

#### Office of the Director

Jim McCuaig Education Centre 2135 Sills Street Thunder Bay ON P7E 5T2 Telephone (807) 625-5131 Fax (807) 622-0961

## **REGULAR BOARD MEETING NO. 10**

Tuesday, May 26, 2020 Jim McCuaig Education Centre

Ian MacRae
Director of Education

Ellen Chambers Chair

## **AGENDA**

## PUBLIC SESSION 7:30 p.m. – via Microsoft Teams

			Resource Person	<u>Pages</u>
1.	Call to	Order		
2.	Disclos	sure of Conflict of Interest		
3.	Approv	val of the Agenda		
4.	Resolv	ve into Committee of the Whole – Closed Session		
5.	COMM	NITTEE OF THE WHOLE – Closed Session – 6:45 p.m. (S	SEE ATTACHED AGEN	IDA)
6.	Report	of Committee of the Whole – Closed Session		
7.	Land Acknowledgement			
8.	Delegations/Presentations			
9.	Approval of Minutes			
	9.1	Board Meeting No. 6 (Special) - February 18, 2020	E. Chambers	1-2
	9.2	Regular Board Meeting No. 7 - February 25, 2020	E. Chambers	3-8
	9.3	Board Meeting No. 8 (Special) - February 27, 2020	E. Chambers	9-10
	9.4	Board Meeting No. 9 (Special) - March 13, 2020	E. Chambers	11-12

14.3 Approval of Appointment to the Special Education Advisory Committee (036-20)

It is recommended that Lakehead District School Board approve the appointment of Michelle Blackburn as a member to the Special Education Advisory Committee representing George Jeffrey Children's Centre, for the term ending November 30, 2022.

14.4 Policy Review - 8073 Dress Code (042-20)

It is recommended that Lakehead District School Board approve 8073 Dress Code Policy, Appendix A to Report No. 042-20.

14.5 Policy Review - 6010 Emergency Evacuation and Emergency School Closure (043-20)

It is recommended that Lakehead District School Board approve 6010 Emergency Evacuation and Emergency School Closure Policy, Appendix A to Report No. 043-20.

14.6 Policy Review - 3096 Information/Communication Technology Use (044-20)

It is recommended that Lakehead District School Board approve 3096 Information/Communication Technology Use Policy, Appendix A to Report No. 044-20.

- 15. Ad Hoc and Special Committee Reports
- 16. New Reports
- 17. New Business
- 18. Notices of Motion
- 19. Information and Inquiries
- 20. Adjournment



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## COMMITTEE OF THE WHOLE – Closed Session 6:45 p.m. – via Microsoft Teams

			Resource <u>Person</u>	<u>Pages</u>
5.1		val of Committee of the Whole ed Session Minutes		
	5.1.1	Board Meeting No. 6 (Special) - February 18, 2020	E. Chambers	1-2
	5.1.2	Regular Board Meeting No. 7 - February 25, 2020	E. Chambers	3-4
	5.1.3	Board Meeting No. 9 (Special) - March 13, 2020	E. Chambers	5
5.2	Busine	ess Arising from the Minutes		
5.3	Consid	deration of Reports		
	5.3.1	Legal Matter	D. Wright	Verbal
	5.3.2	Personnel Matter (046-20)	I. MacRae	6
	5.3.3.	Recommendation from the Standing Committee (047-20)	T. Tuchenhagen	7
5.4	Inform	ation and Inquiries		
5.5	Rise a	nd Report Progress		

## LAKEHEAD DISTRICT SCHOOL BOARD

## MINUTES OF BOARD MEETING NO. 6 (SPECIAL)

Board Room
Jim McCuaig Education Centre

2019 FEB 18 4:00 p.m.

## **TRUSTEES PRESENT**:

Ellen Chambers (Chair)
Trudy Tuchenhagen (Vice Chair)
Marg Arnone
Sue Doughty-Smith

Ron Oikonen (via teleconference) George Saarinen Ryan Sitch

## TRUSTEES ABSENT, WITH REGRETS:

Deborah Massaro Sierra Gaudreau (Student Trustee) Keira Essex (Indigenous Student Trustee)

## **SENIOR ADMINISTRATION:**

Ian MacRae

## **PUBLIC SESSION:**

1. <u>Approval of Agenda</u>

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

"THAT the Agenda for Board Meeting, No. 6 (Special), February 18, 2020 be approved."

**CARRIED** 

## 2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Saarinen

"THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the Chair to consider the following:

Personnel Matter

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."

## 3. Report of Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

"THAT the Report of the Regular Board – Committee of the Whole – Closed Session items were dealt with in their entirety."

**CARRIED** 

## 4. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Sitch

"THAT we do now adjourn at 5:35 p.m."

## LAKEHEAD DISTRICT SCHOOL BOARD

## MINUTES OF REGULAR BOARD MEETING NO. 7

Board Room Jim McCuaig Education Centre 2020 FEB 25 7:30 p.m.

## TRUSTEES PRESENT:

Ellen Chambers (Chair)
Trudy Tuchenhagen (Vice Chair)
Marg Arnone
Sue Doughty-Smith
Ron Oikonen (via teleconference)
George Saarinen

Trudy Tuchenhagen Sierra Gaudreau (Student Trustee) Keira Essex (Indigenous Student Trustee)

## TRUSTEE ABSENT, WITH REGRET:

Deborah Massaro Ryan Sitch

## SENIOR ADMINISTRATION:

Ian MacRae, Director of Education David Wright Michelle Probizanski, Superintendent of Education Colleen Kappel, Acting Superintendent of Education

## FEDERATION/UNION REPRESENTATIVES:

Erin Aylward, Lakehead Principals/Vice Principals AJ Keene, Lakehead Principals/Vice Principals Jim Desaulniers, Managers Nancy Nix, ETFO – Elementary Occasional Teachers

## **PUBLIC SESSION:**

## 1. Approval of Agenda

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

"THAT the Agenda for Regular Board Meeting No. 7, February 25, 2020 be approved."

## 2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

"THAT we resolve into Committee of the Whole – Closed Session with Trustee Saarinen in the chair to consider the following:

- Confirmation of Committee of the Whole Closed Session Minutes
  - Regular Board Meeting No. 5
    - January 28, 2020
- Negotiations Update
- Personnel Matters
- Property Matters

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."

**CARRIED** 

## <u>COMMITTEE OF THE WHOLE – CLOSED SESSION:</u>

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

## **PUBLIC SESSION:**

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

"THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

'THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 5, January 28, 2020.'

'THAT the Memorandum of Settlement, as negotiated between the Lakehead District School Board and the Canadian Union of Public Employees Local 2486 effective September 1, 2019 to August 31, 2022, be ratified by the Board, and that the officers of the Board be authorized to sign the agreement on behalf of the Board and affix the corporate seal thereto.'"

## 5. <u>Approval of Minutes</u>

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

"THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 5, January 28, 2020."

CARRIED

## 6. Approval of Minutes

Moved by Trustee Saarinen

Seconded by Trustee Arnone

"THAT Lakehead District School Board approve the Minutes of Board Meeting No. 4 (Special), December 17, 2019."

**CARRIED** 

## MATTERS NOT REQUIRING A DECISION:

## 7. Ontario Public School Boards' Association Report

Trustee Chambers, Ontario Public School Boards' Association (OPSBA) Director and voting delegate, informed the Board that she attended the OPSBA Board of Directors meeting on February 21 and 22, 2020 in Toronto. She reported that the OPSBA's Education and Labour Relations and Human Resources Symposium is scheduled for April 30-May1, 2020. There will be a Take an MPP to School day in April 2020 and the Annual Executive Report will be forthcoming.

## 8. Student Trustee Report

Sierra Gaudreau, Student Trustee, provided a handout as her report. Items addressed included: her meetings with the Elementary and Secondary Student Senates, her attendance at the Trustee Code of Conduct Review, the upcoming Student Leadership Conference, the Parliamentary Procedures Orientation Session and the Ontario Student Trustee Association's (OSTA-AECO) Board Council Conference in Ottawa.

## 9. Indigenous Student Trustee Report

Keira Essex, Indigenous Student Trustee, provided a handout as her report. Items addressed included: her meeting with Sierra Gaudreau, Student Trustee, regarding the 'Belong' section of the Strategic Plan, her attendance at the Parent Involvement Committee meeting, the Ontario Public School Board's Association's (OPSBA) Public Education Symposium (PES) in Toronto, the Ontario Student Trustee Association's (OSTA-AECO) Board Council Conference in Ottawa, the Elementary Student Senate and her meeting with Westgate Collegiate and Vocational Institute's Student Activities Council (SAC).

## 10. Student Supports (030-20)

Colleen Kappel, Acting Superintendent of Education, introduced Jane Lower, Student Success Lead, and AJ Keene, Principal of Program and Early Years, who presented the report. All trustees' questions were addressed.

## **MATTERS FOR DECISION:**

11. Recommendation from the Standing Committee (029-20)

School Year Calendar 2020-2021 (026-20)

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

"THAT Lakehead District School Board:

- 1. Approve the proposed 2020-2021 Elementary School Year Calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 026-20.
- 2. Approve the proposed 2020-2021 Secondary School Year Calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 026-20."

CARRIED

12. Recommendations from the Standing Committee (029-20)

Policy Review - 4021 Assessment & Evaluation (023-20)

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

"THAT Lakehead District School Board approve 4021 Assessment and Evaluation Policy, Appendix A to Report 023-20."

**CARRIED** 

13. Recommendations from the Standing Committee (029-20)

Policy Review - 6022 Kingfisher Outdoor Education (025-20)

Moved by Trustee Tuchenhagen

Seconded by Trustee Saarinen

"THAT Lakehead District School Board approve 6022 Kingfisher Outdoor Education Policy, Appendix A, as outlined in Report No. 025-20."

## 14. Recommendations from the Standing Committee (029-20)

Policy Review - 6050 Food and Beverage (028-20)

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

"THAT Lakehead District School Board approve 6050 Food and Beverage Policy, Appendix A to Report No. 028-20."

**CARRIED** 

## 15. Recommendations from the Standing Committee (029-20)

Policy Review - 8074 Student Concussion Management - Update (027-20)

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

"THAT Lakehead District School Board approve 8074 School Concussion Management Policy, as updated, Appendix A to Report No. 027-20."

**CARRIED** 

## 16. Appointment to the Thunder Bay Public Library Board (032-20)

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

"THAT Lakehead District School Board appoint Trustee George Saarinen as its representative on the Thunder Bay Public Library Board effective April 2020 for the remainder of the four-year term ending November 30, 2022."

**CARRIED** 

## 17. Appointments to the Aboriginal Education Advisory Committee (031-20)

Moved by Trustee Saarinen

Seconded by Trustee Arnone

"THAT Lakehead District School Board approve the following appointments to the Aboriginal Education Advisory Committee:

- Renee Tookenay Alternate Elder Representative:
- Keira Essex Student Representative;
- Sophie Sutherland Alternate Student Representative; and
- Emma Kaminawash Alternative Student Representative."

## 18. <u>Aboriginal Education Advisory Committee Request for Approval of Correspondence (033-20)</u>

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

"THAT Lakehead District School Board approve the request from the Aboriginal Education Advisory Committee (AEAC) to send correspondence of support to the Minister of Education as outlined in Report No. 033-20."

CARRIED

## 19. <u>Information and Inquiries</u>

- 19.1 Trustee Saarinen presented, to the Board, the sponsor/partner thank you plaque that was received from the Special Olympics Canada Winter Games Thunder Bay 2020. The Board received the plaque for its generous donation and support given to the Special Olympics Canada Winter Games Thunder Bay 2020.
- 19.2 Trustee Chambers conveyed a message that she received from Jennifer Kitowski, Keewatin-Patricia OPSBA Director, about how happy and thrilled they are to have Sherri-Lynne Pharand as their new director of education.

## 20. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

"THAT we do now adjourn at 8:39 p.m."

## LAKEHEAD DISTRICT SCHOOL BOARD

## **MINUTES OF BOARD MEETING NO. 8 (SPECIAL)**

Board Room 2020 FEB 27 Jim McCuaig Education Centre 6:30 p.m.

## **TRUSTEES PRESENT**:

Ellen Chambers (Chair)

Sue Doughty-Smith

Deborah Massaro (via teleconference)

Ron Oikonen (via teleconference)

George Saarinen (via teleconference)

Ryan Sitch

Trudy Tuchenhagen

## TRUSTEES ABSENT, WITH REGRETS:

Marg Arnone Sierra Gaudreau (Student Trustee) Keira Essex (Indigenous Student Trustee)

## **SENIOR ADMINISTRATION:**

**David Wright** 

## **PUBLIC SESSION:**

1. <u>Approval of Agenda</u>

Moved by Trustee Tuchenhagen

Seconded by Trustee Sitch

"THAT the Agenda for Board Meeting, No. 8 (Special), February be approved."

**CARRIED** 

## 2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

"THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:

Personnel Matter

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."

## 3. Report of Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Sitch

"THAT the Report of the Regular Board – Committee of the Whole – Closed Session items were dealt with in their entirety."

**CARRIED** 

## 4. Adjournment

Moved by Trustee Doughty-Smith

Seconded by Trustee Tuchenhagen

"THAT we do now adjourn at 7:42 p.m."

## LAKEHEAD DISTRICT SCHOOL BOARD

## **MINUTES OF BOARD MEETING NO. 9 (SPECIAL)**

Board Room 2020 MAR 13 Jim McCuaig Education Centre 12:00 p.m.

## **TRUSTEES PRESENT:**

Trudy Tuchenhagen (Vice Chair)

Ellen Chambers

Ron Oikonen (via teleconference)

Ryan Sitch

Sue Doughty-Smith

## TRUSTEES ABSENT, WITH REGRETS:

Marg Arnone Sierra Gaudreau (Student Trustee)
Deborah Massaro Keira Essex (Indigenous Student Trustee)

George Saarinen

## **SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education Michelle Probizanski, Superintendent of Education Colleen Kappel, Superintendent of Education David Wright

## **PUBLIC SESSION:**

## 1. Approval of Agenda

Moved by Trustee Doughty-Smith

Seconded by Trustee Sitch

"THAT the Agenda for Board Meeting, No. 9 (Special), March 13, 2020 be approved."

**CARRIED** 

## 2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

"THAT we resolve into Committee of the Whole – Closed Session with Trustee Tuchenhagen in the chair to consider the following:

Personnel Matter (039-20)

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."

## 3. Report of Committee of the Whole – Closed Session

Moved by Trustee Oikonen

Seconded by Trustee Massaro

"THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

'THAT Lakehead District School Board:

- 1. Appoint Andrew Keene to the position of superintendent of education effective March 16, 2020 to June 30, 2022, with the possibility of extension, pending confirmation of eligibility from the Minister of Education.
- 2. Hire Andrew Keene on a contract from March 16, 2020 to June 30, 2022, with the possibility of extension, with terms and conditions consistent with the Board's agreement with its other superintendents."

**CARRIED** 

## 4. Adjournment

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

"THAT we do now adjourn at 12:15 p.m."

#### LAKEHEAD PUBLIC SCHOOLS

#### OFFICE OF THE DIRECTOR OF EDUCATION

2020 MAY 26 Report No. 037-20

## TO THE CHAIR AND MEMBERS OF LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

## RE: BUS TRANSPORTATION FINAL COSTS FOR 2019-2020

## 1. <u>Background</u>

School bus transportation contracts for Lakehead District School Board (LDSB) were based on a formal procurement process and negotiated efforts with the coterminous board and our service providers. References to changes in the 2019-2020 contract amounts refer back to the previous year.

## 2. <u>Situation</u>

- 2.1 With respect to the 2019-2020 contracts, LDSB has secured fully tendered routing for busing services through Student Transportation Services of Thunder Bay (STSTB).
- 2.2 Utilization of the VEO Transportation software for route planning accurately measures the length of all routes adjusted annually for new, departing and changes to student addresses. This year saw a continued overall decrease to route lengths due to a strict adherence to updated routing practices including an increased use of group stops and fewer buses travelling on non-through roads. For 2019-2020, there was a decrease in the daily distance by 245 km/day bringing the daily distance total to 11,686 km.
- 2.3 The 2019-2020 transportation funding formula contains a *fuel escalator/de-escalation clause* to help provide additional funding stability despite market volatility of fuel prices. The Ministry of Education has established the fuel funding price at \$0.957 per liter, plus or minus three percent. If fuel prices are above or below this spread in any month within the fiscal year, a funding adjustment will apply.
- 2.4 The 2019-2020 fully tendered and audited routing resulted in the following daily contract amounts (not including HST):

	DAILY PAYMENT
First Student Canada	\$20,233
Iron Range Bus Lines	\$10,740
TOTALS	\$30,973

## 3. <u>Conclusion</u>

Lakehead District School Board continues to provide safe, efficient, high quality and cost-effective transportation services to students in Thunder Bay and the surrounding region.

Respectfully submitted,

CRAIG MURPHY
Consortium Manager, Student Transportation Services of Thunder Bay

DAVID WRIGHT Superintendent of Business

IAN MacRAE Director of Education





## ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES

**DATE**: Thursday, Feb. 13, 2020, Board Room, Education Centre

MEMBERS PRESENT: Pauline Fontaine, Trustee Ryan Sitch, Donna Flasza; Ashley Nurmela, Board Chair Ellen Chambers,

Brittany Collins, Elder Gerry Martin, Jane Lower, Colleen Kappel, Elliott Cromarty, Dolores Wawia,

Serena Essex, Mahejabeen Ebrahim

**ABSENT WITH REGRET:** Chris Larocque, Lawrence Baxter, Kathy Beardy, Anika Guthrie, Cheryl King-Zewiec, Leanna Marshall,

Noel Jones, Mike Judge, Jasmine Sgambelluri, Fred Van Elburg, Patti Pella, AJ Keene, Elder Isabelle

Mercier, Emma Kaminawash, Ardelle Sagutcheway, Sharon Kanutski, Skylene Metatawabin

GUESTS: Students: Keira Essex; Sophie Sutherland; Eric Fredrickson, Principal-Westmount Public

School; Kirsti Alaksa; Angela Lee-Wiwcharyk; Dr. John Hodson

	AGENDA ITEM	DISCUSSION	ACTION
1.	Opening Ceremonies	Due to Union sanctions, acting chair Colleen Kappel called the meeting to order at 9:40 a.m. and asked Elder Martin to conduct the opening. Until quorum was reached, the meeting proceeded with the presentations and topics of information only.	Gerry Martin
2.	Welcome and Introductions	<ul><li>2.1 Colleen Kappel thanked Elder Martin for the opening.</li><li>She welcomed everyone and introductions were made. Regrets and substitutions were noted and the attendance sheet was circulated.</li><li>Quorum was reached at 10:50 with the arrival of Co-chair Dolores Wawia.</li></ul>	Colleen Kappel
3.	Agenda/Minutes		
	3.1 Approval of Agenda – Feb. 13, 2020	Moved by Pauline Fontaine and seconded by Serena Essex that the agenda for the Feb. 13, 2020 AEAC meeting be approved with the addition of:  9.2 PIC Update (Serena Essex);	Colleen Kappel

	AGENDA ITEM	DISCUSSION	ACTION
		9.3 Update on Sanctions (Colleen); and 9.4 Dr. John Hodson (as per Dolores Wawia)  Carried	
	3.2 Approval of Minutes – Dec. 12, 2019	Moved by Gerry Martin and seconded by Pauline Fontaine that the minutes for the Dec. 12, 2019 AEAC meeting be approved as written.  Carried.	Colleen Kappel
4.	Correspondence	The correspondence file was circulated.	,
5.	Presentations		
	5.1 Project of Heart Learning	Eric Fredrickson shared a PowerPoint presentation entitled "Our Journey Forward Toward Reconciliation".  This was the culmination of their Have A Heart Program where every student and staff at the school make a tile to be added to the Sleeping Giant motif regarding reconciliation. This presentation has been uploaded to the AEAC website.  The school also raised \$1,000 which they donated to Wake The Giant.  It was suggested that the mural be "on loan" so the whole community could enjoy it. Ashley will make inquiries to see if this is feasible.  All questions were answered.	Eric Fredrickson
	5.2 Budget Presentation	Kirsti Alaksa and Angela Lee-Wiwcharyk shared the guiding principles for the 2020-2021 budget. They encouraged AEAC to make a Budget Deputation to be presented to the Board.  All questions were answered.	Angela Lee- Wiwcharyk; Kirsti Alaksa

	AGENDA ITEM	DISCUSSION	ACTION
		Serena Essex and Ashley Nurmela volunteered to work on this presentation and asked for volunteers to assist them.	Brenda will send email asking for input and volunteers to help.
6.	Business Arising from Minutes		
	6.1 Indigenous Education Goals in SIPs	- deferred due to ETFO strike today	Colleen Kappel
7.	New Business		
	7.1 OPSBA Awards	OPSBA Achievement Awards and Award of Excellence - Colleen explained the parameters of the award and asked for nominations – options being considered	Colleen Kappel
	7.2 Diversity Breakfast	Diversity Breakfast – Thursday, March 19 – poster was circulated – those interested should inform Brenda	Colleen Kappel Brenda will send email notice to all
	7.3 Equity & Community Inclusive Education Committee	AEAC has been asked for a volunteer to sit as a member on Equity and Inclusive Education Committee  The first meeting will be in early March. The committee will meet during the day, a minimum of 3 times per year.	Brenda will send email to all, asking for a volunteer.
	7.4 Commitment to Indigenous Education	Commitment to Indigenous Education in the Principal / Vice Principal Selection Process  Michelle Probizanski explained the procedure used during the interview process for Future Leaders. She shared some expectations that she would like included in the posting and asked AEAC for their input. This is also part of each school's Improvement Plan. The information is attached to minutes.  AEAC members agreed that this information should be included for all employees	Michelle Probizanski

	AGENDA ITEM	DISCUSSION	ACTION
	7.5	Bullying Prevention – Intervention Plan Michelle Probizanski explained that every school must have a Bullying Prevention / Intervention Plan. The new format will include information from the Ministry as well as room for each school to personalize their plan with information specific to their school. This will be placed in the school's handbook. She asked AEAC for their feedback. The template is attached to the minutes.	Michelle Probizanski
8.	Ongoing Business	All questions were answered and feedback shared.	<u> </u>
	8.1 Native Language Supports and Resources	Anika Guthrie and Jasmine continue to support Native Language teachers. – <b>deferred due to ETFO strike today</b>	Anika Guthrie, Jasmine Sgambelluri
	8.2 Cultural Safety Strategy	Ashley Nurmela gave a brief update on the trials and tribulations associated with forming the Community Liaison Group. She continues to work with the community partners and will share more information as it becomes available.	Ashley Nurmela
	8.3 Updates	Ashley gave an update on the upcoming AYARA awards night which will take place on May 5 <sup>th</sup> at the Valhalla Inn.  Nominations are due on March 26. Application forms are available from Ashley or Brenda.  All questions were answered.	Ashley Nurmela
9.	Information and Inquiries		,
	9.1 AEAC Membership	There have been some changes in the AEAC membership. We have openings for parent representatives and the alternate Elder position. Ashley will work on recruitment of new members	Ashley Nurmela

	AGENDA ITEM	DISCUSSION	ACTION
	9.2 PIC	Our PIC representative, Serena Essex gave an update on the recent PIC meeting which was held on January 20, 2020. She talked about the new Kindergarten video that was produced and encouraged all to check it out.	Serena Essex
	9.3 Sanction – Update	In response to questions from AEAC members, Colleen Kappel gave an update on the sanctions resulting from ongoing provincial negotiations with the teachers' unions.  The members asked that a letter be written to the Minister of Education expressing our concerns and support for the various aspects that the teachers are concerned about i.e. reduction of class size, kindergarten, special needs/autism funding etc.	Colleen Kappel
		Motion: Moved by Gerry Martin and seconded by Ryan Sitch that AEAC write a letter of support for the Unions to the Minister of Education and copied to the Premier, Education Critic, local MPPs and Union Presidents, highlighting the items discussed at the meeting.	
		Carried	
		This letter will go to the Feb. 25 <sup>th</sup> Board meeting for approval by Trustees.	
	9.4 Dr. John Hodson	Dr. John Hodson made a request, through Co-chair Dolores Wawia, to speak to the committee. He asked AEAC to act to enhance graduation success rates.	Dolores Wawia Dr. John Hodson
10.	Closing	Elder Martin closed the meeting with a prayer.	'
11.	Next Meeting	Thursday, March 26, 2020	
12.	Adjournment	The meeting adjourned at 12:20 p.m.	

## **Commitment to Indigenous Education**

- Recognizes that reconciliation is an on-going journey and commitment;
- Provides opportunities for the school community to increase awareness and knowledge of Indigenous peoples and the history of Canada;
- Develops and maintains meaningful relationships with Indigenous students, families and community partners;
- Models inclusion and consideration of Indigenous perspectives and world views; and
- Works collaboratively with Indigenous families to ensure the best outcomes for students.

## Lakehead District School Board Bullying Prevention and Intervention Plan

#### Policy:

It is the policy of Lakehead District School Board that every student has the right to be treated with dignity and respect and to feel safe within the school environment. Bullying adversely affects a student's well-being and ability to learn. Bullying adversely affects the school climate, including healthy relationships. Bullying will not be accepted on Lakehead District School Board property, at school-related activities, on school buses, or in any other circumstance (e.g. online) where engaging in bullying will have a negative impact on the school climate. At Lakehead District School Board, we believe that it is everyone's responsibility to stop bullying within the school community.

Lakehead District School Board is committed to working with our community to establish the Bullying Prevention and Intervention Plan. The views of the following stakeholders were solicited for the development of this plan: students, teachers, principals, support staff, volunteers working in the schools, parents and guardians, schools councils and the public.

#### **Definition of Bullying:**

According to the Education Act, subsection 1(1), "Bullying" means aggressive and typically repeated behaviour by a student where,

- a) the behaviour is intended by the student to have the effect of, or the pupil ought to know that the behaviour would likely have the effect of,
  - i. causing harm, fear or distress to another individual, including physical, psychological, social or academic harm, harm to the individual's reputation or harm to the individual's property, or
  - ii. creating a negative environment at a school for another individual, and
- b) the behaviour occurs in a context where there is a real or perceived power imbalance between the pupil and the individual based on factors such as size, strength, age, intelligence, peer group power, economic status, social status, religion, ethnic origin, sexual orientation, family circumstances, gender, gender identity, gender expression, race, disability or the receipt of special education;

#### **Bullying**

For the purposes of the definition of "bullying" in subsection (1) of the Education Act, behaviour includes the use of any physical, verbal, electronic, written or other means.

#### Cyber-bullying

For the purposes of the definition of "bullying" in subsection (1) of the Education Act, bullying includes bullying by electronic means (commonly known as cyber-bullying), including,

- a) creating a webpage or a blog in which the creator assumes the identity of another person;
- b) impersonating another person as the author of content or messages posted on the internet; and
- c) communicating material electronically to more than one individual or posting material on a website that may be accessed by one or more individuals.

Aggressive behaviour may be intentional or unintentional, direct or indirect. It can take many forms, including physical, verbal and social. If aggressive behaviour is physical, it may include hitting, pushing, slapping, and tripping. If it is verbal, it may include name calling, mocking, insults, threats, and sexist, racist, homophobic, or transphobic comments. If it is social, or relational aggression, it is more subtle and may involve such behaviours as gossiping, spreading rumours, excluding others from a group, humiliating others with public gestures or graffiti, and shunning or ignoring. Social aggression may also occur through the use of technology (e.g. spreading rumours, images, or hurtful comments through the use of email, cell phones, text messaging, websites, social networking, or other technology).

Harm means harm that can be experienced in a number of ways, including physical, mental, emotional, and psychological.

#### **Lakehead District School Board Code of Conduct**

(Insert Code of Conduct here)

At Lakehead District School Board, we are committed to raising awareness about bullying by:

- promoting and participating in anti-bullying events;
- celebrating diversity in our schools and in our community; and
- posting about bullying on our social media platforms.

#### At (Name of School) we raise awareness about bullying by:

- promoting and participating in Pink shirt Day and sending a student to the White Ribbon Campaign;
- celebrating the strengths of our staff and students;
- celebrating diversity in our school through curriculum connections;
- inviting Elders and Indigenous community members to share their knowledge and teachings with our students and staff;
- putting up posters about bullying in classrooms and around the school;
- posting about bullying in our newsletter and on our social media platforms; and
- sharing information and strategies to combat bullying at our monthly assemblies.

At Lakehead District School Board, we are committed to providing programs, interventions and other supports for students who have been bullied, students who have witnessed incidents of bullying, and students who have engaged in bullying.

#### For students and families:

- promote positive student behaviour that adheres to the Board Code of Conduct;
- provide a safe way for students to report bullying
- for students with special education needs, ensure that supports, interventions and programs are consistent with the students' strengths and needs;
- provide supports for students who have been harmed;
- use progressive discipline with students that focuses on rehabilitation; and
- ensure sensitive, appropriate, and timely responses to incidents of bullying.

## At (Name of School) we:

- promote positive student behaviour by weaving character education throughout the curriculum;
- celebrate character at monthly assemblies;
- use a strengths-based approach that helps student recognize and use their strengths to be successful;
- adhere to the school code of conduct;
- use an anonymous reporting box so that students may safely report bullying;
- work with families and special education staff to ensure the needs of students who receive

special education are being met;

- provide alternative activities at recess such as intramurals and maker-space;
- provide pro-social and leadership opportunities such as hall monitor, ambassador, etc.;
- communicate with families promptly when incidents of bullying occur;
- use progressive discipline that is focused on rehabilitation, including suspension if necessary;
   and
- use restorative practices to help students repair relationships and make things right.

#### For staff:

- provide training and resources for staff on bullying prevention and intervention;
- provide training for staff about their responsibility to report incidents of bullying under PPM 145; and
- ensure accessibility of reporting forms under PPM 145.

## At (Name of School) we:

- ensure bullying prevention and intervention is a standing item at staff meetings;
- model using a strengths-based approach and restorative circles at staff meetings;
- purchase diverse curriculum-connected resources that support character development and that all students in our community see themselves reflected in;
- include information on progressive discipline and staff responsibility to report incidents of bullying in the staff handbook and periodically in staff memos; and
- respond promptly to reports of bullying or other inappropriate behaviour under PPM 145.

## For community partners:

• develop and maintain relationships with community partners that support positive student behaviour and a positive school climate.

## At (Name of School) we:

- invite Elders and Indigenous community members to share their knowledge and teachings with our students and staff;
- encourage families to access supports at the Children's Centre, and walk-in counselling when appropriate;
- meet with stakeholders at the request of families (for example if they are already being supported by a community group);
- provide food security for students through funding from the Red Cross; and
- invite groups to provide presentations about bullying and positive behaviour to students (e.g. Roseneath Theatre, Thunder Bay District Health Unit, etc.)

The Safe Schools committee at (Name of School) consists of:

- (Principal)
- (VP)
- (Staff rep)
- (parent)
- (parent)
- (parent)

Input is collected from students via the Student Leadership Team and the school climate survey that is conducted every 2 years (survey in 2020-21). The data that was used to create this plan is available upon request. Please note that this is a working document that may change throughout the year.

This plan is included in staff and student handbooks. It is posted on the parent information bulletin board in the school.

## LAKEHEAD DISTRICT SCHOOL BOARD

## SPECIAL EDUCATION ADVISORY COMMITTEE

Hammarskjold High School Thunder Bay, Ontario

2020 FEB 26

## MEMBERS PRESENT:

Liz Tod (Chair) Suzanne Posthumus

Kelly Matyasovszky (Vice Chair) Cory Koski

Trustee George Saarinen Carey Murphy (A)
Trustee Sue Doughty-Smith Lesley Harding (A)

Mike Otway

## OTHERS PRESENT:

Michelle Probizanski Lori Carson

**ABSENT:** 

Wilma Kleynendorst Ashley Etienne (A)
Angela Hill Miranda Myers

Jennifer Bean

**GUEST:** 

David Wright Cheri Lappage

Derek DiBlasio

## 1. <u>Call to Order</u>

Liz Tod, Chair of SEAC called the meeting to order at 6:02 p.m.

## 2. Approval of the Agenda

The following additions were made to the agenda:

- 8.7 Labour Update
- 8.8 OHRC Right to Read

Moved by Trustee George Saarinen

Seconded by Cory Koski

"THAT the agenda for the February 26, 2020 SEAC meeting be approved as amended."

**CARRIED** 

## 3. <u>Declarations of Conflict of Interest</u>

There were no declarations of conflict of interest.

## 4. Presentations

## 4.1. Budget Presentation

David Wright presented information on the 2020-2021 budget process, and attendees received the following handouts:

- 2020-2021 Guiding Principles
- 2020-2021 Budget Process
- 2019-2020 Special Education Allocation and Expenses
- Special Education Grant Information
- 2019-2020 Education Funding "A Guide to the Special Education Grant".

Mr. Wright addressed each handout in more detail and responded to members' questions. Any further questions can be sent to Robin Orr or directly to Mr. Wright.

Mr. Wright was thanked for his presentation.

## 4.2. Hammarskjold Special Needs

Derek DiBlasio, Administrator of Hammarskjold High School introduced Cheri Lappage, Chair of Hammarskjold High School and gave a brief presentation on special needs supports at the school. Following the presentation, members were given a tour of the special needs facilities in the school.

Mr. DiBlasio was thanked for his presentation and tour.

## 5. Approval of the Minutes

Moved by Mike Otway

Seconded by Suzanne Posthumus

"THAT the minutes of the January 15, 2020 SEAC meeting be approved."

CARRIED

## 6. Business Arising From the Minutes

## 6.1. Equity and Inclusive Education Committee

Michelle Probizanski, Superintendent of Education provided an update on the Equity and Inclusive Education Committee (EIEC) and noted a draft terms of reference has been created and will be shared at the March 10, 2020 EIEC meeting. Ms. Probizanski provided an overview of the terms of reference including membership composition, and noted membership has been updated to include representation from SEAC, AEAC and PIC. Ms. Probizanski asked if there was a SEAC member to join the committee. Mike Otway indicated interest. Options will be explored to include an alternate SEAC member, or to have SEAC representation attend on a rotating basis.

Robin Orr will email members to see if others are interested in joining the EIEC.

## 6.2. 2019-2020 SEAC Work Plan – Review Record of Progress

Liz Tod, Chair of SEAC referred to the 2019-2020 SEAC Workplan included in the meeting package. The following updates were incorporated into the workplan to better align with the work of SEAC:

#### Goal 5

- Goal changed to: Provide input to organizations, agencies and committees as requested;
- Strategies changed to: Engage with other bodies to support special needs students; and
- Indictors of Success changed to: SEAC engagement requests have been addressed.

#### Goal 6

removed

## 6.3. School Awards

Cory Koski addressed the draft criteria for a SEAC school award included in the meeting package. Michelle Probizanski, Superintendent of Education shared the process of how individuals can apply for an award at a secondary school. Discussion occurred and members agreed the award will be identified as the "SEAC Leadership Award", and a staff member, coach or other individual who has insight into how the individual meets the criteria of the award will nominate a recipient. Ms. Probizanski noted awards distributed through a nomination process are also included in the secondary award binder available to staff and students. Once the criteria for the new SEAC Leadership Award is finalized, it will be distributed to secondary schools for inclusion in their award binders. Funding to support his award will be through the SEAC annual budget.

An updated criteria will be shared at the March 11, 2020 SEAC meeting.

Moved by Cory Koski

Seconded by Mike Otway

"THAT SEAC approve the implementation of a SEAC Leadership Award beginning spring 2020 in the amount of \$100.00 per secondary school."

**CARRIED** 

## 7. <u>Correspondence</u>

The correspondence folder was circulated for member's perusal.

## 8. New Business

## 8.1. Kindergarten Registration Evening Update

Lori Carson, Special Education Officer noted the Kindergarten Registration Evening was a wonderful event and all the students received a Lakehead Public Schools T-Shirt with Graduate 2034 written on the back. Activities were available for children and the event was well attended. Attendees visited the SEAC table to request information.

## 8.2. Secondary Open House Update

Carey Murphy attended Westgate CVI open house; she found that most people are not aware of SEAC. Members explored ideas that would gain greater exposure for SEAC. Suggestions included:

- having a table during parent / teacher interview nights;
- request elementary schools inform families who have children transitioning to high schools that a SEAC representative will be available at secondary open house; and
- other school events.

Members discussed options to make SEAC more visible on the Board website. Michelle Probizanski, Superintendent of Education will explore options to have reference to SEAC on the main page.

Swag options were discussed; ideas presented included chocolate and magnets. It was further suggested a draw could be held for a nominal gift certificate when SEAC is present at school events.

#### 8.3. Special Education Room Relocation

Michelle Probizanski, Superintendent of Education provided an update on the relocation of the special education room from Ecole Gron Morgan (EGM) to Algonquin Avenue (AA). There is a space concern at EGM as they are expanding and there is no room for additional classes. The reasoning is the board wants to ensure needs to support students are in one facility making it easier bridge partnerships with community partners, and for those partners to support special needs students. This planning has been very successful at Westgate and it is expected this change will also be successful for the students.

Activities are being planned through to June 2020 that will allow families and students to be involved in the transition. One on one meetings are being held with parents to address any questions or concerns they may have regarding the transition of their children.

Ms. Probizanski asked members for suggestions on areas they feel need to be considered to support the transition. Liz Tod raised concerns as to how families are affected when decisions to move programs are made, and the optics of a segregated model by moving students from a large school population to a small school. Ms. Tod also asked when making decisions to move such programs in the future that SEAC be asked for

input prior to the decision being made. Ms. Probizanski noted this decision is not meant to segregate students but to offer the best services possible. She further noted, that consultation with SEAC is not always possible when the Board makes a decision however; whenever the opportunity arises for input items will be brought forward to SEAc.

Mike Otway raised concerns about supports for students. Lori Carson noted supports for student who are being transitioned from EGM to AA will move with the students.

Suggestions for the transition of the special needs room can be sent to Robin Orr.

## 8.4. Bullying Prevention and Intervention Plan

Michelle Probizanski, Superintendent of Education provided an overview of the draft Bullying Prevention and Intervention Plan template included in the meeting package and asked for members input. Any feedback can be sent to Robin Orr.

## 8.5. Parent Advisory Committee (PIC) Report

A report was not provided.

## 8.6. SEAC/PIC Joint Community Engagement Event

Liz Tod, Chair of SEAC shared an update and noted there hasn't been any feedback on suggested presenters. Through Lori Carson, Dr. Mushquash has agreed to present at a SEAC / PIC Joint Community Engagement Event; date to be determined. Ms. Carson noted she has been working with Dr. Todd Cunningham and will see if there is a possibility of coordinating him as a second speaker at the event. The event will be planned for April / early May and coordinated with PIC. Michelle Probizanski and Robin Orr will work with Ian MacRae and Judy Hill to plan details. Lori Carson will follow up with Dr. Mushquash for potential dates and share with Michelle Probizanski.

## 8.7. Labour Update

Michelle Probizanski, Superintendent of Education provided a labour update noting talks have broken off with unions. Elementary Teachers Federation of Ontario (ETFO) has moved to phase 6 sanctions. Shortages are experienced throughout the system and these additional sanctions have lead to the board creating contingency plans to support schools. Ontario Secondary School Teachers Federation (OSSTF) sanctions have not has as much impact on day to day operations of schools.

## 8.8. OHRC Right to Read

Michelle Probizanski, Superintendent of Education noted a meeting was held on February 25 with lawyers representing OHRC to review submission. The meeting was positive. Lori Carson, AJ Keene and Mahejabeen Ebrahim were acknowledged for their work on the submission.

Carey Murphy and her son, and Liz Tod and her son were recognized and thanked for speaking at the hearing. Ms. Probizanski noted recommendations are always welcome as it provided an opportunity to explore growth opportunities.

## 9. Information/Inquires & Association Reports

Cory Koski shared that Shannon Bell, Service Navigator for Autism Ontario has resigned and recruitment is underway for a replacement.

## 10. Status of SEAC Budget

Liz Tod, Chair of SEAC noted the SEAC budget currently sits at \$6,306.11.

## 11. Board Update

Item deferred to the March 11, 2020 meeting.

## 12. Adjournment

Moved by Cory Koski

Seconded by George Saarinen

"THAT we do now adjourn at 8:10 p.m."

## LAKEHEAD PUBLIC SCHOOLS

#### OFFICE OF THE DIRECTOR OF EDUCATION

2020 MAY 26 Report No. 045-20

TO THE CHAIR AND MEMBERS OF LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

#### Background

The following reports were received at the Standing Committee Meeting of May 12, 2020 and have been referred to the Board for approval. The recommendations are as follows:

## <u>APPROVAL OF STANDING COMMITTEE AND REGULAR BOARD MEETING SCHEDULE</u> <u>2020-2021 (040-20)</u>

It is recommended that Lakehead District School Board approve the revised Standing Committee and Regular Board Meeting Schedule 2020-2021, as set out in Appendix A to Report No. 040-20.

## **2020 TO 2028 POLICY REVIEW SCHEDULE (041-20)**

It is recommended that Lakehead District School Board approve the 2020 to 2028 Policy Review Schedule, Appendix A to Report No. 041-20.

## <u>APPROVAL OF APPOINTMENT TO THE SPECIAL EDUCATION ADVISORY COMMITTEE</u> (036-20)

It is recommended that Lakehead District School Board approve the appointment of Michelle Blackburn as a member to the Special Education Advisory Committee representing George Jeffrey Children's Centre, for the term ending November 30, 2022.

#### POLICY REVIEW - 8073 DRESS CODE (042-20)

It is recommended that Lakehead District School Board approve 8073 Dress Code Policy, Appendix A to Report No. 042-20.

## <u>POLICY REVIEW - 6010 EMERGENCY EVACUATION AND EMERGENCY SCHOOL</u> CLOSURE (043-20)

It is recommended that Lakehead District School Board approve 6010 Emergency Evacuation and Emergency School Closure Policy, Appendix A to Report No. 043-20.

## POLICY REVIEW - 3096 INFORMATION/COMMUNICATION TECHNOLOGY USE (044-20)

It is recommended that Lakehead District School Board approve 3096 Information/Communication Technology Use Policy, Appendix A to Report No. 044-20.

Respectfully submitted,

TRUDY TUCHENHAGEN Chair Standing Committee

## SCHOOL-COMMUNITY RELATIONS

8000

**DRAFT – APRIL 14, 2020** 

## DRESS CODE POLICY

8073

## 1. Rationale

Lakehead District School Board (LDSB) is committed to the success of every student. This policy has been created to promote safe, nurturing, equitable and inclusive learning environments that benefit diverse students.

This policy is in accordance with the Education Act, the Ontario Human Rights Code and LDSB's 7030 Harassment and Human Rights Policy.

## 2. Policy

It is the policy of LDSB that students must be dressed in accordance with the goal to promote safe, nurturing, equitable and inclusive learning environments. This policy establishes standards for the student dress codes in all schools. Lakehead District School Board will ensure that this 8073 Dress Code Policy is consistent with the Ontario Human Rights Code.

Lakehead District School Board is committed to providing human rights-based accommodations (for example, for creed related dress and gender expression) short of undue hardship.

## 3. Application and Scope

This policy applies to all students at LDSB.

#### 4. Student Dress Code

- 4.1 Students must wear clothing, accessories and shoes that are suitable for school and school related activities or events. Any restrictions to the dress code that are necessary to meet the overall goal of education and education related activities can be made at the direction of the principal of the school.
- 4.2 Student dress must meet the following standards:
  - Clothes are worn in such a way as to cover genital areas, breasts and buttocks with opaque fabric:
    - tops may expose shoulders, abdomen, midriff, neck lines and cleavage;
    - undergarments cannot be used as outerwear and, if worn, should be worn beneath a layer of outerwear. Undergarments cannot be visible (straps and waistbands may be exposed);
    - swimsuits can be worn for the appropriate athletic activity; and
    - any headwear that does not obscure the face may be worn (except as a religious observance).

## SCHOOL-COMMUNITY RELATIONS

8000

**DRAFT - APRIL 14, 2020** 

## DRESS CODE POLICY

8073

- Comply with health and safety requirements for the intended activity including appropriate footwear (e.g., physical education classes, science classes, sporting events, technical education, etc.)
- Does not promote content that can reasonably be interpreted to be discriminatory (e.g., racist, anti-Indigenous, anti-Black, anti-Semitic, Islamophobic, sexist, transphobic, homophobic, classist, ableist, sizeist, etc.), defamatory, threatening, lewd, vulgar, obscene, promoting hate, profanity, pornography or any other content that disrupts the learning environment.
- Does not refer to cannabis, alcohol, drugs or related paraphernalia, promotion or incitement of violence, any illegal conduct or criminal activities.
- Does not interfere with the safe operation of the school.
- Conform with any established standard school uniform.

## 5. Student Compliance

Each school, through its Code of Conduct, will address such matters as compliance and consequences of non-compliance with the school Dress Code.

- 5.1 The school staff have a responsibility to consistently enforce the dress code and will act to address dress code violations
- 5.2 Student dress code violations that threaten health and safety, and or promote violence, illegal activity, bullying, harassment, and or are motivated by the bias, prejudice or hate against any individual or identifiable groups, are serious violations of the 8070 Safe Schools System Expectations and 7030 Harassment and Human Rights Policy and will be addressed by the principal or designate.
- 5.3 No student should be negatively affected by dress code and its enforcement because of their sex, race, colour, creed (religion), ancestry, place of origin, ethnic origin, gender identity, gender expression, sexual orientation, disability, household income, body size/type or any other Human Rights Code related ground.
- 5.4 Through a process established at the school level, the issue of affordability will be addressed and take local circumstances into consideration, in accordance the 8010 Fees for Learning Materials and Activities Policy.

## **SCHOOL-COMMUNITY RELATIONS**

8000

**DRAFT - APRIL 14, 2020** 

## DRESS CODE POLICY

8073

## 6. Review

The superintendent responsible for Safe Schools will monitor the implementation and review of the 8073 Dress Code Policy. This process will involve consultation with the school community including students, parents, guardians, staff, school councils and community partners. Principals, in consultation with school councils, will review dress code related expectations annually and clearly communicate them to all parents, guardians, students and staff in a manner that fosters their commitment and support.

## 7. School Uniform

Schools may, after consultation with students, staff, parents/guardians, and school councils, seek a vote for approval to establish a (or rescind an existing) uniform standard as part of the student dress code. Any uniform standard must conform to this policy.

## 8. Review

This policy shall be reviewed in accordance with 2010 Policy Development and Review Policy.

Cross Reference	Date Approved	<u>Legal Reference</u>
8073 Dress Code Procedures	March 5, 2002	Ontario Human Rights Code
7030 Harassment and Human Rights Policy		
. e.e.	Date Revised	Education Act, R.R.O.
8070 Safe Schools - System	<u> </u>	1990, Regulation 298,
Expectations	June 26, 2012	Operation of Schools
8010 Fees for Learning Materials and Activities		General Section 11 (19.1.ii)
8072 Sexual Orientation and Gender Identity		

## **BUSINESS AND BOARD ADMINISTRATION**

3000

# INFORMATION/COMMUNICATION TECHNOLOGY USE POLICY

3096

## 1. Rationale

Information and communication technology plays a significant role in teaching and learning and in the administration of Board business.

Technology has changed the educational environment in many positive ways. These technologies also bring challenges to maintaining a safe, caring and orderly learning environment. This policy serves as a basis for ensuring technology is used appropriately and to the benefit of students and employees.

## 2. Policy

It is the policy of Lakehead District School Board (LDSB) to recognize the use of information and communication technologies as productivity enhancement tools by Board students and employees in support of teaching and learning and Board related business activities. These technologies may include both LDSB-owned devices as well as personal mobile devices.

It is the policy of LDSB that the use of personal mobile devices during instructional time is permitted under the following circumstances: for educational purposes, as directed by an educator (student use) or administrator (staff use); for health and medical purposes; and to support special education needs.

## 3. Guiding Principles

Lakehead District School Board supports and encourages responsible use of technology through the following guiding principles.

## 3.1 Supporting Learning

Information technology presents an opportunity for students and teachers to enable authentic learning experiences that interact with the global community and encourage students to be lifelong learners.

## 3.2 Digital Citizenship

Users are expected to use technology responsibly and ethically. The Board will ensure students learn about digital citizenship in school.

## 3.3 Equity

The Board will ensure that all students have equitable access to all required technologies.

## **BUSINESS AND BOARD ADMINISTRATION**

3000

# INFORMATION/COMMUNICATION TECHNOLOGY USE POLICY

3096

## 3.4 Privacy and Ownership

All data stored on Board technology are owned and may be accessed by the Board. Users should have no expectation of privacy with respect to information created, stored, sent or received using Board technology.

## 3.5 Security

Users must take reasonable precautions to ensure that data they use is safe and secure. Data should be used for the intended purposes.

## 3.6 Compliance

Users are required to comply with federal and provincial legislation and all related Board policies and procedures.

## 4. Failure to Comply

Individuals who do not comply with this policy will be subject to appropriate consequences in accordance with the circumstances of the event and within the parameters of any applicable legislation.

## 5. Review

This policy shall be reviewed according to 2010 Policy Development and Review Policy.

Cross Reference	Date Approved	Legal Reference
3096 Information/ Communication Technology Procedures	June 24, 2003	
	Date Revised	
	June 26, 2007 September 24, 2013	