



Office of The Superintendent of Business

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
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BUDGET COMMITTEE MEETING
Wednesday, June 12, 2013
Jim McCuaig Education Centre

Marg Arnone
Chair

George Saarinen
Vice Chair

AGENDA

PUBLIC SESSION
8:00 P.M. – In the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Delegations		
5. Confirmation of Minutes		
5.1 Budget Committee Meeting - May 30, 2013	M. Arnone	1-3
6. Business Arising from the Minutes		

MATTERS NOT REQUIRING A DECISION:

7. Information Reports		
7.1 2013-2014 Preliminary Budget (059-13)	D. Wright	4-8
8. First Reports		

MATTERS FOR DECISION:

- 9. Postponed Reports
- 10. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Meeting.

Resource
Person

Pages

11. New Reports
12. New Business
13. Notices of Motion
14. Information and Inquiries
15. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BUDGET COMMITTEE

Sibley Room
Jim McCuaig Education Centre

2013 MAY 30

TRUSTEES PRESENT:

Marg Arnone (Chair)
Pat Johansen – teleconference
Lori Lukinuk

Deborah Massaro
Ron Oikonen
Karen Wilson - teleconference

TRUSTEES ABSENT, WITH REGRET:

George Saarinen (Vice Chair)
Jack Playford
Rheanna Kendrick (Student Trustee)

SENIOR ADMINISTRATION:

Catherine Siemieniuk, Director of Education
Colleen Kappel, Superintendent of Education
Ian MacRae, Superintendent of Education
Sherri-Lynne Pharand, Superintendent of Education
David Wright, Superintendent of Business

PUBLIC SESSION:

1. **Call to Order**

Chair Arnone called the meeting to order at 6:45 p.m.

2. **Disclosure of Conflict of Interest**

There were no disclosures of Conflict of Interest.

3. **Approval of Agenda**

Moved by Trustee Oikonen

Seconded by Trustee Johansen

“THAT the Agenda for the Budget Committee Meeting, May 30, 2013 be approved.”

CARRIED

4. Resolve Into Committee of The Whole – Closed Session

Moved by Trustee Oikonen

Seconded by Trustee Lukinuk

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Arnone in the Chair to consider the following:

*- Committee of the Whole – Closed Session Minutes
- May 22, 2012*

- Personnel Matter (058-13)

and that this meeting shall not be open to the public pursuant to Section 207(2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

5. Committee of The Whole – Closed Session items were dealt with in their entirety.

6. Approval of Minutes

Moved by Trustee Wilson

Seconded by Trustee Lukinuk

“THAT the Budget Committee approve the Minutes of the Budget Committee Meeting April 30, 2013.”

CARRIED

7. Business Arising From The Minutes

Trustees were provided with a handout that addressed questions pertaining to the following presentations:

- Ontario Secondary School Teachers' Federation Early Childhood Educators (OSSTF – ECE's);
- Ontario Secondary School Teachers' Federation Educational Assistants (OSSTF – EA's); and
- Lakehead Ontario Principals' Council (LOPC).

8. Information and Inquiries

Trustee Arnone requested Trustee availability to schedule the Budget Committee Meeting to address the preliminary budget. Discussion ensued. A suitable date will be determined during the week of June 10-14, 2013.

9. Adjournment

Moved by Trustee Oikonen

Seconded by Trustee Massaro

“THAT we do now adjourn at 7:55 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2013 JUN 12
Report No. 059-13

TO THE CHAIR AND MEMBERS OF
THE BUDGET COMMITTEE – Public Session

RE: 2013-2014 PRELIMINARY BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs legislation.
- 1.2 The funding regulation for the 2013-2014 fiscal year was released by the Ministry of Education on March 27, 2013. Although the grants announced provincially were fairly consistent with last year, showing only a slight decrease per pupil, the budgeting process has been difficult as Lakehead District School Board continues to be a declining enrolment board. Budget submissions are due to the Ministry by June 28, 2013.

2. Situation

Administration is concluding its preparation of the 2013-2014 budget as outlined in Appendix A, “2013-2014 Revenues”, and Appendix B, “2013-2014 Expenditure Summary” and is presenting it for Trustees input and consideration.

Respectfully submitted,

KIRSTI ALAKSA
Manager of Financial Services

DAVID WRIGHT
Superintendent of Business

CATHERINE SIEMIENIUK
Director of Education

2013-2014 REVENUES **draft		
	2013-2014 Estimates	2012-2013 Revised Estimates
GENERAL LEGISLATIVE GRANTS		
OPERATING GRANTS		
Pupil Foundation Allocation	44,470,128	46,349,760
Special Education	14,159,398	14,524,040
School Foundation	7,572,917	7,731,106
Language	1,306,598	1,336,540
Remote & Rural	4,579,983	4,690,290
Learning Opportunities	1,744,861	1,938,244
Continuing Education	583,047	805,981
Teacher Qualification & Experience	8,238,919	8,422,071
New Teacher Induction Program	82,137	82,133
Transportation	6,235,331	6,249,763
Administration & Governance	3,589,157	3,662,847
School Operations	9,967,921	10,035,518
Community Use of Schools	145,950	145,121
Declining Enrolment Adjustment	1,153,800	1,419,570
Program Enhancement	0	0
First Nation, Metis & Inuit Education	1,176,777	1,193,315
Safe Schools	165,052	170,286
Restraint Savings	(93,161)	(93,161)
TOTAL OPERATING GRANTS	105,078,815	108,663,424
CAPITAL GRANTS		
School Renewal	2,402,858	2,892,849
School Condition Improvement	1,360,866	1,256,811
Capital Debt Support Payments	2,027,625	2,095,958
Full Day Kindergarten	404,514	2,235,990
Capital Priorities	0	881,979
GPL	0	472,483
Short Term Financing	4,045	59,726
Deferred Capital Contributions	6,366,422	6,306,153
Permanent Financing of NPF – Board 55 Trust	99,067	99,067
TOTAL CAPITAL GRANTS	12,665,397	16,301,016

2013-2014 REVENUES **draft		
	2013-2014 Estimates	2012-2013 Revised Estimates
OTHER REVENUE		
Government of Canada - Tuition	3,205,964	2,726,351
Full Day Kindergarten Early Learning Program	4,945,321	3,308,229
AANDC Special Education Funding	200,000	200,000
Ministry of Citizenship	33,440	73,920
Rental Revenue	289,832	268,954
Fee for Service Programs	130,500	121,500
Other School Boards	100,000	100,800
Cafeteria	435,000	460,000
Interest	175,000	175,000
Kingfisher	40,000	40,000
School Fundraising	2,100,000	2,100,000
Miscellaneous	66,000	66,000
TOTAL OTHER REVENUE	11,721,057	9,640,754
RESERVES		
Full Day Kindergarten	1,264,310	
Information Technology Plan	1,259,108	
Retirement Gratuity	815,100	
TOTAL RESERVES	3,338,517	
TOTAL REVENUE	132,803,787	134,605,194

2013-2014 EXPENDITURE SUMMARY **draft

	2013-2014 Estimates	2012-2013 Revised Estimates
SCHOOL BASED TEACHING AND SUPPORT STAFF		
Elementary Day School (including Full Day Kindergarten)	33,870,238	32,146,155
Secondary Day School	22,696,721	24,005,288
Alternative Education	43,000	30,000
Safe Schools	131,326	133,119
Noon Hour Supervision	302,319	300,931
Library Information Technicians	1,108,207	1,077,443
School Administration	5,491,575	5,425,015
School Offices	2,843,333	2,779,109
Continuing Education	1,060,709	1,102,867
Attendance/Social Workers	524,861	521,231
TOTAL SCHOOL BASED TEACHING AND SUPPORT STAFF	68,072,289	67,521,158
SPECIAL EDUCATION		
Special Education Day School	4,447,865	4,556,169
Educational Assistants	9,116,185	8,814,093
Special Education Program Support	1,102,073	1,107,842
Section 23 Programs	690,852	703,389
TOTAL SPECIAL EDUCATION	15,356,975	15,181,493
SCHOOL BASED SERVICES & RESOURCES		
School Supplies and Resources	1,745,457	1,786,845
Secondary Technology Education	210,130	219,325
Kingfisher	315,855	305,468
Instructional Materials Centre	207,390	203,240
Transportation - Home to School	5,990,000	5,996,458
Co-Curricular Activities	375,895	374,417
Plant Services	10,293,253	10,128,089
Plant Maintenance	2,257,178	2,251,389
Community Use of Schools	110,000	100,000
Cafeteria	565,920	577,340
Distribution	43,955	75,629
Territorial Student Program	230,832	347,923
TOTAL SCHOOL BASED SERVICES & RESOURCES	22,345,864	22,366,123

2013-2014 EXPENDITURE SUMMARY **draft

	2013-2014 Estimates	2012-2013 Revised Estimates
CENTRAL SUPPORT TO SCHOOLS		
Instructional Services	1,924,814	1,926,975
Student Success	449,632	372,065
School Effectiveness	195,166	195,730
Computer Services	815,763	833,171
Technical Services	894,664	858,966
Technology & Equipment	1,589,700	344,635
Property Services Administration	635,573	648,467
Health & Safety	122,142	116,476
Rehabilitation	158,575	158,575
Business Services	1,531,407	1,549,410
Payroll	410,600	393,817
Human Resources	1,013,768	979,603
TOTAL CENTRAL SUPPORT TO SCHOOLS	9,741,803	8,377,890
GOVERNANCE		
Trustees	171,058	166,408
Directors Office	711,831	704,776
Instructional/Corporate Administration	711,877	711,700
TOTAL GOVERNANCE	1,594,767	1,582,884
OTHER		
Benefits	513,936	738,825
Interest on borrowing	50,000	75,000
Debentures	2,031,670	2,155,685
Contingency	300,000	300,000
Capital Expense	3,765,674	5,504,122
Full Day Kindergarten Capital	404,514	2,235,990
Amortization Expense	6,427,227	6,366,958
School Fundraising	2,100,000	2,100,000
School Board 55 Trust Financing	99,067	99,067
TOTAL OTHER	15,678,436	19,575,647
TOTAL EXPENSES	132,803,787	134,605,194