



Office of The Superintendent of Business

Jim McCuaig Education Centre
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BUDGET COMMITTEE MEETING

Tuesday, June 13, 2023

Jim McCuaig Education Centre

Scottie Wemigwans
Chair

George Saarinen
Vice Chair

AGENDA

PUBLIC SESSION

5:30 P.M. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order	S. Wemigwans	
2. Land Acknowledgement	S. Wemigwans	
3. Disclosure of Conflict of Interest		
4. Approval of the Agenda <ul style="list-style-type: none">Budget Committee Meeting of June 13, 2023	S. Wemigwans	
5. Resolve into Committee of The Whole – Closed Session		
6. COMMITTEE OF THE WHOLE – Closed Session – 5:30 p.m. (SEE ATTACHED AGENDA)		
7. Delegations		
8. Approval of Minutes <ul style="list-style-type: none">Budget Committee Meeting of May 30, 2023	S. Wemigwans	1-2
9. Business Arising from the Minutes	S. Wemigwans	

MATTERS NOT REQUIRING A DECISION:

10. Information Reports
11. First Reports

MATTERS FOR DECISION:

12. Postponed Reports

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

		<u>Resource Person</u>	<u>Pages</u>
13.	New Reports		
	13.1 2023-2024 Budget (079-23)	K. Alaksa	3-13
	<ul style="list-style-type: none"> <i>It is recommended that Lakehead District School Board approve the 2023-2024 operating and capital budget of \$160,920,734 as presented.</i> 		
14.	New Business		
15.	Notices of Motion		
16.	Information and Inquires		
17.	Adjournment	S. Wemigwans	

Trustees (Chair and Vice-Chair) and presenters of reports will be available for comment after the Meeting.

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2023 JUN 13
Report No. 079-23

TO THE CHAIR AND MEMBERS OF THE
BUDGET COMMITTEE – Public Session

RE: 2023-2024 BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with Grants for Student Needs legislation.
- 1.2 The funding regulation for the 2023-2024 fiscal year was released by the Ministry of Education on April 20, 2023. Budget submissions are due to the Ministry by June 30, 2023.
- 1.3 The preliminary 2023-2024 draft budget is included in this report as Appendix A and Appendix B and is being presented for Trustee's input and consideration.

2. Situation

Administration has concluded the preparation of the draft 2023-2024 budget. Details of the budget process and investments in student programs and services are included in Appendix C.

RECOMMENDATION

It is recommended that Lakehead District School Board approve the 2023-2024 operating and capital budget of \$160,920,734 as presented.

Respectfully submitted,

ANGELA LEE-WIWCHARYK
Manager of Financial Services

KIRSTI ALAKSA
Superintendent of Business

SHERRI-LYNNE PHARAND
Director of Education

June 9, 2023

**THE LAKEHEAD DISTRICT SCHOOL BOARD
2023-2024 OPERATING BUDGET**

	2023-2024 Estimates	2022-2023 Estimates	Change
REVENUE			
Foundation	50,867,854	48,504,358	2,363,496
Special Education	19,213,372	18,293,916	919,456
School Foundation	7,583,389	7,357,443	225,946
Language	2,085,858	1,856,862	228,996
Supported School Allocation	315,638	368,136	(52,498)
Remote & Rural	5,366,363	5,199,332	167,031
Rural & Northern Education	204,483	196,379	8,104
Learning Opportunity	2,176,280	1,696,157	480,123
Continuing Education	650,890	750,935	(100,045)
Teacher Qualification & Experience	8,649,330	8,422,995	226,335
New Teacher Induction Program	95,132	85,980	9,152
ECE Q&E Allocation	677,295	645,209	32,086
Transportation	7,617,707	7,006,144	611,563
Administration & Governance	4,059,441	3,887,461	171,980
School Operations	10,091,436	9,610,320	481,116
Community Use of Schools	126,395	125,419	976
Declining Enrolment Adjustment	66,435	140,873	(74,438)
First Nation, Metis & Inuit Education	2,619,757	2,102,298	517,459
Mental Health & Well Being	923,909	880,711	43,198
Supports for Students Fund	1,204,768	1,164,289	40,479
Program Leadership Grant	1,008,213	996,226	11,987
Trustee Association	58,745	58,084	661
Restraint Savings	(93,161)	(93,161)	0
Total Operating Grants	125,569,529	119,256,366	6,313,163
School Renewal	2,500,000	2,000,000	500,000
School Renewal (Alloc for Operating Mtce costs)			0
School Condition Improvement	8,500,000	9,000,000	(500,000)
Capital Debt Support Payments	1,335,049	1,420,943	(85,894)
Short Term Financing	30,000	30,000	0
Deferred Capital Contributions	12,317,962	11,985,219	332,743
Permanent Financing of NPF - Board 55 Trust	99,067	99,067	0
TOTAL GRANT ALLOCATION	150,351,607	143,791,595	6,560,012

June 8, 2023

**THE LAKEHEAD DISTRICT SCHOOL BOARD
2023-2024 OPERATING BUDGET**

	2023-2024 Estimates	2022-2023 Estimates	Change
REVENUE			
Other Revenue			
Government of Canada - Tuition Revenue	2,765,055	2,786,813	(21,758)
Rental Revenue	1,029,005	902,451	126,554
Fee for Service (Con Ed)	125,000	125,000	0
Other School Boards	357,493	314,910	42,583
Cafeteria	0	325,749	(325,749)
Interest	60,000	60,000	0
School Fundraising	2,002,643	2,002,643	0
PPF Grants	3,376,797	2,403,328	973,469
COVID PPF	0	1,652,250	(1,652,250)
Miscellaneous	253,588	72,675	180,913
Miscellaneous re: Unsupported DCC	284,912	284,912	0
TOTAL OTHER REVENUE	10,254,494	10,930,730	(676,236)
TOTAL REVENUE	160,606,101	154,722,325	5,883,776
EXPENSES			
Salaries	94,689,433	90,670,063	4,019,370
Benefits	18,428,188	17,447,944	980,244
Supplies	5,015,253	5,049,290	(34,037)
Equipment	554,329	502,140	52,189
Capital Addn's	11,479,340	11,402,668	76,672
Fees & Contracts	9,860,604	8,936,858	923,746
Other	6,128,200	6,280,715	(152,516)
School Fundraising Expenses	2,002,643	2,002,643	0
Amortization Expense	12,663,678	12,330,936	332,742
Permanent Financing of NPF	99,067	99,067	0
TOTAL EXPENSES	160,920,734	154,722,325	6,198,409
CURRENT DEFICIT	(314,633)	0	(314,634)

DECISION UNIT NAME	2023 - 2024 BUDGET	2022 - 2023 BUDGET	\$ Change
SCHOOL BASED TEACHING AND SUPPORT STAFF			
Elementary Day School	\$ 39,669,551	38,484,950	\$ 1,184,601
Secondary Day School	\$ 19,244,819	18,874,641	\$ 370,178
Alternative Education	\$ -	-	\$ -
Safe Schools	\$ 118,018	116,334	\$ 1,684
Noon Hour Supervision	\$ 414,120	393,309	\$ 20,811
Early Childhood Educators	\$ 3,526,024	3,346,826	\$ 179,198
Library Information Technicians	\$ 855,645	785,653	\$ 69,992
School Administration	\$ 5,223,969	5,102,249	\$ 121,720
School Offices	\$ 2,844,540	2,694,691	\$ 149,849
Continuing Education	\$ 1,178,131	1,242,277	\$ (64,147)
Social Workers/Mental Health	\$ 1,043,705	1,125,985	\$ (82,280)
Total	\$ 74,118,521	72,166,914	\$ 1,951,606

DECISION UNIT NAME	2023 - 2024 BUDGET	2022 - 2023 BUDGET	\$ Change
SPECIAL EDUCATION			
Special Education Day School	\$ 4,950,483	4,908,823	\$ 41,660
Student Support Professionals	\$ 13,560,376	12,299,740	\$ 1,260,636
Special Education Program Support	\$ 1,499,286	1,362,185	\$ 137,100
Section 23	\$ 834,428	834,057	\$ 371
Total	\$ 20,844,573	19,404,805	\$ 1,439,768

DECISION UNIT NAME	2023 - 2024 BUDGET	2022 - 2023 BUDGET	\$ Change
SCHOOL BASED SERVICES & RESOURCES			
School Supplies and Resources	\$ 1,490,328	1,433,891	\$ 56,437
Technology Education	\$ 210,000	186,528	\$ 23,472
Kingfisher	\$ 446,485	439,188	\$ 7,296
Instructional Materials Centre	\$ 122,962	128,940	\$ (5,979)
Transportation	\$ 7,932,340	7,253,757	\$ 678,583
Co-Curricular Activities	\$ 451,312	460,119	\$ (8,807)
Plant Services	\$ 13,352,117	13,113,422	\$ 238,695
Community Use of Schools	\$ 126,395	125,419	\$ 976
Distribution	\$ 58,915	54,369	\$ 4,546
Territorial Student Program	\$ 252,399	170,000	\$ 82,399
Total	\$ 24,443,252	\$ 23,365,633	\$ 1,077,619

DECISION UNIT NAME	2023 - 2024 BUDGET	2022 - 2023 BUDGET	\$ Change
CENTRAL SUPPORT TO SCHOOLS			
Instructional Services	\$ 3,329,327	2,518,217	\$ 811,110
FNMI	\$ 1,834,844	1,259,517	\$ 575,327
Student Success & School Effectiveness	\$ 498,188	549,759	\$ (51,570)
Computer Services	\$ 1,400,978	1,252,181	\$ 148,797
Technical Services	\$ 1,083,926	1,050,313	\$ 33,613
Technology Equipment	\$ 606,340	521,668	\$ 84,672
Property Services Administration	\$ 551,226	527,309	\$ 23,918
Health And Safety	\$ 141,435	136,777	\$ 4,658
Rehabilitation	\$ 158,900	85,400	\$ 73,500
Business Services	\$ 1,160,131	1,120,580	\$ 39,551
Communications	\$ 352,709	360,709	\$ (8,000)
Payroll	\$ 497,299	471,572	\$ 25,728
Human Resources	\$ 837,068	926,136	\$ (89,068)
Total	\$ 12,452,372	10,780,137	\$ 1,672,235

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Total	\$ 12,452,372	10,780,137	\$ 1,672,235

DECISION UNIT NAME	2023 - 2024 BUDGET	2022 - 2023 BUDGET	\$ Change
GOVERNANCE			
Trustees	\$ 257,565	270,565	\$ (13,000)
Directors Office	\$ 849,134	829,917	\$ 19,217
Instructional/Corporate Admin	\$ 587,501	732,010	\$ (144,509)
Total	\$ 1,694,200	1,832,492	\$ (138,292)

DECISION UNIT NAME	2023 - 2024 BUDGET	2022 - 2023 BUDGET	\$ Change
OTHER			
Benefits	\$ (2,621)	(1,246)	\$ (1,375)
Interest on borrowing	\$ 20,000	20,000	\$ -
Debentures	\$ 1,335,049	1,420,943	\$ (85,894)
Contingency	\$ 250,000	300,000	\$ (50,000)
Capital Expense	\$ 11,000,000	11,000,000	\$ -
Amortization Expense	\$ 12,663,678	12,330,936	\$ 332,742
School Board 55 Trust Financing	\$ 99,067	99,067	\$ -
Fundraising	\$ 2,002,643	2,002,643	\$ -
Total	\$ 27,367,816	\$ 27,172,343	\$ 195,473
Total Operating and Capital Grants	\$ 160,920,734	\$ 154,722,325	\$ 6,198,409

LAKEHEAD DISTRICT SCHOOL BOARD

2023-2024 OPERATING & CAPITAL BUDGET

2023-2024 BUDGET PROCESS

The development process of the 2023-2024 budget highlights first and foremost that Lakehead District School Board (LDSB) is ever mindful of its mission; commitment to the success of every student. We will support our students to achieve academic excellence and personal well-being in an inclusive setting that builds character and values, while preparing them to participate in a global society.

The 2023-2024 budget process began with developing guiding principles to ensure a shared vision that is consistent with the strategic plan. These principles formed the framework that guided decision-making throughout the budget development process. The Guiding Principles for the development of the 2023-2024 budget are:

The allocation of budget resources will be aligned with the overall goals and priorities identified in the 2021-2024 Strategic Plan.

1. *Students come first. The evidence will be reflected in targeted improvements in student achievement and well-being, and by providing safe, inclusive, and equitable learning environments.*
2. *We will invest in the future of the organization by focusing on innovation, engagement, partnerships, facilities, and professional learning that support student success.*
3. *The allocation of financial resources will be driven by data, supported by evidence, and aligned to match system and operational goals.*
4. *The engagement of stakeholders in a consultative budget process will assist in setting priorities.*
5. *Budget decisions will ensure strong fiscal responsibility into the future.*

Under the five pillars of the strategic plan – BELONG, ACHIEVE, RECONCILE, LEAD AND INSPIRE, as well as, the Indigenous Education Framework, we have developed operational plans to support those overarching objectives.

The 2023-2024 budget reflects the resources required to meet the expected outcomes of the operational plan and has been prepared with careful consideration of the ministry's priorities for the upcoming school year as supported through both the Grants for Students Needs and the Priorities and Partnership Funding allocations. This budget was also prepared in collaboration with our stakeholders and much of the information shared has been reflected in the allocations.

The 2023-2024 budget demonstrates fiscal responsibility while supporting the goals of the strategic plan. Administration has prepared a budget that supports the Guiding Principles. We continue to move towards right sizing the organization to match forecasted enrolment and aligning expenses with funding to ensure that LDSB is able to continue maintaining the focus on our core business: student achievement and well-being.

The 2023-2024 budget is due to the Ministry of Education by June 30, 2023.

CONCLUSION

Lakehead District School Board's 2023-2024 budget development process and Guiding Principles highlight first and foremost that we strive to ensure the success and well-being of every student. The resulting budget is a collaborative reflection of the priorities of stakeholders, which endeavors to maintain the programs and supports that stakeholders expect.

Lakehead District School Board has built a budget that supports the 2021-2024 Strategic Plan.

Thank you to everyone who has contributed to the development of the 2023-2024 Operating and Capital Budget.

Respectfully submitted,

ANGELA LEE-WIWCHARYK
Manager of Financial Services

KIRSTI ALAKSA
Superintendent of Business

SHERRI-LYNNE PHARAND
Director of Education