



Office of the Director

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 14**  
**Tuesday, September 24, 2019**  
**Jim McCuaig Education Centre**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**PUBLIC SESSION**  
**7:30 p.m. – in the Board Room**

|   | <u>Resource Person</u>   | <u>Pages</u> |
|---|--------------------------|--------------|
| 1. Call to Order  |                          |              |
| 2. Disclosure of Conflict of Interest   |                          |              |
| 3. Approval of the Agenda   |                          |              |
| 4. Resolve into Committee of the Whole – Closed Session   |                          |              |
| 5. <b>COMMITTEE OF THE WHOLE – Closed Session – 6:30 p.m. (SEE ATTACHED AGENDA)</b>   |                          |              |
| 6. Report of Committee of the Whole – Closed Session  |                          |              |
| 7. Land Acknowledgement   |                          |              |
| 8. Delegations/Presentations  |                          |              |
| 8.1 Trustee Recognition Award<br>- Bryce Foster, Westgate Collegiate and Vocational Institute   | M. Arnone                | Verbal       |
| 8.2 Boys & Girls Clubs of Thunder Bay<br>- Ontario Aboriginal Housing Support Services Corporation Proposed Youth Residence and Community Resource Centre to be Located at 105 Junot Avenue | A. Aiello/<br>P. Suddaby | Verbal       |

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

|     |  | <u>Resource<br/>Person</u> | <u>Pages</u> |
|-----|--|----------------------------|--------------|
| 9.  | Approval of Minutes                                    |                            |              |
| 9.1 | Regular Board Meeting No. 10<br>- June 25, 2019        | E. Chambers                | 1-5          |
| 9.2 | Board Meeting No. 11 (SPECIAL)<br>- June 27, 2019      | E. Chambers                | 6-7          |
| 9.3 | Board Meeting No. 12 (SPECIAL)<br>- July 10, 2019      | G. Saarinen                | 8-9          |
| 9.4 | Board Meeting No. 13 (SPECIAL)<br>- September 16, 2019 | G. Saarinen                | 10-11        |
| 10. | Business Arising from the Minutes                      |                            |              |

**MATTERS NOT REQUIRING A DECISION:**

|      |   |                |        |
|------|---|----------------|--------|
| 11.  | Information Reports   |                |        |
| 11.1 | Ontario Public School Boards' Association<br>(OPSBA) Report                                     | E. Chambers    | Verbal |
| 11.2 | Student Trustee – September Report (076-19)   | S. Gaudreau    | 12-14  |
| 11.3 | Report on the Activities of the 2018-2019 Supervised<br>Alternative Learning Committee (071-19) | M. Probizanski | 15-17  |

12. First Reports

**MATTERS FOR DECISION:**

|      |  |             |       |
|------|--|-------------|-------|
| 13.  | Postponed Reports                                    |             |       |
| 14.  | Recommendations from the Standing Committee (074-19) | G. Saarinen | 18-22 |
| 14.1 | Policy Review – 3095 Student Trustee (073-19)        |             |       |

*It is recommended that Lakehead District School Board approve the amended 3095 Student Trustee Policy.*

|   |
|---|
| <p>Trustees (Chair and Vice-Chair) and presenters of reports will be available<br/>for comment after the Board Meeting.</p> |
|---|

|   | <u>Resource<br/>Person</u> | <u>Pages</u> |
|---|----------------------------|--------------|
| 15. Ad Hoc and Special Committee Reports  |                            |              |
| 15.1 Recommendation from the Budget Committee (079-19)<br>2019-2020 Budget (078-19)   | M. Arnone                  | 23           |
| <i>It is recommended that Lakehead District School Board approve the 2019-2020 operating and capital budget of \$157,795,042 as presented.</i>  |                            |              |
| 16. New Reports   |                            |              |
| 16.1 Policy Development – Service Animals in Schools  | M. Probizanski             | 24           |
| <i>It is recommended that Lakehead District School Board approve the development of Service Animals in Schools Policy as indicated in Report No. 077-19.</i>  |                            |              |
| 16.2 Approval of Appointment to the Supervised Alternative Learning Committee 2019-2020 (072-19)  | M. Probizanski             | 25-26        |
| <i>It is recommended that Lakehead District School Board approve the following appointments to the Supervised Alternative Learning (SAL) Committee for the 2019-2020 school year:</i>   |                            |              |
| <ul style="list-style-type: none"> <li>• <i>Marg Arnone, Trustee;</i></li> <li>• <i>Sue Doughty-Smith, Trustee (Alternate);</i></li> <li>• <i>Michelle Probizanski, Superintendent of Education;</i></li> <li>• <i>Jeff Upton, Education Officer (Alternate);</i></li> <li>• <i>James Laughton, Program Supervisor, YES; and</i></li> <li>• <i>Rob Barrett, Executive Director, YES (Alternate).</i></li> </ul> |                            |              |
| 17. New Business  |                            |              |
| 18. Notices of Motion   |                            |              |
| 19. Information and Inquiries   |                            |              |
| 20. Adjournment   |                            |              |

|  |
|--|
| Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting. |
|--|



Office of the Director

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 14**

**Tuesday, September 24, 2019**

**Jim McCuaig Education Centre**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**COMMITTEE OF THE WHOLE – Closed Session**

**6:30 p.m. – in the Sibley Room**

|  | <u>Resource Person</u> | <u>Pages</u> |
|--|------------------------|--------------|
| 5.1 Approval of Committee of the Whole<br>- Closed Session Minutes |                        |              |
| 5.1.1 Regular Board Meeting No. 8<br>- May 28, 2019                | E. Chambers            | 1-2          |
| 5.1.2 Board Meeting No. 11 (SPECIAL)<br>- June 27, 2019            | E. Chambers            | 3            |
| 5.1.3 Board Meeting No. 12 (SPECIAL)<br>- July 10, 2019            | G. Saarinen            | 4            |
| 5.1.4 Board Meeting No. 13 (SPECIAL)<br>- September 16, 2019       | G. Saarinen            | 5            |
| 5.2 Business Arising from the Minutes                              |                        |              |
| 5.3 Consideration of Reports                                       |                        |              |
| 5.3.1 Negotiations Update  | D. Wright              | Verbal       |
| 5.3.2 Legal Matter   | M. Probizanski         | Verbal       |
| 5.4 Information and Inquiries                                      |                        |              |
| 5.5 Rise and Report Progress                                       |                        |              |

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 10**

Board Room  
Jim McCuaig Education Centre

2019 JUN 25  
7:30 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
George Saarinen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith

Ron Oikonen  
Ryan Sitch  
Trudy Tuchenhagen  
Jaimi Plater (Student Trustee)

**TRUSTEE ABSENT, WITH REGRET:**

Deborah Massaro

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Colleen Kappel, Superintendent of Education  
Sherry-Lynne Pharand, Superintendent of Education  
David Wright

**FEDERATION/UNION REPRESENTATIVES:**

Kirsti Alaksa - Manager  
David Covello - Manager  
Nancy Nix - ETFO - Elementary Occasional Teachers

**PUBLIC SESSION:**

1. Approval of Agenda

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*“THAT the Agenda for Regular Board Meeting No. 10, June 25, 2019 be approved.”*

**CARRIED**

2. Ontario Public School Boards' Association (OPSBA) Achievement Award

Trustee Tuchenhagen presented the Ontario Public School Boards' Association Achievement Award to Liz Tod, Special Education Advisory Committee (SEAC), Lakehead District School Board. Ms. Tod received the award for her commitment to SEAC and the confidence placed in her by fellow SEAC members.

3. Ontario Public School Boards' Association (OPSBA) Achievement Award

Trustee Sitch presented the Ontario Public School Boards' Association Achievement Award to Colleen Kappel, Superintendent of Education, Lakehead District School Board. The Special Education Advisory Committee nominated Superintendent Kappel for her compassion for all students with exceptionalities by promoting the understanding of individual differences, commitment to fostering students' strengths, efforts to help them improve in their areas of need and dedication to promoting their self-esteem.

4. Trustee Character Awards – Derek DiBlasio, Principal, and Donna Flaszka, Vice Principal, Hammarskjold High School

Trustee Chambers, on behalf of the Board, presented Derek DiBlasio, Principal, and Donna Flaszka, Vice Principal, Hammarskjold High School, with Trustee Character Awards. Derek and Donna received the award for their dedication and commitment to the safety of both staff and students during the full lockdowns from anonymous threats.

5. Trustee Character Awards – Constable Jeff Saunders and Constable Frank Tropea, Thunder Bay Police Service

Trustee Arnone, on behalf of the Board, presented Constable Jeff Saunders and Constable Frank Tropea, Thunder Bay Police Service, with Trustee Character Awards. Jeff and Frank received the awards for their commitment and dedication to the safety and security of the Hammarskjold High School students and staff during the full lockdowns from anonymous threats.

6. Trustee Character Awards – David McQueen, Terry Lammers and Roger Castaldo, Information Technology Department, Lakehead District School Board

Trustee Doughty-Smith, on behalf of the Board, presented David McQueen, Terry Lammers and Roger Castaldo, Information Technology Department, Lakehead District School Board, with Trustee Character Awards. David, Terry and Roger received the awards for the critical role they played in assisting Thunder Bay Police to successfully complete the investigation into the anonymous threats against Hammarskjold High School.

7. Trustee Character Award – Bruce Nugent, Communications Officer, Lakehead District School Board

Student Trustee Jaimi Plater, on behalf of the Board, presented Bruce Nugent, Communications Officer, Lakehead District School Board, with a Trustee Character Award. Bruce received the award for his dedication, professionalism and commitment to students and staff of the Board.

8. Claude E. Garton Public School – ICE 7 & 8 Learning Academy – Innovation, Creativity & Entrepreneurship

Colleen Kappel, Superintendent of Education, introduced Shannon Jessiman-MacArthur, Principal, Jacqueline Nelson, Grades 7 & 8 Teacher, and Hailey Miller, Grade 8 Student, Claude E. Garton Public School, who presented information regarding *ICE 7 & 8 Learning Academy – Innovation, Creativity & Entrepreneurship*. All trustees' questions were addressed.

9. Approval of Minutes

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 8, May 28, 2019.”*

CARRIED

10. Approval of Minutes

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

*“THAT Lakehead District School Board approve the Minutes of Board Meeting No. 9 (SPECIAL), June 13, 2019.”*

CARRIED

MATTERS NOT REQUIRING A DECISION:

11. Ontario Public School Boards’ Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards’ Association Director and voting delegate, informed the Board that she, Trustee Doughty-Smith, Trustee Sitch and Trustee Saarinen would be attending the CSBA Congress 2019, National Trustees Gathering on Indigenous Education and OPSBA’S AGM in Toronto from July 3 to July 7, 2019.

12. Student Trustee Report

Jaimi Plater, Student Trustee, presented her final report to the Board. Items addressed included: a year in review, highlights, regrets, and suggestions for the future.

13. Audit Committee Meeting Report – June 3, 2019

David Wright presented this verbal report highlighting the June 3, 2019 meeting.

14. Annual Review of the Plan to Deliver Special Education Programs and Services: 2018-2019 (067-19)

Colleen Kappel, Superintendent of Education, introduced Lori Carson, Special Education Officer, who presented the report. All trustees’ questions were addressed.

15. 2019-2020 Order of Policies for Review (066-19)

Ian MacRae, Director of Education, presented the report.

16. Aboriginal Education Advisory Committee Meeting Minutes – May 16, 2019

Sherri-Lynne Pharand, Superintendent of Education, presented the May 16, 2019 minutes for information.

17. Special Education Advisory Committee Meeting Minutes – March 20, 2019

Colleen Kappel, Superintendent of Education, presented the March 20, 2019 minutes for information.

18. Special Education Advisory Committee Meeting Minutes – April 17, 2019

Colleen Kappel, Superintendent of Education, presented the April 17, 2019 minutes for information.

MATTERS FOR DECISION:

19. Recommendations from the Standing Committee (063-19)

2019 to 2027 Policy Review Schedule (048-19)

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

*“THAT Lakehead District School Board approve the 2019 to 2027 Policy Review Schedule, Appendix A to Report No. 048-19.”*

CARRIED

20. Recommendations from the Standing Committee (063-19)

First Nation Trustee Report (061-19)

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

*“THAT:*

*Lakehead District School Board request that the First Nations’ Chief and Council of the First Nations communities with whom we have a signed Education Service Agreement work together to appoint a person to be a member of the Lakehead District School Board of Trustees and forward the name of their appointee to the Board in writing by September 30, 2019 as outlined in Report No, 061-19.”*

CARRIED

21. Recommendations from the Standing Committee (063-19)

Policy Review – 3095 Student Trustee (052-19)

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

*“THAT Lakehead District School Board amend the 3095 Student Trustee Policy during the 2019-2020 school year.”*

CARRIED



22. Recommendations from the Standing Committee (063-19)

Establishment of the Trustees' Communication Committee (062-19)

Moved by Trustee Saarinen

Seconded by Trustee Sitch

*"THAT Lakehead District School Board approve the establishment of the Trustees' Communication Committee to respond to special issues on education."*

CARRIED

23. Information and Inquiries

23.1 Trustee Saarinen informed the Board that Trustee Chambers had won the First Visionary Award from Thunder Pride.

23.2 Trustee Saarinen reported that he attended the Superior Collegiate and Vocational Institute's convocation ceremony on June 14, 2019 at the Thunder Bay Community Auditorium.

24. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Sitch

*"THAT we do now adjourn at 9:14 p.m."*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 11 (SPECIAL)**

Board Room  
Jim McCuaig Education Centre

2019 JUN 27  
12:00 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
George Saarinen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith

Deborah Massaro  
Ron Oikonen  
Ryan Sitch

**TRUSTEES ABSENT, WITH REGRETS:**

Trudy Tuchenhagen  
Jaimi Plater (Student Trustee)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
David Wright

**PUBLIC SESSION:**

1. Approval of Agenda

Moved by Trustee Oikonen

Seconded by Trustee Sitch

*“THAT the Agenda for Board Meeting, No. 11 (Special), June 27, 2019 be approved.”*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Doughty-Smith

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the Chair to consider the following:*

- *Personnel Matter (068-19)*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

**CARRIED**

Trustee Massaro excused herself from the meeting at 12:15 p.m.

3. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:*

*‘THAT Lakehead District School Board:*

- 1. Appoint Michelle Probizanski to the position of superintendent of education effective July 1, 2019 pending confirmation of eligibility from the Minister of Education.*
- 2. Hire Michelle Probizanski on a contract from July 1, 2019 to June 30, 2024 with terms and conditions consistent with the Board’s agreement with its other superintendents.”*

CARRIED

4. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

*“THAT we do now adjourn at 12:32 p.m.”*

CARRIED



3. Report of Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Oikonen

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session items were dealt with in their entirety.”*

CARRIED

4. Adjournment

Moved by Trustee Tuchenhagen

Seconded by Trustee Massaro

*“THAT we do now adjourn at 2:27 p.m.”*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 13 (SPECIAL)**

Board Room  
Jim McCuaig Education Centre

2019 SEP 16  
6:30 p.m.

**TRUSTEES PRESENT:**

George Saarinen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith

Deborah Massaro  
Ron Oikonen  
Trudy Tuchenhagen

**TRUSTEES ABSENT, WITH REGRETS:**

Ellen Chambers (Chair)  
Ryan Sitch  
Sierra Gaudreau (Student Trustee)

**SENIOR ADMINISTRATION:**

David Wright

**PUBLIC SESSION:**

1. Approval of Agenda

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

*“THAT the Agenda for Board Meeting, No. 13 (Special), September 16, 2019 be approved.”*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Doughty-Smith

Seconded by Trustee Oikonen

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Saarinen in the Chair to consider the following:*

- *Personnel Matter*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

**CARRIED**

3. Report of Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Massaro

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session items were dealt with in their entirety.”*

CARRIED

4. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Oikonen

*“THAT we do now adjourn at 7:50 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 SEP 24  
Report No. 076-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: STUDENT TRUSTEE - SEPTEMBER REPORT

1. Introduction

I am honoured and excited to join the rich history of Lakehead District School Board's student trustees as the student trustee for the 2019-2020 school year. My goal is to bring the voice of the students to the Board's table and to ensure that students of the Lakehead District School Board are informed about the decisions made about their education. I am prepared and excited for this busy year and look forward to representing the values and opinions of the students through everything I accomplish during my term.

2. Objectives

2.1 Throughout my term as student trustee, I hope to amplify the diverse voices of the students of the Lakehead District School Board. Also, with the help of social media and the secondary school's student councils, I hope to establish a resource that provides secondary students with information about opportunities both within their schools and within their communities. Overall, throughout my term, I aspire to ensure students feel represented and informed.

2.2 I believe that one of the main barriers to students becoming involved in their educational experiences is that they are uninformed about the opportunities within their schools and communities. In order to combat this I plan on creating an online resource that presents students with all of the opportunities in the Lakehead District School Board and within their communities. I hope to post opportunities within the city on student trustee social media accounts. I plan on achieving this through partnerships with Student Advisory Committees (SAC), Indigenous Student Leadership Teams, school clubs and youth community organizations. I also hope to make a physical copy of these opportunities that can be accessed through Student Services at the secondary schools. I believe that these resources will allow students to become informed about volunteer and leadership opportunities within their communities.



- 2.3 This year I would like to further the Elementary Student Senate Mentorship program that was put into place last year. I believe that this initiative allowed both elementary and secondary students to learn about the student voice, improve their leadership skills and make meaningful connections. I also believe that it is equally important for the student trustee to represent elementary student's best interests and the Elementary Student Senate allows the student trustee to have conversations with these students that would be, otherwise, unattainable. This year, I hope to shift the focus of Elementary Student Senate meetings from creating initiatives to the power of the student voice. I believe that this shift in content will help the elementary students to gain the tools necessary for secondary school leadership and prepare students for their daunting transition into secondary school.

The process of selecting secondary students as mentors for the elementary students allows both groups of students to learn from each other. Having secondary school mentors who help with the running of meetings allows smaller groups of elementary students to be created. These smaller groups will allow elementary students to share their opinions and have meaningful discussion with less fear of embarrassing themselves in front of their peers. This will allow the elementary students to truly take advantage of the content of the senate meetings and will hopefully allow the students to grow their personal comfort zones.

The secondary students will be selected by application process to ensure they have the leadership skills and time commitment available to be effective peer-leaders to the elementary students. They will then attend an orientation and planning meetings prior to the Elementary Student Senate meetings. While at the senate meetings, they will assist in the running of leadership games, facilitate small group discussion and answer questions elementary students have about secondary school. The secondary mentors will be given volunteer hours for attending planning meetings and senate meetings.

- 2.4 Throughout my term, I hope to unify the three secondary schools of the Lakehead District School Board. One of the tools I hope to use to accomplish this is Secondary Student Senate. I plan on using Secondary Student Senate as an avenue for the Student Advisory Councils of the separate schools to come together and work towards a common goal. I also hope that this senate will allow the Student Advisory Councils to coordinate their events to prevent multiple school events from happening on the same day and to encourage the highest student turnout at all of the events. I also understand that secondary students are very busy and plan on structuring the schedule of these meetings around the scheduling needs of interested students. I acknowledge that as a student trustee it is important to represent the diverse student body. In order to achieve this, I plan to open the invitation of the meetings to all of our secondary students including Indigenous Student Leadership Teams, the Northwestern Ontario Secondary School Student's Association (NWOSSSA), as well as the general student body of each of the schools. I believe that this will bring forward an accurate representation of the diverse student body and will allow me to best represent all students at the Board's table.

- 2.5 I hope to make myself a recognizable and approachable figure to the students of the Lakehead District School Board. I plan on accomplishing this by attending events put on by the Student Advisory Councils of the secondary schools, attending community events and participating in a variety of volunteer opportunities. I believe that through being involved in a variety of activities, I will make the position of student trustee more well known and will highlight the many amazing opportunities that there are in the community for secondary students.
- 2.6 I believe that I can better represent the students of the Lakehead District School Board and understand my role as student trustee through involvement with the Ontario Student Trustees' Association (OSTA-AECO). I believe that by reaching out to other student trustees across Ontario, I will be able to see the unique perspectives that come from my peers and will hopefully gain insights from them that I will be able to bring back to the students of the Lakehead District School Board.

3. Conclusion

In conclusion, I would like to emphasize how excited I am looking into my term as the student trustee for the 2019-2020 school year. I look forward to ensuring the diverse voices of the students are represented at the Board's table and that every student of the Lakehead District School Board has the same opportunities to reach their full leadership potential. Throughout my entire educational experience, I have been working towards receiving the honour of being student trustee and am excited to see what this challenging, but very rewarding, part of my journey will bring. I look forward to working with the Board and trustees to ensure that every student feels welcome and that they belong.

Respectfully submitted,

SIERRA GAUDREAU  
Student Trustee

LAKEHEAD PUBLIC SCHOOLS

OFFICE OF THE DIRECTOR OF EDUCATION

2019 SEP 24  
Report No. 071-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: REPORT ON THE ACTIVITIES OF THE 2018-2019 SUPERVISED ALTERNATIVE  
LEARNING COMMITTEE

1. Background

- 1.1 In accordance with the Education Act of Ontario Regulation 374/10, the Board shall establish a Supervised Alternative Learning (SAL) Committee.
- 1.2 The role of the SAL Committee is to accept and consider applications from parents/guardians of compulsory secondary school age children, who are at least 14 years of age, and who wish to be excused from either full-time or part-time attendance at school. Where such applications are approved, the SAL Committee, in consultation with a representative(s) from the student's home school and the student's parent/guardian, determines an alternative learning program directed towards the student's needs and interests.
- 1.3 During the 2018-2019 school year, members of the committee included:
  - Trustee Jack Playford;
  - Trustee Marg Arnone;
  - Trustee Sue Doughty-Smith
  - Superintendent of Education Colleen Kappel;
  - Education Officer Jeff Upton;
  - Rob Barrett, Wendy Kohler and James Laughton representing Youth Employment Services (YES) as external and alternate members.

2. Situation

- 2.1 On June 22, 2018, the SAL Committee met to consider SAL placements for 2018-2019 school start up. At that meeting, applications for students presently enrolled in SAL or the community based program incorporating both academics and work place readiness in partnership with YES (SAL YES), were considered and appropriate recommendations for students' success occurred.
- 2.2 Ten SAL meetings were held during the 2018-2019 school year. Forty-three applications were considered. Forty-three were approved. Of these, twenty-nine went on to participate in SAL YES and fourteen in SAL.

- 2.3 Fourteen applications were received for 14 and 15 year old students (five females and nine males). Twenty-nine applications were received for 16 and 17 year old students (11 females and 18 males).

2018-2019 Academic Year

| Gender |    | 14 & 15 Year Old Students | 16 & 17 Year Old Students |
|--------|----|---------------------------|---------------------------|
| Female | 16 | 5                         | 11                        |
| Male   | 27 | 9                         | 18                        |
| Total  | 43 | 14                        | 29                        |

Snapshot of previous years for considered SAL applications:

| Year    | Applications |
|---------|--------------|
| 18 / 19 | 43           |
| 17 / 18 | 36           |
| 16 / 17 | 45           |
| 15 / 16 | 75           |
| 14 / 15 | 94           |
| 13 / 14 | 88           |
| 12 / 13 | 112          |
| 11 / 12 | 77           |
| 10 / 11 | 65           |

- 2.4 The types of SAL programs approved for students are indicated in the chart below. The total number is not a reflection of individual students but rather the fact that students' programs could include a number of areas (i.e. a student who was working may have also been gaining volunteer hours at the same time).

|         | FT&PT EMPLOY INDEP | PART TIME SCHOOL | VOLUNTEER | COUNSELLING | CERTIFICATIONS | SAL YES |
|---------|--------------------|------------------|-----------|-------------|----------------|---------|
| 18 / 19 | 24                 | 37               | 07        | 24          | 07             | 29      |
| 17 / 18 | 27                 | 35               | 21        | 15          | 8              | 32      |
| 16 / 17 | 39                 | 42               | 15        | 18          | 6              | 19      |
| 15 / 16 | 12                 | 16               | 27        | 13          | 23             | 27      |
| 14 / 15 | 16                 | 75               | 6         | 36          | 36             | 47      |

2.5 SAL YES Specifics (29 students)

| Credit Count | Semester 1 | Semester 2 | Totals |
|--------------|------------|------------|--------|
| Academic     | 09         | 11         | 20     |
| Co-op        | 02         | 07         | 09     |
| Totals       | 11         | 18         | 29     |

2.6 SAL Specifics (14 students)

| Working on Credits | Employment PT | Volunteer | Counselling | Certifications / Workshops | Other |
|--------------------|---------------|-----------|-------------|----------------------------|-------|
| 14                 | 5             | 3         | 13          | 3                          | 1     |

3. Report on Activities Conclusion

The Board's Supervised Alternative Learning Committee will continue to monitor and seek to understand students' needs for alternative learning experiences and counselling, while ensuring that students are placed in a program, which will afford them success during this transitional period of their lives. Connection to the home school is vital during a student's enrolment in the SAL program.

The SAL YES partnership has ended and moving forward the needs of students who may have accessed this program will be met in their home schools.

Respectfully submitted,

JEFF UPTON  
Education Officer

MICHELLE PROBIZANSKI  
Superintendent of Education

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 SEP 24  
Report No. 074-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE STANDING COMMITTEE

Background

The following report was received at the Standing Committee Meeting on September 10, 2019 and has been referred to the Board for approval. The recommendation is as follows:

POLICY REVIEW – 3095 STUDENT TRUSTEE (074-19)

*It is recommended that Lakehead District School Board approve the amended 3095 Student Trustee Policy.*

Respectfully submitted,

GEORGE SAARINEN  
Chair  
Standing Committee

|  |             |
|--|-------------|
| <b>BUSINESS AND BOARD<br/>ADMINISTRATION</b> | <b>3000</b> |
| <b>STUDENT TRUSTEE POLICY</b>                | <b>3095</b> |

1. Rationale

Ontario Regulation 7/07 S. 2 (1) states:

“The Board shall develop and implement a policy providing for matters relating to student trustees and to the payment of honoraria for student trustees.”

2. Policy

It is the policy of Lakehead District School Board that, in accordance with Ontario Regulation 7/07 S.3, the Board shall have two student trustees, which includes one Indigenous student trustee who self-identifies as First Nations, Métis, or Inuit (FNMI) elected by students who voluntarily self-identify as FNMI.

3. Guidelines

3.1 The chair of the Board will assign a trustee mentor who will provide Board-based orientation and meet regularly with the student trustee.

3.2 The student trustee shall attend public sessions of regular meetings of the Board and may attend meetings of its committees. A student trustee is not entitled to be present at a meeting that is closed to the public in accordance with the Education Act under section 207 S.(2) (b) as amended.

b) the disclosure of intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a pupil or their parent or guardian.

3.3 The student trustee shall act in concert with other elected trustees to examine and discuss issues leading to a vote at public meetings of the Board, unless the student trustee has a conflict of interest. A student trustee is entitled to require that a matter before the Board or one of its committees on which the student trustee sits be put to a recorded vote, and in that case there shall be:

a) a recorded non-binding vote that includes the student trustee’s vote; and  
b) a recorded binding vote that does not include the student trustee’s vote.

3.4 The student trustee is not entitled to move a motion, but is entitled to suggest a motion on any matter at a meeting of the Board or of one of its committees on which the student trustee sits, and if no member of the Board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion.

|  |             |
|--|-------------|
| <b>BUSINESS AND BOARD ADMINISTRATION</b> | <b>3000</b> |
| <b>STUDENT TRUSTEE POLICY</b>            | <b>3095</b> |

- 3.5 The student trustee shall follow trustee protocols when dealing with complaints, questions or suggestions regarding a school or service.
- 3.6 The student trustee shall be provided with support services afforded trustees.
- 3.7 The student trustee shall be afforded expenses by Board practice.
- 3.8 The Board shall pay an honorarium as per Student Trustee Ontario Regulation 7/07 S.2 (1).
- 3.9 The student trustee will have access to training opportunities that are offered to trustees.
- 3.10 The student trustee is entitled to attend one out-of-town conference and may apply to attend an additional conference. If the student trustee is under the age of 18, a parent or trustee must agree to attend as a supervisor.

#### 4. Qualifications

A student trustee is qualified if they are,

- (a) a Canadian citizen;
- (b) a resident within the area of jurisdiction of the Board;
- (c) currently in or entering the senior division in a Lakehead District School Board school; and
- (d) a full-time student or an exceptional pupil in a special education program for whom the Board has reduced the length of the instructional program on each school day under subsection 3(3) of Regulation 298 of the Revised Regulation of Ontario, 1990 (Operation of Schools – General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced.

#### 5. Term

The term of office will begin August 1 of the year in which the student trustee is elected and ends on July 31 of the following year. The student may be re-elected for a second year if they meet the qualification requirement.

If the Board has two student trustees with terms of two years, the Board will stagger the terms where possible.



|  |             |
|--|-------------|
| <b>BUSINESS AND BOARD<br/>ADMINISTRATION</b> | <b>3000</b> |
| <b>STUDENT TRUSTEE POLICY</b>                | <b>3095</b> |

6. Selection Process

- 6.1 The office of the director shall coordinate the interview process to select two student trustees.
- 6.2 The student councils from each secondary school shall invite applications for a student trustee. The Indigenous Student Leadership Team from each secondary school shall invite applications for a student trustee who voluntarily self-identifies as First Nation, Métis or Inuit.
- 6.3 In consultation with the staff advisor, a students' council and the Indigenous Student Leadership Team shall conduct the process for election of its nominee, and submit its nomination to the office of the director.
- 6.4 The interview committee shall consist of:
- i) the presidents of secondary school student councils, or a student council designate;
  - ii) a designate of each secondary school's Indigenous Student Leadership Team; and
  - iii) the outgoing student trustee, if he or she is not seeking another term.
- 6.5 The selection process for the student trustee position for a one-year term shall be completed no later than the last day of February each year. The selection process for the student trustee position for a two-year term shall be completed no later than April 30 each year required.

7. Responsibilities

- 7.1 The student trustees shall act in accordance with the Procedural By-Law of the Board.
- 7.2 The student trustees shall act on behalf of the Board only when authority has been specifically delegated by the chair of the Board.
- 7.3 The student trustees shall endeavour to obtain a broad view for students' input to be presented to the Board.
- 7.4 The incumbent student trustees will work with the incoming student trustees, who will be encouraged to attend Board meetings as an observer prior to their term.

|  |             |
|--|-------------|
| <b>BUSINESS AND BOARD ADMINISTRATION</b> | <b>3000</b> |
| <b>STUDENT TRUSTEE POLICY</b>            | <b>3095</b> |

8. Disqualification

8.1 A student trustee shall be disqualified if they:

- i) are absent from three consecutive Regular Board meetings, in accordance with the Education Act under section 228 (1) (b); and/or
- b) absents themselves without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board;
- ii) ceases to hold the qualifications required to act as student trustee as described in Section 4 of this Policy.

8.2 A person who ceases to be qualified to act as a student trustee shall resign from the position.

9. Filling of Vacancies

If the Board determines that a vacancy shall be filled, it shall be filled using the selection process outlined in this policy.

10. Review

This policy shall be reviewed in accordance with 2010 Policy Development and Review Policy.

| <u>Cross Reference</u>                                       | <u>Date Approved</u>  | <u>Legal Reference</u> |
|--|---|------------------------|
| 3001 Governance Policy                                       | November 4, 1998  | Ont. Reg. 7/07 S.2 (1) |
| 3074 Expense and Travel Reimbursement Policy and Procedures. | <u>Date Revised</u><br>April 22, 2003<br>March 27, 2007<br>May 27, 2014 | Ont. Reg. 7/07 S.5 (1) |

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 SEP 24  
Report No. 079-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE BUDGET COMMITTEE

A report was received at the Budget Committee Meeting – Public Session of September 24, 2019 and has been referred to the Board for approval. The recommendation is as follows:

2019-2020 BUDGET (078-19)

It is recommended that Lakehead District School Board approve the 2019-2020 operating and capital budget of \$157,795,042 as presented.

Respectfully submitted,

MARG ARNONE  
Chair, Budget Committee

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 SEP 24  
Report No. 077-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: POLICY DEVELOPMENT - SERVICE ANIMALS IN SCHOOLS

1. Background

- 1.1 It is the policy of Lakehead District School Board that policies will be developed/reviewed in accordance with 2010 Policy Development and Review Policy.
- 1.2 On September 9, 2019, Policy/Program Memorandum No. 163 was released by the Ministry of Education, informing school boards that they will need to have a policy in place by January 1, 2020 to address service animals in schools.

2. Situation

- 2.1 The Ministry expects all school boards in Ontario to develop, implement and maintain a policy on student use of service animals in schools.
- 2.2 Administration proposes to release, for stakeholder input, a draft Service Animals in Schools Policy with input due on November 1, 2019. The revised draft policy would then be brought forward to the November 12, 2019 Standing Committee Meeting for approval.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the development of Service Animals in Schools Policy as indicated in Report No. 077-19.

Respectfully submitted,

MICHELLE PROBIZANSKI  
Superintendent of Education

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 SEP 24  
Report No. 072-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: APPROVAL OF APPOINTMENTS TO THE SUPERVISED ALTERNATIVE LEARNING COMMITTEE 2019-2020

1. Background

- 1.1 In accordance with the Education Act of Ontario Regulation 374/10, the Board shall establish a Supervised Alternative Learning (SAL) Committee.
  - 1.1.1 The SAL Committee shall be composed of no fewer than three persons to be appointed by the Board.
  - 1.1.2 The members of the SAL Committee shall include: a trustee of the Board; a supervisory officer; and at least one person who is not an employee of the Board.
  - 1.1.3 Trustee appointments to the SAL Committee are approved at the Annual Meeting in December.
- 1.2 During the 2018-2019 school year, members of the committee included:
  - Jack Playford, Trustee;
  - Marg Arnone, Trustee;
  - Sue Doughty-Smith, Trustee (Alternate);
  - Colleen Kappel, Superintendent of Education;
  - Jeff Upton, Education Officer (Alternate);
  - James Laughton, Program Supervisor, Youth Employment Services (YES);
  - Rob Barrett, Executive Director, YES (Alternate); and
  - Wendy Koehler, Executive Assistant, YES (Alternate).

2. Situation

The role of the SAL Committee is to accept and consider applications from parents/guardians of compulsory secondary school age children, who are at least 14 years of age, and who wish to be excused from either full-time or part-time attendance at school. Where such applications are approved, the SAL Committee, in consultation with a representative(s) from the student's home school and the student's parent/guardian, determines an alternative learning program directed towards the student's needs and interests.

## RECOMMENDATION

It is recommended that Lakehead District School Board approve the following appointments to the Supervised Alternative Learning (SAL) Committee for the 2019-2020 school year:

- Marg Arnone, Trustee;
- Sue Doughty-Smith, Trustee (Alternate);
- Michelle Probizanski, Superintendent of Education;
- Jeff Upton, Education Officer (Alternate);
- James Laughton, Program Supervisor, YES; and
- Rob Barrett, Executive Director, YES (Alternate).

Respectfully submitted,

MICHELLE PROBIZANSKI  
Superintendent of Education

IAN MACRAE  
Director of Education