



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 10

Tuesday, October 23, 2018

Jim McCuaig Education Centre

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

PUBLIC SESSION

7:30 p.m. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 7:00 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Delegations/Presentations		
7.1 Trustee Recognition Award - Ashley Nurmela, First Nation, Metis and Inuit Liaison Officer, Lakehead Public Schools	M. Arnone	Verbal
8. Approval of Minutes		
8.1 Regular Board Meeting No. 9 - September 25, 2018	D. Massaro	1-5
9. Business Arising from the Minutes		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MATTERS NOT REQUIRING A DECISION:

10.	Information Reports		
10.1	Ontario Public School Boards' Association (OPSBA) Report	E. Chambers	Verbal
10.2	Student Trustee Report	J. Plater	Handout
10.3	Success Advisory Committee Report	G. Saarinen	Verbal
10.4	Student Transportation Services of Thunder Bay Committee Report	G. Saarinen	Verbal
10.5	Adult & Continuing Education (078-18)	C. Kappel	6-8
11.	First Reports		

MATTERS FOR DECISION:

12.	Postponed Reports		
13.	Recommendations from the Standing Committee (080-18)	M. Arnone	9
13.1	Appointments to the 2018-2019 Parent Involvement Committee (074-18)		

It is recommended that Lakehead District School Board:

1. Approve the following appointments to the 2018-2019 Parent Involvement Committee effective November 15, 2018 to November 14, 2019:
 - Sharon Kanutski, Aboriginal Education Advisory Committee representative;
 - Serena Essex, Aboriginal Education Advisory Committee alternate representative;
 - Laura Sylvestre, Special Education Advisory Committee representative;
 - Michael Otway, Special Education Advisory Committee alternate representative;
 - Robert Eady, alternate parent member;
 - Ruth Vannieuwenhuizen, school council representative;
 - Shannon Jessiman-MacArthur, principal representative;

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

- Donica LeBlanc, alternate principal representative;
- Laura Prodanyk, community representative;
- Robin Cawlishaw, community representative;
- Chitra Jacob, community representative;
- Fred Van Elburg, teacher representative; and
- Kathleen Andrews, alternate teacher representative.

2. Approve the appointment of Laura Walker, parent member, to the 2018-2019 and 2019-2020 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.
3. Approve the appointment of Shaun Peirce, school council representative, to the 2018-2019 and 2019-2020 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.

14. Ad Hoc and Special Committee Reports

- 14.1 Revisions to the 2014 Procedural By-Law and Notice To Enact (075-18) K. Wilson 10-17

It is recommended that Lakehead District School Board amend the 2014 Procedural By-Law with the revisions described in Appendix A of Report No. 075-18. Revisions to the 2014 Procedural By-Law and Notice to Enact, and that the resulting document be known as the 2018 Procedural By-Law.

15. New Reports

- 15.1 Short-Term Borrowing Resolution (081-18) D. Wright 18-20

It is recommended that Lakehead District School Board approve the Short-Term Borrowing Resolution for the 2018-2019 school year as outlined in Report No. 081-18, Short-Term Borrowing Resolution.

16. New Business

17. Notices of Motion

18. Information and Inquiries

19. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.



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REGULAR BOARD MEETING NO. 10
Tuesday, October 23, 2018
Jim McCuaig Education Centre

Ian MacRae
Director of Education

Deborah Massaro
Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
7:00 p.m. – in the Sibley Room

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 9 - September 25, 2018	D. Massaro	1-2
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Property Matters	D. Wright	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 9

Board Room
Jim McCuaig Education Centre

2018 SEP 25
7:30 p.m.

TRUSTEES PRESENT:

Deborah Massaro (Chair)
Marg Arnone (Vice Chair)
Ellen Chambers
Ron Oikonen

Jack Playford
George Saarinen
Trudy Tuchenhagen
Karen Wilson
Jaimi Plater (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherri-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

FEDERATION/UNION REPRESENTATIVES:

Vicki Shannon - Lakehead Principals/Vice Principals
David Covello – Manager
Nancy Nix - ETFO - Elementary Occasional Teachers

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Arnone

Seconded by Trustee Saarinen

“THAT the Agenda for Regular Board Meeting No. 9, September 25, 2018 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Wilson

Seconded by Trustee Chambers

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 8*
 - *June 26, 2018*
- *Finance Matter*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 8, June 26, 2018.’”

CARRIED

5. Trustee Recognition Award – *The Third Path* – Lori Carson, Dr. David Tranter and Tom Boland

Trustee Chambers, on behalf of the Board, presented Lori Carson, Dr. David Tranter and Tom Boland with the Trustee Recognition Award. Lori, David and Tom were recognized as the co-authors of the resource book, *The Third Path*.

6. Sherbrooke Public School – Girls Group

Sherri-Lynne Pharand, Superintendent of Education, introduced Nikki Marks, Principal of Sherbrooke Public School, who presented information regarding their *Girls Group*. All trustees’ questions were addressed.

7. Approval of Minutes

Moved by Trustee Oikonen

Seconded by Trustee Saarinen

“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 8, June 26, 2018.”

CARRIED

MATTERS NOT REQUIRING A DECISION:

8. Ontario Public School Boards’ Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards’ Association Director and voting delegate, informed the Board that she will be attending the OPSBA Directors Meeting in Toronto on September 28–29, 2018.

9. Student Trustee – September Report (069-18)

Jaimi Plater, Student Trustee, presented the report highlighting her objectives and goals for the 2018-2019 school year.

10. Special Education Advisory Committee Selection Process (064-18)

Colleen Kappel, Superintendent of Education, presented the report. All trustees’ questions were addressed.

11. Summer Learning Programs K-12 (072-18)

Sherri-Lynne Pharand, Superintendent of Education, introduced Jane Lower, Student Success Lead and Donica LeBlanc, Supervising Principal of Summer Programs, who presented the report. All trustees’ questions were addressed.

Trustee Wilson excused herself from the meeting.

12. Parent Involvement Committee Meeting Minutes – May 7, 2018

Ian MacRae, Director of Education, presented the May 7, 2018 minutes for information.

MATTERS FOR DECISION:

13. Recommendations from the Standing Committee (071-18)

2018 Municipal Election - Honoraria for Board Members 2018-2022 (067-18)

Moved by Trustee Arnone

Seconded by Trustee Oikonen

“THAT Lakehead District School Board:

1. *Approve the maximum level of honoraria for the new term of office, December 1, 2018 to November 30, 2022, for trustees of Lakehead District School Board.*
2. *Approve the maximum additional amounts, for the new term of office, December 1, 2018 to November 30, 2022, for the chair and vice chair of Lakehead District School Board.*
3. *Approve a maximum of \$50.00 for attending each meeting of a committee of the Board that is required to be established by an Act or a regulation made under an Act for the new term of office, December 1, 2018 to November 30, 2022.”*

CARRIED

14. Recommendations from the Standing Committee (071-18)

Report on the Activities of the 2017-2018 Supervised Alternative Learning (SAL) Committee (065-18)

Moved by Trustee Arnone

Seconded by Trustee Playford

“THAT Lakehead District School Board approve the following appointments to the Supervised Alternative Learning (SAL) Committee for the 2018-2019 school year:

- *Colleen Kappel, Superintendent of Education;*
- *Jeff Upton, Education Officer (alternate);*
- *Wendy Koehler, Director of Services, YES Employment Services; and*
- *Rob Barrett, Executive Director, YES Employment Services, (alternate).”*

CARRIED

15. Compliance Audit Committee (073-18)

Moved by Trustee Playford

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board appoint Elaine Bahlieda, Yves Fricot and Fred Stille as members of the Lakehead District School Board Compliance Audit Committee.”

CARRIED

16. Information and Inquiries

- 16.1 Trustee Arnone reported that she, Director MacRae, Trustee Tuchenhagen, Trustee Oikonen, Student Trustee Plater, Superintendent Kappel, Superintendent Pharand and Education Officer Upton attended the 2018 United Way Breakfast at the Valhalla Inn on September 12, 2018.
- 16.2 Trustee Saarinen congratulated McKellar Park Central Public School on their (EQAO) results.
- 16.3 Director MacRae reported he and Superintendent Pharand attended the 23rd Annual Confederation College Community Partners Evening on September 20, 2018.
- 16.4 Director MacRae attended the swearing-in ceremony of Dr. Moira McPherson, President and Vice Chancellor, of Lakehead University on September 22, 2019 at the Lakehead University Hangar.

17. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Arnone

“THAT we do now adjourn at 9:14 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 10 23
Report No. 078-18

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: ADULT & CONTINUING EDUCATION

1. Background

- 1.1 Lakehead District School Board is committed to high levels of personal and academic excellence for every student and “implementing programs and services to support students at risk of not graduating” (Operational Plan Objectives 2015).
- 1.2 Lakehead Adult Education Centre’s (LAEC) mission is to serve a diverse multicultural and multi-aged community with the highest quality of education.
- 1.3 Over the past five school years, LAEC has maintained an average enrolment of 2410 students and has graduated an average of 220 students per year.

2. Situation

LAEC currently has 688 registered students for the 2018-2019 school year. In total, two students have earned their Ontario Secondary School Diploma during this period. LAEC offers a wide variety of Continuing Education programming both in class and at a distance with community and regional partners throughout Northwestern Ontario and beyond:

- self-study and e-learning;
- distance education to Indigenous communities, Contact North sites across Ontario, and literacy and basic skills sites in the Superior-Greenstone region;
- ‘Adult for Credit’ attendance-based classrooms;
- co-operative education;
- literacy and numeracy for secondary students;
- English as a Second Language;
- prior learning assessment and recognition (PLAR); and
- international languages for elementary students.

3. Update

3.1 Completed Projects

- 3.1.1 The fifth phase of the Ministry of Education funded Hybrid Learning Project ended in June 2018. The focus was on building teacher capacity using technology in the classroom, updating e-learning courses, sharing the work LAEC is engaged in at provincial conferences and researching effective instructional practices designed to enhance student learning. We have applied for new funding for 2018-2019.

3.1.2 In 2016, the Ministry of Education initiated work on a three-year regional adult education strategy to expand access to adult education in the northwest and facilitate collaboration amongst school boards. Lakehead District School Board has been leading this work across the Thunder Bay and east region. The second phase of the strategy will be completed at the beginning of November 2018. The focus of Phase 2 was on marketing and building capacity in the region.

Project deliverables included:

- training in PLAR and e-learning, and the launch of a marketing campaign to promote adult education in the Superior-Greenstone region; and
- enhanced guidance services and an on reserve pilot project with Matawa First Nations.

Phase 3 of the project is slated to begin in mid-November.

3.1.3 Phase 2 of the Correctional Centre project ended in June 2018. The project allowed for enhancements to existing educational programming at the Thunder Bay Correctional Centre (TBCC) in the form of the creation of Indigenous focused PLAR preparatory materials, guidance services, as well as training and certifications. We have applied for new funding for the 2018-2019 school year.

3.1.4 The Experiential Learning Project offered learners the ability to participate in culinary programming and/or urban farming in partnership with Roots to Harvest. Learners had the opportunity to learn a variety of real world skills, earn certifications, participate in a variety of excursions and engage in collaborative learning in both versions of the project. We have applied for new funding for 2018-2019.

3.1.5 The Ontario Association of Adult and Continuing Education School Board Administrators (CESBA) provided funding for the second year to allow LAEC to participate in the Action Research Project. The project involved the implementation of a new model of blended learning and controlled continuous intake in the direct instruction math classes in 2017-2018. Overall results showed that completion rates in the math classes were higher overall than the 2016-2017 school year.

3.2 Current Projects

3.2.1 The continuation of a three-year funding agreement with the TBCC. LAEC has one full-time and one half-time teacher currently working at the TBCC running direct instructional classes and offering assistance with self-study courses. LAEC also has a partnership with the Thunder Bay District Jail (TBDJ), with one part-time teacher registering and assisting students in self-study once a week.

3.2.2 The Aboriginal Skills Advancement Project (ASAP) is now entering its sixth year. ASAP is an education program in partnership with Matawa First Nations, which has graduated over 300 students in the past six years. The program is currently operating on a year-to-year basis with funding secured until June 2019.

3.3 New Projects

3.3.1 LAEC has a three-year agreement with the Ministry of Children, Community, and Social Services and their Citizenship and Immigration Division to create and to pilot English as a Second Language e-learning classes in Northwestern Ontario. Curriculum writing began in June 2018, and the first e-learning classes are slated to begin in January 2019.

3.4 Summer Programming

LAEC continues to offer the following programming in the six week summer session:

- Mino Bimaadiziwin Grade 9 Learning Strategies;
- Focus on Youth co-operative education and the northern e-school for day school secondary learners;
- adult education e-learning and summer classes for adult learners at Matawa, TBCC and the TBDJ; and
- co-operative education for learners of all ages.

4. Conclusion

Through the ongoing support of Lakehead District School Board, LAEC continues to provide quality educational opportunities for all students across the Thunder Bay Region and Ontario.

Respectfully submitted,

SAMANTHA PEOTTO
Acting Manager, Lakehead Adult Education Centre

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 OCT 23
Report No. 080-18

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATION FROM THE STANDING COMMITTEE

Background

The following report was received at the Standing Committee Meeting on October 9, 2018 and has been referred to the Board for approval. The recommendation is as follows:

APPOINTMENTS TO THE 2018-2019 PARENT INVOLVEMENT COMMITTEE (074-18)

It is recommended that Lakehead District School Board:

1. Approve the following appointments to the 2018-2019 Parent Involvement Committee effective November 15, 2018 to November 14, 2019:
 - Sharon Kanutski, Aboriginal Education Advisory Committee representative;
 - Serena Essex, Aboriginal Education Advisory Committee alternate representative;
 - Laura Sylvestre, Special Education Advisory Committee representative;
 - Michael Otway, Special Education Advisory Committee alternate representative;
 - Robert Eady, alternate parent member;
 - Ruth Vannieuwenhuizen, school council representative;
 - Shannon Jessiman-MacArthur, principal representative;
 - Donica LeBlanc, alternate principal representative;
 - Laura Prodanyk, community representative;
 - Robin Cawlishaw, community representative;
 - Chitra Jacob, community representative;
 - Fred Van Elburg, teacher representative; and
 - Kathleen Andrews, alternate teacher representative.
2. Approve the appointment of Laura Walker, parent member, to the 2018-2019 and 2019-2020 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.
3. Approve the appointment of Shaun Peirce, school council representative, to the 2018-2019 and 2019-2020 Parent Involvement Committee effective November 15, 2018 to November 14, 2020.

Respectfully submitted,

MARG ARNONE
Chair
Standing Committee

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 OCT 23
Report No. 075-18

TO THE CHAIR AND MEMBERS OF THE
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: REVISIONS TO THE 2014 PROCEDURAL BY-LAW AND NOTICE TO ENACT

1. Background

- 1.1 On October 24, 2017, the Board established a Procedural By-Law Ad Hoc Committee comprised of Trustees Arnone, Chambers, Tuchenhagen and Wilson, and Trustee Massaro as alternate. The director of education and the executive secretary were also appointed to the committee. At its first meeting, Trustee Wilson was appointed chair of the Procedural By-Law Ad Hoc Committee.
- 1.2 The Procedural By-Law Ad Hoc Committee was directed to review the 2014 Procedural By-Law and report its progress no later than March 31, 2018. On February 27, 2018, at the Regular Board Meeting, an information report was presented to the Board reporting that the Procedural By-Law Ad Hoc Committee planned to continue to meet and review the Procedural By-Law.
- 1.3 Report No. 070-18, *Draft - Revisions to the 2014 Procedural By-Law*, was received at the Standing Committee Meeting on October 9, 2018. Trustee input to the proposed revisions were reviewed at the final meeting of the Procedural By-Law Ad Hoc Committee on October 2, 2018.

2. Situation

- 2.1 As identified in section 1.4, Amendments to By-Law, *“This By-Law may be amended by a 3/4 vote of the Trustees of the Board at any Regular meeting of the Board, provided that notice of intention to introduce any such amendment, and the specific amendment to be introduced have been given in writing at the previous Regular meeting of the Board, and are referred to in the agenda.”*
- 2.2 The Procedural By-Law Ad Hoc Committee determined that revisions to the 2014 Procedural By-Law are required and such revisions are described in Appendix A of this report. Once enacted, the 2018 Procedural By-Law will be posted to Lakehead District School Board’s website.
- 2.3 Pending approval of the recommendation below, the chair will verbally serve notice to enact the 2018 Procedural By-Law at the next Regular Board Meeting on Tuesday, November 27, 2018 with the consent of a 3/4 vote of the trustees of the Board.

RECOMMENDATION

It is recommended that Lakehead District School Board amend the 2014 Procedural By-Law with the revisions described in Appendix A of Report No. 075-18. Revisions to the 2014 Procedural By-Law and Notice to Enact, and that the resulting document be known as the 2018 Procedural By-Law.

Respectfully submitted,

KAREN WILSON

Chair

Procedural By-Law Ad Hoc Committee

Lakehead District School Board

20148 Procedural By-Law

By-Law No. 116

- November 2?, 20148

2014 PROCEDURAL BY-LAW		SECTION 1	2018 PROCEDURAL BY-LAW
1.1	This By-law shall come into force on the date of the final passing thereof. Upon this Procedural By-Law coming into force, the 2010 Procedural By-Law passed November 23, 2010 as amended by the Board is repealed provided that such repeal shall not affect the previous operation of such Procedural By-Law so repealed or affect the validity of any act done or right, privilege, obligation or liability acquired or incurred under the validity of any contract or agreement made pursuant to any such Procedural By-Law prior to its repeal.	Force of this By-law	This By-law shall come into force on the date of the final passing thereof. Upon this Procedural By-Law coming into force, the 2014 Procedural By-Law passed November 25, 2014 as amended by the Board is repealed provided that such repeal shall not affect the previous operation of such Procedural By-Law so repealed or affect the validity of any act done or right, privilege, obligation or liability acquired or incurred under the validity of any contract or agreement made pursuant to any such Procedural By-Law prior to its repeal.
	DEFINITIONS - 2014	SECTION 2	DEFINITIONS - 2018
2.8	"Committee of the Whole - Closed Session" means a meeting of the Board as a committee of all of its members according to the Act which is closed to the general public and to media representatives;	Definitions	"Committee of the Whole - Closed Session" means a meeting of the Board as a committee of all of its members according to the Act which is closed to the general public and to media representatives; (See Appendix 1)
2.9	"Committee of the Whole - Closed Session Minutes" means the minutes of closed session meetings presented only at another closed session meeting;	Definitions	"Committee of the Whole - Closed Session Minutes" means the minutes of closed session meetings presented only at another closed session meeting;

INAUGURAL AND ANNUAL MEETINGS - 2014		SECTION 3	INAUGURAL AND ANNUAL MEETINGS - 2018
3.3.1	The Director shall assume the chair until the election of the Chair. If the Director is absent, the Trustees present shall designate who shall preside.	Inaugural and Annual Meeting Procedures	3.3.1 The Director or their designate shall assume the chair until the election of the Chair. If the Director is absent, the Trustees present shall designate who shall preside.
		Inaugural and Annual Meeting Procedures	3.3.5.3 If there is more than one Trustee nominated, they will be given the opportunity to speak for up to two minutes. No debate shall take place after the nominees have spoken.
MEETINGS OF THE BOARD - 2014		SECTION 4	MEETINGS OF THE BOARD - 2018
4.4.3	review and make recommendations regarding the Trustee Expenditure guidelines;	Responsibilities of the Standing Committee	4.4.3 review and make recommendations regarding the Trustee Expenditure guidelines;
4.4.7	receive the annual report on enrolments and class sizes;	Responsibilities of the Standing Committee	4.4.7 receive the annual reports on enrolments and class sizes;
4.4.10	make recommendations regarding the approval of and monitor the construction of new school accommodation and renovations;	Responsibilities of the Standing Committee	4.4.10 make recommendations regarding the approval of and monitor the construction of new school accommodation and renovations;

	4.4.11 make recommendations annually on the capital forecast requirements to be presented to the Ministry of Education;	Responsibilities of the Standing Committee	4.4.11 make recommendations annually on the capital forecast requirements to be presented to the Ministry of Education;
	4.4.14 review as necessary the management and financial systems;	Responsibilities of the Standing Committee	4.4.14 review as necessary the management and financial systems;
4.5	4.5.1 Regular Board meetings in any month may be cancelled by the Board by resolution at its discretion at a preceding regular meeting.	Cancellation of Meetings	4.5.1 Regular Board meetings in any month may be cancelled by the Board by resolution at its discretion at a preceding regular meeting and written notice will be given to members of the Board, the media, employee groups and the public.
4.12	It shall be the responsibility of Trustees to notify the Secretary of expected absences prior to the time of the meeting.	Notification of Absences	It shall be the responsibility of Trustees to notify the secretary of expected absences prior to the time of the meeting.
	4.22.2 Standing Committee meetings shall be conducted according to the Board's Procedures and Rules of Order. At the discretion of the Chair, informal discussion may be permitted.	Conduct of Meetings	4.22.2 Standing Committee meetings shall be conducted according to the Board's Procedures and Rules of Order. At the discretion of the Chair, informal discussion may be permitted. The Chair may permit informal discussion.

ROLES - 2014		SECTION 8	ROLES – 2018
8.1.2	The Chair shall be responsible for ensuring that the organization of Regular Board agenda packages for Trustees is conducted efficiently.	Role of the Chair of the Board	8.1.2 The Chair shall be responsible for ensuring that the efficient organization of Regular Board agenda packages for Trustees. is conducted efficiently.
8.2.3	The Vice Chair shall be responsible for ensuring the organization of Standing Committee agenda packages for Trustees is conducted efficiently.	Role of Vice Chair of the Board	8.2.3 The Vice Chair shall be responsible for ensuring the efficient organization of Standing Committee agenda packages for Trustees. is conducted efficiently.

		<p style="text-align: center;">APPENDIX 1</p>	<p style="text-align: center;"><i>CONSOLIDATED ONTARIO EDUCATION STATUTES AND REGULATIONS 2018</i></p>
			<p>Closing of certain committee meetings - A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,</p> <ul style="list-style-type: none"> (a) the security of the property of the board; (b) the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian; (c) the acquisition or disposal of a school site; (d) decisions in respect of negotiations with employees of the board; or (e) litigation affecting the board. <p>R.S.O 2014, c. 13, s. 207 (2).</p>

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2018 OCT 23
Report No. 081-18

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: SHORT-TERM BORROWING RESOLUTION

1. Background

To approve the Board's borrowing resolution for the 2018-2019 school year (Appendix A to Report No. 081-18).

2. Situation

Each year the Board must ensure a line of credit, or access to funds, to meet current obligations until such time as provincial grants and local tax levies are received.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the Short-Term Borrowing Resolution for the 2018-2019 school year as outlined in Report No. 081-18, Short-Term Borrowing Resolution.

Respectfully submitted,

DAVID WRIGHT
Superintendent of Business

IAN MACRAE
Director of Education

RESOLUTION OF LAKEHEAD DISTRICT SCHOOL BOARD

BORROWING RESOLUTION

WHEREAS Lakehead District School Board in the Province of Ontario (herein called "the Board") deems it necessary to borrow from time to time the sums that the Board considers necessary to meet the current expenditures of the Board until the current revenue has been received.

AND WHEREAS the Board deems it necessary to meet debt charges payable in any fiscal year until cash has been received.

AND WHEREAS the amount authorized to be borrowed by this resolution together with the total of any similar borrowings that have not been repaid and any accrued interest on those borrowings, shall not exceed the unreceived balance of the estimated current revenues of the Board.

BE IT THEREFORE RESOLVED THAT:

1. For the purposes aforesaid the Board be authorized to borrow an amount not to exceed the sum of ten million dollars at one time or sixty-five million dollars cumulatively by way of a promissory note of the Board payable not later than the 31st day of August 2021 and bearing interest at the Bank Prime Rate or less;
2. The Treasurer, together with the Chair or Vice Chair of the Board, be hereby authorized and empowered for and on behalf of the Board to sign such promissory notes as may be necessary and to affix thereto the Board's corporate seal;
3. The Treasurer of the Board is hereby authorized and directed to apply in payment of all or any sums borrowed as aforesaid, together with interest thereon, all or any of the current revenues (as hereinbefore defined) of the Board collected or received by the Board and all or any other monies which may lawfully be applied for such purpose;
4. The Treasurer of the Board is hereby authorized and directed to furnish to the Bank or other Financial Institutions, at the time any amount is borrowed under this resolution, a statement showing the amount of the estimated revenues of the current year not yet collected, or, where the estimates for the current year have not been adopted, a statement showing the estimated revenues of the Board as set forth in the estimates adopted for the next preceding year and the amount of the revenues of the current year already collected, and also showing the total of any amounts borrowed under Section 243 of The Education Act in the current year that have not been repaid; and

5. The Bank or other Financial Institutions shall not be bound to establish the necessity of the borrowing authorized by this resolution or their application for the purposes aforesaid and may rely on a certified copy of this resolution as proof that the borrowing is validly authorized and on any statement furnished by the Treasurer under paragraph 4 of this resolution as proof of the facts stated therein.

We hereby certify that the foregoing is a true and accurate copy of a resolution of the above-mentioned Board duly passed at a meeting thereof, duly convened and held at Thunder Bay, Ontario on the 23th day of October, 2018, and that the said resolution is in full force and effect, unamended.

As witness, the Corporate Seal of the Board this 23th day of October, 2018.

Chair

Treasurer

Seal