



Office of the Director

Jim McCuaig Education Centre  
2135 Sills Street Thunder Bay ON P7E 5T2  
Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 5**

**Tuesday, March 22, 2022  
Jim McCuaig Education Centre  
Virtual via Microsoft Teams**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**PUBLIC SESSION**  
**7:30 p.m. – via Microsoft Teams**

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order		
2. Disclosure of Conflict of Interest		
3. Approval of the Agenda		
4. Resolve into Committee of the Whole – Closed Session		
5. <b>COMMITTEE OF THE WHOLE – Closed Session – 6:35 p.m. (SEE ATTACHED AGENDA)</b>		
6. Report of Committee of the Whole – Closed Session		
7. Land Acknowledgement		
8. Delegations/Presentations		
8.1 Northwestern Ontario Regional Science Fair	R. Cross/M. Mago	Verbal
8.2 Celebrating Student Achievement - Algonquin Avenue Public School	A. Keene	1-2
8.3 Right to Read	M. Probizanski	Verbal
9. Approval of Minutes		
9.1 Regular Board Meeting No. 3 - February 22, 2022	E. Chambers	3-7

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**

		<u>Resource Person</u>	<u>Pages</u>
9.2	Board Meeting (Special) No. 4 - March 2, 2022	E. Chambers	8-9

10. Business Arising from the Minutes

**MATTERS NOT REQUIRING A DECISION:**

11.	Information Reports		
11.1	Ontario Public School Boards' Association (OPSBA) Report	R. Sitch	Verbal
11.2	Indigenous Student Trustee March Report	J. Friday	Handout
11.3	Student Trustee March Report	M. Mago	Handout
11.4	Bus Transportation Final Costs for 2021-2022 (033-22)	K. Alaksa	10-11
11.5	Procedural By-Law Ad Hoc Committee (034-22)	R. Sitch	12
11.6	COVID-19 General Update	I. MacRae	Verbal
11.7	Parent Involvement Committee Meeting Minutes - January 17, 2022	I. MacRae	13-15

12. First Reports

**MATTERS FOR DECISION:**

13.	Postponed Reports		
14.	Recommendations from the Standing Committee (036-22)	T. Tuchenhagen	16
14.1	Approval of Appointment to the Special Education Advisory Committee (027-22)		

*It is recommended that Lakehead District School Board approve the appointment of Sarah Niles as a replacement member to the Special Education Advisory Committee representing Dilico Anishinabek Family Care, for the term ending November 30, 2022.*

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.
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14.2 Appointment of an External Member to the Audit Committee (030-22)

*It is recommended that Lakehead District School Board appoint Mr. Lorencio Di Gregorio as an external member to the Audit Committee to serve a three-year term commencing March 22, 2022, and ending March 22, 2025.*

14.3 Indigenous Trustee Report (032-22)

*It is recommended that Lakehead District School Board request that the First Nations' Chief and Council of the First Nations communities with whom we have a signed Education Service Agreement, work together to appoint a person to be a member of the LDSB Board of Trustees and forward the name of their appointee to the Board, in writing, by October 24, 2022, as outlined in Report No. 032-22.*

15. Ad Hoc and Special Committee Reports

16. New Reports

16.1 2022 Municipal Election - Trustee Determination and Distribution (035-22)

I. MacRae

Handout  
(Attached)

17. New Business

18. Notices of Motion

19. Information and Inquiries

20. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.



**Office of the Director**

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Telephone (807) 625-5131 Fax (807) 622-0961

**REGULAR BOARD MEETING NO. 5**  
**Tuesday, March 22, 2022**  
**Virtual via Microsoft Teams**

Ian MacRae  
Director of Education

Ellen Chambers  
Chair

**AGENDA**

**COMMITTEE OF THE WHOLE – Closed Session**  
**6:35 p.m. – Microsoft Teams**

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole - Closed Session Minutes		
5.1.1 Regular Board Meeting No. 3 - February 22, 2022	E. Chambers	1-2
5.1.2 Board Meeting (Special) No. 4 - March 2, 2022	E. Chambers	3
5.2 Business Arising from the Minutes		
5.3 Consideration of Reports		
5.3.1 Legal Matters	I. MacRae	Verbal
5.4 Information and Inquiries		
5.5 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available  
for comment after the Board Meeting.

**LAKEHEAD DISTRICT SCHOOL BOARD**



## Celebrating Student Achievement

School: Algonquin Avenue Public School

Title of Initiative: FNMI Learning Goal / Keeping Students in School Project

Presentation Team: Darren Lentz, Jessica Lauzon, Leesa McCarville

Components of Initiative	School's Details
1. Description of the nature of the initiative to improve student achievement	"Keeping students in School Project" and First Nation, Métis, and Inuit School Learning Plan Goal
2. Rationale for selecting the initiative	To highlight the importance and value of a First Nation, Métis, and Inuit learning plan goal and the impact it has on all other areas of the school learning plan.
3. Intended outcomes of the initiative related to improved student achievement	To create a culturally responsive learning environment that, in turn, will increase attendance and engagement and ultimately student achievement.
4. Description of the data used	We have used "Street Data" student voice, teacher voice, and parent/grandparent voice.
5. <b>Brief</b> description of the significant activities or strategies involved with the initiative	Through the focus on an Indigenous curriculum model using Community, Culture, Language and Land, we will work to improve culturally relevant pedagogical practices and provide experiential learning opportunities for students.

6. <b>One or two</b> highlights of the above activities	Integration of land-based opportunities for students in all grades and staff opportunities to develop and build on their culturally responsive teaching practices and their cultural knowledge.
7. Description of any unexpected results or “moments of serendipity” related to the initiative	To see some teachers recognizing and embracing the results of student engagement on the land and in experiential learning opportunities and connecting it to other curriculum areas.
8. Description of <b>one or two</b> interesting findings that would be useful or helpful to other schools	The power that comes from focusing on the First Nation, Métis, and Inuit school learning goal and the impact it can have on other areas such as mental health, literacy, etc.
9. Identification of <b>one or two</b> noteworthy hurdles or stumbling-blocks	COVID and switching from in person to online learning. Not being able to meet with families in person to build relationships.
10. Next steps in pursuing the initiative	Continue to focus on this goal and begin to bring community together in person to build stronger relationships and trust.
11. Lessons learned about the school’s efforts to improve student achievement	We still have a long way to go in building a culturally responsive school and building those relationships with families.

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF REGULAR BOARD MEETING NO. 3**

Virtual  
Via Microsoft Teams

2022 FEB 22  
7:30 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhagen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith  
Deborah Massaro  
Ron Oikonen

George Saarinen  
Ryan Sitch  
Scottie Wemigwans  
Jesslynn Friday (Indigenous Student  
Trustee)  
Mehtar Mago (Student Trustee)

**SENIOR ADMINISTRATION:**

Ian MacRae, Director of Education  
Kirsti Alaksa, Superintendent of Business  
Michelle Probizanski, Superintendent of Education  
AJ Keene, Superintendent of Education

**FEDERATION/UNION REPRESENTATIVES:**

Ryan McDonnell, Lakehead Principals/Vice Principals  
Meghan Smelow, Lakehead Principals/Vice Principals  
Angela Lee-Wiwcharyk, Managers

**PUBLIC SESSION:**

1. Approval of Agenda

Moved by Trustee Saarinen

Seconded by Trustee Sitch

*"THAT the Agenda for Regular Board Meeting No. 3, February 22, 2022, be approved."*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

- *Confirmation of Committee of the Whole – Closed Session Minutes of:*
  - *Regular Board Meeting No. 2 – January 25, 2022;*
- *Legal Matters;*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

*“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendation therein:*

*‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of Regular Board Meeting No. 2 – January 25, 2022;”*

CARRIED

5. Approval of Minutes

Moved by Trustee Wemigwans

Seconded by Trustee Doughty-Smith

*“THAT Lakehead District School Board approve the Minutes of Regular Board Meeting No. 2, January 25, 2022.”*

CARRIED

MATTERS NOT REQUIRING A DECISION:

6. Ontario Public School Boards’ Association Report

Trustee Sitch, Ontario Public School Boards’ Association (OPSBA) Director and voting delegate, provided an update to trustees. The update included: the upcoming Directors’ Meeting, completion of a ratification agreement (details to follow when released), and a PPM has been shared with OPSBA for review but has not yet been released to the public.



7. Indigenous Student Trustee February Report

Jesslynn Friday, Indigenous Student Trustee, provided a handout for her February report. Items addressed included: Ontario Student Trustees' Association (OSTA-AECO) Indigenous Relations Working Group meeting, Regional Multicultural Youth Council meeting, Indigenous Student Survey, Indigenous Student Circle, Regular Board meeting, Standing Committee meeting, and Aboriginal Education Advisory Committee meeting.

8. Student Trustee February Report

Mehar Mago, Student Trustee, provided a handout for her February report. Items addressed included: a community program focusing on helping students with special learning abilities, IB Programme Grade 8 Open House, and Student Senate.

9. COVID-19 General Update

Ian MacRae, Director of Education, introduced AJ Keene, Superintendent of Education, who provided a verbal update on COVID-19 related matters affecting Lakehead District School Board.

MATTERS FOR DECISION:

10. Recommendations from the Standing Committee (031-22)

School Year Calendar 2022-2023 (020-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

*"THAT Lakehead District School Board:*

1. *Approve the proposed 2022-2023 elementary school year calendar, including the opening and closing dates and professional activity days, as described in Appendix A of Report No. 020-22.*
2. *Approve the proposed 2022-2023 secondary school year calendar, including the opening and closing dates, professional activity days and examination days, as described in Appendix B of Report No. 020-22."*

CARRIED

Policy Review – 4023 Prior Learning Assessment and Recognition for Mature Students (021-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

*“THAT Lakehead District School Board approve 4023 Prior Learning Assessment and Recognition for Mature Students Policy as indicated in Report No. 021-22.”*

CARRIED

Policy Review – 3095 Student Trustees (022-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

*“THAT Lakehead District School Board approve 3095 Student Trustees Policy, Appendix A to Report No. 022-22.”*

CARRIED

Policy Development – 3002 Annual Evaluation of the Director of Education (023-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Wemigwans

*“THAT Lakehead District School Board approve 3002 Annual Evaluation of the Director of Education Policy, Appendix A, to Report No. 023-22.”*

CARRIED

Policy Review – 4010 Program Implementation (024-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Massaro

*“THAT Lakehead District School Board approve 4010 Program Implementation Policy as indicated in Report No. 024-22.”*

CARRIED

Policy Review – 8090 Community/Education Partnerships (025-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Arnone

*“THAT Lakehead District School Board approve 8090 Community/Education Partnerships Policy as indicated in Report No. 025-22.”*

CARRIED

11. Appointment to the Public Library Board (029-22)

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*“THAT Lakehead District School Board appoint Pat Johansen as its representative on the Thunder Bay Public Library Board effective March 2022 for the remainder of the four-year term ending November 30, 2022.”*

CARRIED

12. Information and Inquiries

12.1 Trustee Tuchenhagen reminded trustees that there was an Informal Session immediately following the adjournment of the Regular Board meeting.

12.2 Trustee Sitch reminded trustees that the OPSBA Directors' Meeting would take place Friday, February 25, 2022. He informed trustees that if they had anything they would like brought forward at the meeting, to let him know.

13. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Arnone

*"THAT we do now adjourn at 7:58 p.m."*

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF BOARD MEETING NO. 4 (SPECIAL)**

Virtual  
Via Microsoft Teams

2022 MAR 02  
7:30 p.m.

**TRUSTEES PRESENT:**

Ellen Chambers (Chair)  
Trudy Tuchenhagen (Vice Chair)  
Marg Arnone  
Sue Doughty-Smith  
Deborah Massaro

Ron Oikonen  
George Saarinen  
Ryan Sitch  
Scottie Wemigwans  
Meahar Mago (Student Trustee)

**TRUSTEE ABSENT, WITH REGRET:**

Deborah Massaro  
Scottie Wemigwans  
Jesslynn Friday (Indigenous Student Trustee)

**SENIOR ADMINISTRATION:**

Kirsti Alaksa, Superintendent of Business

**PUBLIC SESSION:**

1. Approval of Agenda

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

*“THAT the Agenda for Board Meeting No. 4 (Special), March 2, 2022, be approved.”*

**CARRIED**

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Arnone

*“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:*

*- Personnel Matters*

*and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”*

**CARRIED**

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Arnone

Seconded by Trustee Sitch

*“THAT the Report of the Board (Special) – Committee of the Whole – Closed Session items were dealt with in their entirety.”*

CARRIED

5. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

*“THAT we do now adjourn at 8:40 p.m.”*

CARRIED

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2022 MAR 22  
Report No. 033-22

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: BUS TRANSPORTATION FINAL COSTS FOR 2021-2022

1. Background

School bus transportation contracts for Lakehead District School Board (LDSB) are based on a formal procurement process and negotiated efforts with the coterminous board and our service providers. References to changes in the 2021-2022 contract amounts refer to the previous year.

2. Situation

2.1 With respect to the 2021-2022 contracts, LDSB has secured fully tendered routing for busing services through Student Transportation Services of Thunder Bay (STSTB).

2.2 Student transportation in 2021-2022 has unique challenges due to a national school bus driver shortage and issues associated with the COVID-19 pandemic continuing to affect delivery of service, routing, and costs. These challenges include:

- the continuing issue of a severe driver shortage across the industry exacerbated by driver health concerns during the pandemic; and
- costs for extra time required for school bus drivers to disinfect all high touch surfaces after the morning runs and a more thorough cleaning following the afternoon run.

2.3 Utilization of the VEO Transportation software for route planning accurately measures the length of all routes, adjusted annually for new, departing and changes to student addresses. This year saw an overall increase to contracted route lengths as a net result of a 20% increase in ridership, as some students who opted out of transportation last year, returned this year, and the elimination of stand-alone midday routes. For 2021-2022, there was a 2,845 km increase in the contracted route daily distance travelled bringing the total daily to 11,479 km.

2.4 The 2021-2022 transportation funding formula contains a *fuel escalator/de-escalation clause* to help provide additional funding stability despite market volatility of fuel prices. The Ministry of Education has established the fuel funding price at \$0.957 per liter, plus or minus three percent. If fuel prices are above or below this spread in any month within the fiscal year, a funding adjustment will apply.

- 2.5 The 2021-2022 fully tendered and audited routing resulted in the following daily contract amounts plus the enhanced cleaning labour costs shown (not including HST):

<b>DAILY PAYMENT</b>	
First Student Canada – Contracted Routes	\$ 21,113
First Student Canada – Enhanced Cleaning Labour	\$ 550
Iron Range Bus Lines – Contracted Routes	\$ 11,008
Iron Range Bus Lines – Enhanced Cleaning Labour	\$ 372
<b>TOTALS</b>	<b>\$ 33,043</b>

3. Conclusion

While addressing the ongoing and unprecedented challenges to student transportation caused by the global pandemic, LDSB continues to provide safe, efficient, high quality and cost-effective transportation services to students in Thunder Bay and the surrounding region.

Respectfully submitted,

CRAIG MURPHY  
Consortium Manager  
Student Transportation Services of Thunder Bay

KIRSTI ALAKSA  
Superintendent of Business

IAN MACRAE  
Director of Education

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2022 MAR 22  
Report No. 034-22

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: PROCEDURAL BY-LAW AD HOC COMMITTEE

1. Background

- 1.1 On November 23, 2021, the Board established a Procedural By-Law Ad Hoc Committee comprised of Trustees Arnone, Chambers, Tuchenhagen, Sitch, and Trustee Oikonen as alternate. The director of education and the executive secretary were also appointed to the committee. At its first meeting, Trustee Sitch was appointed chair of the Procedural By-Law Ad Hoc Committee.
- 1.2 The Procedural By-Law Ad Hoc Committee was directed to review the 2018 Procedural By-Law and report its progress to the Board no later than March 31, 2022.

2. Situation

- 2.1 The Procedural By-Law Ad Hoc Committee, upon reviewing the 2018 Procedural By-Law, determined that a revision was required.
- 2.2 The Procedural By-Law Ad Hoc Committee has met with a consultant to aid in the revision.

3. Conclusion

The Procedural By-Law Ad Hoc Committee will continue to meet and revise the Procedural By-Law. A report, with recommendations, will be brought to the Board before the end of the term.

Respectfully submitted,

RYAN SITCH  
Chair  
Procedural By-Law Ad Hoc Committee



LAKEHEAD DISTRICT SCHOOL BOARD

**MINUTES OF PARENT INVOLVEMENT COMMITTEE**

Microsoft Teams

2022 JAN 17  
6:30 p.m.

**MEMBERS PRESENT:**

Marg Arnone  
Robin Cawlishaw  
Ellen Chambers  
Chitra Jacob  
Shannon Jessiman-MacArthur  
Ian MacRae

Laura Prodanyk  
Fred Van Elburg

**RESOURCE:**

Judy Hill, Executive Assistant

**MEMBERS ABSENT, WITH REGRET:**

Kristy Boucher  
Julie Morin  
Michael Otway

**GUESTS:**

Jesslynn Friday, Indigenous Student Trustee  
Mehar Mago, Student Trustee  
Megan Semeniuk, Mental Health Lead

1. **Call to Order, Welcome and Introductions**

Director MacRae called the meeting to order and welcomed Trustee Marg Arnone as the trustee representative and Trustee Ellen Chambers as the alternate trustee representative on the committee for the 2021-2022 term. Director MacRae also welcomed Megan Semeniuk, Mental Health Lead for Lakehead Public Schools.

2. **Land Acknowledgement**

Director MacRae acknowledged the lands and traditional territory.

3. **Disclosures of Conflict of Interest**

There were no disclosures of conflict of interest.

4. **Approval of Agenda**

The agenda was approved by consensus.

5. Confirmation of Minutes – November 15, 2021

The minutes were approved by consensus.

6. Mental Health Update

Megan Semeniuk, Mental Health Lead, provided a power point presentation on:

- initiatives she is working on;
- dissemination of school mental health Ontario resources;
- Board wide training;
- community partnerships; and
- social work services.

Director MacRae thanked Megan for her very informative presentation.

7. Student Trustee Update

Indigenous Student Trustee Friday provided the following update on her work:

- focus during her term will be to establish an Indigenous Student Senate and to give Indigenous students an opportunity for leadership;
- students will be given volunteer hours for participating in the Student Senate;
- working on an Indigenous Student Well-Being survey for Indigenous students in Grades 7-12; and
- attendance at an AEAC and PIC meeting, as well as attendance at the OPSBA Northern Regional Council Meeting on November 6, 2021.

8. 2022-2023 School Year Calendar

Robin Cawlishaw, the Parent Involvement Committee representative on the School Year Calendar Committee, provided drafts of the elementary and secondary school year calendars for 2022-2023. Feedback was provided from the group.

9. Student Census Update

Director MacRae provided an update on the student census that will be taking place in February 2022. The census is voluntary and confidential. All schools will participate with the exception of Woodcrest Elementary Public School and Superior CVI who participated in the pilot project last year. Judy will send the link to everyone to view the video and information. Any questions can be directed to Mahejabeen Ebrahim, Human Rights and Equity Advisor, [Mahejabeen\\_ebrahim@lakeheadschoools.ca](mailto:Mahejabeen_ebrahim@lakeheadschoools.ca).

10. Aboriginal Education Advisory Committee Report (AEAC)

Report deferred to the next meeting

11. Special Education Advisory Committee (SEAC)

Report deferred to the next meeting.

12. Director's Report

Director MacRae reported on the following:

- At the Annual Meeting, Ellen Chambers and Trudy Tuchenhagen were re-elected to their respective positions, chair and vice chair of the Board.
- Reports to the Board included the Director's Annual Report, Health & Safety Semi Annual Report, Lakehead Public Schools International and The Arts.
- COVID-19 update – first day of in-person learning has gone as well as expected. The provincial government has gone to extreme lengths to assure parents that protocols have been put in place to keep students safe.

13. Other Business

There was no other business.

14. Next Meeting

Monday, March 7, 2022.

15. Adjournment

The meeting adjourned at 7:30 p.m.

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2022 MAR 22  
Report No. 036-22

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: RECOMMENDATIONS FROM THE STANDING COMMITTEE

Background

The following reports were received at the Standing Committee Meeting of March 8, 2022, and have been referred to the Board for approval. The recommendations are as follows:

**APPROVAL OF APPOINTMENT TO THE SPECIAL EDUCATION ADVISORY COMMITTEE (027-22)**

*It is recommended that Lakehead District School Board approve the appointment of Sarah Niles as a replacement member to the Special Education Advisory Committee representing Dilico Anishinabek Family Care, for the term ending November 30, 2022.*

**APPOINTMENT OF AN EXTERNAL MEMBER TO THE AUDIT COMMITTEE (030-22)**

*It is recommended that Lakehead District School Board appoint Mr. Lorencio Di Gregorio as an external member to the Audit Committee to serve a three-year term commencing March 22, 2022 and ending March 22, 2025.*

**INDIGENOUS TRUSTEE REPORT (032-22)**

*It is recommended that Lakehead District School Board request that the First Nations' Chief and Council of the First Nations communities with whom we have a signed Education Service Agreement, work together to appoint a person to be a member of the LDSB Board of Trustees and forward the name of their appointee to the Board, in writing, by October 24, 2022, as outlined in Report No. 032-22.*

Respectfully submitted,

TRUDY TUCHENHAGEN  
Chair  
Standing Committee

LAKEHEAD PUBLIC SCHOOLS  
OFFICE OF THE DIRECTOR OF EDUCATION

2022 MAR 22  
Report No. 035-22

TO THE CHAIR AND MEMBERS OF  
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: 2022 MUNICIPAL ELECTION – TRUSTEE DETERMINATION AND DISTRIBUTION

1. Background

- 1.1 Section 58.1(10) of the Education Act governs the number of elected members on a district school board at the number determined for purposes of the 2022 municipal election.
- 1.2 The Board continues to be responsible for trustee determination and distribution calculations. Using population data received from the Municipal Property Assessment Corporation (MPAC), school boards follow the determination and distribution rules contained in *Ontario Regulation 412/00 of the Education Act* to calculate the geographic distribution of the trustees. Electoral data is reflected in the attached appendices.
- 1.3 School boards are required to adopt a resolution stating that they have considered designating specified municipalities or unorganized areas as low population areas. This allows greater representation to an area that would be accorded by a strict representation-by-population approach.

2. Situation

- 2.1 Section 58.1(10) states that the subject to the rules of *Ontario Regulation 412/00 of the Education Act*, the number of members shall not be more than 22 or fewer than five members on any district school board.
- 2.2 In 2018, eight trustees were elected, at large, to represent all electors within the school board jurisdiction. The number of trustees to be elected in 2018 was based on the yield determined using the calculation formula provided in Ontario Regulation 412/00.
- 2.3 Boards have the authority to voluntarily reduce the total number of trustees (no fewer than five trustees) by Board resolution.
- 2.4 Boards also have the authority to provide for the opportunity to increase the number of trustees by one member. The dispersal factor was modified to reflect the changed demographic and geographical size of the Board in 2009.
- 2.5 The Board has the option to declare a low population area. If the Board declares a low population area, city representation could be reduced by one trustee in order to have the low population area represented.

- 2.6 School boards are required to adopt a resolution stating that they have considered designating specified municipalities or unorganized areas as low population areas. There is, however, no requirement that boards designate low population areas.
- 2.7 Boards with more than one municipality must adopt a resolution either declaring one or more areas as a low population area or declaring that no such designation will be made.

3. Conclusion

Lakehead District School Board must consider the number of trustees to be elected and consider whether to declare a low population area. This must be determined by Board resolution by March 31, 2022 and submitted to the Ministry of Education by April 3, 2022.

4. Options

Lakehead District School Board has the following options to consider for the 2022 election prior to finalizing trustee determination and distribution:

- 4.1 decrease the number of trustees (no fewer than five);
- 4.2 maintain the number of trustees at eight; or
- 4.3 increase the number of trustees to nine.

RECOMMENDATION

It is recommended that for the 2022 municipal election, Lakehead District School Board:

1. Declare that a low population area not be designated.
2. Select option \_\_\_\_\_ of Report No. 035-22, consideration for the 2022 municipal election.

Respectfully submitted,

BRUCE SAUDER  
Administrative Services

DAVE COVELLO  
Manager of Information Technology and Corporate Planning

KIRSTI ALASKA  
Superintendent of Business

IAN MACRAE  
Director of Education

**2022 Trustee Determination**  
Electoral Quotient for Five Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	70,329	4.23
Oliver-Paipoonge	4,482	0.27
Prov. Of Ontario (Lakehead Locality)	3,048	0.18
Shuniah	1,976	0.12
Neebing	1,672	0.10
Conmee	604	0.04
O'Connor	535	0.03
Gillies	369	0.02
Prov. Of Ontario (Armstrong)	116	0.01
Prov. Of Ontario (Collins)	8	0.00
Prov. Of Ontario (Auden)	1	0.00
Prov. Of Ontario (Ferland)	15	0.00
<b>Total</b>	<b>83,155</b>	<b>5.00</b>

**2022 Trustee Determination**  
Electoral Quotient for Six Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	70,329	5.07
Oliver-Paipoonge	4,482	0.32
Prov. Of Ontario (Lakehead Locality)	3,048	0.22
Shuniah	1,976	0.14
Neebing	1,672	0.12
Conmee	604	0.04
O'Connor	535	0.04
Gillies	369	0.03
Prov. Of Ontario (Armstrong)	116	0.01
Prov. Of Ontario (Collins)	8	0.00
Prov. Of Ontario (Auden)	2	0.00
Prov. Of Ontario (Ferland)	47	0.00
<b>Total</b>	<b>83,155</b>	<b>6.00</b>



**2022 Trustee Determination**  
Electoral Quotient for Seven Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	70,329	5.92
Oliver-Paipoonge	4,482	0.38
Prov. Of Ontario (Lakehead Locality)	3,048	0.26
Shuniah	1,976	0.17
Neebing	1,672	0.14
Conmee	604	0.05
O'Connor	535	0.05
Gillies	369	0.03
Prov. Of Ontario (Armstrong)	116	0.01
Prov. Of Ontario (Collins)	8	0.00
Prov. Of Ontario (Auden)	2	0.00
Prov. Of Ontario (Ferland)	47	0.00
<b>Total</b>	<b>83,155</b>	<b>7.00</b>

**2022 Trustee Determination**  
Electoral Quotient for Eight Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	70,329	6.77
Oliver-Paipoonge	4,482	0.43
Prov. Of Ontario (Lakehead Locality)	3,048	0.29
Shuniah	1,976	0.19
Neebing	1,672	0.16
Conmee	604	0.06
O'Connor	535	0.05
Gillies	369	0.04
Prov. Of Ontario (Armstrong)	116	0.011
Prov. Of Ontario (Collins)	8	0.001
Prov. Of Ontario (Auden)	1	0.000
Prov. Of Ontario (Ferland)	15	0.001
<b>Total</b>	<b>83,155</b>	<b>8.00</b>

**2022 Trustee Determination**  
Electoral Quotient for Nine Trustees

Name of municipality	Electoral Group Population	Electoral Quotient
Thunder Bay	70,329	7.61
Oliver-Paipoonge	4,482	0.49
Prov. Of Ontario (Lakehead Locality)	3,048	0.33
Shuniah	1,976	0.21
Neebing	1,672	0.18
Conmee	604	0.07
O'Connor	535	0.06
Gillies	369	0.04
Prov. Of Ontario (Armstrong)	116	0.013
Prov. Of Ontario (Collins)	8	0.001
Prov. Of Ontario (Auden)	1	0.000
Prov. Of Ontario (Ferland)	15	0.002
<b>Total</b>	<b>83,155</b>	<b>9.00</b>