
BUSINESS AND BOARD ADMINISTRATION

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STUDENT TRUSTEES POLICY

3095

1. Rationale

Ontario Regulation 7/07 S. 2 (1) states:

“The Board shall develop and implement a policy providing for matters relating to student trustees and to the payment of honoraria for student trustees.”

2. Policy

It is the policy of Lakehead District School Board (LDSB) that, in accordance with Ontario Regulation 7/07 S.3, the Board shall have two student trustees, which includes one Indigenous student trustee who self-identifies as First Nations, Métis, or Inuit (FNMI) elected by students who voluntarily self-identify as FNMI.

3. Guidelines

3.1 The chair of the Board will assign a trustee mentor who will provide Board-based orientation and meet regularly with the student trustee.

3.2 The student trustee shall attend public sessions of regular meetings of the Board and may attend meetings of its committees. A student trustee is not entitled to be present at a meeting that is closed to the public in accordance with the Education Act under section 207 S.(2) (b) as amended.

b) the disclosure of intimate, personal or financial information in respect of a member of the Board or committee, an employee or prospective employee of the Board or a pupil or their parent or guardian.

3.3 The student trustee shall act in concert with other elected trustees to examine and discuss issues leading to a vote at public meetings of the Board, unless the student trustee has a conflict of interest. A student trustee is entitled to require that a matter before the Board or one of its committees on which the student trustee sits be put to a recorded vote, and in that case there shall be:

a) a recorded non-binding vote that includes the student trustee’s vote; and
b) a recorded binding vote that does not include the student trustee’s vote.

3.4 The student trustee is not entitled to move a motion, but is entitled to suggest a motion on any matter at a meeting of the Board or of one of its committees on which the student trustee sits, and if no member of the Board or committee, as the case may be, moves the suggested motion, the record shall show the suggested motion.

3.5 The student trustee shall follow trustee protocols when dealing with complaints, questions or suggestions regarding a school or service.

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- 3.6 The student trustee shall be provided with support services afforded trustees.
- 3.7 The student trustee shall be afforded expenses by Board practice.
- 3.8 The Board shall pay an honorarium as per Student Trustee Ontario Regulation 7/07 S.2 (1).
- 3.9 The student trustee will have access to training opportunities that are offered to trustees.
- 3.10 The student trustee is entitled to attend one out-of-town conference and may apply to attend an additional conference. If the student trustee is under the age of 18, a parent or trustee must agree to attend as a supervisor.

4. Qualifications

A student trustee is qualified if they are:

- (a) a Canadian citizen;
- (b) currently in or entering the senior division in a LDSB school; and
- (c) a full-time student or an exceptional pupil in a special education program for whom the Board has reduced the length of the instructional program on each school day under subsection 3(3) of Regulation 298 of the Revised Regulation of Ontario, 1990 (Operation of Schools – General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced.

5. Term

The term of office will begin August 1 of the year in which the student trustee is elected and ends on July 31 of the following year. The student may be re-elected for a second year if they meet the qualification requirement.

If the Board has two student trustees with terms of two years, the Board will stagger the terms where possible.

6. Selection Process

- 6.1 The office of the director shall coordinate the interview process to select two student trustees.
- 6.2 The student councils from each secondary school shall invite applications for a student trustee. The Indigenous Student Leadership Team from each secondary school shall invite applications for a student trustee who voluntarily self-identifies as FNMI.

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6.3 In consultation with the staff advisor, a students' council and the Indigenous Student Leadership Team shall conduct the process for election of its nominee, and submit its nomination to the office of the director.

6.4 The interview committee shall consist of:

- the presidents of secondary school student councils, or a student council designate;
- a designate of each secondary school's Indigenous Student Leadership Team; and
- the outgoing student trustee, if they are not seeking another term.

6.5 The selection process for the student trustee position for a one-year term shall be completed no later than the last day of February each year. The selection process for the student trustee position for a two-year term shall be completed no later than April 30 each year.

7. Responsibilities

7.1 The student trustees shall act in accordance with the Procedural By-Law of the Board.

7.2 The student trustees shall act on behalf of the Board only when authority has been specifically delegated by the chair of the Board.

7.3 The student trustees shall endeavour to obtain a broad view for students' input to be presented to the Board.

7.4 The incumbent student trustees will work with the incoming student trustees, who will be encouraged to attend Board meetings as an observer prior to their term.

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8. Disqualification

8.1 A student trustee shall be disqualified if they:

- are absent from three consecutive Regular Board meetings, in accordance with the Education Act under section 228 (1) (b); and/or
- b) absents themselves without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board;
- ceases to hold the qualifications required to act as student trustee as described in Section 4 of this Policy.

8.2 A person who ceases to be qualified to act as a student trustee shall resign from the position.

9. Filling of Vacancies

If the Board determines that a vacancy shall be filled, it shall be filled using the selection process outlined in this policy.

10. Review

This policy shall be reviewed in accordance with 2010 Policy Development and Review Policy.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
3001 Governance Policy	November 4, 1998	Ont. Reg. 7/07 S.2 (1)
3074 Expense and Travel Reimbursement Policy and Procedures.	<u>Date Revised</u> April 22, 2003 March 27, 2007 May 27, 2014 September 24, 2019 February 22, 2022	Ont. Reg. 7/07 S.5 (1)