

PARENT INVOLVEMENT COMMITTEE
Monday, November 21, 2022
Board Room – Jim McCuaig Education Centre

Sherri-Lynne Pharand
Director of Education

AGENDA
6:30 P.M.

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order, Welcome and Introductions	S. Pharand	
2. Land Acknowledgement	S. Pharand	
3. Disclosure of Conflict of Interest	S. Pharand	
4. Election of Parent Involvement Committee Chair	S. Pharand	
5. Election of Parent Involvement Committee Vice Chair	PIC Chair	
6. Confirmation of Minutes – September 12, 2022	PIC Chair	1-3
7. Business Arising from the Minutes		
8. New Business		
8.1 Summer Learning Programs	F. Van Elburg	Verbal
8.2 Student Trustee Update	M. Mago	Verbal
8.3 PIC Representative on School Year Calendar Committee	S. Pharand	Verbal
8.4 AEAC/SEAC Funding for 2022-2023	S. Pharand	Verbal
8.5 Draft PIC 2022-2023 Meeting Schedule	S. Pharand	4
8.6 PRO Grant 2022-2023	S. Pharand	5-8
8.7 School Councils	S. Pharand	Verbal
8.8 Special Education Advisory Committee Report	A. Antenucci	Verbal
8.9 Aboriginal Education Advisory Committee Report	S. Essex	Verbal
9. Director's Report	S. Pharand	Verbal
10. Other Business		
11. Next Meeting Date: Monday, January 16, 2023		

12. Adjournment

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF PARENT INVOLVEMENT COMMITTEE

Microsoft Teams

2022 SEPT 12
6:30 p.m.

MEMBERS PRESENT:

Marg Arnone
Chitra Jacob
Shannon Jessiman-MacArthur
Sherry-Lynne Pharand
Fred Van Elburg

RESOURCE:

Judy Hill, Executive Assistant

MEMBERS ABSENT, WITH REGRET:

Kristy Boucher
Robin Cawlishaw
Michael Otway
Laura Prodanyk

GUESTS:

Mehar Mago, Student Trustee
Anne-Marie McMahon-Dupuis

1. **Call to Order, Welcome and Introductions**

Director Pharand called the meeting to order and welcomed everyone. Introductions were made around the table.

2. **Land Acknowledgement**

Director Pharand acknowledged the lands and traditional territory.

3. **Disclosures of Conflict of Interest**

There were no disclosures of conflict of interest.

4. **Approval of Agenda**

The agenda was approved by consensus.

5. **Confirmation of Minutes – May 2, 2022**

The minutes were approved by consensus.

6. Business Arising from the Minutes

There was no business arising from the minutes.

7. Anti-Sex Trafficking Protocol

Anne-Marie McMahon-Dupuis presented the protocol for feedback. Policy Program Memorandum 166 Keeping Students Safe: Policy Framework for School Board Anti-Sex Trafficking sets a strong foundation for this protocol. The Ministry has mandated that boards have a protocol in place. The protocol will be posted on the Board's website and a plan to raise awareness of sex trafficking among students, parents, guardians, and caregivers will be developed and implemented. Questions from the group were addressed. Further feedback can be provided to Judy.

8. Special Education Advisory Committee (SEAC) Funding Report

Due to COVID-19, SEAC requested that funds be carried forward. The group agreed by consensus.

9. Aboriginal Education Advisory Committee (AEAC) Funding Report

The Aboriginal Education Advisory Committee hosted four virtual Family Anishnaabemowin Language Nights in the month of April. Invitations were shared through schools and on Lakehead Public Schools social media platforms. Forty families registered and were mailed a copy of the Pocket Ojibwe for Kids and Families dictionaries. On average, there were 20 people participating each week.

This was a great way to bring Indigenous and non-Indigenous families together from across the system to learn and share in Anishnaabemowin.

10. Parent Involvement Committee (PIC) Recruitment

Committee members were reminded to reapply by September 30, 2022 if interested in being on the committee again. The following suggestions were given to encourage membership on the committee:

- relay the message through schools to their school councils;
- advertise through social media;
- Seesaw in elementary and EDSBY in secondary;
- raise awareness of what PIC does; and
- advertise in the Key.

11. Aboriginal Education Advisory Committee Report

Report deferred to next meeting.

12. Special Education Advisory Committee Report

Report deferred to next meeting.

13. Director's Report

Director Pharand expressed how thrilled she was to be back working at LPS and looking forward to working on the Strategic Plan.

Director Pharand reported on the following:

Reports to the Board included policy reviews on 8091 Use of Volunteers in Schools, 3093 Electronic Information, 3096 Information/Community Technology Use, 3001 Governance, 8092 Policy Development – Code of Conduct, , 8071 Bullying Prevention and Intervention Update, English Language Learners, 2022-2023 Operational Plan, Aboriginal Education, Safe and Accepting Schools Committee Update, Mental Health Report, 2022-2023 Budget, Student Success – Technology Education, French as a Second Language, Health and Safety Semi Annual Report, Equity and Inclusive Education, and Student Trustee/Indigenous Student Trustee Reports.

COVID-19 Update – Health Unit - occupancy rate in ICU needs to stay low – otherwise masking will be needed. Regular flu viruses will be more prevalent this year. Advised to stay home if any sickness. A new vaccine is coming out. The Health Unit is getting back to regular vaccinations and returning to regular programming in our schools.

Collective bargaining – all contracts expire August 31, 2022. Two-tiered bargaining – province needs to compete first before local bargaining.

Upcoming trustee election – list of candidates is posted. Cannot endorse a candidate.

In-person meetings – the group were in agreement with in-person meetings commencing with the October 3, 2022 meeting. It was suggested that over the winter months perhaps meetings could be held virtually.

14. Other Business

There was no other business.

15. Next Meeting Date

Monday, October 3, 2022.

16. Adjournment

The meeting adjourned at 7:10 p.m.

PARENT INVOLVEMENT COMMITTEE MEETINGS

2022-2023

Monday, November 21, 2022
Monday, January 16, 2023
Monday, March 6, 2023
Monday, May 8, 2023
Monday, September 11, 2023
Monday, October 2, 2023

Funding to Support Parent Engagement 2022-23

Parent Engagement

Strong and effective parent engagement begins with parents supporting parents at the local and regional levels, through vehicles such as school council and Parent Involvement Committees (PICs).

O. Reg. 612/00 *School Councils and Parent Involvement Committees* outlines the role that school councils and Parent Involvement Committees play in supporting student achievement, equity, and well-being.

At the school level, school councils work toward improving student achievement and enhancing the accountability of the education system to parents. At the school board level, PICs serve as an advisory body by:

- providing information and advice to the director of education and the board of trustees on how to enhance parent engagement
- developing ways, the school board could use to help more parents support their children's learning at home and at school
- sharing information with and supporting the work of school councils

For more information about school councils and PICs, please visit: [School councils: a guide for members | ontario.ca](https://www.ontario.ca/school-councils) – and – [Parent involvement committees | ontario.ca](https://www.ontario.ca/parent-involvement-committees)

Parent Engagement Funding

Grants for Student Needs (GSN)

The Ministry of Education provides most of the operating funding to Ontario's 72 district school boards through the annual Grants for Student Needs (GSN). Funding is allocated to boards through a series of grants based on student enrolment and the needs of students in each board. For 2022-23, the total allocation to support parent engagement specifically is \$5.47M, allocated as follows:

- **School Councils and Parent Engagement Committees – Base Funding**
Through the GSN, the ministry provides each school board with base funding to support the parent engagement activities of its school councils and Parent Involvement Committee (PIC).

For the 2022-23 school year, the total Parent Engagement allocation is \$5.47M, and has three components, calculated as follows, per board:

- PIC component (\$5000 + \$0.17 per average daily enrolment of pupils)
- School Council Component (\$500 per school)
- PRO component (\$1500 + \$500 per school)

Funding to Support Parent Engagement 2022-23

- **Parents Reaching Out (PRO)**

Starting this school year, the Parents Reaching Out (PRO) funding will be allocated through the GSN. The total allocation is \$2.44M allocated across all boards, with the expectation that boards will work with their parent involvement committees (PICs) to lead initiatives that address local parent needs and/or remove barriers that prevent parents from participating and engaging fully in their children's learning and educational progress.

Essential to this process is ensuring that parents have access and inclusive means to support their engagement. School boards, through their PICs, are encouraged to work with their Indigenous advisory council (IAC), special education advisory committee (SEAC), school board's equity and access body, school councils, and community organizations to identify projects that support the diversity of parent needs and parent communities at the local level through an equity and inclusion lens.

This component is calculated as follows: \$1,500 + (\$500 per school)

Reporting responsibilities of PICs and school councils

O. Reg. 612/00 requires annual reports from both school councils and PICs. Any funds received, including PRO and base funding in the GSN, must be accounted for in the yearly report.

- **PICs:** Each year, the PIC shall submit a written summary of its activities to the chair of the board and the director of education. The report must include information about how any funding it received through the board was spent, and a summary of activities undertaken by the PIC
- **School councils:** At the end of its term, a school council must prepare and submit a written report to the school and to the board, outlining the council's goals, activities, and achievements.

Funding to Support Parent Engagement 2022-23

Frequently Asked Questions – Parents Reaching Out Grants

What is new for PRO Funding in 2022-23?

This year, the PRO allocation has moved from Priorities and Partnerships Funding (PPF) into the GSN. Moving the funding into the GSN reduces the administrative burden for school boards, and provides an opportunity for early planning with PICs and relevant committees for upcoming school years

What is the purpose of PRO Funding?

The Parents Reaching Out (PRO) funding enables school boards to work with parents to support projects and initiatives which remove barriers at the local level that prevent parents from participating and engaging fully in their children's learning and educational progress.

Who is eligible for PRO funding?

School boards receive funding through the GSN. Boards are to administer PRO in collaboration with their Parent Involvement Committees (PICs) and are encouraged to work with their Indigenous Education Council (IEC), Special Education Advisory Committee (SEAC), board's Equity and Access body, school councils, and community organizations to identify projects.

What is the role of the board's PIC in determining how PRO funds will used?

The PIC has an important advisory role. O.Reg.612/00 outlines part of the PIC role is to determine, in consultation with the board's director of education and in keeping with the board's policies, how funding and engagement of parents should be implemented.

What types of projects are eligible for PRO funding?

Boards are required to work with their respective PICs and are encouraged to work with additional parent groups to design and deliver PRO projects that meet the local needs of parents. Essential to this process is ensuring that parents have access and inclusive means to support their participation. Boards will use their established communication tools and mechanisms to ensure all parent groups are aware of the funding, guidelines and eligible projects.

PRO is intended to be used by local communities to identify and address barriers to parent engagement. Projects that support the diversity of parent needs and parent communities at the local level through an equity and inclusion lens are eligible for PRO funding.

Funding to Support Parent Engagement 2022-23

What are some examples of projects funded with PRO Grants?

PRO funding continues to support initiatives that remove barriers to parent engagement in their children's education.

Examples shared by PICs and Board Leads from the 2021-22 school year include but were not limited to:

- Anti-Black Racism, anti-Indigenous and anti-oppression initiatives
- Parent/caregiver engagement supports (e.g., evening conferences)
- Enhanced multi-lingual and technology support (e.g., virtual presentations, online networking)
- Food sovereignty and environment (e.g., hiking, community gardens);
- Mental health and well-being (e.g., workshops on student and family mental health)
- Physical health and wellness (e.g., Zumba)
- Providing targeted resources to meet specific parent needs so parents can be resilient (e.g., parent curriculum-briefing workshops)
- 2SLGBTQI (e.g., awareness building by offering culturally responsive experiences)
- STEM (e.g., in-person learning nights)
- Online learning software and safety (e.g., cyber-literacy); and,
- Literacy supports for parents to help their child(ren).

When is the Final Report due?

The final report is no longer required to be submitted through PRO@ontario.ca as part of school board Transfer Payment Agreement. School boards are to report through the Education Finance Information System (EFIS) and will receive further information regarding EFIS data collection for PRO in the coming months.

How can we get in touch if we have questions?

For more information about PRO grants, please contact PRO@Ontario.ca.

For inquiries about supporting parent engagement, please contact IEPEB@ontario.ca.