



**ACCOMMODATION REVIEW COMMITTEE
SOUTH SIDE
WORKING MEETING
VICTORIA PARK TRAINING CENTRE
Monday, June 13, 2016 6:30 pm – 9:00 pm**

Chair: Sherri-Lynne Pharand, Superintendent of Education
Moderator: Sheelagh Hendrick
Trustee: Vice-Chair George Saarinen
Resource Staff: David Wright, Superintendent of Business
 Dave Covello, Manager of IT and Corporate Planning
 Heather Harris, Capital Planning Officer
 Bruce Nugent, Communications Officer
 Brenda Barradell, Recorder

Committee Members: Maureen Abbott, Tori Antier, Chuck Brown, Whitney Lundstrom, Jennifer Muir, Susan Redmann Brodeur, Vicki Shannon, Brooke Robinson, Georgine Salmonson, Rodi-Lynn Kinisky, Dave Isherwood, Meghan Smelow, Giselle Little, Sharlene Neill-Nugent, Bryce Foster, Coral Charlton, Rich Seeley, Delfina Trevisan, Kelly Matyasovszky, Pauline Fontaine

Regrets: Susan Redmann Brodeur

AGENDA ITEM	DISCUSSION	ACTION
Welcome and Introductions	Sherri-Lynne Pharand, Superintendent of Education and Chair of ARC-South called the meeting to order at 6:35 pm and welcomed everyone to the final working meeting. A sign in sheet was distributed.	
Review of Meeting Norms	The meeting norms that were agreed upon at the Orientation Meeting were posted on the screen as a reminder for the committee: <ul style="list-style-type: none"> - Committee members are not required to reach consensus on options or information that will be presented to the Board. 	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> - Discussions are focused on the potential for enhancing the learning environment and providing the best educational opportunities for students when considering the recommended options. - No substitutes for absent members throughout the process in order to ensure continuity. (AEAC and SEAC members may send an alternate) - The Chair will facilitate meetings. Minutes of meetings will be posted on the board website. - Everyone has the opportunity to speak and has an equal and valued voice at the table, and that opinions and ideas of each committee member will be valued and thoughtfully considered; - Meetings will begin and end on time – but with the consensus of group, we may extend the end time to finish the discussion of a particular item; and - All members will sign in at each meeting. 	
Review of Minutes - June 1, 2016 and June 6, 2013	The committee was given a few minutes to review the minutes of the June 1, 2016 working meeting, and June 6, 2016 public meeting as they were not sent out in advance of this meeting.	
Business Arising From the Minutes	- None	
Padlet Review	<p>The padlet was displayed on the screen and the themes discussed at the working meeting of April 18 were listed on individual sheets at the back of the room. Groups were asked to consider if there are other themes that they felt should be added to the list.</p> <p>Themes that were identified on April 18 included:</p> <ul style="list-style-type: none"> • Size of School / Capacity / Safety • Construction / Renovations • Transportation • School Sports • Rebranding • Other Cost Saving Measures 	

AGENDA ITEM	DISCUSSION	ACTION
	<ul style="list-style-type: none"> • Students • Input into the Process • Marketing / Branding • Property at Churchill • Staff • Transition • Programs <p>The committee members were asked if there were any new themes that they heard at the public meeting on June 6th or in conversations with their stakeholders that needed to be added.</p> <p>Two more themes were added to the list:</p> <ul style="list-style-type: none"> - Offering More; and - Board's Long Term Vision. 	
Dotmocracy	<p>The themes discussed at the working meeting of April 18 along with the two new themes were written on individual sheets at the back of the room. Each member was given 5 stickies. The ARC's role is to bring forward a combined decision, so the members were asked to place their stickies on the 5 themes that they feel should be prioritized in the information that is given to trustees.</p>	
Describing the Top 5 Themes	<p>The themes determined to be the 'top 5' were identified as:</p> <ol style="list-style-type: none"> 1. Size of School / Capacity / Safety; 2. Transition; 3. Rebranding; 4. Offering More; and 5. Board's Long Term Vision. <p>Each table group was given one of the top 5 themes. As a group, they were asked to define/describe what they felt was important for trustees to know about the feedback that was presented related to that theme. This will be included in the community consultation section of the final staff report. Groups presented their 'definitions' for group feedback.</p>	

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Thank you and Adjournment	<p>Sherri-Lynne thanked the ARC – South members for their commitment to this process.</p> <p>The final staff report will be emailed to the ARC members 24 hours prior to its presentation to Trustees on June 23, 2016.</p> <p>The meeting adjourned at 8:40 pm</p>	Brenda to email ARC members