

Principal's Checklist for Guide Dog/Service Dog

School _____ Grade _____

Student Name _____

Application Requirements for Guide Dog/Service Dog

- Assessment report with disability-related needs, learning needs and accommodation to be provided.
- Supporting documents (IEP, psychological, occupational therapy, physical therapy, functional behaviour, and/or orientation and mobility assessments).
- Copy of municipal license (within 12 months).
- Veterinary certificate (within three months).
- Certificate of training or attestation for Guide Dog/Service Dog (within six months).
- Certificate of training or attestation for student Handler (within six months).
- Letter of confirmation that the trainer will present to School Council.
- Certificate of insurance (within three months) or letter from the registered charity which owns the dog.
- Letter of inquiry with school staff and community using the school pursuant to permit regarding allergies, phobia/fear or cultural sensitivity.
- Assessment by health and safety officer.

Implementation Requirements

- Accommodation plan or an accommodation plan where there are competing rights (may include restriction of access to areas of school, change in classroom etc.).
- Timetable identifying bio breaks, when accompanying student, when in crate.
- Emergency procedures (fire exit plan, lockdown plan, evacuation plan).
- Letter to parents that Guide Dog/Service Dog will be accompanying student.
- Information session during to school council meeting.
- Posting on school website or Facebook that Guide Dog/Service Dog will be accompanying student.
- Signage for front door, gymnasium door and library door advising of Guide Dog/Service Dog.
- Transportation plan (if required).
- Orientation for school staff and students.
- Training for staff member acting as Handler (if required).
- Identification of benchmarks for assessment of effectiveness (to be reviewed with IEP).