



Office of the Director

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**STANDING COMMITTEE**  
**Tuesday, September 10, 2019**  
**Jim McCuaig Education Centre**

Ian MacRae  
Director of Education

George Saarinen  
Chair

**AGENDA**

**PUBLIC SESSION**  
**7:30 p.m. – in the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. <b>COMMITTEE OF THE WHOLE - Closed Session – 6:30 p.m. (SEE ATTACHED AGENDA)</b>		
6. Land Acknowledgement		
7. Delegations/Presentations		
7.1 Declaration of 2019-2020 Student Trustee	S. Gaudreau	Verbal
7.2 Introduction of Newly Appointed Leaders	Superintendents	Verbal
- Leslie Hynnes, Principal Sherbrooke Public School		
- Catherine Jonas, Vice Principal Woodcrest Public School		
- Ryan McDonnell, Principal Superior Collegiate and Vocational Institute		
- Maggie Rutter, Principal Edgewater Park Public School		
- Meghan Smelow, Vice Principal Superior Collegiate and Vocational Institute		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

		<u>Resource Person</u>	<u>Pages</u>
7.3	Boys & Girls Clubs of Thunder Bay - <i>Ontario Aboriginal Housing Support Services Corporation Proposed Youth Residence and Community Resource Centre to be Located at 105 Junot Avenue</i>	A. Aiello/ P. Suddaby	Verbal
8.	Approval of Minutes		
8.1	Standing Committee Meeting - June 11, 2019	G. Saarinen	1-4
9.	Business Arising from the Minutes		
<b><u>MATTERS NOT REQUIRING A DECISION:</u></b>			
10.	Information Reports		
11.	First Reports		
<b><u>MATTERS FOR DECISION:</u></b>			
12.	Postponed Reports		
13.	Ad Hoc and Special Committee Reports		
14.	New Reports		
14.1	Policy Review – 3095 Student Trustee (073-19)  <i>It is recommended that Lakehead District School Board approve the amended 3095 Student Trustee Policy.</i>	I. MacRae/ S. Pharand	5-9
15.	New Business		
16.	Notices of Motion		
17.	Information and Inquiries		
18.	Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.
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**AGENDA**

**COMMITTEE OF THE WHOLE – Closed Session**  
**6:30 p.m. – in the Sibley Room**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Standing Committee Meeting - June 11, 2019	G. Saarinen	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Finance Matters	D. Wright	Verbal
5.3.2 Negotiations Update	D. Wright	Verbal
5.3.3 Property Matter	S. Pharand/ D. Wright	Verbal
5.4 Information and Inquiries		
5.5 Rise and Ask Leave to Sit in Public Session		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF STANDING COMMITTEE**

Board Room  
Jim McCuaig Education Centre

2018 JUN 11  
7:30 p.m.

**TRUSTEES PRESENT:**

George Saarinen (Chair)  
Marg Arnone  
Ellen Chambers  
Sue Doughty-Smith

Ron Oikonen  
Ryan Sitch

**TRUSTEES ABSENT: WITH REGRETS:**

Deborah Massaro  
Trudy Tuchenhagen  
Jaimi Plater (Student Trustee)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Colleen Kappel, Superintendent of Education  
David Wright

**FEDERATION/UNION REPRESENTATIVES:**

Helen Valnycki – Manager

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Arnone

Seconded by Trustee Sitch

*“THAT the Agenda for Standing Committee Meeting, June 11, 2019 be approved.”*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Doughty-Smith

Seconded by Trustee Oikonen

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Saarinen in the chair to consider the following:*

- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *May 14, 2019*
- *Personnel Matters*
- *Legal Matter*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Westgate Collegiate and Vocational Institute – Power Hour

Colleen Kappel, Superintendent of Education, introduced Coral Szyszka, Principal, Westgate Collegiate and Vocational Institute, and Kieran McMonagle, Graduation Coach, who presented the report. All trustees’ questions were addressed.

5. Confirmation of Minutes

Moved by Trustee Arnone

Seconded by Trustee Sitch

*“THAT the Standing Committee approve the Minutes of the Standing Committee Meeting, May 14, 2019.”*

CARRIED

MATTERS NOT FOR DECISION:

6. Health and Safety Semi-Annual Report (060-19)

David Wright introduced Kyle Ulvang, Health and Safety Officer, who presented the report. All trustees’ questions were addressed.

7. French as a Second Language (058-19)

Colleen Kappel, Superintendent of Education, introduced Linda Grassia, French Resource Teacher, and Fred Van Elburg, Program Coordinator, who presented the report. All trustees’ questions were addressed.

Superintendent Pharand arrived at the meeting at 8:25 p.m.

8. 2019-2020 Operational Plan (059-19)

Ian MacRae, Director of Education, presented the report.

MATTERS FOR DECISION:

9. 2019 to 2027 Policy Review Schedule (048-19)

Moved by Trustee Arnone

Seconded by Trustee Chambers

*“THAT Lakehead District School Board approve the 2019 to 2027 Policy Review Schedule, Appendix A to Report No. 048-19.”*

CARRIED

10. First Nation Trustee Report (061-19)

Moved by Trustee Sitch

Seconded by Trustee Arnone

*“Be it resolved that:*

*Lakehead District School Board request that the First Nations’ Chief and Council of the First Nations communities with whom we have a signed Education Service Agreement work together to appoint a person to be a member of the Lakehead District School Board of Trustees and forward the name of their appointee to the Board in writing by September 30, 2019 as outlined in Report No, 061-19.”*

CARRIED

11. Policy Review – 3095 Student Trustee (052-19)

Moved by Trustee Chambers

Seconded by Trustee Doughty-Smith

*“THAT Lakehead District School Board amend the 3095 Student Trustee Policy during the 2019-2020 school year.”*

CARRIED

12. Establishment of the Trustees’ Communication Committee (062-19)

Moved by Trustee Sitch

Seconded by Trustee Chambers

*“THAT Lakehead District School Board approve the establishment of the Trustees’ Communication Committee to respond to special issues on education, specifically through writing a letter.”*

Main Motion as Amended

Moved by Trustee Oikonen

Seconded by Trustee Sitch

*“THAT Lakehead District School Board approve the establishment of the Trustees’ Communication Committee to respond to special issues on education.”*

CARRIED

13. Information and Inquiries

- 13.1 Chair Chambers read a letter from the Aboriginal Education Advisory Committee (AEAC) requesting the Board appoint an Indigenous student trustee.
- 13.2 Trustee Sitch reported that he, Trustee Doughty-Smith, Chair Chambers and Superintendent Kappel attended Armstrong Public School's Pow Wow on June 6, 2019.
- 13.3 Chair Chambers reported that she attended the Pride flag raising ceremony on June 7, 2019.
- 13.4 Trustee Oikonen reported that he, Chair Chambers and Director MacRae attended Superior Collegiate and Vocational Institute's 10<sup>th</sup> Anniversary Fair on May 30, 2019.
- 13.5 Vice Chair Saarinen reported that he, Chair Chambers, Trustee Doughty-Smith, Trustee Sitch, Director MacRae, Superintendent Pharand and Communications Officer Nugent, attended the Thunder Pride Breakfast on June 10, 2019.
- 13.6 Trustee Doughty-Smith reported that she attended a blanket exercise at Five Mile Public School on June 7, 2019.
- 13.7 Director MacRae reported that he attended the Relay for Life that was organized by former Student Trustee Lahama Naeem on June 7, 2019.

14. Adjournment

Moved by Trustee Chambers

Seconded by Trustee Doughty-Smith

*"THAT we do now adjourn at 9:07 p.m."*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 SEP 10  
Report No.073-19

TO THE CHAIR AND MEMBERS OF THE  
STANDING COMMITTEE – Public Session

RE: POLICY REVIEW – 3095 STUDENT TRUSTEE

1. Background

- 1.1 It is the policy of Lakehead District School Board that policies will be developed and reviewed in accordance with 2010 Policy Development and Review Policy.
- 1.2 On May 27, 2014 the 3095 Student Trustee Policy was revised and approved.
- 1.3 On May 7, 2018, the Ministry of Education issued regulatory amendments coming out of the 2017 Governance Engagement.
- 1.4 On January 1, 2020, subsection 4 (2) of the Ontario Education Act – Ontario Regulation 7/07 Student Trustees will be revoked and a substitution will be made to O. Reg. 354/18, s.1.
- 1.5 Based on the new requirements outlined in the regulatory amendments and the upcoming amendments to the Ontario Education Act, changes need to be made to the 3095 Student Trustee Policy.

2. Situation

- 2.1 The revised policy is attached as Appendix A.
- 2.2 Upon final approval, the policy will be distributed according to Board procedures.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the amended 3095 Student Trustee Policy.

Respectfully submitted,

SHERRI-LYNNE PHARAND  
Superintendent of Education

IAN MACRAE  
Director of Education



<b>BUSINESS AND BOARD ADMINISTRATION</b>	<b>3000</b>
<b>STUDENT TRUSTEE POLICY</b>	<b>3095</b>

1. Rationale

Ontario Regulation 7/07 S. 2 (1) states:

“The Board shall develop and implement a policy providing for matters relating to student trustees and to the payment of honoraria for student trustees.”

2. Policy

It is the policy of Lakehead District School Board that, in accordance with Ontario Regulation 7/07 S.3, the Board shall have ~~one~~ **two student trustees, which includes one Indigenous student trustee who self-identifies as First Nations, Métis, or Inuit (FNMI) elected by students who voluntarily self-identify as FNMI.**

3. Guidelines

3.1 The chair of the Board will assign a trustee mentor who will provide Board-based orientation and meet regularly with the student trustee.

3.2 The student trustee shall attend public sessions of regular meetings of the Board and may attend meetings of its committees. A student trustee is not entitled to be present at a meeting that is closed to the public in accordance with the Education Act under section 207 S.(2) (b) as amended.

b) the disclosure of intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a pupil or their parent or guardian.

3.3 The student trustee shall act in concert with other elected trustees to examine and discuss issues leading to a vote at public meetings of the Board, unless the student trustee has a conflict of interest. A student trustee is entitled to require that a matter before the Board or one of its committees on which the student trustee sits be put to a recorded vote, and in that case there shall be:

a) a recorded non-binding vote that includes the student trustee’s vote; and  
b) a recorded binding vote that does not include the student trustee’s vote.

3.4 The student trustee is not entitled to move a motion, but is entitled to suggest a motion on any matter at a meeting of the Board or of one of its committees on which the student trustee sits, and if no member of the Board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion.

<b>BUSINESS AND BOARD ADMINISTRATION</b>	<b>3000</b>
<b>STUDENT TRUSTEE POLICY</b>	<b>3095</b>

- 3.5 The student trustee shall follow trustee protocols when dealing with complaints, questions or suggestions regarding a school or service.
- 3.6 The student trustee shall be provided with support services afforded trustees.
- 3.7 The student trustee shall be afforded expenses by Board practice.
- 3.8 The Board shall pay an honorarium as per Student Trustee Ontario Regulation 7/07 S.2 (1).
- 3.9 The student trustee will have access to training opportunities that are offered to trustees.
- 3.10 The student trustee is entitled to attend one out-of-town conference and may apply to attend an additional conference. If the student trustee is under the age of 18, a parent or trustee must agree to attend as a supervisor.

4. Qualifications

A student trustee is qualified if they are,

- (a) a Canadian citizen;
- (b) a resident within the area of jurisdiction of the Board;
- (c) currently in or entering the senior division in a Lakehead District School Board school; and
- (d) a full-time student or an exceptional pupil in a special education program for whom the Board has reduced the length of the instructional program on each school day under subsection 3(3) of Regulation 298 of the Revised Regulation of Ontario, 1990 (Operation of Schools – General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced.

5. Term

The term of office will begin August 1 of the year in which the student trustee is elected and ends on July 31 of the following year. ***The student may be re-elected for a second year if they meet the qualification requirement.***

***If the Board has two student trustees with terms of two years, the Board will stagger the terms where possible.***

<b>BUSINESS AND BOARD ADMINISTRATION</b>	<b>3000</b>
<b>STUDENT TRUSTEE POLICY</b>	<b>3095</b>

6. Selection Process

- 6.1 The office of the director shall coordinate the interview process to select a **two** student trustees.
- 6.2 **The student councils from each secondary school shall invite applications for a student trustee. *The Indigenous Student Leadership Team from each secondary school shall invite applications for a student trustee who voluntarily self-identifies as First Nation, Métis or Inuit.***
- 6.3 In consultation with the staff advisor, a students' council **and the Indigenous Leadership Team** shall conduct the process for election of its nominee, and submit its nomination to the office of the director.
- 6.4 The interview committee shall consist of:
- i) the presidents of secondary school student councils, or a student council designate;
  - ii) **a designate of each secondary school's Student Indigenous Leadership Team;** and
  - iii) the outgoing student trustee, if he or she is not seeking another term.
- 6.5 The selection process for the student trustee **position for a one-year term** shall be completed **no later than the last day of February each year. The selection process for the student trustee position for a two-year term shall be completed no later than April 30 each year required.**

7. Responsibilities

- 7.1 The student trustees shall act in accordance with the Procedural By-Law of the Board.
- 7.2 The student trustees shall act on behalf of the Board only when authority has been specifically delegated by the chair of the Board.
- 7.3 The student trustees shall endeavour to obtain a broad view for students' input to be presented to the Board.
- 7.4 The incumbent student trustees will work with the incoming student trustees, who will be encouraged to attend Board meetings as an observer prior to their term.

<b>BUSINESS AND BOARD ADMINISTRATION</b>	<b>3000</b>
<b>STUDENT TRUSTEE POLICY</b>	<b>3095</b>

8. Disqualification

8.1 The **A** student trustee shall be disqualified if they:

- i) are absent from three consecutive Regular Board meetings, in accordance with the Education Act under section 228 (1) (b); and/or
- b) absents themselves without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board;
- ii) ceases to hold the qualifications required to act as student trustee as described in Section 4 of this Policy.

8.2 A person who ceases to be qualified to act as a student trustee shall resign from the position.

9. Filling of Vacancies

If the Board determines that a vacancy shall be filled, it shall be filled using the selection process outlined in this policy.

10. Review

This policy shall be reviewed in accordance with 2010 Policy Development and Review Policy.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
3001 Governance Policy	November 4, 1998	Ont. Reg. 7/07 S.2 (1)
3074 Expense and Travel Reimbursement Policy and Procedures.	<u>Date Revised</u> April 22, 2003 March 27, 2007 May 27, 2014	Ont. Reg. 7/07 S.5 (1)