



Office of the Director

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5131 Fax (807) 622-0961

REGULAR BOARD MEETING NO. 12
Tuesday, September 27, 2022
Jim McCuaig Education Centre

Sherril-Lynne Pharand
Director of Education

Ellen Chambers
Chair

AGENDA

PUBLIC SESSION

7:30 p.m. – in the Board Room and via Microsoft Teams

| | <u>Resource Person</u> | <u>Pages</u> |
|--|------------------------|--------------|
| 1. Call to Order | | |
| 2. Disclosure of Conflict of Interest | | |
| 3. Approval of the Agenda | | |
| 4. Report of Committee of the Whole – Closed Session | | |
| 5. Land Acknowledgement | | |
| 6. Delegations/Presentations | | |
| 7. Approval of Minutes | | |
| 7.1 Regular Board Meeting No. 10 - June 28, 2022 | E. Chambers | 1-7 |
| 7.2 Special Board Meeting No. 11 - June 28, 2022 | E. Chambers | 8-9 |
| 8. Business Arising from the Minutes | | |

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

Resource
Person Pages

MATTERS NOT REQUIRING A DECISION:

| | | | |
|-----|--|----------------|--------|
| 9. | Information Reports | | |
| 9.1 | Ontario Public School Boards' Association (OPSBA) Report | R. Sitch | Verbal |
| 9.2 | Student Trustee – September Report (089-22) | M. Mago | 10-12 |
| 9.3 | Indigenous Student Trustee – September Report (091-22) | A. Sagutcheway | 13-14 |
| 9.4 | Special Education Advisory Committee Selection Process (088-22) | M. Probizanski | 15-17 |
| 9.5 | Anti-Sex Trafficking Protocol (090-22) | M. Probizanski | 18-24 |
| 9.6 | Parent Involvement Committee Meeting Minutes - May 2, 2022 | S. Pharand | 25-26 |
| 9.7 | Aboriginal Education Advisory Committee Meeting Minutes - June 9, 2022 | AJ Keene | 27-29 |
| 9.8 | Special Education Advisory Committee Meeting Minutes - June 15, 2022 | M. Probizanski | 30-33 |

10. First Reports

MATTERS FOR DECISION:

- 11. Postponed Reports
- 12. Recommendations from the Board Advisory Committee
- 13. Ad Hoc and Special Committee Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

14. New Reports

14.1 2022 Municipal Election - Honoraria for Board Members 2022 – 2026 (086-22)

K. Alaksa

34-35

It is recommended that Lakehead District School Board:

1. *Approve the maximum level of honoraria for the new term of office, December 1, 2022 to November 30, 2026, for trustees of Lakehead District School Board.*
2. *Approve the maximum additional amounts for the new term of office, December 1, 2022 to November 30, 2026, for the chair and vice chair of Lakehead District School Board.*
3. *Approve a maximum of \$50.00 for attending each meeting of a committee of the Board that is required to be established by an Act or a regulation made under an Act for the new term of office, December 1, 2022 to November 30, 2026.*

14.2 Compliance Audit Committee (085-22)

S. Pharand

36

It is recommended that Lakehead District School Board appoint Sheelagh Hendrick, Yves Fricot and Fred Stille as members of the Lakehead District School Board Compliance Audit Committee.

15. New Business

16. Notices of Motion

17. Information and Inquiries

18. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Board Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF REGULAR BOARD MEETING NO. 10

Virtual via Microsoft Teams
In person at Jim McCuaig Education Centre

2022 JUN 28
7:30 p.m.

TRUSTEES PRESENT:

Ellen Chambers (Chair)
Trudy Tuchenhagen (Vice Chair)
Marg Arnone
Sue Doughty-Smith
Deborah Massaro
Ron Oikonen

George Saarinen
Ryan Sitch
Scottie Wemigwans
Jesslynn Friday (Indigenous Student
Trustee)
Mehtar Mago (Student Trustee)

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education
Kirsti Alaksa, Superintendent of Business
AJ Keene, Superintendent of Education

FEDERATION/UNION REPRESENTATIVES:

Angela Lee-Wiwcharyk, Managers

PUBLIC SESSION:

1. Approval of Agenda

Moved by Trustee Tuchenhagen

Seconded by Trustee Sitch

"THAT the Agenda for Regular Board Meeting No. 10, June 28, 2022, be approved."

CARRIED

2. Resolve into Committee of the Whole – Closed Session

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

“THAT we resolve into Committee of the Whole – Closed Session with Trustee Chambers in the chair to consider the following:

- *Confirmation of Committee of the Whole – Closed Session Minutes*
 - *Regular Board Meeting No. 8*
- May 24, 2022;
 - *Board Meeting (Special) No. 9*
- June 13, 2022;
 - *Property Matters;*

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended.”

CARRIED

COMMITTEE OF THE WHOLE – CLOSED SESSION:

3. Committee of the Whole – Closed Session items were dealt with in their entirety.

PUBLIC SESSION:

4. Report of Committee of the Whole – Closed Session

Moved by Trustee Saarinen

Seconded by Trustee Doughty-Smith

“THAT the Report of the Regular Board – Committee of the Whole – Closed Session be adopted with the following recommendations therein:

‘THAT Lakehead District School Board approve the Committee of the Whole – Closed Session Minutes of:

- *Regular Board Meeting No. 8 - May 24, 2022; and*
- *Board Meeting (Special) No. 9 - June 13, 2022.’*

‘THAT:

1. *All of the Lakehead District School Board Trustees be appointed to the Director of Education Selection Committee.*
2. *The Director of Education Selection Committee present their decision to the Board.’*

‘THAT:

1. *Lakehead District School Board does and hereby appoint and employ as its Director of Education and Secretary to the Board, Sherri-Lynne Pharand, on the terms and conditions to be determined.*
2. *Lakehead District School Board authorize the chair to proceed with finalizing an agreement with Sherri-Lynne Pharand within the confines of legislation.*
3. *The appointment of Sherri-Lynne Pharand as Director of Education and Secretary to the Board will take effect on or about 1 September 2022, pending agreement by Sherri-Lynne Pharand.”*

CARRIED

5. Ontario Public School Boards’ Association (OPSBA) Award of Excellence and Achievement Award
– Erin Kahkonen, President, Gorham and Ware Home and School Association

Trustee Wemigwans presented the OPSBA Award of Excellence and Achievement Award to Erin Kahkonen, President, Gorham and Ware Home and School Association.

6. Trustee Character Award – Superintendents, Lakehead District School Board

Trustee Doughty-Smith presented a Trustee Character Award to Kirsti Alaksa, Superintendent of Business, Michelle Probizanski, Superintendent of Education, and AJ Keene, Superintendent of Education.

7. Grade 6 Book Study – The Barren Grounds by David A. Robertson

AJ Keene, Superintendent of Education, presented on the Grade 6 Book Study – The Barren Grounds by David A. Robertson, which classes across Lakehead Public Schools participated in. A PowerPoint presentation was displayed with highlights of the book study. All trustees’ questions were addressed.

8. Approval of Minutes

Moved by Trustee Tuchenhagen

Seconded by Trustee Oikonen

“THAT Lakehead District School Board approve the Minutes of:

- *Regular Board Meeting No. 8 - May 24, 2022; and*
- *Board Meeting (Special) No. 9 - June 13, 2022.”*

CARRIED

MATTERS NOT REQUIRING A DECISION:

9. Ontario Public School Boards' Association Report

Trustee Sitch, Ontario Public School Boards' Association (OPSBA) Director and voting delegate, informed trustees that he did not attend the Annual General Meeting but Trustee Chambers did attend as the alternate.

Trustee Chambers updated trustees on the elections from the Annual General Meeting and Project Compass.

10. Student Trustee June Report (078-22)

Mehar Mago, Student Trustee, presented the report. Items addressed included: her current term in review, highlights, regrets, and recommendations for future student trustees.

11. Indigenous Student Trustee Final Report (079-22)

Jesslynn Friday, Indigenous Student Trustee, presented her final report for her term as the Indigenous student trustee. Items addressed included: her year in review, regrets, and recommendations for future Indigenous student trustees.

12. Annual Review of the Plan to Deliver Special Education Programs and Services: 2021-2022 (075-22)

AJ Keene, Superintendent of Education, introduced Maggie Fredrickson, Special Education Principal, who presented the report. All trustees' questions were addressed.

13. Audit Committee Report

Trustee Oikonen, Chair, Audit Committee, provided a verbal update on the June 6, 2022 Audit Committee meeting.

14. COVID-19 General Update

Ian MacRae, Director of Education, introduced AJ Keene, Superintendent of Education, who provided a verbal update on COVID-19 related matters affecting Lakehead District School Board.

MATTERS FOR DECISION:

15. Recommendations from the Standing Committee (080-22)

Approval of Appointments to the Supervised Alternative Learning Committee 2022-2023 (063-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Oikonen

“THAT Lakehead District School Board approve the following appointments to the Supervised Alternative Learning (SAL) Committee for the 2022-2023 school year:

- Trudy Tuchenhagen, Trustee;*
- Ron Oikonen, Trustee (Alternate);*
- Michelle Probizanski, Superintendent of Education;*
- Nicholas Sacevich, Student Success Lead/MISA Board Lead;*
- Lorna Hunda, Acting Executive Director, YES Employment Services;*
- Dianna Atkinson, Service Delivery Manager, YES Employment Services (Alternate); and*
- Brad McKay, Program Supervisor, YES Employment Services.”*

CARRIED

Revised Trustee Appointments to Board Committees 2022 (072-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Sith

“THAT Lakehead District School Board approve the Revised Trustee Appointments to Board Committees – 2022 as set out in Appendix A to Report No. 072-22”

CARRIED

Policy Review – 3001 Governance (073-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Doughty-Smith

“THAT Lakehead District School Board approve 3001 Governance Policy Appendix A to Report No. 073-22.”

CARRIED

Policy Development – 8092 Code of Conduct (069-22)

Moved by Trustee Tuchenhagen

Seconded by Trustee Wemigwans

“THAT Lakehead District School Board approve 8092 Code of Conduct Policy, Appendix A to Report No. 069-22.”

CARRIED

16. Recommendation from the Procedural By-Law Ad Hoc Committee (081-22)

Moved by Trustee Sitch

Seconded by Trustee Tuchenhagen

“THAT Lakehead District School Board approve the suspension of item 1.4 of the 2018 Procedural By-Law to allow for the reading and recommendation of the 2022 Governing Bylaws in a Special Board meeting.”

CARRIED

17. Recommendation from the Budget Committee (076-22)

Moved by Trustee Saarinen

Seconded by Trustee Sitch

“THAT Lakehead District School Board approve the 2022-2023 operating and capital budget of \$154,722,325 as presented.”

CARRIED

18. Notices of Motion

Chair Chambers read the following notices of motion:

2022 Governing Bylaws

It is recommended that Lakehead District School Board approve:

- 1. the bylaw revision, as proposed by the Procedural Bylaw Ad Hoc Committee, as a substitute for the present 2018 Procedural By-law, and if adopted, it shall not take effect until the end of the meeting;
- 2. that following the adoption of the bylaws, the appendices be adopted, and if adopted, they be appended to the bylaws for reference; and
- 3. that the executive secretary be authorized to correct article and clause designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the Board of Trustees in connection with the Education Act or its Regulations.

2022 Governing Bylaws: Special Rules

It is recommended that Lakehead District School Board approve:

- 1. the Special Rules attached to the 2022 Governing Bylaws as Appendix A; and
- 2. that the Special Rules will not take effect until the end of the meeting in which they are approved.

2022 Governing Bylaws: Appendices

It is recommended that Lakehead District School Board approve:

1. appendices B to F as attached to the 2022 Governing Bylaws; and
2. that appendices B to F will not take effect until the end of the meeting in which they are approved.

19. Information and Inquiries

- 19.1 Trustee Chambers informed trustees that it was a great pleasure to attend the Westgate Collegiate and Vocational Institute graduation on behalf of the Board.
- 19.2 Trustee Sitch mentioned that École Elsie MacGill Public School had their Grand Opening.
- 19.3 Trustee Chambers and Trustee Tuchenhagen provided a thank you and gift to Director MacRae for his service to Lakehead District School Board. They wished him well in his retirement.

20. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

“THAT we do now adjourn at 8:50 p.m.”

CARRIED

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF BOARD MEETING NO. 11 (SPECIAL)

Virtual via Microsoft Teams
In person at Jim McCuaig Education Centre

2022 JUN 28
9:00 p.m.

TRUSTEES PRESENT:

Ellen Chambers (Chair)
Trudy Tuchenhagen (Vice Chair)
Marg Arnone
Sue Doughty-Smith
Ron Oikonen
George Saarinen

Ryan Sitch
Scottie Wemigwans
Jesslynn Friday (Indigenous Student
Trustee)
Mehtar Mago (Student Trustee)

TRUSTEE ABSENT, WITH REGRET:

Deborah Massaro

SENIOR ADMINISTRATION:

Ian MacRae, Director of Education

1. **Approval of Agenda**

Moved by Trustee Sitch

Seconded by Trustee Wemigwans

“THAT the Agenda for Board Meeting No. 11 (Special), June 28, 2022, be approved.”

CARRIED

2. **Revisions to the 2018 Procedural By-Law and Notice to Enact (082-22)**

2022 Governing Bylaws

Moved by Trustee Sitch

Seconded by Trustee Tuchenhagen

““THAT Lakehead District School Board approve:

1. *the bylaw revision, as proposed by the Procedural Bylaw Ad Hoc Committee, as a substitute for the present 2018 Procedural By-law, and if adopted, it shall not take effect until the end of the meeting;*
2. *that following the adoption of the bylaws, the appendices be adopted, and if adopted, they be appended to the bylaws for reference; and*
3. *that the executive secretary be authorized to correct article and clause designations, punctuation, and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of the Board of Trustees in connection with the Education Act or its Regulations.”*

CARRIED

3. Revisions to the 2018 Procedural By-Law and Notice to Enact (082-22)

2022 Governing Bylaws: Special Rules

Moved by Trustee Sitch

Seconded by Trustee Saarinen

“THAT Lakehead District School Board approve:

1. *the Special Rules attached to the 2022 Governing Bylaws as Appendix A; and*
2. *that the Special Rules will not take effect until the end of the meeting in which they are approved.”*

CARRIED

4. Revisions to the 2018 Procedural By-Law and Notice to Enact (082-22)

2022 Governing Bylaws: Appendices

Moved by Trustee Sitch

Seconded by Trustee Doughty-Smith

“THAT Lakehead District School Board approve:

1. *appendices B to F as attached to the 2022 Governing Bylaws; and*
2. *that appendices B to F will not take effect until the end of the meeting in which they are approved.”*

CARRIED

5. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhagen

“THAT we do now adjourn at 9:15 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2022 SEP 27
Report No. 089-22

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: STUDENT TRUSTEE – SEPTEMBER REPORT

1. Introduction

I am truly honoured and humbled to continue to be a part of the Lakehead District School Board's (LDSB) rich tradition of student trustees. Throughout the year I will, to the best of my ability, endeavor to make positive change as well as ensure that all student voices, opinions, and values are represented on the Board. In addition, I will ensure that students are informed regarding the decisions that affect their education. I am prepared and enthusiastic for the upcoming year, and I look forward to representing the students' ideals, perspectives and needs in all that I can do during my term.

2. Objectives

- 2.1. One of my main goals as the student trustee for this term is to recommence the Secondary Student Senate this year. This committee is a student led committee for all secondary students at LDSB which strives to create a welcoming environment to share perspectives on Board issues and voice the concerns of the LDSB student body. Through this channel of communication, I hope to bring such concerns to the Board to ensure continuous improvement as well as student achievement and well-being. Furthermore, this committee will be part of a unified and welcoming community of leaders and learners who are passionate about bringing change to their community.
- 2.2 During my term as a student trustee this year, I hope to continue to emphasize the voices of LDSB's diverse students. Furthermore, I will strive to provide resources which inform secondary students about opportunities both within their schools and their community, using various methods such as social media and secondary school student councils.
- 2.3 I want to establish myself as a recognizable and approachable figure for LDSB students. I intend to do so by attending events organized by various committees, attending community events, and participating in a variety of volunteer and community-based opportunities. I will work hard to promote the position of student trustee and highlight the incredible work being accomplished.

- 2.4 During my term, I intend to continue to work closely with the Ontario Student Trustees' Association (OSTA-AECO) in order to gain a variety of perspectives from across the province. I believe that by doing so, I will be better able to represent LDSB's students. I also believe that by working with OSTA-AECO, I will be able to provide our students with a variety of interesting projects.

3. Situations

- 3.1 Throughout the summer, I have been in contact with OSTA-AECO, as well as Joseph Foresta, Thunder Bay District Catholic School Board Student Trustee, regarding various projects I would like to implement this year, in particular ProjectOrangeHeART. This project would strive to commemorate the National Day for Truth and Reconciliation, September 30, 2022, as well as celebrate Indigenous culture through a medium of art. Students would be encouraged to create artworks through any medium while considering the prompt, "What does truth and reconciliation mean to you?" These art works would then, ideally, be shared across social media platforms. Given the current time restraints, the project would be designed for students from Grades 9-12.
- 3.2 On Monday, September 12, 2022, I had the privilege to attend the Parent Involvement Committee meeting. I feel honored to attend these meetings as they allow me further insight into the hard work being done by LDSB staff to ensure a safe, equitable and respectful learning environment for students and staff.
- 3.3 On Wednesday, September 14, 2022, I was able to attend the Special Education Advisory Committee (SEAC) meeting. Through this meeting, I was able to better understand the role of the committee within the Board, as well as the special education programs available to students. I feel proud to be part of an education system which ensures that students are safe and cared for, that their social and emotional needs are met and supported, and that they have the required supports necessary for them to reach their true academic potential.
- 3.4 On Friday, September 16, 2022, I met with Indigenous Student Trustee Alexa Sagutcheway and Trustee George Saarinen for our first Student Trustees' Mentor meeting. During this meeting, I was able to share my experiences from my last term with Indigenous Student Trustee Sagutcheway, whom I greatly look forward to working with. In addition, I was able to ask Trustee Saarinen for insight and guidance regarding ProjectOrangeHeART.

4. Conclusion

In conclusion, I am incredibly enthusiastic to continue serving as the LDSB student trustee for the remainder of my term. I am looking forward to continuing to ensure that the voices of all students are well represented at the Board table, and that every LDSB student has equitable opportunity to achieve their full potential. I am very grateful for the knowledge I have gained this past year and look forward to seeing what this new year will bring. I truly appreciate the opportunity to work with, and learn from, such a diverse and knowledgeable group of individuals.

Respectfully submitted,

MEHAR MAGO
Student Trustee

LAKEHEAD PUBLIC SCHOOLS

OFFICE OF THE DIRECTOR OF EDUCATION

2022 SEP 27
Report No. 091-22

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD - Public Session

RE: INDIGENOUS STUDENT TRUSTEE – SEPTEMBER REPORT

1. Introduction

I am honored to be serving as Lakehead District School Board's (LDSB) Indigenous student trustee for the 2022-2023 term. As the Indigenous student trustee, I will bring forth the voices of Indigenous students. Over my term, I will assist in taking the steps as a school board towards reconciliation, through education and advocating for the voices yet to be heard.

2. Objectives

- 2.1 It is critical for all levels of identity to be seen and heard. Indigenous students, like myself, face the battle of combating their Indigenous identity and where it "fits". I have found that in recent years, Indigenous peoples are given the space to share, which is a definite point towards reconciliation. However, Indigenous peoples should also be given the time. It is critical to celebrate Indigenous students, culture and identity to give these youth the opportunity to make their own connection between culture and identity.
- 2.2 I would like the education of cultural sensitivity to take place. This will aid for Indigenous and non-Indigenous students, staff and facilitators. This will bring mutual respect for not only the culture of Indigenous peoples but also of other cultures that are represented within LDSB.
- 2.3 As an Indigenous youth and student myself, I understand the experience of not feeling heard. During my term as Indigenous student trustee, I will be listening to the voice of Indigenous students and represent their views at the Board table.
- 2.4 I hope to increase access to the knowledge of post-secondary opportunities for Indigenous students for both students and staff and, in particular, student services staff.

3. Conclusion

This term as Indigenous student trustee was granted to me by this Board, and I would like to say Miigwetch, for this opportunity to do good for Indigenous students at LDSB. I look forward in collaborating with these fellow Board members and staff. The voices of Indigenous students' need to be heard, and I am committing myself to represent those voices through my term.

Respectfully submitted,

ALEXA SAGUTCHEWAY
Indigenous Student Trustee

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2022 SEP 27
Report No. 088-22

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: SPECIAL EDUCATION ADVISORY COMMITTEE SELECTION PROCESS

1. Background

- 1.1 In accordance with Section 206 of the Education Act, the Board established a Special Education Advisory Committee (SEAC) in December of 1982.
- 1.2 The purpose of this committee is to make recommendations to the Board relating to matters affecting the establishment and development of special education programs and services in respect of exceptional students of the Board.
- 1.3 The committee functions according to the guidelines outlined in Regulation 464/97 made under the Education Act, December 10, 1997.
- 1.4 The term of office for representatives of Special Education Advisory Committee shall coincide with the term of office of the Board.

2. Situation

- 2.1 Special Education Advisory Committee representatives will be appointed in conjunction with the new Board elected in the municipal election on October 24, 2022.
- 2.2 The superintendent responsible for the Special Education Advisory Committee has requested, in writing, that each association currently represented nominate a representative for the next four year term.
- 2.3 An advertisement, (attached as Appendix A), will be placed on the Lakehead District School Board's website, social media accounts, and in the local newspapers, inviting local associations/agencies, parents/guardians, and community members to nominate/self-nominate representatives to the Special Education Advisory Committee for consideration of appointment by the Board.

3. Conclusion

A report will be presented to the Board at the Inaugural Meeting on November 15, 2022, for the approval of appointments to the Special Education Advisory Committee for the December 1, 2022 to November 30, 2026 term.

Respectfully submitted,

MICHELLE PROBIZANSKI
Superintendent of Education

SHERRI-LYNNE PHARAND
Director of Education

NOMINATIONS



Special Education Advisory Committee

Local Associations/Agencies are invited to nominate representatives to the Special Education Advisory Committee.

An association is defined as "an association or organization of parents that operates locally within the area of jurisdiction of a board and that is affiliated with an association or organization that is not an association or organization of professional educators, but that is incorporated and operates throughout Ontario to further the interests and well-being of one or more groups of exceptional children or adults."

Parents/Guardians and community members are invited to self-nominate for the community representative positions.

To qualify as a representative, a person must:

- be a Canadian citizen;
- be the full age of eighteen years;
- be a resident within the jurisdiction of the Board;
- be a public school elector; and
- not be employed by the Lakehead District School Board in any capacity

The term of office will coincide with the term of office (4 years) for Board Trustees (December 1, 2022 - November 30, 2026).

Nomination forms are available by contacting Christine Jones at (807) 625-5126 or on our website at www.lakeheadschoools.ca

Completed nomination forms must be received by:

Monday, October 31, 2022

SEAC Nominations
Lakehead Public Schools
Attention: Christine Jones
Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2



Lakehead
Public
Schools

Committed to the success of every student

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2022 SEP 27
Report No. 090-22

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: ANTI-SEX TRAFFICKING PROTOCOL

1. Background

1.1 On July 6, 2021, Policy/Program Memorandum No. 166 was released by the Ministry of Education, to provide a foundation for each Ontario School Board to create a regionally tailored Anti-Sex Trafficking Protocol.

2. Situation

2.1 The ministry expects all school boards in Ontario to develop, implement and maintain an Anti-Sex Trafficking Protocol.

2.2 Lakehead District School Board has developed an Anti-Sex Trafficking Protocol and has begun the staff training phase.

2.3 The purpose of this report is to share the protocol and to discuss next steps.

2.4 The protocol is attached as Appendix A.

Respectfully submitted,

ANNE MARIE MCMAHON-DUPUIS
System Principal

MICHELLE PROBIZANSKI
Superintendent of Education

SHERRI-LYNNE PHARAND
Director of Education

1. Purpose

- 1.1 Lakehead District School Board (LDSB) is committed to providing a safe, equitable and respectful working and learning environment. Lakehead District School Board promotes and supports human rights as articulated in the 7030 Human Rights and Workplace Harassment Policy. There is a strong commitment to safety, human rights and equity for student well-being and success. Lakehead District School Board has an important role to play in keeping all students including those who identify as Indigenous, Black, racialized, Two Spirit, Lesbian, Gay, Bisexual, Transgender, Queer, Intersex and Asexual (2SLGBTQIA+) communities, and other marginalized groups, safe from sex trafficking and sexual exploitation.
- 1.2 Welcoming and engaging school environments lead to positive student experiences, especially when families and communities are intentionally involved in the students' learning (Ministry of Education, (2021), Parent Engagement: Encouraging Parent Involvement in Schools). Safe schools, both physically and psychologically, are a critical element to successfully nurturing positive student experiences. Due to almost daily contact with students, teachers and other education staff are well placed to educate on prevention, promote healthy relationships, notice troubling changes in behaviour, and connect with students as caring adults. By training staff to recognize the signs of sex trafficking, they will be better equipped to identify the cues and safely intervene if they suspect a student is being trafficked or involved in trafficking. Education can also serve as a key factor in helping survivors of trafficking heal and rebuild their lives, helping to prevent re-victimization and resetting students on a healing trajectory towards positive outcomes.
- 1.3 The Policy/Program Memorandum 166 Keeping Students Safe: Policy Framework for School Board Anti-Sex Trafficking Protocols, sets a strong foundation for this protocol. This Anti-Sex Trafficking protocol supports schools taking a key role in fostering a safe and caring climate for students. It also establishes principles for coordinated action with community partners to prevent, identify, and recognize sex trafficking and develop responses to facilitate early and appropriate intervention. It has been established to guide LDSB's response to sex trafficking and includes actions to be taken in cases of suspected or actual occurrences of sex trafficking involving students. The protocol covers all LDSB schools and all Board activities, including school sponsored activities such as field trips, either in person or online.

2. Definitions

- 2.1 **Culturally Responsive** refers to and extends beyond language to include a much larger set of professional attitudes, knowledge, behaviours and practices, and organizational policy, to ensure responsiveness to the diversity of students at LDSB.
- 2.2 **Sex Trafficking** is a form of sexual exploitation and is a crime under the Criminal Code of Canada. It can include recruiting, harbouring, transporting, obtaining, or providing a person for the purpose of sex. It involves the use of force, physical or psychological coercion or deception. Most individuals who are trafficked for the purpose of sexual exploitation are women and girls, but all people may be targeted. Indigenous and racialized individuals are especially vulnerable to experiencing sex trafficking. The intersections of colonization, intergenerational trauma, systemic discrimination and barriers to accessing service, compound, which increases the vulnerability of being targeted by traffickers for Indigenous women and girls – of whom comprise a disproportionate number of trafficked persons for the purpose of sexual exploitation in Canada.
- 2.3 **Survivor** is used to refer to an individual who has escaped a trafficking situation, whereas victim is used to refer to an individual who is in the process of being recruited or is being trafficked. The term survivor may also be used to refer to an adult with lived experience of being trafficked. This approach is used for clarity and not intended to label or define an individual's experience. Individuals who have experienced sex trafficking may prefer one term over another to describe their experiences. Staff should confirm how an individual impacted by trafficking prefers to be referenced.
- 2.4 **Trauma-informed** approaches “recognize the connections between violence, trauma, negative health outcomes, and behaviours. These approaches increase safety, control and resilience for people who are seeking services in relation to experiences of violence and/or have a history of experiencing violence.” (Government of Canada, (2018, February, Trauma and Violence-Informed Approaches to Policy and Practice).

3. Statement of Principles

- 3.1 Lakehead District School Board strives to provide a safe, caring, and supportive environment for all students including those who identify as Indigenous, Black, racialized (people of colour), having disabilities, members of 2SLGBTQIA+ communities, and other marginalized groups. Students face a multitude of diverse and intersecting factors and can be at risk of violence and harm.

- 3.2 Lakehead District School Board recognizes that parents, guardians and caregivers, are key partners and will seek their input regarding this protocol. Care will be taken when reaching out to parents, families and caregivers to endeavour to determine they are safe adults, prior to engaging with them on matters regarding the student(s). Outreach to Indigenous parents and guardians, as well as outreach to Black and racialized parents and guardians, needs to be trauma-informed and recognize barriers that may impact their participation. Efforts will be made to reduce cultural and/or linguistic barriers when reaching out to parents, guardians, and caregivers about this work.
- 3.3 Lakehead District School Board recognizes that students are at the center of this work and will seek input from students regarding this protocol. Students with lived experience are experts and, if willing and appropriately supported through trauma-informed approaches, could share their story and insights as part of efforts to build awareness and empower students.
- 3.4 Lakehead District School Board values consultation and engagement with community groups/agencies that support members of the school community and are essential to supporting anti-sex trafficking approaches that are responsive to diverse students and the needs of the local school community. Lakehead District School Board will seek input from community organizations and partners such as Dilico, Tikinagan, and Children's Aid Society (CAS).
- 3.5 Lakehead District School Board appreciates that caring adults and students within schools can promote a sense of student belonging, increase protective factors, help to reduce risk factors associated with sex trafficking, and support early intervention through identification and appropriate response, including connecting impacted persons to supportive services. School board staff will be provided training to identify the signs of sex trafficking, respond to disclosures, to be culturally relevant and responsive to the needs of diverse student populations, and regarding supporting the immediate physical and emotional safety needs of students. Training will be suitable to the role of staff and emphasize how to respond to immediate dangers and the need to avoid actions that will make an individual's situation worse or unsafe.
- 3.6 Lakehead District School Board will promote a human rights-based, non-judgmental, culturally responsive, survivor-centered, and trauma-informed approach to raising awareness, identify and respond to sex trafficking as well as when engaging in prevention efforts.
- 3.7 Lakehead District School Board supports prevention activities at schools, including existing efforts such as the teaching about consent, healthy relationships, and healthy sexuality. It is important for staff to understand the historical and social context of sex trafficking and implement prevention strategies that are responsive to the needs of students and members of the local school community.

3.8 Lakehead District School Board treats students with respect and with due regard for confidentiality and privacy in accordance with applicable legal requirements. In addition, the protocol supports developing and maintaining referral relationships with community service organizations while adhering to applicable legal requirements, including those under the *Municipal Freedom of Information and Protection of Privacy Act*; the *Ontario Human Rights Code*; the *Accessibility for Ontarians with Disabilities Act, 2005*; the *Education Act*; and the *Youth and Family Services Act*; (CYFSA), 2017.

4. Strategies to Raise Awareness

4.1 This protocol will be posted on the LDSB website.

4.2 A plan to raise awareness about sex-trafficking among students, parents, guardians, and caregivers will be developed and implemented.

5. Response Procedures

5.1 These procedures will be implemented to respond to situations where a student:

- may be at risk of or is being sex trafficked;
- may be targeting, luring, grooming, or recruiting children and youth for the purpose of sex trafficking; and
- is returning to school after they have been trafficked or involved in trafficking others.

5.2 At each school, the principal, or their designate, will respond when they learn about possible sex trafficking or a report of sex trafficking.

5.3 Staff members who receive a disclosure or identify signs of sex trafficking will report the matter to their school principal, or designate, and must also report in accordance with the duty to report when children are in need of protection. Staff must fulfill the duty to report and share necessary information in accordance with 6040 Reporting Children in Need of Protection policy.

5.4 Students are strongly encouraged to bring forward concerns about luring, grooming, recruitment, or exiting sex trafficking to their school principal or to any school staff. It should be communicated that they can do so without fear of reprisal. Where necessary, students can raise concerns anonymously.

5.5 The school principal, or their designate, will determine the course of action. The school principal, or their designate, may inform their superintendent. The school principal, or their designate, will consider the following steps, as needed.

5.5.1 Assess the situation including immediate safety and well-being needs.

5.5.2 Ascertain the specific needs of the student(s) and possible barriers they may face. Carefully consider barriers to participation faced by students including those who identify as Indigenous, Black, people of colour, having disabilities, members of 2SLGBTQIA+ communities, and other marginalized groups.

5.5.3 Act with due regard for the needs of:

- students with special education needs, mental health needs, social or emotional needs, language/cultural barriers, and international students;
- students who are in care, receiving care or in customary care arrangements;
- students who are being trafficked and who may be involved in the recruiting of other victims, including students who are returning to school after they have been involved in a trafficking situation;
- parents/guardians/caregivers, including those who may live in remote communities, or overseas and/or may not speak English or French; and
- students 18 years or older or who are 16 or 17 years old and have withdrawn from parental control.

5.6 Resources and Supports

5.6.1 In cases of immediate danger/emergency call 911 (Thunder Bay Police).

5.6.2 Caring adults in school. The principal can identify individuals such as school staff, a social worker, a member of the special education team, or a member of the mental health team to support the student(s).

5.6.3 Counselling services may be made available through agencies such as Dilico, Tikinagan, North of Superior Programming (Armstrong), Children's Centre Thunder Bay, or CAS.

5.6.4 Kids Help Phone is a 24/7 e-mental health service that can be contacted by phone 1-800-668-6868 or text 686868.

5.6.5 Canada Trafficking Hotline (is available 24/7) 1-833-900-1010. The hotline connects victims and survivors of human trafficking to specialized anti-human trafficking services and supports, emergency shelters, transition housing, long-term supports, counsellors, a range of other trauma-informed services, and where applicable, law enforcement. The hotline is also an entry point for individuals interested in learning more about specialized human trafficking restraining orders. Services offered in 200+ languages and are accessible to the deaf, hard-of-hearing and non-verbal.

5.6.6 School resource officer(s) as identified by the school principal.

6. Education and Training

A plan for ongoing professional learning for staff members including new staff, that is related to their roles and responsibilities, will be developed and implemented. Participation in training and education will be tracked. The following groups will receive training.

- staff (includes support staff, custodians, and secretaries at schools) who need to identify signs of grooming, trafficking and report the matter to the school principal;
- administrators (school principals, system leaders, and superintendents) who will learn about or receive reports of sex trafficking or involvement in sex trafficking; and
- educators who play a key role with engaging student learning and provide referrals.

7. Accountability

7.1 The director of education is responsible for this protocol. The director engages the superintendents to manage this protocol.

7.2 The superintendents will monitor the implementation of this protocol.

7.3 The protocol will be reviewed and revised at least once every five years.

Related Policies

8070 Safe Schools

6040 Reporting Children in Need of Protection

7030 Human Rights and Workplace Harassment

Legal Reference

Policy/Program Memorandum 166 Keeping Students Safe: Policy Framework for School Board Anti-Sex Trafficking Protocols, Ministry of Education, 2021

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Microsoft Teams

2022 MAY 02
6:30 p.m.

MEMBERS PRESENT:

Marg Arnone
Robin Cawlishaw
Ellen Chambers
Chitra Jacob
Shannon Jessiman-MacArthur
Ian MacRae

Julie Morin
Laura Prodanyk
Fred Van Elburg

RESOURCE:

Judy Hill, Executive Assistant

MEMBERS ABSENT, WITH REGRET:

Kristy Boucher
Carla Mulholland
Michael Otway

GUESTS:

Kirsti Alaksa, Superintendent of Business
Jesslynn Friday, Indigenous Student Trustee
Mehar Mago, Student Trustee

1. **Call to Order, Welcome and Introductions**

Director MacRae called the meeting to order and welcomed everyone.

2. **Land Acknowledgement**

Director MacRae acknowledged the lands and traditional territory.

3. **Disclosures of Conflict of Interest**

There were no disclosures of conflict of interest.

4. **Approval of Agenda**

The agenda was approved by consensus.

5. **Confirmation of Minutes – March 7, 2022**

The minutes were approved by consensus.

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. 8001 Code of Conduct Policy

Kirsti Alaksa, Superintendent of Business, presented the policy for feedback. Questions from the group were addressed.

8. Aboriginal Education Advisory Committee Report

Report deferred to next meeting.

9. Special Education Advisory Committee Report

Report deferred to next meeting.

10. Director's Report

Director MacRae reported on the following:

- Reports to the Board included policy reviews on 7020 Equitable Employment, 8066 Safe Arrival, 3001 Governance and 3060 Leasing of Space, New Teacher Induction Program and Student Achievement;
- COVID-19 update – it has been a struggle to keep classes going during this latest wave of COVID-19. There have been a significant number of absences that need to be covered every day. The Board has a supply of rapid antigen tests for families who may need them;
- Fred Van Elburg provided a brief update on the New Teacher Induction Program and the Student Achievement report. It has been a challenge because of COVID-19. The primary/junior assessment for EQAO will be online. Grades 3 and 6 will use laptops. There are a number of tutors in place to help struggling students across the elementary/secondary panels; and
- Julie Morin provided a brief overview of her report on Plant-Based Food Options for Schools.

Director MacRae thanked Laura Prodanyk and her colleagues at the Thunder Bay District Health Unit for all their support during this pandemic.

Director MacRae thanked everyone for their support and patience over the years.

11. Other Business

Laura Prodanyk thanked Director MacRae for his passion and dedication to Lakehead Public Schools.

12. Next Meeting Date

Monday, September 12, 2022.

13. Adjournment

The meeting adjourned at 7:08 p.m.



ABORIGINAL EDUCATION ADVISORY COMMITTEE MINUTES



DATE: Thursday, June 9, 2022 – 10:00 am – 12:00pm – Thunder Bay Art Gallery/Boardroom/Virtual Meeting via Microsoft Teams

CO-CHAIR: AJ Keene
Serena Essex

MEMBERS PRESENT: Shelby Ch'ng, Elliot Cromarty, Pauline Fontaine, Anna Fern Kakegamic, Cheryl King-Zewiec, Elder Gerry Martin, Trustee George Saarinen

ALTERNATES: Dinah Jung

RESOURCES: Mahejabeen Ebrahim, Donna Flasz, Anika Guthrie, Ashley Nurmela, Fred Van Elburg

GUESTS: Anne Marie McMahon-Dupuis

ABSENT WITH REGRETS: Trustee Marg Arnone, Kathy Beardy, Kristy Boucher, Trustee Ellen Chambers, Jennifer Chapman, Keli Cristofaro, Crystal Donohue, Trustee Susan Doughty-Smith, Pauline Fontaine, Indigenous Student Trustee Jesslynn Friday, Mike Judge, Sharon Kanutski, Student Trustee Mehar Mago, Leanna Marshall, Patti Pella, Education Officer, Indigenous Education Office, Ministry of Education, Nick Sacevich, Alexa Sagutcheway, Student Representative, Jasmine Sgambelluri, Sophie Sutherland, Student Representative, Elder/Knowledge Keeper Renee Tookenay, Yolanda Wanakamik, Indigenous Trustee Scottie Wemigwans

| | AGENDA ITEM | DISCUSSION | ACTION |
|----|--------------------------|--|--------------------|
| 1. | Opening Ceremonies | Elder Gerry Martin called the meeting to order. | Elder Gerry Martin |
| 2. | 2.1 Land Acknowledgement | Co-chair Essex acknowledged the lands and traditional territory. | Serena Essex |

| | | | |
|----|--|---|---|
| 3. | Agenda and Minutes | Prior to the start of the meeting, the committee met at the Thunder Bay Art Gallery to attend the KZ Lodge's display of the "Her Story" project. | |
| | 3.1 Approval of Agenda - June 9, 2022 | Moved by Dinah Jung and seconded by Pauline Fontaine that the agenda for the June 9, 2022, AEAC Microsoft Teams meeting be approved as written Carried | Serena Essex |
| | 3.2 Approval of Minutes – May 19, 2022 | Moved by Trustee George Saarinen and seconded by Dinah Jung that the minutes for the May 19, 2022, AEAC meeting be approved with the next meeting edited to read June 9, 2022. Carried | Serena Essex |
| 4. | Business Arising from the Minutes | | |
| | 4.1 PIC Rep | This item was deferred to the next meeting. | |
| 5. | Presentations | | |
| | 5.1 Anti-Sex Trafficking Protocol | Mahejabeen Ebrahim, Human Rights & Equity Advisor, shared a presentation outlining the Lakehead District School Board's Anti-Sex Trafficking Protocol. All members' questions were addressed | Mahejabeen Ebrahim Anne Marie McMahon-Dupuis |
| 6. | New Business | | |
| | 6.1 Anishnaabemowin Advisory Committee | Co-chair Keene gave the group a brief update about plans to establish an Anishnaabemowin Advisory Committee and advised that any committee members who are interested in being involved should contact Anika Guthrie, FNMI Education Coordinator. | AJ Keene |
| | 6.2 Priorities & Planning for 2022/2023 | This item was deferred to the next meeting. | AJ Keene |
| | 6.3 Representation on AEAC/Elder Recruitment | Members discussed looking for elder representation for the committee. | All |
| 7. | Ongoing Business | | |
| | 7.1 COVID-19 Update | Co-chair Keene shared with the committee a COVID-19 update. | AJ Keene |
| | 7.2 Indigenous Student Trustee Update | Co-chair Keene shared an update with the members on behalf of Indigenous Student Trustee, Jesslynn Friday, that she created an infographic poster for social media to show the results of the Indigenous Student Survey. | AJ Keene |

| | | | |
|-----|--------------------------------|---|----------------|
| | 7.3 Community Relations Update | Ashley Nurmela, Aboriginal Liaison Officer, provided an update to committee members with details about the National Indigenous Peoples Day pow wow. | Ashely Nurmela |
| 8. | Information and Inquiries | The committee congratulated Donna Flasz on her upcoming retirement and sent get well wishes to committee member Yolanda Wanakamik. | AJ Keene |
| 9. | Closing | Elder Gerry closed the meeting. | |
| 10. | Next Meeting | Thursday, September 15, 2022. | |
| 11. | Adjournment | The meeting was adjourned at 11:50 a.m. | |

LAKEHEAD DISTRICT SCHOOL BOARD

SPECIAL EDUCATION ADVISORY COMMITTEE

Westgate CVI Hybrid
Via Microsoft Teams

2022 JUN 15

MEMBERS PRESENT:

Suzanne Posthumus, Chair
Trustee Marg Arnone
Angela Hill
Trustee Trudy Tuchenhagen

Sarah Niles
Liz Tod
Michelle Blackburn
Wendy Carrol

OTHERS PRESENT:

Michelle Probizanski
Christine Jones
Ellen Chambers
Kirsti Alaksa

Maggie Fredrickson
Anne Marie McMahon-Dupuis
Mahejabeen Ebrahim

ABSENT WITH REGRETS:

Carey Murphy
Miranda Myers
Lesley Harding

Kelly Matyasovszky
Mike Otway
Anne Antenucci, Vice-Chair

1. **Call to Order**

Suzanne Posthumus, Chair of SEAC, called the meeting to order at 6:01 p.m.

2. **Welcome and Introductions**

Suzanne Posthumus, Chair of SEAC, welcomed the following guests:

- Madison Berardi, Junior Inclusion Coordinator, City of Thunder Bay
- Robyn Eady-Sitar, Vision Itinerant Teacher
- Mahejabeen Ebrahim, Human Rights and Equity Advisor
- Anne Marie McMahon-Dupuis, System Principal
- Kirsti Alaksa, Superintendent of Business

3. **Approval of the Agenda**

Moved by Angela Hill

Seconded by Trustee Tuchenhagen

“THAT the agenda for the June 15, 2022, SEAC meeting be approved.”

CARRIED

4. Declarations of Conflict of Interest

There were no declarations of conflict of interest.

5. Presentations

- 5.1 Robyn Eady-Sitar, Vision Itinerant Teacher Vision Services, provided a presentation on Visions Services. All questions were addressed.
- 5.2 Madison Berardi, Junior Inclusion Coordinator, City of Thunder Bay, provided a presentation on Junior Inclusion. All questions were addressed.
- 5.3 Kirsti Alaksa, Superintendent of Business, provided a presentation on Lakehead District School Boards' (LDSB) 7005 Code of Conduct Policy and Procedure. All questions were addressed.
- 5.4 Mahejabeen Ebrahim, Human Rights and Equity Advisor and Anne Marie McMahon-Dupuis, System Principal, provided a presentation on the Anti-Sex Trafficking Protocol. All questions were addressed.
- 5.5 Maggie Fredrickson, System Principal, Special Education, provided an update on the amendments to Special Education Plan. Specific changes in Early Identification Process and Intervention Strategies, Section 4 to ensure it aligns with the ministry requirements, equipment and SEA Funding. Section 14, will have minor edits to reflect guidelines, changes and coordination with other ministries and agencies. Entry to School Program, was added to Section 18, funded through the Ontario Autism Program. A review of the special education program will start the next school year to ensure the best programs and process are in place for our special education student needs. All questions were addressed.

6. Approval of the Minutes

Moved by Trustee Arnone

Seconded by Wendy Carrol

"THAT the minutes of the May 18, 2022, SEAC meeting be approved."

CARRIED

7. Business Arising from the Minutes

Maggie Fredrickson, System Principal, Special Education, provided an update of the carousel evening and that many schools will be logging onto review the recording.

8. Correspondence

Suzanne Posthumus, Chair of SEAC, reviewed the following correspondence sent to all SEAC members:

- Near North DSB, supporting on-line learning;
- 0-6 CMH Northern Network presentation;
- Slide deck from Dr. Wittenberg;
- Invitation to office opening of École Elsie MacGill Public School; and
- Provincial Parent Association Advisory Committee.

9. New Business

9.1 Maggie Fredrickson, System Principal, Special Education, provided an update on the multi-disciplinary team. A new support job posting position was created for a teacher to provide support in empower, traveling school to school for tier 3 in all our Lakehead District School Board (LDSB) schools. All members' questions were addressed.

9.2 Maggie Fredrickson, System Principal, Special Education, provided a Special Education update. Shortages of staff to fill valuable positions continue to impact the board and community agencies. The challenge is very real and the continued concerns in meeting the growing needs for our special education students. A local ministry representative meeting was held to discuss the needs of our schools and the Director of Special Education for the Ministry of Education for Ontario. We hope to hear back from the Director of Special Education in the very near future with some answers to our concerns. A total of 14 elementary summer camps will be running throughout five school locations. All members' questions were addressed.

10. Information/Inquires & Association Reports

10.1 Suzanne Posthumus, Chair of SEAC, reminded the members to send their input to Christine Jones, Executive Secretary, before June 28, 2022, for the following documents emailed to them on June 14, 2022:

- 2021-2022 SEAC work plan;
- 2022-2023 SEAC presentation schedule; and
- 2022-2023 SEAC meeting schedule.

11. SEAC Budget Update

Maggie Fredrickson, System Principal, Special Education, reported that current 2021-2022 SEAC budget is at \$10,600 and next September amount will reflect the three SEAC scholarship awards.

12. Board Update

Trustee Arnone provided the following Board update:

At the May 24, 2022, Regular Board meeting, the following reports were presented:

- Trustee Character Award - Rebecca Cross, Crestview Public School;
- Aboriginal Education;
- Safe and Accepting Schools Committee;
- Mental Health Report;
- 2022-2030 Policy Review Schedule;
- Appointment of an External Member to the Audit Committee;
- Policy review – 8071 Bullying Prevention and Intervention;
- Policy review – 3093 Electronic Information Security; and
- Policy review – 3096 Information/Communication Technology Use.

13. Adjournment

Moved by Angela Hill

Seconded by Sarah Niles

“THAT we do now adjourn at 7:32 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2022 SEP 27
Report No. 086-22

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: 2022 MUNICIPAL ELECTION - HONORARIA FOR BOARD MEMBERS 2022 – 2026

1. Background

1.1 Ontario Regulation 357/06 “Honoraria for Board Members” requires boards to set a new level of honoraria for Board members of district school boards by October 15, 2022.

2. Situation

2.1 In accordance with Regulation 357/06, the following components make up trustee honoraria:

2.1.1 Base Amount – on August 24, 2018, the Ministry of Education released memo B14 which keeps the base amount for trustees at \$5,900.00.

2.1.2 Attendance Amount – an amount not to exceed the attendance amount limit of \$50.00 that is paid to a member for attending any meeting of a committee of the Board that is required to be established by an Act or a regulation made under an Act.

2.1.3 Enrolment Amount – Board average daily enrolment (ADE) for 2022/2023 (est.) multiplied by \$1.75 divided by the number of elected trustees (excludes First Nation and student trustees). The enrolment amount is to be calculated anew in each year of a member’s term of office.

The following table represents the approximate annual amount a trustee would receive for the period December 1, 2022 to November 30, 2026:

| | |
|--------------------|----------|
| 2022/2023 est. ADE | 8,671.25 |
|--------------------|----------|

Trustees (excluding chair & vice chair)

| | |
|---------------------------------|----------------|
| Base Amount | \$5,900 |
| Enrolment Amount | \$1,896 |
| Attendance Amount (24 meetings) | \$1,200 |
| Max Amount per Trustee | \$8,996 |

- 2.1.4 Chair and Vice Chair – a maximum amount of \$5,000.00 for the chair and \$2,500.00 for the vice chair are to be added to the base amounts determined for the trustee honoraria. The chair is also entitled to an extra enrolment amount of five cents multiplied by the ADE (minimum of \$500.00), and the vice chair is entitled to an extra enrolment amount of 2.5 cents multiplied by the ADE (minimum of \$250.00).

RECOMMENDATION

It is recommended that Lakehead District School Board:

1. Approve the maximum level of honoraria for the new term of office, December 1, 2022 to November 30, 2026, for trustees of Lakehead District School Board.
2. Approve the maximum additional amounts for the new term of office, December 1, 2022 to November 30, 2026, for the chair and vice chair of Lakehead District School Board.
3. Approve a maximum of \$50.00 for attending each meeting of a committee of the Board that is required to be established by an Act or a regulation made under an Act for the new term of office, December 1, 2022 to November 30, 2026.

Respectfully submitted,

KIRSTI ALAKSA
Superintendent of Business

SHERRI-LYNNE PHARAND
Director of Education

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2022 SEP 27
Report No. 085-22

TO THE CHAIR AND MEMBERS OF
LAKEHEAD DISTRICT SCHOOL BOARD – Public Session

RE: COMPLIANCE AUDIT COMMITTEE REORT

1. Background

- 1.1 The Ontario Municipal Elections Act, Section 88.37, states that a district school board or municipality establish a Compliance Audit Committee by October 1, that is “no fewer than three and not more than seven members and shall not include employees or officers of the municipality or local board, members of the council or local board, or any persons who are candidates in the election for which the committee is established.”
- 1.2 The purpose of the committee is to hear and decide on applications for compliance audit of a candidate’s expenses.

2. Situation

- 2.1 The Compliance Audit Committee typically is comprised of a solicitor, an accountant and someone with municipal governance experience.
- 2.2 The Compliance Audit Committee services will only be required if there was an application made to be a qualified elector.
- 2.3 The appointed members would be entitled to the same indemnification benefits of other Board committee members.

RECOMMENDATION:

It is recommended that Lakehead District School Board appoint Sheelagh Hendrick, Yves Fricot and Fred Stille as members of the Lakehead District School Board Compliance Audit Committee.

Respectfully submitted,

BRUCE SAUDER
Administrative Services

SHERRI-LYNNE PHARAND
Director of Education