



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

STANDING COMMITTEE
Tuesday, September 8, 2020
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Trudy Tuchenhagen
Chair

AGENDA

PUBLIC SESSION
7:30 p.m. – via Microsoft Teams

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Land Acknowledgement		
5. Resolve into Committee of the Whole – Closed Session		
6. COMMITTEE OF THE WHOLE - Closed Session – 7:00 p.m. (SEE ATTACHED AGENDA)		
7. Delegations/Presentations		
7.1 Declaration of 2020-2021 Student Trustee	S. Talpade	Verbal
7.2 Introduction of Newly Appointed Leaders	M. Probizanski	Verbal
- Mark Moorhouse, Principal Westmount Public School		
- Casey Charles, Vice Principal Claude E. Garton Public School		
8. Approval of Minutes		
8.1 Standing Committee Meeting	T. Tuchenhagen	1 - 4
- June 9, 2020		
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

Resource
Person Pages

MATTERS NOT REQUIRING A DECISION:

- | | | | |
|------|--|----------------|--------|
| 10. | Information Reports | | |
| 10.1 | COVID-19 General Update | I. MacRae | Verbal |
| 10.2 | Report on Activities of the 2019/2020 Supervised Alternative Learning Committee (060-20) | M. Probizanski | 5 - 6 |
| 10.3 | Safe Schools Report (061-20) | M. Probizanski | 7 - 10 |
| 11. | First Reports | | |

MATTERS FOR DECISION:

- 12. Postponed Reports
- 13. Ad Hoc and Special Committee Reports
- 14. New Reports
- 15. New Business
- 16. Notices of Motion
- 17. Information and Inquiries
- 18. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



Office of the Director

Jim McCuaig Education Centre
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STANDING COMMITTEE
Tuesday, September 8, 2020
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Trudy Tuchenhagen
Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
7:05 p.m. – via Microsoft Teams

	<u>Resource Person</u>	<u>Pages</u>
6.1 Approval of Committee of the Whole - Closed Session Minutes		
6.1.1 Standing Committee Meeting - June 9, 2020	T. Tuchenhagen	1 - 2
6.2 Business Arising from the Minutes		
6.3 Consideration of Reports		
6.3.1 Legal Matter	I. MacRae	Verbal
6.4 Information and Inquiries		
6.5 Rise and Ask Leave to Sit in Public Session		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF STANDING COMMITTEE

Via Microsoft Teams
Jim McCuaig Education Centre

2020 JUN 09
7:30 p.m.

TRUSTEES PRESENT:

Ellen Chambers (Chair)
Marg Arnone
Sue Doughty-Smith
Ron Oikonen

George Saarinen
Ryan Sitch
Sierra Gaudreau (Student Trustee)
Keira Essex (Indigenous Student Trustee)

TRUSTEES ABSENT, WITH REGRETS:

Deborah Massaro
Trudy Tuchenhagen

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
AJ Keene, Superintendent of Education
Michelle Probizanski, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Helen Valnycki, Managers

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

“THAT the Agenda for Standing Committee Meeting, June 9, 2020 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Saarinen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *May 12, 2020*
- *Legal Matter*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4.. Confirmation of Minutes

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

“THAT the Standing Committee approve the Minutes of the Standing Committee Meeting, May 12, 2020.”

CARRIED

MATTERS NOT FOR DECISION:

5. 2020-2021 Order of Policies for Review (054-20)

Ian MacRae, Director of Education, presented the report. All trustees’ questions were addressed.

MATTERS FOR DECISION:

6. Approval of Appointment to the Supervised Alternative Learning Committee 2020-2021 (053-20)

Moved by Trustee Oikonen

Seconded by Trustee Saarinen

“THAT Lakehead District School Board approve the following appointments to the Supervised Alternative Learning (SAL) Committee for the 2020-2021 school year:

- *Marg Arnone, Trustee;*
- *Sue Doughty-Smith, Trustee (Alternate);*
- *Michelle Probizanski, Superintendent of Education;*
- *Jeff Upton, Education Officer (Alternate);*
- *Dianna Atkinson, Service Delivery Manager, YES;*
and
- *Lorna Hunda, Acting Executive Director, YES (Alternate).”*

CARRIED

7. Policy Review - 7030 Harassment and Human Rights (050-20)

Moved by Trustee Arnone

Seconded by Trustee Sitch

“THAT Lakehead District School Board approve 7030 Harassment and Human Rights Policy, Appendix A, as outlined in Report No. 050-20.”

CARRIED

8. Policy Review - 6061 Administration of Oral Medication (051-20)

Moved by Trustee Arnone

Seconded by Trustee Doughty-Smith

“THAT Lakehead District School Board approve 6061 Administration of Oral Medication Policy, Appendix A, as outlined in Report No. 051-20.”

CARRIED

9. Policy Review - 3100 Accessibility Standards for Customer Service (052-20)

Moved by Trustee Arnone

Seconded by Trustee Doughty-Smith

“THAT Lakehead District School Board defer the review of 3100 Accessibility Standards for Customer Service Policy from the 2019-2020 school year to the 2020-2021 school year.”

CARRIED

10. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Arnone

"THAT we do now adjourn at 8:09 p.m."

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2020 SEP 08
Report No. 060-20

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: REPORT ON THE ACTIVITIES OF THE 2019-2020 SUPERVISED ALTERNATIVE
LEARNING COMMITTEE

1. Background

- 1.1 In accordance with the Education Act of Ontario Regulation 374/10, the Board shall establish a Supervised Alternative Learning (SAL) Committee.
- 1.2 The role of the SAL Committee is to accept and consider applications from parents/guardians of compulsory secondary school age children, who are at least 14 years of age, and who wish to be excused from either full-time or part-time attendance at school. Where such applications are approved, the SAL Committee, in consultation with a representative(s) from the student's home school and the student's parent/guardian, determines an alternative learning program directed towards the student's needs and interests.
- 1.3 During the 2019-2020 school year, members of the committee included:
 - Trustee Marg Arnone;
 - Trustee Sue Doughty-Smith (Alternate);
 - Superintendent of Education Michelle Probizanski;
 - Education Officer Jeff Upton; and
 - James Laughton, Lorna Hunda and Dianna Atkinson representing Youth Employment Services (YES) as external and alternate members.

2. Situation

- 2.1 During the 2019-2020 school year, four SAL meetings were held before the COVID-19 shutdown. During the four SAL meetings, 16 applications were considered. Fifteen applications were approved.

- 2.2 Five applications were received for 14 and 15 year old students (four females and one male). Eleven applications were received for 16 and 17 year old students (7 females and 4 males).

2018-2019 Academic Year

Gender		14 & 15 Year Old Students	16 & 17 Year Old Students
Female	11	4	7
Male	5	1	4
Total	16	5	11

Snapshot of previous years for considered SAL applications:

Year	Applications
19 / 20	16
18 / 19	43
17 / 18	36
16 / 17	45
15 / 16	75
14 / 15	94
13 / 14	88
12 / 13	112
11 / 12	77
10 / 11	65

- 2.3 SAL Specifics (15 students)

Working on Credits	Employment PT	Volunteer	Counselling	Certifications / Workshops	Other
14	5	7	9	0	1

3. Report on Activities Conclusion

Lakehead District School Board's Supervised Alternative Learning Committee will continue to monitor and seek to understand students' needs for alternative learning experiences and counselling, while ensuring that students are placed in a program which will afford them success during this transitional period of their lives. Connection to the home school is vital during a student's enrolment in the SAL program.

The SAL YES partnership has ended and, moving forward, the needs of students who may have accessed this program will be met in their home schools.

Respectfully submitted,

MICHELLE PROBIZANSKI
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2020 SEP 08
Report No. 061-20

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: SAFE AND ACCEPTING SCHOOLS COMMITTEE UPDATE

1. Background

Ontario schools should be a place where everyone – children, students, staff, parents and the community – feels welcome, safe and respected. A safe, inclusive and accepting school environment is essential for student well-being and achievement. All school boards in Ontario must follow a number of safe and accepting schools policies.

Lakehead District School Board is committed to the success of every student and the importance of providing a welcoming, safe and inclusive school culture.

2. Situation

To identify areas to improve and develop strategies to address safe learning environments and promote safe learning environments in the system for all students and staff. The scope of the committee provides advice and guidance to the superintendent of education responsible for Safe Schools, including but not limited to:

- Equity and Inclusion;
- Mental Health;
- Healthy Schools;
- Safe and Accepting Schools; and
- Accessibility.

The Safe and Accepting Schools Committee responds to the Board on request for advice and recommendations on matters that the Board may direct to the committee.

2.1 Safe Schools Committee

The current members of the committee are:

- Michelle Probizanski, Superintendent of Education;
- Dave Covello, Manager of Information Technology and Corporate Planning;
- Jim Desaulniers, Manager of Property Services;
- Kyle Ulvang, Health and Safety Officer;
- Megan Tiernan, Mental Health Lead;
- Mahejabeen Ebrahim, Human Rights and Equity Advisor;
- Derek DiBlasio, Secondary Principal; and
- Heather Harris, Elementary Principal.

2.2 Key Actions

2.2.1 Facilities

Implementation of Fobs

Fob access for exterior doors has been implemented system wide. Interior door fob access has been piloted at Westgate Collegiate and Vocational Institute. The Safe Schools Committee is exploring the possibility of expanding interior door fob access to additional schools.

2.2.2 Processes and Practices

Review of Police/School Board Protocol

The Police/School Board Protocol was reviewed and updated. The protocol is a partnership between:

- Lakehead District School Board;
- Thunder Bay Catholic District School Board;
- Conseil Scolaire de District Catholique des Aurores Boréales;
- Thunder Bay Christian School;
- Dennis Franklin Cromarty High School;
- Matawa First Nation Education;
- Ontario Provincial Police; and
- Thunder Bay Police Services.

Emergency Evacuation and Emergency School Closure Policy

The 6010 Emergency Evacuation and Emergency School Closure policy was updated to reflect recent changes and learnings from emergency situations in schools.

Student Concussion Management Policy

Lakehead District School Board has recently updated the 8074 Student Concussion Management policy.

Health and Safety Training

Lakehead District School Board's online training system supports all staff. Each September, all staff are assigned Ryan's and Sabrina's Law, and all COVID 19 related Health and Safety are part of mandatory annual training. The online training also requires all new staff to take a course on concussions and review the Board's 8074 Student Concussion Management policy and procedures. All staff are trained on the most current legislation and provided the safest environment for students.

All new staff receive the following training:

- Online Incident Reporting Instructions;
- Accessibility for Ontarians with Disabilities (AODA) for Educators;
- Accessibility for Ontarians with Disabilities Act;
- Concussion Awareness;
- Lakehead District School Board 8074 Student Concussion Management policy;
- Sabrina's Law – Life Threatening Allergies;
- Ryan's Law – Asthma Awareness;
- Worker Health and Safety Awareness;
- Workplace Violence;
- Blood Borne Pathogen Handling – SSP staff only; and
- COVID 19 Training.
 - LPS COVID 19 Building Access and PPE Use;
 - WHMIS 2015;
 - Lakehead District School Board Health and Safety Protocols for COVID 19 – either provided in person by principal or online; and
 - Joint Health and Safety Committee Training COVID 19 (1.5 hours) - Health and Safety Committee Members only.

2.2.3 School Supports and Initiatives

White Ribbon Campaign – Anti-Violence Education

Fifty boys in Grades 7 to 10 participated in a full day workshop, Engaging Male Students to Reduce and Prevent Gender-Based Violence.

Workshop topics included:

- Human Rights and Equity;
- Masculinity and Respect;
- Resolving Anger Issues in Relationships;
- Gender Issues in the Workplace;
- Kizhaay Anishinaabe Niin: I Am A Kind Man;
- Healthy Relationships;
- Messages in the Music: Media and Social Media; and
- School Planning - developing an anti-violence campaign in the schools. Schools are supported centrally as requested.

Respect Initiative

Lakehead District School Board is a full community partner and is active in many aspects of the Respect campaign. An example of this initiative is our Everyone Matter's Day workshop.

Bullying Prevention and Intervention

A new template was created and is to be used by all schools for consistency. Input for this new plan was collected and every two years a survey is done for school climates which will be used to inform this plan.

Safe Schools Binder

The Safe Schools binder was updated and distributed to all Lakehead District School Board schools. It provides principals with a place to include all pertinent information regarding health and safety.

Equity and Inclusive Education

The Equity and Inclusive Education Advisory Committee met twice during the 2019-2020 school year. Activities will be reported in a separate report to the Board.

3. Next Steps

3.1 There will be a continued roll out of improved access to schools with the expansion of fob access to interior doors.

3.2 Keeping Students in School Pilot Project

This project aims to support schools in promoting positive measures to support students at risk of suspension. The Board team at Westgate Collegiate and Vocational Institute will continue the work during this school year.

Suspensions

The Ministry has made regulatory changes that impact how student behavior is addressed in Junior Kindergarten to Grade 3. Principals are no longer able to suspend students in JK to Grade 3 for discretionary reasons. They are now required to conduct an investigation respecting the allegations before imposing a mandatory suspension on a student in JK to Grade 3.

4.. Conclusion

Lakehead District School Board continues to promote and foster safe learning environments for students, staff and community members through a variety of initiatives, on-going supports and resources, and community partner collaboration.

Respectfully submitted,

MICHELLE PROBIZANSKI
Superintendent of Education

IAN MACRAE
Director of Education