

FACILITIES AND EQUIPMENT	9000
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PLAYGROUND STRUCTURES PROCEDURES	9030

1. Rationale

Lakehead District School Board recognizes the need to promote positive play experiences within a safe environment for all students.

2. Responsibility

2.1 Parent Committees will be responsible for:

- 2.1.1 Development of a proposal to purchase and install playground equipment that meet the standards under the current Canadian Standards Association's Children's Playspaces (CSA) and adhere to all Lakehead District School Board construction standards and guidelines.
- 2.1.2 All costs associated with the selection, purchase, site preparation materials, and manufacturer's final inspection.
- 2.1.3 Exploring potential partnerships, public and private, in accordance with Board Policy.

2.2 Principals will be responsible for:

- 2.2.1 Providing Parent Committees with pertinent information as stipulated in this policy and the accompanying procedures.
- 2.2.2 The day to day safety of playground structures and the assignment of adequate supervision during school hours.
- 2.2.3 Completing a daily visual and a monthly recorded inspection of all playground structures. (Appendix A)
- 2.2.4 Maintaining a file of monthly and annual inspections of all playground structures.
- 2.2.5 Restricting access, posting warnings and contacting the Maintenance Department regarding the maintenance of structures which are considered to be unsafe.
- 2.2.6 Communicating with the Maintenance Department and the parents in situations where structures are determined to be no longer financially viable to repair.

2.3 Plant Maintenance will be responsible for:

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- 2.3.1 Approving the playground proposal to ensure the purchase and installation of the playground structures is in accordance with the manufacturer's instructions and the C.S.A. standards and adheres to all Board construction standards and guidelines.
- 2.3.2 Providing a written cost estimate, including all materials, for installation of the playground structures that are to be installed by Board Maintenance employees.
- 2.3.3 Arranging for the completion of an annual inspection of all playground structures by a certified inspector. (Appendix B).
- 2.3.4 Completing the necessary repairs at the Board's expense to structures determined to be unsafe.
- 2.3.5 Determining when repairs are no longer economical and part or all of a structure must be removed. This information will be communicated in writing to the Principal and Parent Committee. Removal and disposal will be at the Board's expense.

3. Parent Committee Proposals

- 3.1 Parent Committee proposals will include:
 - 3.1.1 A detailed description of the type and construction of playground structures.
 - 3.1.2 A detailed plan for location of the structure(s).
 - 3.1.3 Costs, including purchase and site preparation materials.
 - 3.1.4 Timeline for construction/installation. The proposal submission must be no later than four months prior to the fiscal year in which installation is required.
 - 3.1.5 The level of community participation in all phases e.g., fundraising and purchasing.
 - 3.1.6 Detailed information on any partnerships and the level of commitment.

4. Extenuating Circumstances

Where circumstances arise which may require action in the best interest of a school community, the board may share part or all of the cost of new or replacement play equipment.

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5. Review

These procedures shall be reviewed in accordance with 2010 Policy Development and Review Policy.

<u>Cross Reference</u>	<u>Date Approved</u>	<u>Legal Reference</u>
Children's Playspaces and Equipment", CAN/CSA-Z614 - National Standard of Canada	September 15, 1994	
8012 Fundraising in the Schools Policy	<u>Date Revised</u> April 24, 2001 February 21, 2006 June 28, 2011 April 26, 2016	