



Office of the Director

Jim McCuaig Education Centre
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ANNUAL BOARD MEETING

**Tuesday, December 3, 2019
Jim McCuaig Education Centre
6:00 p.m. – in the Board Room**

Ian MacRae
Director of Education

AGENDA

- | | | | |
|-----|--|----------------|-----------------|
| 1. | Call to Order | | |
| 2. | Land Acknowledgement | | |
| 3. | Election of Chair of the Board | Director | |
| 4. | Election of Vice Chair of the Board | Chair | |
| 5. | Election of a Member and Alternate of the Coordinating Committee | Chair | |
| 6. | Declaration of 2019-2020 Indigenous Student Trustee | K. Essex | Verbal |
| 7. | Aboriginal Education Advisory Committee Annual Report (002-20) | A. Nurmela | 1-6 |
| 8. | Special Education Advisory Committee Annual Report (003-20) | M. Probizanski | 7-21 |
| 9. | Parent Involvement Committee Annual Report (004-20) | J. Davis | 22-25 |
| 10. | Thunder Bay Public Library Board Annual Report (005-20) | T. Tuchenhagen | 26-29 |
| 11. | Trustee Appointments to Board Committees – 2020 (006-20) | I. MacRae | 30-31 |
| 12. | Director's Annual Report 2018-2019 (001-20) | I. MacRae | 32
+ Handout |
| 13. | Adjournment | | |

Trustees (chair and vice chair) and presenters of reports will be available for comment after the Board meeting.

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 DEC 03
Report No. 002-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: ABORIGINAL EDUCATION ADVISORY COMMITTEE ANNUAL REPORT

1. Background

- 1.1 On June 22, 2004, the 8061 Aboriginal Education Advisory Committee Policy was approved by Lakehead District School Board authorizing the establishment of a committee to make recommendations to the Board on matters relating to the education of Aboriginal students.
- 1.2 The Aboriginal Education Advisory Committee (AEAC) has been active since November 2004. The co-chairs for this past year have been Dolores Wawia and Sherri-Lynne Pharand.
- 1.3 The Aboriginal Education Advisory Committee held seven meetings this year.
- 1.4 The Aboriginal Education Advisory Committee is required to report to the Board on its activities. Minutes of meetings are included in Board agendas.

2. Situation

- 2.1 The Aboriginal Education Advisory Committee is comprised of a group of individuals from diverse backgrounds.
- 2.2 The cultural spirit of this unique committee is reflected in the integration of Aboriginal protocols such as opening and closing ceremonies by an Aboriginal Elder.
- 2.3 The 2019-2020 meeting schedule was approved at the May 16, 2019 meeting.

- 2.4 The Aboriginal Education Advisory Committee was comprised of the following individuals from September 2018 to June 2019:

NAME	AFFILIATION
MEMBERS:	
ARNONE, Marg (Sept - Nov)	Trustee
BAXTER, Selena (Sept - Jan)	Student
BAXTER, Lawrence	Parent/Guardian
BEARDY, Kathy	Community/Agency
CROMARTY, Elliott	Community/Agency
ESSEX, Serena	Parent/Guardian
FONTAINE, Pauline	Elementary Principal
GRAVELL-CATLIN, Lindsay (May - June)	Parent/Guardian
KANUTSKI, Sharon	Parent/Guardian
KING-ZEWIEC, Cheryl (Dec - June)	Parent/Guardian
MARTIN, Gerry (Dec - June)	Elder
METATAWABIN, Skylene (Dec - June)	Community/Agency
MARSHALL, Leanna (May - June)	Community/Agency
MOONIAS, Brandon (Feb - June)	Student
PHARAND, Sherri-Lynne	Superintendent – Director Designate
SAGUTCHEWAY, Ardelle (May - June)	Parent/Guardian
SITCH, Ryan (Dec - June)	Trustee
WAWIA, Dolores	Co-Chair
ALTERNATES:	
ARNONE, Marg	Trustee
CHAMBERS, Ellen	Trustee
JUNG, Dinah	ETFO
KAKEGAMIK, Anna Fern	Community/Agency
MERCIER, Isabelle (Dec - June)	Elder
METATAWABIN, Skylene (Sept - Nov)	Community/Agency
MOONIAS, Brandon (Sept - March)	Student
TUCHENHAGEN, Trudy (Sept - Nov)	Trustee

RESOURCE:	
BARRADELL, Brenda	Executive Secretary
COLLINS, Brittany	Community/Agency
EBRAHIM, Mahejabeen (Nov - June)	Human Rights & Equity Advisor
FLASZA, Donna	Secondary Vice Principal
GUILLET, Lynnita-Jo (Jo Jo) (Sept - April)	Education Officer, Indigenous Education Office, Ministry of Education
GUTHRIE, Anika	FNMI Education Coordinator
HYNNES, Leslie (Sept - Dec)	Education Officer
JUDGE, Mike	ETFO President
KEENE, AJ (Jan - June)	Early Years and Program Principal
LAROCQUE, Chris (Sept - Feb)	FNMI Student Success Re-Engagement Teacher
LeBLANC, Donica (Sept - Dec)	Principal, Early Years
LOWER, Jane	Student Success Lead
RUTTER, Maggie (Jan - June)	Education Officer
SGAMBELLURI, Jasmine	Aboriginal Ed. Resource Teacher
NURMELA, Ashley	FNMI Community Liaison Officer

- 2.5 The chair is elected annually at the December meeting.
- 2.6 The following presentations have been shared at the regular meetings for committee feedback:

Topic	Presenter(s)
Birch Bark Basket Making	Anika Guthrie
Mino Bimaadiziwin Camp (Live the Good Life)	Anika Guthrie
Summer Camps	Donica LeBlanc
Hammarskjold Cultural Academy	Melissa Roberts and Tanya Moses
Sacred Circle Blanket Presentation	Dolores Wawia, Elder Martin and Elder Mercier
Global Competency Project	Colleen Kappel and Lisa Korteweg
Ojibwe Coding Program	Gino Russo, Shawn Dunlop, Emanuel Iorianni and Kris Sandberg
2019 – 2020 Budget	David Wright
LU Achievement Program	Amanda Stephanile
Native Language Teachers	Corine Bannon and Charlotte Neckoway
Racial Equity Campaign – Update (Renamed Cultural Safety Campaign)	Sherri-Lynne Pharand
Cultural Safety Campaign Update	Daniel Griffin, Generator
Summer Programs	AJ Keene and Jane Lower

- 2.7 The Aboriginal Education Advisory Committee provided input to the Board's 2019-2020 Budget and would like to thank trustees for their ongoing support of First Nation, Métis and Inuit priorities at Lakehead District School Board.
- 2.8 Lakehead District School Board confirmed financial support to AEAC by providing a working budget for the committee. Lakehead District School Board supports the continuation of the First Nation, Métis and Inuit community liaison officer and the Aboriginal education resource teacher positions, and the support for many Aboriginal education priorities. Funding was also provided to support the Native Language and Native Studies courses, professional development and cultural sensitivity training for all staff.
- 2.9 Native Language and Native Studies courses continue to be offered at all three secondary schools with twenty-seven sections being offered. Elementary Native Language programs were offered at Armstrong Public School, École Gron Morgan Public School, Algonquin Avenue Public School, McKellar Park Central School and Ogden Community Public School for the 2018-2019 school year.
- 2.10 The Aboriginal Education Advisory Committee has been instrumental in directing and supporting initiatives in Aboriginal education such as: the expansion of the Aboriginal Achievement tutors program to include Algonquin Avenue Public School, the Aboriginal Achievement facilitators within each secondary school, community partnerships, cultural awareness through professional development, cultural programming, Aboriginal role models, cultural sensitivity training, surveys to assess the feasibility for additional Native Language classes, an Aboriginal student sitting as a member on AEAC, welcoming school environments and increasing First Nations, Métis and Inuit presence in our schools.

AEAC also supports the Four Directions graduation coach model to support First Nation, Métis and Inuit learners at all secondary schools: Superior Collegiate and Vocational Institute, Westgate Collegiate and Vocational Institute and Hammarskjold High School. Graduation coaches implemented the Grade 8 transitional workshops to help support successful transitions into secondary schools. The priorities identified are aligned with the committee's 2019-2021 work plan.

- 2.11 The Indigenous student success resource teacher position provides support through coaching for elementary and secondary teachers, support for Native Studies and Native Language teachers, Aboriginal Achievement facilitators, as well as administrator support.

The Indigenous student success resource teacher sits as a resource on the Equity and Diversity Committee as well as the Aboriginal Education Advisory Committee and attends the Provincial Leads meetings.

In response to #62 and #63 Calls to Action, the Indigenous education resource teacher commissioned Indigenous Professional Development from Facing History. The training, entitled Stolen Lives, contained appropriate content and resource materials that aligned with the recommendations from AEAC in relation to professional development.

- 2.12 The position of the First Nation, Métis and Inuit (FNMI) community liaison officer supports the implementation of Board initiatives and activities in Aboriginal education. This role primarily focuses on nurturing relationships and creating partnerships with community/First Nations and the Board/schools (K-12) that support Aboriginal student success and transitions.

The First Nation, Metis and Inuit community liaison officer was successful in providing Board wide culturally responsive professional learning, Truth, Reconciliation & Rights: Opening Doors to Education was successfully delivered at 25 of 28 schools. During the 2019-2020 school year, staff members who may have been unable to attend the sessions will have the opportunity to do so.

The FNMI community liaison officer utilized the First Nation, Métis and Inuit Presence in Our Schools booklet (formerly called Aboriginal Presence in Our Schools). Printed copies were provided to all those who attended the professional learning and electronic copies are available online. She also facilitated discussions that focused on anti-racism and inclusion in our schools.

Visits to service agreement partner communities also helped to strengthen these relationships and provide additional opportunity for knowledge and needs sharing.

To help support the transition of students into our Board, booklets were created in partial response to this need. Welcome booklets were created and sent to service agreement partner schools that included a section on safety tips and student voice where student strengths and other interests can be gathered. Lakehead District School Board and our community partners sponsored a city tour on a city transit bus for Indigenous students from outlying communities to familiarize them with recreation and health services that are available.

Welcome to Kindergarten booklets were handed out to parents and included tips for parents to support the transition of their children into Kindergarten. The FNMI team also provided information on the importance of self-identification. Self-identification is the voluntary, confidential declaration of First Nation, Métis or Inuit ancestry. All new registrants are asked to self-identify regardless of ancestry. Parents are not required to show proof of ancestry at any point in time.

- 2.13 Collaboration with both Matawa Learning Centre - Education Partnership Program and Nishnawbe Aski Nation (NAN) Education Partnership Programs offer Lakehead District School Board the opportunity to hear the collective and individual voices of our service agreement partners and offers opportunities to work collaboratively with communities and band councils regarding the transition of students into Thunder Bay and Lakehead Public Schools.
- 2.14 The ongoing community relationships and success for students comes through working alongside community committees including Aboriginal Youth Achievement and Recognition Awards (AYARA) and Community Coalition Unified for the Protection of Children and Youth (CCUPCY) who initiate annual events such as Fall Harvest (every September). The National Indigenous Peoples Day committee worked towards the nationally celebrated event on June 21, 2019 with an Education Day component, to celebrate First Nations, Métis and Inuit culture held on June 6, 2019 for Thunder Bay elementary students.

- 2.15 Collaboration with the following community partners continued: Fort William First Nation, Whitesand First Nation, Kiashke Zaaging Anishinaabek (Gull Bay), NAN Education Partnership Program, Matawa Learning Centre, Confederation College, Lakehead University, Thunder Bay District Health Unit, Ontario Physical Health Education Association, City of Thunder Bay, Thunder Bay Indigenous Friendship Centre, Roots to Harvest, Thunder Bay Police and Thunder Bay Art Gallery for curriculum collaboration. In the past, Elders' input into our Board goals has been impactful on the work completed.

Mino Bimaadiziwin, a summer camp for students, involves many community partners. This aligns with the AEAC work plan where their recommendation is to provide extra-curricular opportunities where students develop positive attitudes towards learning, self-esteem and a sense of belonging in our community.

2.16 Provincial/Board Involvement

- 2.16.1 The elementary, secondary and program staff resource individuals regularly attend meetings to provide information and receive input from the committee on various initiatives.
- 2.16.2 The Board website maintains and updates the Aboriginal Education Advisory Committee page. In 2018-2019, a page for Ojibway language translations was added.

3. Conclusion

The Aboriginal Education Advisory Committee members are to be commended for the time and commitment they have given to the activities of the committee. The committee will continue to act in an advisory role to fulfill its mandate as outlined in 8061 Aboriginal Education Advisory Committee Procedures. The committee extends its thanks to Lakehead District School Board for its support of the committee and Aboriginal education.

Miigwetch.

Respectfully submitted,

DOLORES WAWIA
Co-Chair, Aboriginal Education Advisory Committee

SHERRI-LYNNE PHARAND
Co-Chair, Aboriginal Education Advisory Committee
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 DEC 03
Report No. 003-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: SPECIAL EDUCATION ADVISORY COMMITTEE ANNUAL REPORT

1. Background

- 1.1 On January 18, 1983, in accordance with Regulation 464/97 of the Education Act, Lakehead District School Board established the Special Education Advisory Committee (SEAC) to make recommendations to the Board relating to matters affecting the establishment and development of special education programs and services in respect to exceptional students of the Board.
- 1.2 To qualify as a representative, a person must be:
 - a Canadian citizen;
 - the full age of eighteen years;
 - a resident within the jurisdiction of the Board; and
 - a public school elector.
- 1.3 A SEAC Member cannot be an employee of the Board.
- 1.4 The term of office for representatives of associations or organizations coincides with the term of the Board.
- 1.5 SEAC is required to report annually to the Board on its activities.

2. Situation

- 2.1 As the term of office for SEAC members coincides with the term of the Board, an advertisement was placed in The Chronicle Journal and The Source inviting agencies/organizations to nominate representatives, and parents/guardians and community members to self-nominate for the community representative positions for the term of office December 2018 to November 2022.
- 2.2 The current Special Education Advisory Committee has been active since December 2018. The chair is Liz Tod and the vice chair is Kelly Matyasovszky.

2.3 In December 2018, trustees passed a motion to appoint members to the Special Education Advisory Committee for the period December 2018 - November 2022. During 2018-2019 the Special Education Advisory Committee included members appointed for both the term December 2015 - November 2018 and December 2018 - November 2022 and included the following:

Name	Association/Organization
Jennifer Bean Ashley Etienne, Alternate (Dec. 2018-June 2019)	Anishnawbe Mushkiki
Cory Koski Debby Dick, Alternate (Dec. 2018-June 2019)	Autism Ontario - Thunder Bay & District Chapter
Laura Sylvestre (Sept.-Dec. 2018 resigned)	Child and Community Resources
Angela Hill	Children's Centre Thunder Bay
Wilma Kleynendorst Lesley Harding, Alternate (March-June 2019)	Dilico Anishinabek Family Care
Miranda Myers	Fetal Alcohol Support Information Network
Liz Tod (Dec. 2018-June 2019) Carey Murphy, Alternate (Dec 2018-June 2019)	Learning Disabilities Association of Ontario
Liz Tod (Sept.-Nov. 2018) Suzanne Posthumus (Dec. 2018-June 2019) Amy Massalin, Alternate (Dec. 2018-April 2019 resigned)	OPTIONS Northwest
Kelly Matyasovszky	VIEWS For the Visually Impaired – Thunder Bay Region
Mike Otway Jen Bertoni, Alternate (Sept.-Dec 2018 resigned)	VOICE for Hearing Impaired Children
Danielle Miller Therese Zaroski (Dec. 2018-June 2019) Ruth Vannieuwenhuizen, Alternate (Dec. 2018-June 2019)	Community Representative
Marg Arnone (Sept – Nov 2018) Ellen Chambers, Alternate (Sept.-Nov. 2018)	Trustee
Sue Doughty-Smith (Dec. 2018-June 2019) Ron Oikonen, Alternate (Dec. 2018-June 2019)	Trustee
George Saarinen Trudy Tuchenhagen, Alternate	Trustee

2.4 According to legislation, SEAC meetings occur monthly from September to June during the school year. There are no meetings scheduled during July and August.

2.5 The following presentations were made at the regular meetings during September 2018 - June 2019:

Topic	Presenter(s)
Introduction of Special Education Team and Corresponding Portfolios	Kim Pineau
6040 Reporting of Children in Need of Protection Policy	Jeff Upton
Kingsway Park Public School – Academy and Social Skills Presentation and Tour	Darren Lentz Lori Badanai Carys Sabaz Kathy Shyiak
Operational Plan	Colleen Kappel
Lexia and Empower	Ruth Ann Fay
George Jeffrey Children’s Centre, School Based Rehab Services	Nicole Deschamps, George Jeffrey Children’s Centre
2019-2020 Budget Presentation	Kirsti Alaksa
5010 Special Education Policy	Colleen Kappel
Apple Presentation	Don MacNamee and Kevin Goodridge, Apple
Equity Initiatives	Maggie Rutter
Visual Resumes	Liz Tod
Special Education Plan	Lori Carson

2.6 Professional Development

In December 2018, Colleen Kappel, Superintendent of Education, provided an advocacy training session to all members which outlined the role of advocacy and how members can assist students and families seeking support. Additionally, new members were provided with an overview of SEAC including its mandate and roll within the Board.

SEAC members are always encouraged to participate in workshops and events specifically geared to SEAC members and their roles. Time was also set aside on each agenda to allow members to inform the rest of the group about any workshops/events that their respective associations may be hosting and to promote interest in workshops/events coming up in the community. Additionally, members have the opportunity to share resources that may be of interest to SEAC members.

The following are some of the resources, workshops and events shared with SEAC members:

- 1st Connections Program, Children's Centre Thunder Bay;
- CBC Massey Lecture hosted by NAN, with guest speaker Tanya Talaga;
- Crown Ward Educational Championship Team;
- World Autism Awareness Day;
- Downs Syndrome Awareness Day; and
- VOICE Conference.

2.7 SEAC Participation and Input

SEAC members were engaged in the process of providing information at the following events:

- Kindergarten Registration Evening, February 4, 2019;
- SEAC representation on the Agnew H. Johnston Public School/Edgewater Park Public School Transition Committee; and
- representation on the Success Advisory Committee and Parent Involvement Committee.

2.8 Work Plan

Each school year, a SEAC Work Plan is developed outlining objectives, key actions, timelines and intended results. Attached, as Appendix A, is the 2018-2019 SEAC Work Plan.

2.9 Advocacy

An Advocacy Memo was sent to all LDSB schools for distribution to families as well as inclusion in newsletters and posting on school websites. Included with the memo was the document *Advocacy Information for Families*, attached as Appendix B.

SEAC members have acted as advocates to assist students and their families within our schools. At each SEAC meeting, members record their advocacy over the course of the month. From September 2018 to June 2019, ten members provided advocacy on 15 occasions to parents/guardians either by phone, in person or via email. Advocacy was provided for areas including relationships and communication between schools and families, how to access supports, processes and resource sharing.

2.10 Provincial and Board Involvement

Common issues regarding Special Education funding are shared with the Board of Trustees, Minister's office, OPSBA, and the provincial SEAC's.

To communicate the role of SEAC to the schools and our community, the following actions were taken:

- articles from SEAC members associations were forwarded to the schools for their monthly newsletters, and sharing on social media platforms;
- SEAC participated in the Kindergarten registration evening;
- SEAC hosted community engagement event; and
- information posted to the SEAC website.

Information sharing amongst SEAC representatives and their organizations was ongoing in order to keep updated on the activities and workshops of children with special needs within our community.

SEAC members were informed of the opportunity to present a delegation to the Board regarding the budget. Cory Koski represented SEAC at the Budget Committee deputation meeting on April 2, 2019.

SEAC members participated on committees when required. Mike Otway represents SEAC on the Parent Involvement Committee and Miranda Myers is the alternate. Danielle Miller represents SEAC on the Success Advisory Committee. Cory Koski is a member of the Agnew H. Johnston Public School/Edgewater Park Public School Transition Committee providing input through the lens of SEAC.

2.11 Special Events

During 2018-2019, two SEAC meetings were held at different Lakehead Public School locations. On November 21, 2018, the SEAC meeting was held at Kingsway Park Public School. Darren Lentz, Principal, Lori Badanai, Vice Principal, Carys Sabaz, Facilitator and Kathy Shyiak, Student Support Professional (SSP), gave a presentation on the Academy and Social Skills and provided a tour of the Academy. On May 15, 2019, the SEAC meeting was held at Superior Collegiate and Vocational Institute (CVI). Following the meeting, SEAC members participated in the Community Engagement Session with representatives from Apple presenting.

As a result of a Parent Involvement Committee (PIC) funding opportunity, SEAC hosted a Community Engagement Session at Superior CVI on May 15, 2019. Parents/guardians, educators, community partners and the general public were invited to attend. Don MacNamee and Kevin Goodridge, Apple, presented on “Assistive Technology, Reaching Every Learner”. This was a hands on learning experience providing attendees with the opportunity to explore how Apple technology supports learning; how to manage device apps, consider app usage, control and limit time spent on apps, and to understand security and data privacy. Feedback from attendees was very positive and included comments such as: lots of great information to share with parents, excellent content, super knowledgeable presenters, and great presentation. As a result of the PIC funding grant, admission was free to the event.

2.12 SEAC Input

On a regular basis, at SEAC meetings, input is requested of members on various topics. During the 2018-2019 school year, input was requested and provided by SEAC on the following:

- 6040 Reporting of Children in Need of Protection Policy;
- 2018-2019 Budget Deputation;
- accommodations for school renovations and new build; and
- Special Education Plan.

3. Areas of Focus

SEAC will continue to promote and review the following:

- increase awareness of SEAC and its role;
- transition committees input/participation;
- Accessibility Plan;
- communication with community and system;
- Equity and Inclusive Education;
- professional development of facilitators, student support professionals, teachers, SEAC members and other staff dealing with children with special needs;
- Safe Schools;
- advocacy;
- implementation activities related to programs and services supporting the learning of students with special needs;
- decisions of the current government as it affects children with special needs and all children in the province;
- community workshops and activities geared toward parents/guardians, caregivers, teachers and students;
- SEAC link through Special Education on Lakehead Public Schools website;
- SEAC Work Plan;
- goals and mandate of SEAC within Lakehead Public Schools; and
- input to current policies under review.

4. Recognition

On June 25, 2019, Liz Tod was presented with the Ontario Public School Boards' Association (OPSBA) Achievement Award in recognition of her dedication to the Special Education Advisory Committee. Ms. Tod has been a member of SEAC for five years and is a strong advocate for children. She provides well thought out input into discussions and decisions that will provide students, caregivers, families and staff the supports required for successful outcomes and learning experience. Ms. Tod's contributions and commitment to SEAC, Lakehead Public Schools, students, families and communities is outstanding and unwavering.

Colleen Kappel, Superintendent of Education, was also presented with an OPSBA Achievement Award in recognition of her compassion for all students with exceptionalities through promoting the understanding of individual differences, commitment to fostering students' strengths, efforts to help them improve in their areas of need and dedication to promoting their self-esteem. Ms. Kappel was a true leader who encouraged and supported the work of SEAC.

5. Conclusion

SEAC supports the direction that Lakehead District School Board is taking in promoting parental/guardian partnerships and involvement.

SEAC acknowledges Lakehead District School Board for putting students first. The promotion of student success by meeting the unique needs of all learners ensures that each individual can achieve success.

SEAC members are to be commended for the time and commitment they have given to the activities of the committee.

Respectfully submitted,

KELLY MATYASOVSKY
Vice Chair
Special Education Advisory Committee

LIZ TOD
Chair
Special Education Advisory Committee

Goal 1	Increase SEAC Awareness and Understanding of Schools and Special Education Programs and Services		
Strategies	<ul style="list-style-type: none"> • Invite two schools to present information on how they support students and provide a tour of facility. • Hold SEAC meetings at schools that present. 		
Indicators of Success	<ul style="list-style-type: none"> • SEAC members increase knowledge and understanding of services offered within the school community 		
Timeline	June 2019	Responsible	Chair, Vice Chair, Superintendent, Executive Secretary
<p>Record of Progress</p> <p>September 19, 2018</p> <ul style="list-style-type: none"> • Potential schools identified for offsite meetings were: <ul style="list-style-type: none"> • November 2018: Kingsway Park Public School (to include a tour and presentation); and • May 2019: Westgate CVI (to include a tour and presentation followed by a short SEAC meeting). A community engagement evening would also take place, which would include sharing of the SEAC video. Members were in agreement with these suggestions. <p>October 17, 2018</p> <ul style="list-style-type: none"> • Kingsway Park was confirmed as the location for the November 21, 2018 SEAC meeting. <p>November 21, 2018</p> <ul style="list-style-type: none"> • Darren Lentz, Principal and staff shared a presentation about Kingsway Park Public School’s Academy and Social Skills, and provided a tour of the academy. <p>December 12, 2018</p> <ul style="list-style-type: none"> • Colleen Kappel noted she shared with, and thanked Kingsway Park Public School staff for considering feedback from SEAC and incorporating suggestions into the special needs area of the school during the renovation. <p>May 14, 2019</p> <ul style="list-style-type: none"> • Apple Canada representatives presented at a parent/community engagement session where participants were provided with the opportunity to gain hands-on experience with iOS and iPads, understand how to manage, control and limit time spent on apps and explore how Apple technology supports learning. 			

Goal 2	Advocate for Students with Special Needs		
Strategies	<ul style="list-style-type: none"> • Respond to current opportunities to advocate for students and families (i.e. transition committees, other initiatives). • Advocate for students and families through the SEAC Advocacy Program. • Review and provide input into a minimum of three LDSB policies and corresponding procedures from September 2018 to June 2019 as outlined in the “Order of Policies for Development and Review”. • Invite policy review leads to attend and present policies and procedures at SEAC meetings. 		
Indicators of Success	<ul style="list-style-type: none"> • Advocacy tracking data. • SEAC members have access to a platform which allows them to provide input into LDSB policies and procedures. 		
Timeline	June 2019	Responsible	All SEAC Members
<p>Record of Progress</p> <p>September 19, 2018</p> <ul style="list-style-type: none"> • Jeff Upton presented 6040 Reporting of Children in Need of Protection Policy and highlighted draft changes that will align the policy with the Child, Youth and Family Services Act 2017. • Iron Range Bus Lines contacted Wilma Kleynendorst asking her if she could share information with staff as it relates to safety for special needs students on buses. • The 2018-2019 policy review schedule was reviewed. The 5010 Special Education Policy and the 8010 Fees for Learning Materials and Activities Policy were identified as potential policies to review as part of the work plan. <p>October 17, 2018</p> <ul style="list-style-type: none"> • Clarification was shared on 8010 Fees for Learning Materials and Activities Policy; the policy will be released for constituent feedback on March 20, 2019 at which time it can be brought back to SEAC for members’ feedback. • On Behalf of Cory Koski, Laura Sylvestre provided a report from the October 1, 2018 Agnew H. Johnston/Edgewater Park Transition Committee meeting. <p>November 21, 2018</p> <ul style="list-style-type: none"> • The Parent Involvement Committee requested a new representative from SEAC to sit on the committee to replace Laura Sylvestre. Mike Otway will assume the role of representative and Miranda Myers will take on the role of alternate representative. • Cory Koski provided highlights from the November 2018 Agnew H. Johnston/Edgewater Park Transition Committee meeting. <p>January 16, 2019</p> <ul style="list-style-type: none"> • The 5010 Special Education Policy will be released for constituent feedback on February 13, 2019 with feedback due by March 27, 2019. Colleen Kappel suggested members may want to establish a sub-committee to review the policy. Members interested in being on the sub-committee can contact Robin Orr. • As part of the budget process SEAC will be invited to present at the deputation evening and were asked to consider recommendations and priorities to bring forward. Members who have recommendations can forward them to Robin Orr. <p>February 20, 2019</p> <ul style="list-style-type: none"> • Members were reminded the 5010 Special Education Policy was shared at the last meeting and is available on the Board website for review and input. Liz Tod and Kelly Matyasovszky reviewed the policy and identified suggested changes for feedback. Changes will be shared with members and additional feedback can be sent to Robin Orr. Colleen Kappel noted the policy has also been shared with the Human Rights and Equity Advisor for further review and feedback. • Members identified priority items for inclusion in the budget deputation submission. 			

Goal 2	Advocate for Students with Special Needs		
Strategies	<ul style="list-style-type: none"> • Respond to current opportunities to advocate for students and families (i.e. transition committees, other initiatives). • Advocate for students and families through the SEAC Advocacy Program. • Review and provide input into a minimum of three LDSB policies and corresponding procedures from September 2018 to June 2019 as outlined in the “Order of Policies for Development and Review”. • Invite policy review leads to attend and present policies and procedures at SEAC meetings. 		
Indicators of Success	<ul style="list-style-type: none"> • Advocacy tracking data. • SEAC members have access to a platform which allows them to provide input into LDSB policies and procedures. 		
Timeline	June 2019	Responsible	All SEAC Members
Record of Progress			
<p>May 5, 2019</p> <ul style="list-style-type: none"> • The Parent Involvement Committee requested a SEAC representative and an alternate representative for the term November 15, 2019 to November 14, 2020. Mike Otway agreed to remain on as the representative and Miranda Myer will continue as the alternate representative. <p>June 19, 2019</p> <ul style="list-style-type: none"> • Members discussed SEAC’s role in advocacy and what the committee’s role will look like moving forward. A sub-committee was struck to explore advocacy; learnings will be shared at future meetings. <p>Ongoing advocacy is provided throughout the year to support students, families and staff.</p>			

Goal 3	Engage Parents in Supporting Their Child / Children Inform Parents / Guardians of a current Board Initiative		
Strategies	<ul style="list-style-type: none"> • Connect with Parent Involvement Committee and School Council Chairs to arrange presentation(s) about SEAC. • Host an engagement event in May 2019 focused on student accommodations and showcase SEAC video at the event(s). 		
Indicators of Success	<ul style="list-style-type: none"> • Feedback through event evaluation, presenter, and SEAC members. • Participation level. 		
Timeline	June 2019	Responsible	All SEAC Members, Superintendent, Executive Secretary
<p>Record of Progress</p> <p>December 12, 2018</p> <ul style="list-style-type: none"> • Colleen Kappel noted she attended a session on Sleep and suggested this may be an option for a parent engagement session. Members were asked to notify Colleen Kappel if they are interested in exploring this option further. <p>January 16, 2019</p> <ul style="list-style-type: none"> • Representatives from Apple have expressed interest in presenting to SEAC. Many students who attend Lakehead Public School use Apple products and this may be a good presentation for a parent/community engagement session that members would consider. Colleen Kappel suggested members may consider a presentation on Sleep as this is an important topic for educations, students and families. Members agreed both would be appropriate presentations. Colleen Kappel and Lori Carson will follow up with presenters and share information at a future meeting. <p>February 20, 2019</p> <ul style="list-style-type: none"> • Don MacManee and Kevin Goodridge, Apple Canada representatives attended the meeting and to obtain feedback regarding products and services that members would like information on, and that could be used at a parent/community engagement session. • Both Apple, and Sharon Pyke, Sleep presenter have agreed to present at a parent/community engagement event. It may not be possible to arrange both presenters in one evening and that two engagement events could be scheduled between April and May 2019. Members agreed with the idea; Colleen Kappel to move forward with organizing a parent/community engagement event(s) for April/May 2019. <p>April 17, 2019</p> <ul style="list-style-type: none"> • Apple Canada has confirmed their availability to present at a parent/community engagement session on May 15, 2019. The SEAC meeting will take place from 6:00 – 6:30 pm, and the Apple presentation will be held from 7:00 – 8:30 pm. Arrangements will be made for the meeting and parent/community engagement session to be held at Superior CVI. A poster announcing the event will be distributed to schools for posting on their social media sights. <p>May 17, 2019</p> <ul style="list-style-type: none"> • A parent/community engagement session was held at Superior CVI, with Apple Canada presenting. Although attendance was low, participants valued the information shared by at the session. <p>June 19, 2019</p> <ul style="list-style-type: none"> • Members discussed options to partner with PIC, and to share information with other organizations to advertise future engagement sessions. A communication strategy will be reviewed prior to future engagement sessions. 			

Goal 4	Improve Parent / Guardian Knowledge of Special Education and SEAC Programs		
Strategies	<ul style="list-style-type: none"> • Finalize video(s) about student supports and accommodations. • Send SEAC information out to community organizations (i.e. role, meeting dates). 		
Indicators of Success	<ul style="list-style-type: none"> • Complete the development of videos and post to the Board website. • Broader distribution of SEAC information within the community. 		
Timeline	April 2019	Responsible	Superintendent, Lori Carson
<p>Record of Progress</p> <p>September 19, 2018</p> <ul style="list-style-type: none"> • Kelly Matyasovszky noted the production of the video was on hold over the summer and is scheduled to proceed this fall. <p>December 12, 2018</p> <ul style="list-style-type: none"> • New members were provided with background information on the SEAC video project. To date a student has been identified and consent given by her parents. The student and her parents have met with the video team to begin the process. The video will outline the student, her exceptionality, and challenges and successes in her journey. A draft video will be shared with SEAC at a future meeting. <p>January 16, 2019</p> <ul style="list-style-type: none"> • The selected student and her parents have been involved in videotaping of the SEAC Video. Staff and friends will also be included in the video. • Kindergarten Registration will take place on February 4, 2019 at the Valhalla. Colleen Kappel, Lori Carson, Suzanne Posthumus, and Trustee George Saarinen will attend to represent SEAC. Mike Otway will attend if scheduling permits. <p>February 20, 2019</p> <ul style="list-style-type: none"> • Colleen Kappel, Lori Carson, and Suzanne Posthumus attended the Kindergarten Registration evening. The evening had a great turnout with lots of parents and children, and SEAC was able to address many questions. <p>April 17, 2019</p> <ul style="list-style-type: none"> • Generator has provided a draft video for SEAC. Colleen Kappel noted the content of the video may not capture the full essence of SEAC’s request; however, it is based on what the student and parents wanted to present. Members viewed the video and provided feedback. Colleen Kappel will follow up with Generator regarding modifications to the video so that it highlights struggles, identifies ups and downs, challenges and achievements, and where to access resources. Colleen Kappel suggested and members agreed to the production of a second video with focus on the struggles students and families face. <p>May 15, 2019</p> <ul style="list-style-type: none"> • A meeting was held with Generator and SEAC’s recommended changes to the video were shared. A progress update will be brought to the June 19, 2019 SEAC meeting. <p>June 19, 2019</p> <ul style="list-style-type: none"> • The SEAC revised video was shared with members who agreed the revised video was more in line with messaging they want to share. Colleen Kappel will follow up with Bruce Nugent to share video with boarder community. 			

Goal 5	Ensure SEAC Binders and Material are Current		
Strategies	<ul style="list-style-type: none"> • Review and update advocacy binder at SEAC meeting. • Review and update advocacy memo. 		
Indicators of Success	<ul style="list-style-type: none"> • SEAC binders and memo are reviewed and updated with current content. 		
Timeline	Ongoing	Responsible	All SEAC Members, Superintendent, Executive Secretary
<p>Record of Progress</p> <p>September 19, 2018</p> <ul style="list-style-type: none"> • Members approved the SEAC advocacy memo, which will be shared with schools for distribution to students, and inclusion on school websites and in school newsletters. <p>November 21, 2018</p> <ul style="list-style-type: none"> • A SEAC orientation will be held on December 12, 2018 to provide members with an overview of the role of SEAC and share details of the member and advocacy binders. <p>December 12, 2018</p> <ul style="list-style-type: none"> • Colleen Kappel provided an overview of the role of SEAC during the orientation session. Additional information was shared with members during the review of each binder. • Member binders and advocacy binders were provided to all members for the 2018-2022 term. An overview of each binder was shared. • An updated draft SEAC advocacy memo was shared with members who were asked to advise if they agreed to remain on the list as an advocate. A finalized Advocacy memo will be shared with schools. <p>January 16, 2019</p> <ul style="list-style-type: none"> • Members agreed they would benefit from an advocacy training session; specific areas of interest and training will be developed to meet the needs of attendees. • Members noted they have seen a decline in advocacy requests and asked for clarification as to how advocates are contacted and if connections are made through personal relationships or if information is available for all advocated, and is advocacy contact information is being shared adequately. Colleen Kappel noted information is shared with all schools and posted on the website. The lack of contact with members may be due to the number of agencies in the community who offer advocacy services. Ideas for sharing information included presentation at a Parent Involvement Committee meeting, include with IPRC, send home a list of advocates with students and share information with partners. It was suggested to simplify advocacy sheets, and focus on what is an advocate, how can an advocate assist and how to contact an advocate. Advocacy tracking will be brought to a future SEAC meeting for further discussion. <p>February 20, 2019</p> <ul style="list-style-type: none"> • Additional time is required to thoroughly review the process for tracking advocacy information. Once the review is completed, this item will be brought back to a future SEAC meeting. 			

Goal 6	Provide Input to MACSE (Ministry Advisory Council on Special Education)		
Strategies	<ul style="list-style-type: none"> • Engage with Ministry through surveys and reporting when requested/required. 		
Indicators of Success	<ul style="list-style-type: none"> • Ministry requests and requirements addressed. 		
Timeline	June 2019	Responsible	All SEAC Members, Superintendent, Executive Secretary
<p>Record of Progress</p> <p>During 2018-2019 there were no requests for feedback received for the Ministry Advisory Council on Special Education. MACSE is expected to reconvene on June 11 and 12, 2019. With the resumption of Council meetings in June 2019, the ministry will resume production of the special education update. SEAC will continue to engage with MACSE as requested in 2019-2020.</p>			

Goal 7	Familiarize SEAC with the Work of the Equity and Inclusive Education Work Group		
Strategies	<ul style="list-style-type: none"> • Include Equity and Inclusion Education Work Group meeting minutes in correspondence folder. • Provide two updates on Equity and Inclusion Education between September 2018 and June 2019. 		
Indicators of Success	<ul style="list-style-type: none"> • SEAC Members are more familiar with the work of the Equity and Inclusion Work Group. • SEAC members have a platform to provide feedback to the Equity and Inclusion Working Group. 		
Timeline	Ongoing	Responsible	Lori Carson
<p>Record of Progress</p> <p>March 20, 2019</p> <ul style="list-style-type: none"> • Maggie Rutter, Education Office provided an update on equity initiatives including: <ul style="list-style-type: none"> • March 29 - Jeremy Diaz, Founder of Canadian Centre for Gender and Sexual Diversity key note address; • March 26 - Youth Empowerment, Activism and Volunteerism Conference; • May 3 - Gay Straight Alliance (GSA) Summit; • April 30 - Coming Together to Talk with Youth Day; • Human Rights and Equity professional learning; and • Truth, Reconciliation and Rights training for all staff. 			

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 DEC 03
Report No. 004-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: PARENT INVOLVEMENT COMMITTEE ANNUAL REPORT

1. Background

- 1.1 On December 1, 2005, the Ministry of Education released the Ontario Parent Involvement Policy which outlined the need for the establishment of Board level Parent Involvement Committees (PICs). Lakehead District School Board established its first Parent Involvement Committee in June 2006.
- 1.2 In September 2010, the Ministry of Education adopted Ontario Regulation 330/10 School Councils and Parent Involvement Committees requiring each school board to establish a Parent Involvement Committee that adheres to the requirements outlined in legislation.
- 1.3 The Parent Involvement Committee operates under the By-Laws that were established in 2011 and are reviewed bi-annually.
- 1.4 Sec. 50. (1) of Regulation 330/10 requires that *“A parent involvement committee of a board shall annually submit a written summary of the committee’s activities to the Chair of the Board and to the Board’s Director of Education.”*

2. Situation

2.1 The 2018-2019 Parent Involvement Committee was comprised of the following members:

Member's Name	Group Represented
Sharon Kanutski Serena Essex	Aboriginal Education Advisory Committee (AEAC) Alternate AEAC Representative
Robin Cawlishaw Chitra Jacob Laura Prodanyk	Community Representative Community Representative Community Representative
Jennifer Davis Shaun Peirce Krista Power Ruth Vannieuwenhuizen	School Council Representative School Council Representative School Council Representative School Council Representative
Robert Eady Laura Walker Nicole Carlson	Parent Member Parent Member Alternate Parent Member
Michael Otway Miranda Myers	Special Education Advisory Committee (SEAC) Alternate SEAC Representative
Shannon Jessiman- MacArthur AJ Keene	Principal Representative Alternate Principal Representative
Fred Van Elburg Kathleen Andrews	Teacher Representative Alternate Teacher Representative
Sue Doughty-Smith Deborah Massaro	Trustee Representative Alternate Trustee Representative
Ian MacRae	Director of Education
Judy Hill Bruce Nugent	Executive Assistant Communications Officer

2.2 Five meetings were held this year. A vice chair was elected at the November 19, 2018 meeting.

- 2.3 Regular meetings included opportunities to receive information and to give feedback on topics such as:
- Mental Health presentation;
 - Kindergarten information evening;
 - 2019-2020 school year calendar;
 - 2019-2020 budget process;
 - 5010 Special Education Policy;
 - People for Education's 22nd Annual Making Connections Conference;
 - Ontario Public School Boards' Association (OPSBA) 2019 Awards Program;
 - Human Rights and Equity in Education; and
 - Director's Report (an item on all agendas).
- 2.4 The Parent Involvement Committee provided input to the Board's 2019-2020 Budget on April 2, 2019.
- 2.5 Funding was provided to the Special Education Advisory Committee (SEAC) and the Aboriginal Education Advisory Committee (AEAC) to support activities for parents.
- SEAC hosted a community engagement session on May 15, 2019 featuring a presentation by Rob Policicchio, National Leadership and Learning Development Manager, and Don MacNamee, Leadership and Learning, from Apple Canada. The session provided participants with the opportunity to learn how to manage device apps, consider app usage and control and limit time spent on apps. SEAC also produced a video featuring a student with learning disabilities who has successfully navigated both elementary and secondary schools and graduated in June 2019. The video demonstrated that through the support of Lakehead Public Schools and accommodations made to support this student, and the dedication and advocacy of the student's family, how the needs of individuals are considered to ensure equal opportunities for success is offered to all students.
- AEAC held a Pow Wow from 4:00 p.m. – 7:00 p.m. on Wednesday, June 12, 2019 at the Jim McCuaig Education Centre that was open to the community. The event was well attended.
- 2.6 The Parent Involvement Committee continued a Communications Ad Hoc Committee to focus on the enhancement of communication strategies and exchange of information with parents and school councils. This included supporting information for school newsletters and school council chairs, regular updates to the Parent Involvement Committee and school council sections of the Lakehead Public Schools website and a school council email network.
- 2.7 During the year, the Parent Involvement Committee was represented by:
- Robert Eady as PIC representative on the Success Advisory Committee;
 - Jennifer Davis as PIC representative on the School Year Calendar Committee; and
 - Serena Essex as PIC representative at Kindergarten Information evening.

3. Provincial Involvement

Laura Prodanyk attended the People for Education's 22nd Annual Making Connections Conference in Toronto on November 2, 2019 and provided information to the members upon her return.

4. Conclusion

The Parent Involvement Committee acknowledges the Board for its support of parent involvement.

The Parent Involvement Committee members are to be commended for the time and commitment they have given to the activities of the committee.

The 2019-2020 Parent Involvement Committee held its first meeting on November 18, 2019.

Respectfully submitted,

JENNIFER DAVIS
Vice-Chair
Parent Involvement Committee

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 DEC 03
Report No. 005-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: THUNDER BAY PUBLIC LIBRARY BOARD ANNUAL REPORT

1. Statistical Overview

Type:	Annual Stats			
	2018	2017	2016	2015
Total Uses	3,785,656	3,462,111	3,327,096	3,197,089
New registrants - Children* (Sept. 1/18 – Aug. 31/19)	910	816	864	830
New registrants -Youth* (Sept. 1/18 – Aug. 31/19)	139	110	108	96
Total Children's Members*	12,962	12,332	12,019	11,567
Total Youth Members*	5,701	5,729	6,172	6,167
Children and Youth Programs	1,384	1,131	1,139	647
Children and Youth Program Attendance	27,889	24,670	24,166	19,581
Average C&Y Program attendance per program	20.1	21.8	21.2	30.3
Class Visits - Public Schools	56	55	36	33
Class Visit Participants	2,082	1,902	1,796	1,068

* includes juvenile limit and non-resident members commencing 2009

2. Thunder Bay Public Library and Lakehead District School Board – Key Strategic Partner

2.1 Class Visits

During the 2018-2019 school year, Thunder Bay Public Library (TBPL) staff presented a wide variety of programs at TBPL locations for visiting classes. Programs included storytelling and puppet shows, learning about databases and information searching, visits to our new Northern THINK Hub, located at the Brodie Community Hub, and more. Programs designed for elementary school classes focused on the development of early literacy and fostering a love of reading in students. A total of 33 class visits were held and 1256 students participated.

During the 2018-2019 school year, 13 in-class research and information literacy workshops were held at Hammarskjold High School, Westgate Collegiate and Vocational Institute and Superior Collegiate and Vocational Institute. A total of 331 students and teachers participated. The focus of most workshops was on research methods, accessing library resources in a library and online, and building information literacy skills.

2.2 Cooperative Placements & Volunteer Opportunities at the Library

Thunder Bay Public Library regularly accepts cooperative placements from local secondary schools. Cooperative Education teachers and coordinators are encouraged to contact their nearest library location to inquire about cooperative education opportunities.

Our Youth Advisory Council provides volunteer opportunities for secondary school students to develop their critical thinking and leadership skills in an inclusive and engaging environment. The students provide a youth perspective on library services, participate in purchasing materials for the library's collection, and help to plan and promote special programs for youth and young adults.

The Readers are Leaders program also provides volunteer opportunities for older students who act as reading mentors to younger children.

2.3 Ontario Library Association - Forest of Reading Programs

Schools participating in the programs were able to find the program books at the Thunder Bay Public Library as purchased for the Blue Spruce, Silver Birch and Red Maple reading programs. We also offered the program for children who could not participate through a school. Participation introduced children to some of the best recent Canadian literature written for their age and grade level.

2.4 Northern Nature Trading

Northern Nature Trading is a special kind of swap shop located at the Mary J. L. Black Community Hub. Children of all ages can bring in the natural things they have found and trade them for things in our collection. This ongoing program inspires students to learn more about the natural world and is attractive to classes when planning visits to the library while they cover Environmental Education sections of the curriculum.

2.5 Outreach

Thunder Bay Public Library staff had the opportunity to interact with 54 people at the 2018-2019 school year Welcome to Kindergarten event and 300 people at the National Indigenous Peoples Education Day.

2.6 Readers are Leaders

This popular program supports children in Grades 1 to 3 who need some extra help with reading. They are matched with trained volunteers who provide one-on-one coaching, share reading, model good reading and play literacy-based games. This program fosters early literacy and inspires children to enjoy reading as they grow and develop into adults. From September 2018 - June 2019, TBPL had 665 children register and participate in Readers are Leaders.

2.7 Research Opportunities at the Library

Students from all Lakehead Public Schools have free access to research material and online databases via the Thunder Bay Public Library. Library staff are available to provide guidance and support in accessing reliable information, as well as to conduct research workshops in the classroom at the request of a teacher or educator.

2.8 TD Summer Reading Club

The theme for this year's annual TD Summer Reading Club was "The Natural World". Students from Junior Kindergarten through Grade 7 signed up to track their reading throughout July and August and received weekly incentives for their efforts, including coupons and passes for Boston Pizza, Mario's Bowl and the Canada Games Complex, as well as a seed bomb, magnifying glasses, and a take home scavenger hunt. A party was held at each location to celebrate a successful summer of reading. Each party included refreshments and activities. A total of 478 children participated in the 2019 Summer Reading Club at TBPL.

3. Closing

We thank the staff and members of the Board for their support and willingness to pursue opportunities to enhance our partnerships in order to achieve the best outcomes for the community we serve.

Respectfully submitted,

TRUDY TUCHENHAGEN

Lakehead District School Board Representative
on the Thunder Bay Public Library Board

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 DEC 03
Report No. 006-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: TRUSTEE APPOINTMENTS TO BOARD COMMITTEES - 2020

1. Background

- 1.1 Trustee appointments to Board committees take place in December of each year.
- 1.2 Trustees meet informally to determine a balanced representation on the Board committees.
- 1.3 Annual appointments to Board committees are brought to the Board for approval.

2. Situation

Appointments to Board committees for 2020 have been determined and are included as Appendix A to Report No. 006-20.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the Trustee Appointments to Board Committees - 2020 as set out in Appendix A to Report No. 006-20.

Respectfully submitted,

IAN MACRAE
Director of Education



LAKEHEAD DISTRICT SCHOOL BOARD OFFICE OF THE DIRECTOR OF EDUCATION

TRUSTEE REPRESENTATIVES ON BOARD COMMITTEES - 2020		Arnone	Chambers	Doughty-Smith	Massaro	Oikonen	Saarinen	Sitch	Tuchenhagen
1.	STATUTORY COMMITTEE								
1.1	Special Education Advisory Committee (SEAC) (2 Trustees + 2 Alternates)	A		X			X		A
1.2	Supervised Alternative Learning Committee (SAL) (1 Trustee + 1 Alternate)	X		A					
1.3	Suspension Appeal Hearing/Expulsion Hearing Committee (3 Trustees + 3 Alternates)	X	A	A		A	X		X
1.4	Parent Involvement Committee (1 Trustee + 1 Alternate)							A	X
1.5	Audit Committee (3 Trustees)	X				X			X
2.	OTHER BOARDS								
	Ontario Public School Boards' Association (OPSBA) Delegate (1 Trustee + 1 Alternate)		X	A					
3.	OTHER COMMITTEES								
3.1	Principal Selection Process Committee (1 Trustee + 1 Alternate)	X	A						
3.2	Aboriginal Education Advisory Committee (1 Trustee + 2 Alternates)		A	A				X	
3.3	OPSBA Awards Selection Committee (3 Trustees)	X		X		X			
3.4	Success Advisory Committee (1 Trustee + 1 Alternate)			A					X
3.5	OPSBA Director Liaison Committee (All Trustees)	X	X	X	X	X	X	X	X
3.6	Student Transportation Services of Thunder Bay Committee (STSTB) (1 Trustee + 1 Alternate)					A	X		
3.7	School Year Calendar Committee (1 Trustee)						X		
3.8	Equity and Inclusive Education Committee (1 Trustee + 1 Alternate)		X					A	
3.9	<i>Lakehead Public Schools International (1 Trustee + 1 Alternate – two year term) December 2021</i>							A	X
4.	ELECTED COMMITTEE MEMBERS AT ANNUAL MEETING								
	Coordinating Committee (Chair, Vice Chair + 1 Elected Trustee + 1 Elected Alternate)								

* A = Alternate, C = Chair, VC = Vice Chair, X = Member

November 2019

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 DEC 03
Report No. 001-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: DIRECTOR'S ANNUAL REPORT 2018-2019

1. Background

1.1 Section 283. (3) of the Education Act states:

“(3) General report of chief executive officer – At the first meeting in December of each year, the chief executive officer of a board shall submit to the board a report in a format approved by the Minister on the action he or she has taken during the preceding 12 months” ... “a copy of such report shall be submitted to the Minister on or before the 31st day of January next following.”

1.2 A memorandum dated February 17, 2012 from Kevin Costante, Deputy Minister, notes that posting the Director's Annual Report to the Board website will satisfy the requirements of the Education Act and the requirement for Directors to report annually on multi-year plans.

2. Situation

It is customary that the Board receive the Director's Annual Report at the Annual or Inaugural meeting.

RECOMMENDATION

It is recommended that Lakehead District School Board receive the Director's Annual Report 2018-2019.

Respectfully submitted,

IAN MACRAE
Director of Education