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**ELEMENTARY  
OCCASIONAL FRENCH TEACHERS – CORE AND IMMERSION**

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**General Information:**

The Board is seeking Elementary Occasional French Teachers – Core and Immersion. Selected applicants will be invited to participate in the interview process and only those candidates will be contacted. Please note that interviews will be conducted partially in French.

**Rate of Pay** - \$298.48 per day

**Application Procedure:**

Each candidate shall submit in the following order: (Use as your check list.)

- ☐ Elementary Occasional Teacher Application Form – Thunder Bay.
- ☐ Cover letter and resume of qualifications and experience (no more than four (4) pages).
- ☐ Copy of Ontario College of Teachers – Certificate of Qualification (2022) or letter of successful completion of educational program if OCT pending.
- ☐ Two (2) recent performance reviews, one of which **MUST** be written by a current supervisor or copies of two (2) practice teaching reports. **Do not include any additional documents beyond these two performance reviews. They will not be considered.**
- ☐ Professional growth plan which includes two (2) achievable goals preferably in chart format.
- ☐ Reference check consent form which **MUST** include **valid e-mail addresses** of your references. Failure to include e-mail addresses will result in your package being incomplete.
- ☐ Copy of DELF/DALF (diplôme approfondi de langue française) Diploma (if obtained). (Please click on the link “Hiring Criteria for French Teachers (Core and Immersion)” located at the bottom of the careers page for additional information regarding the DELF/DALF)

**Application Procedure:**

Email your completed application package to [elementaryhire@lakeheadschoos.ca](mailto:elementaryhire@lakeheadschoos.ca)

**Note: Please submit one complete PDF document. Please do not submit multiple attachments. There is currently no deadline for applications. Please make the subject of your email your first and last name and include French OT.**

The application form, sample personal growth plan and reference check consent form are available on our website at <https://www.lakeheadschoos.ca/jobs>

*Offer of employment is conditional upon the successful candidates providing a current, original Police Record Check including Vulnerable Sector Screening (dated within the past 6 months). This document **does not need** to be included in your application package.*

*Lakehead District School Board is committed to equity in employment. We provide reasonable accommodation at any point throughout the recruitment process in accordance with the Ontario Human Rights Code and Accessibility for Ontarians with the Disabilities Act. You can email [accommodation@lakeheadschoos.ca](mailto:accommodation@lakeheadschoos.ca) if you have a request.*

*We thank you for your interest in employment with the Lakehead Public Schools.*

**Committed to the success of every student**  
[www.lakeheadschoools.ca](http://www.lakeheadschoools.ca)

Lakehead District School Board