



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 10
Tuesday, November 28, 2017
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

PUBLIC SESSION
7:30 P.M. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 6:30 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Delegations/Presentations		
8. Approval of Minutes		
8.1 Regular Board Meeting No. 9 - October 24, 2017	D. Massaro	1-6
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

<u>Resource Person</u>	<u>Pages</u>
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MATTERS NOT REQUIRING A DECISION:

10.	Information Reports		
10.1	Ontario Public School Boards' Association (OPSBA) Report	E. Chambers	Verbal
10.2	Student Trustee Report	L. Naeem	Handout
10.3	Audit Committee Meeting - November 27, 2017	J. Playford	Verbal
10.4	Audit Committee Annual Report - August 31, 2017 (088-17)	J. Playford	7-9
10.5	Lakehead Public Schools International (083-17)	S. Pharand	10-13
10.6	Aboriginal Education Advisory Committee Meeting Minutes – September 7, 2017	S. Pharand	14-19
10.7	Parent Involvement Committee Meeting Minutes - October 2, 2017	I. MacRae	20-23

11. First Reports

MATTERS FOR DECISION:

12.	Postponed Reports		
13.	Recommendations from the Standing Committee (082-17)	G. Saarinen	24-26
13.1	Naming of the New Elementary School Ad Hoc Committee (079-17)		
	<i>It is recommended that Lakehead District School Board appoint Trustee Chambers and Trustee Playford to the Naming of the New Elementary School Ad Hoc Committee.</i>		
13.2	Policy Review – 8012 Fundraising in the Schools (076-16)		
	<i>It is recommended that Lakehead District School Board reschedule the review of 8012 Fundraising in the Schools Policy from the 2020-2021 school year to the 2017-2018 school year.</i>		

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.
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- 13.3 Approval of Appointment to the Special Education Advisory Committee (SEAC) (075-17)

It is recommended that Lakehead District School Board approve the appointment of Danielle Miller as a north side community representative to the Special Education Advisory Committee for the term ending November 30, 2018.

- 13.4 Policy Review – 8011 Use of School Buildings, Facilities and Grounds (073-17)

It is recommended that Lakehead District School Board approve 8011 Use of School Buildings, Facilities and Grounds Policy, Appendix A to Report No. 073-17.

14. Ad Hoc and Special Committee Reports

- 14.1 Recommendations from the Audit Committee (091-17) J. Playford 27-31

Audit Committee Summarized Annual Report
- August 31, 2017 (089-17)

It is recommended that Lakehead District School Board:

1. *Approve the Audit Committee Summarized Annual Report as outlined in Appendix A to Report No. 089-17 and*
2. *Forward the report to the Ministry of Education.*

- 14.2 2016-2017 Audited Financial Statements (090-17)

It is recommended that Lakehead District School Board approve the August 31, 2017 audited financial statements as outlined in Report No.090-17, 2016-2017 Audited Financial Statements.

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

	<u>Resource Person</u>	<u>Pages</u>
15. New Reports		
15.1 Cancellation of Regular Board Meeting - December 19, 2017 (072-17)	I. MacRae	32
<i>It is recommended that Lakehead District School Board cancel the December 19, 2017, Regular Board meeting.</i>		
15.2 By-Law No. 114 – 2018 Tax Levy (077-17)	D. Wright	33-34
<i>It is recommended that Lakehead District School Board approve By-law No. 114 – 2018 Tax Levy (Appendix A) authorizing the 2018 tax levy at the prescribed rates set by Ontario Regulation 400/98 as amended, as outlined in Report No. 077-17.</i>		
16. New Business		
17. Notices of Motion		
18. Information and Inquiries		
19. Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.
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REGULAR BOARD MEETING NO. 10

**Tuesday, November 28, 2017
Jim McCuaig Education Centre**

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

**COMMITTEE OF THE WHOLE – Closed Session
6:30 p.m. – in the Sibley Room**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 9 - October 24, 2017	D. Massaro	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Finance Matter	S. Pharand	Verbal
5.3.2. Personnel Matter	I. MacRae	Verbal
5.3.3 Legal Matter	I. MacRae	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 9

Board Room
Jim McCuaig Education Centre

2017 OCT 24
7:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
George Saarinen (Vice Chair)
Marg Arnone
Ellen Chambers

Ron Oikonen
Jack Playford
Trudy Tuchenhagen
Karen Wilson
Lahama Naeem (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherry-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Richard Seeley, OSSTF – TBU
Keri Simpson, OSSTF - SSP
Nancy Nix, ETFO Occasional Teachers
Christy Radbourne, Lakehead Principals/Vice Principals
Lisa Nutley, Lakehead Principals/Vice Principals
Helen Valnycki, Manager

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Saarinen

Seconded by Trustee Arnone

“THAT the Agenda for Regular Board Meeting No. 9, October 24, 2017 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Wilson

Seconded by Trustee Tuchenhagen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 8*
 - *September 26, 2017*
- *Property Matter*
- *Finance Matter (071-17)*
- *Finance Matter*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Oikonen

Seconded by Trustee Chambers

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 8, September 26, 2017.’”

CARRIED

5. C. D. Howe Public School – Canada 150+ - Celebrating 150 Years Through Wellness

Sherri-Lynne Pharand, Superintendent of Education, introduced Michael Oades, Principal of C. D. Howe Public School. Mr. Oades introduced his guest at Sarah Muir, Grade 4/5 teacher and wellness champion, C. D. Howe Public School. They presented information regarding *Canada 105+ - Celebrating 150 Years Through Wellness*. All trustees’ questions were addressed.

6. Approval of Minutes

Moved by Trustee Wilson

Seconded by Trustee Arnone

“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 8, September 26, 2017.”

CARRIED

MATTERS NOT REQUIRING A DECISION:

7. Ontario Public School Boards' Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards' Association Director and voting delegate, informed the Board that the next meeting will be held on December 1 - 2.

8. Student Trustee Report

Lahama Naeem, Student Trustee, provided a handout as her report. Items addressed included: details about her meeting with secondary school student councils and principals, her involvement in planning the elementary senate meeting, her visit with former Student Trustee Hannah Smith and her goals for November. All trustees' questions were addressed.

9. Adult & Continuing Education (070-17)

Colleen Kappel, Superintendent of Education, introduced Denise Baxter, Principal, Lakehead Adult Education Centre and Samantha Peotto, Guidance Teacher, Lakehead Adult Education Centre, who presented the report. All trustees' questions were addressed.

Chair Massaro wished Denise Baxter well in her new position as Vice-Provost, Aboriginal Initiatives for Lakehead University and congratulated Samantha Peotto as the new Manager of the Lakehead Adult Education Centre.

10. Audit Committee Report

Trustee Playford, Chair of the Audit Committee, presented a verbal report highlighting the September 25, 2017 meeting.

MATTERS FOR DECISION:

11. Recommendations from the Standing Committee (069-17)

Procedural By-Laws Ad Hoc Committee (059-17)

Moved by Trustee Saarinen

Seconded by Trustee Arnone

“THAT:

1. *Trustees Arnone, Chambers, Wilson, and Tuchenhagen, and Massaro as alternate, be appointed to the Procedural By-Laws Ad Hoc Committee.*
2. *The Procedural By-Laws Ad Hoc Committee report its progress to the Board no later than March 31, 2018.”*

CARRIED

12. Recommendations from the Standing Committee (069-17)

Transition Committee (064-17)

Moved by Trustee Saarinen

Seconded by Trustee Playford

“THAT Lakehead District School Board:

1. *Approve the establishment of the Transition Committee for: Edgewater Park / Agnew H. Johnston Public Schools.*
2. *Appoint Trustee Chambers to the Edgewater Park / Agnew H. Johnston Public Schools Transition Committee.”*

CARRIED

13. Recommendations from the Standing Committee (069-17)

Appointments to the 2017-2018 Parent Involvement Committee (063-17)

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board:

1. *Approve the following appointments to the 2017-2018 Parent Involvement Committee effective November 15, 2017 to November 14, 2018:*

- *Serena Essex, Aboriginal Education Advisory Committee representative;*
- *Sharon Kanutski, Aboriginal Education Advisory Committee alternate representative;*
- *Laura Sylvestre, Special Education Advisory Committee representative;*
- *Michael Otway, Special Education Advisory Committee alternate representative;*
- *Robert Eady, alternate parent member;*
- *Susan Marion, alternate parent member;*
- *Ruth Vannieuwenhuizen, alternate school council representative;*
- *David Isherwood, principal representative;*
- *Donica LeBlanc, alternate principal representative;*
- *Laura Prodanyk, community representative;*
- *Robin Cawlishaw, community representative;*
- *Nicole Walter-Rowan, teacher representative; and*
- *Kathleen Andrews, alternate teacher representative.*

2. *Approve the following appointments to the 2017-2018 and 2018-2019 Parent Involvement Committee effective November 15, 2017 to November 14, 2019:*

- *Nicole Carlson, parent member;*
- *Jennifer Davis, school council representative;*
- *Lisa Hipwell-Mineau, school council representative; and*
- *Krista Power, school council representative.”*

CARRIED

14. Short-Term Borrowing Resolution (068-17)

Moved by Trustee Playford

Seconded by Trustee Wilson

“THAT Lakehead District School Board approve the Short-Term Borrowing Resolution for the 2017-2018 school year as outlined in Report No. 068-17, Short-Term Borrowing Resolution.”

CARRIED

15. Appointments to the Aboriginal Education Advisory Committee (067-17)

Moved by Trustee Chambers

Seconded by Trustee Oikonen

“THAT Lakehead District School Board approve the following appointments to the Aboriginal Education Advisory Committee:

- *Selena Baxter, Student Representative, Hammarskjold High School; and*
- *Brandon Moonias, Alternate Student Representative, Hammarskjold High School.”*

CARRIED

16. Information and Inquiries

16.1 Trustee Chambers reported that she attended the first Edgewater/Agnew Transition meeting on October 23 and the Sexuality and Gender Equity (SAGE) workshop on October 24.

16.2 Chair Massaro reported that she and Director MacRae were wearing purple for Dress Purple Day in support of Child Abuse Prevention Month.

17. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

“THAT we do now adjourn at 8:37 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 28
Report No. 088-17

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: AUDIT COMMITTEE ANNUAL REPORT – AUGUST 31, 2017

1. Background

On September 9, 2010, the Ministry of Education enacted Ontario Regulation 361/10 *Audit Committees*, in respect of Audit Committees established by District School Boards in Ontario.

2. Membership of the Audit Committee

Regulation 361/10 Section 3 (1) *Audit Committees* dictates the composition of an Audit Committee which is three Board members and two external members. Members satisfied the eligibility requirements in accordance with Ontario Regulation 361/10. Audit Committee members for 2016-2017 were:

- Deborah Massaro, Trustee Member, Chair;
- Ron Oikonen, Trustee Member;
- Marg Amone, Trustee Member;
- Jack Playford, Trustee Member;
- Sandra Leonetti, External Member; and
- Jeff Heney, External Member.

3. Meetings of the Audit Committee

3.1 During fiscal year 2016-2017 the Lakehead District School Board Audit Committee held a total of four meetings:

- September 26, 2016;
- November 14, 2016;
- January 16, 2017; and
- June 5, 2017.

3.2 Members attendance at all meetings held during 2016-2017 was as follows:

Audit Committee Member	Sep 26	Nov 14	Jan 16	Jun 05
D. Massaro	✓	✓	✓	Regrets
R. Oikonen	Regrets	✓	N/A	✓
M. Arnone	Regrets	✓	✓	✓
J. Playford	N/A	N/A	✓	✓
S. Leonetti	✓	Regrets	✓	✓
J. Heney	✓	✓	Regrets	Regrets

3.3 In addition to Audit Committee members, regular attendees at Audit Committee meetings were:

- Ian MacRae, Director of Education;
- David Wright, Superintendent of Business;
- Kirsti Alaksa, Manager of Financial Services;
- Angela Lee Wiwcharyk, Supervisor of Financial Services;
- Terry Bortolin, Regional Internal Audit Manager;
- Jory Caruso, Regional Internal Auditor;
- Walter Flaszka, Partner, BDO; and
- Ania Berezowski, Senior Manager, BDO.

3.4 The following matters were addressed at the Audit Committee meetings:

3.4.1 September 26, 2016

- Election of chair for fiscal year 2016-2017;
- Audit Committee Self-Assessment;
- Evaluation of Regional Internal Audit Team Performance; and
- Internal Auditor Update Report.

3.4.2 November 14, 2016

- Audit Committee Self-Assessment Results;
- 2015-2016 Budget Transfers and Contingency Funds;
- 2015-2016 Financial Statement Variance;
- Internal Auditor Update Report;
- Audit Committee 2016 Annual Report;
- Audit Committee 2016 Summarized Annual Report; and
- 2015-2016 Audited Financial Statements and Communication of Audit Results.

3.4.3 January 16, 2017

- 2014-2015 Risk Management Audit;
- Internal Financial Information – December 31, 2016; and
- Internal Auditor Update Report.

3.4.4 June 5, 2017

- Interim Financial Information – April 30, 2017;
- 2014-2015 Monitoring and Reporting Outcomes Audit;
- Internal Auditor Update Report; and
- 2017-2018 Audit Committee Meeting Schedule and Work Plan.

4. External Auditors

4.1 The external auditors, BDO Canada LLP, presented the final report to the Audit Committee and the draft 2015-2016 Audited Financial Statements. The Audit Committee reviewed and recommended the approval of the annual audited financial statements on November 14, 2016.

5. Internal Auditors

5.1 The relationship with the internal auditors has been good. The committee reviewed the results of the risk assessment, as well as the internal annual audit plan for the 2016-2017 fiscal year.

5.2 Year seven of the Lakehead District School Board Internal Audit Plan for the 2017-2018 year was discussed by the Audit Committee at the June 5, 2017 meeting and was deferred due to a transition of the Regional Internal Audit Manager. The Internal Audit Plan for 2017-2018 will be reviewed at a future Audit Committee meeting.

5.3 The Internal Auditors reported on the Risk Management and Monitoring and Reporting Outcomes Audit since the last annual report of the Audit Committee.

5.4 During 2016-2017, Custodial Services and Repair and Maintenance audits were scheduled for completion; however, due to a transition of the Regional Internal Audit Manager, these audits were tabled and will be completed at a later date.

6. Conclusion

The Audit Committee of Lakehead District School Board will continue to follow legislated requirements that pertain to Audit Committees across the province.

Respectfully submitted,

DAVID WRIGHT
Superintendent of Business

JACK PLAYFORD
Chair, Audit Committee

LAKEHEAD PUBLIC SCHOOLS

OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 28
Report No. 083-17

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: LAKEHEAD PUBLIC SCHOOLS INTERNATIONAL

1. Background

- 1.1 Lakehead District School Board is committed to enriching the learning experience of all students with access to exceptional, specialized and innovative programs.
- 1.2 Lakehead District School Board is dedicated to building relationships with community partners and post-secondary institutions to better our education system and community.
- 1.3 Lakehead Public Schools International (LPSI) was established as a corporation following approval by the Lakehead District School Board in June 2015. It has an arms-length governance structure that guides the International Student program. The 2017-2018 school year is the second official year the program has been operating since its inaugural launch in September 2016.
- 1.4 A full-time international student coordinator continues to support LPSI and is responsible for student relationships, registration and finances, ongoing development of up to date marketing materials, education agent/industry partner liaison and program recruitment efforts.

A part-time relationship manager hired by LPSI partner, Canada Homestay Network (CHN), is legal custodian to LPSI students and oversees the operation of the local homestay program which includes reviewing/interviewing host family applications, setting up detailed family profiles in CHN database and both employees work together to match students and families. The first relationship manager was hired in early 2016, left the position June 1, 2017, and temporarily filled for the duration of the month. The new Relationship Manager, Anne Dime, took over the position July 1, 2017.

2. Situation

- 2.1 The LPSI student coordinator attended two international travel missions organized by the Canadian Association of Public Schools International (CAPS-I) with several members from other school boards: Vietnam in November 2016 and South Korea December 2016. The missions allowed LPSI to promote the brand, establish working relationships with education agents, schools and families and broaden connections in these markets' international education industries.

Missions in both countries had presentations from local Canadian Trade Commissioners and Canadian Immigration and Citizenship (CIC) officers, one-on-one meetings with agents and market briefings that detailed each country's history and current place in the international student market. The South Korea mission included attendance at the Study Travel Alphe Korea 2016 conference to meet with education agents of South Korea and neighbouring countries.

LPSI also attended the Ontario Association of School Districts International (OASDI) meeting in Toronto that was followed by an Ontario Ministry of Education International Education session that took place in June.

- 2.2 Beginning in January and throughout 2017, LPSI presented program information to various audiences including the Success Advisory Committee, Parent Involvement Committee and international delegations. A program and homestay partner table was placed at each secondary school open house.
- 2.3 In late February, the LPSI team met with Miriam Wall, Director of International Education Centre at Confederation College to discuss possible opportunities to partner with e-learning schools for students studying abroad in the Ukraine.
- 2.4 The international programs at Confederation College and Lakehead University (LU) developed specialized tours targeting international students and provided spring tours of the campuses specially designed for LPSI students.
- 2.5 LPSI accessed training in various areas including brand training for CAPS-I members and EduCanada initiative from the Government of Canada.

Lakehead Public Schools International was awarded another grant from the Ministry of Education, which funded several training programs for another set of secondary teachers/staff in May 2017 including an English Language Learners (ELL) and newcomer teacher training, by Jackie Bradley Brown. In November 2017, LPSI was awarded additional grants to support ELL and English as a Second Language (ESL) students.

- 2.6 The full board of directors for LPSI, including community members and a trustee representative, met several times throughout the year discussing the program and ideas to support the program.
- 2.7 Lakehead Public Schools International's proposal for a wraparound service for students living in Thunder Bay, without their families was chosen as a Community Action Project (CAP) for the 2016-2017 Leadership Thunder Bay class in September 2016.

The LPSI team and Leadership Thunder Bay met throughout the school year until the June 15, 2017 graduation dinner, and Leadership Thunder Bay proposed an all access web site that would be developed during the 2017-2018 school year.

- 2.8 The official second school year of LPSI in September 2017 welcomed seventeen international visa students, spread out throughout the current four secondary schools. These students come from China, Vietnam and Spain.
- A welcome orientation took place prior to the start of the school year that also included attendance of other international student leaders.
- 2.9 A staff person at each secondary school was chosen to be the international ambassador and act as the main representative to assist and support international students.
- 2.10 In September 2017, Superintendent Sherri-Lynne Pharand and Supervising Principal Donica LeBlanc joined a city delegation with Lakehead University to meet with a new sister city council in China. The second half of the trip, LPSI and Lakehead University travelled to meet with partners in China to promote and gain interest for a summer 2018 hockey camp for Chinese students that started its planning stages in May 2017.
- 2.11 Within the schools, ESL teacher, Mrs. Sari Johnston, develops specialized projects for the international students to ensure their language development and works with students who are interested in starting International Student Clubs at their schools.

3. Next Steps

- 3.1 Marketing materials including brochures, photos, student video testimonials and online presence, will continue to be updated to reflect student, program and Board updates and changes.
- 3.2 Lakehead Public Schools International will continue to seek partnerships with local and international representatives who will provide support in student recruitment and is exploring options for future travel.
- 3.3 LPSI will continue to work closely with CHN to promote the homestay program within the community in order to engage appropriate homestay families who will provide housing and care for the international students.
- 3.4 Relationships with current and new partners will see ongoing exploration for joint marketing, supports for students and program opportunities to establish Thunder Bay as an 'education destination'. Through continuous and regular communication throughout the year, LPSI aims to grow partner relationships on any platform available such as email/social media/telephone/video chat.
- 3.5 Funding and program opportunities will continue to be researched to provide additional opportunities for staff to learn more about developing a strong international program and support system for current and future international students.
- 3.6 The success of the international student events like the Fort William Historical Park visit in May will continue to see future events being organized with the possibility of expanding similar events for elementary international students as well as for students that come from northern communities.

4. Conclusion

Through the International Student program, Lakehead District School Board will share the excellence of our schools with the world, create global connections and expand career pathways for all students.

Respectfully submitted,

MY-TIEN NGUYEN
International Student Coordinator

DONICA LEBLANC
Supervising Principal, Lakehead Public Schools International

BRUCE NUGENT
Board of Directors, Lakehead Public Schools International

SHERRI-LYNNE PHARAND
Superintendent of Education
President, Lakehead Public Schools International

IAN MACRAE
Director of Education



ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES

DATE: Thursday, Sept. 7, 2017, Board Room, Education Centre

MEMBERS PRESENT: Sherri-Lynne Pharand, Dolores Wawia, Trustee Chambers, Trustee Arnone, Elliott Cromarty, Brittany Collins, Donica LeBlanc, Elder Gerry Martin, Jane Lower, Nicole Walter Rowan, Anna Fern Kakegamic-NAN (Alternate for Kathy Beardy), Ashley Nurmela, Jasmine Sgambelluri, Chris Larocque, Serena Essex

ABSENT WITH REGRET: Lawrence Baxter, Trustee Saarinen, Kathy Beardy, Pauline Fontaine, Sharon Kanutski, Elder Isabelle Mercier

ABSENT: Mike Judge

GUESTS: **Anna Fern Kakegamic and Angela Benedict (NAN) presenters; Jo Jo Guillett; Lisa Primavesi, Education Navigator, Nokiiwin Tribal council; Sean Serino and Nick Potovszky, Brook McIlroy Inc.; Jim Desaulniers, Manager Property Services; Mark Hakala, Capital Projects Coordinator; Bruce Nugent, Communications Officer**

	AGENDA ITEM	DISCUSSION	ACTION
1.	Opening Ceremonies	Sherri-Lynne Pharand called the meeting to order at 9:35 a.m. and asked Elder Gerry Martin to conduct the opening.	
2.	Welcome and Introductions	<p>Sherri-Lynne thanked Elder Martin for the opening.</p> <p>Sherri-Lynne welcomed everyone, including our guests and introductions were made.</p> <p>Regrets and substitutions were noted and the attendance sheet was circulated.</p>	Letter to Bev and Suzanne thanking them for their work with AEAC.

	AGENDA ITEM	DISCUSSION	ACTION
3.	Agenda / Minutes		
	3.1 Approval of Agenda – Sept. 7, 2017	Moved by Trustee Ellen Chambers and seconded by Elliott Cromarty that the agenda for the Sept. 7, 2017 meeting be approved. Carried.	
	3.2 Approval of Minutes – June 8, 2017	Moved by Trustee Ellen Chambers and seconded by Anna Fern Kakegamic that the minutes for the June 8, 2017 AEAC meeting be approved as written. Carried.	
4.	Correspondence	There was no correspondence to be circulated.	
5.	Presentations		
	5.1 NAN Presentation	<p>Angela shared a PowerPoint presentation which an overview of NAN and explained that Nishnawbe Aski Nation Education Partnerships Program (EPP) is designed to improve the success of First Nation students attending provincial schools. 2017-2018 is the Joint Implementation Plan phase.</p> <p>Angela noted that there will be a NAN Conference in January which will be a way for all NAN students to interact together (boarding students and all NAN students in Thunder Bay). AEAC will have a table at the Conference.</p> <p>The following handouts/booklets were available: Know you Rights and Responsibilities (booklet) Beyond the Classroom – Extra Curricular Activities (booklet) Early High School Registration and Course Selection (booklet) Summer High School Transition Program Life Skills and Transitions Curriculum for Grades 7 and 8 (booklet) City Orientation Curriculum Parent – Student Communication Guide – translated to many dialects (booklet) Student Attendance, Retention, and FN Student Success (booklet)</p>	<p>Angela Benedict and Anna Fern Kakegamic</p> <p>The PowerPoint presentation will be sent to Brenda for distribution to the Committee.</p>

	AGENDA ITEM	DISCUSSION	ACTION
		<p>There are many other references and documents available on the NAN website.</p> <p>All questions were answered.</p>	
	<p>5.2 Brook McIlroy Inc – presentation</p>	<p>re Additions and Renovations at Westgate</p> <p>Sean Serino gave an overview of Brook McIlroy Inc. and their work in Thunder Bay. He explained the scope of work involved in the Churchill/Westgate transition, including the changes and additions (cafetorium, learning lodge etc.) – interior and exterior.</p> <p>Comments / questions were addressed by Sean Serino, Mark Hakala - Capital Projects Coordinator and Jim Desaulnier – Manager, Property Services.</p> <p>Sharon Kanustski is AEAC’s rep on the transition committee. Sherri-Lynne Pharand expressed appreciation on behalf of AEAC for the opportunity to give input regarding the transition planning.</p>	<p>Sean Serino</p> <p>Jo Jo Guillet will ask other Boards across the province who have recently completed new builds to share what worked and what didn’t work for them.</p>
	<p>5.3 Summer Camps</p>	<p>a) Mino Bimaadiziwin – Nicole</p> <p>Nicole Walter Rowan gave an overview of the 3rd Mino Bimaadiziwin camp that was held this summer. She acknowledged our partners, specifically the Indigenous Friendship Centre, TB Police, Lakehead University and the Ministry of Education who all played an invaluable part in the success of the camp which saw 35 students and 4 mentors attending.</p> <p>b) Summer Camps – Donica and Jane</p> <p>Jane Lower reported that 23 grade 8 students volunteered to attend a ‘Reach Ahead’ credit program after the Mino Bimaadiziwin camp ended. This enabled the students to get ready for high school with confidence and a higher self-esteem. There were no credits attached; the students were offered a chance to earn some volunteer hours – with help from grad coaches and tutors.</p>	<p>Nicole, Jane and Donica</p>

	AGENDA ITEM	DISCUSSION	ACTION
		<p>There were also summer classes held at Confederation College which enabled the students to earn/finish a credit that they didn't complete during the school year. Some earned a dual (high school and college credit).</p> <p>Focus on Youth was a partnership with Roots to Harvest which was a paid co-op for students who planted, harvested and sold their produce to the public.</p> <p>Donica LeBlanc reported on the Elementary Programs for grades 1 - 7, funded by CODE which were offered over the summer: There were 3 Math; 3 Literacy; 3 Literacy with FNMI focus; 3 literacy focused on newcomers to Canada; and a Math program for grade 6 - 7 students who were at risk. They worked at Carpenter's Union which was an excellent opportunity for the students. FNMI literacy programs connected with Tyler Armstrong and worked with Sherbrooke and Ogden. They also had an Indigenous artist work with the students. Donica acknowledged the partnership with the Achievement Program at Lakehead University when sharing the success of the summer programs.</p>	
6.	Business Arising from the Minutes		
	6.1 Budget Deputation Update	<p>Sherri-Lynne Pharand reported that the Trustees approved the budget in June and all the items in our AEAC's budget deputation were approved.</p>	Sherri-Lynne Pharand
	6.2 Work Plan	<p>The information derived from the group sessions during the April AEAC meeting was collated by Dr. Amy Farrell-Morneau to form the Draft Work Plan for 2017 – 2019 which was distributed to members at the May meeting.</p> <p>Ashley spoke briefly to the Work Plan and identified the final edits that were made before the Committee was asked to approve the plan.</p> <p>Moved by Trustee Ellen Chambers and seconded by Gerry Martin that the 2017 – 2019 Work Plan be approved.</p> <p>Carried.</p>	Ashley Nurmela

	AGENDA ITEM	DISCUSSION	ACTION
	6.3 Flags - update	<p>We have purchased the Metis, Canadian and Rainbow flag. (re pow wows in schools)</p> <p>Ashley Nurmela and Brittany Collins will work together to obtain the Fort William First Nation flag. We will purchase 2 sets which will be kept at Board Office and loaned to the schools as needed.</p> <p>Ashley Nurmela will try to get community flags. She will research the protocol regarding use of the flags and report back to AEAC.</p> <p>NAN may be able to help with this research. Ashley Nurmela will talk to NAN about obtaining NAN flags as well.</p>	Donica LeBlanc
	6.4 Anti-Racism Campaign	<p>At our last meeting we discussed the development of a sub-committee to work on an anti-racism campaign for our schools. The sub-committee (working group) would come back to AEAC monthly to report.</p> <p>Sherri-Lynne gave some background information on this project. She explained that Generator is the Marketing firm that will be working with us to develop this campaign.</p> <p>Bruce Nugent asked for assistance, guidance and support from AEAC. We need to do some research in building a solid campaign. We also need to reach out to the students for their input. We need to find the best way to 'reach' students and determine how students can report racism.</p> <p>The goal is for students to feel heard, that actions have been taken by adults and that they feel supported. Education is the way to change the future to develop a cohesive and collaborative community.</p> <p>Moved by Gerry Martin and seconded by Serena Essex that we schedule an additional AEAC meeting on October 19, 2017 to work on the Anti-Racism Campaign be approved.</p> <p>Carried.</p>	Sherri-Lynne Pharand Bruce Nugent

	AGENDA ITEM	DISCUSSION	ACTION
	6.5 Role Titles	Deferred to the November meeting.	Sherri-Lynne Pharand
7.	New Business		
	7.1 Native Studies Courses	Sherri-Lynne gave a report on the Native Studies and Native Language Programs for 2017 – 2018. There are 28 courses running in the secondary schools. These courses are not just for the FN students.	Sherri-Lynne Pharand
	7.3 Membership	We are actively looking for new parent members on AEAC. More information and application forms can be found on the website.	Sherri-Lynne Pharand
8.	Updates		
	8.1 Working Together For Student Success	Jasmine Sgambelluri, Chris Larocque and Ashley Nurmela will be attending the Orientation “Working Together for Student Success” sponsored by NAN. Students will be bused to the event at Dennis Franklin Cromarty School.	Ashley Nurmela
9.	Information and Inquiries		
	9.1 Treaty Week	Treaty Week is from Nov. 5 – 11, 2017. Ashley Nurmela has connected with Becky Fong who is involved in the planning/sponsorship of Treaty Week activities for the Ministry. The Cultural Resources people at Friendship Centre would be happy to offer suggestions. Jo Jo Guillet asked to receive information regarding the activities.	Ashley Nurmela
10.	Closing	Elder Martin closed the meeting with a prayer.	
11.	Next Meeting	Special Meeting re Anti-Racism Campaign – October 19, 2017; Regular Meeting – November 16, 2017	
12.	Adjournment	12:10 pm	

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Hammar skjold High School
Library

2017 OCT 2
6:30 p.m.

MEMBERS PRESENT:

Nicole Carlson
Jennifer Davis
Jerry DeVries
Robert Eady
Colleen Kappel
Donica LeBlanc

Laura Prodanyk
Laura Sylvestre
Trudy Tuchenhagen
Nicole Walter-Rowan

RESOURCE:

Judy Hill, Executive Assistant
Bruce Nugent, Communications Officer

MEMBERS ABSENT, WITH REGRET:

Melissa Hrabok
Dave Isherwood
Sharon Kanutski
Ian MacRae
Laura Walker

GUESTS:

Lisa Hipwell-Mineau, Valley Central Public School, School Council
Ruth Vannieuwenhuizen, Crestview Public School, School Council
Derek DiBlasio, Principal, Hammar skjold High School
Cheri Lappage, School Council Chair, Hammar skjold High School

1. **Call to Order, Welcome and Introductions**

Laura Sylvestre, Chair of the Parent Involvement Committee, called the meeting to order and introductions were made around the table.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. **Approval of the Agenda**

The agenda was approved by consensus with the following changes:

Item 7.1 Reporting of Children in Need of Protection and Item 7.2 Summer Programs be received first on the agenda.

4. Reporting Children in Need of Protection

Jeff Upton, Education Officer, presented the policy for feedback. Questions from the committee were addressed. Input is due October 25, 2017.

5. Summer Programs

Donica LeBlanc, Supervising Principal, Early Learning Lead, presented a power point presentation on the summer programs that were held in July and August.

6. Director's Report

In the absence of Director MacRae, Colleen Kappel, Superintendent of Education, provided the Director's Report. A report entitled "Linking Families and Schools" was presented to the Board on September 26, 2017. This initiative focused on strengthening and building relationships with students and families in the Limbrick St. area. A number of events were held to engage families with their students. Superintendent Kappel provided an update on the Attendance Campaign the Board is currently working on with the six other Northern boards to improve student attendance at school. A video is being produced on the importance of attending school.

7. Confirmation of Minutes – September 11, 2017

The minutes were confirmed by consensus.

8. People for Education's 21st Annual Making Connections Conference

Chair Sylvestre reported that Laura Prodanyk is registered to attend the People for Education's 21st annual conference in Toronto on November 11, 2017. Laura will provide a follow-up report to members at the next PIC meeting.

9. PIC Work Plan

Chair Sylvestre asked the group to review the work plan and bring any ideas/suggestions to the next meeting. Items will be collated as a team.

10. Marketing Plan

Bruce Nugent, Communications Officer, provided a handout and a power point presentation on the Board's new Marketing Plan. The superintendents and Bruce have been attending school staff meetings to present this new plan. Colleen Kappel, Superintendent of Education, thanked Bruce for all of his work on this initiative. Positive feedback was provided from the committee.

11. PIC 2017-2018 Meeting Schedule

Chair Sylvestre referred to the proposed 2017-2018 meeting schedule included in the package. The meeting schedule was approved by consensus with the following change: Monday, May 7, 2018 ilo Monday, April 30, 2018 meeting date.

12. Appointments to the 2017-2018 Parent Involvement Committee

The PIC selection committee met on September 25, 2017 and reviewed applications. All applications were accepted and the committee recommends the following appointments:

- Nicole Carlson, parent member (two years);
- Jennifer Davis, school council representative; (two years);
- Lisa Hipwell-Mineau, school council representative (two years);
- Krista Power, school council representative (two years);
- Robert Eady, alternate parent member (one year);
- Susan Marion, alternate parent member (one year)
- Ruth Vannieuwenuizen, alternate school council representative (one year);
- Laura Prodanyk, community representative (one year); and
- Robin Cawlishaw, community representative (one year).

Also recommended for appointment are:

- Serena Essex, Aboriginal Education Advisory Committee representative;
- Sharon Kanutski, Aboriginal Education Advisory Committee alternate representative;
- Laura Sylvestre, Special Education Advisory Committee representative;
- Michael Otway, Special Education Advisory Committee alternate representative;
- David Isherwood, principal representative;
- Donica LeBlanc, alternate principal representative;
- Nicole Walter-Rowan, teacher representative; and
- Kathleen Andrews, alternate teacher representative.

Appointments will be recommended at the October 10, 2017 Standing Committee meeting for confirmation by the Board on October 24, 2017.

13. Draft Parent Involvement Committee Annual Report to the Board

Copies of the draft Parent Involvement Committee Annual Report were provided to the members for their feedback. The report will be presented to the Board at its annual meeting in December.

14. Aboriginal Education Advisory Committee Report

Nicole Walter-Rowan, Teacher Representative, reported that AEAC will be holding a special meeting on Thursday, October 19, 2017, to discuss the anti-racism campaign they are working on.

15. Special Education Advisory Committee Report

Chair Sylvestre reported on the following topics from their last meeting: presentation from Lori Carson and the Special Education team, presentation schedule, newsletter schedule, work plan, advocacy tracking results, advocacy memos, review of advocacy binder, SEAC Kid's Page in the newspaper, current policies up for review, upcoming Pow Wow for Fetal Alcohol Syndrome Awareness and the Autism Walk. The next SEAC meeting will be held on October 18, 2017.

16. Tour of Hammarskjold High School

Derek DiBlasio, Principal of Hammarskjold High School and Cheri Lappage, School Council Chair of Hammarskjold High School, provided a tour of the school to the group. Colleen Kappel, Superintendent of Education, thanked Derek and Cheri for hosting the PIC meeting and for the tour.

17. Next Meeting

The next meeting will be held on Monday, November 20, 2017 in the Board Room of the Jim McCuaig Education Centre.

18. Adjournment

The meeting adjourned at 8:00 p.m.

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 28
Report No. 082-17

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of November 14, 2017 and have been referred to the Board for approval. The recommendations are as follows:

NAMING OF THE NEW ELEMENTARY SCHOOL AD HOC COMMITTEE (079-17)

It is recommended that Lakehead District School Board appoint Trustee Chambers and Trustee Playford to the Naming of the New Elementary School Ad Hoc Committee.

POLICY REVIEW – 8012 FUNDRAISING IN THE SCHOOLS (076-16)

It is recommended that Lakehead District School Board reschedule the review of 8012 Fundraising in the Schools Policy from the 2020-2021 school year to the 2017-2018 school year.

APPROVAL OF APPOINTMENT TO THE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) (075-17)

It is recommended that Lakehead District School Board approve the appointment of Danielle Miller as a north side community representative to the Special Education Advisory Committee for the term ending November 30, 2018.

POLICY REVIEW – 8011 USE OF SCHOOL BUILDINGS, FACILITIES AND GROUNDS (073-17)

It is recommended that Lakehead District School Board approve 8011 Use of School Buildings, Facilities and Grounds Policy, Appendix A to Report No. 073-17.

Respectfully submitted,

GEORGE SAARINEN
Chair
Standing Committee

SCHOOL COMMUNITY RELATIONS

8000

DRAFT – November 14, 2017

**USE OF SCHOOL BUILDINGS, FACILITIES AND
GROUNDS POLICY**

8011

4.5 A schedule of fees, updated periodically on the Board website, shall be established by Lakehead District School Board and fees will be charged for the use of school facilities according to the classification of the user.

4.6 The specific details concerning regulations, responsibilities, and user categories are outlined in Procedures 8011.

5. Review

This policy shall be reviewed in accordance with Policy Development and Review Policy 2010.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
Leasing of Space Policy (3060)	March 15, 1983	_____
Security Policy (3091)		
Visitation in the Schools Policy (8013)	<u>Date Revised</u>	
Trespass to Schools Policy (8040)	June 22, 1999	_____
Safe Schools Policy (8070)	June 28, 2011	

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 28
Report No. 091-17

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE AUDIT COMMITTEE

Background

Reports were received and reviewed at the November 27, 2017 Audit Committee Meeting and have been referred to the Board for approval.

A copy of the Audit Committee Summarized Annual Report – August 31, 2017 is attached as Appendix A.

A copy of the 2016-2017 Audited Financial Statements Report (090-17) is attached as Appendix B.

The recommendations are as follows:

AUDIT COMMITTEE SUMMARIZED ANNUAL REPORT – AUGUST 31, 2017 (089-17)

It is recommended that Lakehead District School Board:

1. Approve the Audit Committee Summarized Annual Report as outlined in Appendix A to Report No. 089-17, and
2. Forward the report to the Ministry of Education.

2016-2017 AUDITED FINANCIAL STATEMENTS (090-17)

It is recommended that Lakehead District School Board approve the August 31, 2017 audited financial statements as outlined in Report No. 090-17, 2016-2017 Audited Financial Statements.

Respectfully submitted,

JACK PLAYFORD
Chair
Audit Committee

LAKEHEAD PUBLIC SCHOOLS

OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 27
Report No. 089-17

TO THE CHAIR AND MEMBERS OF
THE AUDIT COMMITTEE – Public Session

RE: AUDIT COMMITTEE SUMMARIZED ANNUAL REPORT – AUGUST 31, 2017

1. Background

According to Ontario Regulation 361/10, *Audit Committees*, all Boards in Ontario are required to submit a summarized Annual Report to the Ministry of Education for the previous fiscal year.

2. Situation

Appendix A is the summarized report containing the requirements outlined by the Ministry of Education.

RECOMMENDATION

It is recommended that Lakehead District School Board:

1. Approve the Audit Committee Summarized Annual Report as outlined in Appendix A to Report No. 089-17.
2. Forward the report to the Ministry of Education.

Respectfully submitted,

DAVID WRIGHT
Superintendent of Business



Audit Committee

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5126 Fax (807) 623-7848

Annual Report to Lakehead District School Board and Forwarded
To The Ministry of Education
For the Year Ended August 31, 2017

Lakehead District School Board

Fiscal Year: 2016-2017

Re: Annual Audit Committee Report to the Ministry of Education as per Ontario Regulation
361/10, Audit Committees.

During the 2016-2017 fiscal year, the following internal audits were started but not completed by
August 31, 2017:

- Custodial Services; and
- Repair and Maintenance.

In addition to the audit listed above, the following internal audits were completed in the 2016-2017
fiscal year:

- Risk Management; and
- Monitoring and Reporting Outcomes.

Based on the Internal Audit Plan, enrolment audits will not be performed in the 2017-2018 fiscal
year.

_____	_____	_____
Date	Signature	Chair of the Board Title

LAKEHEAD PUBLIC SCHOOLS

OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 27
Report No. 090-17

TO THE CHAIR AND MEMBERS OF
THE AUDIT COMMITTEE – Public Session

RE: 2016-2017 AUDITED FINANCIAL STATEMENTS

1. Background

Administration has concluded the preparation of the financial statements for the 2016-2017 fiscal period ending August 31, 2017. These statements have been subjected to audit by the Board's appointed external auditors, who will be reporting on the results of the audit.

2. Situation

Lakehead District School Board remains in compliance with all of the provincial requirements with respect to funding regulations and restrictions.

3. Results for the fiscal period

3.1 Normal variations in cash flow during the year influence the year-end balances of assets and liabilities. As at August 31, 2017, funds owing to the Board by various parties are considered mostly collectible, with a small allowance having been made for older receivables. All liabilities of the Board are appropriately reflected.

3.2 As is the normal case, operational results during the year vary from many of the budgeted estimates prepared and approved by the Board on June 28, 2016. Many of the underlying circumstances leading to these variances are related to enrolment differences, capital projects, additional new revenues or unforeseen expenditure circumstances.

3.3 During the 2016-2017 fiscal year, administration analyzed potential budget variances as reported in Report No. 015-17, Interim Financial Information – December 31, 2016, and Report No. 043-17, Interim Financial Information – April 30, 2017. There were no changes to the 2016-2017 budget allocations recommended after the presentation of these reports.

3.4 The financial statements for the 2016-2017 fiscal year indicate:

- i) A balance of approximately \$3.94 mil (2016, \$3.47 mil) that is unappropriated and available for compliance. This amount was formerly known as working capital.
- ii) A balance of \$7.35 mil (2016, \$7.12 mil) that is internally appropriated and available for compliance. This balance is derived from various reserves that have been set aside for specific purposes.

- ii) A balance of \$(12.9) mil (2016, \$(13.3) mil) that is externally appropriated and unavailable for compliance. The balance consists of the following:
- Value of employer future liabilities;
 - School generated funds; and
 - Revenues recognized for land.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the August 31, 2017 audited financial statements as outlined in Report No.090-17, 2016-2017 Audited Financial Statements.

Respectfully submitted,

KIRSTI ALAKSA
Manager of Financial Services

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 28
Report No. 072-17

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: CANCELLATION OF REGULAR BOARD MEETING – DECEMBER 19, 2017

1. Background

1.1 Section 4.1.1 of the 2014 Procedural By-Law requires that Regular Board meetings shall be held on the fourth Tuesday of every month except July and August. On May 23, 2017, the Board approved the Standing Committee and Regular Board Meeting Schedule 2017-2018 that stated that the December Regular Board Meeting would be held on December 19, 2017 due to the Christmas Break.

1.2 As identified in section 4.5.1 Cancellation of Meetings, Regular Board meetings in any month may be cancelled by resolution by the Board, at its discretion, at a preceding Regular Board meeting.

RECOMMENDATION

It is recommended that Lakehead District School Board cancel the December 19, 2017, Regular Board meeting.

Respectfully submitted,

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2017 NOV 28
Report No. 077-17

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: BY-LAW NO. 114 – 2018 TAX LEVY

1 Background

- 1.1 Section 257.7(1) of the Education Act requires that the English language public district school boards levy education taxes for all Boards in those areas without municipal organization, within our present jurisdiction.
- 1.2 Sect 257.7(1.1) of the Education Act states that the Ministry of Finance shall collect the amount levied under the provincial Land Tax as if they were taxes imposed under that Act.

2 Situation

Ontario Regulation 400/98 and subsequent amendments to this regulation prescribes the tax rates for education purposes under subsection 257.12(1) of the Education Act.

RECOMMENDATION

It is recommended that Lakehead District School Board approve By-law No. 114 – 2018 Tax Levy (Appendix A) authorizing the 2018 tax levy at the prescribed rates set by Ontario Regulation 400/98 as amended, as outlined in Report No. 077-17.

Respectfully submitted,

BRUCE SAUDER
Administrative Services Supervisor

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

LAKEHEAD DISTRICT SCHOOL BOARD

BY-LAW NO. 114

A by-law to provide for a 2017 tax levy.

WHEREAS subsection 257.7(1) of the Education Act (the “Act”) requires the Board to levy the tax rates prescribed under section 257.12 of the Act;

AND WHEREAS Ontario Regulation 400/98 prescribes the tax rates under subsection 257.12(1) of the Act;

NOW THEREFORE Lakehead District School Board of Thunder Bay, Ontario enacts the following:

The rates set out in Ontario Regulation 400/98 for 2018 are hereby levied in localities within the area of jurisdiction of the Board on the property indicated in section 257.7 of the Act.

This by-law shall come into force and take effect upon the final passing hereof.

READ, ENACTED, AND MADE AS OF THE 28th day of November 2017.

Deborah Massaro
Chair

Ian MacRae
Secretary