

USER CATEGORIES FOR APPLICATION AND FEE SCHEDULE

Group	User Classification	Conditions
A	<p>1. Board Sponsored Events and Groups</p> <ul style="list-style-type: none"> • Education programs sponsored and/or supported by the Board • Board committees • Training sessions and professional development for employees • Speakers/presentations/information sessions for students, staff and/or public arranged by Board <p>2. School Groups</p> <ul style="list-style-type: none"> • Co-curricular and extra-curricular program-related activities supervised by a teacher or responsible adult • School Council activities including school dances • Speakers/presentations/information sessions for students arranged by staff or School Council • Home and School meetings and activities • Parent/student fundraising for the school groups 	<ul style="list-style-type: none"> • Must have a member of Board staff in attendance • Additional insurance is not required • In circumstances where a custodian is required beyond normal working hours, the hours will be approved by the principal

Appendix A to 8011 Use of School Buildings, Facilities and Grounds Procedures

Group	User Classification	Conditions
B	<ol style="list-style-type: none"> <li data-bbox="321 306 987 615"> <p>1. Non-Profit Youth Community Programs</p> <ul style="list-style-type: none"> • Non-profit youth (under 18 years of age) community programs and organizations whose membership is not restrictive and whose leaders and/or instructors receive no direct compensation • Charitable organizations or agencies providing before or after school programs at cost, no cost or donation only <li data-bbox="321 646 987 894"> <p>2. Non-Profit Community Sports</p> <ul style="list-style-type: none"> • Non-profit recognized youth sport and recreation service providers • Unorganized/amateur athletic and sports groups - this includes staff and student groups not directly related to school and student programming <li data-bbox="321 926 987 1266"> <p>3. Non-Profit Community Recreation</p> <ul style="list-style-type: none"> • Non-profit recreational or social groups/clubs or activities - this includes staff and student groups not directly related to school and student programming • Non-profit community theatre, dance or musical productions • School reunions • Birthday parties, baby/bridal showers and staff parties <li data-bbox="321 1297 987 1545"> <p>4. Non-Profit Community Associations and Organizations</p> <ul style="list-style-type: none"> • Non-profit local community associations and municipalities holding meeting or public information sessions • Board union and federation meetings and information sessions <li data-bbox="321 1577 987 1728"> <p>5. Charity Organizations</p> <ul style="list-style-type: none"> • Groups where money collected is used for community club or charitable purposes and not for personal gain 	<ul style="list-style-type: none"> • Must have an adult (age of 18 or older) in attendance • Permit Application for School Use is required • Insurance required; proof and copy of general and comprehensive public liability insurance must be presented prior to event - may be purchased with OSBIE at the school when submitting permit application • In circumstances where custodian is required beyond normal working hours, the hours will be approved by the principal and cost charged against "Community Use of Schools"

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	<p data-bbox="321 338 989 369">6. Partnerships and Reciprocal Agreement Groups</p> <ul data-bbox="370 401 967 716" style="list-style-type: none"><li data-bbox="370 401 915 464">• City of Thunder Bay Parks and Recreation Department Programs<li data-bbox="370 464 886 527">• Coterminous Boards physical education program<li data-bbox="370 527 672 558">• Indigenous Programs<li data-bbox="370 558 813 590">• Lappe Local Area Services Board<li data-bbox="370 590 727 621">• LU Education Department<li data-bbox="370 621 932 653">• Additional Qualification Courses (OISE, LU)<li data-bbox="370 653 967 716">• Individuals providing music/piano instruction to students at LDSB rural schools <p data-bbox="321 747 513 779">7. Day Cares</p> <ul data-bbox="370 810 907 842" style="list-style-type: none"><li data-bbox="370 810 907 842">• Providing before or after school programs	

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C	<p>1. Private or Corporate Commercial Groups</p> <ul style="list-style-type: none"> • Activities for private, corporate, and/or other organizations or individuals that yield a profit 	<ul style="list-style-type: none"> • Consultation with Community Use of Schools outreach coordinator • Must have an adult (age of 18 or older) in attendance • Commercial Permit Application for School Use is required • Insurance required; proof and copy of general and comprehensive public liability insurance must be presented prior to event - may be purchased with OSBIE when submitting permit application • Rental cost and additional custodial hours will be charged to the group

RENTAL RATE:

The rental rate will be based on the number of hours of the permit and the current custodial rate. Additional costs may be added for any extraordinary expenses (e.g., extended hours, holidays, special activities, etc.). If clean-up is required, all costs will be assumed by the user.

Note: H.S.T. is charged on rental fees and additional costs.