



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

STANDING COMMITTEE
Tuesday, May 11, 2021
Virtual via Microsoft Teams

Ian MacRae
Director of Education

Trudy Tuchenhausen
Chair

AGENDA

PUBLIC SESSION
7:30 p.m. – via Microsoft Teams

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE - Closed Session – 6:35 p.m. (SEE ATTACHED AGENDA)		
6. Land Acknowledgement		
7. Delegations/Presentations		
8. Approval of Minutes		
8.1 Standing Committee Meeting - April 20, 2021	T. Tuchenhausen	1-3
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MATTERS NOT REQUIRING A DECISION:

10.	Information Reports		
10.1	English Language Learners (037-21)	A. Keene	4-7
10.2	COVID-19 Update	I. MacRae	Verbal
10.3	Parent Involvement Committee Meeting Minutes - March 1, 2021	I. MacRae	8-10
10.4	Special Education Advisory Committee Meeting Minutes – March 10, 2021	M. Probizanski	11-15
11.	First Reports		

MATTERS FOR DECISION:

12.	Postponed Reports		
13.	Ad Hoc and Special Committee Reports		
14.	New Reports		
14.1	2021 to 2029 Policy Review Schedule (032-21)	I. MacRae	16-18
	<i>It is recommended that Lakehead District School Board approve the 2021 to 2029 Policy Review Schedule, Appendix A to Report No. 032-21.</i>		
14.2	Revised Trustee Appointments to Board Committees - 2021 (039-21)	I. MacRae	19-20
	<i>It is recommended that Lakehead District School Board approve the Revised Trustee Appointments to Board Committees - 2021 as set out in Appendix A to Report No. 039-21.</i>		
14.3	Approval of Standing Committee and Regular Board Meeting Schedule 2021-2022 (040-21)	E. Chambers	21-22
	<i>It is recommended that Lakehead District School Board approve the revised Standing Committee and Regular Board Meeting Schedule 2021-2022, as set out in Appendix A to Report No. 040-21.</i>		
15.	New Business		

<p>Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.</p>

16. Notices of Motion
17. Information and Inquiries
18. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



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STANDING COMMITTEE
Tuesday, May 11, 2021
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Ian MacRae
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Trudy Tuchenhausen
Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
6:35 p.m. – via Microsoft Teams

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Standing Committee Meeting - April 20, 2021	T. Tuchenhausen	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Legal Update(s)	I. MacRae	Verbal
5.3.2 Personnel Matters	M. Probizanski	Verbal
5.4 Information and Inquiries		
5.5 Rise and Ask Leave to Sit in Public Session		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF STANDING COMMITTEE

Virtual
Via Microsoft Teams

2021 APRIL 20
7:30 p.m.

TRUSTEES PRESENT:

Trudy Tuchenhausen (Chair)
Marg Arnone
Ellen Chambers
Sue Doughty-Smith
Ron Oikonen
Deborah Massaro

George Saarinen
Ryan Sitch
Scottie Wemigwans
Simran Talpade (Student Trustee)
Keira Essex (Indigenous Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Michelle Probizanski, Superintendent of Education
AJ Keene, Superintendent of Education

FEDERATION/UNION REPRESENTATIVES:

Jim Desaulniers, Managers

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Chambers

Seconded by Trustee Saarinen

"THAT the Agenda for Standing Committee Meeting, April 20, 2021, be approved."

CARRIED

2. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Oikonen

Seconded by Trustee Arnone

"THAT we resolve into Committee of the Whole – Closed Session with Trustee Tuchenhausen in the chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *March 9, 2021*
- *Personnel Matters*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Introduction of 2021-2022 Indigenous Student Trustee

Vice Chair Tuchenhausen introduced Annika Finlayson, the successful candidate for the 2021-2022 Indigenous student trustee position, who is a student at Hammarskjöld High School.

5. Introduction of 2021-2023 Student Trustee

Vice Chair Tuchenhausen introduced Mehar Mago, the successful candidate for the 2021-2023 student trustee position, who is a student at Superior Collegiate and Vocational Institute.

6. Confirmation of Minutes

Moved by Trustee Chambers

Seconded by Trustee Arnone

“THAT the Standing Committee approve the Minutes of the Standing Committee Meeting, May 9, 2021.”

CARRIED

MATTERS NOT FOR DECISION:

7. COVID-19 General Update

Ian MacRae, Director of Education, provided an update on current COVID-19 related matters affecting Lakehead District School Board. Ian MacRae, Director of Education, introduced AJ Keene, Superintendent of Education, and Michelle Probizanski, Superintendent of Education, to provide additional information. All trustees' questions were addressed.

MATTERS FOR DECISION:

8. Policy Review – 8072 Sexual Orientation and Gender Identity (031-21)

Moved by Trustee Chambers

Seconded by Trustee Saarinen

“THAT Lakehead District School Board approve 8072 Sexual Orientation and Gender Identity Policy, Appendix A to Report No. 031-21.”

CARRIED

9. Policy Review – 8061 Aboriginal Education Advisory Committee (024-21)

Moved by Trustee Sith

Seconded by Trustee Chambers

“THAT Lakehead District School Board approve 8061 Aboriginal Education Advisory Committee Policy, Appendix A to Report No. 024-21.”

CARRIED

10. Multi-Year Strategic Plan 2021-2024 (033-21)

Moved by Trustee Saarinen

Seconded by Trustee Wemigwans

“THAT Lakehead District School Board approve the 2021-2024 Strategic Plan attached as Appendix A to Report No. 033-21.”

CARRIED

11. Notice of Motion

Vice Chair Tuchenhausen read the following notice of motion for consideration at the April 27, 2021, Regular Board meeting:

“THAT trustees write a letter to the Minister of Education regarding their proposed expansion of virtual learning expressing our serious concern of this proposal.”

12. Information and Inquiries

12.1 Trustee Saarinen updated trustees on upcoming Ontario Public School Boards Association meetings including the Northern Region meeting on Thursday, April 22, 2021, the Education Workgroup meeting on Friday, April 23, 2021, and the Director’s meeting on Saturday, April 24, 2021.

13. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Chambers

“THAT we do now adjourn at 8:36 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2021 MAY 11
Report No. 037-21

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE– Public Session

RE: ENGLISH LANGUAGE LEARNERS

1. Background

- 1.1. Lakehead District School Board (LDSB), in its Strategic and Operational Plans, identifies the commitment to high levels of personal and academic excellence for every student, as well as a continued commitment to student success, by providing individualized programs and support for English Language Learners (ELL) through a cross-curricular approach to learning English.
- 1.2. Lakehead District School Board ensures students are contributing members of the school community. This commitment supports the development of a positive attitude towards learning and a student's belief in themselves for all ELL by ensuring there is a safe, welcoming school and classroom culture where ELL feel valued, trusted, and are an integral part of the school community.
- 1.3. Lakehead District School Board encourages effective and ongoing communication with families and acceptance of their diverse cultural backgrounds by embracing and celebrating each through the development of strong community relationships.
- 1.4. English Language Learners are newcomers to Canada whose first language is a language other than English or is a variety of English that is different from the variety used for instruction, and who may require supports to assist them in attaining proficiency in English. The increasing number of ELL in Ontario schools, including those in LDSB, presents an array of challenges and opportunities to educators.

2. Situation

- 2.1. In order to support strategic planning, quality assessment, programming, evaluation and communication, LDSB continues to employ both elementary and secondary itinerant teachers of ELL who support newcomer students. In response to the number of newcomers, as well as a renewed commitment to supporting ELL in partnership with the Elementary Teachers Federation of Ontario (ETFO), we have increased from 2.5 school based elementary teachers of ELL to 3.0 elementary itinerant teachers of ELL. At the secondary level, we continue to have 1.33 secondary itinerant teachers of ELL.

- 2.2. Lakehead District School Board is committed to responding to and supporting the ongoing needs of staff, ELL, and their families. An ELL team, consisting of the program department principal, elementary resource teacher and both elementary and secondary teachers of ELL, continues to work together to identify the current system needs regarding support for ELL, and their families, and to plan in response to those needs.
- 2.3. The Ministry of Education has provided professional development opportunities for teachers of ELL and the elementary resource teacher related to effective supports for ELL in virtual learning environments through a series of remote learning webinars in response to the pandemic. Board leads have also had the opportunity to participate in professional learning related to the implementation of the English Language Learners Policies and Procedures for Ontario Elementary and Secondary Schools, Kindergarten to Grade 12.
- 2.4. Lakehead District School Board continues to implement a consistent intake and orientation process that will allow for successful integration of all ELL and their families into our school communities. With a shift to online registration and remote learning, we have started to adapt this intake and orientation process to respond to the changes in our situation.
- 2.5. Through the continued use of the *Steps to English Proficiency* (STEP) framework, students are provided with individualized programs that are responsive to their level of English proficiency. Teachers of ELL support classroom teachers to make accommodations and/or modifications for those who require them based on their level of language acquisition. A system process is in place to document modifications for students who do require them.
- 2.6. The Ministry of Education, through a proposal application process, provided funding in the 2019-2020 and 2020-2021 school year to:
- support ELL through multi-level leadership (school and system leads) by working towards developing a more whole school and Board approach;
 - support the development of a protocol for identifying ELL with suspected special education needs;
 - provide targeted intervention to ELL who have suspected special education needs; and
 - provide elementary ELL with the opportunity to participate in summer learning programs to allow them to receive additional language supports
- 2.7. English Language Learners are provided with access to technology that will allow them to make use of translation supports and learning applications that will help support English language acquisition, development of literacy and numeracy skills, and access to content in other areas of the curriculum.
- 2.8. In partnership with Lakehead Adult Education Centre, LDSB was able to offer Secondary ELL with an opportunity to receive additional language supports outside the school day.
- 2.9. We continue to expand and strengthen partnerships by working with community partners like the Thunder Bay Multicultural Association and other community organizations to enhance transitions for newcomer students into elementary and secondary schools and the broader community.

- 2.10. English Language Learners in LDSB have opportunities to participate in school and community events where they can celebrate their own culture as well as experience Canadian culture.

3. Next Steps

- 3.1. Ongoing school based professional learning and support will be provided for classroom teachers of ELL to plan for and meet their unique needs through conversations and staff meetings.
- 3.2. Lakehead District School Board will pursue the development and/or use of a student information management and tracking system that will make initial and ongoing STEP information accessible to all schools and make it easier to identify and track ELL through the use of STEP. This will help in making informed programming decisions and will help to identify when ELL may require additional intervention and support.
- 3.3. We will continue to provide ELL at the very early stages of English language acquisition with technology that will help support them with their transition to school in Ontario.
- 3.4. Lakehead District School Board will continue to work in partnership with the Lakehead Adult Education Centre to provide additional language supports for secondary ELL.
- 3.5. The English Language Learners team will work in partnership with the special education department to finalize a Special Education protocol for ELL who have suspected special learning needs.
- 3.6. Programs that are in place to support ELL will be promoted by developing an ELL link on the Board website.
- 3.7. Lakehead District School Board will ensure that a section is included in the LDSB Improvement Plan that addresses the needs of ELL.
- 3.8. Lakehead District School Board, including the ELL team, will engage in a review of the implementation of the ELL, ESL, and ELD Programs and Services Policies and Procedures for Ontario Elementary and Secondary Schools, K-12 to analyze which areas of the policy are consistently operationalized, and which need further attention.

4. Conclusion:

Through input from staff, families and community stakeholders, we will build on our understanding of the unique needs of our ELL and this will enable us to revise programs and services as necessary in order to respond in a timely and precise manner to meet these needs. This will support us in reaching our goal of being committed to reducing gaps in performance and supporting ELL so that they are able to achieve high levels of academic performance. Lakehead District School Board is committed to ensuring a safe and welcoming environment for our ELL, and their families, to ensure they achieve this success.

Respectfully submitted,

INGA ANDERSON-FOSTER
Elementary Resource Teacher

ERIC FREDRICKSON
Principal of Program and Early Years

AJ KEENE
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Microsoft Teams

2021 MAR 01
6:30 p.m.

MEMBERS PRESENT:

Chitra Jacob
Shannon Jessiman-MacArthur
Ian MacRae
Julie Morin

Michael Otway
Trudy Tuchenhausen
Erin Waddington

RESOURCE:

Judy Hill, Executive Assistant

MEMBERS ABSENT, WITH REGRET:

Robin Cawlishaw
Sharon Kanutski
Laura Prodanyk
Fred Van Elburg

GUESTS:

Kirsti Alaksa, Superintendent of Business
Mahejabeen Ebrahim, Human Rights & Equity Advisor
Keira Essex, Indigenous Student Trustee
Simran Talpade, Student Trustee

1. **Call to Order, Welcome and Introductions**

Director MacRae called the meeting to order and welcomed Erin Waddington, new school council representative on PIC, Kirsti Alaksa, Superintendent of Business and Mahejabeen Ebrahim, Human Rights and Equity Advisor.

2. **Land Acknowledgement**

Director MacRae acknowledged the lands and traditional territory.

3. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

4. **Approval of Agenda**

The agenda was approved by consensus.

5. **Confirmation of Minutes – January 18, 2021**

The minutes were approved by consensus.

6. Business Arising From The Minutes

There was no business arising from the minutes.

7. 2021-2022 Budget Process

Kirsti Alaksa, Superintendent of Business, provided an overview of the budget process. Trustee Saarinen was elected chair of the Budget Committee and Trustee Arnone, vice chair. The budget deputation evening is scheduled for Tuesday, April 6, 2021.

8. 8072 Sexual Orientation & Gender Identity Policy

Mahejabeen Ebrahim, Human Rights & Equity Advisor, presented the policy for input. Additional input can be sent to Sarah Schoales, sarah_schoales@lakeheadschoools.ca, in the director's office, prior to March 24, 2021.

9. PIC Budget Deputation

Members were asked for feedback into this year's PIC budget presentation. Feedback can be emailed to Judy Hill, jhill@lakeheadschoools.ca, prior to March 22, 2021. The deputation will be presented at the budget input session scheduled for Tuesday, April 6, 2021.

10. OPSBA 2021 Awards Program

Individuals may nominate non-teaching staff, volunteers, parents and community partners for their contribution to the overall well-being of the school(s) or community(ies). This information has been shared with school council chairs as well. Completed nomination forms are due to Sarah Schoales in the director's office, sarah_schoales@lakeheadschoools.ca, no later than Friday, March 12, 2021.

11. PIC By-Law Review Ad Hoc Committee

A review of the PIC By-Laws is required prior to September 15, 2021. Director MacRae asked for volunteers to sit on an ad hoc committee to review the current by-laws. Trustee Tuchenhausen volunteered to participate in the process. If anyone else would like to volunteer, please let Judy know as soon as possible. A teams meeting will be set up prior to the end of June.

12. Aboriginal Education Advisory Committee (AEAC) Report

Deferred to the May 3, 2021 meeting.

13. Special Education Advisory Committee (SEAC) Report

Michael Otway, SEAC representative, reported on the following from the last SEAC meeting:

- presentation from Shannon DeGiacomo-Brown and Rose Bortolon from Confederation College on the Integration Through Co-operative Education program;
- presentation from Megan Tiernan, Mental Health Lead, on Lakehead District School Board's Mental Health Strategic Plan; and
- World Autism Day April 16, 2021.

14. Director's Report

Director MacRae highlighted reports since the last meeting that included an Information Technology update, School Year Calendar, Alternative School Policy, ratification of Ontario secondary school teachers and occasional teachers, SSPs and the establishment of the 2021-2022 Budget Committee. Director MacRae also provided a brief COVID-19 update.

15. Next Meeting

The next meeting will be held on Monday, May 3, 2021 at 6:30 p.m. via Microsoft Teams.

16. Adjournment

The meeting adjourned at 7:00 p.m.

LAKEHEAD DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE

2021 MAR 10

Jim McCuaig Education Centre
Thunder Bay, Ontario
VIA Microsoft Teams

MEMBERS PRESENT:

Liz Tod
Michelle Blackburn
Trustee Sue Doughty-Smith
Anne Antenucci
Lesley Harding

Miranda Myers
Kelly Matyasovszky
Trustee Marg Arnone
Carey Murphy
Suzanne Posthumus
Lori Carson

OTHERS PRESENT:

Michelle Probizanski (acting Chair)
Kirsti Alaksa

Christine Jones
Angela Lee-Wiwcharyk

ABSENT WITH REGRETS:

Ashley Etienne
Angela Hill
Mike Otway
Wilma Kleynendorst
Tracy Paquette

Student Trustee Talpade
Ruth Ann Fay
Jennifer Bean
Indigenous Student Trustee Essex

1. Call to Order

Superintendent of Education, Michelle Probizanski, called the meeting to order at 6:00 p.m.

2. Election of Special Education Advisory Committee Chair

Superintendent of Education, Michelle Probizanski, announced there were no pre-nominations for the chair of the SEAC Committee. Superintendent Probizanski called for nominations from the floor. Kelly Matyasovszky, Visually Impaired, Thunder Bay Region, nominated Suzanne Posthumus, OPTIONS Northwest. Suzanne Posthumus accepted the nomination. Superintendent Probizanski called for nominations from the floor three times. There were no further nominations.

Moved by Anne Antenucci

Seconded by Trustee Arnone

"THAT nominations for the position of chair of the 2021-2022 SEAC Committee be closed."

CARRIED

Suzanne Posthumus was acclaimed as chair of the SEAC Committee.

Election of Special Education Advisory Committee Vice Chair

Superintendent of Education, Michelle Probizanski, announced there were no pre-nominations for the vice chair of the SEAC Committee. Superintendent Probizanski called for nominations from the floor. Anne Antenucci, Autism Ontario, Thunder Bay & District, self-nominated. Superintendent Probizanski called for nominations from the floor three times. There were no further nominations.

Moved by Trustee Doughty-Smith

Seconded by Suzanne Posthumus

“THAT nominations for the position of vice chair of the 2021-2022 SEAC Committee be closed.”

CARRIED

Anne Antenucci was acclaimed as vice chair of the SEAC Committee.

3. Welcome and Introductions

Superintendent of Education, Michelle Probizanski, welcomed Superintendent of Business, Kirsti Alaksa and Manager of Finance, Angela Lee-Wiwcharyk to the meeting.

4. Approval of the Agenda

Moved by Anne Antenucci

Seconded by Liz Tod

“THAT the agenda for the March 10, 2021 SEAC meeting be approved.”

CARRIED

5. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

6. Presentations

6.1 Budget 2021-2022

Manager of Finance, Angela Lee-Wiwcharyk, presented the 2021-2022 Budget. All member's questions were addressed. Ms. Lee-Wiwcharyk was thanked for her presentation.

7. Approval of the Minutes

Moved by Trustee Arnone

Seconded by Anne Antenucci

“THAT the minutes of the February 17, 2021 SEAC meeting be approved.”

CARRIED

8. Business Arising from the Minutes

8.1 Stephanie Rea, Communications Officer, provided an update on the SEAC video. The message SEAC would like to be conveyed from the video was confirmed as a mixture of both advisory and advocacy. Michelle Blackburn, George Jeffrey Children's Centre, suggested reviewing the SEAC Committee presentation to schools to be in line with the video once it is released.

8.2 SEAC Presentations to School Councils Update

Superintendent of Education, Michelle Probizanski, has reminded administrators to contact Christine Jones, Executive Secretary, if they would like to receive a SEAC presentation. Christine Jones, Executive Secretary, will provide an update at the next meeting if future requests are received. School videos are available to be viewed through Facebook and other platforms of social media of Lakehead Public Schools. Secondary schools have also created a quick one-minute video for students entering Grade 9. Junior Kindergarten and Kindergarten students will be able to contact their school for personal tours if there is a need.

8.3 Asymptomatic Testing

Superintendent of Business, Kirsti Alaksa, confirmed that Lakehead District School Board (LDSB) will be offering asymptomatic testing in one or two schools, per week, in the near future. Lakehead District School Board is currently working with the Thunder Bay District Health Unit and the Thunder Bay Catholic District School Board and hope to have some communication out once students are back to in-person learning. Asymptomatic testing is currently only for LDSB students, staff, children at daycare within LDSB and their staff, and school bus drivers. Both PCR and rapid testing will be provided by appointment only, in 30-minute time slots.

All questions were addressed.

9. Correspondence

Michelle Probizanski, Superintendent of Education, reminded everyone of the correspondence received this month:

- Confederation College contact information for 2021-2022 CITCEP Program;
- Ontario Public School Boards' Association Nomination deadline to submit is March 12, 2021; and
- SEAC Budget deputation is due March 26, 2021. Members were asked to email feedback to Christine Jones before March 26, 2021 for presentation at the April 6, 2021 Budget Committee meeting. Other community organizations are welcome to submit a deputation through the LDSB website.

10. New Business

10.1 SEAC Scholarship Award

Superintendent of Education, Michelle Probizanski, reminded the committee of the in-school SEAC Scholarship Award of \$100, which was created in 2020, and is available to students this year who are enrolling into post-secondary education. Liz Tod, Learning Disabilities Association of Ontario, also reminded the committee that if no one has applied for the in-school scholarship, then the guidance counselor and/or staff would identify a student to receive this award.

10.2 Lakehead District School Board COVID-19 Update

Michelle Probizanski, Superintendent of Education, provided a COVID-19 update to the committee. The University of Ottawa received a variety of documents from LDSB and is hopeful a Best Practices document will be issued soon. Appreciation was extended to Lori Carson, Special Education Officer, Ruth Ann Fay, Special Education Resource Teacher and Anne-Marie McMahon-Dupuis, System Principal, for their assistance in getting that completed. Starting March 15, 2021, LDSB's virtual learning will be extended for an additional two weeks. Lakehead District School Board currently has eight special needs students doing face to face learning, in the mornings, at Algonquin Avenue Public School. Day treatment is also running face to face, in the mornings only. All schools are currently open and school closures can only come from the Ministry. Parents who feel they may need their children to attend face to face, should contact their school principal, a superintendent or special education officer to discuss further.

All questions were addressed.

11. Information/Inquires & Association Reports

- Liz Tod, Learning Disabilities Association of Ontario, provided the committee with information from the Bright and Quirky website. This site is currently providing talks from people around the world. Liz Tod will be watching these free talks. School boards are provided access passes with a membership. Christine Jones, Executive Secretary, sent an email with the link for members for their convenience.
- Anne Antenucci, Autism Ontario, Thunder Bay & District, informed members that she also currently sits on the City of Thunder Bay's Accessibility Advisory Committee, who are reviewing their Junior Inclusion services. Anybody that is interested in providing feedback were asked to email her with any committee input.

12. SEAC Budget Update

Michelle Probizanski, Superintendent of Education, provided the committee with an updated March 2021 SEAC budget. The SEAC video will be coming out of a different budget, not SEAC's.

13. Board Updates

Trustee Arnone thanked the SEAC members for all their work and provided the committee with the following updates:

- the Regular Board meeting received a presentation by Ecole Gron Morgan Public School which included learning about Truth and Reconciliation and the history of Canada to help them understand that words are more than just something written on a piece of paper and learning more about our Indigenous culture and understanding it better;
- a special motion was also passed at the Regular Board meeting, for trustees to send letters to the Ministry of Education and Thunder Bay District Health Unit, advising them that LDSB students needed to be moved into virtual learning due to the rising cases of COVID-19 in Thunder Bay;
- 2020-2021 school year calendar was updated to reflect the new 2021 spring break;
- presentation on 4020 Alternative Schools Policy was received;
- Lakehead District School Board received a new appointment to the Parent Involvement Committee, Erin Waddington; and
- the Standing Committee received a presentation from Grades 5 and 6 students from Whitefish Valley Public School. The intent of the video is to build students confidence and it was very well done. The trustees also received a presentation on 3030 Purchasing Policy.

14. Adjournment

Moved by Anne Antenucci

Seconded by Trustee Arnone

"THAT we do now adjourn at 7:15p.m."

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2021 MAY 11
Report No. 032-21

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: 2021 to 2029 POLICY REVIEW SCHEDULE

1. Background

- 1.1 Section 5.1 *Identification of Policies Requiring Development and/or Review* of Policy 2010 Policy Development and Review identifies that “Senior Administration prepares an annual plan of action that outlines the process for managing policies for development and for review.”
- 1.2 Section 5.4 states “The Standing Committee considers policies annually for development or review.”
- 1.3 Section 4.1 *Policy Review* of Procedures 2010 Policy Development and Review states “A specified review date will be established for all policies.”
- 1.4 Section 4.2 states “The Standing Committee shall annually review the status of current policies.”

2. Situation

- 2.1 Section 5.5 *Identification of Policies Requiring Development and/or Review* of Policy 2010 Policy Development and Review states “The Standing Committee will recommend all Policies to be reviewed or developed to the Board for approval.”
- 2.2 The 2021 to 2029 Policy Review Schedule (Appendix A) is attached for the Standing Committee’s consideration.

RECOMMENDATION:

It is recommended that Lakehead District School Board approve the 2021 to 2029 Policy Review Schedule, Appendix A to Report No. 032-21.

Respectfully submitted,

IAN MACRAE
Director of Education

ANNUAL POLICY DEVELOPMENT AND REVIEW PLAN September 2021 to June 2029			
Year	Policy #	Title	Superintendent
1 2021-2022	3095	Student Trustee	I. MacRae
	8091	Use of Volunteers in Schools	M. Probizanski
	4010	Program Implementation	AJ Keene
	3040	Transportation	K. Alaksa
	3060	Leasing of Space	
	3071	Advertising	
	3093	Information Security	
	3096	Information/Communication Technology Use	
	7020	Equitable Employment	
	8090	Community/Education Partnerships	
2 2022-2023	3094	Electronic Meetings	I. MacRae
	8070	Safe Schools – System Expectations	M. Probizanski
	1011	Access to System Programs	AJ Keene
	7060	Staff Training	
	8062	Voluntary Aboriginal Student Self-Identification	
	8065	Voluntary Aboriginal Staff Self-Identification	
	9020	Library Resource Centre	
	3070	Allowance for Use of Personal Vehicle	K. Alaksa
	3092	Privacy and Information Management	
	6010	Emergency Evacuation and School Closure	
	8074	Student Concussion Management	
	9010	School Accommodation	
	9015	Facility Partnership	
3 2023-2024	3072	Advocacy	I. MacRae
	6020	Extended Field Trip	M. Probizanski
	6021	Day Field Trip	
	8020	Access to Schools/Board Premises	
	4040	French Immersion	AJ Keene
	3026	Budget Variance	K. Alaksa
	3061	Reclamation of Properties	
	3091	Security	
	7011	Teacher Performance Appraisal	
	7040	Violence in the Workplace	
	9030	Playground Structures	
4 2024-2025	3005	Ontario Student Record	I. MacRae
	3020	Legal Representation	
	8015	Display of Flags	
	6065	Prevalent Medical Conditions	M. Probizanski
	6070	Video Surveillance	
	8071	Bullying Prevention and Intervention	
	4005	English Language Learners	AJ Keene

ANNUAL POLICY DEVELOPMENT AND REVIEW PLAN September 2021 to June 2029			
Year	Policy #	Title	Superintendent
	7010 7080 8014	Police Record Checks Health & Safety Advertising in the Schools	M. Probizanski
5 2025-2026	2010 8080	Policy Development and Review School Council	I. MacRae
	4045	Environmental	M. Probizanski
	4022 4023	Prior Learning Assessment & Recognition Prior Learning Assessment & Recognition for Mature Students	AJ Keene
	8011 8012 8050	Use of School Buildings, Facilities and Grounds Fundraising in the Schools Naming and Opening of New or Consolidated School	K. Alaksa
	3001	Governance	I. MacRae
6 2026-2027	5010 6040	Special Education Reporting of Children in Need of Protection	M. Probizanski
	4030	Territorial Student Program – Transportation & Services	AJ Keene
	4035	Board and Lodging – Payment	
	8010	Fees for Learning Materials and Activities	K. Alaksa
	3090	Use of Board Logo	I. MacRae
7 2027-2028	6050 6061 8073 8075	Food and Beverage Administration of Oral Medication Dress Code Service Animals in Schools	M. Probizanski
	4021	Assessment & Evaluation	AJ Keene
	3073 3074 6022	Corporate Credit Card Expense & Travel Reimbursement Kingfisher Outdoor Education	K. Alaksa
	1020 3100 4020 7021 7022 8072	Equity & Inclusive Education Accessibility Standards for Customer Service Alternative Schools Teacher Hiring Conflict of Interest – Teacher Hiring Sexual Orientation & Gender Identity	M. Probizanski
	3080 8061	Research Aboriginal Education Advisory Committee	AJ Keene
	3030 7030	Purchasing Human Rights and Workplace Harassment	K. Alaksa

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2021 MAY 11
Report No. 039-21

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: REVISED TRUSTEE APPOINTMENTS TO BOARD COMMITTEES - 2021

1. Background

- 1.1 Trustee appointments to Board committees take place in December of each year.
- 1.2 Trustees meet informally to determine a balanced representation on the Board committees.
- 1.3 Annual appointments to Board committees are brought to the Board for approval.
- 1.4 At the December 1, 2020 Annual Meeting, the Board approved the Trustee Appointments to Board Committees – 2021 as set out in Appendix A to Report No. 003-21.

2. Situation

- 2.1 At the April 27, 2021 Regular Board Meeting, the revised 8061 Aboriginal Education Advisory Committee Policy was approved.
- 2.2 The revised 8061 Aboriginal Education Advisory Committee Procedure included the addition of a second trustee representative.
- 2.3 Trustees met informally to determine the trustee representative to be added to the Aboriginal Education Advisory Committee.
- 2.4 The revised Trustee Appointments to Board Committees is included as Appendix A to Report No. 039-21.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the Revised Trustee Appointments to Board Committees - 2021 as set out in Appendix A to Report No. 039-21.

Respectfully submitted,

IAN MACRAE
Director of Education



LAKEHEAD DISTRICT SCHOOL BOARD OFFICE OF THE DIRECTOR OF EDUCATION

TRUSTEE REPRESENTATIVES ON BOARD COMMITTEES - 2021		Arnone	Chambers	Doughty-Smith	Massaro	Oikonen	Saarinen	Sitch	Tuchenhagen	Wemigwans
1. STATUTORY COMMITTEE										
1.1	Special Education Advisory Committee (SEAC) (2 Trustees + 2 Alternates)	X		X				A	A	
1.2	Supervised Alternative Learning Committee (SAL) (1 Trustee + 1 Alternate)	X		A						
1.3	Suspension Appeal Hearing/Expulsion Hearing Committee (3 Trustees + 3 Alternates)	X				A	X	X	A	A
1.4	Parent Involvement Committee (1 Trustee + 1 Alternate)		A						X	
1.5	Audit Committee (3 Trustees)	X				X				X
2. OTHER BOARDS										
	Ontario Public School Boards' Association (OPSBA) Delegate (1 Trustee + 1 Alternate)		A				X			
3. OTHER COMMITTEES										
3.1	Principal Selection Process Committee (1 Trustee + 1 Alternate)			A			X			
3.2	Aboriginal Education Advisory Committee (Indigenous Trustee + 1 Trustee + 2 Alternates)	A	X					A		X
3.3	OPSBA Awards Selection Committee (3 Trustees)	X				X			X	
3.4	Success Advisory Committee (1 Trustee + 1 Alternate)			A				X		
3.5	OPSBA Director Liaison Committee (All Trustees)	X	X	X	X	X	X	X	X	X
3.6	Student Transportation Services of Thunder Bay Committee (STSTB) (1 Trustee + 1 Alternate)					A	X			
3.7	School Year Calendar Committee (1 Trustee)		X							
3.8	Equity and Inclusive Education Committee (1 Trustee + 1 Alternate)		X	A						
3.9	Lakehead Public Schools International (1 Trustee + 1 Alternate – two year term) December 2021							A	X	
4. ELECTED COMMITTEE MEMBERS AT ANNUAL MEETING										
	Coordinating Committee (Chair, Vice Chair + 1 Elected Trustee + 1 Elected Alternate)	X	C	A					VC	

* A = Alternate, C = Chair, VC = Vice Chair, X = Member

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2021 MAY 11
Report No. 040-21

TO THE CHAIR AND MEMBERS OF
THE STANDING COMMITTEE – Public Session

RE: APPROVAL OF STANDING COMMITTEE AND REGULAR BOARD MEETING
SCHEDULE 2021-2022

1. Background

- 1.1 Section 4.1.1 of the 2018 Procedural By-Law requires that regular meetings of the Board shall be held on the fourth Tuesday of every month excluding July and August.
- 1.2 Section 4.1.2 of the 2018 Procedural By-Law requires that Standing Committee shall meet on the second Tuesday of every month excluding July and August.
- 1.3 To avoid revisions to the Standing Committee and Regular Board meeting schedule on a recurring basis throughout the year, the Board attempts to recommend all revisions at the outset of each new school year.

2. Situation

- 2.1 The date for the Standing Committee meeting of December 14, 2021 will be cancelled due to the scheduling of the Annual Meeting.
- 2.2 The date for the December Regular Board meeting will be held on December 14, 2021 due to the winter break.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the revised Standing Committee and Regular Board Meeting Schedule 2021-2022, as set out in Appendix A to Report No. 040-21.

Respectfully submitted,

ELLEN CHAMBERS
Chair

SEPTEMBER 2021

SUN	MON	TUE	WED	THU	FRI	SAT
		31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2021

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

NOVEMBER 2021

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2021

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2022

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26	27	28	29

FEBRUARY 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH 2022

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2022

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2022

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2022

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

 **First Day of School for Students**
Tuesday, September 7, 2021

 **Holidays & Breaks**

 **Standing Committee Meetings**
September 14, 2021
October 12, 2021
November 9, 2021
January 11, 2022
February 8, 2022
March 8, 2022
April 12, 2022
May 10, 2022
June 14, 2022

 **Regular Board Meetings**
September 28, 2021
October 26, 2021
November 23, 2021
December 14, 2021
January 25, 2022
February 22, 2022
March 22, 2022
April 26, 2022
May 24, 2022
June 28, 2022

 **Annual (Inaugural) Meeting**
December 7, 2021

 **Final Day of School for Students**
Tuesday, June 28, 2022