



PARENT INVOLVEMENT COMMITTEE
Monday, September 14, 2020
Via Microsoft Teams

Shaun Peirce
Chair

AGENDA
6:30 P.M.

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order, Welcome and Introductions		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Director's Report	I. MacRae	Verbal
5. Confirmation of Minutes – March 2, 2020	S. Peirce	1-3
6. Business Arising from the Minutes		
7. New Business		
7.1 Student Census Pilot	M. Ebrahim	
7.2 SEAC Funding Report	S. Peirce	4-5
7.3 AEAC Funding Report	S. Peirce	6-7
7.4 PIC Recruitment	I. MacRae	Verbal
7.5 Special Education Advisory Committee Report	M. Otway	Verbal
7.6 Aboriginal Education Advisory Committee Report	S. Essex	Verbal
8. Other Business		
9. Next Meeting Date: Monday, October 5, 2020		
10. Adjournment		

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Board Room
Jim McCuaig Education Centre

2020 MAR 2
6:30 p.m.

MEMBERS PRESENT:

Serena Essex
Shannon Jessiman-MacArthur
Ian MacRae
Julie Morin
Michael Otway

Shaun Peirce
Laura Prodanyk
Trudy Tuchenhagen
Laura Walker

RESOURCE:

Judy Hill, Executive Assistant
Bruce Nugent, Communications Officer

MEMBERS ABSENT, WITH REGRET:

Robin Cawlishaw
Chitra Jacob
Fred Van Elburg

GUESTS:

Keira Essex, Indigenous Student Trustee
Sam Peotto, Acting Manager, LAEC
David Wright, Superintendent of Business

1. **Call to Order, Welcome and Introductions**

Director MacRae called the meeting to order and welcomed everyone. Director MacRae introduced Shaun Peirce as the Chair of the Parent Involvement Committee.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. **Approval of the Agenda**

The agenda was approved, by consensus, with the following changes:

Item 7.1 2020-2021 Budget Process and Item 7.2 Lakehead Adult Education Centre presentation be received first on the agenda.

4. **2020-2021 Budget Process**

David Wright, Superintendent of Business, presented the Guiding Principles for the 2020-2021 budget process. It is hoped to have the GSN's released in April. The Chair of the Budget Committee is Trustee Saarinen.

5. Lakehead Adult Education Centre Presentation

Sam Peotto, Acting Manager of the Lakehead Adult Education Centre, provided a power point presentation of the program offerings at the adult centre. There are currently 2,400 students registered. Two hundred and ten students graduate each year. Questions from the group were addressed.

6. Director's Report

Director MacRae provided updates on recent reports to the Board, school year calendar proposing an August 31, 2020 start date and a labour update. OSSTF is commencing bargaining this week. Operationally, we are being challenged by the coronavirus. Superintendent David Wright and Communications Officer Bruce Nugent are working on a communique for families and staff, once information is provided from the Ministry of Education.

7. Confirmation of Minutes – January 20, 2020

The minutes were approved by consensus.

8. Kindergarten Information Evening Follow-Up

Bruce Nugent, Communications Officer, reported that the Kindergarten information evening held Monday, January 27, 2020 at the Valhalla Inn had an excellent turnout. There were more activities for children attending. Bruce thanked Laura Walker for manning the PIC booth at the event.

9. Transition from Grade 8 to Grade 9 Video Update

Bruce Nugent, Communications Officer, previewed the video. Director MacRae commended Bruce on the production of the video which will be available on the Board website, Facebook and YouTube.

10. PIC/SEAC Event

There was discussion on the possibility of booking either Dr. Mushquash or Dr. Todd Cunningham as guest speakers at the event. It was suggested to have Dr. Tranter do a presentation as well. It is anticipated to hold the event at the end of April or beginning of May.

11. PIC Representative for the Equity and Inclusive Education Committee

Julie Morin agreed to be the representative on the Equity and Inclusive Education Committee.

12. Aboriginal Education Advisory Committee (AEAC) Report

Serena Essex reported on the following from the last AEAC meeting:

- Westmount Public School presentation entitled “Our Journey Forward Toward Reconciliation”;
- 2020-2021 Budget presentation; and
- School Climate survey on bullying.

13. Special Education Advisory Committee (SEAC) Report

Michael Otway reported on the following from the last SEAC meeting:

- 2020-2021 Budget presentation;
- Hammarskjold High School Special Needs presentation; and
- Bullying Prevention and Intervention Plan.

14. Other Business

Director MacRae advised that the next phase of sanctions are going to be very problematic. Schools may need to be closed due to lack of coverage. The Ontario Secondary School Literacy Test (OSSLT) will be cancelled. No student will be disadvantaged for not writing the test.

15. Next Meeting

The next meeting will be held on Monday, May 4, 2020 at 6:30 p.m.

16. Adjournment

The meeting adjourned at 8:20 p.m.



Final Report

Submit to Parent Involvement Committee by August 31, 2020

Name/Group: Special Education Advisory Council **Contact Person:** Liz Tod

Completion Date of Project: June 17, 2020

Expenses: (Please attach receipts.)

Supplier	Expense	Total
Total Cost		0

Summary of Events:

Plans were underway for SEAC to cohost a community engagement event with PIC in April or May of 2020. A subcommittee was to be established to work out details for the event that was to include:

- Two guest speakers: Dr. Christopher Mushquash was to present on Anxiety in Children and Youths, and Dr. Todd Cunningham was to be confirmed as the second presenter.
- A buffet style dinner.
- Babysitting service which would provide the opportunity for more individuals to participate.
- Community partner information tables to share resources that offer supports for students and families.

With the onset of COVID 19, recommendations for social distances and the closure of schools in Ontario it was agreed to defer the community engagement session until the fall of 2020. As information is still unavailable regarding the reopening of schools or restrictions which may be required related to COVID 19, this event will be postponed until it is safe to proceed.

Recommendations: (Please use additional paper if required.)

SEAC is requesting to carry forward funding provided by PIC as follows:

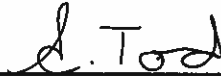
2018-2019 Carry Forward:	\$2,708.25
2019-2020 Funding:	2,000.00
Total Carry Forward to 2020-2021	\$4,708.25

Please Note

Any funding that hasn't been spent must be returned to the Parent Involvement Committee.

Submit to:

Parent Involvement Committee
c/o Office of the Director
Jim McCuaig Education Centre
2135 Sills Street
Thunder Bay, ON P7E 5T2
Fax: 622-0961



Signature
June 17, 2020

Date



Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

June 19, 2020

Ian MacRae, Director of Education
Lakehead Public Schools
2135 Sills Street
Thunder Bay, ON
P7E 5T2

Dear Director MacRae:

Re: Parent Involvement Committee (PIC) Funding for 2019-2020

Dear Director MacRae:

The Aboriginal Education Advisory Committee (AEAC) members would like to extend their sincere thanks for the generous funding allocation of \$1,500.00 from the Parent Involvement Committee for the 2019-2020 school year.

The AEAC committee was in the midst of planning a Pow Wow when COVID-19 closed the Board and schools.

AEAC would, therefore, like to request that the funding be forwarded to the 2020-2021 school year.

Thank you for your consideration of this request.

Sincerely,

Michelle Tavares
Executive Secretary



Final Report

Submit to Parent Involvement Committee by August 31, 2020

Name/Group: Aboriginal Education Advisory Committee

Contact Person: Anka Guthrie

Completion Date of Project: Lakehead Public Schools Pow Wow

Expenses: (Please attach receipts.)

Supplier	Expense	Total
	0	0

Summary of Events:

Lakehead Public Schools Pow Wow – this event was in the midst of planning when the Board and schools were shut down due to COVID-19

Recommendations: (Please use additional paper if required.)

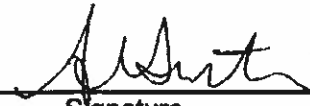
We would greatly appreciate that the funds from PIC to AEAC be forwarded to the next school year 2020-2021.

Please Note:


Any funding that hasn't been spent must be returned to the Parent Involvement Committee.

Submit to:

Parent Involvement Committee
c/o Office of the Director
Jim McCuaig Education Centre
2135 Sills Street
Thunder Bay, ON P7E 5T2
Fax: 622-0961



Signature



Date