



Jim McCuaig Education Centre
2135 Sills Street, Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

Ian McRae, Director of Education

AVAILABLE POSITION FNMI Graduation Coach (Subject to Budget Approval)

The following full-time position is available:

First Nation, Métis, and Inuit Graduation Coach

LOCATION: LAKEHEAD DISTRICT SCHOOL BOARD

1. General Information

- 1.1 This position will commence as soon as possible. This is a unique opportunity for an experienced and dedicated individual to work under the direction of the board and school administrative team, to assist the school community in improving graduation success for First Nations, Métis and Inuit (FNMI) students attending our secondary schools.
- 1.2 The successful candidates will assist with leading and implementing programs, services and other supports to meet the unique needs of FNMI students and their families, with a focus on student success and graduation. You will collaborate with school staff, parents, FNMI officials and outside agencies to build networks and supports to foster success for students. As a member of the school team, you will play a crucial role in assisting all staff to improve achievement and graduation rates for FNMI students attending our secondary schools.
- 1.3 Qualifications – Ontario High School Diploma or equivalent, as well as a degree or diploma in Social Studies, Social Work, First Nations Family Support, Health Care or related field, or an equivalent combination of education and experience, working with and supporting youth. You will be familiar with First Nations, Inuit and Métis Cultures within our region. Extensive experience working with First Nations, Métis and Inuit students, their families and communities within Northwestern Ontario is required. Candidates should possess strong organizational skills, willingness to be flexible and work cooperatively with others. A valid driver's license and the willingness and ability to travel for board related business within the city, to fly-in First Nation Communities and/or throughout the province is required. Knowledge of the Ojibwa/Oji-Cree language is an asset.

2. Application Procedure

- 2.1 Each candidate shall submit in the following order (use as your check list):
- a cover letter indicating the position to which you are applying;
 - a résumé of qualifications and experience arranged in chronological sequence;
 - a signed Reference Check Consent Form listing at least two (2) referees, one of whom must be your current supervisor. Please include email addresses where possible. It is essential that these numbers/addresses are accurate and legible.

Please submit applications via email to:

Helen Valnycki, Manager of Human Resources and Payroll
helen_valnycki@lakeheadschoools.ca

OR

Visit the board website www.lakeheadschoools.ca and click on the 'Careers' link.

Locate the posting for FNMI Graduation Coach and follow the '*Click Here To Apply*' link.

To apply, select the Category Management and Professionals and create your profile.

Ensure you are applying to the correct job posting within Apply to Education.

- 2.4 The deadline for application is **4:00 p.m. FEBRUARY 14, 2019.**

Interested candidates may contact Sherri-Lynne Pharand at 625-5158 for further information about this position.

Offer of employment is conditional upon the successful candidate providing a current, original Police Record Check with Vulnerable Sector Screening (VSS). This document does not need to be included in your application package.

Lakehead District School Board is committed to equity in employment. We provide reasonable accommodation at any point throughout the recruitment process in accordance with the Accessibility for Ontarians with Disabilities Act. If you require accommodation, please contact Human Resources so that appropriate arrangements may be made.

We thank you for your interest in employment with Lakehead Public Schools, however, only those selected for an interview will be contacted.