



**Office of the Director**

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 14**

**Tuesday, October 26, 2021  
Jim McCuaig Education Centre  
Virtual via Microsoft Teams**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**PUBLIC SESSION  
7:30 p.m. – via Microsoft Teams**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. <b>COMMITTEE OF THE WHOLE – Closed Session – 6:35 p.m. (SEE ATTACHED AGENDA)</b>		
6. Report of Committee of the Whole – Closed Session		
7. Land Acknowledgement		
8. Delegations/Presentations		
9. Approval of Minutes		
9.1 Regular Board Meeting No. 13 - September 28, 2021	E. Chambers	1-4
10. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

**MATTERS NOT REQUIRING A DECISION:**

- |      |  |                |         |
|------|--|----------------|---------|
| 11.  | Information Reports                                      |                |         |
| 11.1 | Ontario Public School Boards' Association (OPSBA) Report | G. Saarinen    | Verbal  |
| 11.2 | Student Trustee Report                                   | M. Mago        | Handout |
| 11.3 | Adult and Continuing Education (069-21)                  | M. Probizanski | 5-7     |
| 11.4 | Multi-Year Capital Plan (070-21)                         | K. Alaksa      | 8-19    |
| 11.5 | COVID-19 General Update                                  | I. MacRae      | Verbal  |
| 12.  | First Reports  |                |         |

**MATTERS FOR DECISION:**

- |      |   |                 |    |
|------|---|-----------------|----|
| 13.  | Postponed Reports   |                 |    |
| 14.  | Recommendations from the Standing Committee (071-21)      | T. Tuchenhausen | 20 |
| 14.1 | Appointments to the Parent Involvement Committee (064-21) |                 |    |

*It is recommended that Lakehead District School Board:*

1. *Approve the following appointments to the 2021-2022 Parent Involvement Committee effective November 15, 2021 to November 14, 2022:*
  - *Carla Mulholland, alternate parent member;*
  - *Kristy Boucher, Aboriginal Education Advisory Committee representative;*
  - *Michael Otway, Special Education Advisory Committee representative;*
  - *Shannon Jessiman-MacArthur, principal representative;*
  - *Eric Fredrickson, alternate principal representative;*
  - *Robin Cawlishaw, community representative;*
  - *Laura Prodanyk, community representative;*
  - *Fred Van Elburg, teacher representative; and*
  - *Connor Pratt, alternate teacher representative.*
2. *Approve the appointment of Chitra Jacob, parent member, to the 2021-2022 and 2022-2023 Parent Involvement Committee effective November 15, 2021 to November 14, 2023.*

<p>Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.</p>
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		<u>Resource Person</u>	<u>Pages</u>
15.	Ad Hoc and Special Committee Reports		
16.	New Reports		
16.1	Short-Term Borrowing Resolution (073-21)	K. Alaksa	21-23
	<i>It is recommended that Lakehead District School Board approve the Short-Term Borrowing Resolution for the 2021-2022 school year as outlined in Report No. 073-21, Short-Term Borrowing Resolution.</i>		
16.2	Cancellation of Regular Board Meeting - December 14, 2021	I. MacRae	24
	<i>It is recommended that Lakehead District School Board cancel the December 14, 2021, Regular Board Meeting.</i>		
17.	New Business		
18.	Notices of Motion		
19.	Information and Inquiries		
20.	Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.



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**REGULAR BOARD MEETING NO. 14**

**Tuesday, October 26, 2021**

**Virtual via Microsoft Teams**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**COMMITTEE OF THE WHOLE – Closed Session**

**6:35 p.m. – via Microsoft Teams**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 13 - September 28, 2021	E. Chambers	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Personnel Matters	M. Probizanski	Verbal
5.3.2 Legal Matters	M. Probizanski	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 13**

Virtual  
Via Microsoft Teams

2021 SEP 28  
7:30 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhausen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith  
Deborah Massaro

Ron Oikonen  
George Saarinen  
Ryan Sitch  
Scottie Wemigwans  
Mehar Mago (Student Trustee)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Kirsti Alaksa, Superintendent of Business  
Michelle Probizanski, Superintendent of Education  
AJ Keene, Superintendent of Education

**FEDERATION/UNION REPRESENTATIVES:**

Kristi Lees, Lakehead Principals/Vice Principals  
Lori Ann Badanai, Lakehead Principals/Vice Principals  
Dave Covello, Managers

**PUBLIC SESSION:**

1. **Approval of Agenda**

Moved by Trustee Tuchenhausen

Seconded by Trustee Saarinen

*"THAT the Agenda for Regular Board Meeting No. 13, September 28, 2021, be approved."*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Regular Board Meeting No. 11, June 22, 2021*
- *Personnel Matters*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Tuchenhausen

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 11, June 22, 2021.’”*

CARRIED

5. Approval of Minutes

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 11, June 22, 2021.”*

CARRIED

#### MATTERS NOT REQUIRING A DECISION:

6. Ontario Public School Boards' Association Report

Trustee Saarinen, Ontario Public School Boards' Association (OPSBA) Director and voting delegate, informed the Board that he was unable to attend the September 25, 2021 OPSBA Board of Director's meeting and that Trustee Chambers attended in his place. Trustee Chambers informed trustees that they should have received a survey link from OPSBA for the provincial government on the code of conduct for trustees. At the OPSBA Board of Director's meeting, they also discussed the Equity and Diversity Inclusion Audit that was done for OPSBA. there

7. Student Trustee September Report (066-21)

Mehar Mago, Student Trustee, presented her September report. Items addressed included: objectives for the year ahead, Parent Involvement Committee meeting, Student Census meeting, trustee mentor meeting, and Project Orange HeART.

8. Student Achievement Report (065-21)

AJ Keene, Superintendent of Education, introduced Fred Van Elburg, Program Coordinator, Nicholas Sacevich, Student Success Lead/MISA Board Lead, Eric Fredrickson, Early Years and Program Principal, to present the report. All trustees' questions were addressed.

9. COVID-19 General Update

Ian MacRae, Director of Education, introduced AJ Keene, Superintendent of Education, who provided an update on COVID-19 related matters affecting Lakehead District School Board. All trustees' questions were addressed.

10. Parent Involvement Committee Minutes – May 3, 2021

Ian MacRae, Director of Education, presented the minutes.

#### MATTERS FOR DECISION:

11. Recommendations from the Standing Committee (067-21)

Appointment to the Special Education Advisory Committee (063-21)

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

*"THAT Lakehead District School Board approve the appointment of Wendy Carrol as a replacement member to the Special Education Advisory Committee representing Anishnawbe Mushkiki, for the term ending November 30, 2022."*

CARRIED

12. Information and Inquiries

12.1 Trustee Saarinen reported, as the Board representative on the Thunder Bay Public Library Board, that the Brodie Resource Library and the Waverly Resource Library are both open to the public again.

12.2 Superintendent Keene updated trustees on the school activities for the National Day for Truth and Reconciliation – September 30, 2021

13. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*“THAT we do now adjourn at 8:26 p.m.”*

CARRIED



LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 OCT 26  
Report No. 069-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: ADULT AND CONTINUING EDUCATION

1. Background

- 1.1 Lakehead District School Board (LDSB) is committed to supporting every student and staff member to be inspired and lifelong learners.
- 1.2 Lakehead Adult Education Centre's (LAEC) mission is to serve a diverse multicultural and multi-aged community with the highest quality of education.
- 1.3 Over the past five school years, LAEC has maintained an average enrolment of 2300 learners per year, and has graduated an average of 164 learners per year.

2. Situation

Lakehead Adult Education Centre currently has 613 students registered for the 2021-2022 school year. In total, two students have earned their Ontario Secondary School Diploma (OSSD) to date. Lakehead Adult Education Centre offers a wide variety of Continuing Education programming both in-class and at a distance, with community and regional partners throughout Northwestern Ontario and beyond. Current programming includes:

- self-study and e-learning;
- distance education to Indigenous communities, and Contact North sites across Ontario;
- attendance-based programming;
- co-operative education;
- literacy, numeracy, and homework help supports;
- English as a Second Language (ESL);
- Prior Learning Assessment and Recognition (PLAR); and
- Heritage Language programming for elementary learners.

### 3. Update

#### 3.1 Completed Projects

- 3.1.1 2020-2021 was the final year of a multi-year project with the Global Talent and Settlement Services division of the Ministry of Labour, Training, and Skills Development (MLTSD). The project saw the development of e-learning curriculum for Canadian Language Benchmark (CLB) Levels 1-8 and the delivery of blended learning ESL classes across Northwestern Ontario. In total, 209 learners registered in the program, and the e-learning curriculum developed was shared and uploaded to a province-wide online ESL e-learning platform accessible to teachers and administrators of ESL programming.

#### 3.2 Current Projects

- 3.2.1 Lakehead Adult Education Centre has renewed the funding agreement with the Thunder Bay Correctional Centre (TBCC) for three years. The new contract began April 1, 2020 and runs until March 31, 2023. Lakehead Adult Education Centre currently has two full-time teachers working at the TBCC running direct instruction classes and assisting with self-study courses. Lakehead Adult Education Centre also has a partnership with the Thunder Bay District Jail (TBDJ), with one part-time teacher registering and assisting learners in self-study once a week.
- 3.2.2 The KKETS Adult Education Program (KAEP) formerly the Aboriginal Skills Advancement Program (ASAP) is entering its ninth year. KKETS Adult Education Program is an education program in partnership with Matawa First Nations, which has graduated over 400 learners to date. Funding for the program is confirmed until December 2021, with the expectation of a new agreement beginning January 2022. In addition to local programming, the 2021-2022 school year will also include delivery of remote programming to students in their home communities.
- 3.2.3 In partnership with Roots to Harvest, Cooking for Credit will be offered in the 2021-2022 school year with a tentative start date of November 1, 2021. Cooking for Credit allows adult learners the opportunity to earn co-operative education credits and learn a variety of skills related to the culinary industry. In the 2019-2020 school year, two sessions of the program were run, with a total of 32 students registered, and 21 credits earned.

#### 3.3 New Projects

- 3.3.1 Lakehead Adult Education Centre has begun offering credit-based ESL programming to adult learners. Programming began September 7, 2021 and is currently running in conjunction with the non-credit ESL classes. It offers learners the opportunity to earn secondary credits towards their OSSD while improving their language skills in reading, writing, listening, and speaking. Registration for credit-based ESL classes will be continuous throughout the school year.

3.3.2 Lakehead Adult Education Centre is currently in discussions with the Thunder Bay Literacy Group around a potential partnership that would provide extra literacy and numeracy supports on-site to adult learners registered with LAEC.

#### 3.4 Summer Programming

Lakehead Adult Education Centre continues to offer the following programming in a five-week summer session each year:

- e-learning programming for adults;
- summer classes for adult learners at Matawa and the TBCC;
- co-operative education for learners of all ages;
- e-learning for day school secondary learners; and
- Focus on Youth co-operative education in partnership with LDSB Student Success.

For the 2020-2021 school year, LAEC, in partnership with LDSB Student Success, offered co-operative education to secondary learners from Whitesand First Nation and in-class credit programming in Family Studies and Civics and Career Studies to local secondary learners in which a total of 98 credits were granted.

#### 4. Conclusion

Through the ongoing support of Lakehead District School Board, LAEC continues to provide quality educational opportunities for all learners across the Thunder Bay Region and across Ontario.

Respectfully submitted,

SAMANTHA PEOTTO  
Manager, Lakehead Adult Education Centre

MICHELLE PROBIZANSKI  
Superintendent of Education

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 OCT 26  
Report No. 070-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: MULTI-YEAR CAPITAL PLAN

1. Background

- 1.1 On an annual basis, the Operational Plan is presented to the Lakehead District School Board. The Operational Plan directly supports the Strategic Plan. One of the general objectives of the Operational Plan is to “provide a safe environment for students that facilitates their 21<sup>st</sup> century learning needs”.
- 1.2 The Capital Committee was established to coordinate the effective delivery of this priority as it relates to facilities. The 2021-2022 committee is comprised of the following members:
  - Mark Hakala, Capital Project Coordinator;
  - Ryan McFall, Capital Projects Manager;
  - Don Porter, Plant Supervisor;
  - John Loovere, Supervisor of Computer Services; and
  - Jim Desaulniers, Manager of Property Services.
- 1.3 The committee’s mandate is to focus on the following items, which corresponds with goals laid out in the Operational Plan:
  - to develop a capital plan for schools with a focus on academic achievement;
  - to continue to reduce greenhouse gas emissions measured; and
  - to continue to improve classroom teaching and learning environment.
- 1.4 The committee reports to and receives guidance from Director’s Council. Input is sought and received from all schools.
- 1.5 A major component of system success is the development of the Multi-Year Capital Plan. The capital plan is to include the development of a plan for safety and security, beautification for schools, their sites, and a development plan for schools with a focus on academic achievement.

1.6 Director's Council has established the 2021-2022 capital project priorities. This list was developed with input from:

- Information Technology Committee;
- Accessibility Committee;
- building and energy consultants;
- Property Services Department; and
- annual school visits.

It also incorporates projects required to satisfy legislated requirements of the Occupational Health and Safety Act, Ministry of Labour, Ministry of Environment, Ontario Fire Marshall, and the Accessibility for Ontarians with Disabilities Act.

1.7 In order to effectively manage the implementation of the Multi-Year Capital Plan, the work has been broken down into the following seven categories:

- program needs;
- inviting schools;
- energy management;
- electrical;
- sitework;
- accessibility; and
- buildings.

## 2. Summary of 2020-2021 Capital Plan

The following summary highlights the major capital plan accomplishments for the 2020-2021 fiscal year. Although the capital plan execution was challenged by supply chain issues and COVID-19 protocols, the Board reported \$11,870,909.87 in capital expenditures for the fiscal year ending August 31, 2021.

### 2.1 Program Renewal

2.1.1 New outdoor classrooms at Armstrong Public School, Claude E. Garton Public School, and McKenzie Public School.

2.1.2 New stage lighting for Westgate Collegiate and Vocational Institute.

2.1.3 New sports field for Westgate Collegiate and Vocational Institute.

### 2.2 Inviting Schools

2.2.1 New front entrance enhancements for Crestview Public School, Five Mile Public School, and Kingsway Park Public School.

### 2.3 Energy Management

2.3.1 New HVAC Building Automation System (BAS) and unit ventilators at Gorham and Ware Community School.

2.3.2 New boiler at Kingsway Park Public School.

- 2.3.3 New boiler heating system at Nor'wester View Public School and Crestview Public School.
- 2.3.4 Engineering completed for steam to water conversion for Hammarskjold High School.
- 2.3.5 New unit ventilator for junior and senior kindergarten classroom at Kakabeka Falls Public School.
- 2.3.6 New roofing at Kakabeka Falls Public School.
- 2.4 Electrical
  - 2.4.1 New fire alarm panels at C.D. Howe Public School, Valley Central Public School, Whitefish Valley Public School, Woodcrest Public School, and Superior Collegiate and Vocational Institute.
  - 2.4.2 New phone systems for Claude E. Garton Public School and Kakabeka Falls Public School.
  - 2.4.3 New exterior lighting at Gorham and Ware Community School and St. James Public School.
  - 2.4.5 New LED lighting in the academic wing at Westgate Collegiate and Vocational Institute. New LED lighting for classroom renovations at Sherbrooke Public School, Kakabeka Falls Public School, and Whitefish Valley Public School.
- 2.5 Site Work
  - 2.5.1 New paving for student parking lot at Westgate Collegiate and Vocational Institute.
  - 2.5.2 New widened front parking lot at Nor'wester View Public School.
  - 2.5.3 New parking lot pavement and basketball hard surface at McKenzie Public School.
  - 2.5.4 New drainage and field improvements at Kingsway Park Public School.
  - 2.5.5. New baseball backstop at McKellar Park Central Public School and McKenzie Public School.
  - 2.5.6 New hard surface play area at C.D. Howe Public School.
- 2.6 Accessibility
  - 2.6.1 New iDor entrance control systems installed at Kingsway Public School, Whitefish Valley Public School, Gorham and Ware Community School, Valley Central Public School, and Woodcrest Public School.
  - 2.6.2 New interior key fobs installed at Superior Collegiate and Vocational Institute, École Gron Morgan Public School, and Claude E. Garton Public School.

- 2.6.3 New parking lot improvements at Nor'wester View Public School, with handicap spaces and curb cuts for increased accessibility.

## 2.7 Building

- 2.7.1 New hallway flooring and washroom upgrades at St. James Public School.
- 2.7.2 New windows at Whitefish Valley Public School and Algonquin Avenue Public School.
- 2.7.3 New waterline and bottle filling stations for Sherbrooke Park Public School.
- 2.7.4 New interior keyless entry installed at Hammarskjold High School.
- 2.7.5 Exterior painting of Westgate Collegiate and Vocational Institute.
- 2.7.6 New boys' washroom at Sherbrooke Public School.
- 2.7.7 Hand washing sinks installed in classrooms at Ogden Community Public School.
- 2.7.8 New flooring in hallway at Crestview Public School.
- 2.7.9 New bottle filling stations installed at all sites. In total, 65 new stations were installed.

## 3. Lakehead District School Board Long-Term Capital Plan

The following represents the capital enhancements for the 2021-2022 school year for the Long-Term Capital Plan. These projects will ensure Lakehead District School Board students continue to have access to safe and secure facilities that will meet the changing requirements of the curriculum.

### 3.1 Program Renewal

- 3.1.1 New outdoor classrooms at Crestview Public School, École Elsie MacGill Public School, Five Mile Public School, Gorham and Ware Community School, McKellar Park Central Public School, and Westmount Public School.
- 3.1.2 New stage for Nor'wester View Public School.
- 3.1.3 New sports field for Westgate Collegiate and Vocational Institute.

### 3.2 Inviting Schools

- 3.2.1 Upgrades to front entrance, and the junior and senior kindergarten play area at Woodcrest Public School.
- 3.2.2 New front entrance improvements and fencing at Five Mile Public School and Kingsway Park Public School.

### 3.3 Energy Management

- 3.3.1 New steam to hot water conversion at Hammarskjold High School and École Gron Morgan Public School.
- 3.3.2 HVAC refurbishments for Westmount Public School, Woodcrest Public School, Superior Collegiate and Vocational Institute, Valley Central Public School, Gorham and Ware Community School, McKenzie Public School, and École Gron Morgan Public School.
- 3.3.3 New classroom heating units at Gorham and Ware Community School.
- 3.3.4 New Building Automation Systems (BAS) for Woodcrest Public School, Westgate Collegiate and Vocational Institute, Valley Central Public School, Superior Collegiate and Vocational Institute, and École Gron Morgan Public School.

### 3.4 Electrical

- 3.4.1 Upgrade classroom electrical circuits at St. James Public School and Superior Collegiate and Vocational Institute.
- 3.4.2 Upgrade exterior lighting at Five Mile Public School.
- 3.4.3 Upgrade fire alarm panels at Armstrong Public School, École Gron Morgan Public School, and Ogden Community Public School.
- 3.4.4 New phone system for Armstrong Public School, Crestview Public School, Five Mile Public School, Gorham and Ware Public School, McKenzie Public School, Ogden Community Public School, and Valley Central Public School.
- 3.4.5 Upgrade school clocks and public address (PA) systems at Hammarskjold High School and Superior Collegiate and Vocational Institute.

### 3.5 Site Work

- 3.5.1 New pavement for bus lane, in-ground garbage containers, and fencing, at Algonquin Avenue Public School.
- 3.5.2 Parking lot and traffic flow upgrades at Woodcrest Public School and Kakabeka Falls Public School.
- 3.5.3 New fencing at McKellar Park Central Public School and Armstrong Public School.
- 3.5.4 New daycare parking lot and drainage improvements for École Elsie MacGill Public School.



### 3.6 Accessibility

3.6.1 New iDor system for Claude E. Garton Public School and Nor'wester View Public School.

3.6.2 All washroom renovations will include accessibility compliance.

### 3.7 Building

3.7.1 New windows at Five Mile Public School, Kakabeka Falls Public School, Kingsway Park Public School, Ogden Community Public School, and Sherbrooke Public School.

3.7.2 New flooring at Gorham and Ware Public School, McKellar Park Central Public School, Sherbrooke Public School and Hammarskjold High School.

3.7.3 New eaves-troughing and heat tracing at St. James Public School.

3.7.4 Bathroom upgrades at Algonquin Avenue Public School, Kingsway Park Public School and Ogden Community Public School.

3.7.5 Roof upgrades at Westgate Collegiate and Vocational Institute, Westmount Public School, Gorham and Ware Community School and Kingfisher Outdoor Education Centre.

3.7.6 New additional sinks at Woodcrest Public School.

3.7.7 Paint building parapet at Westgate Collegiate and Vocational Institute and Five Mile Public School.

3.7.8 Perform designated substance survey for Gorham and Ware Community School.

## 4. 2021-2022 Funding

The 2021-2022 capital projects will be funded by the following capital grants:

- Ministry of Education School Renewal funding;
- Ministry of Education School Condition Improvement Grant;
- 2016-2019 Ministry of Education School Renewal carry forward funding;
- 2016-2019 Ministry of Education School Condition Improvement Grant carry forward funding; and
- COVID-19 Resilience Infrastructure Stream: Education Related (CVRIS-EDU) Projects.

5. 2021-2025 Long-Term Capital Plan

- 5.1 Appendix A details the capital projects planned for next year to support Lakehead District School Board's Long-Term Capital Plan.
- 5.2 The capital projects listed in Appendix A, reflect input received from Lakehead District School Board (LDSB) communities and stakeholders.
- 5.3 The goal of the long-term capital plan is to achieve a Facility Condition Index (FCI) < 0.25 average for all LDSB schools.

6. Conclusion

- 6.1 Quality of program delivery to all students remains first and foremost in all decisions made when completing the capital plan.
- 6.2 Lakehead District School Board will continue to focus on the strategies as outlined in the 2021-2022 Operational Plan.

Respectfully submitted,

JIM DESAULNIERS  
Manager of Property Services

KIRSTI ALAKSA  
Superintendent of Business

IAN MACRAE  
Director of Education

**Lakehead District School Board  
2021-2022 Capital Projects**

Location	Project	Brief Description	Year	Cost
Algonquin Avenue Public School	Site Improvements	New bus lane and assembly pavement, in-ground garbage disposal, fencing	2022	\$200,000
Algonquin Avenue Public School	Washroom Renovation	New floors, sinks, ceilings, lighting, partitions, toilets	2022	\$160,000
Armstrong Public School	Environmental Improvements	Continue efforts to reduce radon levels	2022	\$80,000
Armstrong Public School	Fire Alarm Upgrade	Electrical, IT, improve reliability, reduce risk	2022	\$65,000
Armstrong Public School	Improved Communication	Upgrade to Voice over Internet Protocol (VoIP) phones	2022	\$125,000
Armstrong Public School	New Fencing	New perimeter fencing	2022	\$60,000
Claude E. Garton Public School	New iDor System	Door strikes, controller, new doors	2022	\$30,000
Crestview Public School	Front Entrance Improvements	IDor, autodoor, new vestibule	2022	\$75,000
Crestview Public School	Improved Communication	New phone system, voip phones	2022	\$75,000
Crestview Public School	New Outdoor Classroom	New outdoor classroom	2022	\$125,000
Crestview Public School	Plumbing Upgrade	Conversion of all sinks to auto taps/faucets	2022	\$50,000
École Elsie MacGill Public School	New Outdoor Classroom	New outdoor classroom (2)	2022	\$85,000
École Elsie MacGill Public School	Site Improvements	Daycare parking, drainage improvements	2022	\$300,000
École Gron Morgan Public School	Fire Alarm Upgrade	Electrical, IT, improve reliability reduce risk	2022	\$60,000
École Gron Morgan Public School	Heating System Upgrade	Steam-hydronic heating, unit ventilators, coils, radiators Building Automation System (BAS), MERV13	2022	\$2,500,000
École Gron Morgan Public School	HVAC Improvements	Capacity increase, clean ducts, lower ceilings	2022	\$40,000
Five Mile Public School	Front Entrance Improvements	Idor, autodoor, new vestibule	2022	\$75,000
Five Mile Public School	Improved Communication	New phone system, voip phones	2022	\$125,000
Five Mile Public School	Lighting Improvements	New wall packs outdoor lighting.	2022	\$10,000
Five Mile Public School	New Outdoor Classroom	Civil; carpentry, seating/benches, fencing	2022	\$50,000

**Lakehead District School Board  
2021-2022 Capital Projects**

<b>Location</b>	<b>Project</b>	<b>Brief Description</b>	<b>Year</b>	<b>Cost</b>
Five Mile Public School	New Windows	Replacement of old windows, improve fresh air	2022	\$125,000
Gorham and Ware Community School	HVAC Improvements	Capacity increase, clean coils, ducts	2022	\$20,000
Gorham and Ware Community School	Improved Communication	New phone system, VoIP phones	2022	\$125,000
Gorham and Ware Community School	New DSS	New DSS of entire school includes AutoCAD of floor plan	2022	\$10,000
Gorham and Ware Community School	New Flooring	Remove carpets in library and classroom 13A	2022	\$25,000
Gorham and Ware Community School	New Outdoor Classroom	New outdoor classroom, seating benches	2022	\$50,000
Gorham and Ware Community School	New Roof	Large area of shingled roof replacement required	2022	\$75,000
Hammarskjold High School	Heating System Upgrade	Electrical, mechanical, programming, commissioning	2022	\$4,500,000
Hammarskjold High School	HVAC Improvements	Capacity increase, clean coils, ducts	2022	\$50,000
Hammarskjold High School	New Flooring	Music room carpet replacement	2022	\$10,000
Hammarskjold High School	New PA/Clocks	New analog clocks and Public Address (PA) system	2022	\$225,000
Kakabeka Falls Public School	New Windows	New windows, increased openings, energy efficient	2022	\$225,000
Kakabeka Falls Public School	Traffic Improvements	New Kiss 'N Go, basketball court	2022	\$185,000
Kingfisher Outdoor Education Centre	New Roof	Accessible washroom roof needs replacing	2022	\$25,000
Kingsway Park Public School	Front Entrance Improvements	New front entrance sidewalk	2022	\$75,000
Kingsway Park Public School	New Windows	Classrooms 1 & 2 (wooden window frames)	2022	\$85,000
Kingsway Park Public School	Site Drainage Improvements	Improve drainage at jk/sk down spouts.	2022	\$30,000

**Lakehead District School Board  
2021-2022 Capital Projects**

Location	Project	Brief Description	Year	Cost
Kingsway Park Public School	Washroom Renovation	Old section, new lighting, ceilings, partitions, fixtures (intermediate)	2022	\$150,000
McKellar Park Central Public School	New Fencing	Replace perimeter fencing improve security	2022	\$30,000
McKellar Park Central Public School	New Flooring	Remove carpet and retile rooms 2/4	2022	\$8,000
McKellar Park Central Public School	New Outdoor Classroom	New outdoor classroom, seating benches	2022	\$50,000
McKenzie Public School	HVAC Improvements	Capacity increase, clean coils, ducts	2022	\$60,000
McKenzie Public School	Improved Communication	New phone system, VoIP phones	2022	\$125,000
Nor'wester View Public School	New Atrium Windows	Improve efficiency, fresh air, natural light	2022	\$75,000
Nor'wester View Public School	New iDor System	New iDor system, electrical, vestibule	2022	\$25,000
Nor'wester View Public School	Retractable Stage	New retractable, space saving improving assemblies	2022	\$25,000
Ogden Community Public School	Improved Communication	New phone system, VoIP phones	2022	\$125,000
Ogden Community Public School	New Windows	New windows to replace old inefficient windows	2022	\$180,000
Ogden Community Public School	Upgrade Fire Alarm	New panel, devices, testing	2022	\$60,000
Ogden Community Public School	Washroom Renovation	New fixtures, lighting, partitions, second floor girls/boys	2022	\$200,000
Sherbrooke Public School	New Flooring	JK/SK, primary washroom	2022	\$12,000
Sherbrooke Public School	New Outdoor Classroom	New classroom, seating, include field work, mini soccer, backstop	2022	\$50,000
Sherbrooke Public School	New Windows	Increase fresh air percentage, energy efficiency	2022	\$125,000
St. James Public School	Electrical Infrastructure Improve	Upgrade electrical panels and wiring to improve reliability	2022	\$200,000
St. James Public School	New Eaves-troughing	Ice hazard, includes heat tracing	2022	\$60,000

**Lakehead District School Board  
2021-2022 Capital Projects**

Location	Project	Brief Description	Year	Cost
Superior Collegiate and Vocational Institute	Electrical Infrastructure Improve	New safety disconnects for 600v shop service	2022	\$125,000
Superior Collegiate and Vocational Institute	HVAC improvements	Increase capacity, sheaves, motors, MERV13, BAS, coils/ducts	2022	\$300,000
Superior Collegiate and Vocational Institute	New PA/Clocks	New analog clocks and PA system, HDMI classroom cables	2022	\$225,000
Valley Central Public School	HVAC Improvements	Increase capacity, sheaves, motors, MERV13, BAS, coils/ducts	2022	\$30,000
Valley Central Public School	Improved Communication	New phone system, VoIP phones	2022	\$125,000
Westgate Collegiate and Vocational Institute	HVAC Improvements	Increase capacity, sheaves, motors, MERV13, BAS, coils/ducts	2022	\$50,000
Westgate Collegiate and Vocational Institute	New Roof	Structural, Mechanical, Insulation increase	2022	\$150,000
Westgate Collegiate and Vocational Institute	New Roof	Under solar panels/new inverters	2022	\$350,000
Westgate Collegiate and Vocational Institute	Special Education/Multi-Needs	Improve ventilation for washroom & kitchen (exhaust), multi needs lighting	2022	\$30,000
Westgate Collegiate and Vocational Institute	Sports Field Improvements	New turf, irrigation, track and field components	2022	\$850,000
Westmount Public School	HVAC Improvements	Improved ventilation, new RTU for old gym	2022	\$100,000
Westmount Public School	New Outdoor Classroom	New classroom, seating,	2022	\$50,000
Westmount Public School	New Roof	Replacement of ballasted roof, membrane, increased insulation.	2022	\$400,000
Westmount Public School	Site Improvements	Widen side walk to bus assembly area, pave area near shed	2022	\$75,000
Woodcrest Public School	HVAC Improvements	New Johnson BAS	2022	\$150,000
Woodcrest Public School	New Sinks	Increase number of sinks for handwashing, in class, common areas	2022	\$100,000
Woodcrest Public School	Site Improvements	In-ground garbage, outdoor classroom, JK/SK play area, long jump, soccer	2022	\$125,000

**Lakehead District School Board  
2021-2022 Capital Projects**

<b>Location</b>	<b>Project</b>	<b>Brief Description</b>	<b>Year</b>	<b>Cost</b>
Woodcrest Public School	Traffic Improvements	New bus lane traffic reconfiguration	2022	\$600,000
Various Locations	Accessibility	Power door upgrades, washrooms, ramps, idor	2022	\$100,000
Various Locations	Interior Keyless Entry	Door strikes, controller, new doors	2022	\$100,000
Various Locations	IT Infrastructure	VoIP, WIFI, Network upgrades	2022	\$100,000
Various Locations	Program	Misc. Program needs	2022	\$100,000
Various Locations	Security Improvements	New cameras, perimeter fencing	2022	\$100,000
		<b>Total Year Capital Plan</b>		<b>\$16,025,000</b>

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 OCT 26  
Report No. 071-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE STANDING COMMITTEE

1. Background

The following report was received at the Standing Committee Meeting of October 12, 2021 and has been referred to the Board for approval. The recommendation is as follows:

**APPOINTMENTS TO THE 2021-2022 PARENT INVOLVEMENT COMMITTEE  
(064-21)**

It is recommended that Lakehead District School Board:

1. Approve the following appointments to the 2021-2022 Parent Involvement Committee effective November 15, 2021 to November 14, 2022:
  - Carla Mulholland, alternate parent member;
  - Kristy Boucher, Aboriginal Education Advisory Committee representative;
  - Michael Otway, Special Education Advisory Committee representative;
  - Shannon Jessiman-MacArthur, principal representative;
  - Eric Fredrickson, alternate principal representative;
  - Robin Cawlishaw, community representative;
  - Laura Prodanyk, community representative;
  - Fred Van Elburg, teacher representative; and
  - Connor Pratt, alternate teacher representative.
2. Approve the appointment of Chitra Jacob, parent member, to the 2021-2022 and 2022-2023 Parent Involvement Committee effective November 15, 2021 to November 14, 2023.

Respectfully submitted,

TRUDY TUCHENHAGEN  
Chair  
Standing Committee



LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 OCT 26  
Report No. 073-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: SHORT-TERM BORROWING RESOLUTION

1. Background

To approve the Board's borrowing resolution for the 2021-2022 school year (Appendix A).

2. Situation

Each year the Board must ensure a line of credit, or access to funds, to meet current obligations until such time as provincial grants and local tax levies are received.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the Short-Term Borrowing Resolution for the 2021-2022 school year as outlined in Report No. 073-21, Short-Term Borrowing Resolution.

Respectfully submitted,

KIRSTI ALAKSA  
Superintendent of Business

IAN MACRAE  
Director of Education

RESOLUTION OF LAKEHEAD DISTRICT SCHOOL BOARD

**BORROWING RESOLUTION**

WHEREAS Lakehead District School Board in the Province of Ontario (herein called "the Board") deems it necessary to borrow from time to time the sums that the Board considers necessary to meet the current expenditures of the Board until the current revenue has been received.

AND WHEREAS the Board deems it necessary to meet debt charges payable in any fiscal year until cash has been received.

AND WHEREAS the amount authorized to be borrowed by this resolution together with the total of any similar borrowings that have not been repaid and any accrued interest on those borrowings, shall not exceed the unreceived balance of the estimated current revenues of the Board.

BE IT THEREFORE RESOLVED THAT:

1. For the purposes aforesaid the Board be authorized to borrow an amount not to exceed the sum of ten million dollars at one time or sixty-five million dollars cumulatively by way of a promissory note of the Board payable not later than the 31st day of August 2024 and bearing interest at the Bank Prime Rate or less;
2. The Treasurer, together with the Chair or Vice Chair of the Board, be hereby authorized and empowered for and on behalf of the Board to sign such promissory notes as may be necessary and to affix thereto the Board's corporate seal;
3. The Treasurer of the Board is hereby authorized and directed to apply in payment of all or any sums borrowed as aforesaid, together with interest thereon, all or any of the current revenues (as hereinbefore defined) of the Board collected or received by the Board and all or any other monies which may lawfully be applied for such purpose;
4. The Treasurer of the Board is hereby authorized and directed to furnish to the Bank or other Financial Institutions, at the time any amount is borrowed under this resolution, a statement showing the amount of the estimated revenues of the current year not yet collected, or, where the estimates for the current year have not been adopted, a statement showing the estimated revenues of the Board as set forth in the estimates adopted for the next preceding year and the amount of the revenues of the current year already collected, and also showing the total of any amounts borrowed under Section 243 of The Education Act in the current year that have not been repaid; and

5. The Bank or other Financial Institutions shall not be bound to establish the necessity of the borrowing authorized by this resolution or their application for the purposes aforesaid and may rely on a certified copy of this resolution as proof that the borrowing is validly authorized and on any statement furnished by the Treasurer under paragraph 4 of this resolution as proof of the facts stated therein.

We hereby certify that the foregoing is a true and accurate copy of a resolution of the above-mentioned Board duly passed at a meeting thereof, duly convened and held at Thunder Bay, Ontario on the 26<sup>th</sup> day of October, 2021, and that the said resolution is in full force and effect, unamended.

As witness, the Corporate Seal of the Board this 26<sup>th</sup> day of October, 2021.

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Chair

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Treasurer

Seal

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2021 OCT 26  
Report No. 072-21

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: CANCELLATION OF REGULAR BOARD MEETING – DECEMBER 14, 2021

1. Background

- 1.1 Section 4.1.1 of the 2018 Procedural By-Law requires that Regular Board meetings shall be held on the fourth Tuesday of every month except July and August. On May 25, 2021, the Board approved the Standing Committee and Regular Board Meeting Schedule 2021-2022, Appendix A, that stated that the December Regular Board Meeting would be held on December 14, 2021 due to the winter break.
- 1.2 As identified in section 4.5.1 Cancellation of Meetings, Regular Board meetings in any month may be cancelled by resolution by the Board, at its discretion, at a preceding Regular Board meeting.

RECOMMENDATION

It is recommended that Lakehead District School Board cancel the December 14, 2021, Regular Board Meeting.

Respectfully submitted,

IAN MACRAE  
Director of Education