Lakehead Public Schools

CONFIDENTIAL
SAFE SCHOOLS INCIDENT REPORT – 1

Report No. _____ **School:** _____

Students Involved
(If known) _____

Location of Incident **Check (X) one**

- ☐ At a location in the school or on school property
  Specify: _____
- ☐ At a school-related activity
  Specify: _____
- ☐ On a school bus
  Specify (Route No./Identification): _____
- ☐ Other
  Specify: _____

Time of Incident **Date** _____ **Time** _____

Type of Incident Check (**X**) all that apply

ACTIVITIES LEADING TO A POSSIBLE SUSPENSION

Under Section 306 (1) of the Education Act

- ☐ Uttering a threat to inflict serious bodily harm on another person
- ☐ Possessing alcohol, illegal and/or restricted drugs
- ☐ Being under the influence of alcohol or cannabis (unless a person is a medical cannabis user)
- ☐ Swearing at a teacher or at another person in a position of authority
- ☐ Committing an act of vandalism that causes extensive damage to school property at the student's school or to property located on the premises of the student's school
- ☐ Bullying
- ☐ Any act considered by the principal to be injurious to the moral tone of the school
- ☐ Any act considered by the principal to be injurious to the physical or mental well-being of members of the school community
- ☐ Persistent opposition to authority
- ☐ The willful destruction of school property
- ☐ Incidents off school property which impact on the school
- ☐ Habitual neglect of duty
- ☐ Conduct inconsistent with the Code of Conduct of the school, Board, or province
- ☐ Conduct affecting the safe learning environment for the students or working environment of staff of the school

ACTIVITIES LEADING TO SUSPENSION AND POSSIBLE EXPULSION

Under Section 310 (1) of the Education Act

- ☐ Possessing a weapon, including possessing a firearm or knife
- ☐ Using a weapon to cause or to threaten bodily harm to another person
- ☐ Committing physical assault on another person that causes bodily harm requiring treatment by a medical practitioner
- ☐ Committing sexual assault
- ☐ Trafficking in weapons, illegal or restricted drugs
- ☐ Committing robbery
- ☐ Giving alcohol or cannabis to a minor
- ☐ Bullying, if:
  i. the pupil has previously been suspended for engaging in bullying; and
  ii. the pupil's continuing presence in the school creates an unacceptable risk to the safety of another person
- ☐ Any activity listed in subsection 306 (1) that is motivated by bias, prejudice or hate based on race, national or ethnic origin, language, colour, religion, sex, age, mental or physical disability, sexual orientation, gender identity, gender expression, or any other similar factor
- ☐ An act considered by the principal to be significantly injurious to the moral tone of the school and/or to the physical or mental well-being of others
- ☐ A pattern of behavior that is so inappropriate that the student's continued presence is injurious to the effective learning and/or working environment of others

☐ Any other activity that is an activity for which a principal may suspend a pupil under a policy of the Board

☐ Activities engaged in by the student on or off school property that cause the student's continuing presence in the school to create an unacceptable risk to the physical or mental well-being of other person(s) in the school or Board

☐ Activities engaged in by the student on or off school property that have caused extensive damage to the property of the Board or to goods that are/were on Board property

☐ The student has demonstrated through a pattern of behavior that they have not prospered by the instruction available to them and that they are persistently resistant to making changes in behavior which would enable them to prosper

☐ Any act considered by the principal to be a serious violation of the school, Board or Provincial Code of Conduct

☐ Where a student has no history of discipline or behavior intervention, or no relevant history, a single act, incident, or infraction considered by the principal to be a serious violation of the expectations of student behavior and/or a serious breach of the Board or school Code of Conduct

☐ Any other activity that, under a policy of a board, is an activity for which a principal must suspend a pupil and, therefore, in accordance with this Part, conduct an investigation to determine whether to recommend to the Board that the pupil be expelled

Report Submitted By (Name) _____ **Signature** _____

Contact Information (Location) _____ **Telephone** _____

Date _____

Note: Detach SSIR-2 and give to the person who submitted the report.

SAFE SCHOOLS INCIDENT REPORT - 2

Report No. _____

Report Submitted By (Name) _____ **Date** _____

☐ **Action Taken** ☐ **No Action Taken**

Principal _____ **Signature** _____ **Date** _____