



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 12

**Tuesday, November 24, 2015
Jim McCuaig Education Centre**

Ian MacRae
Director of Education

Jack Playford
Chair

AGENDA

**PUBLIC SESSION
7:30 P.M. – in the Board Room**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 6:15 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Delegations/Presentations		
7.1 Hyde Park Public School - <i>Calming Classrooms</i>	C. Kappel	1-3
8. Confirmation of Minutes		
8.1 Regular Board Meeting No. 11 - October 27, 2015	J. Playford	4-9
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

		<u>Resource Person</u>	<u>Pages</u>
<u>MATTERS NOT REQUIRING A DECISION:</u>			
10.	Information Reports		
10.1	Ontario Public School Boards' Association (OPSBA) Report	G. Saarinen	Verbal
10.2	Student Trustee Report	H. Smith	Handout
10.3	Success Advisory Committee Meeting - November 5, 2015	R. Oikonen	Verbal
10.4	Audit Committee Meeting - November 16, 2015	D. Massaro	Verbal
10.5	Audit Committee Annual Report – August 31, 2015 (101-15)	D. Massaro	10-13
10.6	Student Achievement (091-15)	S. Pharand	14-16
10.7	Lakehead Public Schools International (107-15)	S. Pharand	17-18
10.8	Environment: Multi-Year Capital Plan (105-15)	D. Wright	19-26
10.9	Special Education Advisory Committee Meeting Minutes – September 16, 2015	C. Kappel	27-30
10.10	Parent Involvement Committee Meeting Minutes – October 5, 2015	I. MacRae	31-33
11.	First Reports		

MATTERS FOR DECISION:

12.	Postponed Reports		
13.	Recommendations from the Standing Committee (106-15)	G. Saarinen	34-36
13.1	Policy Development: Prevalent Medical Conditions (079-15)		

It is recommended that Lakehead District School Board approve the development of Prevalent Medical Conditions Policy as indicated in Report No. 079-15.

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

13.2 Policy Review – 8013 Visitation in the Schools and
8040 Trespass to Schools (097-15)

It is recommended that Lakehead District School Board:

1. *Approve 8020 Access to Schools/Board Premises Policy, Appendix A to Report No. 097-15.*
2. *Revoke 8013 Visitation in the Schools Policy, Appendix C to Report No. 097-15.*
3. *Revoke 8040 Trespass to Schools Policy, Appendix D to Report No. 097-15.*

14. Ad Hoc and Special Committee Reports

14.1 Recommendations from the Audit Committee (103-15)

D. Massaro

37

Audit Committee Summarized Annual Report
– August 31, 2015 (102-15)

It is recommended that Lakehead District School Board:

1. *Approve the Audit Committee Summarized Annual Report as outlined in Appendix A to Report No. 102-15; and*
2. *Forward the report to the Ministry of Education.*

14.2 2014-2015 Audited Financial Statements (096-15)

It is recommended that Lakehead District School Board approve the August 31, 2015 audited financial statements as outlined in Report No.096-15, 2014-2015 Audited Financial Statements.

15. New Reports

15.1 By-Law No. 112 – 2016 Tax Levy (087-15)

D. Wright

38-39

It is recommended that Lakehead District School Board approve By-law No. 112 – 2016 Tax Levy (Appendix A) authorizing the 2016 tax levy at the prescribed rates set by Ontario Regulation 400/98 as amended, as outlined in Report No. 087-15.

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

		Resource <u>Person</u>	<u>Pages</u>
16.	New Business		
17.	Notices of Motion		
18.	Information and Inquiries		
19.	Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 12

**Tuesday, November 24, 2015
Jim McCuaig Education Centre**

Ian MacRae
Director of Education

Jack Playford
Chair

AGENDA

**COMMITTEE OF THE WHOLE – Closed Session
6:15 P.M. – in the Sibley Room**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Confirmation of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 11 - October 27, 2015	J. Playford	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Personnel Matter (108-15)	C. Kappel	Handout
5.3.2 Negotiations Update	I. MacRae	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD



CELEBRATING STUDENT ACHIEVEMENT

School: Hyde Park Public School

Title of Initiative: Calming Classrooms

Presentation Team: Shannon Jessiman-MacArthur, VP

Lori Badanai, Gr. 2/3 Teacher

Nancy Gardiman, SSP

Components of Initiative	School's Details
1. Description of the nature of the initiative to improve student achievement	<p>Discussed as a Staff:</p> <ul style="list-style-type: none">• Students struggling to 'self-regulate' their emotions and behaviours to get through their days successfully• Brainstormed ideas of how we can move forward as a school• "Calming Classrooms" was a topic of interest (working with Ogden & their TLLP project)• Looking at the link between calm classrooms, student engagement and student achievement• Linking to our school improvement plan
2. Rationale for selecting the initiative	<p>We were looking for something that could help our struggling students become more successful at school, therefore leading to increased classroom attendance, engagement and then increased student achievement.</p>
3. Intended outcomes of the initiative related to improved student achievement	<ul style="list-style-type: none">• When students learn about their brains, they can more easily identify feelings and emotions – it gives them words to explain what is going on in their brain• When students' brains and bodies are calm, they are more prepared to be students, and are more ready to learn.• When students are ready to learn, they can more easily engage with classroom content• When students are engaged in classroom content and able to be successful, they experience greater success!

Components of Initiative	School's Details
4. Description of the data used	Looking at the tier of interventions chart provided by the special education department, we identified our 'red zone' students and tracked their behaviour both before and after the implementation of 'calming classroom initiatives' – the results were amazing! We had many students drop out of the 'red zone' completely!
5. Brief description of the significant activities or strategies involved with the initiative	<p>In the Classrooms and School</p> <ul style="list-style-type: none"> • Great importance placed on relationship-building • Staff information sessions: differentiated instruction, calming classrooms, brain-based research, relationships • Quiet classrooms, natural lighting, soothing sounds <p>Some of the research (and resources) that we're using to guide our practice:</p> <ul style="list-style-type: none"> • Juli Alvarado – calming classrooms and brain research • Dr. Jean Clinton's Research on trauma-sensitive schools and relationship-building • Stuart Shanker: Calm, Alert and Learning (book) • Mind-Up Curriculum & Me Moves Program
6. One or two highlights of the above activities	<ul style="list-style-type: none"> • The transfer of these skills to other places than the classroom (outside at recess, at home, during presentations, etc) • Having outside agencies or families who visit the school really notice what we're doing!

Components of Initiative	School's Details
<p>7. Description of any unexpected results or "moments of serendipity" related to the initiative</p>	<p>Family and community comments when they enter the school building:</p> <ul style="list-style-type: none"> • "It is so calm in here" • My son is sharing strategies that he uses to calm himself at school at home <p>Classrooms CHANGING – students identifying why and how these 'calming classroom strategies' work for them, students are more able to connect with one another, build relationships, connect with the curriculum, and become engaged in their learning!</p>
<p>8. Description of one or two interesting findings that would be useful or helpful to other schools</p>	<ul style="list-style-type: none"> • THIS WORKS! • Everyone benefits from this: students who have had difficulty in the classroom are now able to be calm, which helps the other students focus on learning, and the teachers focus on their teaching
<p>9. Identification of one or two noteworthy hurdles or stumbling-blocks</p>	<ul style="list-style-type: none"> • Can be difficult if not all staff members are on-board (though through seeing the successes of others, it IS happening!)
<p>10. Next steps in pursuing the initiative</p>	<p>More Staff Training:</p> <ul style="list-style-type: none"> • Dr. David Tranter speaking at PLC • Sending a team to see Juli Alvarado speak and bring that information back to the rest of the staff • Transition to Kingsway/other schools – making others aware of the success we've experienced at Hyde
<p>11. Lessons learned about the school's efforts to improve student achievement</p>	<ul style="list-style-type: none"> • Increased engagement leads to increased student achievement • The importance of instilling a Growth Mindset in all team members • We are excited to keep learning and growing!

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 11

Board Room
Jim McCuaig Education Centre

2015 OCT 27
7:30 p.m.

TRUSTEES PRESENT:

Jack Playford (Chair)
Marg Arnone
Ellen Chambers
Deborah Massaro

Ron Oikonen
Trudy Tuchenhausen
Karen Wilson
Hannah Smith (Student Trustee)

TRUSTEE ABSENT, WITH REGRET:

George Saarinen (Vice Chair)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherry-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Paul Caccamo, OSSTF – TBU
Leslie Hynnes, Lakehead Principals/Vice Principals
Christy Radbourne, Lakehead Principals/Vice Principals
Wayne Bahlleda, Managers

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Tuchenhausen

Seconded by Trustee Oikonen

“THAT the Agenda for Regular Board Meeting No. 11, October 27, 2015 be approved.”

CARRIED

2. **Resolve into Committee of the Whole – Closed Session**

Moved by Trustee Wilson

Seconded by Trustee Arnone

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Playford in the Chair to consider the following:

- Confirmation of Committee of the Whole – Closed Session Minutes
 - Regular Board Meeting No. 9
 - September 22, 2015

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Board Meeting No. 10 (Special)*
 - *October 6, 2015*
- *Negotiations Update*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Chambers

Seconded by Trustee Arnone

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 9, September 22, 2015.

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Board Meeting No. 10 (Special), October 6, 2015.’”

CARRIED

5. Trustee Character Awards – Westgate Collegiate and Vocational Institute

Trustee Oikonen, on behalf of the Board, presented Shannon McQuilter-Vaiu, Tara Shewchuk, Sylvia Tsekouras, and David Workman with the Trustee Character Award. They were recognized for their commitment and dedication to Lakehead Public Schools students.

6. Confirmation of Minutes

Moved by Trustee Wilson

Seconded by Trustee Massaro

“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 9, September 22, 2015.”

CARRIED

7. Confirmation of Minutes

Moved by Trustee Chambers

Seconded by Trustee Arnone

"THAT Lakehead District School Board approve the Minutes of Board Meeting No. 10 (Special), October 6, 2015."

CARRIED

8. Business Arising from the Minutes

Regarding Regular Board Meeting No. 9 item 12.2, Trustee Tuchenhausen noted that Trustee Saarinen was re-elected as Chair of the Ontario Public School Boards' Association's Policy Development and Education Program Work Team.

MATTERS NOT REQUIRING A DECISION:

9. Ontario Public School Boards' Association (OPSBA) Report

Due to the absence of Trustee Saarinen, Ontario Public School Boards' Association Director and voting delegate, this report will be deferred to the November 24 Regular Board Meeting.

10. Student Trustee Report

Hannah Smith, Student Trustee, provided a handout as her report. Items addressed included: Student Senate meeting, Northwestern Ontario Secondary Schools Students' Association's (NWOSSA) meeting, WE Stand Up 2015, and an Elementary Student Senate.

11. Audit Committee Report

Chair Playford provided a verbal report highlighting the September 28 Audit Committee meeting.

12. 2015-2016 Operational Plan (078-15)

Ian MacRae, Director of Education, presented the 2015-2016 Operational Plan. All Trustees' questions were addressed and revisions were noted.

MATTERS FOR DECISION:

13. Recommendations from the Standing Committee (090-15)

Policy Review – 9010 Pupil Accommodation Review (080-15)

Moved by Trustee Wilson

Seconded by Trustee Oikonen

"THAT Lakehead District School Board approve 9010 Pupil Accommodation Review Policy, Appendix A to Report No. 080-15."

CARRIED

14. Recommendations from the Standing Committee (090-15)

Policy Review – 9015 Facility Partnership (081-15)

Moved by Trustee Arnone

Seconded by Trustee Massaro

“THAT Lakehead District School Board approve 9015 Facility Partnership, Appendix A to Report No. 081-15.”

CARRIED

15. Recommendations from the Standing Committee (090-15)

Appointments to the Aboriginal Education Advisory Committee (085-15)

Moved by Trustee Chambers

Seconded by Trustee Arnone

“THAT Lakehead District School Board approve the following appointments to the Aboriginal Education Advisory Committee:

- *Helaina Kwandibens (Superior Collegiate and Vocational Institute)*
– Student Representative;
- *Gilchrist Ooshag (Sir Winston Churchill Collegiate and Vocational Institute)*
– Alternate Student Representative; and
- *Elyse Big George (Westgate Collegiate and Vocational Institute)*
– Alternate Student Representative.”

CARRIED

16. Recommendations from the Standing Committee (090-15)

Appointments to the 2015-2016 Parent Involvement Committee (083-15)

Moved by Trustee Oikonen

Seconded by Trustee Tuchenhausen

“THAT Lakehead District School Board:

1. *Approve the following appointments to the 2015-2016 Parent Involvement Committee effective November 15, 2015 to November 14, 2016:*

- *Samantha Conway, School Council alternate representative;*
- *Jennifer DeFranceschi, Parent alternate member;*
- *Katie Hughdie, School Council representative;*
- *David Isherwood, Principal representative;*
- *Donica LeBlanc, Principal alternate representative;*
- *Michael Otway, Special Education Advisory Committee alternate representative;*
- *Jason Pilot, Teacher alternate member;*
- *Laura Prodanyk, Community representative;*
- *Jesse Roberts, Community representative;*
- *Laura Sylvestre, Special Education Advisory Committee representative;*
- *Nicole Walter-Rowan, Teacher representative; and*
- *Amanda Wilson, Parent member.*

2. *Approve the following appointments to the 2015-2016 and 2016-2017 Parent Involvement Committee effective November 15, 2015 to November 14, 2017:*

- *Nicole Carlson, Parent representative; and*
- *Jennifer Davis, School Council representative.”*

CARRIED

17. Recommendation from the Audit Committee (086-15)

External Auditor Appointment (082-15)

Moved by Trustee Arnone

Seconded by Trustee Wilson

“THAT Lakehead District School Board appoint the firm of BDO Canada LLP as auditors for the five year period ending August 31, 2020.”

CARRIED

18. Approval of Appointment to the Special Education Advisory Committee (SEAC) (092-15)

Moved by Trustee Chambers

Seconded by Trustee Massaro

“THAT Lakehead District School Board approve the appointment of Kelly Matyasovszky as member to the Special Education Advisory Committee representing VIEWS for the Visually Impaired for the term ending November 30, 2018.”

CARRIED

19. Short-Term Borrowing Resolution (093-15)

Moved by Trustee Chambers

Seconded by Trustee Wilson

“THAT Lakehead District School Board approve the Short-Term Borrowing Resolution for the 2015-2016 school year as outlined in Report No. 093-15, Short-Term Borrowing Resolution.”

CARRIED

20. Appointment to the 2015-2016 Parent Involvement Committee (088-15)

Moved by Trustee Tuchenhausen

Seconded by Trustee Massaro

“THAT Lakehead District School Board approve the appointment of Harbinder Singh Hayer as Alternate Parent representative on the 2015-2016 Parent Involvement Committee for the term November 15, 2015 to November 14, 2016.”

CARRIED

21. Information and Inquiries

21.1 Chair Playford reported that Lakehead District School Board received a 35 Year Anniversary Award regarding the French Immersion Program from the Canadian Parents for French Ontario (CPF).

22. Adjournment

Moved by Trustee Wilson

Seconded by Trustee Tuchenhausen

“THAT we do now adjourn at 8:19 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2015 NOV 24
Report No. 101-15

TO THE CHAIR AND MEMBERS OF THE
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: AUDIT COMMITTEE ANNUAL REPORT – AUGUST 31, 2015

1. Background

On September 9, 2010, the Ministry of Education enacted Ontario Regulation 361/10 *Audit Committees*, in respect of Audit Committees established by District School Boards in Ontario.

2. Membership of the Audit Committee

Regulation 361/10 Section 3 (1) *Audit Committees* dictates the composition of an Audit Committee which is three Board members and two external members. Members satisfied the eligibility requirements in accordance with Ontario Regulation 361/10. Audit Committee members for 2014-2015 were:

- Deborah Massaro, Trustee Member, Chair;
- Pat Johansen, Trustee Member, Vice Chair (Sep 2014-Nov 2014);
- Ellen Chambers, Trustee Member (Jan 2015-Jun 2015);
- Jack Playford, Trustee Member (Sep 2014-Jun 2015);
- Karen Wilson, Trustee Alternate Member (June 8, 2015 Meeting);
- Sandra Leonetti, External Member; and
- Jeff Heney, External Member.

3. Meetings of the Audit Committee

3.1 During fiscal year 2014-2015 the Lakehead District School Board Audit Committee held a total of four meetings:

- September 29, 2014;
- November 17, 2014;
- January 19, 2015; and
- June 8, 2015.

3.2 Members attendance at all meetings held during 2014-2015 was as follows:

Audit Committee Member	Sep 29	Nov 17	Jan 19	June 8
D. Massaro	✓	✓	✓	✓
P. Johansen	✓	✓	n/a	n/a
J. Playford	✓	✓	✓	Regrets
E. Chambers	n/a	n/a	✓	Regrets
S. Leonetti	Regrets	Regrets	✓	✓
J. Heney	✓	✓	Regrets	✓
K. Wilson	n/a	n/a	n/a	✓

3.3 In addition to Audit Committee members, regular attendees at Audit Committee meetings were:

- Ian MacRae, Director of Education;
- David Wright, Superintendent of Business;
- Terry Bortolin, Regional Internal Audit Manager;
- Kirsti Alaksa, Manager of Financial Services;
- Angela Lee and Michael Harding, Supervisor of Financial Services;
- Jory Caruso, Regional Internal Auditor;
- Doug Vanderwey, Partner, Grant Thornton;
- Frank Lopez, Partner, Grant Thornton; and
- Dan Hrychuk, Manager, Grant Thornton.

3.4 The following matters were addressed at the Audit Committee Meetings:

3.4.1 September 29, 2014

- Election of Chair and Vice Chair for fiscal year 2014-2015;
- Fundraising Audit 2013-2014;
- Audit Committee Self-Assessment;
- Audit Committee Code of Conduct;
- Internal Auditor Report; and
- Evaluation of Regional Internal Audit Team Performance.

3.4.2 November 17, 2014

- Audit Committee Self-Assessment Results;
- 2013-2014 Budget Transfers and Contingency Funds;
- 2013-2014 Financial Statement Variance;
- Audit Committee Summarized Annual Report – August 31, 2014;
- Audit Committee Annual Report 2014;
- Internal Auditor Report; and

- 2013-2014 Audited Financial Statements and Communication of Audit Results – presented by Doug Vanderwey, Partner, and Dan Hrychuk, Manager, Grant Thornton.

3.4.3 January 19, 2015

- Interim Financial Information – December 31, 2014;
- Recruitment, Hiring and Retention Audit 2013-2014;
- Appointment of External Auditor;
- Interim Financial Information – December 31, 2014; and
- Internal Auditor Report.

3.4.4 June 8, 2015

- Interim Financial Information – May 31, 2015;
- Internal Auditor Report;
- Initial Communication on Audit Planning;
- Internal Audit Plan; and
- 2015-2016 Audit Committee Meeting Schedule.

4. External Auditors

The relationship with the external auditors has been good. The external auditors, Grant Thornton, presented the scope and extent of their work to the committee, which the committee reviewed at the November 17, 2014 Audit Committee Meeting. The external auditors confirmed their independence in the letter dated November 17, 2014. The audit committee reviewed and recommended the approval of the annual audited financial statements on November 17, 2014.

5. Internal Auditors

5.1 The relationship with the internal auditors has been good. The committee reviewed the results of the risk assessment, as well as the risk-based multi-year internal audit plan for the five years commencing September 1, 2011 and the annual audit plan for the 2015-2016 fiscal year.

5.2 Year five of the Lakehead District School Board Internal Audit Plan for the 2015-2016 year was approved by the Audit Committee at the June 8, 2015 meeting and forwarded to the Board for approval. Lakehead District School Board approved year five of the Internal Audit Plan at the June 23, 2015 Regular Board Meeting.

5.3 The Internal Auditors reported on the Fundraising Audit and the Recruitment, Hiring and Retention Audit since the last annual report of the Audit Committee.

5.4 During 2014-2015 the Ministry Reporting Audit was completed. The Grant and Non-Grant Revenue Management Audit was performed and a final report is scheduled to be submitted to the Audit Committee at a future meeting.

6. Audit Committee Training

A regional development training opportunity was held on May 28, 2015 and attended by most Audit Committee members and trustees of the board.

7. Conclusion

The Audit Committee of Lakehead District School Board will continue to follow legislated requirements that pertain to Audit Committees across the province.

Respectfully submitted,

DEBORAH MASSARO
Chair
Audit Committee

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2015 NOV 24
Report No. 091-15

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: STUDENT ACHIEVEMENT

1. Background

- 1.1 Lakehead District School Board's Strategic Plan places student achievement and well-being at the center of our ongoing pursuit of excellence and our commitment to every student.
- 1.2 The Education Quality and Accountability Office (EQAO) assesses students' skills in reading, writing and mathematics at key points in their education.
- 1.3 EQAO is one measure of student achievement and these results are considered in conjunction with school-based information in order to plan for continuous improvement.

2. Situation

- 2.1 This report summarizes student achievement on the Grade 9 Mathematics Assessment and the Ontario Secondary School Literacy Test (OSSLT).
- 2.2 The 2014-2015 school year was unique in that not all students participated in the provincial assessments because of labour action in the English-language public school system. As a result, there is no provincial-level information in this report. Additionally, there are no results for grades 3 and 6 this year.

3. Grade 9 Mathematics Results – Summary & Analysis

- 3.1 The Grade 9 Assessment of Mathematics is based on overall and specific expectations in the Grades 1-9 mathematics curricula and is administered to Grade 9 applied and academic classes across the province twice each year, in January for semester one Grade 9 mathematics classes and in June for semester two.
- 3.2 The Grade 9 Assessment of Mathematics is not the same assessment for students in applied and academic classes, although some components are similar. Students in locally developed compulsory courses in mathematics are not required to participate in the assessment.
- 3.3 Board academic mathematics performance indicates that 77% of students achieve at Level 3 and 4. Ninety-two percent of academic students are achieving at Level 2 and above.

- 3.4 Provincial applied mathematics results indicate that 35% of students achieve Level 3 and 4. Seventy-seven percent of our students in applied mathematics achieve Level 2 and above.
- 3.5 Board performance for students with special needs on the applied mathematics assessment is comparable to previous years. Specific comparisons cannot be made in the absence of provincial data.
- 4. Ontario Secondary School Literacy Test – Summary & Analysis
 - 4.1 All students who entered secondary school after September 1, 1999 have had to successfully complete the Ontario Secondary School Literacy Test (OSSLT) or complete the Ontario Secondary School Literacy Course (OSSLC) in order to earn an Ontario Secondary School Diploma (OSSD).
 - 4.2 The purpose of the OSSLT is to determine whether a student has the literacy (reading and writing) skills required to meet the standard for understanding reading selections and communicating in a variety of writing forms expected by the Ontario Curriculum across all subjects up to the end of Grade 9. Students are first eligible to write the test in their Grade 10 year (or second year of secondary school enrollment).
 - 4.3 Board performance for first-time eligible OSSLT writers remained the same from the 2014-2015 school year while provincial results declined 1%.
 - 4.4 Board success rates for fully participating first-time eligible students with Special Education Needs who received accommodations (IEP's only) increased 15% since 2014-2015 while Provincial performance has increased 2%.
- 5. K-12 Next Steps
 - 5.1 Data collection and analysis will continue to inform the decision making process for all aspects of improvement planning at Lakehead District School Board.
 - 5.2 All schools will continue to be focused on closing the gap for students not currently achieving at grade level.
 - 5.3 Professional development will be focused on improving student achievement through professional learning communities and through grades 7-10 professional learning groups.
 - 5.4 The School Effectiveness Framework will assist schools in monitoring progress on their School Improvement Plans to highlight the use of promising practices that are impacting student achievement and to inform next steps.
 - 5.5 Access to assistive technology and devices will continue to support the needs of all learners at all grade levels. Literacy and numeracy interventions and differentiated instruction will continue in all schools to support individual student learning needs and inform next steps.
 - 5.6 Ongoing collaboration with the Mental Health Lead and community partners in order to embed a focus on well-being as a factor in student achievement will occur.

6. Conclusion

Improving student learning and closing gaps in achievement will continue to be the focus at Lakehead District School Board. Through professional learning communities, data analysis, at-the-elbow coaching, Ministry support and research based best practices, Lakehead District School Board will continue to support the learning of all students.

Respectfully submitted,

NICOLE WALTER ROWAN
Program Coordinator

JANE LOWER
Student Success Leader

LORI CARSON
Special Education Officer

SHERRI-LYNNE PHARAND
Superintendent of Education

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2015 NOV 24
Report No. 107-15

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: LAKEHEAD PUBLIC SCHOOLS INTERNATIONAL

1. Background

- 1.1 Lakehead District School Board is committed to enriching the learning experience of all students with access to exceptional, specialized and innovative programs.
- 1.2 Lakehead District School Board is dedicated to building relationships with community partners and post-secondary institutions to better our education system and community.
- 1.3 Lakehead Public Schools International (LPSI) was established as a corporation following approval by the Lakehead District School Board in June 2015. It has an arms-length governance structure that guides the international student program.
- 1.4 A full-time International Student Coordinator was hired to support LPSI and is responsible for student coordination and registration, development of marketing materials and education agent liaison and recruitment.

2. Situation

- 2.1 A team representing LPSI attended the Canadian Association of Public Schools – International (CAPS-I) Mission to China in October 2015 to establish working relationships with education agents, schools and families in China and to enter the East Asian international student market.
- 2.2 In order to support LPSI, a Canada Homestay International (CHI) Coordinator position will be posted in November 2015.

3. Next Steps

- 3.1 The International Student Coordinator will continue active promotion and follow-up with the agents from the Mission to China and the international fair in Montreal.
- 3.2 LPSI will establish agreements with agents and build strong relationships so that they are supported in promoting LPSI to families and students.
- 3.3 LPSI will work closely with CHI to promote the homestay program in order to engage appropriate homestay families who will provide housing and care for the international students.

- 3.4 Pathway agreements with Lakehead University and Confederation College will be finalized.
- 3.5 Relationships with local organizations such as the Sister City Committee of Thunder Bay will continue to be explored.
- 3.6 Opportunities and partnerships to develop additional cultural, short-term programs will be investigated.
- 3.7 Staff will work with schools and students to establish orientation and welcome programs for future incoming international students.

4. Conclusion

Through the international student program, Lakehead District School Board will share the excellence of our schools with the world, create global connections and expanded career pathways for all students.

Respectfully submitted,

MY-TIEN NGUYEN
International Student Coordinator

JEFF UPTON
Education Officer

JANE LOWER
Student Success Leader

DONICA LEBLANC
Supervising Principal

DAVID WRIGHT
Superintendent of Business

SHERRI-LYNNE PHARAND
Superintendent of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2015 NOV 24
Report No. 105-15

TO THE CHAIR AND MEMBERS OF THE
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: ENVIRONMENT: MULTI-YEAR CAPITAL PLAN

1. Background

- 1.1 On an annual basis, the Operational Plan is presented to the Board. The Operational Plan directly supports the Strategic Plan. One of the general objectives of the Operational Plan is to “Provide a safe environment for students that facilitates their 21st century learning needs”.
- 1.2 The Environment Facility Committee was established to coordinate the effective delivery of this priority as it relates to facilities. The 2015-2016 committee is comprised of the following members:
 - Jeff Upton, Education Officer, Co-Chair;
 - Christy Radbourne, Elementary Principal, Co-Chair;
 - Rod Bessel, Manager of Property Services and Transportation;
 - Mark Hakala, Capital Project Coordinator;
 - Dave Dunn, Maintenance Supervisor; and
 - Gary Wiggins, Plant Supervisor.
- 1.3 The committee’s mandate is to focus on the following items, which correspond with goals laid out in the Operational Plan:
 - to continue to reduce greenhouse gas emissions measured year over year;
 - ensure that 80% of the buildings achieve a three (3) or better, on the Spring 2016 Quality Maintenance Inspection;
 - no facility scoring less than two on the Spring Quality Maintenance Inspection and;
 - develop a capital development plan for schools with a focus on academic achievement.
- 1.4 The committee reports to and receives guidance from Director’s Council and the Success Advisory Committee. Input is sought and received from schools.
- 1.5 A major component of system success is the development of the Multi-Year Capital Plan. The capital plan is to include the development of a plan for safety and security, street smart beautification for schools, and a development plan for schools with a focus on academic achievement.

1.6 Director's Council has established the 2015-2016 capital project priorities. This list was developed with input from:

- Environment Facility Committee;
- Information Technology Committee;
- Accessibility Committee;
- building and energy consultants;
- Property Services Department; and
- annual school visits.

It also incorporates projects required to satisfy legislated requirements of the Occupational Health and Safety Act, Ministry of Labour, Ontario Fire Marshall, and the Ontarians with Disabilities Act.

1.7 In order to effectively manage the implementation of the Multi-Year Capital Plan, the work has been broken down into the following five categories:

- program renewal;
- renovations/additions;
- inviting schools;
- accessibility;
- energy management; and
- school renewal.

1.8 It is the intent of this report to provide an update on completed 2014-2015 capital projects and to submit the 2015-2019 Multi-Year Capital Plan.

2. Summary of 2014-2015 Capital Plan

The following summary highlights the major capital plan accomplishments of the 2014-2015 fiscal year.

2.1 Program Renewal

- 2.1.1 New dust collector, phase I, in the Introductory Wood and Design Technology area at Churchill CVI.
- 2.1.2 New flooring in gymnasiums at St. James and Agnew Johnson Public Schools.
- 2.1.3 Refinish wood flooring in the gymnasium at Kingsway Park Public School.
- 2.1.4 Family Study room upgrade at Westgate CVI.
- 2.1.5 Upgrade male shower and change room at Hammarskjold High School.
- 2.1.6 New breakout space in library at Claude E. Garton Public School.

2.2 Renovations/Additions

- 2.2.1 Roof repairs at Claude E. Garton, Nor'wester View, Whitefish Valley, Agnew H. Johnston and Ecole Gron Morgan Public Schools.

- 2.2.2 Septic field improvements at Nor'wester View Public School.
- 2.2.3 Water system conversion and redundant standpipe system removal at Valley Central Public School.
- 2.2.4 Washroom upgrades at Five Mile and Ecole Gron Morgan Public Schools, Westgate CVI and Superior CVI.
- 2.2.5 Site improvement developments of a Kiss and Go/Stop & park at Westmount and Crestview Public Schools.
- 2.3 Inviting Schools
 - Exterior front entrance sidewalk improvements at Hyde Park and St. James Public Schools.
- 2.4 Accessibility
 - Accessibility enhancements included in main floor washrooms renovations at Westgate CVI.
- 2.5 Energy Management
 - 2.5.1 Heating and ventilation upgrades to Crestview, Ecole Gron Morgan and Vance Chapman Public Schools and Hammarskjold High School.
 - 2.5.2 Increased roof insulation as part of roof upgrade at Westgate CVI.
 - 2.5.3 Heating control system upgrades at Edgewater, Ecole Gron Morgan and Valley Central Public Schools.
 - 2.5.4 New parking lot lights at Hammarskjold High School, and new gymnasium lights at Nor'wester View and Five Mile Public Schools.
 - 2.5.5 New boilers installed in Claude E. Garton and Gorham & Ware Community Public Schools.
 - 2.5.6 New propane furnaces in the Armstrong teacherages.
- 2.6 School Renewal
 - 2.6.1 New fire alarm panel upgrade at Ecole Gron Morgan Public School.
 - 2.6.2 New windows at Agnew H. Johnston and Claude E. Garton Public Schools.
 - 2.6.3 Asbestos abatement and new suspended ceilings upgrade at Westgate CVI, and ceiling encapsulation at Crestview Public School.
 - 2.6.4 Asbestos abatement and new suspended ceilings upgrade at Westgate CVI.
 - 2.6.5 Parking lot and Kiss and Go improvements at Westmount and Crestview Public Schools.

2.6.6 New public address systems in Crestview, Whitefish Valley, Valley Central and Edgewater Park Public Schools.

2.6.7 Radon mitigation upgrades at Armstrong Public School and teacherages.

3. Lakehead District School Board Long-Term Capital Plan, 2015-2019

The following represents the capital enhancements in the 2015-2016 school year of the Long-Term Capital Plan. These projects will ensure Lakehead District School Board students continue to have access to facilities that will meet the changing requirements of the curriculum.

3.1 Program Renewal

3.1.1 New floor in French Immersion Kindergarten room.

3.1.2 New dust collectors in woodworking technology area at Churchill CVI.

3.1.3 Upgrade two science labs in both Hammarskjold High School and Westgate CVI.

3.2 Inviting Schools

Study to determine veneer improvements at Ecole Gron Morgan Public School.

3.3 Accessibility

3.3.1 New accessible secondary access to courtyard at Westgate CVI.

3.3.2 Various accessibility enhancements to washrooms upgrades at Claude E. Garton, Edgewater Park, Ecole Gron Morgan Public Schools and at Kingfisher Outdoor Education Centre.

3.4 Energy Management

3.4.1 Upgrade roof top air handling unit at Algonquin Public School

3.4.2 New second story classroom windows at Claude E. Garton Public School.

3.4.3 New wood pellet stoves in seven Armstrong teacherages.

3.4.4 New air compressor for pneumatic control system at Ecole Gron Morgan Public School.

3.4.5 Control system upgrades at Kakabeka Falls District and Valley Central Public Schools.

3.4.6 Recommission HVAC systems at Woodcrest Public School and Superior CVI.

3.5 School Renewal

- 3.5.1 Various roof upgrades at Armstrong, Crestview, St. James and Five Mile Public Schools, Hammarskjold High School and Westgate CVI.
- 3.5.2 Interior upgrades of two Armstrong teacherages.
- 3.5.3 Water treatment relocation and new monitoring equipment in Bernier-Stokes Public School.
- 3.5.4 Interior renovations at Bernier-Stokes, Kingsway Park, Nor'wester View and Sherbrooke Public Schools.
- 3.5.5 Washroom upgrades at Claude E. Garton, Edgewater, and Ecole Gron Morgan Public Schools.
- 3.5.6 New accessible washroom at Kingfisher Outdoor Education Centre.
- 3.5.7 Change room upgrade at Hammarskjold High School.
- 3.5.8 Entrance door upgrades at Kakabeka Falls, Ogden, St. James, Westmount and Vance Chapman Public Schools.
- 3.5.9 New door security system in Westmount Public School and in Westgate CVI.
- 3.5.10 Long term sampling of air quality in various schools.
- 3.5.11 Emergency lights in Armstrong Public School.
- 3.5.12 Fire alarm system monitoring upgrade at all sites.
- 3.5.13 Site improvement developments of a Kiss and Go/Stop at Woodcrest and Claude E. Garton Public Schools and exterior play area for the day care at CD Howe Public School.
- 3.5.14 Exterior entrance slab improvements at Valley Central Public School.

4. Jim McCuaig Education Centre

Phase II renovations within the Jim McCuaig Education Centre are planned to be completed this year. Planned work includes new elevator cab, replace parking lot, minor landscaping and minor interior renovations to reception area.

5. 2015-2016 Funding

The 2015-2016 capital projects will be funded by the following capital grants:

- Ministry of Education School Renewal Grant;
- Ministry of Education School Condition Improvement Grant; and
- 2014-2015 Ministry of Education School Renewal Carry-Forward funding.

6. 2015-2019 Long-Term Capital Plan

6.1 Appendix A details the capital projects required over the next five years to support the Board's Long Term Capital Plan.

6.2 The capital projects listed in Appendix A reflect input received from school communities and stakeholders.

7. Conclusion

7.1 Quality of program delivery to all students remains first and foremost in all decisions when completing the Capital Plan.

7.2 Lakehead District School Board will continue to focus on the strategies as outlined in the 2015-2016 Operational Plan.

Respectfully submitted,

ROD BESSEL
Manager of Property Services and Transportation

MARK HAKALA
Capital Project Co-ordinator

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

Lakehead District School Board 2015/2016 Capital Budget

#	Location	Project	Brief Description	Cost
1	Westgate	Accessibility	Court Yard Access	\$10,000
2	Gron Morgan	Beautification	Exterior Veneer Study	\$35,000
3	Armstrong	Building	Roof Snow Guards	\$20,000
4	Armstrong	Building	Retrofit Teacherages (2)	\$30,000
5	Bernier-Stokes	Building	Water Monitoring System	\$50,000
6	Bernier-Stokes	Building	Relocate Water Treatment Equipment	\$50,000
7	Bernier-Stokes	Building	New Millwork	\$25,000
8	Claude E Garton	Building	Washroom Upgrade	\$50,000
9	Crestview	Building	Shingle Roof	\$50,000
10	Edgewater	Building	Washroom Upgrade	\$100,000
11	Five Mile	Building	New Soffit Ventilation	\$25,000
12	Gron Morgan	Building	Washroom Upgrades	\$140,000
13	Hammaraskjold	Building	Upgrades Change Room	\$150,000
14	Hammaraskjold	Building	Roofing Upgrade - Ph IV	\$225,000
15	Kakabeka Falls	Building	New Entrance Doors	\$5,000
16	Kingfisher	Building	New Washroom	\$75,000
17	Kingsway Park	Building	Gym Ceiling Upgrade	\$50,000
18	Nor'wester View	Building	Hall Flooring	\$50,000
19	Ogden	Building	New Entrance Doors	\$25,000
20	Sherbrooke	Building	Gym Ceiling Upgrade	\$100,000
21	St James	Building	Eave Troughing	\$30,000
22	St. James	Building	New Entrance Doors	\$25,000
23	Various	Building	Long Term Air Monitoring Study	\$25,000
24	Westgate	Building	Roof Upgrade	\$275,000
25	Westgate	Building	Door Security	\$50,000
26	Westmount	Building	Main Entrance Doors	\$5,000
27	Westmount	Building	Door Security	\$30,000
28	Vance Chapman	Building	Main Entrance Doors	\$5,000
29	Armstrong	Electrical	Emergency Lites	\$20,000
30	Edgewater	Electrical	New Transformer	\$75,000
31	Hammaraskjold	Electrical	Tech Upgrade - Ph I	\$100,000
32	Various	Electrical	Fire Alarm Monitoring Upgrade	\$150,000
33	Algonquin Avenue	Energy Management	Upgrade Roof top Units - Ph II	\$120,000
34	Armstrong	Energy Management	Teacherage Wood Pellet Stoves (7)	\$35,000
35	Claude E Garton	Energy Management	Second Story Windows	\$25,000
36	Gron Morgan	Energy Management	New Compressors	\$15,000
37	Kakabeka Falls	Energy Management	New Control System	\$25,000
38	Kingsway Park	Energy Management	Classroom Upgrade	\$50,000
39	Superior	Energy Management	Recommission HVAC	\$125,000
40	Valley Central	Energy Management	Control System Upgrades	\$10,000
41	Woodcrest	Energy Management	Recommission HVAC	\$75,000
42	Various	Misc. Program Needs	Program & accommodation needs	\$100,000
43	Agnew H. Johnston	Program	FI SK Floor Upgrade	\$35,000
44	Churchill	Program	Tech Ventilation - Ph II	\$125,000
45	Hammaraskjold	Program	Science Lab Upgrades (2)	\$300,000
46	Westgate	Program	Science Lab Upgrades (2)	\$300,000
47	CD Howe	Site	Day Care Play Area Improvements	\$50,000
48	Claude E Garton	Site	Bus Zone Upgrade	\$400,000
49	Valley Central	Site	Entrance Slab	\$12,000
50	Woodcrest	Site	Kiss and Go Improvements	\$275,000
Total				\$4,132,000

**Lakehead District School Board
2015/2019 Year Capital Projects**

Appendix A to Report No. 105-15

Category	Category Costs per Year				
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020
Program Needs					
Projects to support and enhance the learning environment					
Total	860,000.00	450,000.00	450,000.00	450,000.00	450,000.00
Street Smart Beautification					
Initiative to enhance School appearance:					
- Building Exteriors, Street Frontage, landscapes, etc					
Total	35,000.00	100,000.00	100,000.00	100,000.00	100,000.00
Energy Management					
Conservation of non-renewable energy:					
- Lighting, Controls, Heating/Boilers, Water, Ventilation & Balancing, Building Envelope, etc					
Total	480,000.00	750,000.00	750,000.00	350,000.00	350,000.00
Electrical					
- Life safety/Emergency systems, communication systems, audiometric systems, switch gear, etc					
Total	345,000.00	200,000.00	200,000.00	170,000.00	150,000.00
Site Work					
- Site drainage, Parking lot paving & curbing, Play area paving & walkways, Fencing, signage, etc					
Total	737,000.00	200,000.00	200,000.00	200,000.00	200,000.00
Building					
- Roof systems, penetrations, HVAC,					
- Structural repairs & Building envelope					
- Window replacements & Interior finishes					
Total	1,665,000.00	475,000.00	475,000.00	450,000.00	450,000.00
Accessibility					
- Ramps, lifts, signage, door hardware					
- Washroom conversion					
Total	10,000.00	100,000.00	100,000.00	100,000.00	100,000.00
TOTAL	\$4,132,000.00	\$2,275,000.00	\$2,275,000.00	\$1,820,000.00	\$1,800,000.00

LAKEHEAD DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE

Jim McCuaig Education Centre
Thunder Bay, Ontario

2015 SEP 16

MEMBERS PRESENT:

Laura Sylvestre (Chair)
Theresa Graham (Vice Chair)
Trustee Marg Arnone
Judy Kay

Cory Koski
Mike Otway
Liz Tod
Trustee Trudy Tuchenhausen

OTHERS PRESENT:

Colleen Kappel
Lori Carson
Heather Harris
Ron Gernat
Kelly Matyasovszky

ABSENT WITH REGRET:

Jennifer Bean-Anderson
Renata Dabrowski
David Fulton

1. **Call to Order**

Laura Sylvestre, Chair of SEAC, called the meeting to order.

2. **Approval of the Agenda**

Moved by Judy Kay

Seconded by Trustee Marg Arnone

"THAT the agenda for the September 16, 2015 SEAC meeting be approved."

CARRIED

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

4. Presentations

4.1 9010 Pupil Accommodation Review Policy – H. Harris

Heather Harris, Capital Planning Officer, provided an overview of the revised 9010 Pupil Accommodation Review Policy and Procedures. Laura Sylvestre, Chair of SEAC, inquired if there is a reference to the number of identified students. Ms. Harris indicated that feedback could be incorporated in the school transition plan.

4.2 SEAC Advocacy Overview – L. Carson, T. Graham, L. Sylvestre

Lori Carson, Special Education Officer, Theresa Graham, Vice Chair, and Laura Sylvestre, Chair, provided an overview of the SEAC Advocacy Manual and the role of SEAC advocates. Discussion ensued about how SEAC Advocates could support families in this process. It was suggested knowledge about the IEP process would assist members. Additional documents for the SEAC Advocacy Manual will be provided to members including: rural direction to schools, Superior Model, 211 Information and Hears the Deal.ca information. Questions from members were addressed.

5. Confirmation of Minutes

Moved by Mike Otway

Seconded by Theresa Graham

“THAT the minutes of the June 17, 2015 SEAC Meeting be approved.”

CARRIED

6. Business Arising From the Minutes

6.1 2015-2016 SEAC Newsletter Schedule

The 2015-2016 SEAC Newsletter Schedule was circulated to members.

6.2 2015-2016 SEAC Presentation Schedule

The 2015-2016 SEAC Presentation Schedule was reviewed by members. Colleen Kappel, Superintendent of Education, and Lori Carson, Special Education Officer, will review and determine any changes to the Presentation Schedule.

6.3 2015-2016 SEAC Work Plan

The 2015-2016 SEAC Work Plan was reviewed and updated.

6.4 SEAC/PIC Orientation Event

Colleen Kappel, Superintendent of Education, provided information on the SEAC/PIC Orientation Event that will take place on Monday, November 9, 2015 at the Victoria Inn. Stan Wesley will provide the Keynote Address and dinner will be provided. Further information will be provided at the October 21, 2015 SEAC Meeting.

7. Correspondence

The correspondence folder was circulated to members.

8. Advocacy Tracking

8.1 Advocacy Tracking Template

The advocacy tracking template was circulated to members for completion.

8.2 SEAC Advocacy Tracking Results 2014-2015

The 2014-2015 SEAC Advocacy Tracking results were reviewed by members.

8.3 SEAC Advocacy Memo 2015-2016

The draft 2015-2016 SEAC Advocacy Memo was distributed. Members were asked to indicate if they were interested in having their name and contact information on the memo prior to it being distributed.

9. Information/Inquiries and Association Reports

9.1 Judy Kay, FASIN Representative, provided information on a website for FASD. The focus is on FASD workers in the far north.

9.2 Colleen Kappel, Superintendent of Education, informed members that she attended the FASD Pow Wow at Marina Park on September 9, 2015 with Jack Playford, Chair of Lakehead District School Board.

9.3 Colleen Kappel, Superintendent of Education, informed members that the Board is currently in the process of recruiting additional Student Support Professionals.

9.4 Colleen Kappel, Superintendent of Education, informed members that Judy Kay will be presenting at the OPSBA Northern Conference in Sault Ste. Marie on October 17, 2015.

10. SEAC Budget

Laura Sylvestre, Chair of SEAC, provided the status of the budget.

11. Board Update

Trustee Marg Arnone provided information on the following meetings:

June 23, 2015 Regular Board Meeting

Items addressed at this meeting included:

- Trustee Character Awards presented to: Katrina Fidler, Sharon Kanutski, Chelsea Schelhaas, and Krista Vescio;
- Trustee Recognition Award presented to Cristen Merlo;
- OPSBA Achievement Award presented to Elizabeth Andros;
- OPSBA Achievement Award and Award of Excellence presented to Paul Mano;
- Student Trustee Report;
- Policy Approval of 6010 Emergency Evacuation and Emergency School Closure;
- Approval of Appointments to the Supervised Alternative Learning Committee;
- Approval of the Multi-Year Strategic Plan;
- Approval of the 2015-2016 Budget;
- Approval of the Establishment of Lakehead Public Schools International Foundation.

September 8, 2015 Standing Committee Meeting

Items addressed at this meeting included:

- Introduction of Newly Appointed Leaders;
- Report on the Activities of the Supervised Alternative Learning Committee;
- Order of 2015-2016 Policies for Review; and
- Approval of 3094 Electronic Meetings Policy 8070 Safe Schools System Expectation Policies.

12. Adjournment

Moved by Trustee Marg Arnone

Seconded by Trustee Trudy Tuchenhausen

"THAT we do now adjourn at 7:25 p.m."

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Board Room
Jim McCuaig Education Centre

2015 OCT 05
6:30 p.m.

MEMBERS PRESENT:

Susie Splett (Chair)	Jesse Roberts
Laura Sylvestre (Vice-Chair)	Beverley White-Kokeza
Marg Arnone	
Dave Isherwood	
Ian MacRae	
Laura Prodanyk	

RESOURCE:

Judy Hill, Executive Assistant
Bruce Nugent, Communications Officer

MEMBERS ABSENT, WITH REGRET:

Jennifer Davis	Nicole Walter Rowan
Jennifer DeFranceschi	
Harbinder Singh Hayer	
Varinder Singh Hayer	
Suzanne Tardif	

1. **Call to Order, Welcome and Introductions**

Chair Splett called the meeting to order and welcomed those in attendance.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. **Approval of Agenda**

The agenda was approved by consensus.

4. **Director's Report**

Ian MacRae, Director of Education, provided a brief report on the labour situation. Director MacRae advised that there are currently two policies out for input: 8013 Visitation in the Schools and 8040 Trespass to Schools. The deadline for input is October 28. Director MacRae reported that there is a current balance of \$19,434.80 in the PIC budget. Chair Splett's two year term as Chair of the Parent Involvement Committee has concluded and Director MacRae thanked Chair Splett on behalf of the committee for her time and commitment on PIC and wished her well.

5. Confirmation of Minutes – September 14, 2015

The minutes were confirmed by consensus.

6. People for Education's 19th Annual Making Connections Conference

Chair Splett reported that Laura Prodanyk is registered to attend the People for Education conference in Toronto on November 7. Laura will provide a follow-up report to members at the next PIC meeting.

7. Parent Conference

Bruce Nugent, Communications Officer, provided an update on the SEAC/PIC event being held on November 9, 2015 at the Victoria Inn. The event will be entitled "Building School Communities Together". A formal invite with rsvp will be sent out the week of October 5. The principal, School Council chair and one additional School Council member will be invited as well as one parent of a student with special needs.

8. Appointments to the 2015-2016 Parent Involvement Committee

Chair Splett reported that the PIC Selection Committee met on September 28 and reviewed applications. All applications were accepted and the committee recommends the following appointments:

- Jennifer Davis, School Council representative (2 years)
- Katie Hughdie, School Council representative (1 year)
- Samantha Conway, School Council alternate representative (1 year)

- Nicole Carlson, Parent member (2 years)
- Amanda Wilson, Parent member (1 year)
- Jennifer DeFranceschi, Parent alternate member (1 year)

- Laura Prodanyk, Community representative (1 year)
- Jesse Roberts, Community representative (1 year)

Vacancies remain for two School Council representatives, three School Council alternate members and one Parent alternate member.

Also recommended for appointment are:

- Laura Sylvestre, SEAC representative
- Michael Otway, SEAC Alternate representative
- Nicole Walter-Rowan, Teacher representative
- Jason Pilot, Teacher alternate representative
- David Isherwood, Principal representative
- Donica LeBlanc, Principal alternate representative.

Appointments will be recommended at the October 13 Standing Committee meeting for confirmation by the Board on October 27.

9. Draft PIC Annual Report to the Board

Copies of the draft PIC annual report were provided to members. Members were requested to provide any suggested changes to Judy Hill. The report will be presented to the Board at its annual meeting in December.

10. Special Education Advisory Committee (SEAC) Report

Laura Sylvestre, SEAC representative, reported that SEAC held its first meeting on September 16. Topics addressed included a review of the Pupil Accommodation Review Policy, advocacy manual, 2015-2016 SEAC newsletter and presentation schedule, SEAC work plan, joint SEAC/PIC event, advocacy tracking results for 2014-2015 and advocacy memo for 2015-2016. Laura advised that the next SEAC meeting will be held on October 21.

11. Aboriginal Education Advisory Committee (AEAC) Report

This item was deferred to the November 16, 2015 meeting.

12. Next Meeting

The next meeting will be held on Monday, November 16, 2015 at 6:30 p.m.

13. Adjournment

The meeting adjourned at 7:05 p.m.

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2015 NOV 24
Report No. 106-15

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of November 10, 2015 and have been referred to the Board for approval. The recommendations are as follows:

POLICY DEVELOPMENT: PREVALENT MEDICAL CONDITIONS (079-15)

It is recommended that Lakehead District School Board approve the development of Prevalent Medical Conditions Policy as indicated in Report No. 079-15.

POLICY REVIEW – 8013 VISITATION IN THE SCHOOLS AND 8040 TRESPASS TO SCHOOLS (097-15)

It is recommended that Lakehead District School Board:

1. *Approve 8020 Access to Schools/Board Premises Policy, Appendix A to Report No. 097-15.*
2. *Revoke 8013 Visitation in the Schools Policy, Appendix C to Report No. 097-15.*
3. *Revoke 8040 Trespass to Schools Policy, Appendix D to Report No. 097-15.*

Respectfully submitted,

GEORGE SAARINEN
Chair
Standing Committee

SCHOOL-COMMUNITY RELATIONS**8000***DRAFT - NOVEMBER 24, 2015***ACCESS TO SCHOOL/BOARD PREMISES
POLICY****8020****1. Rationale**

- 1.1 In order for schools to be an integral part of the community and society, access to schools by a wide variety of people is beneficial. The goals of Lakehead District School Board recognize and support the need for community-school involvement.
- 1.2 Lakehead District School Board encourages access to the schools and use of school facilities during and after school hours by the community. Schools, however, are a special place for learning. A swift response must be made to those who may wish to disrupt the learning environment or damage school property.

2. Policy

It is the policy of Lakehead District School Board to ensure that every student, parent/guardian community member, employee, and trustee are safe and welcome on school and board premises, and that employees respond to unauthorized visitors in accordance with relevant legislation and board policy.

3. Guiding Principles

- 3.1 Lakehead District School Board recognizes that control of access to school premises under its jurisdiction shall be in accordance with the appropriate acts and regulations.
- 3.2 This policy applies to all persons accessing school premises under the jurisdiction of the Lakehead District School Board. The board is committed to providing a safe learning and working environment and preserving the integrity of the instructional day.
- 3.3 The board endorses and promotes an access to school premises policy and procedures which are consistent with the values, traditions and distinctiveness of public schools.
- 3.4 Lakehead District School Board provides protection to all board facilities and property under the appropriate acts and regulations. To facilitate this protection, all staff members are authorized by the board to prohibit entry or direct trespassers to leave the premises as required.
- 3.5 Permanent employees of Lakehead District School Board are authorized to act as occupiers and are empowered to act within the legislation with respect to trespassers. Student and casual employees are not authorized to act as occupiers.
- 3.6 In dealing with incidents of trespassing, employees of Lakehead District School Board should make every attempt to maximize cooperation and minimize confrontation. All employees should follow 8020 Access to School/Board Premises Procedures.

SCHOOL-COMMUNITY RELATIONS**8000***DRAFT - NOVEMBER 24, 2015***ACCESS TO SCHOOL/BOARD PREMISES
POLICY****8020**

- 3.7 ~~During a political campaign, candidates or their representatives will not be allowed to campaign during school hours.~~ ***During a political campaign, candidates or their representatives will not be allowed to:***

- ***campaign during school hours;***
- ***hand out political literature during school hours; and/ or***
- ***post political signs at any time on school/board premises.***

- 3.8 The use of school facilities outside of school hours by individuals and groups must follow the 8011 Use of School Buildings, Facilities, and Grounds Policy.

4. Review

This policy shall be reviewed in accordance with Policy Development and Review Policy 2010.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
	<u>Date Revised</u>	
6010 Emergency Evacuation and Emergency School Closure Policy & Procedures		Education Act, Section 305
6070 Video Surveillance Policy & Procedures		Ontario Regulation 474/00
8011 Use of School Buildings, Facilities and Grounds Policy & Procedures		Education Act, Part X, Section 265 (1) (m)
8070 Safe Schools – System Expectations Policy & Procedures		Education Act, Part X, Section 265 (1) (n)
8090 Community/Education Partnerships Policy & Procedures		Education Act, Part II, Section 50(1-3)
Police /School Protocol		Education Act 212 (1)
		Regulation 298, Section 11
		Trespass to Property Act, RSO 1990, c.T.21

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2015 NOV 24
Report No. 103-15

TO THE CHAIR AND MEMBERS OF
THE LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE AUDIT COMMITTEE

Background

Reports were received and reviewed at the November 16, 2015 Audit Committee Meeting and have been referred to the Board for approval.

A copy of the Audit Committee Summarized Annual Report – August 31, 2015 is attached as Appendix A.

A copy of the 2014-2015 Audited Financial Statements Report (096-15) is attached as Appendix B.

The recommendations are as follows:

AUDIT COMMITTEE SUMMARIZED ANNUAL REPORT – AUGUST 31, 2015 (102-15)

It is recommended that Lakehead District School Board:

1. Approve the Audit Committee Summarized Annual Report as outlined in Appendix A to Report No. 102-15; and
2. Forward the report to the Ministry of Education.

2014-2015 AUDITED FINANCIAL STATEMENTS (096-15)

It is recommended that Lakehead District School Board approve the August 31, 2015 audited financial statements as outlined in Report No.096-15, 2014-2015 Audited Financial Statements.

Respectfully submitted,

DEBORAH MASSARO
Chair
Audit Committee

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2015 NOV 24
Report No. 087-15

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: BY- LAW NO. 112 – 2016 TAX LEVY

1. Background

- 1.1 Section 257.7(1) of the Education Act requires that the English language public district school boards levy education taxes for all Boards in those areas without municipal organization, within our present jurisdiction.
- 1.2 Section 257.7 (1.1) of the Education Act states that the Ministry of Finance shall collect the amount levied under the Provincial Land Tax as if they were taxes imposed under that Act.

2. Situation

Ontario Regulation 400/98 and subsequent amendments to this regulation prescribes the tax rates for education purposes under subsection 257.12(1) of the Education Act.

RECOMMENDATION

It is recommended that Lakehead District School Board approve By-law No. 112 – 2016 Tax Levy (Appendix A) authorizing the 2016 tax levy at the prescribed rates set by Ontario Regulation 400/98 as amended, as outlined in Report No. 087-15.

Respectfully submitted,

BRUCE SAUDER
Administrative Services Supervisor

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

BY-LAW NO. 112

A by-law to provide for a 2016 tax levy.

WHEREAS subsection 257.7(1) of the Education Act (the “Act”) requires the Board to levy the tax rates prescribed under section 257.12 of the Act;

AND WHEREAS Ontario Regulation 400/98 prescribes the tax rates under subsection 257.12(1) of the Act;

NOW THEREFORE Lakehead District School Board of Thunder Bay, Ontario enacts the following:

The rates set out in Ontario Regulation 400/98 for 2016 are hereby levied in localities within the area of jurisdiction of the Board on the property indicated in section 257.7 of the Act.

This by-law shall come into force and take effect upon the final passing hereof.

READ, ENACTED, AND MADE AS OF THE 24th day of November, 2015.

Jack Playford
Chair

Ian MacRae
Secretary