



Lakehead
Public
Schools

Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 10

Tuesday, June 25, 2019

Jim McCuaig Education Centre

Ian MacRae
Director of Education

Ellen Chambers
Chair

AGENDA

PUBLIC SESSION

7:30 p.m. – in the Board Room

		<u>Resource Person</u>	<u>Pages</u>
1.	Call to Order		
2.	Disclosure of Conflict of Interest		
3.	Approval of the Agenda		
4.	Land Acknowledgement		
5.	Delegations/Presentations		
5.1	Ontario Public School Boards' Association (OPSBA) - Achievement Award - Liz Tod, Special Education Advisory Committee, Lakehead District School Board	T. Tuchenhagen	Verbal
5.2	Trustee Character Award - Derek DiBlasio, Principal, and Donna Flaszka, Vice Principal – Hammarskjold High School	E. Chambers	Verbal
5.3	Trustee Character Award - Constable Jeff Saunders and Constable Frank Tropea, Thunder Bay Police Service	M. Arnone	Verbal
5.4	Trustee Character Award - David McQueen, Terry Lammers and Roger Castaldo, Lakehead District School Board	S. Doughty-Smith	Verbal

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

		<u>Resource Person</u>	<u>Pages</u>
5.5	Claude E. Garton Public School - ICE 7 & 8 Learning Academy – Innovation, Creativity & Entrepreneurship	C. Kappel	1-2
6.	Approval of Minutes		
6.1	Regular Board Meeting No. 8 - May 28, 2019	E. Chambers	3-8
6.2	Board Meeting No. 9 (Special) - June 13, 2019	E. Chambers	9-10
7.	Business Arising from the Minutes		

MATTERS NOT REQUIRING A DECISION:

8.	Information Reports		
8.1	Ontario Public School Boards' Association (OPSBA) Report	E. Chambers	Verbal
8.2	Student Trustee Report (065-19)	J. Plater	11-14
8.3	Audit Committee Report	D. Wright	Verbal
8.4	Annual Review of the Plan to Deliver Special Education Programs and Services: 2018-2019 (067-19)	C. Kappel	15-18
8.5	2019-2020 Order of Policies for Review (066-19)	I. MacRae	19-20
8.6	Aboriginal Education Advisory Committee Meeting Minutes – May 16, 2019	S. Pharand	21-26
8.7	Special Education Advisory Committee Meeting Minutes – March 20, 2019	C. Kappel	27-30
8.8	Special Education Advisory Committee Meeting Minutes – April 17, 2019	C. Kappel	31-34
9.	First Reports		

MATTERS FOR DECISION:

10.	Postponed Reports		
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Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

	<u>Resource Person</u>	<u>Pages</u>
11. Recommendations from the Standing Committee (063-19)	G. Saarinen	35-36
11.1 <u>2019 to 2027 Policy Review Schedule (048-19)</u>		
<i>It is recommended that Lakehead District School Board approve the 2019 to 2027 Policy Review Schedule, Appendix A to Report No. 048-19.</i>		
11.2 <u>First Nation Trustee Report (061-19)</u>		
<i>Be it resolved that:</i>		
<i>Lakehead District School Board request that the First Nations' Chief and Council of the First Nations communities with whom we have a signed Education Service Agreement work together to appoint a person to be a member of the Lakehead District School Board of Trustees and forward the name of their appointee to the Board in writing by September 30, 2019 as outlined in Report No, 061-19.</i>		
11.3 <u>Policy Review – 3095 Student Trustee (052-19)</u>		
<i>It is recommended that Lakehead District School Board amend the 3095 Student Trustee Policy during the 2019-2020 school year.</i>		
11.4 <u>Establishment of the Trustees' Communication Committee (062-19)</u>		
<i>It is recommended that Lakehead District School Board approve the establishment of the Trustees' Communication Committee to respond to special issues on education.</i>		
12. Ad Hoc and Special Committee Reports		
13. New Reports		
14. New Business		
15. Notices of Motion		
16. Information and Inquiries		
17. Adjournment		

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.
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Celebrating Student Achievement

School: Claude E. Garton Public School

Title of Initiative: ICE 7 & 8 Learning Academy – Innovation, Creativity & Entrepreneurship

Components of Initiative	School's Details
1. Description of the nature of the initiative to improve student achievement	We are the first dual-track school to implement a Grades 7 and 8 learning academy. We needed to find a way to make it work in a dual-track school, where taking up 100 minutes a day would not be manageable. We learned from another board about their 'beyond the classroom' program, and modeled our learning academy around this, with student interest guiding us, and giving us the name "ICE" (for Innovation, Creativity and Entrepreneurship). Not to be confused with the hockey academy, which Claude E. Garton is also implementing!
2. Rationale for selecting the initiative	We wanted to share our success, as this academy is not run like the others, but it has worked for our school and community. The student engagement (and therefore student achievement) has increased throughout the year and we are excited to share the journey with the Board. We are also thankful to have had this opportunity to think outside the box and do what works for our students and families.
3. Intended outcomes of the initiative related to improved student achievement	There is a very strong connection to the Intermediate Literacy and Numeracy curriculum: the curriculum guided our real-life math and problem-solving activities, and written reflections in language, as well as the opportunity for students to be involved in multi-media presentations. This became part of the program (not something extra that needed to be implemented).
4. Description of the data used	We tracked student progress throughout the year in a documentation binder. Diagnostic baselines were done in mathematics to measure growth with a focus of proportional reasoning. During each outing, students answered real-life math problems and a summative assessment was conducted at the end of the year.
5. Brief description of the significant activities or strategies involved with the initiative	<ul style="list-style-type: none"> • Beyond the classroom learning experiences; • in-school "Local Business in Action" presentations; • Headstart in Business "Market Your Thoughts"; • "Business for a Day" event at Claude E. Garton Public School; • Shark Tank event at Claude E. Garton Public School; and • Headstart in Business "Amazing Entrepreneurial Race" at Lakehead University.

6. One or two highlights of the above activities	Getting the students out of the school to see their community, neighbourhood and city was a highlight. Many of our students do not venture out of Current River, so their eyes were opened to what types of businesses are in Thunder Bay, and many of them have the knowledge and skills to now pursue entrepreneurship, and the connections to help make that happen.
7. Description of any unexpected results or “moments of serendipity” related to the initiative	At Lakehead University, when Adele from Headstart in Business announced that two students from our school had won the Ontario-wide Market Your Thoughts competition, we realized what we are doing is making a difference for our students. They are taking this seriously, and they are doing such a good job, not just in the school, but in all of Ontario.
8. Description of one or two interesting findings that would be useful or helpful to other schools	<ul style="list-style-type: none"> • The academy must be teacher-driven and come from student need and interest. There must be a lead teacher, who is passionate about the project and willing to work together with a team to do the extra work required to plan and implement it. • Our community has been amazing in terms of wanting to be involved. All it takes is a visit or phone call and businesses are so excited to be part of this.
9. Identification of one or two noteworthy hurdles or stumbling-blocks	<ul style="list-style-type: none"> • With over 80 students in Grades 7 and 8, it was difficult to find locations that would be able to accommodate us. Our group had to split up and, at times, ended up traveling in English and French groups, which did not help those groups team build. • Also, it was difficult to find community organizations that could present to our group in French (even with Board and community resources trying to connect us).
10. Next steps in pursuing the initiative	<ul style="list-style-type: none"> • Our second year of the learning academy will begin in 2019-2020. We have been in the planning stages for the last few months, ensuring that what students are learning next year will follow the same ideas, but not be repetitive. • We are working closely with Headstart in Business again, and also working with Roots to Harvest to bring a very local ‘farm to table’ spin on things.
11. Lessons learned about the school’s efforts to improve student achievement	Listening to the comments from students: they have loved this and over time this will positively affect achievement. The parent feedback has been so positive. Parents are excited about the academy because their students are so excited - talking about their learning at home and wanting to share their experiences. This has helped to get more families involved in their children’s learning, which is always our goal.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 8

Board Room
Jim McCuaig Education Centre

2019 MAY 28
7:30 p.m.

TRUSTEES PRESENT:

Ellen Chambers (Chair)
George Saarinen (Vice Chair)
Marg Arnone
Sue Doughty-Smith

Deborah Massaro
Ron Oikonen
Ryan Sitch
Trudy Tuchenhagen
Jaimi Plater (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Colleen Kappel, Superintendent of Education
Sherry-Lynne Pharand, Superintendent of Education
David Wright

FEDERATION/UNION REPRESENTATIVES:

David Covello – Manager

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

“THAT the Agenda for Regular Board Meeting No. 8, May 28, 2019 be approved.”

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Oikonen

Seconded by Trustee Saarinen

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the Chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 7*
 - *April 23, 2019*
- *Legal Matters*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Doughty-Smith

Seconded by Trustee Arnone

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 7, April 23, 2019.’”

CARRIED

5. Gorham and Ware Community School – Motivating Student Writing Through Technology

Colleen Kappel, Superintendent of Education, introduced Lisa Nutley, Vice Principal, and Jenny MacLeod, Grades 5/6 Teacher, Gorham and Ware Community School, who presented information regarding Gorham and Ware Community School’s *Motivating Student Writing Through Technology*. All trustees’ questions were addressed.

6. McKenzie Public School – Math and Parent Engagement

Colleen Kappel, Superintendent of Education, introduced Julie Gayoski-Luke, Vice Principal, McKenzie Public School, who presented information regarding McKenzie Public School’s *Math and Parent Engagement*. All trustees’ questions were addressed.

7. Approval of Minutes

Moved by Trustee Tuchenhagen

Seconded by Trustee Oikonen

“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 7, April 23, 2019.”

CARRIED

MATTERS NOT REQUIRING A DECISION:

8. Ontario Public School Boards’ Association (OPSBA) Report

Trustee Chambers, Ontario Public School Boards’ Association Director and voting delegate, referred to Trustee Tuchenhagen, Ontario Public School Boards’ Association Alternate and voting delegate, who informed the Board that she attended the May 3-4, 2019 OPSBA Board of Director’s meeting on behalf of Trustee Chambers. Trustee Tuchenhagen informed trustees that the CSBA 2019 Congress and National Trustees Gathering on Aboriginal Education will be hosted by the Ontario Public School Boards’ Association in Toronto, Ontario, July 4-7, 2019.

9. Student Trustee Report

Jaimi Plater, Student Trustee, provided a handout as her report. Items addressed included: her participation in the 2019-2020 Student Trustee Interview Committee, her attendance at the Northwestern Ontario Aboriginal Youth Achievement and Recognition Awards, her attendance at the Success Advisory Committee meeting, being the master of ceremonies at the Grade 8 Award of Excellence banquet, her attendance at the Trustee Orientation Sessions, hosting the Elementary Student Senate and the Secondary Student Senate, and her attendance at a Trustee Informal Session.

10. English Language Learners ((053-19)

Sherri-Lynne Pharand, Superintendent of Education, introduced Inga Anderson-Foster, Elementary Resource Teacher, AJ Keene, Early Years and Program Principal, and Sheri Cressman, English Language Learners Teacher (Elementary), who presented the report. All trustees' questions were addressed.

11. Human Rights, Equity and Inclusive Education (055-16)

Colleen Kappel, Superintendent of Education, introduced Maggie Rutter, Education Officer, who presented the report. All trustees' questions were addressed.

12. Aboriginal Education Advisory Committee Meeting Minutes – April 18, 2019

Sherri-Lynne Pharand, Superintendent of Education, presented the April 18, 2019 minutes for information.

MATTERS FOR DECISION:

13. Naming of the New Elementary School Ad-Hoc Committee

Moved by Trustee Doughty-Smith

Seconded by Trustee Sitch

“THAT it is the understanding of the Board that after the November 13, 2018 Standing Committee Meeting the Naming of the New Elementary School Ad-Hoc Committee was to continue its task.”

CARRIED

14. Trustee Vacancy on the Naming of the New Elementary School Ad-Hoc Committee

Moved by Trustee Saarinen

Seconded by Trustee Oikonen

“THAT the vacancy on the New Elementary School Ad-Hoc Committee be filled by Trustee Tuchenhagen.”

CARRIED

23. Information and Inquiries

23.1 Trustee Doughty-Smith reported to the Board that she attended two school tours on May 27, 2019 at Ecole Gron Morgan Public School and Agnew H. Johnston Public School with Trustees Chambers, Saarinen, and Sitch.

23.2 Chair Chambers reported to the Board that she and Director MacRae attended Thunder Pride's Media Event on May 23, 2019 at the Finlandia Club.

23.3 Trustee Massaro requested a legal opinion from Director MacRae on Procedural By-Law 5.9. Director MacRae approved the request.

24. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Massaro

"THAT we do now adjourn at 9:50 p.m."

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING NO. 9 (SPECIAL)

Board Room
Jim McCuaig Education Centre

2019 JUN 13
6:00 p.m.

TRUSTEES PRESENT:

Ellen Chambers (Chair)
George Saarinen (Vice Chair)
Marg Arnone
Sue Doughty-Smith

Deborah Massaro
Ron Oikonen
Ryan Sitch
Trudy Tuchenhagen
Jaimi Plater (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Sherri-Lynne Pharand, Superintendent of Education

PUBLIC SESSION:

1. **Approval of Agenda**

Moved by Trustee Arnone

Seconded by Trustee Doughty-Smith

“THAT the Agenda for Board Meeting, No. 9 (Special), June 13, 2019 be approved.”

CARRIED

2. Postponed Reports

Naming of the New Elementary School (064-19)

Moved by Trustee Sitch

Seconded by Trustee Oikonen

“On May 14, 2019, the following motion was postponed:

“THAT Lakehead District School Board approve the name of the new elementary school as École Northern Lights Public School.”

Primary Amendment

Moved by Trustee Arnone

Seconded by Trustee Doughty-Smith

“THAT the Lakehead District School Board amend the motion from the Standing Committee of May 14, 2019 by striking out the words “École Northern Lights Public School” and inserting the words “École Elsie MacGill Public School”.”

CARRIED

Main Motion as Amended

“THAT Lakehead District School Board approve the name of the new elementary school as École Elsie MacGill Public School.”

3. Adjournment

Moved by Trustee Arnone

Seconded by Trustee Sitch

“THAT we do now adjourn at 6:18 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JUN 25
Report No. 065-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD— Public Session

RE: STUDENT TRUSTEE - FINAL REPORT

1. Introduction

I am very honoured to have been able to serve as the 2018-2019 Lakehead District School Board student trustee. This past school year, I have been able to learn about the functioning of our Board, the role of the student trustee and more about myself. The Elementary and Secondary Student Senates went quite smoothly and I am happy to say that I am proud of the work that they were able to do over the course of the year. It has been a pleasure to get to know the amazing people that I have worked with at the Board, and it is bittersweet to be delivering my final report tonight.

2. Year in Review

2.1 During the month of September, I was able to present my first report and begin working with the Elementary and Secondary Student Senates. I had been planning for the Elementary and Secondary Student Senate meetings since the end of the summer, so I was able to recruit students throughout the month as well.

I was also able to meet with the three secondary school principals, as well as the executive councils of each school's student council, to discuss my plans for the year and to get any input they may have on other objectives to pursue.

2.2 In October, I met with Education Officers, Jeff Upton and Leslie Hynes, to finalize my plans for the Elementary and Secondary Student Senate meetings. I held the first Elementary Student Senate mentor meeting, as well as the first Elementary Student Senate meeting at the end of this month. Though it was a lot of extra preparation, I found that the mentorship program proved to be quite successful this year.

Throughout this month, I was also fortunate enough to be able to attend a couple of committee meetings and meet with three past student trustees to exchange ideas for my Secondary Student Senate.

- 2.3 Throughout November, I was able to work with the Secondary Student Senate. I went to each of the secondary schools and set up a table in front of the cafeteria in an effort to generate more interest for the Secondary Student Senate, and then held the first meeting at the end of the month. I discovered that social media is a lot more effective with recruitment than school visits were. Additionally, I had the privilege of attending a breakfast with the President of the Ontario Public School Boards Association, Cathy Abraham, and Vice President of the Northern region, Mark Mannisto.
- 2.4 In December, I continued planning for the Secondary Student Senate conference while hosting another Elementary Student Senate meeting.
- 2.5 During the month of January, I was able to attend the Ontario Public School Boards' Association's (OPSBA) Public Education Symposium (PES) in Toronto. This was an incredible experience as I was able to get an in-depth understanding of my role while getting to know some of the fascinating trustees that I am sitting with at this table. In addition, I was able to attend the School Year Calendar meeting, which was interesting, because I was able to offer my own feedback to the creation of next year's school calendar.
- 2.6 In February, I had the privilege of attending the Ontario Student Trustees' Association's (OSTA-AECO) conference in Ottawa. I was able to network with student trustees from across the province while taking part in various workshops and information sessions. It was great to hear about all of the amazing student trustee initiatives that are happening across the province and to make some meaningful connections that will last a long time. Furthermore, I was able to attend information sessions about governance and the Ontario College of Teacher's Student Mental Health advisory in-town.
- 2.7 In March, I visited the student councils of the three secondary schools to promote the student trustee elections while attending a couple of formal events with trustees. Most importantly, I held the first-ever Youth Empowerment in Activism/Volunteerism conference at the Victoria Park Centre. This conference went very smoothly and the event was well received by students and the public. I was proud of the Secondary Student Senate, who had helped plan the event with me throughout the school year.
- 2.8 Throughout the month of April, I was able to attend some formal events with trustees. I was lucky enough to be able to speak on a panel with Superintendent Kappel at the launch of the College's latest Professional Advisory on Supporting Students' Mental Health, and I was able to attend a meeting with Director MacRae, Chair Chambers, and two executive members of OSTA-AECO to discuss a possible membership in the organization. Most interestingly, I was able to go and support students at the province-wide walkout that happened in front of MPP Michael Gravelle's office. It was very empowering to see students from all over the city coming together to accomplish a common goal.

This month was very busy. I participated in the Student Trustee Interview Committee that elected incoming Student Trustee, Sierra Gaudreau. I am very excited to see Sierra excel in this role next year and have every confidence that she will make us all proud.

2.9 In May, I was able to attend many recognition dinners with trustees. I was the Master of Ceremonies for the Grade 8 Award of Excellence banquet. I also met with Sierra on a few occasions to help her begin preparing for her term and to help her establish connections before the next school year begins. Subsequently, I held the last Elementary Senate Mentor and Elementary Student Senate meetings. These meetings were bittersweet because I thoroughly enjoyed organizing the meetings and helping the students come out of their shells.

3. Regrets

3.1 Though the Secondary Student Senate was successful, I was disappointed in the turnout at the end. Attendance was great at the beginning of the year, but declined as the year went on. Nonetheless, I am still very proud of the work that they were able to do this year.

3.2 I was able to attend many committee meetings this year, but I still wish I was able to do more. It is difficult to balance academia with committee meetings, but I feel as though I could have learned even more if I was able to attend different committee meetings, such as the Aboriginal Education Advisory Committee or the Special Education Advisory Committee.

4. Recommendations for the Future

4.1 I would encourage future student trustees to become active and engaged on many social media sites as soon as possible to strengthen the communication lines between themselves and other students. I would like to emphasize the importance of posting regularly and updating students on what is happening, which is a difficult but an important task.

4.2 I would recommend that future student trustees work on keeping attendance of the student senates consistent throughout the school year. The student senate numbers decreased significantly as the year went on, so maybe finding different ways to advertise meetings and using a more standardized process to recruit students would prove to be more successful than reminders every month.

4.3 I would encourage future student trustees to become involved with OSTA-AECO. This year, I learned that their AGM would be the best meeting to attend, so I would recommend that future student trustees consider that conference to be one that they attend during their term, as it is designed for both incoming and outgoing student trustees. OSTA-AECO provides student trustees with a lot of professional development while exposing them to what is happening across the province, which could prove to be very helpful.

- 4.4 I would recommend that future student trustees take the time to get to know the people that they are working with. The connections that I have made throughout the year are incredible, and getting to know the people you will regularly be interacting with will make it a lot easier when giving reports.
- 4.5 I would encourage student trustees to attend as many events and meetings as possible. I have learned a lot about the Board and the community through these events, and it is very heartwarming to celebrate the hard work of the students and staff that make this Board as incredible as it is.

5. Conclusion

I have learned so much throughout my term and am thankful for every minute that I have had in this role. I am so grateful to have been provided with this incredible opportunity and as I move through the next stages in my life, I will remember all of the valuable life lessons that I have learned through this role. I would like to thank all of the incredible people in the Lakehead District School Board for taking me in and making me feel like I am valued, empowering me to accomplish more than I thought possible. The memories made through this role will be cherished for the rest of my life and I wish you all the best.

Respectfully submitted,

JAIMI PLATER
Student Trustee

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JUN 25
Report No. 067-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: ANNUAL REVIEW OF THE PLAN TO DELIVER SPECIAL EDUCATION PROGRAMS
AND SERVICES: 2018-2019

1. Background

- 1.1 On January 27, 2000, the Minister of Education announced the government's plans for improving the quality of Special Education programs and services in Ontario and for ensuring greater accountability in the area of Special Education.
- 1.2 This year, boards have been requested to update the 2018-2019 Special Education Plan based on a checklist provided by the Ministry of Education. In addition, boards must submit the checklist and the Special Education Plan for the 2019-2020 school year. As per Regulation 464/97, school boards must continue to consult with their Special Education Advisory Committee.

2. Situation

- 2.1 The Special Education Plan is posted on the Lakehead Public Schools website.
- 2.2 Special Education Advisory Committee (SEAC) members were consulted at their June 19, 2019 meeting on the updates using the checklist provided (see Appendix A). These amendments will be submitted to the Ministry of Education by July 31, 2019.
- 2.3 Amendments to the Plan include:
 - Section 4 – Early Identification Process and Intervention Strategies: Changes to Fair Start Process;
 - Section 5 – Identification, Placement and Review Committee (IPRC) Process and Appeals: Updates to IPRC Statistics and Special Class Locations;
 - Section 7 – Processes Updated to Reflect New Community Programs;
 - Section 9 – Special Education Placements Provided by the Board: Programs and Locations Updated;
 - Section 12 – Special Education Staff: Updated Staffing Numbers;
 - Section 13 – Staff Development: Professional Development Overview;
 - Section 14 – Equipment: Updated link to Special Equipment Amount (SEA) Guidelines;
 - Section 17 – SEAC: Updated Membership List and Contact Information; and
 - Section 20 – Application and Referral Information: Updates to Referral Forms.

3. Conclusion

Lakehead District School Board will continue to deliver high quality programs and services to students with special needs.

Respectfully submitted,

LORI CARSON
Special Education Officer

COLLEEN KAPPEL
Superintendent of Education

IAN MACRAE
Director of Education

2019-20 Special Education Plan Checklist
Please submit to your regional office by July 31, 2019

District School Board/School Authority: Lakehead District School Board		
Compliance with <i>Standards for School Boards' Special Education Plans (2000)</i> reproduced in full in <i>Special Education in Ontario Kindergarten to Grade 12 Policy and Resource Guide (2017)</i>	Report on the provision of Special Education Programs and Services 2018-19	Amendments to the 2019-20 Special Education Plan
Special Education Programs and Services		
Model for Special Education	✓	
Identification, Placement, and Review Committee (IPRC) Process	✓	✓
Special Education Placements Provided by the Board	✓	✓
Individual Education Plans (IEP)	✓	
Special Education Staff	✓	✓
Specialized Equipment	✓	✓
Transportation for Students with Special Education Needs		
Transition Planning	✓	
Provincial Information		
Roles and Responsibilities		
Categories and Definitions of Exceptionalities		
Provincial and Demonstration Schools in Ontario		
Other Related Information Required for Community		
The Board's Consultation Process		
The Special Education Advisory Committee (SEAC)	✓	✓
Early Identification Procedures and Intervention Strategies	✓	✓
Educational and Other Assessments	✓	
Coordination of Services with Other Ministries or Agencies	✓	
Specialized Health Support Services in School Settings	✓	✓
Staff Development	✓	✓
Accessibility (AODA)		
Parent Guide to Special Education		
<i>Where programs and services have not been provided as outlined in the 2018-19 Special Education Plan, please provide a description of the variance:</i>		

Additional Information:	
Protocol for Partnerships with External Agencies for Provision of Services by Regulated Health Professionals, Regulated Social Service Professionals, and Paraprofessionals (PPM 149) posted on school board website.	✓
Special education is included in our ongoing self-improvement with respect to the Board Improvement Plan for Student Achievement.	✓

Document:	Format:	Please indicate the URL of the document on your website (if applicable)
Special Education Plan	<input type="checkbox"/> Board Website <input type="checkbox"/> Electronic file <input type="checkbox"/> Paper Copy	https://www.lakeheadschoools.ca/special-education/special-education-plan/
Parent Guide to Special Education	<input type="checkbox"/> Board Website <input type="checkbox"/> Electronic file	https://www.lakeheadschoools.ca/special-education/special-education-guide-for-parents-and-
Protocol for Partnerships with External Agencies for Provision of Services by Regulated Health Professionals, Regulated Social Service Professionals, and Paraprofessionals (PPM 149)	<input type="checkbox"/> Board Website <input type="checkbox"/> Electronic file	https://www.lakeheadschoools.ca/docs/Special%20Ed/partnership_protocol.pdf

Name of the Director of Education _____	
Signature of the Director of Education _____	Date _____

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JUN 25
Report No. 066-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: 2019-2020 ORDER OF POLICIES FOR REVIEW

1. Background

- 1.1 On June 11, 2019, the Board approved the 2019 to 2027 Policy Review Schedule.
- 1.2 Section 4.4.1 of the 2010 Policy Development and Review Policy states “A specified review date will be established for all policies.”

2. Situation

The 2019-2020 Order of Policies for Review, as developed by Director’s Council, is attached as Appendix A to Report No. 066-19.

Respectfully submitted,

IAN MACRAE
Director of Education

2019 – 2020 ORDER OF POLICIES FOR REVIEW						
Draft Policy to Constituents	Policy Input Due Date	Standing Committee Meeting	Regular Board Meeting	Policy #	Name of Policy	Superintendent
September 18	October 23	November 12	November 26	3073 3074 3090	Corporate Credit Card Expense & Travel Reimbursement Use of Board Logo	D. Wright D. Wright I. MacRae
December 4	January 22	February 11	February 25	4021 6022 6050	Assessment & Evaluation Kingfisher Outdoor Education Food & Beverage	S. Pharand D. Wright TBA
February 12	March 25	April 14	April 28	8073 3095	Dress Code Student Trustee	I. MacRae I. MacRae
March 11	April 22	May 12	May 26	6061 6062	Administration of Oral Medication Anaphylaxis and Medical Emergency Management	TBA TBA

June 25, 2019



ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES

DATE: Thursday, May 16, 2019, Board Room, Education Centre

MEMBERS PRESENT: Sharon Kanutski, Sherri-Lynne Pharand, Elliott Cromarty, Maggie Rutter, Jane Lower Pauline Fontaine, Elder Gerry Martin, Serena Essex, Elder Isabelle Mercier, Jasmine Sgambelluri, Anna Fern Kakegamic (alternate for Kathy Beardy), Anika Guthrie, Trustee Ryan Sitch; Mike Judge, Donna Flaszka; Fred Van Elburg, Ashley Nurmela, Dolores Wawia, Mahejabeen Ebrahim

ABSENT WITH REGRET: Chris Larocque, Brandon Moonias, Kathy Beardy, Board Chair Ellen Chambers, Lawrence Baxter, Noel Jones, Cheryl King-Zewiec, Brittany Collins, AJ Keene; Leanna Marshall, Skylene Metatawabin

GUESTS: **Corine Bannon; Charlotte Neckoway; Ardelle Sagutcheway; Lindsay Catlin-Gravelle**

	AGENDA ITEM	DISCUSSION	ACTION
1.	Opening Ceremonies	Sherri-Lynne Pharand called the meeting to order at 9:35 am and asked Dolores Wawia to conduct the opening.	
2.	Welcome and Introductions	2.1 Sherri-Lynne Pharand thanked Elder Wawia for the opening. She welcomed everyone, including our guests and introductions were made. Regrets and substitutions were noted and the attendance sheet was circulated.	
3.	Agenda / Minutes		
	3.1 Approval of Agenda – May 16, 2019	Moved by Sharon Kanutski and seconded by Pauline Fontaine that the agenda for the May 16, 2019 AEAC meeting be approved with the addition of - 8.3 - Ongoing Business - Flags. Carried	

	AGENDA ITEM	DISCUSSION	ACTION
	3.2 Approval of Minutes – April 18, 2019	Moved by Pauline Fontaine and seconded by Sharon Kanutski that the minutes for the April 18, 2019 AEAC meeting be approved. Carried.	
4.	Correspondence	The correspondence file was circulated	
5.	Presentations		
	5.1 Native Language Teachers Presentation	<p>Native Language Teachers Presentation Tobacco was offered to the co-chairs, in the spirit of language.</p> <p>Corine Bannon and Charlotte Neckoway shared a PowerPoint presentation which showed how they incorporate aboriginal language in their instruction of traditions and teachings.</p> <p>It was evident from their presentation that language is the focal point of the culture.</p> <p>SLP thanked them for coming and sharing the excellent work they do in the classrooms with the committee.</p> <p>The presenters expressed their concern for the lack of supply teachers in their field. Sherri-Lynne asked Corine and Charlotte to send the names of possible native language supply teachers to her so they could be added to SmartFind.</p>	Corine Bannon Charlotte Neckoway
	5.2 Racial Equity Campaign	<p>Sherri-Lynne gave an update on the Racial Equity Campaign (formerly known as the Anti-Racism Campaign).</p> <p>She noted that the professional learning: “Truth, Reconciliation and Rights - Opening Doors to Education” started on May 16 and Ashley Nurmela informed the committee that the training has been welcomed with open arms and open minds.</p> <p>Anika Guthrie shared the highlights of the recent meeting with Generator where they looked at actions (training and student voice), prioritization and</p>	Sherri-Lynne Pharand Anika Guthrie

	AGENDA ITEM	DISCUSSION	ACTION
		<p>who is the lead on each item. They will have an input at the June AEAC meeting.</p> <p>Sherrilynne reiterated that the committee was looking forward to hearing the student voice which vital to the project.</p>	
6.	Business Arising from Minutes		
	6.1 Student Rep Concern	Deferred from April meeting	Brandon Moonias-
	6.2 Work Plan	<p>Anika Guthrie and Jasmine Sgambelluri presented the revised work plan for the committee's approval. The revisions and suggestions will be incorporated and the final revision will be distributed at the June meeting.</p> <p>It was suggested that the Racial Equity Campaign (which is part of the work plan) be re-named as the 'Cultural Safety Strategy' as this name doesn't contain any judgmental words.</p> <p>Moved by Serena Essex and Seconded by Pauline Fontaine that the 2018 – 2021 AEAC Workplan be approved as amended.</p> <p>Carried.</p>	Ashley Nurmela Jasmine Sgambelluri Anika Guthrie
	6.3 Coming Together to Talk' Event – April 30 at LU	<p>In the absence of Board Chair Ellen Chambers, Ardelle Sagutcheway updated AEAC on the event: 'Coming Together to Talk'.</p> <p>This event was well attended and deemed a success.</p> <p>Anyone interested in purchasing a sweatshirt for \$20, please contact Brenda with size and payment. Board Chair Ellen Chambers will bring sweatshirts to June AEAC meeting.</p>	Ardelle Sagutcheway

	AGENDA ITEM	DISCUSSION	ACTION
7.	New Business		
	7.1 Calendar for 2019 - 2020	<p>Each year at the May meeting, dates for the following year's AEAC meeting are set</p> <p>Proposed dates for 2019 – 2020 school year:</p> <ul style="list-style-type: none"> ➤ Thursday, Sept. 19, 2019 ➤ Thursday, Nov. 14, 2019 ➤ Thursday, Dec. 12, 2019 ➤ Thursday, Feb. 13, 2020 ➤ Thursday, March 26, 2020 ➤ Thursday, May 14, 2020 ➤ Thursday, June 11, 2020 <p>Moved by Sharon Kanutski and seconded by Pauline Fontaine that the meeting dates proposed for the 2019 – 2020 school year be approved.</p> <p>Carried.</p>	Sherri-Lynne Pharand
	7.2 PIC	<p>A letter from Ian MacRae asking for an AEAC representative (and alternate) for the Parent Involvement Committee (PIC) was read.</p> <p>Sharon Kanutski and Serena Essex have shared this position, alternating between representative and alternate representative for the last few years. Serena suggested that perhaps someone else might like to take over. Sharon Kanutski explained the role and Sherri-Lynne Pharand asked members to think about it and we will make a decision at the June meeting.</p>	Sherri-Lynne Pharand
	7.3 Community Pow Wow	<p>The Community Pow Wow is now scheduled for Wednesday, June 12 from 4 – 7 pm on the Board Office grounds. An alternate 'rain' location will be confirmed by Ashley Nurmela.</p> <p>Brenda will send a meeting request to all members.</p>	Ashley Nurmela

	AGENDA ITEM	DISCUSSION	ACTION
8.	Ongoing Business		
	8.1	<p>Native Language Supports and Resources Anika Guthrie and Jasmine Sgambelluri updated AEAC on the new resources (smart tvs in NL classrooms and 5 new iPads) and supports (fluent language teacher hired and interviewing others) available to/for the Native Language teachers. Both staff have attended career fairs at LU and Confederation College to encourage new applicants.</p> <p>It was suggested that the wording on the postings be revisited with HR staff.</p>	Anika Guthrie Jasmine Sgambelluri
	8.2	<p>First Nation Trustee On Thursday, May 23 Gerry Martin and Sherri-Lynne Pharand will give a presentation at an Informal Trustee meeting.</p> <p>An update will be given at the June meeting. We are having an Informal Trustee meeting on May 23.</p>	Sherri-Lynne Pharand
	8.3	<p>Flag Pole ... re FWFN A second flag pole will be erected at the Board Office in the near future. Trustee Sitch asked for AEAC's opinion on having flags of our Territorial Student Program communities flown when the flag pole is not in use for another purpose.</p> <p>Moved by Ryan Sitch and seconded by Gerry Martin that LDSB trustees consider flying the flags of our First Nation Communities that are part of our Board.</p> <p>Carried.</p>	Ryan Sitch SLP and Dolores to send letter to trustees.
9.	Updates		
		<p>9.1 AYARA 9.2 National Indigenous Peoples Day & Education Day 9.3 Professional Learning</p>	Ashley Nurmela (handout given to members)

	AGENDA ITEM	DISCUSSION	ACTION
10.	Information and Inquiries	<p>10.1 Transitions –</p> <p>Jane shared that they are working collaboratively to develop a process for education counsellors/community partners to work together with school and system staff to ensure that the needs of students are met. There was dialogue about the increased support for students as they plan for post-secondary which community has found to be beneficial for students. A recommendation was made to increase communication for parents around pathway planning and programs.</p> <p>10.2 Order of Canada Nomination</p> <p>Sherri-Lynne Pharand asked members of AEAC if they would be in favour of nominating Dolores Wawia to receive the Order of Canada because of her extensive work in the field of Indigenous education.</p> <p>Moved by Gerry Martin and seconded by Pauline Fontaine that LDSB Aboriginal Education Advisory Committee supports the application of Dolores Wawia for the Order of Canada.</p> <p>Carried.</p> <p>10.3 Minister of Education – Westgate CVI</p> <p>The Minister of Education will be in Thunder Bay on Tuesday, May21. She will visit Westgate at 1 pm to give an announcement about Indigenous education. Members of AEAC are encouraged to attend.</p>	<p>Jane Lower</p> <p>SLP</p>
11.	Closing	Elder Gerry Martin closed the meeting with a prayer.	
12.	Next Meeting	Thursday, June 13, 2019	
13.	Adjournment	The meeting adjourned at 12:15 pm	

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LAKEHEAD DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE

Jim McCuaig Education Centre
Thunder Bay, Ontario

2019 MAR 20

MEMBERS PRESENT:

Liz Tod (Chair)
Kelly Matyasovszky (Vice Chair)
Miranda Myers
Wilma Kleynendorst
Carey Murphy (A)
Suzanne Posthumus
Trustee Trudy Tuchenhagen (A)

Danielle Miller
Cory Koski
Debby Dick (A)
Ruth Vannieuwenhuizen (A)
Therese Zaroski
Angela Hill

OTHERS PRESENT:

Colleen Kappel

Lori Carson

ABSENT REGRETS:

Trustee George Saarinen
Trustee Sue Doughty-Smith
Mike Otway

Jennifer Bean
Ashley Etienne (A)

GUEST

Maggie Rutter

Mahejabeen Ebrahim

1. **Call to Order**

Liz Tod, Chair of SEAC, called the meeting to order at 6:01 p.m. Ms. Tod reviewed the meeting procedures that were sent to members with the meeting package.

2. **Approval of the Agenda**

Moved by Cory Koski

Seconded by Wilma Kleynendorst

“THAT the agenda for the March 20, 2019 SEAC meeting be approved.”

CARRIED

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

4. Presentations

4.1 Equity Update

Maggie Rutter, Education Office provided an update on equity initiatives including:

- On Friday, March 29 Jeremy Diaz, Founder of Canadian Centre for Gender and Sexual Diversity, will be presenting a key note address at two secondary schools covering topics including bullying, safe spaces, and creating a school culture centered around community and inclusion.
- Jamie Plater, Student Trustee, is hosting a Youth Empowerment, Activism and Volunteerism Conference on Tuesday March 26, 2019, which will include speakers from Lakehead District School Board, the city of Thunder bay Crime Prevention Council, and Urban Abbey.
- The Gay Straight Alliance (GSA) is holding a Summit on May 3, 2019 for secondary students. The summit will include four to five different workshops and breakout sessions.
- Trustee Ellen Chambers; on behalf of Diversity Thunder Bay, and Leslie Hynnes, Administrator of Sherbrooke Public School, will be hosting Coming Together to Talk with Youth Day on April 30, 2019 at Lakehead University.
- Mahejabeen Ebrahim, Human Rights and Equity Advisor has been providing professional learning for school administrators and board office staff related to human rights and equity.
- Mahejabeen Ebrahim, Human Rights and Equity Advisor, and Ashley Nurmela, FMNI Community Liaison Officer, will begin delivering Trust, Reconciliation and Rights training to all staff.

Ms. Rutter was thanked for her time and update.

5. Approval of the Minutes

Moved by Trustee Trudy Tuchenhagen

Seconded by Suzanne Postumus

“THAT the minutes of the February 20, 2019 SEAC meeting be approved.”

CARRIED

6. Business Arising From the Minutes

6.1. 2019-2020 Budget Deputation

Liz Tod, Chair of SEAC addressed the draft 2019-2020 Budget Deputation submission circulated with the meeting package and asked for members feedback. Discussion ensued. *“Support schools financially to explore innovative strategies to promote student success and professional sharing”* will be added under item “3.3 Student Supports”. The revised budget deputation will be submitted to the Budget Committee. Cory Koski and Colleen Kappel will present the deputation to the Budget Committee on April 2, 2019.

6.2. Parent / Community Engagement Session

Colleen Kappel, Superintendent of Education has a teleconference scheduled for March 21, 2019 with representatives from Apple to discuss a parent / community engagement session. Sharon Pyke is also reviewing her availability to share a "Sleep" presentation at a parent / community engagement event. Ms. Kappel will provide an update at the April 17, 2019 SEAC meeting.

7. Correspondence

There was no correspondence to circulated.

8. Advocacy Tracking

The advocacy tracking template was circulated for member completion.

9. New Business

9.1. Parent Involvement Committee (PIC) Report

Mike Otway was unable to attend the March 4, 2019 PIC meeting therefore, a report was not presented.

9.2. Newsletters

Members were reminded to submit organizational newsletters / information to Robin Orr that they would like to distributed to schools.

10. Information/Inquires & Association Reports

Cory Koski shared that on April 2, 2019 in recognition of World Autism Awareness Day, City Hall is hosting "Raise the Flag" event at 11:00 am.

Liz Tod noted March 21, 2019 is Downs Syndrome Awareness Day.

Members asked how information being released by the government will impact students with special needs (i.e. cell phone use in schools). Colleen Kappel noted Board staff are working through information that is available and that she will share an update at a future meeting.

11. Board Update

Trustee Trudy Tuchenhausen provided highlights on the following meeting:

- February 12 Standing Committee Meeting
 - Learning Academies at Lakehead Public Schools Report;
 - Recommendations for the review of policies;
 - 6050 Food and Beverage
 - 6065 Prevalent Medical Conditions
 - 4030 Territorial Student Program - Transportation and Services
 - 4035 Board and Lodging – Payment

- Recommendation for the Appointment of an External Member to the Audit Committee; and
- Recommendation for the Approval of Appointment to the Special Education Advisory Committee
- February 26 Regular Board Meeting
 - Trustee Character Award to Carys Sabaz & Kathy Shyiak, Kingsway Park Public School;
 - Edgewater Park Public School “Walking at the Edge” presentation;
 - Ontario Public School Boards’ Association Report;
 - Safe Schools Report;
 - Director’s Action Plan;
 - Approval of policy 6050 Food and Beverage, 6065 Prevalent Medical Conditions, 4030 Territorial Student Program-Transportation and Services, and 4035 Board and Lodging-Payment; and
 - Appointment of appointments to the Audit Committee and SEAC.

12. Adjournment

Moved by Wilma Kleynendorst

Seconded by Cory Koski

“THAT we do now adjourn at 6:41 p.m.”

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE

Jim McCuaig Education Centre
Thunder Bay, Ontario

2019 APR 17

MEMBERS PRESENT:

Liz Tod (Chair)
Kelly Matyasovszky (Vice Chair)
Miranda Myers
Lesley Harding (A)
Carey Murphy (A)
Suzanne Posthumus
Trustee George Saarinen

Trustee Sue Doughty-Smith
Mike Otway
Jennifer Bean
Danielle Miller
Debby Dick (A)
Ruth Vannieuwenhuizen (A)
Therese Zaroski

OTHERS PRESENT:

Colleen Kappel

Lori Carson

ABSENT REGRETS:

Angela Hill
Wilma Kleynendorst

Cory Koski

1. **Call to Order**

Liz Tod, Chair of SEAC, called the meeting to order at 6:04 p.m.

2. **Approval of the Agenda**

Moved by Trustee George Saarinen

Seconded by Mike Otway

“THAT the agenda for the April 17, 2019 SEAC meeting be approved.”

CARRIED

3. **Declarations of Conflict of Interest**

There were no declarations of conflict of interest.

4. **Presentations**

There were no presentations.

5. **Approval of the Minutes**

Moved by Therese Zaroski

Seconded by Suzanne Posthumus

“THAT the minutes of the March 20, 2019 SEAC meeting be approved.”

CARRIED

6. Business Arising From the Minutes

6.1. 2019-2020 Budget Deputation

Colleen Kappel, Superintendent of Education noted the SEAC Budget Deputation went well and that Cory Koski did a wonderful job representing SEAC. Ms. Kappel thanked members for their work and the priorities submitted in the deputation.

Ms. Kappel shared an update on major implications and timelines for the 2019-2020 budget including changes to class sizes, implications on funding for school space, and autism. Grants for Student Needs are expected to be released by the Ministry at the end of April. Ms. Kappel will provide an update at a future meeting when more information is available.

6.2. Parent / Community Engagement Session

Colleen Kappel, Superintendent of Education advised that Apple is available on May 15, 2019 for a Parent / Community Engagement Session. The SEAC meeting will take place from 6:00 – 6:30 pm, and the Apply presentation will be held from 7:00 – 8:30 pm. Arrangements will be made for the meeting and Parent / Community Engagement Session to be held at Superior CVI. A poster announcing the event will be distributed to schools for posting on their social media sights.

7. Correspondence

The correspondence folder was circulated for members' perusal. In response to the letter from the Durham Catholic DSB to the Minister of Education, Colleen Kappel will draft a letter of support and bring back to the next SEAC meeting for members approval to submit to the Board.

8. Advocacy Tracking

The advocacy tracking template was circulated for member completion.

9. New Business

9.1. International Dyslexia Association of Ontario Branch (ONBIDA)

Carey Murphy referred to the ONBIDA position statement distributed with the meeting package and the document is very comprehensive and provides key findings of the work completed over the years and clear recommendations. Ms. Murphy noted that the findings of the document support the need to support early intervention.

9.2. Visual Resumes for Students with Special Needs

Liz Tod, Chair of SEAC shared that she has been attending "Closing the Gap with Assistive Technology" conference for the past few years and at the latest conference attendees were introduced to Visual Resumes. Ms. Tod shared a general overview of visual resumes and how these resumes

are used to assist individuals (with special needs) highlight their skills when applying for employment. Ms. Tod noted visual resumes are being used in the United States and proving to be successful. Colleen Kappel noted visual resumes information could be shared with high schools. Lori Carson suggested this could be used as a tool for students transitioning from elementary to secondary school as a way for individuals to introduce his/herself.

Discussion ensued and members agreed they would like to learn more about visual resumes. Liz Tod will share an example at a future meeting.

9.3. SEAC Video

Colleen Kappel, Superintendent of Education noted Generator has provided a draft video for SEAC feedback and prefaced the content noting the video may not capture the full essence of SEAC's request however; it is based on what the student and parents wanted to present. Ms. Kappel further suggested that a second video could be made with further focus on the struggles students and families face.

The video was shared followed by discussion. Discussion ensued. Members agreed the video was touching however; it doesn't depict the reality and struggles that parents and students face experience.

It was requested that Generator modify the video to highlight struggles, identify ups and downs, challenges and achievements, and where to access resources.

Colleen Kappel suggested a portion of the funding for the current video would be covered by SEAC and the remainder paid through Board funding, and that SEAC could look at creating a second video. The second video could highlight struggles of a student transitioning from elementary to secondary, and how to navigate services. This video would focus more on SEAC's request and demonstrate the reality of what many parents and families experience. A meeting will be scheduled with Generator to discuss priorities and set specific requirements for a second video.

10. Information/Inquires & Association Reports

- 10.1. World Autism Awareness Day event held on April 2, 2019 was well attended by community members.
- 10.2. In support of recent events at Hammarskjold High School all staff are encouraged to wear Red and Gold on April 18, 2019

11. Board Update

Trustee George Saarinen provided highlights on the following meeting:

- March 26 Regular Board Meeting
 - Thunder Bay and Area Food Strategy presentation;

- Minecraft-Engaging Learners Through Technology presentation from McKellar Park Central Public School;
- School Wide Science Fair presentation from Whitefish Valley Public School;
- Ontario Public School Boards' Association Report;
- Student Trustee Report;
- Semi-Annual Student Achievement Update;
- Bus Transportation Costs for 2018-2019;
- Approval of the 2019-2020 School Year Calendar; and
- Land Acknowledgement Notice.

12. Adjournment

Moved by Mike Otway

Seconded by Trustee George Saarinen

"THAT we do now adjourn at 7:05 p.m."

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2019 JUN 25
Report No. 063-19

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of June 11, 2019 and have been referred to the Board for approval. The recommendations are as follows:

2019 TO 2027 POLICY REVIEW SCHEDULE (048-19)

It is recommended that Lakehead District School Board approve the 2019 to 2027 Policy Review Schedule, Appendix A to Report No. 048-19.

FIRST NATION TRUSTEE REPORT (061-19)

Be it resolved that:

Lakehead District School Board request that the First Nations' Chief and Council of the First Nations communities with whom we have a signed Education Service Agreement work together to appoint a person to be a member of the Lakehead District School Board of Trustees and forward the name of their appointee to the Board in writing by September 30, 2019 as outlined in Report No, 061-19.

POLICY REVIEW – 3095 STUDENT TRUSTEE (052-19)

It is recommended that Lakehead District School Board amend the 3095 Student Trustee Policy during the 2019-2020 school year.

ESTABLISHMENT OF THE TRUSTEES' COMMUNICATION COMMITTEE (062-19)

It is recommended that Lakehead District School Board approve the establishment of the Trustees' Communication Committee to respond to special issues on education.

Respectfully submitted,

GEORGE SAARINEN
Chair
Standing Committee

Lakehead District School Board Trustees' Communication Committee

Terms of Reference

June 2019

Lakehead District School Board is committed to the success and well-being of every student. The Board also recognizes that cooperative and collaborative relationships between school boards and community organizations are part of the foundation of a strong, vibrant and sustainable publicly funded education system that can improve access to services for students, and the wider community. The goal of the Trustees' Communication Committee is to improve communication from the Board in a timely manner.

1. **Purpose**

This committee will provide a response to special issues on education.

The Trustees' Communication Committee will:

- receive requests for communication from trustees;
- the chair of the Board shall facilitate requests within 24 hours;
- the Trustees' Communication Committee will review the requests within 48 hours of receiving the request and will agree upon by consensus; and
- the chair of the Board will respond to the request for communication from trustees.

The Trustees' Communication Committee will be allowed to communicate via email for trustees' confirmation, consensus and input.

2. **Membership**

2.1 Membership of the Trustees' Communication Committee will consist of:

- all trustees;
- director of education; and
- communications officer.

2.2 The chair of the committee shall be a trustee elected at the first meeting.

2.2 The quorum for meetings of the Trustees' Communication Committee shall consist of a majority of the trustees of the Board.

3. **Meetings**

3.1 The Trustees' Communication Committee will meet as required.

3.2 Meeting agendas will be prepared by the chair, in consultation with the director or designate.