

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 3**

Board Room  
Jim McCuaig Education Centre

2014 JAN 28  
7:30 p.m.

**TRUSTEES PRESENT:**

Deborah Massaro (Chair)  
Karen Wilson (Vice Chair)  
Marg Arnone  
Pat Johansen

Lori Lukinuk  
Ron Oikonen - via teleconference  
Jack Playford  
George Saarinen  
Logan Turner (Student Trustee)

**SENIOR ADMINISTRATION:**

Catherine Siemieniuk, Director of Education  
Colleen Kappel, Superintendent of Education  
Ian MacRae, Interim Superintendent of Education  
David Wright, Superintendent of Business

**FEDERATION/UNION REPRESENTATIVES:**

Patricia Gibbs, OSSTF – SSP  
Rod Bessel, Managers

**PUBLIC SESSION:**

1. Approval of Agenda

14.023 Moved by Trustee Johansen

Seconded by Trustee Arnone

*“THAT the Agenda for Regular Board Meeting No. 3, January 28, 2014 be approved with the following change:*

*Closed Session*

*5.3.2 Personnel Matter (026-14) ‘C. Siemieniuk’ be replaced with ‘D. Massaro’.”*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

14.024 Moved by Trustee Saarinen Seconded by Trustee Wilson

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Massaro in the Chair to consider the following:*

- *Confirmation of Committee of the Whole – Closed Session Minutes*
  - *Regular Board Meeting No. 2*
  - *December 17, 2013*
- *Negotiations Update*
- *Personnel Matter (026-14)*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

14.028 Moved by Trustee Johansen Seconded by Trustee Arnone

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 2, December 17, 2013.’*

*‘THAT Lakehead District School Board accept, with regret, the resignation of Catherine Siemieniuk, Director of Education, effective August 31, 2014 and wish her well in her retirement.’”*

CARRIED

Chair Massaro wished Director Siemieniuk the best in her retirement.

5. Audit Committee Presentation

Chair Massaro, on behalf of the Board, presented Ms. Deborah Watt with a glass etching. Ms. Watt was recognized for her years of service as an external member on the Audit Committee.

6. Confirmation of Minutes

14.029 Moved by Trustee Playford

Seconded by Trustee Wilson

The minutes will be corrected to reflect the following:

TRUSTEE ABSENT, WITH REGRET:

Lori Lukinuk

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 2, December 17, 2013.”*

CARRIED

MATTERS NOT REQUIRING A DECISION:

7. Ontario Public School Boards' Association (OPSBA) Report

Trustee Saarinen, Ontario Public School Boards' Association Director and voting delegate, informed the Board that the OPSBA Public Education Symposium will take place from January 30 to February 1.

8. Student Trustee Report

Logan Turner, Student Trustee, provided a handout as his report. Items addressed included: WE Stand Up 2014, *Random Act of Kindness*, and secondary examinations. All Trustees' questions were addressed.

9. Success Advisory Committee Meeting Report

Trustee Wilson, the Trustee representative on the Success Advisory Committee, presented this verbal report highlighting the October 10 and January 9, meetings. Highlights included: policy input, early learning, *Tell Them From Me* – parent survey, mental health strategy, staff portal, bed bug practice, and the Safe School App. The next Success Advisory Committee meeting will be held on March 6.

10. Audit Committee Meeting Report

Chair Massaro, Chair of the Audit Committee, presented this verbal report highlighting the January 20 meeting. Highlights included: enrolment, finance, fundraising, and Special Education.

11. Board Leadership Development Strategy (020-14)

Colleen Kappel, Superintendent of Education, introduced Jo-Anne Giertuga, Mentoring for Newly Appointed School Leaders Committee Chair, and Donica LeBlanc, Supervising Principal, who provided information regarding leadership activities. All Trustees' questions were addressed.

12. Information Technology Plan – Update (027-14)

David Wright, Superintendent of Business, introduced Andrew Keene, Information Technology Chair, Gino Russo, IT Resource Teacher, and Corrine Russell-Pritoula, Resource Teacher, who provided information regarding the implementation of technology enhancements at Lakehead District School Board. All Trustees' questions were addressed.

13. Parent Involvement Committee Meeting Minutes – November 18, 2013

Catherine Siemieniuk, Director of Education, presented the November 18, 2013 meeting minutes for information.

MATTERS FOR DECISION:

14. Recommendations from the Standing Committee (022-14)

Policy Review – 3071 Advertising (016-14)

14.030 Moved by Trustee Wilson Seconded by Trustee Playford

*“THAT Lakehead District School Board approve 3071 Advertising Policy, Appendix A to Report No. 022-14.”*

CARRIED

15. Recommendations from the Standing Committee (022-14)

Policy Review – 8091 Use of Volunteers in Schools (017-14)

14.031 Moved by Trustee Wilson Seconded by Trustee Arnone

*“THAT Lakehead District School Board approve 8091 Use of Volunteers in Schools Policy, Appendix B to Report No. 022-14.”*

CARRIED

16. Establishment of 2014-2015 Budget Committee (019-14)

Moved by Trustee Saarinen Seconded by Trustee Johansen

Main Motion

*“THAT:*

1. *Lakehead District School Board establish the 2014-2015 Budget Committee comprised of all Trustees; and*
2. *The 2014-2015 Budget Committee report its recommendation to the Lakehead District School Board no later than the date provided by the Ministry of Education.”*

Amendment

14.032 Moved by Trustee Lukinuk Seconded by Trustee Playford

*"Item 2 - insert the words between the words Board and no 'and Lakehead District School Board provide the report to the Ministry of Education'."*

CARRIED

Amended Main Motion

14.033 Moved by Trustee Saarinen Seconded by Trustee Johansen

*"THAT:*

- 1. Lakehead District School Board establish the 2014-2015 Budget Committee comprised of all Trustees; and*
- 2. The 2014-2015 Budget Committee report its recommendation to the Lakehead District School Board and Lakehead District School Board report to the Ministry of Education no later than the date provided by the Ministry of Education."*

CARRIED AS AMENDED

17. Endorsement of the Charter of Commitment on First Nation, Métis and Inuit Education (022-14)

14.034 Moved by Trustee Saarinen Seconded by Trustee Arnone

*"THAT Lakehead District School Board endorse the Charter of Commitment on First Nation, Métis and Inuit Education."*

CARRIED

18. Notice of Motion

Trustee Lukinuk submitted and read the following Notice of Motion.

*“Whereas, Transportation Policy 3040, states “Lakehead District School Board supports an active and healthy life style, and encourages active transportation.”; and*

*Whereas, The Education Act states, “Every board shall, promote student achievement and well-being.”; and*

*Whereas, Lakehead District School Board has a short minimum walking distance for secondary students compared to many other boards in the province of Ontario; now, therefore, be it*

*Resolved, That Lakehead District School Board Administration be instructed to consult with the Thunder Bay District Health Unit and Student Transportation Services of Thunder Bay to review all walking distances outlined in Policy 3040 to ascertain the feasibility of increasing walking distances; and*

*Resolved, That Lakehead District School Board Administration report back to the Board an update and possible recommendations no later than the May Regular Board meeting.”*

In accordance with Section 7.1.18.2 of the Procedural By-Law, the notice of motion *“shall be considered at the next Regular meeting of the Board.”*

19. Information and Inquiries

19.1 Trustee Saarinen reported that he attended Hammarskjold High School’s production of “Honk! Jr.” held on January 16.

19.2 Trustee Saarinen requested information regarding a recent Ontario Catholic School Trustees’ Association promotional video. Catherine Siemieniuk, Director of Education, responded that the original version of the Ontario Catholic School Trustees’ Association’s “*Faith in Our Future*” promotional video is no longer available. Director Siemieniuk noted that she will provide Trustees with correspondence received.

19.3 Trustee Wilson requested information pertaining to heating costs and Trustee Lukinuk requested information regarding snow removal. Trustees, by consensus, agreed to the requests.

20. Adjournment

14.035

Moved by Trustee Oikonen

Seconded by Trustee Saarinen

*"THAT we do now adjourn at 9:07 p.m."*

CARRIED

CONFIRMED BY THE BOARD – February 25, 2014

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