



Office of the Director

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 15**  
**Tuesday, October 22, 2019**  
**Jim McCuaig Education Centre**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**PUBLIC SESSION**  
**7:30 p.m. – in the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. <b>COMMITTEE OF THE WHOLE – Closed Session – 6:30 p.m. (SEE ATTACHED AGENDA)</b>		
6. Report of Committee of the Whole – Closed Session		
7. Land Acknowledgement		
8. Delegations/Presentations		
9. Approval of Minutes		
9.1 Regular Board Meeting No. 14 - September 24, 2019	E. Chambers	1-6
10. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

<u>Resource Person</u>	<u>Pages</u>
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**MATTERS NOT REQUIRING A DECISION:**

11.	Information Reports		
11.1	Ontario Public School Boards' Association (OPSBA) Report	E. Chambers	Verbal
11.2	Student Trustee Report	S. Gaudreau	Handout
11.3	Student Transportation Services of Thunder Bay Committee - October 21, 2019	G. Saarinen	Verbal
11.4	Adult & Continuing Education (083-19)	M. Probizanski	7-9
11.5	Cultural Safety Strategy (084-19)	S. Pharand	10-11
11.6	Summer Learning Programs K-12 (075-19)	S. Pharand	12-15
11.7	Director's Action Plan (087-19)	I. MacRae	16 + Handout
11.8	Short-Term Borrowing Update (086-19)	D. Wright	17
11.9	Special Education Advisory Committee Meeting - June 19, 2019	M. Probizanski	18-22

12. First Reports

**MATTERS FOR DECISION:**

13. Postponed Reports

<p>Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.</p>
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14. Recommendations from the Standing Committee (085-19)
- 14.1 Appointments to the 2019-2020 Parent Involvement Committee (081-19)

G. Saarinen

23

*It is recommended that Lakehead District School Board:*

1. *Approve the following appointments to the 2019-2020 Parent Involvement Committee effective November 15, 2019 to November 14, 2020:*
  - *Serena Essex, Aboriginal Education Advisory Committee representative;*
  - *Sharon Kanutski, Aboriginal Education Advisory Committee alternate representative;*
  - *Michael Otway, Special Education Advisory Committee representative;*
  - *Miranda Myers, Special Education Advisory Committee alternate representative;*
  - *Shannon Jessiman-MacArthur, principal representative;*
  - *AJ Keene, alternate principal representative;*
  - *Laura Prodanyk, community representative;*
  - *Robin Cawlishaw, community representative;*
  - *Julie Morin, alternate parent member;*
  - *Fred Van Elburg, teacher representative;*  
*and*
  - *Kathleen Andrews, alternate teacher representative.*
  
2. *Approve the appointment of Chitra Jacob, parent member, to the 2019-2020 and 2020-2021 Parent Involvement Committee effective November 15, 2019 to November 14, 2021.*

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

Resource  
Person

Pages

15. Ad Hoc and Special Committee Reports
16. New Reports
17. New Business
18. Notices of Motion
19. Information and Inquiries
20. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**



**Office of the Director**

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**REGULAR BOARD MEETING NO. 15**  
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Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**COMMITTEE OF THE WHOLE – Closed Session**  
**6:30 p.m. – in the Sibley Room**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 14 - September 24, 2019	E. Chambers	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Personnel Matter	D. Wright	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 14**

Board Room  
Jim McCuaig Education Centre

2019 SEP 24  
7:30 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Marg Arnone  
Sue Doughty-Smith  
Deborah Massaro

Ron Oikonen  
Ryan Sitch  
Trudy Tuchenhagen  
Sierra Gaudreau (Student Trustee)

**TRUSTEE ABSENT, WITH REGRETS:**

George Saarinen (Vice Chair)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
David Wright  
Michelle Probizanski, Superintendent of Education  
Sherry-Lynne Pharand, Superintendent of Education

**FEDERATION/UNION REPRESENTATIVES:**

Kirsti Alaksa – Manager  
Nancy Nix - ETFO - Elementary Occasional Teachers

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Oikonen

Seconded by Trustee Arnone

*“THAT the Agenda for Regular Board Meeting No. 14, September 24, 2019 be approved.”*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Tuchenhagen

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the Chair to consider the following:*

- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Regular Board Meeting No. 8*
  - *May 28, 2019*
- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Board Meeting No. 11 (SPECIAL)*
  - *June 27, 2019*
- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Board Meeting No. 12 (SPECIAL)*
  - *July 10, 2019*
- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Board Meeting No. 13 (SPECIAL)*
  - *September 16, 2019*
- *Negotiations Update*
- *Legal Matter*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Tuchenhagen

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 8, May 28, 2019.’*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Board Meeting No. 11 (SPECIAL), June 27, 2019.’*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Board Meeting No. 12 (SPECIAL), July 10, 2019.’*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Board Meeting No. 13 (SPECIAL), September 16, 2019.’”*

CARRIED

5. Trustee Recognition Award – Bryce Foster, Westgate Collegiate and Vocational Institute

Trustee Arnone, on behalf of the Board, presented Bryce Foster with the Trustee Recognition Award. Bryce was recognized for his bronze medal as a member of the Canadian Sitting Volleyball Team at the 2019 Parapan American Games in Lima, Peru.

6. Boys & Girls Clubs of Thunder Bay – Ontario Aboriginal Housing Support Services Corporation Proposed Youth Residence and Community Resource Centre to be Located at 105 Junot Avenue

Albert Aiello, Executive Director, Boys & Girls Clubs of Thunder Bay, Pat Suddaby, President, Board of Directors, Boys & Girls Clubs of Thunder Bay, and Amy Hendricks, Member, Board of Directors, Boys & Girls Clubs of Thunder Bay, presented information regarding the *Ontario Aboriginal Housing Support Services Corporation Proposed Youth Residence and Community Resource Centre to be Located at 105 Junot Avenue* to the trustees. All trustees’ questions were addressed.



7. Approval of Minutes

Moved by Trustee Sitch

Seconded by Trustee Arnone

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 10, June 25, 2019.”*

CARRIED

8. Approval of Minutes

Moved by Trustee Doughty-Smith

Seconded by Trustee Tuchenhagen

*“THAT Lakehead District School Board approve the Minutes of Board Meeting No. 11 (SPECIAL), June 27, 2019.”*

CARRIED

9. Approval of Minutes

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

*“THAT Lakehead District School Board approve the Minutes of Board Meeting No. 12 (SPECIAL), July 10, 2019.”*

CARRIED

10. Approval of Minutes

Moved by Trustee Tuchenhagen

Seconded by Trustee Sitch

*“THAT Lakehead District School Board approve the Minutes of Board Meeting No. 13 (SPECIAL), September 16, 2019.”*

CARRIED

MATTERS NOT REQUIRING A DECISION:

11. Ontario Public School Boards’ Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards’ Association Director and voting delegate, informed the Board that she will be attending the OPSBA Directors Meeting in Toronto on September 27-28, 2019.

12. Student Trustee – September Report (076-19)

Sierra Gaudreau, Student Trustee, presented the report highlighting her objectives and goals for the 2019-2020 school year.

13. Report on the Activities of the 2018-2019 Supervised Alternative Learning Committee (071-19)

Michelle Probizanski, Superintendent of Education, introduced Jeff Upton, Education Officer, who presented the report. All trustees' questions were addressed.

MATTERS FOR DECISION:

14. Recommendations from the Standing Committee (074-19)

Policy Review – Student Trustee (073-19)

Moved by Trustee Sitch Seconded by Trustee Oikonen

*“THAT Lakehead District School Board approve the amended 3095 Student Trustee Policy.”*

CARRIED

15. Recommendation from the Budget Committee (079-19)

2019-2020 Budget (078-19)

Moved by Trustee Arnone Seconded by Trustee Tuchenhausen

*“THAT Lakehead District School Board approve the 2019-2020 operating and capital budget of \$157,795.042 as presented.”*

CARRIED

16. Policy Development – Service Animals in Schools

Moved by Trustee Sitch Seconded by Trustee Doughty-Smith

*“THAT Lakehead District School Board approve the development of Service Animals in Schools Policy as indicated in Report No. 077-19.”*

CARRIED

17. Approval of Appointment to the Supervised Alternative Learning Committee 2019-2020 (072-19)

Moved by Trustee Tuchenhagen

Seconded by Trustee Massaro

*“THAT Lakehead District School Board approve the following appointments to the Supervised Alternative Learning (SAL) Committee for the 2019-2020 school year:*

- *Marg Arnone, Trustee;*
- *Sue Doughty-Smith, Trustee (Alternate);*
- *Michelle Probizanski, Superintendent of Education;*
- *Jeff Upton, Education Officer (Alternate);*
- *James Laughton, Program Supervisor, YES; and*
- *Rob Barrett, Executive Director, YES (Alternate).”*

CARRIED

18. Information and Inquiries

18.1 Trustee Doughty-Smith reported that she, Student Trustee Gaudreau and Superintendent Probizanski attended Valley Central Public School’s Open House and Outdoor Classroom Ribbon Cutting Ceremony on September 12, 2019.

18.2 Chair Chambers reported that she, Trustee Tuchenhagen, Trustee Doughty-Smith, Trustee Saarinen, Student Trustee Gaudreau, Director MacRae, Superintendent Pharand, Superintendent Probizanski, Education Officer Upton and Communications Officer Nugent, attended the United Way Thunder Bay – A Community Impact Breakfast on September 17, 2019.

18.3 Chair Chambers reported that she, Superintendent Pharand, Communications Officer Nugent and Student Success Lead Lower, attended the Confederation College Community Partners Evening on September 19, 2019.

19. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Sitch

*“THAT we do now adjourn at 8:32 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 OCT 22  
Report No. 083-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: ADULT & CONTINUING EDUCATION

1. Background

- 1.1 Lakehead District School Board is committed to “student success to enhance life choices for all students” (Operational Plan, 2015-2018/2019).
- 1.2 Lakehead Adult Education Centre’s (LAEC) mission is to serve a diverse multicultural and multi-aged community with the highest quality of education.
- 1.3 Over the past five school years, LAEC has maintained an average enrolment of 2,400 learners per year, and has graduated an average of 211 learners per year.

2. Situation

LAEC currently has 592 registered learners for the 2019-2020 school year. In total, one learner has earned their Ontario Secondary School Diploma (OSSD) to date. LAEC offers a wide variety of continuing education programming both in-class and at a distance, with community and regional partners throughout Northwestern Ontario and beyond:

- self-study and E-Learning;
- distance education to Indigenous communities, Contact North sites across Ontario, and in Literacy and Basic Skills (LBS) sites in the Superior-Greenstone region;
- ‘Adult for Credit’ attendance-based classrooms;
- co-operative education;
- literacy and numeracy for secondary learners and for adult learners;
- English as a Second Language (ESL);
- Prior Learning Assessment and Recognition (PLAR); and
- heritage languages for elementary learners.

3. Update

3.1 Completed Projects

In 2016, the Ministry of Education initiated work on the three-year Regional Adult Education Strategy (RAES) to expand access to adult education in the northwest, and to facilitate collaboration amongst school boards. Lakehead District School Board (LDSB) has been leading this work across Thunder Bay and the east region. The third phase of the strategy will be completed at the beginning of November 2019.

The focus for Phase 3 is on building capacity in the region. Project deliverables include:

- training and mentoring for the Superior-Greenstone District School Board (SGDSB), with the goal of SGDSB beginning their own Adult and Continuing Education programs in the 2019-2020 school year;
- an adult education conference for SGDSB and relevant partners;
- enhanced guidance services through LAEC to serve distance education partners (Contact North, LBS sites);
- pilot projects with Matawa First Nations and Whitesand First Nation.

### 3.2 Current Projects

3.2.1 The continuation of a three-year funding agreement with the Thunder Bay Correctional Centre (TBCC). LAEC has one full-time and one half-time teacher currently working at the TBCC running direct instruction classes and assisting with self-study courses. LAEC also has a partnership with the Thunder Bay District Jail (TBDJ), with one part-time teacher registering and assisting learners in self-study once a week.

3.2.2 The Aboriginal Skills Advancement Project (ASAP) is now entering its seventh year. ASAP is an education program in partnership with Matawa First Nations, which has graduated over 300 learners in the past six years. The program is currently operating on a year-to-year basis, with funding secured until June 2020.

3.2.3 LAEC has a three-year agreement with the Ministry of Children, Community, and Social Services, Citizenship (MCCSS): Immigration Division to create and to pilot English as a Second Language (ESL) blended learning classes in Northwestern Ontario. Curriculum writing for Canadian Language Benchmark Levels 1-5 was completed in May 2019, and the first E-Learning classes began in January 2019 serving 39 learners in Thunder Bay and the Superior-Greenstone region. Phase 2 of the project began in April 2019, with the goal of expanding classes into the Keewatin-Patricia region and the creation of curriculum for Canadian Language Benchmark Levels 6-8.

3.2.4 The partnership to deliver credit programming in Whitesand First Nation is entering its second year, with a total of 39 learners currently registered for the 2019-2020 school year. Prior to the 2017-2018 school year, programming for Armstrong and Whitesand was delivered through self-study only. In January 2019, LAEC began running virtual direct instruction classes, in partnership with Whitesand and Contact North. In June 2019, seven of the 21 learners registered in the program graduated with their OSSD, and over 90 credits (including prior learning equivalent credits) were granted.

3.2.5 In partnership with Roots to Harvest, Cooking for Credit, will be offered again in the 2019-2020 school year. Cooking for Credit allows adult learners the opportunity to earn co-operative education credits, and learn a variety of skills related to the culinary industry. Three sessions of the program will be offered beginning in October 2019.

### 3.3 New Projects

LAEC has partnered with Airline hotels to deliver a Specialized Language Training program for employees of the Valhalla Inn. The program will run for 12 weeks, and it will focus on the language skills needed for the culinary industry.

### 3.4 Summer Programming

LAEC continues to offer the following programming in a six-week summer session each year:

- E-Learning programming for adults;
- summer classes for adult learners at Matawa, and the TBCC;
- co-operative education for learners of all ages;
- E-Learning for day school secondary learners; and
- Mino Bimaadiziwin Grade 9 Learning Strategies and Focus on Youth co-operative education in partnership with LDSB Student Success.

For the 2018-2019 school year, LAEC, in partnership with LDSB Student Success, offered co-operative education to Whitesand First Nation day school secondary learners on-site in the community. Fifteen out of the 16 learners registered earned at least one co-op credit over the summer session.

## 4. Conclusion

Through the ongoing support of Lakehead District School Board, LAEC continues to provide quality educational opportunities for all learners across the Thunder Bay Region and Ontario.

Respectfully submitted,

SAMANTHA PEOTTO  
Acting Manager, Lakehead Adult Education Centre

MICHELLE PROBIZANSKI  
Superintendent of Education

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 OCT 22  
Report No. 084-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: CULTURAL SAFETY STRATEGY

1. Background

- 1.1 With the encouragement and support of the Aboriginal Education Advisory Committee (AEAC), the voices of First Nations staff, students and stakeholders as it relates to experiences of racism in our schools and community were sought to inform a strategy to eliminate racism in our schools and community.
- 1.2 Focus groups were held with AEAC members, students, staff, families and community partners between December 2017 and February 2018.
- 1.3 The project objectives include hearing the voices of our youth and First Nations stakeholders, enabling youth to speak up and stand up to racism, and creating a plan to take a strong stand against racism as a school board and support a change in attitude through education.
- 1.4 Based on focus group data, a three year strategic plan has been developed with tactics, initiatives and activities to support and build Indigenous Cultural Safety in our system.

2. Situation

- 2.1 Using focus group data, the Cultural Safety Strategy was developed and has been divided into four Strategic Foundations:
  - Lakehead District School Board needs to start by looking inside first;
  - if everyone only knew the full story;
  - hope over pessimism; and
  - coordinated activities.
- 2.2 The First Nations, Métis and Inuit Education team and the Aboriginal Education Advisory Committee have identified high, medium and low priority items and assigned timelines to implement the Strategy over the next three years.
- 2.3 Strategic Foundation 1  
*Lakehead District School Board needs to start by looking inside first.*  
High priority items that have been addressed:
  - training sessions with staff around safety/equity consideration;
  - involving students in cultural awareness training for staff; and
  - establishing secondary system teams for FNMI student success.

- 2.4 Strategic Foundation 2  
*If Everyone Only Knew the Full Story*  
Curriculum planning is the focus for this school year. This includes developing a learning continuum across the grades to ensure all students learn about FNMI histories, cultures and ways of being throughout their educational experience in Lakehead Public Schools.
- 2.5 Strategic Foundation 3  
*Hope Over Pessimism*  
The high priority items being addressed this school year include:
- ensuring that education action includes positive stories;
  - increasing positive messages through media;
  - highlighting and promoting positive role models for students; and
  - creating a position for an Indigenous student trustee position.
- 2.6 Strategic Foundation 4  
*Coordinated Activities*  
This school year, the focus is on communication: creating awareness within and outside of our system about the work being done in Indigenous education and sharing opportunities for learning and engagement in our community. We will also be reaching out to community partners to form an Indigenous Liaison Advisory Group to support our work and have impact throughout the city.

### 3. Conclusion

The Lakehead Public Schools Cultural Safety Strategy will continue to be implemented over the next three years with the goal of creating positive change for First Nations people experiencing racism in our schools and community.

Miigwetch.

Respectfully submitted,

ANIKA GUTHRIE  
First Nation, Métis, Inuit Education Coordinator  
Indigenous Lead

ASHLEY NURMELA  
First Nation, Métis, Inuit Community Liaison Officer

JASMINE SGAMBELLURI  
Aboriginal Education Resource Teacher

SHERRI-LYNNE PHARAND  
Superintendent of Education

IAN MACRAE  
Director of Education



LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 OCT 22  
Report No. 075-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: SUMMER LEARNING PROGRAMS K-12

1. Background

- 1.1 Lakehead Public Schools is committed to student success, and providing opportunities for students to be successful takes many forms in all of our schools. Summer can be a much needed break from the rigors of school for some students, but for others it can be a source of “learning loss”. Almost all children lose some academic skills during long periods away from school. The Summer Learning Programs, at Lakehead Public Schools, helps students bridge those gaps.
- 1.2 Quinn and Polikoff, 2017, tells us that to best address the summer gap the following conditions need to be in place: centre the program around evidence-based curriculum, include hands-on and recreational activities, provide sufficient time on task, encourage consistent attendance and invest in hiring the most effective teachers.
- 1.3 While research on the direct impact of Summer Learning Programs on academic achievement is inconclusive, it is clear that low-income students learn less than their wealthier peers over an entire school year, and that part of the disadvantage occurs over the summer (Augustine, McCombs et al 2016).
- 1.4 Research indicates that a coherent, high quality continuum of supports and interventions involving learning outside the school day, including credit bearing courses in summer, can build on the strengths and address the learning gaps of students, particularly those transitioning to Grades 7-9 (Ministry of Education, Ontario, December 2016). Summer learning programs continue to address student learning needs within Lakehead District School Board.
- 1.5 Ontario’s Indigenous Education Strategy sets the foundation for improving achievement among Indigenous students in provincially funded schools and supports life-long learning beginning in the early years and continuing through postsecondary, training or workplace opportunities.
- 1.6 The Focus on Youth (FOY) Project is a grant provided by the Ministry of Education that enables school boards and local community agencies to work collaboratively to provide employment opportunities and skill training for students who are identified as those who need additional support.

- 1.7 A joint application from Lakehead District School Board and Thunder Bay Catholic District School Board to the School College Work Initiative (SCWI) is submitted yearly in order to provide credit recovery and dual credit opportunities for students who have not been successful in completing secondary school credits.

## 2. Situation

- 2.1 Lakehead District School Board was invited, once again, to participate in the Summer Learning Program 2019. The program took place at five elementary schools: Claude E. Garton Public School, Algonquin Avenue Public School, Ogden Community Public School, St. James Public School, and Sherbrooke Public School.
- 2.2 Mino Bimaadiziwin is an Indigenous Youth Leadership Camp for students entering Grades 8-10 from ten elementary schools and three secondary schools. Participating students have self-identified as First Nation, Métis or Inuit and have been identified by school staff as potential candidates for the camp. The program took place at Fort William Historical Park with an overnight trip to Kingfisher Outdoor Education Centre from August 18-23. This year, we had four youth mentors, who have been participants, come back as leaders.
- 2.3 Students entering Grade 9 participating in Mino Bimaadiziwin were given the opportunity to obtain a Grade 9 General Learning Strategies (GLE) credit that included one week of Indigenous education and one week of literacy and math learning strategies.
- 2.4 The Focus on Youth Project is a six week summer cooperative education program for secondary students identified by school staff as possibly facing academic, financial or personal challenges. This project provided students with secondary credits and paid employment where they were responsible for growing, harvesting and marketing food.
- 2.5 The Summer Centre for Learning and Student Success (C.L.A.S.S.) Program was held in the Shuniah building of Confederation College, as well as a number of classrooms around the campus, that hosted the dual credit programming. Summer C.L.A.S.S. provided opportunities for students to recover unsuccessful Grades 9-12 secondary courses as well as opportunities for students to earn one of four dual credit courses. This program runs for the first three weeks of July.

## 3. Student Results

- 3.1 Summer Learning Program (Elementary):
- over 200 students attended; and
  - most students exceeded the Benchmark Assessment (BAS) scores they achieved when tests were administered at the beginning of the program in July. Pre and post assessments in mathematics indicated that students developed increased computational fluency, increased perseverance, more sophisticated strategies, and increased oral and written communication.

- 3.2 Mino Bimaadiziwin:
- 32 students attended, plus four Lakehead District School Board youth mentors; and
  - all students had a successful week at camp.
- 3.3 Grade 8 Reach Ahead:
- 67 students attended the program and 100% earned a credit.
- 3.4 Focus on Youth Project:
- 13 students took part in this six week paid cooperative learning program;
  - 11 were partnered with Roots to Harvest and 2 students with Lakehead Public Schools Summer programs for five weeks and Lakehead University Aboriginal Mentorship Program for one week; and
  - all students successfully earned cooperative education credits.
- 3.5 Summer Class:
- Credit Recovery: 51 students attended and 42 were successful; this is an 82% success rate; and
  - Dual Credit: 14 students participated in either Taste of the Trades or Easy Healthy Cooking; 13 students were successful which is a 93% success rate.
- 3.6 Whitesand Summer Cooperative Education Pilot Project:
- 16 students participated in the pilot project to extend summer learning to a community; and
  - 15 students earned two cooperative education credits while they were employed in their community during the summer months.
- 3.7 Ready For Career/Education and Life (R4 Summer Program):
- 31 students participated in the R4 program; and
  - students earned between 12 to 40 community service hours.

#### 4. Next Steps

- 4.1 Lakehead District School Board will continue to offer summer programs based on funding so that every student has extended opportunities to succeed.
- 4.2 Lakehead District School Board will continue to close gaps in credit accumulation and strengthen academic skills to ensure students at risk have increased opportunities to engage in learning and gain credits.

5. Conclusion

Lakehead District School Board summer learning opportunities provide new friendships, confidence, independence and a sense of belonging for students. All of these things contribute to the healthy development of a student as they become a strong, considerate, competent adult. Through a focus on literacy and numeracy programs and community partnerships, Lakehead District School Board will continue to close achievement gaps and support graduation for all students.

Respectfully submitted,

FRED VAN ELBURG  
Elementary Program Coordinator

ANIKA GUTHRIE  
First Nation, Métis, Inuit Education Coordinator

JANE LOWER  
Student Success Lead

AJ KEENE  
Early Years and Program Principal

SHERRI-LYNNE PHARAND  
Superintendent of Education

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 OCT 22  
Report No. 087-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: 2019-2020 DIRECTOR'S ACTION PLAN

1. Background

- 1.1 The 2018-2019 Operational Plan will remain in effect until the Strategic Plan is renewed in the Fall of 2019 as presented at the June 11, 2019 Standing Committee meeting. From this document, the Director's annual Action Plan was developed.
- 1.2 This document articulates the commitment of the Director of Education to system leadership actions.

2. Situation

The 2019-2020 Director's Action Plan will be provided as a handout.

Respectfully submitted,

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 OCT 22  
Report No. 086-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: SHORT-TERM BORROWING UPDATE

1. Background

1.1 Traditionally, the Board has been asked to approve a short-term borrowing resolution, on an annual basis, to ensure the Board has access to short-term credit facilities, if required, that will meet current obligations until such time as other revenues are received.

1.2 In October 2018, the Board approved Report 081-18 Short-Term Borrowing which extended the borrowing period to three years, ending August 31, 2021 instead of what would normally have been one year. The three year term was approved in order to coincide with the completion of Ecole Elsie MacGill Public School, as the timing of funds from the Ministry, to support the build, could not be guaranteed.

2. Situation

The resolution approved in October 2018, remains sufficient to support current operational needs.

3. Conclusion

An additional short-term borrowing resolution is not required to be approved at this time.

Respectfully submitted,

DAVID WRIGHT

IAN MACRAE  
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

**SPECIAL EDUCATION ADVISORY COMMITTEE**

Superior CVI, Library  
Thunder Bay, Ontario

2019 JUNE 19

**MEMBERS PRESENT:**

Liz Tod (Chair)  
Kelly Matyasovszky (Vice Chair)  
Danielle Miller  
Miranda Myers  
Carey Murphy (A)  
Suzanne Posthumus

Trustee George Saarinen  
Trustee Sue Doughty-Smith  
Angela Hill  
Cory Koski  
Debby Dick (A)  
Wilma Kleynendorst

**OTHERS PRESENT:**

Colleen Kappel

Lori Carson

**ABSENT REGRETS:**

Mike Otway  
Therese Zaroski  
Ruth Vannieuwenhuizen (A)  
Lesley Harding (A)

Jennifer Bean  
Ashley Etienne

1. **Call to Order**

Liz Tod, Chair of SEAC, called the meeting to order at 6:04 p.m.

2. **Approval of the Agenda**

Moved by Cory Koski

Seconded by Wilma Kleynendorst

*“THAT the agenda for the June 19, 2019 SEAC meeting be approved.”*

**CARRIED**

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

4. **Presentations**

4.1. **Special Education Plan**

Lori Carson, Special Education Officer provided an overview of the changes to the Special Education Plan. The annual check list will be submitted to the ministry by July 31, 2019 as required.

5. Approval of the Minutes

Moved by Trustee George Saarinen

Seconded by Angela Hill

*“THAT the minutes of the May 15, 2019 SEAC meeting be approved.”*

CARRIED

6. Business Arising From the Minutes

6.1. Letter to Minister of Education

Colleen Kappel, Superintendent of Education referenced the letter circulated in the correspondence folder at the May 15, 2019 SEAC meeting from Toronto District School Board and noted a letter of support from the LDSB SEAC is included in the meeting package.

Members by consensus approved the content of the letter with minor revisions, which will be forwarded to the Board for approval. Following Board approval the letter will be sent to the Minister of Education.

6.2. SEAC Video

Colleen Kappel, Superintendent of Education shared an update on the revised SEAC video which was played for members viewing. Members agreed the revised video is more in line with messaging they want to share. It was suggested SEAC can work on key messaging on how to be relevant for parents and staff. Colleen Kappel will follow up with Bruce Nugent to share to broader community through Facebook and other media platforms and post to the SEAC webpage.

7. Correspondence

The correspondence folder was circulated for members' perusal.

8. Advocacy Tracking

The advocacy tracking template was circulated for member completion.

9. New Business

9.1. Parent / Community Engagement Debrief

Liz Tod, Chair of SEAC opened discussion on the May 15 Parent / Community Engagement Session and asked for members' feedback on how to attract more attendees. Suggestions included sharing with PIC, School Council, and posting to the Board website – news event banner. It was noted email, texting and social media have become the more common method of communication for families. It was suggested to partner with other organizations to share information. Discussion ensued. A communication strategy will be reviewed prior to future engagement sessions.



9.2. Parent Involvement Committee (PIC) Report

There were no updates to share.

9.3. Parent Request for Letter Outlining Sick Leave Concerns

Colleen Kappel, Superintendent of Education noted this was covered in the letter to the Ministry of Education under 6.1.

9.4. 2018-2019 SEAC Work Plan - Final

The 2018-2019 SEAC Work Plan was shared and reviewed.

9.5. 2019-2020 SEAC Work Plan - Draft

Liz Tod, Chair of SEAC, shared the draft 2019-2020 SEAC Work Plan and asked members to provide input. Members were reminded adjustments to the work plan can be made as needed. Goal 6 will be updated as followings:

- One presentation from Equity and Inclusion Education Working Group (EIEWG), and
- Propose idea to EIEWG on how they can support inclusion of all students across the system. Lori Carson can share ideas with EIEWG.

Members discussed SEAC's role in advocacy. It was suggested to analysis SEAC advocacy data to determine how advocacy is accessed, if additional marking of SEAC advocacy required and what does SEAC advocacy look like going forward. A Goal 2 sub-committee will meet in the fall of 2019 to review advocacy including:

- How to analysis advocacy data;
- Website information and how to inform parents of SEAC;
- SEAC advocacy going forward; and
- How to communicate with parents, expand knowledge of SEAC and obtain feedback on what they need.

Liz Tod, Angela Hill, Cory Koski, and George Saarinen volunteered as sub-committee members.

Bruce Nugent will be invited to a future SEAC meeting to discuss using communication strategy, and the possibility of creating a SEAC Facebook page. The draft work plan will be brought to the September 2019 meeting for further discussion.

9.6. 2018-2019 PIC Funding Report

A copy of the PIC Final Funding report was shared with members. The report will be submitted to PIC as required.

9.7. 2019-2020 SEAC Draft Meeting Dates

The draft meeting schedule was reviewed and December 11, 2019 and March 11, 2020 were selected as meeting dates from those proposed for

these months. Meeting invitations will be sent to attendees for the 2019-2020 calendar year.

9.8. 2019-2020 Draft Presentation Schedule

The draft presentation schedule was reviewed. Liz Tod, Chair of SEAC references the addition of “SEAC Member Presentations”. These presentations would offer individuals the opportunity to highlight the organization he/she represents and provide members with a better understanding of services offers. It was agreed organization presentations could also be presented at parent / community engagement events. Member presentations will be added as requested.

9.9. 2019-2020 Newsletter Schedule

The draft newsletter schedule was shared; members were asked to identify a month their organization would like to submit information to include in school newsletters. Members can email Robin Orr if interested in including their organization on the newsletter schedule.

10. Information/Inquires & Association Reports

Cory Koski and Debbie Dick have been re-elected to Autism Ontario.

11. Status of SEAC Budget

Liz Tod, Chair of SEAC shared that the year-end SEAC Budget and noted the amount would be adjusted slightly to reflect any outstanding year-end expenses. A request to carry forward all remaining funds will be sent to the Superintendent of Business.

12. Board Update

Trustee Sue Doughty-Smith shared highlights of the following:

- Pride Flags flying at 3 school boards and highlight of media event,
- Ecole Elsie MacGill Public School has been approved as the name for the new elementary school;
- Update on potential for Indigenous Trustee;
- Board retirement event held on June 13, 2019;
- Lakehead Public School Graduations;
- Armstrong Public School pow wow;
- Ecole Gron Morgan Public School R & R room;
- Plays being held at different schools;
- May 28 Regular Board Meeting highlights; and
- June 11, 2019 Standing Committee Meeting highlights.

13. Adjournment

Colleen Kappel, Superintendent of Education thanked everyone for their dedication to the work of SEAC and noted it was a pleasure working with the it was a pleasure working with and learning from the members of SEAC. Trustee George Saarinen acknowledged Colleen Kappel for her hard work and dedication and thanked her for her ongoing support.

Moved by Wilma Kleynendorst

Seconded by George Saarinen

*“THAT we do now adjourn at 7:36 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2019 OCT 22  
Report No. 085-19

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE STANDING COMMITTEE

Background

The following report was received at the Standing Committee Meeting on October 8, 2019 and has been referred to the Board for approval. The recommendation is as follows:

**APPOINTMENTS TO THE 2019-2020 PARENT INVOLVEMENT COMMITTEE (081-19)**

*It is recommended that Lakehead District School Board:*

1. *Approve the following appointments to the 2019-2020 Parent Involvement Committee effective November 15, 2019 to November 14, 2020:*
  - *Serena Essex, Aboriginal Education Advisory Committee representative;*
  - *Sharon Kanutski, Aboriginal Education Advisory Committee alternate representative;*
  - *Michael Otway, Special Education Advisory Committee representative;*
  - *Miranda Myers, Special Education Advisory Committee alternate representative;*
  - *Shannon Jessiman-MacArthur, principal representative;*
  - *AJ Keene, alternate principal representative;*
  - *Laura Prodanyk, community representative;*
  - *Robin Cawlishaw, community representative;*
  - *Julie Morin, alternate parent member;*
  - *Fred Van Elburg, teacher representative; and*
  - *Kathleen Andrews, alternate teacher representative.*
  
2. *Approve the appointment of Chitra Jacob, parent member, to the 2019-2020 and 2020-2021 Parent Involvement Committee effective November 15, 2019 to November 14, 2021.*

Respectfully submitted,

GEORGE SAARINEN  
Chair  
Standing Committee