



**ACCOMMODATION REVIEW COMMITTEE  
NORTH SIDE  
WORKING MEETING  
BOARD ROOM/LAKE SUPERIOR ROOM  
JIM MCCUAIG EDUCATION CENTRE**

**Thursday, June 16, 2016 6:30 pm – 9:00 pm**

**Chair:** Colleen Kappel, Superintendent of Education  
**Moderator:** Sheelagh Hendrick

**Resource Staff:** David Wright, Superintendent of Business  
Dave Covello, Manager of IT and Corporate Planning  
Heather Harris, Capital Planning Officer  
Bruce Nugent, Communications Officer

**Committee Members:** Charles Bishop, Denis Bourdages, Marina Brescia, Kim Code, Paul Fayrick, Kristine Hilden, Judy Korppi, Alex Kraft-Wilson, Shanlee Linton, Lee Ann Luby, Anne Marie McMahon-Dupuis, Elaine Oades, Michelle Probizanski, Susan Reppard, Dawna Watts

**Regrets:** Russell Aegard, Serena Essex, Angela Hill, Casey Hudyma, Gerry Martin, Board Chair Deborah Massaro, Wayne McElhone, Charlene Padovese, Suzanne Tardiff, Liz Tod

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Welcome & Introductions	The Chair welcomed everyone to the meeting and thanked everyone for their participation on the North Side ARC.	

AGENDA ITEM	DISCUSSION	ACTION
Review of the Norms	<p>The Chair reviewed the meeting agenda and provided an overview of the meeting norms:</p> <ul style="list-style-type: none"> <li>• Committee members are not required to reach consensus on options or information that will be presented to the Board.</li> <li>• Discussions are focused on the potential for enhancing the learning environment and providing the best educational opportunities for students when considering the recommended options.</li> <li>• No substitutes for absent members throughout the process in order to ensure continuity. (AEAC and SEAC members may send an alternate)</li> <li>• The Chair will facilitate meetings. Minutes of meetings will be posted on the board website.</li> <li>• Everyone has the opportunity to speak. The opinions and ideas of each committee member are thoughtfully considered.</li> <li>• Meetings will begin and end on time.</li> <li>• All members should sign in at each meeting.</li> </ul> <p>The Chair reviewed the contents in the meeting package that was distributed to all members:</p> <ul style="list-style-type: none"> <li>• Minutes – May 31, 2016 Working Meeting</li> <li>• Minutes – June 8, 2016 Public Meeting</li> <li>• Comments/Questions – June 8, 2016 Public Meeting</li> <li>• North Side Themes Identified from Stakeholder Input</li> </ul>	
Working Meeting Minutes May 31, 2016	<p>The Chair asked everyone to review the May 31, 2016 ARC Working Meeting Minutes.</p> <p>Correction – Page 7 - SEAC Presenter was Angela Hill, not Allison Hill. Corrected minutes are posted on the website.</p> <p>The Chair advised should members have any concerns regarding the minutes, to please email and the recording will be reviewed.</p>	

AGENDA ITEM	DISCUSSION	ACTION
Business Arising From The Minutes	<p>The Chair clarified Kristine Hilden’s comments on May 31<sup>st</sup> that her comments regarding the city’s master plan were not included in the minutes.</p> <p>The Chair advised that Kristine’s comments regarding the city master plan were made during discussion of the padlet themes. There were no comments placed in the minutes from anyone during discussion of the padlet themes and that is why there is no mention of that in the April 19 working minutes.</p>	
Public Meeting Minutes June 8, 2016  Comments/Questions left behind at public session	<p>The June 8 North ARC public meeting minutes were reviewed by members.</p> <p>The Chair addressed the question by Gwen Foley if the Board could survey Grade 6 students at CD Howe, Vance Chapman and St. James. The Chair advised at this time it is not feasible to survey Grade 6’s and suggested to include consultation with Grade 6’s during the Transition process. The Chair advised that when discussion took place on the student surveys, the decision made by the student representatives was to survey students in Grades 7-12.</p> <p>The Chair ensured that Grade 6’s will be consulted during the transition process.</p>	
Padlet Review	<p>The padlet was displayed on the Smart Board. In addition, a list of padlet themes was provided as a handout. North Side ARC members were asked to review the list of themes and to determine if additional themes were identified from the minutes of the May 31, 2016 North Side ARC Working Meeting, the minutes of the June 8, 2016 public meeting, or from the additional comments provided at the June 8, 2016 public meeting.</p> <p>The themes identified were:</p> <ul style="list-style-type: none"> <li>• Accessibility</li> <li>• Alternative Options</li> <li>• Child care</li> <li>• Community</li> <li>• Environmental Impact</li> </ul>	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Financial</li> <li>• Long-term planning</li> <li>• Opportunities on both sides of the city</li> <li>• Program</li> <li>• Property Size/Location/Characteristics</li> <li>• Public Perceptions</li> <li>• Rebranding</li> <li>• Safety</li> <li>• Students</li> <li>• Technology</li> <li>• Timelines</li> <li>• Transitions</li> <li>• Transportation</li> </ul> <p>It was suggested to include 'Parking' in the 'Property Size/Location/Characteristics' theme.</p> <p>It was suggested to include 'Confidence' in the 'Public Perceptions' theme.</p> <p>'Co-curricular Activities' was identified as an additional theme.</p> <p>'Renovations/Additions' was identified as an additional theme.</p> <p>'Staff Morale' was identified as an additional theme.</p> <p>'Proximity/Zoning' was identified as an additional theme.</p>	
Dotmocracy	<p>The Chair reviewed the next activity:</p> <ul style="list-style-type: none"> <li>• Each North ARC member present was provided with five tabs. All themes were provided and members were asked to place their tabs on the theme(s) that were most important them to them. Members could choose five themes, or place more tabs on one theme over the other. Members were reminded to choose themes as an individual.</li> </ul>	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> <li>• Heather Harris asked members to choose the five themes that they heard the most.</li> </ul> <p>Members selected their top five themes. There was a tie with three themes, so each member present was provided with an additional tab to place on the theme they felt was most important.</p> <p>The top five themes were identified.</p>	
Top 5 Themes	<p>The top five themes identified by the North Side ARC Committee members were:</p> <ul style="list-style-type: none"> <li>• Transitions</li> <li>• Financial</li> <li>• Public Perceptions/Confidence</li> <li>• Program</li> <li>• Property Size/Location/Characteristics/Parking</li> </ul> <p>Groups were asked to review the documents provided (minutes, comments, etc.) and describe the points important for Trustees to know about the feedback that was presented. Information will be included in the community consultation section of the final staff report.</p> <p>Groups presented and described their important points about the feedback presented.</p> <p>The information will be included in the community consultation section of the final staff report.</p>	

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Final Comments	<p>Heather Harris informed North Side ARC members that the final staff report will be emailed to members when it is sent to the media 24 hours in advance of the Special Board Meeting that will take place on June 23, 2016.</p> <p>Colleen Kappel, Chair of the North Side ARC, thanked all members for their time and contributions during the Accommodation Review Committee process.</p>	
Adjournment	The meeting adjourned at 8:35 p.m.	