



**Office of the Director**

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 16**

**Tuesday, November 23, 2021  
Jim McCuaig Education Centre  
Virtual via Microsoft Teams**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**PUBLIC SESSION  
7:30 p.m. – via the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. <b>COMMITTEE OF THE WHOLE – Closed Session – 6:05 p.m. (SEE ATTACHED AGENDA)</b>		
6. Report of Committee of the Whole – Closed Session		
7. Land Acknowledgement		
8. Delegations/Presentations		
8.1 Declaration of 2021-2022 Indigenous Student Trustee	J. Friday	Verbal
9. Approval of Minutes		
9.1 Board Meeting No. 8 (Special) - June 7, 2021	E. Chambers	1-2
9.2 Board Meeting No. 9 (Special) - June 15, 2021	E. Chambers	3-4
9.3 Board Meeting No.10 (Special) - June 21, 2021	E. Chambers	5-6

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

		<u>Person</u>	<u>Resource Pages</u>
9.4	Board Meeting No. 12 (Special) - September 21, 2021	E. Chambers	7-8
9.5	Regular Board Meeting No. 14 - October 26, 2021	E. Chambers	9-13
9.6	Board Meeting No. 15 (Special) - November 3, 2021	E. Chambers	14-15

10. Business Arising from the Minutes

**MATTERS NOT REQUIRING A DECISION:**

11. Information Reports

11.1	Ontario Public School Boards' Association (OPSBA) Report	G. Saarinen	Verbal
11.2	Student Trustee November Report	M. Mago	Handout
11.3	Indigenous Student Trustee First Report (081-21)	J. Friday	16-17
11.4	Lakehead Public Schools International (079-21)	A. Keene	18-22
11.5	COVID-19 General Update	I. MacRae	Verbal
11.6	Parent Involvement Committee Meeting Minutes – October 4, 2021	I. MacRae	23-25

12. First Reports

**MATTERS FOR DECISION:**

13. Postponed Reports

14.	Recommendations from the Standing Committee (082-21)	T. Tuchenhausen	26
14.1	Policy Review – 3071 Advertising Policy and Procedures (076-21)		

*It is recommended that Lakehead District School Board approve 3071 Advertising Policy, Appendix A to Report No. 076-21.*

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

14.2 Policy Review – 3040 Transportation Policy and Procedures (077-21)

*It is recommended that Lakehead District School Board approve 3040 Transportation Policy, Appendix A to Report No. 077-21.*

14.3 Procedural By-Law Ad Hoc Committee (078-21)

*It is recommended that:*

- 1. Trustees Chambers, Arnone, Sitch, and Tuchenhausen, and Oikonen as alternate, be appointed to the Procedural By-Law Ad Hoc committee.*
- 2. The Procedural By-Law Ad Hoc Committee report its progress to the Board no later than March 31, 2022.*

15. Ad Hoc and Special Committee Reports

16. New Reports

16.1 By-Law No. 120-2022 Tax Levy (074-21)

K. Alaksa

27-28

*It is recommended that Lakehead District School Board approve By-law No.120 – 2022 Tax Levy (Appendix A) authorizing the 2022 tax levy at the prescribed rates set by Ontario Regulation 400/98 as amended, as outlined in Report No. 074-21.*

17. New Business

18. Notices of Motion

19. Information and Inquiries

20. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.



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**REGULAR BOARD MEETING NO. 16**

**Tuesday, November 23, 2021**

**Virtual via Microsoft Teams**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**COMMITTEE OF THE WHOLE – Closed Session**

**6:05 p.m. – Microsoft Teams**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Board Meeting No. 8 (Special) - June 7, 2021	E. Chambers	1
5.1.2 Board Meeting No. 9 (Special) - June 15, 2021	E. Chambers	2
5.1.3 Board Meeting No. 12 (Special) - September 21, 2021	E. Chambers	3
5.1.4 Regular Board Meeting No. 14 - October 26, 2021	E. Chambers	4-5
5.1.5 Board Meeting No. 15 (Special) - November 3, 2021	E. Chambers	6
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Personnel Matters	K. Alaksa	Verbal
5.3.2 Personnel Matters	M. Probizanski	Verbal
5.3.3 Legal Matters	M. Probizanski	Verbal
5.3.4 Personnel Matter (083-21)	E. Chambers	7-8

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

Resource  
Person

Pages

- 5.4 Information and Inquiries
- 5.5 Rise and Report Progress

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 8 (SPECIAL)**

Virtual  
Via Microsoft Teams

2021 JUN 07  
6:00 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhausen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith  
Deborah Massaro

Ron Oikonen  
George Saarinen  
Ryan Sitch  
Scottie Wemigwans  
Simran Talpade (Student Trustee)

**TRUSTEE ABSENT, WITH REGRET:**

Keira Essex (Indigenous Student Trustee)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

*"THAT the Agenda for Board Meeting No. 8 (Special), June 7, 2021 be approved."*

**CARRIED**

2. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Oikonen

Seconded by Trustee Tuchenhausen

*"THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

*- Personnel Matter*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."*

**CARRIED**

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Tuchenhausen

Seconded by Trustee Arnone

*“THAT the Report of the Board (Special) – Committee of the Whole – Closed Session items were dealt with in their entirety.”*

CARRIED

5. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Wemigwans

*“THAT we do now adjourn at 7:47 p.m.”*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 9 (SPECIAL)**

Virtual  
Via Microsoft Teams

2021 JUN 15  
12:00 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhausen (Vice Chair)  
Marg Arnone

Sue Doughty-Smith  
Scottie Wemigwans

**TRUSTEES ABSENT, WITH REGRET:**

Deborah Massaro  
Ron Oikonen  
George Saarinen  
Ryan Sitch

Keira Essex (Indigenous Student  
Trustee)  
Simran Talpade (Student Trustee)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Kirsti Alaksa, Superintendent of Business  
AJ Keene, Superintendent of Education  
Michelle Probizanski, Superintendent of Education

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Tuchenhausen

Seconded by Trustee Arnone

*"THAT the Agenda for Board Meeting No. 9 (Special), June 15, 2021 be approved."*

**CARRIED**

2. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Doughty-Smith

Seconded by Trustee Wemigwans

*"THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

*- Negotiations Update (054-21)*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."*

**CARRIED**



COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Tuchenhagen

*“THAT the Report of the Board (Special) – Committee of the Whole – Closed Session be adopted with the following recommendation there in:*

*‘THAT the Memorandum of Settlement, Appendix A, as negotiated between the Lakehead District School Board and the Canadian Office and Professional Employees Union (COPE), Local 454, Bargaining Unit effective June 14, 2021 to August 31, 2022, be ratified by the Board, and that the Officers of the Board be authorized to sign the Agreement on behalf of the Board and affix the corporate seal thereto.’”*

CARRIED

5. Adjournment

Moved by Trustee Doughty-Smith

Seconded by Trustee Tuchenhagen

*“THAT we do now adjourn at 12:14 p.m.”*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 10 (SPECIAL)**

Virtual  
Via Microsoft Teams

2021 JUN 21  
6:00 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhausen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith  
Deborah Massaro

Ron Oikonen  
George Saarinen  
Ryan Sitch  
Scottie Wemigwans

**SENIOR ADMINISTRATION:**

Michelle Probizanski, Superintendent of Education

**PUBLIC SESSION:**

1. **Appointment of Acting Secretary to the Board**

Moved by Trustee Massaro

Seconded by Trustee Saarinen

*"THAT Lakehead District School Board appointment Michelle Probizanski, Superintendent of Education, as the acting secretary to the Board for Board Meeting No. 10 (Special) – June 21, 2021."*

**CARRIED**

2. **Approval of Agenda**

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

*"THAT the Agenda for Board Meeting No. 10 (Special), June 21, 2021 be approved."*

**CARRIED**

3. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Tuchenhausen

Seconded by Trustee Doughty-Smith

*"THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

*- Personnel Matter*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."*

**CARRIED**

COMMITTEE OF THE WHOLE – CLOSED SESSION:

4. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

5. Report of Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

*“THAT the Report of the Board (Special) – Committee of the Whole – Closed Session items were dealt with in their entirety.”*

CARRIED

6. Adjournment

Moved by Trustee Tuchenhausen

Seconded by Trustee Arnone

*“THAT we do now adjourn at 6:49 p.m.”*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 12 (SPECIAL)**

Virtual  
Via Microsoft Teams

2021 SEP 21  
6:00 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhausen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith

Deborah Massaro  
George Saarinen  
Ryan Sitch  
Scottie Wemigwans

**TRUSTEE ABSENT, WITH REGRET:**

Ron Oikonen

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Arnone

Seconded by Trustee Tuchenhausen

*"THAT the Agenda for Board Meeting No. 12 (Special), September 21, 2021 be approved."*

**CARRIED**

2. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Wemigwans

Seconded by Trustee Sitch

*"THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

*- Personnel Matter*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."*

**CARRIED**

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Sitch

*“THAT the Report of the Board (Special) – Committee of the Whole – Closed Session items were dealt with in their entirety.”*

CARRIED

5. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Wemigwans

*“THAT we do now adjourn at 7:44 p.m.”*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 14**

Virtual  
Via Microsoft Teams

2021 OCT 26  
7:30 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhausen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith  
Deborah Massaro

Ron Oikonen  
George Saarinen  
Scottie Wemigwans  
Mehar Mago (Student Trustee)

**TRUSTEE ABSENT, WITH REGRET:**

Ryan Sitch

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Kirsti Alaksa, Superintendent of Business  
Michelle Probizanski, Superintendent of Education  
AJ Keene, Superintendent of Education

**FEDERATION/UNION REPRESENTATIVES:**

Pauline Fontaine, Lakehead Principals/Vice Principals  
Jim Desaulniers, Managers

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

*"THAT the Agenda for Regular Board Meeting No. 14, October 26, 2021, be approved."*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Regular Board Meeting No. 13, September 28, 2021*
- *Personnel Matters*
- *Legal Matters*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Saarinen

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 13, September 28, 2021.’”*

CARRIED

5. Approval of Minutes

Moved by Trustee Wemigwans

Seconded by Trustee Arnone

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 13, September 28, 2021.”*

CARRIED

#### MATTERS NOT REQUIRING A DECISION:

6. Ontario Public School Boards' Association Report

Trustee Saarinen, Ontario Public School Boards' Association (OPSBA) Director and voting delegate, updated the trustees on the recent OPSBA Northern Region Conference that occurred on October 16, 2021. Student Trustee Mago was also in attendance at the virtual meeting.

7. Student Trustee October Report

Mehar Mago, Student Trustee, provided a handout for her October report. Items addressed included: Parent Involvement Committee, meeting with Eric Fredrickson, Principal Program and Early Years regarding Student Senate, and the Ontario Public School Boards' Association Northern Region Conference.

8. Adult and Continuing Education (069-21)

Michelle Probizanski, Superintendent of Education, introduced Samantha Peotto, Manager of Lakehead Adult Education Centre, who presented the report which included a PowerPoint presentation. All trustees' questions were addressed.

9. Multi-Year Capital Plan (070-21)

Kirsti Alaksa, Superintendent of Business, introduced Jim Desaulniers, Manager of Property Services, who presented the report which included a PowerPoint presentation. All trustees' questions were addressed.

10. COVID-19 General Update

Ian MacRae, Director of Education, provided a verbal update on COVID-19 related matters affecting Lakehead District School Board.



MATTERS FOR DECISION:

11. Recommendations from the Standing Committee (071-21)

Appointments to the Parent Involvement Committee (064-21)

Moved by Trustee Tuchenhausen

Seconded by Trustee Saarinen

*“THAT Lakehead District School Board:*

- 1. Approve the following appointments to the 2021-2022 Parent Involvement Committee effective November 15, 2021 to November 14, 2022:*

- Carla Mulholland, alternate parent member;*
- Kristy Boucher, Aboriginal Education Advisory Committee representative;*
- Michael Otway, Special Education Advisory Committee representative;*
- Shannon Jessiman-MacArthur, principal representative;*
- Eric Fredrickson, alternate principal representative;*
- Robin Cawlishaw, community representative;*
- Laura Prodanyk, community representative;*
- Fred Van Elburg, teacher representative; and*
- Connor Pratt, alternate teacher representative.*

- 2. Approve the appointment of Chitra Jacob, parent member, to the 2021-2022 and 2022-2023 Parent Involvement Committee effective November 15, 2021 to November 14, 2023.”*

CARRIED

12. Short-Term Borrowing Resolution (073-21)

Moved by Trustee Arnone

Seconded by Trustee Oikonen

*“THAT Lakehead District School Board approve the Short-Term Borrowing Resolution for the 2021-2022 school year as outlined in Report No. 073-21, Short-Term Borrowing Resolution.”*

CARRIED

13. Cancellation of Regular Board Meeting – December 14, 2021

Moved by Trustee Tuchenhausen

Seconded by Trustee Oikonen

*“THAT Lakehead District School Board cancel the December 14, 2021, Regular Board Meeting.”*

CARRIED

14. Information and Inquiries

14.1 Trustee Saarinen reminded trustees that the Public Education Symposium will be held in January 2022. It is planned to be held virtually.

14.2 Superintendent Keene shared a report from the local organization Roots to Harvest that included the statistics of the 2021 Online Learner Food Bags initiative.

15. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

*“THAT we do now adjourn at 8:57 p.m.”*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 15 (SPECIAL)**

Virtual  
Via Microsoft Teams

2021 NOV 03  
2:30 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhausen (Vice Chair)  
Marg Arnone

Sue Doughty-Smith  
Ron Oikonen  
Scottie Wemigwans

**TRUSTEES ABSENT, WITH REGRET:**

Deborah Massaro  
George Saarinen  
Ryan Sitch

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Kirsti Alaksa, Superintendent of Business  
AJ Keene, Superintendent of Education

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Arnone

Seconded by Trustee Doughty-Smith

*"THAT the Agenda for Board Meeting No. 15 (Special), November 3, 2021 be approved."*

**CARRIED**

2. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Tuchenhausen

Seconded by Trustee Oikonen

*"THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

*- Negotiations Update (075-21)*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."*

**CARRIED**

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Wemigwans

*“THAT the Report of the Board (Special) – Committee of the Whole – Closed Session be adopted with the following recommendations there in:*

*‘THAT the Memorandum of Settlement, Appendix A, as negotiated between the Lakehead District School Board and the Elementary Teachers’ Federation of Ontario - Lakehead Elementary Occasional Teachers’ Local Bargaining Unit effective September 1, 2019 to August 31, 2022, be ratified by the Board, and that the Officers of the Board be authorized to sign the Agreement on behalf of the Board and affix the corporate seal thereto.’”*

CARRIED

5. Adjournment

Moved by Trustee Tuchenhagen

Seconded by Trustee Oikonen

*“THAT we do now adjourn at 2:49 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS

OFFICE OF THE DIRECTOR OF EDUCATION

2021 NOV 23  
Report No. 081-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: INDIGENOUS STUDENT TRUSTEE - FIRST REPORT

1. Introduction

I am deeply honoured and privileged to be entrusted with the responsibility of the position of Indigenous student trustee for the Lakehead District School Board during the 2021-2022 term. As an Indigenous student within the Lakehead District School Board, it has been incredible and reassuring to see the progress of Indigenous culture and values being incorporated into our schools. My vision is to provide strength and support to students who need their perspectives and opinions to be heard, shared, and to make them feel that their opinions are important.

2. Objectives

2.1. My utmost priority surrounding this relatively short term is to strengthen our community by accessing student voice, incorporating student concerns into activities, and advocating for them.

2.1.1 To access student voice, my hope is that I can establish an Indigenous Student Senate. This will be open to students interested in a leadership role or who are seeking a safe place to voice their opinion. To bring opportunities to students, I will be active on social media, design posters, and create connections with members of our school communities.

2.1.2. For incorporating student concerns into activities, I would organize meetings, events, and initiatives that focus on Indigenous issues, such as systemic racism, missing and murdered Indigenous women, and residential schools, to name a few. I would also like to include climate change, assimilation, and intergenerational trauma, as topics of discussion within student-involved meetings.

2.1.3 Advocating for student needs and concerns would be demonstrated as being a voice, as my role entails. However, as I am not limited to only voicing concerns and needs, I will always be looking forward to voicing my ideas to create a more inclusive community.

2.2 I would also like to make an extra effort to connect with elementary students as past student trustees have mentioned in their reports that they are often not included as much as secondary students are. Connecting with elementary students will ensure that their voices are important and validated.

- 2.3 A plan to start off my first official month of being the Indigenous student trustee is to conduct a survey that centers around Indigenous student well-being. It would be beneficial to me to know what exactly our students need first-hand, since the pandemic has greatly influenced our mental health. From then on, it would give me a bigger picture of what the students need in this moment and beyond, while acknowledging the past.
- 2.4 Regarding the access to Indigenous resources, I hope to communicate with the First Nation, Métis, and Inuit (FNMI) Graduation Coaches, the KZ Lodge programs at secondary schools, the Indigenous Friendship Center, and others.
- 2.5 With my term starting late and having less time to prepare, I will continue to research about the supports available to me, and to learn from the advice and guidance given to me.
- 2.6 Before the end of my term, I hope to incorporate former Indigenous Student Trustee Essex's goals of creating the anonymous rainbow boxes and medicine tables in our schools as an initiative.
- 2.7 With this position being recently created and limited in duties because of the pandemic, I will accommodate any activity to suit the concerns and needs of students, parents/guardians, and community members.

3. Conclusion

To conclude, I would like to thank the Lakehead District School Board for the guidance I have been given since my first day as the Indigenous student trustee. Witnessing the effort being put into reconciliation all these years makes me proud to be given the opportunity of sharing the voices of Indigenous and non-Indigenous students and to be part of systemic change. Although my term is relatively short, I am positive I will be able to provide a voice for our Indigenous students, and to provide an all-inclusive community.

Respectfully submitted,

JESSLYNN FRIDAY  
Indigenous Student Trustee

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 NOV 23  
Report No. 079-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: LAKEHEAD PUBLIC SCHOOLS INTERNATIONAL

1. Background

- 1.1 Lakehead District School Board (LDSB) is committed to enriching the learning experience of all students with access to exceptional, specialized, and innovative programs.
- 1.2 Lakehead District School Board is dedicated to building relationships with community partners and post-secondary institutions to better our education system and community.
- 1.3 Lakehead Public Schools International (LPSI) was established as a corporation following approval by LDSB in June 2015. It has an arms-length governance structure that guides the International Student program. The 2021-2022 school year will be the sixth official year the program has been operating since its inaugural launch in September 2016.
- 1.4 A full-time international student coordinator continues to support LPSI and is responsible for student relationships, registration and finances, ongoing development of up-to-date marketing materials, education agent/industry partner liaison, and program recruitment efforts.

A part-time relationship manager hired by LPSI partner, Canada Homestay Network (CHN), is the legal custodian to LPSI students and oversees the operation of the local homestay program, which includes reviewing/interviewing host family applications and setting up detailed family profiles in the CHN database. The student coordinator and relationship manager work together to match the students and families.

## 2. Situation

- 2.1 The 2020-2021 school year was the first full year of the COVID-19 pandemic for international student programs. As expected by programs across Canada, enrollment was down 50-70% for school boards who accepted admissions. Some school boards chose to close admissions entirely for the year until a more stable climate was established. Lakehead Public Schools International had 45-50 applicants (our largest year) awaiting study permits and travel advisories to lift but this number was reduced to 14 full time students for the year. Four of these students chose to remain in their home countries and study virtually. Countries represented by these 14 students were China, Malaysia, Ukraine, South Korea, Mexico, Philippines, and Vietnam.

Of the 14 students we had, six of these students were able to overcome the challenges of virtual learning during the pandemic and graduated from high school. They have all moved on to Canadian post-secondary opportunities at University of British Columbia, Rotman School of Business, Carleton University, and Ryerson University, among others.

- 2.2 For the 2020-2021 school year and beyond, the provincial government, in conjunction with the Ministry of Education, required all school boards in Ontario to complete an attestation of readiness for K-12 public/private Designated Learning Institutions. The international student coordinator produced, submitted, and updated, throughout the year, all readiness plans to accept international students. These plans were comprised of pre-arrival requirements, quarantine/post-quarantine requirements, COVID-19 response plans, outbreak/case management plans, mandatory testing procedures, and all other requirements set forth by the provincial health and safety requirements. The compliance with federal, provincial, and local health guidelines allowed LDSB to become an approved Designated Learning Institution to accept international students in Ontario.
- 2.3 Throughout the entire 2020-2021 school year, weekly virtual meetings were held with the Canadian Association of Public Schools International (CAPS-I) with all international programs across Canada to discuss new policies set forth by IRCC and Public Health Agency of Canada. The meetings served as a platform to discuss business continuity plans for school boards, best practices, and provide feedback for how to respond directly to the IRCC, specifically regarding the constantly changing policies for international travel and international student exemptions.
- 2.4 The pandemic affected many of LPSI third-party partners. A few study abroad agencies partnered with LPSI were forced to significantly downsize their companies or unfortunately file for bankruptcy and close their doors for good. Agents that had developed close relationships with our program and the international student coordinator were no longer in the position to promote the program. This is a significant concern moving forward as they are the lifeline of international student programs.

With travel halted, the international student coordinator's new recruiting and communication plan moved virtual and included participation in six online recruiting events held by Alphe/Study Travel Network, CAPS-I, and EduCanada. The focus was on European markets that showed the best improvements and



likelihood of being able to travel through a pandemic. Efforts in South East Asia, specifically Vietnam, were increased as well as this was historically one of LPSI's stronger markets but had lost agents due to the country's struggle with COVID-19. Lakehead Public Schools International leveraged the new online recruitment plan to also focus on new markets in South America that were not attainable in this manner previously. Using Edvisor, an online recruitment platform for South American study abroad agencies, LPSI was able to contact and begin building brand awareness with over 65 new study abroad agencies from Brazil, Colombia, Argentina, and Mexico.

In addition, the international student coordinator conducted weekly virtual training sessions for agencies. These training sessions educated agents about the special programs Lakehead Public Schools has and information about the city of Thunder Bay.

- 2.5 The online recruitment efforts allowed LPSI to rebuild and strengthen relationships with agencies to ensure a strong comeback for the 2021-2022 school year. By the end of the 2020-2021 school year, LPSI had accepted 18 international student applications and 10 more throughout the summer. The majority of these applications came from new agencies working with LPSI, reflecting the online recruitment efforts. A strong shift was noticeable with most of the applications coming from Europe and a few from South America. Typically, the goal of students joining our program is to improve English and graduate high school; however, the shift was apparent to students who are coming more for the experience of Canadian culture and education with less emphasis on graduating/credits.
- 2.6 Tuition for the 2020-2021 school year was still set at \$14,200. After conducting market research focusing on agent feedback and tuition rates across the country, the international student coordinator identified Lakehead Public Schools as one of the highest tuition rates in the country along side many of the larger programs in cities in and around Toronto and Vancouver. It was roughly \$800 above the average rate. To become more competitively priced, tuition for the next school year was reduced and marketed at \$13,400 which was more in line with similar sized programs within the province. Positive feedback was received from existing and new agencies regarding new fee structure and would be easier to sell to families.
- 2.7 This year will also be the last year LPSI will partner with our longstanding homestay provider, Canada Homestay Network (CHN). Due to the pandemic, many of the resources, policies, and roles at CHN were forced to change, which did not reflect the requirements or expectations of our international program. The mutual ending of the contract reflected understanding from both parties and left the door open to future possibilities. In order to continue providing the best experience for our students, LPSI signed a contract with MLI Homestay which will take effect for the 2021-2022 school year. This new partnership fell in line with becoming a more competitively priced program as it lowered the homestay cost by nearly \$900 as well.
- 2.8 To ensure students still received program supports in ESL, LPSI continued its partnership with Samantha Peotto, at the Lakehead Adult Education Centre, to provide international students with weekly virtual ESL lessons. The videocalls allowed international students to be guided by instructors in discussions and homework help.

- 2.9 The international student coordinator also participated in various interviews published on YouTube, WeChat, and various international study abroad websites, to increase brand reach. One interview held by a member of the Thunder Bay Chinese-Canadian Association and LPSI's board of directors was promoted directly to China on YouTube and resulted in significant feedback from interested families and reached over 1800 views.

### 3. Next Steps

- 3.1 As a response to the changing nature of recruitment activities and the inability to travel due to border closures and the pandemic, the international student coordinator will shift their marketing strategy to include a stronger online presence. This will include:
- focusing on more video and photography of the schools and region for marketing materials;
  - promoting of LPSI in known publications/annual magazines that are distributing to educational institutions across the globe, at international education events, and digital newsletters for agent associations in various markets;
  - promoting of new and existing videos on LPSI content, and testimonials through market relevant platforms (i.e. Youku in China, WeChat, Line, etc.); and
  - continuing to grow social media presence by creating new quality content showcasing the program and region.
- 3.2 The 2021-2022 school year will see an evolved form of marketing consisting of both online recruiting events and a return to travel. The fall and early winter months will focus on continuing online efforts with similar Alphe, ICEF, and School Focus events. Plans will remain flexible, but the goal will be to return to in-person events in 2022 for CAPS-I events in Spain, Italy, and Germany.
- 3.3 Lakehead Public Schools International is partnered with MSH International/Study Insured for international student's health insurance while in Canada. MSH International provides five percent of our insurance premiums back to be reinvested into the international programs. To create more value for students and their families, LPSI will continue to use this as entrance scholarships/bursaries for new applicants.
- 3.4 To reflect the need to support our ESL teachers, specifically at the secondary level, LPSI will investigate new online tools to assist in conducting English and math assessments for all new incoming international students. This will relieve some of the workload from our ESL teachers during their busiest time of year.
- 3.5 Funding and program opportunities will continue to be researched to provide additional opportunities for staff to learn more about developing a strong international program and support system for current and future international students.
- 3.6 With possible return to travel, LDSB will begin planning agent visits to Thunder Bay to visit the schools and city to allow them to more effectively sell our program to potential students.

- 3.7 Lakehead Public Schools International will continue to seek partnerships with local and international representatives who will provide support in student recruitment and is exploring options for future travel.
- 3.8 New partnerships, specifically in South America, have identified a strong interest for athletics and extra curriculars in the community such as competitive swimming and equestrian. Lakehead District School Board will explore the possibilities of partnering with local associations to have international students stay with members of these specializations or provide opportunities out of school.

4. Conclusion

Through the International Student program, LDSB will share the excellence of our schools with the world, create global connections and expand career pathways for all students. We will navigate through COVID-19 and be prepared for future in-person class disruptions by focusing on providing a high level of education to all students.

Respectfully submitted,

STEVEN JOHNSON  
International Student Coordinator

AJ KEENE  
Superintendent of Education

IAN MACRAE  
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF PARENT INVOLVEMENT COMMITTEE**

Microsoft Teams

2021 OCT 04  
6:30 p.m.

**MEMBERS PRESENT:**

Robin Cawlishaw  
Ellen Chambers  
Serena Essex  
Eric Fredrickson  
Chitra Jacob  
Ian MacRae  
Julie Morin

Michael Otway  
Laura Prodanyk  
Trudy Tuchenhausen

**RESOURCE:**

Judy Hill, Executive Assistant

**MEMBERS ABSENT, WITH REGRET:**

Shannon Jessiman-MacArthur  
Sharon Kanutski  
Fred Van Elburg  
Erin Waddington

**GUESTS:**

Mehar Mago, Student Trustee  
Nick Sacevich, Student Success Lead/MISA Board Lead

1. **Call to Order, Welcome and Introductions**

Director MacRae called the meeting to order and welcomed everyone to the meeting. Introductions were made around the group.

2. **Land Acknowledgement**

Director MacRae acknowledged the lands and traditional territory.

3. **Disclosures of Conflict of Interest**

There were no disclosures of conflict of interest.

4. **Approval of Agenda**

The agenda was approved by consensus.

5. Confirmation of Minutes – September 13, 2021

The minutes were approved by consensus.

6. Summer Programs

Eric Fredrickson, Principal of Program and Early Years, provided an update on the elementary summer programs. One hundred and forty elementary students and 30 French Immersion students participated. There was a Grades 1-8 pilot program to support French Immersion students. All programs ran virtually supported by 20 teachers as well as SSPs. The focus was on literacy, numeracy and experiential learning opportunities.

Nick Sacevich, Student Success Lead/MISA Board Lead, provided an update on the secondary summer programs. The FNMI Grade 8 Reach Ahead credit was offered, and 46 incoming Grade 9 students earned a secondary school credit. FNMI students had the opportunity to earn a Grade 10 Careers and Civics credit. Sixteen students successfully earned the credit—six Grade 9 students, nine Grade 10 students and one senior student. In partnership with Lakehead Adult Education Centre, Whitesand First Nation secondary students were offered a program giving them the opportunity to earn co-op credits while working with an in-community partner. Fifteen students participated and 30 credits were granted.

Laura Prodanyk and Serena Essex expressed their gratitude for the opportunities given the students.

7. Appointments to the 2021-2022 Parent Involvement Committee

The committee agreed, by consensus, to recommend the following appointments to the Parent Involvement Committee:

- Chitra Jacob, parent member (2 years);
- Carla Mulholland, alternate parent member (one year);
- Robin Cawlishaw, community representative (one year); and
- Laura Prodanyk, community representative (one year).

Also recommended for appointment are:

- Kristy Boucher, Aboriginal Education Advisory Committee representative;
- Michael Otway, Special Education Advisory Committee representative;
- Shannon Jessiman-MacArthur, principal representative;
- Eric Fredrickson, alternate principal representative;
- Fred Van Elburg, teacher representative; and
- Connor Pratt, alternate teacher representative.

8. Draft Parent Involvement Committee Annual Report to the Board

Copies of the draft Parent Involvement Committee Annual Report to the Board were provided to the members for feedback. The report will be presented to the Board at its annual meeting in December.

9. Special Education Advisory Committee Report

Deferred to November 15, 2021 meeting.

10. Aboriginal Education Advisory Committee (AEAC) Report

Serena Essex provided the following update from the September 16, 2021 AEAC meeting:

- presentation on the Summer Learning Programs;
- review of the Aboriginal Education board report;
- September 30, 2021 National Day for Truth and Reconciliation activities;
- Student Census presentation;
- Equity Plan feedback;
- Indigenous Student Trustee update; and
- Native Language supports and resources.

The next AEAC meeting will be held on November 4, 2021.

11. Business Arising from The Minutes

2021-2024 Strategic Plan

Director MacRae provided a brief overview of the intent of the Strategic Plan and introduced Chair Chambers who provided an in-depth overview of the plan. Chair Chambers acknowledged the guidance of Niigaan Sinclair and Sheelagh Hendrick who led the group of staff, trustees and stakeholders in the development of the plan. Chair Chambers extended her gratitude to the three Student Trustees, Sierra Gaudreau, Simran Talpade and Indigenous Student Trustee Keira Essex who were an integral part of the Strategic Plan. Chair Chambers also extended a thank you to all of the staff who contributed. Updates will be provided at future meetings.

12. Director's Report

Director MacRae highlighted reports to the Board since the last meeting which included a report on Supervised Alternative Learning, Safe Schools and Student Achievement. Director MacRae reported on his attendance at the Commemorative Tree Planting Initiative at Vickers Park on September 30, 2021, in recognition of Truth and Reconciliation Day as well as attending the ceremony at Pope John Paul II Elementary School.

13. Other Business

There was no other business.

14. Next Meeting Date

Monday, November 15, 2021.

15. Adjournment

The meeting adjourned at 7:10 p.m.

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 NOV 23  
Report No. 082-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of November 9, 2021 and have been referred to the Board for approval. The recommendations are as follows:

**POLICY REVIEW – 3071 ADVERTISING POLICY AND PROCEDURES (076-21)**

*It is recommended that Lakehead District School Board approve 3071 Advertising Policy, Appendix A to Report No. 076-21.*

**POLICY REVIEW – 3040 TRANSPORTATION POLICY AND PROCEDURES (077-21)**

*It is recommended that Lakehead District School Board approve 3040 Transportation Policy, Appendix A to Report No. 077-21.*

**PROCEDURAL BY-LAW AD HOC COMMITTEE (078-21)**

*It is recommended that:*

- 1. Trustees Chambers, Arnone, Sitch, and Tuchenhagen, and Oikonen as alternate, be appointed to the Procedural By-Law Ad Hoc Committee.*
- 2. The Procedural By-Law Ad Hoc Committee report its progress to the Board no later than March 31, 2022.*

Respectfully submitted,

TRUDY TUCHENHAGEN  
Chair  
Standing Committee

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 NOV 23  
Report No. 074-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: BY-LAW NO. 120 – 2022 TAX LEVY

1 Background

- 1.1 Section 257.7(1) of the Education Act requires that the English language public district school boards levy education taxes for all Boards in those areas without municipal organization, within our present jurisdiction.
- 1.2 Sect 257.7(1.1) of the Education Act states that the Ministry of Finance shall collect the amount levied under the provincial Land Tax as if they were taxes imposed under that Act.

2 Situation

Ontario Regulation 400/98 and subsequent amendments to this regulation prescribes the tax rates for education purposes under subsection 257.12(1) of the Education Act.

RECOMMENDATION

It is recommended that Lakehead District School Board approve By-law No.120 – 2022 Tax Levy (Appendix A) authorizing the 2022 tax levy at the prescribed rates set by Ontario Regulation 400/98 as amended, as outlined in Report No. 074-21.

Respectfully submitted,

KIRSTI ALAKSA  
Superintendent of Business

IAN MACRAE  
Director of Education



**LAKEHEAD DISTRICT SCHOOL BOARD**

**BY-LAW NO. 120**

A by-law to provide for a 2022 tax levy.

WHEREAS subsection 257.7(1) of the Education Act (the “Act”) requires the Board to levy the tax rates prescribed under section 257.12 of the Act;

AND WHEREAS Ontario Regulation 400/98 prescribes the tax rates under subsection 257.12(1) of the Act;

NOW THEREFORE Lakehead District School Board of Thunder Bay, Ontario enacts the following:

The rates set out in Ontario Regulation 400/98 for 2022 are hereby levied in localities within the area of jurisdiction of the Board on the property indicated in section 257.7 of the Act.

This by-law shall come into force and take effect upon the final passing hereof.

READ, ENACTED, AND MADE AS OF THE 23rd day of November 2021.

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Ellen Chambers  
Chair

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Ian MacRae  
Secretary