science.

Registration & Information @

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**Registration limited to the first
150 applicants!**

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JAN 22
Report No. 010-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: EARLY LEARNING

1. Background

- 1.1 The Lakehead District School Board, in its Strategic and Operational Plans, identifies the commitment to high levels of personal and academic excellence for every student as well as a continued commitment to student success. Success in school in the early years can impact and predict future success; therefore, early learning programs must provide strong foundational skills.
- 1.2 *The Kindergarten Program, 2016*, was released in September 2016 and sets out the principles, expectations for learning, and pedagogical approaches that are developmentally appropriate for four year old and five year old children.
- 1.3 *Growing Success, The Kindergarten Addendum, 2016*, was released in September 2016 and describes the policy for assessment, evaluation, and reporting for Kindergarten.
- 1.4 The Ministry of Education's focus on the fundamentals of math will help Ontario students achieve higher math results and will better position them for success in daily living and the jobs of tomorrow. It will also help them connect what they are learning in school to real life and how to solve everyday problems.
- 1.5 The Lakehead District School Board encourages effective and efficient supports and services for students and families by enhancing communication through the strengthening of community relationships. We continue to consult with our local District Social Services Administrative Board (DSSAB) in relation to providing child care services in our schools.

2. Situation

- 2.1 In order to support strategic planning, program quality, evaluation and communication, there continues to be a full time Early Years position.
- 2.2 Training for staff new to Kindergarten (teachers, early childhood educators and Kindergarten planning time teachers) was provided to introduce the Kindergarten Program, 2016 and the Growing Success, The Kindergarten Addendum, 2016.
- 2.3 Mathology, a newly developed math program, has been planned for the 2018 - 2019 school year. In order to build capacity, Kindergarten teams will be trained to facilitate the mathology training.

- 2.4 The Early Development Instrument (EDI) collection of data was completed in March 2018 and the detailed report will be distributed within the next month.
- 2.5 Kindergarten Registration week will begin on Monday, February 4, 2019 at the Valhalla Inn with an open house event. On Wednesday, February 6, 2019, each school will host an open house registration evening. Our Year 2 French Immersion information nights will be held Tuesday, January 29, 2019 at École Gron Morgan Public School and Thursday, January 31, 2019 at Agnew H. Johnston Public School. Parents are welcome to register their child(ren) at any time.
- 2.6 Early Years Experience data collection was added to the registration process for our Kindergarten registration for the upcoming school year. The Ministry of Education through Trillium, will access the information, to which boards will have access.
- 2.7 We continue to advocate for child care centres or recreation programs to meet the demands of the need for before and after school care for children. The annual survey was sent out in March, results were tallied and viability was determined.
- 2.8 Partnership professional development has taken place with our community partners in some schools that house Kindergarten programs and a child care. The schools included this year were McKellar Park Central Public School, Ogden Community Public School, St. James Public School and Vance Chapman Public School. These teams set goals for working in partnership within the four schools.

3. Next Steps

- 3.1 To continue to support educators and administrators in providing exemplary Kindergarten programming.
- 3.2 To implement *The Mathology Program* within all Kindergarten classrooms in September 2019.
- 3.3 To create action plans based on the results of the EDI.
- 3.4 To continue partnership learning by bringing together all Kindergarten teams with the child care partners in their schools in the upcoming school year and setting goals for integrating their programs to align with *How Does Learning Happen?* and *The Kindergarten Program*.
- 3.5 To continue to work with community partners to meet regulations that require before and after school programs for 4-12 year olds at every publicly funded school serving children from JK – Grade 6 where there is sufficient demand.
- 3.6 To update the *Lakehead Public School and Child Care Handbook* to reflect new initiatives and policies.

4. Conclusion

Lakehead District School Board believes in establishing a strong foundation for learning in the early years. When the introduction to school is an enjoyable experience, children are naturally inclined to learn and are eager to be part of the school experience. Lakehead District School Board recognizes that positive experiences set a child on a path of lifelong learning and nurture competencies that they will need to thrive in the world of today and tomorrow.

Respectfully Submitted,

AJ KEENE
Supervising Principal – Early Learning Lead

SHERRI-LYNNE PHARAND
Superintendent of Education

IAN MACRAE
Director of Education



ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES

DATE: Thursday, Nov. 15, 2018, Board Room, Education Centre

MEMBERS PRESENT: Sharon Kanutski, Sherri-Lynne Pharand, Dolores Wawia, Brandon Moonias, Ashley Nurmela, Trustee Marg Arnone, Donna Flasz, Trustee Ellen Chambers, Lawrence Baxter, Noel Jones, Donica LeBlanc, Cheryl King-Zewiec, Elliott Cromarty, Leslie Hynnes, Jane Lower, Brittany Collins, Kathy Beardy, Dinah Jung, Skylene Metatawabin, Serena Essex, Pauline Fontaine, Elder Gerry Martin

ABSENT WITH REGRET: Chris Larocque, Jasmin Sgambelluri, Elder Isabelle Mercier, Mike Judge, Selena Baxter, Fred Van Elburg

GUESTS: **Tanya Moses, Melissa Roberts, Jo Jo Guillet; Mahejabeen Ebrahim (Human Rights and Equity Advisor)**

	AGENDA ITEM	DISCUSSION	ACTION
1.	Opening Ceremonies	Sherri-Lynne Pharand called the meeting to order at 9:30 a.m. and asked Elder Gerry Martin to conduct the opening.	
2.	Welcome and Introductions	Sherri-Lynne Pharand thanked Elder Martin for the opening. She welcomed everyone, including our guests and introductions were made. Regrets and substitutions were noted and the attendance sheet was circulated.	
3.	Agenda / Minutes		
	3.1 Approval of Agenda – Nov. 15, 2018	Moved by Pauline Fontaine and seconded by Sharon Kanutski that the agenda for the Nov. 15th meeting be approved. Carried.	
	3.2 Approval of Minutes – Oct. 18, 2018	It was noted that two names were missing on the attendance list in the minutes.	

	AGENDA ITEM	DISCUSSION	ACTION
		Moved by Brandon Moonias and seconded by Serena Essex that the minutes for the Oct. 18, 2018 AEAC meeting be approved as amended. Carried.	
4.	Correspondence	The correspondence file was circulated.	
5.	Presentations		
	Hammar skjold Cultural Academy	Jane Lower gave some background on the Alternative Secondary School Program (ASSP) aka the Cultural Academy at Hammar skjold and introduced the teachers: Melissa Roberts and Tanya Moses. Sherri-Lynne explained the intent of the program was re-engagement of grade 9 and 10 students by recognizing that traditional ways of learning are very important. This is the newest of 11 programs running across Ontario. The program is called: Kendomang Kendomang Zhagodenamonon Kendomang (knowledge) Zhagodenamonon (7 Grandfather Teachings) Lodge (a place where we are/meet) The main focus of the program is: land, language, community and environment. The PowerPoint presentation which was shared today will be downloaded to the AEAC website.	Melissa Roberts Tanya Moses
6.	Business Arising from Minutes		
	Work Plan	Ashley Nurmela walked the committee through the revised document, item by item and asked for any additional changes. She will incorporate all changes and a final revision will be distributed for approval at a future meeting. All questions were addressed by Sherri-Lynne and Ashley.	Ashley Nurmela
7.	New Business		
	7.1 Staff Training	Ashley Nurmela asked the Committee for ideas to be incorporated into the staff training for this year. Mahajabeen Ebrahim (Human Rights and Equity Advisor) offered to help with the concept and design from an equity perspective.	Ashley Nurmela

	AGENDA ITEM	DISCUSSION	ACTION
	7.2 Recruiting	<p>The draft will be presented to AEAC at a future meeting, before training begins with staff.</p> <p>Recruiting is ongoing for Parent and Agency members of AEAC. On November 5th, the Board approved the AEAC policy change, increasing the Agency members to six (6) plus one voting elder.</p> <p>Several ideas were suggested on how to outreach. Ashley will follow up with the new strategies.</p>	Sherri-Lynne Pharand
8.	Updates	<p>8.1 Indspire</p> <p>8.2 Bus Tours</p> <p>8.3 Treaty Week</p> <p>8.4 Nibii-Mamowechitiwin – Youth Water Gathering 2018</p> <p>8.5 Health Fair / Wellness Expo</p> <p>8.6 Miigwetch – Trustee Recognition</p> <p>8.7 Native Language Update – Sherri-Lynne Pharand shared the elementary native language course information and explained that a pilot project with Biwaase’aa is starting.</p> <p>8.8 Building our Bundles through ONWA Dolores spoke about her involvement with leaders in our community. ONWA honoured the women who are leaders in our community.</p> <p>Sherri-Lynne asked for copies of the brochures for our schools.</p>	<p>Ashley Nurmela provided a written handout</p> <p>Sherri-Lynne Pharand</p> <p>Dolores Wawia</p> <p>Dolores Wawia to supply copies</p>
9.	Information and Inquiries	<p>9.1 Aboriginal Education Advisory Committee Annual Report Ashley Nurmela volunteered to present the Annual Report to Trustees at the Board Meeting on Dec. 4, 2018.</p>	Sherri-Lynne Pharand

	AGENDA ITEM	DISCUSSION	ACTION
		<p>9.2 Sherri-Lynne congratulated Dolores Wawia on behalf of AEAC for the award she received at the Beendigen First Nations Women's Day on October 4, 2018.</p> <p>9.3 Kathy Beardy noted that NAN's Education Partnerships Program will be hosting a Best Practices Forum on January 28, 2019 and they will be calling for presentations in December. The Cultural Academy presentation would be excellent for this forum.</p> <p>9.4 Dolores Wawia informed the committee that Sherri-Lynne Pharand will be honoured with a Sacred Circle Blanket at the December AEAC meeting.</p>	<p>Sherri-Lynne Pharand</p> <p>Kathy Beardy</p> <p>Dolores Wawia</p>
10.	Closing	Gerry Martin closed the meeting with a prayer.	
11.	Next Meeting	Thursday, December 13, 2018.	
12.	Adjournment	The meeting adjourned at 12:07 pm	

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JAN 22
Report No. 015-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE STANDING COMMITTEE

Background

The following reports was received at the Standing Committee Meeting of January 8, 2019 and has been referred to the Board for approval. The recommendation is as follows:

APPOINTMENT TO THE THUNDER BAY PUBLIC LIBRARY BOARD (013-19)

It is recommended that Lakehead District School Board appoint Trustee Trudy Tuchenhagen as its representative on the Thunder Bay Public Library Board for a four-year term ending November 30, 2022.

Respectfully submitted,

GEORGE SAARINEN
Chair
Standing Committee

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JAN 22
Report No. 016-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: ESTABLISHMENT OF 2019-2020 BUDGET COMMITTEE

1. Background

In order to finance operations of the Board and to ensure effective stewardship of Board resources for the fiscal year 2019-2020, the Ministry of Education requires that the Board's annual budget be submitted to the Ministry on or before a date specified by the Ministry, expected to be June 28, 2019.

2. Situation

2.1 The Budget Committee is an Ad Hoc Committee comprised of all trustees of the Board.

2.2 According to the Lakehead District School Board 2018 Procedural By-Law, section 5.5, *"The initial meeting of an Ad Hoc or Special Committee shall be called by the Secretary of the Board, within two weeks of the resolution appointing such committees."*

2.3 At the first meeting of the 2019-2020 Budget Committee, a chair and vice chair will be elected.

2.4 The 2019-2020 Budget Committee shall report its recommendation to the Board no later than the date provided by the Ministry of Education.

RECOMMENDATION

It is recommended that:

1. Lakehead District School Board establish the 2019-2020 Budget Committee comprised of all trustees; and
2. The 2019-2020 Budget Committee report its recommendation to the Lakehead District School Board no later than the date provided by the Ministry of Education.

Respectfully submitted,

DAVID WRIGHT

IAN MACRAE
Director of Education