



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 7
Tuesday, February 25, 2020
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Ellen Chambers
Chair

AGENDA

PUBLIC SESSION
7:30 p.m. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 6:30 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Land Acknowledgement		
8. Delegations/Presentations		
9. Approval of Minutes		
9.1 Regular Board Meeting No. 5 - January 28, 2020	E. Chambers	1-6
9.2 Board Meeting No. 4 (Special) - December 17, 2019	E. Chambers	7-8
10. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

MATTERS NOT REQUIRING A DECISION:

11.	Information Reports		
11.1	Ontario Public School Boards' Association (OPSBA) Report	E. Chambers	Verbal
11.2	Student Trustee Report	S. Gaudreau	Handout
11.3	Indigenous Student Trustee Report	K. Essex	Handout
11.4	Students Supports (030-20)	C. Kappel	9-14
12.	First Reports		

MATTERS FOR DECISION:

13.	Postponed Reports		
14.	Recommendations from the Standing Committee (029-20)	T. Tuchenhagen	15-23
14.1	School Calendar 2020-2021 (026-20)		

It is recommended that Lakehead District School Board:

1. *Approve the proposed 2020-2021 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 026-20.*
2. *Approve the proposed 2020-2021 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 026-20.*

14.2 Policy Review - 4021 Assessment & Evaluation (023-20)

It is recommended that Lakehead District School Board approve 4021 Assessment and Evaluation Policy, Appendix A to Report 023-20.

14.3 Policy Review - 6022 Kingfisher Outdoor Education (025-20)

It is recommended that Lakehead District School Board approve 6022 Kingfisher Outdoor Education Policy, Appendix A, as outlined in Report No. 025-20.

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.
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	<u>Resource Person</u>	<u>Pages</u>
14.4 Policy Review - 6050 Food & Beverage (028-20)		
<i>It is recommended that Lakehead District School Board approve 6050 Food and Beverage Policy, Appendix A to Report No. 028-20.</i>		
14.5 Policy Review - 8074 Student Concussion Management - Update (027-20)		
<i>It is recommended that Lakehead District School Board approve 8074 School Concussion Management Policy, as updated, Appendix A to Report No. 027-20.</i>		
15. Ad Hoc and Special Committee Reports		
16. New Reports		
16.1 Appointment to the Thunder Bay Public Library Board (032-20)	I. MacRae	24
<i>It is recommended that Lakehead District School Board appoint Trustee George Saarinen as its representative on the Thunder Bay Public Library Board effective April 2020 for the remainder of the four-year term ending November 30, 2022.</i>		
16.2 Appointments to the Aboriginal Education Advisory Committee (031-20)	C. Kappel	25-26
<i>It is recommended that Lakehead District School Board approve the following appointments to the Aboriginal Education Advisory Committee:</i>		
<ul style="list-style-type: none"> • <i>Renee Tookenay – Alternate Elder Representative;</i> • <i>Keira Essex – Student Representative;</i> • <i>Sophie Sutherland – Alternate Student Representative; and</i> • <i>Emma Kaminawash – Alternate Student Representative.</i> 		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

	<u>Resource Person</u>	<u>Pages</u>
16.3 Aboriginal Education Advisory Committee (AEAC) Request for Approval of Correspondence (033-20)	C. Kappel	27-29
<i>It is recommended that Lakehead District School Board approve the request from the Aboriginal Education Advisory committee (AEAC) to send correspondence of support to the Minister of Education as outlined in Report No. 033-20.</i>		
17. New Business		
18. Notices of Motion		
19.. Information and Inquiries		
20. Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 7
Tuesday, February 25, 2020
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Ellen Chambers
Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
6:30 p.m. – in the Sibley Room

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 5 - January 28, 2020	E. Chambers	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Negotiations Update	D. Wright	Verbal
5.3.2 Personnel Matters	I. MacRae	Verbal
5.3.3 Property Matter	I. MacRae	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 5

Board Room
Jim McCuaig Education Centre

2020 JAN 28
7:30 p.m.

TRUSTEES PRESENT:

Ellen Chambers (Chair)
Trudy Tuchenhagen (Vice Chair)
Marg Arnone
Sue Doughty-Smith
Ron Oikonen (via teleconference)

George Saarinen
Ryan Sitch
Sierra Gaudreau (Student Trustee)
Keira Essex (Indigenous Student
Trustee)

TRUSTEE ABSENT, WITH REGRET:

Deborah Massaro

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
David Wright

FEDERATION/UNION REPRESENTATIVES:

Donna Flaszka, Lakehead Principals/Vice Principals
Maria Casasola, Lakehead Principals/Vice Principals
Kirsti Alaksa, Managers
Mike Judge, LETO
Nancy Nix, ETFO – Elementary Occasional Teachers

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

“THAT the Agenda for Regular Board Meeting No. 5, January 28, 2020 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Saarinen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 17*
 - *November 26, 2019*
- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Board Meeting No. 3 (Special)*
 - *December 11, 2019*
- *Negotiations Update*
- *Personnel Matter*
- *Personnel Matters*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 17, November 26, 2019.’

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Board Meeting No. 3 (Special), December 11, 2019.’”

CARRIED

5. Approval of Minutes

Moved by Trustee Arnone

Seconded by Trustee Saarinen

“THAT we combine the approval of minutes:

- 9.1 *Board Meeting No. 16 (Special) – November 25, 2019;*
- 9.2 *Regular Board Meeting No. 17 – November 26, 2019;*
- 9.3 *Annual Board Meeting – December 3, 2019;*
- 9.4 *Board Meeting No. 2 (Special) – December 4, 2019; and*
- 9.5 *Board Meeting No. 3 (Special) – December 11, 2019.”*

CARRIED

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

“THAT we approve the combined minutes of:

- 9.1 *Board Meeting No. 16 (Special) – November 25, 2019;*
- 9.2 *Regular Board Meeting No. 17 – November 26, 2019;*
- 9.3 *Annual Board Meeting – December 3, 2019;*
- 9.4 *Board Meeting No. 2 (Special) – December 4, 2019; and*
- 9.5 *Board Meeting No. 3 (Special) – December 11, 2019.”*

CARRIED

MATTERS NOT REQUIRING A DECISION:

6. Ontario Public School Boards’ Association Report

Trustee Chambers, Ontario Public School Boards’ Association Director and voting delegate, informed the Board that she attended the Northern Regional Directors Meeting at the Ontario Public School Boards’ Associations (OPSBA) Public Education Symposium (PES) on January 23 -25, 2020. At the meeting, they discussed the NANO’s polling results, the priorities of OPSBA, the Call to Action, superintendent search, wi-fi on buses and had brief individual board updates.

7. Student Trustee Report

Sierra Gaudreau, Student Trustee, provided a handout as her report. Items addressed included: her meetings with the new Indigenous Student Trustee Keira Essex to help prepare her for her new role and that she attended OPSBA PES with Trustee Chambers, Trustee Doughty-Smith, Trustee Sitch, Trustee Tuchenhagen and Indigenous Student Trustee Essex on January 23-25, 2020.

8. Indigenous Student Trustee – First Report (018-20)

Keira Essex, Indigenous Student Trustee, presented her first report. Items addressed included: her thoughts on improving student attendance, students building relationships for success, hearing the student voice and defining the new role of Indigenous student trustee.

9. Information Technology – Update (020-20)

David Wright introduced Nick Sacevich, Chair, Information Technology Committee, and John Loovere, Supervisor of Computer Services, who presented the report. All trustees' questions were addressed.

10. Audit Committee Report – January 20, 2020

David Wright presented this verbal report highlighting the January 20, 2020 meeting.

11. Special Education Advisory Committee Meeting Minutes – November 20, 2019

David Wright presented, on behalf of Michelle Probizanski, Superintendent of Education, the November 20, 2019 minutes for information.

12. Parent Involvement Committee Meeting Minutes – November 18, 2019

Ian MacRae, Director of Education, presented the November 18, 2019 minutes for information.

MATTERS FOR DECISION:

13. Recommendation from the Standing Committee (022-20)

Policy Development – 8075 Service Animals in Schools (010-20)

Moved by Trustee Tuchenhagen

Seconded by Trustee Saarinen

“THAT Lakehead District School Board approve 8075 Service Animals in Schools Policy as indicated in Report No. 010-20.”

CARRIED

14. Recommendation from the Standing Committee (022-20)

Policy Development – Code of Conduct (014-20)

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

“THAT Lakehead District School Board approve the development of a Code of Conduct Policy as indicated in Report No. 014-20.”

CARRIED

19. Establishment of 2020-2021 Budget Committee (017-20)

Moved by Trustee Saarinen

Seconded by Trustee Arnone

“THAT:

1. *Lakehead District School Board establish the 2020-2021 Budget Committee comprised of all trustees; and*
2. *The 2020-2021 Budget Committee report its recommendation to the Lakehead District School Board no later than the date provided by the Ministry of Education.”*

CARRIED

20. Information and Inquiries

- 20.1 Trustee Sitch reported that he attended and enjoyed the Core Governance, Leadership and Deep Learning session presented by Michael Fullan, Director, Global Leadership, at the Ontario Public School Boards’ Association’s (OPSBA) Public Education Symposium (PES) on January 23, 2020.
- 20.2 Trustee Doughty-Smith reported that she also attended OPSBA PES and enjoyed the student trustee interactions that opened conversations at the sessions she attended.
- 20.3 Trustee Chambers reported that she attended Lakehead District School Board’s Kindergarten Information Session at the Valhalla Inn on January 27, 2020. She complemented those that were involved with creating the new videos and handbook.
- 20.4 Trustee Chambers reported that she and Director MacRae attended the launch of the Confederation College Diversity, Equity and Indigenous Lens on January 15, 2020.
- 20.5 Director MacRae reported that he participated in a teleconference on the Corona Virus, with other directors in Ontario, on January 25, 2020. Communications Officer Nugent added that information has been sent to parents on the virus and the Board will be provided with updates from the Ministry of Health.
- 20.6 Trustee Saarinen commended those involved with the media coverage of the new school, École Elsie MacGill Public School.

21. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

“THAT we do now adjourn at 8:45 p.m.”

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING NO. 4 (SPECIAL)

Board Room
Jim McCuaig Education Centre

2019 DEC 17
4:30 p.m.

TRUSTEES PRESENT:

Ellen Chambers (Chair)
Trudy Tuchenhagen (Vice Chair)
Marg Arnone
Sue Doughty-Smith

Ron Oikonen
George Saarinen
Ryan Sitch

TRUSTEES ABSENT, WITH REGRETS:

Deborah Massaro
Sierra Gaudreau (Student Trustee)
Keira Essex (Indigenous Student Trustee)

SENIOR ADMINISTRATION:

David Wright

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Oikonen

Seconded by Trustee Doughty-Smith

“THAT the Agenda for Board Meeting, No. 4 (Special), December 17, 2019 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the Chair to consider the following:

- Personnel Matter

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

3. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session items were dealt with in their entirety.”

CARRIED

4. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Sitch

“THAT we do now adjourn at 6:53 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2020 FEB 25
Report No. 030-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: STUDENT SUPPORTS

1. Background

- 1.1 Lakehead District School Board, in its Strategic and Operational Plans, identifies the commitment to high levels of personal and academic excellence as well as a continued commitment to student success by providing individualized programs and support for every student.
- 1.2 Lakehead District School Board provides opportunities for all students to become contributing members of the school community. This commitment supports the development of a positive attitude towards learning and a student's belief in themselves for all learners by creating a safe, welcoming school and classroom culture where all learners feel valued, trusted and that they are an integral part of the school community.
- 1.3 Lakehead District School Board is committed to promoting and supporting student achievement and well-being. Our schools and communities continue to work together to help students gain the knowledge and skills associated with well-being, and to provide equitable opportunities for students of all backgrounds and abilities to learn and succeed.
- 1.4 Schools bear a responsibility to identify students that may be at heightened risk. Schools can support these students by helping them develop the ability to self-regulate behaviours, emotions and attention by supporting student success in academic and nonacademic areas and by promoting physical and emotional health. In general, in-school interventions, delivered within a multi-tiered system of support and focused on educational, social, emotional and behavioural outcomes, can often prevent the need for intensive services.
- 1.5 This report focuses on Tier 1 supports. More intensive interventions are provided through specialized programming and mental health supports.

2. Situation

2.1 Academic Supports

Academic supports refer to a wide variety of instructional methods, educational services and school resources provided to students in an effort to help them with their learning progress, meet grade expectations and generally succeed in school.

2.2 In-School Assessments

Best practice indicates that assessment should be an ongoing, dynamic system that emphasizes collecting authentic data in natural settings through a variety of methodologies. Assessment results should provide relevant information that contributes to the design and implementation of interventions, specialized instruction and informed instructional decisions.

Elementary

To teach effectively, teachers need to know if their teaching methods are working and how well their students are learning. Students, especially at the elementary level, need to have a concrete, measurable way to follow their own progress. In elementary, Lakehead District School Board employs the following assessment tools:

- Ages and Stages Questionnaire Screening;
- Oral Language Assessments;
- Sound Skills Screen;
- Benchmark Assessment System;
- Running Records; and
- Baseline Math Assessment.

Secondary

Assessment is the process of gathering information that accurately reflects how well a student is achieving the curriculum expectations in a subject or course. The primary purpose of assessment is to improve student learning. In secondary, Lakehead District School Board employs the following assessment tools:

- Grade 9 Literacy pre-test;
- Grade 8 Numeracy diagnostic;
- Edsby program;
- Intermediate Profiles;
- Elementary to Secondary Transition meetings; and
- Benchmark Assessment System data.

2.3 In-School Interventions

Intervention services include a range of targeted services to help students who have academic concerns. Providing services helps students catch up and increases their chances for success in school and life overall. Lakehead District School Board offers many in-school forms of intervention.

Elementary

Elementary interventions are developed to meet the needs of students in Grades K-8 who are in need of additional support with a focus in the areas of reading and/or mathematics. Some of these interventions include:

- oral language groups;
- sound skills groups;
- Good Readers Club;
- Levelled Literacy Intervention;
- summer programs;
- Reflex Math;
- Lexia and other assistive technologies; and
- English Language Learner increased support.

Secondary

Secondary schools can provide a range of supports to boost students' academic performance. Student support within the education system is defined as all activities that increase the capacity of schools to respond to diversity and to challenges faced by their students. Some of these interventions include:

- Credit Rescue and Recovery;
- Pathway Planning;
- Kickstart Grade 8 Reach Ahead credits;
- Math and Literacy support;
- Lexia Program;
- Learning Strategies Course;
- Summer Learning Programs;
- Bundled Programs;
- Take Our Kids to Work Day;
- Attendance Contracts;
- Tutors;
- Graduation Coaches;
- Power Hours;
- Lunch and Learn;
- Day 20 Reports;
- Dual Credits; and
- Homework Help.

2.4 Well-Being Supports

The well-being of all students is served by the accessibility of resources, programs and facilities. At Lakehead District School Board, promoting student well-being is about fostering learning environments that encompass the four elements (cognitive, emotional, social and physical), including the self/spirit. We strive to create schools that are welcoming places for all students to learn and develop characteristics and skills to be successful in their community.

Elementary

Children's well-being depends on many factors, from the nature of their social and family interactions and where they live to their emotional, spiritual, physical and mental health. We know that positive childhood experiences, physical and emotional safety, and the support of caring adults not only shape the day-to-day morale of students but also help them develop a positive sense of self, and resilience. Lakehead District School Board sees this as a focus and has impacted students' lives by providing the following in various schools:

- breakfast programs;
- lunch programs;
- clothing drives;
- calming rooms and resources;
- outdoor education;
- character classes;
- tutors;
- Student Support Plans;
- Experiential Learning and Academy Programs;
- Elders and Knowledge Keepers;
- Powwows and feasts;
- Community Arts and Heritage Education Project: re-engage girls; and
- mentoring;

Secondary

Students need education to include how to understand and look after their mental health; just like we learn how to look after our physical health. By shifting the focus to preventing mental health challenges and building resilience, we can do a lot to improve the future of students. The condition of a student's well-being upon leaving school has a great impact on life outcomes. There are many learning opportunities and resources to foster positive social and emotional skills and improve student well-being:

- breakfast programs;
- wellness rooms;
- natural helpers;
- peer mentors;
- Student Support Plans;
- learning lodge and tutors;
- fitness rooms;
- CHOICES
- community supports;
- Elders and Knowledge Keepers;
- arts programming;
- clubs and committees; and
- Fourth R Training for Physical Education teachers, Grades 7-9.

3. Other Supports/Opportunities

Recognizing that our world is changing, Lakehead District School Board provides school and Board-wide programs and processes to engage students and prepare them with the knowledge, skills and competencies to be successful in secondary, post-secondary, career and life. We place a high value on choice and appreciate the diversity of our student population and local community.

Elementary:

- Welcome to Kindergarten events;
- Take Home Reading programs;
- Take Home Oral Language program;
- Reflex Math;
- academies/certifications;
- Intermediate students exploring trades;
- Culinary program;
- Hour of Code;
- Microsoft IT Summit; and
- Summer Learning programs.

Secondary:

- Financial Literacy;
- Focus on Youth summer program;
- Individual Pathways Planning;
- Hour Republic community service hours program;
- Success Certified;
- Take our Kids to Work Day;
- Paid Cooperative Education programs;
- Women in the Trades events;
- Indigenous students exploring skilled trades initiative;
- college and university tours; and
- Experiential Learning opportunities.

4. Next Steps:

Lakehead District School Board's next steps include:

- 4.1 Continue to learn about and implement assessments and early interventions that will support students at all levels.
- 4.2 Continue to listen to student voice so that our schools are welcoming places for all students to learn and develop the characteristics and skills to be successful.
- 4.3 Listen to parent and community voice to understand the needs in our distinctly diverse communities.
- 4.4 Work closely with our Special Education department toward common goals and to ensure we remove barriers to equity of access, opportunity and outcomes.

4.5 Enhance experiential learning and pathway exploration opportunities which are varied and developmentally appropriate so that all students have the skills to navigate future pathways whether that is apprenticeship, college, community living, university or the world of work.

4.6 Enhance programs in all schools which promote innovation and inquiry-based learning.

5. Conclusion

As Lakehead District School Board continues to strive for excellence in education, we know it is essential to help all of our students achieve academic success and develop a sense of well-being. Each student will build a sense of self, identity, and belonging in an environment that will give each of them their best chance to learn, grow and thrive. Students will become the motivated innovators, community builders, creative talent, skilled workers, entrepreneurs and leaders of tomorrow.

JANE LOWER
Student Success Lead

A.J. KEENE
Principal of Program and Early Years

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2020 FEB 25
Report No. 029-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of February 11, 2020 and have been referred to the Board for approval. The recommendations are as follows:

SCHOOL CALENDAR 2020-2021 (026-20)

It is recommended that Lakehead District School Board:

1. *Approve the proposed 2020-2021 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 026-20.*
2. *Approve the proposed 2020-2021 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 026-20.*

POLICY REVIEW - 4021 ASSESSMENT & EVALUATION (023-20)

It is recommended that Lakehead District School Board approve 4021 Assessment and Evaluation Policy, Appendix A to Report 023-20.

POLICY REVIEW - 6022 KINGFISHER OUTDOOR EDUCATION (025-20)

It is recommended that Lakehead District School Board approve 6022 Kingfisher Outdoor Education Policy, Appendix A, as outlined in Report No. 025-20.

POLICY REVIEW - 6050 FOOD & BEVERAGE (028-20)

It is recommended that Lakehead District School Board approve 6050 Food and Beverage Policy, Appendix A to Report No. 028-20.

POLICY REVIEW - 8074 STUDENT CONCUSSION MANAGEMENT - UPDATE (027-20)

It is recommended that Lakehead District School Board approve 8074 School Concussion Management Policy, as updated, Appendix A to Report No. 027-20.

Respectfully submitted,

TRUDY TUCHENHAGEN
Chair
Standing Committee

STUDENT SERVICES**6000****DRAFT – February 11, 2020****KINGFISHER OUTDOOR EDUCATION POLICY****6022**1. Rationale

Lakehead District School Board recognizes the importance of outdoor experiential environmental learning for its students. The Kingfisher Lake Outdoor Education Centre provides unique opportunities for students and teachers of Lakehead District School Board to experience a variety of curriculum-related outdoor and environmental education activities.

2. Policy

It is the policy of Lakehead District School Board to support the participation of students and teachers in outdoor education and environmental programs at the Kingfisher Lake Outdoor Education Centre (the Centre) under the auspices of the Kingfisher staff.

3. Philosophy of Operation

- 3.1 The underlying purpose of the operation of the Centre is to instill in the student an awareness and appreciation of the natural environment.
- 3.2 Programs at the Centre focus on natural science study, outdoor skills, and social learning experiences to support the Ontario Curriculum.
- 3.3 For all activities, the main resource is the natural environment. This necessitates the preservation of the environs of the Centre in as natural a state as possible. Therefore, the maintenance of the area is the cooperative responsibility of all.
- 3.4 Elementary students should have the opportunity to participate in at least one day program in the primary level and one overnight program between Grade 5 and Grade 8. Bookings for secondary students are filled as requested.
- 3.5 Every effort will be made to include all students for participation in Kingfisher programs.
- 3.6 Participation in all Kingfisher programs is voluntary and subject to parental approval.
- 3.7 Lakehead District School Board supports the limited use of the Centre by community groups. The needs of the students of the Board as well as environmental considerations will determine the extent to which the Centre will be available to outside users.
- 3.8 Weekend and holiday use by school staff and students shall be covered by 6020 Extended Field Trip Policy and Procedures.
- 3.9 Alcoholic beverages, smoking and pets are not permitted on-site. Exceptions will be made for approved Guide Dogs/Service Dogs or Service Animals.
- 3.10 Lakehead District School Board employs fully qualified personnel at the Centre.

STUDENT SERVICES**6000**

DRAFT – February 11, 2020

KINGFISHER OUTDOOR EDUCATION POLICY**6022**4. Review

This policy shall be reviewed according to 2010 Policy Development and Review Policy.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
6020 Extended Field Trip Policy and Procedures	November 1985	
8011 Use of School Buildings, Facilities and Grounds Policy and Procedures	<u>Date Revised</u> June 24, 2003 January 24, 2012	

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STUDENT SERVICES	6000
DRAFT – February 11, 2020	
FOOD AND BEVERAGE POLICY	6050

1. Rationale

This policy will guide Board personnel and school communities in the development of healthy school environments that support student learning and success by encouraging students, staff and parents/guardians to make nutritious and healthy food and beverage choices.

2. Policy

It is the policy of Lakehead District School Board that schools and worksites foster healthy nutrition environments and implement food practices to support the wellness of students and staff in line with the current edition of *Canada's Food Guide*.

3. Guidelines

- 3.1 All schools and worksites will comply with provincial legislation relating to nutrition, such as Policy/Program Memorandum (PPM) 150 (School Food and Beverage Policy), Education Act Ontario and any other pertinent legislation.
- 3.2 Schools with nutrition programs follow the Student Nutrition Program Nutrition Guidelines developed by the Ministry of Children, Community and Social Services.
- 3.3 Food is not used as an individual reward or an incentive for good behaviour, achievement, or participation in classrooms. This does not preclude school staff members from providing students with food or beverages that comply with the nutrition standards in PPM 150 and the 6050 Food and Beverage Policy and Procedures for nutrition snacks or observances.
- 3.4 Non-food items, food items that fit within the 6050 Food and Beverage Policy and Procedures, or events, are selected for fundraising purposes within schools. In addition to the required nutrition education as outlined in the Ontario Curriculum, opportunities to promote healthy eating and safe food practices are considered for planned events and classroom activities.
- 3.5 Healthy eating and safe food handling should be practiced whenever food is served or sold at schools.
- 3.6 When possible, choosing local seasonal foods produced in a sustainable manner is encouraged.

STUDENT SERVICES DRAFT – February 11, 2020 FOOD AND BEVERAGE POLICY	6000 6050
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4. Review

This policy shall be reviewed in accordance with 2010 Policy Development and Review Policy.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
Call to Action: Creating a Healthy School Nutrition Environment – Ontario Society of Nutrition Professionals in Public Health, 2004 Canada’s Food Guide, 2019 Ontario Curriculum (Health and Physical Education 1-8 and 9-12, Kindergarten Program) Thunder Bay District Health Unit’s Food Safety Guidelines & Healthy Eating Guidelines	April 26, 2011 <u>Date Revised</u> _____	Policy/Program Memorandum No. 150; School Food and Beverage Policy – Ontario Ministry of Education, 2010 Education Act R.S.O. 1990, CHAPTER E.2 Section 8(1) 29.3 & 29.4 Sections 317 – 320 Ontario Regulation 200/08 Trans Fat Standards

SCHOOL-COMMUNITY RELATIONS	8000
STUDENT CONCUSSION MANAGEMENT POLICY	8074

1. Rationale

- 1.1 Lakehead District School Board is committed to promoting awareness of safety in schools and recognizes that the health and safety of students are essential preconditions for effective learning and participation in physical activity.
- 1.2 All partners in education, including the Ministry of Education, other Ontario ministries, school boards, administrators, educators, school staff, students, parents, school volunteers and community-based organizations, have important roles to play in promoting student health and safety, and in fostering and maintaining healthy and safe environments in which students can learn.
- 1.3 Concussions can have a serious effect on a young, developing brain. Proper prevention, recognition and response to concussion in the school environment can prevent further injury and can help with recovery. A concussion can have a significant impact on a student: cognitively, physically, emotionally and socially.

2. Policy

It is the policy of the Lakehead District School Board to ensure the provision of minimized risk in elementary and secondary schools and to provide a safe environment that takes steps to reduce the risk of injury and promotes the overall well-being of students.

3. Guiding Principles

- 3.1 Children and adolescents are among those at greater risk for concussions due to body trauma at any time. Although falls and motor vehicle accidents are the leading causes of concussion, there is a heightened risk due to concussion during physical activity which includes physical education classes, playground time, or sports activities.
- 3.2 To address this increased risk of concussions and to prevent and identify the signs and symptoms of concussion, the Board is committed to increasing awareness for all students, staff, parents, volunteers, and health care practitioners to support the proper prevention and management of concussions.
- 3.3 It is very important to students' long-term health and academic success that individuals in schools have information on appropriate strategies to minimize risk of concussion, steps to follow if they suspect that a student may have a concussion, and effective management procedures to guide students' return to learning and physical activity after a diagnosed concussion.

SCHOOL-COMMUNITY RELATIONS	8000
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3.4 In accordance with Policy Program Memorandum (PPM) 158 (School Board Policies on Concussion), Lakehead District School Board will develop and implement concussion management strategies. These strategies must include development of awareness, prevention, identification, training and management procedures for a diagnosed concussion.

4. Requirements

The Lakehead District School Board requires:

- 4.1 Receipt of confirmation of annual review of approved Concussion Awareness Resources by individuals participating in Board-sponsored interschool sports.
- 4.2 The establishment of Concussion Codes of Conduct for individuals participating in Board-sponsored interschool sports, and the receipt of confirmation of annual review of the relevant code of conduct by those individuals.
- 4.3 Annual concussion training for relevant school staff.
- 4.4 The establishment of a process for the removal of students with a suspected concussion from physical activity and, for those diagnosed with a concussion, a Return to School Plan, which includes their return to learning and to physical activity.
- 4.5 The establishment of a process to document and track a student’s progress, from removal from an activity due to a suspected concussion, to the return, through graduated steps, to learning and to physical activity.

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5. Review

Concussion information and procedures for the components of prevention, identification and Return to School Plan are always evolving with new research and consensus guidelines. In order to keep users current with information and procedures, the Concussion Protocol will be reviewed and revised where necessary. An annual consult every September for the current Ontario Physical Activity Safety Standards in Education Concussion Protocol will occur.

This policy shall be reviewed in accordance with 2010 Policy Development and Review Policy.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
	January 27, 2015	
	<u>Date Revised</u>	Policy/Program Memorandum No. 158 Issue Date September 25, 2019 Rowan's Law (Concussion Safety), 2018

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2020 FEB 25
Report No. 032-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: APPOINTMENT TO THE THUNDER BAY PUBLIC LIBRARY BOARD

1. Background

At the Regular Board Meeting held January 22, 2019, Trustee Trudy Tuchenhagen was appointed as Lakehead District School Board's representative on the Thunder Bay Public Library Board for a four-year term ending November 30, 2022.

2. Situation

Trustee Tuchenhagen has resigned her position as representative on the Thunder Bay Public Library Board effective March 2020.

RECOMMENDATION

It is recommended that Lakehead District School Board appoint Trustee George Saarinen as its representative on the Thunder Bay Public Library Board effective April 2020 for the remainder of the four-year term ending November 30, 2022.

Respectfully submitted,

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2020 FEB 25
Report No. 031-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: APPOINTMENTS TO THE ABORIGINAL EDUCATION ADVISORY COMMITTEE

1. Background

1.1 According to Lakehead District School Board 8061 Aboriginal Education Advisory Committee (AEAC) Procedures section 4.4, selection of the members of the Aboriginal Education Advisory Committee “will be managed by the director or designate with responsibilities for the Aboriginal Education Advisory Committee and will be approved by the Board.”

1.2 In accordance with the 8061 Aboriginal Education Advisory Committee Procedures which was revised in November 13, 2018, the Committee shall be composed of the following:

- six parents/guardians who are of Aboriginal ancestry, are public school supporters and have children enrolled in the Lakehead District School Board;
- five community members appointed by the Board with preference given to candidates who:
 - (i) are of Aboriginal ancestry and have demonstrated interest in the education of Aboriginal students; and
 - (ii) are members of agencies or groups that provide services to Aboriginal people;
- a youth of Aboriginal ancestry presently enrolled in a secondary school program;
- a trustee of the Board;
- the director of education or designate;
- a community Elder; and
- a principal or vice principal.

2. Situation

Recruitment of committee members is ongoing to ensure the membership has a full complement. We have openings, at this time, for a student representative and alternates, an alternate Elder representative and two parent representatives. Several applications were received/reviewed for the student membership opportunity and a name has been brought forward for the Elder member.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the following appointments to the Aboriginal Education Advisory Committee:

- Renee Tookenay – Alternate Elder Representative;
- Keira Essex – Student Representative;
- Sophie Sutherland – Alternate Student Representative; and
- Emma Kaminawash – Alternate Student Representative.

Respectfully submitted,

ANIKA GUTHRIE
FNMI Education Coordinator/AEAC Co-Chair

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2020 FEB 25
Report No. 033-20

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: ABORIGINAL EDUCATION ADVISORY COMMITTEE REQUEST FOR APPROVAL OF
CORRESPONDENCE

1. Background

At the February 13, 2020 Aboriginal Education Advisory Committee (AEAC) meeting, this item was addressed under “Information and Inquiries”.

2. Situation

2.1 Members of AEAC asked for information and clarification regarding the ongoing teacher strike action that has been affecting the students of Lakehead District School Board. After some discussion, the following motion was adopted:

“THAT AEAC write a letter of support for the unions to the minister of education and copied to the premier, education critics, local MPPs and union presidents, highlighting the items discussed at the meeting.”

2.2 Attached as Appendix A is the letter to the minister of education.

3. Conclusion

The Aboriginal Education Advisory Committee respectfully requests that the Board approve the request to send correspondence of support addressing the items presented.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the request from the Aboriginal Education Advisory Committee (AEAC) to send correspondence of support to the minister of education as outlined in Report No. 033-20.

Respectfully submitted,

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education



Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

Ian MacRae, Director of Education

February 18, 2020

Honourable Stephen Lecce
Ministry of Education
5th Floor, 438 University Ave.
Toronto, ON M5G 2K8

Dear Minister Lecce:

Lakehead District School Board's Aboriginal Education Advisory Committee (AEAC) was established in November 2004. The Committee is comprised of Aboriginal parents/guardians, an Aboriginal youth, Aboriginal agencies, a Trustee, Elders/Knowledge Keepers and internal Lakehead Public Schools staff with the mission statement "Connecting for Success". The mandate of the Aboriginal Education Advisory Committee (AEAC) is to advise the Board on matters relating to the education of Aboriginal students.

The mandate also includes:

- Increasing the cultural awareness of all Board Trustees and personnel through professional development and/or other related activities;
- Expanding the awareness of effective programs for the educational needs of Aboriginal students;
- Facilitating initiatives for all Aboriginal students;
- Providing advice on initiatives including, but not limited to, student programs, Aboriginal studies, student retention and alternative education programs;
- Developing and enhancing partnerships with community-based agencies that support Aboriginal students and their families;
- Responding to the Board on requests for advice and recommendations on matters that the Board may direct to the committee.
- Advocating both provincially and locally for specific needs of Aboriginal students;
- Identifying community issues that impact education; and
- Responding to other initiatives as they arise.

Given AEAC's commitment to student success and effective programs and supports for First Nations, Métis and Inuit students, we are writing to request that the Ministry of Education carefully consider the priorities outlined by elementary and secondary teachers, education workers and support staff in negotiations with the provincial government.

AEAC supports the current structure of the Full Day Kindergarten program with the balanced, play based and inquiry approach as well as the current staffing model. This supports a solid education foundation for future success, which is critical for First Nations, Métis and Inuit students.

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Lakehead District School Board

AEAC also recommends continued investment in First Nations, Métis and Inuit education, including updated curriculum for K-3, as well as mandatory learning in secondary schools. We have seen tremendous progress over the years and do not want to lose the important positive momentum that is making a difference for our students, families and community members.

Programs and supports afforded students with special needs have benefited students greatly and we recommend continued funding to support innovative strategies and professional development to ensure students can access the curriculum in a supportive, caring and safe learning environment.

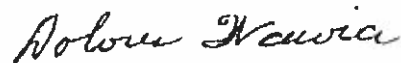
AEAC strongly advocates for maintaining class sizes to continue to provide timely supports for students and the breadth of course offerings that engage students in their learning. We respectfully request that the Ministry of Education maintain the current structure and staffing of elementary and secondary schools, programs for students with special needs and supports for First Nations, Métis and Inuit students.

AEAC values respectful relationships with education partners and larger public consultation with respect to budget priorities and welcomes the opportunity to engage in further conversations with the Ministry of Education.

Sincerely,



Anika Guthrie, Co-Chair
Aboriginal Education Advisory Committee



Dolores Wawia, Co-Chair
Aboriginal Education Advisory Committee

- c Premier Doug Ford
- MPP Michael Gravelle
- MPP Judith Monteith-Farrell
- MPP Kathleen Wynne, Education Critic
- MPP Marit Stiles, Education Critic
- Sam Hammond, President, ETFO
- W.R. (Rusty) Hick, Executive Director, OPSBA
- Cathy Abraham, President, OPSBA
- Michael Judge, President, LETO
- Harvey Bischof, President, OSSTF/FEESO
- Richard Seeley, President, OSSTF Thunder Bay Branch