



Office of The Superintendent of Business

Jim McCuaig Education Centre
2135 Sills Street Thunder Bay ON P7E 5T2
Telephone (807) 625-5100 Fax (807) 623-5833

FINANCE COMMITTEE MEETING

Tuesday, June 4, 2024

Jim McCuaig Education Centre

Scottie Wemigwans
Chair

George Saarinen
Vice Chair

AGENDA

PUBLIC SESSION

7:00 P.M. – in the Board Room

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order	Chair	
2. Land Acknowledgement	K. Alaksa	
3. Disclosure of Conflict of Interest	Chair	
4. Approval of the Agenda <ul style="list-style-type: none">Finance Committee Meeting June 4, 2024	Chair	
5. Resolve into Committee of The Whole – Closed Session		
6. COMMITTEE OF THE WHOLE – Closed Session – 6:30 P.M. (SEE ATTACHED AGENDA)		
7. Delegations		
8. Approval of Minutes <ul style="list-style-type: none">Finance Committee Meeting of April 30, 2024	Chair	1-2
9. Business Arising from the Minutes	Chair	
<u>MATTERS NOT REQUIRING A DECISION:</u>		
10. Information Reports		
10.1 2024-2025 Budget Update (069-24)	K. Alaksa & A. Lee-Wiwcharyk	3-10
11. First Reports		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

MATTERS FOR DECISION:

12. Postponed Reports
13. New Reports
14. New Business
15. Notices of Motion
16. Information and Inquires
17. Adjournment

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF FINANCE COMMITTEE

Board Room / Microsoft Teams
Jim McCuaig Education Centre

2024 APR 30
6:00p.m.

TRUSTEES PRESENT:

Ellen Chambers
George Saarinen
Patricia Johansen
Leah Vanderwey (virtual)
Ryan Sitch

Ron Oikonen
Scottie Wemigwans
Trudy Tuchenhausen
Donica LeBlanc

SENIOR ADMINISTRATION:

Sherri-Lynne Pharand, Director of Education
AJ Keene, Superintendent of Education
Jane Lower, Superintendent of Education
Kirsti Alaksa, Superintendent of Business
Michelle Probizanski, Superintendent of Education
Heather Harris, Superintendent of Education

RESOURCE:

Angela Lee-Wiwcharyk, Manager of Financial Services
Christine Jones, Executive Assistant

PUBLIC SESSION:

1. **Call to Order**

Trustee Wemigwans, Chair, called the meeting to order at 6:01 p.m.

2. **Disclosure of Conflict of Interest**

There were no disclosures of Conflict of Interest.

3. **Approval of the Agenda**

Moved by Trustee Saarinen

Seconded by Trustee Tuchenhausen

"THAT the Agenda for the Finance Committee Meeting of April 30, 2024, be approved."

CARRIED

4. **Delegations**

There were no delegations.

5. Approval Of Minutes

Moved by Trustee Johansen

Seconded by Trustee LeBlanc

“THAT the Finance Committee approve the Minutes of the Finance Committee Meeting April 16, 2024.”

CARRIED

6. Business Arising from the Minutes

6.1 School Council Thank You Letter

Input received for the school council letter with changes to be made. Once complete send to school councils that provided a 2024-2025 deputation.

7. Information Reports

7.1 2023-2024 Budget Variance Report as of April 30, 2024

Angela Lee-Wiwcharyk, Manager of Financial Services, presented the 2023-2024 Budget Variance Report as of April 30, 2024. All questions were addressed.

7.2 2024-2025 Grants for Student Needs (GSN)

Kirsti Alaksa, Superintendent of Business, presented the new model of the 2024-2025 GSN received by the Ministry of Education. All questions were addressed.

8. Information and Inquires

8.1 Deputation Clarifications

Kirsti Alaksa, Superintendent of Business, provided deputation clarifications received from Trustees. All questions were addressed.

9. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Johansen

“THAT we do now adjourn at 6:47 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2024 JUNE 4
Report No. 069-24

TO THE CHAIR AND MEMBERS OF
THE FINANCE COMMITTEE – Public Session

RE: 2024-2025 BUDGET UPDATE

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with legislation.
- 1.2 The funding regulation for the 2024-2025 fiscal year was released by the Ministry of Education on April 26, 2024. The new Core Education Funding is a restructured version of the former Grants for Student Needs comprised of six funding pillars; Classroom Staffing Fund, Learning Resources Fund, Special Education Fund, School Facilities Fund, Student Transportation Fund and School Board Administration Fund.

The budget announcement showed stable funding for the sector with some funding benchmarks being increased by either centrally negotiated salary increases, planning provisions, and/or commodity cost increases.

Overall Operating Grants increased by \$6.4 Million compared to the 2023-2024 Estimates. The ministry also provided Remedy Revenue of \$4.4 Million and \$2.3 Million in Responsive Education Programs Funding for 2024-2025.

- 1.3 Budget submissions are due to the Ministry by June 30, 2024.

2. Situation

Administration has reviewed the grants for 2024-2025, the priorities in the strategic plan, the ministry mandates, as well as input from our stakeholder groups. We are pleased to present to trustees a balanced budget for consideration as outlined in Appendix A, "2024-2025 Revenue & Expenditure Summary."

Respectfully submitted,

ANGELA LEE-WIWCHARYK
Manager of Financial Services

KIRSTI ALAKSA
Superintendent of Business

SHERRI-LYNNE PHARAND
Director of Education

**THE LAKEHEAD DISTRICT SCHOOL BOARD
2024-2025 OPERATING BUDGET**

	2024-2025 Estimates	2023-2024 Estimates	Change
REVENUE			
Classroom Staffing Fund (CSF)	63,119,632	59,243,070	3,876,562
Learning Resources Fund (LRF)	24,703,441	22,709,844	1,993,598
Special Education Fund (SEF)	21,125,860	19,213,372	1,912,488
School Facilities Fund	10,787,707	12,835,999	(2,048,292)
Student Transportation Fund (STF)	7,905,485	7,617,707	287,778
School Board Administration Fund (SBAF)	4,342,672	3,949,538	393,134
Total Operating Grants	131,984,797	125,569,529	6,415,268
School Renewal	2,000,000	2,500,000	(500,000)
School Condition Improvement	8,000,000	8,500,000	(500,000)
Capital Debt Support Payments	1,244,729	1,335,049	(90,320)
Short Term Financing	30,000	30,000	0
Deferred Capital Contributions	12,375,825	12,317,962	57,863
Permanent Financing of NPF - Board 55 Trust	99,067	99,067	0
TOTAL GRANT ALLOCATION	155,734,418	150,351,607	5,382,811
Other Revenue			
Government of Canada - Tuition Revenue	2,715,596	2,765,055	(49,459)
Rental Revenue	966,237	1,029,005	(62,768)
Fee for Service (Con Ed)	125,000	125,000	0
Other School Boards	257,532	357,493	(99,962)
Cafeteria	45,000	0	45,000
Interest	60,000	60,000	0
School Fundraising	2,314,271	2,002,643	311,628
REP/Other Grants	3,499,578	3,376,798	122,780
Remedy Revenue	4,483,220	0	4,483,220
Miscellaneous	387,328	253,588	133,740
Miscellaneous re: Unsupported DCC	284,912	284,912	0
TOTAL OTHER REVENUE	15,138,674	10,254,494	4,884,179
TOTAL REVENUE	170,873,092	160,606,101	10,266,990
EXPENSES			
Salaries	102,305,273	94,689,433	7,615,840
Benefits	19,954,885	18,428,188	1,526,697
Supplies	5,743,691	5,015,253	728,438
Equipment	902,160	554,329	347,831
Capital Addn's	10,499,340	11,479,340	(980,000)
Fees & Contracts	10,037,699	9,860,604	177,095
Other	6,295,163	6,128,200	166,963
School Fundraising Expenses	2,314,271	2,002,643	311,628
Amortization Expense	12,721,541	12,663,677	57,864
Permanent Financing of NPF	99,067	99,067	0
TOTAL EXPENSES	170,873,092	160,920,734	9,952,358
CURRENT DEFICIT	0	(314,633)	314,633

DECISION UNIT NAME	2024 - 2025 BUDGET	2023 - 2024 BUDGET	\$ Change
SCHOOL BASED TEACHING AND SUPPORT STAFF			
Elementary Day School	\$ 42,218,565	39,669,551	\$ 2,549,014
Secondary Day School	\$ 20,569,493	19,244,819	\$ 1,324,674
Alternative Education	\$ -	-	\$ -
Safe Schools	\$ 167,962	118,018	\$ 49,944
Noon Hour Supervision	\$ 437,489	414,120	\$ 23,369
Early Childhood Educators	\$ 3,796,060	3,526,024	\$ 270,036
Library Information Technicians	\$ 920,485	855,644	\$ 64,841
School Administration	\$ 5,242,739	5,223,969	\$ 18,770
School Offices	\$ 3,011,062	2,844,540	\$ 166,522
Continuing Education	\$ 1,428,004	1,178,131	\$ 249,873
Social Workers/Mental Health	\$ 1,240,584	1,043,705	\$ 196,879
Total	\$ 79,032,442	74,118,521	\$ 4,913,921

DECISION UNIT NAME	2024 - 2025 BUDGET	2023 - 2024 BUDGET	\$ Change
SPECIAL EDUCATION			
Special Education Day School	\$ 5,442,285	4,950,483	\$ 491,802
Student Support Professionals	\$ 15,083,770	13,560,376	\$ 1,523,394
Special Education Program Support	\$ 1,942,691	1,499,286	\$ 443,405
Education and Community Partnership Program	\$ 1,494,537	834,428	\$ 660,109
Total	\$ 23,963,284	20,844,573	\$ 3,118,711

DECISION UNIT NAME	2024 - 2025 BUDGET	2023 - 2024 BUDGET	\$ Change
SCHOOL BASED SERVICES & RESOURCES			
School Supplies and Resources	\$ 1,556,567	1,490,328	\$ 66,240
Technology Education	\$ 225,000	210,000	\$ 15,000
Kingfisher	\$ 493,556	446,485	\$ 47,070
Instructional Materials Centre	\$ 118,273	122,962	\$ (4,689)
Transportation	\$ 7,923,300	7,932,340	\$ (9,040)
Co-Curricular Activities	\$ 434,731	451,312	\$ (16,581)
Plant Services	\$ 11,840,075	11,268,361	\$ 571,714
Plant Maintenance	\$ 2,177,084	2,083,755	\$ 93,329
Community Use of Schools	\$ 124,913	126,395	\$ (1,482)
Cafeteria	\$ 150,000	-	\$ 150,000
Distribution	\$ 58,702	58,915	\$ (213)
Territorial Student Program	\$ 237,854	252,399	\$ (14,545)
Total	\$ 25,340,056	24,443,252	\$ 896,804

DECISION UNIT NAME	2024 - 2025 BUDGET	2023 - 2024 BUDGET	\$ Change
CENTRAL SUPPORT TO SCHOOLS			
Instructional Services	\$ 3,650,783	3,329,327	\$ 321,456
FNMI	\$ 2,669,810	1,834,844	\$ 834,966
Student Success & School Effectiveness	\$ 551,020	498,188	\$ 52,832
Computer Services	\$ 1,495,082	1,400,978	\$ 94,104
Technical Services	\$ 1,092,593	1,083,926	\$ 8,667
Technology Equipment	\$ 606,340	606,340	\$ 0
Property Services Administration	\$ 738,698	551,226	\$ 187,472
Health And Safety	\$ 149,435	141,435	\$ 8,000
Rehabilitation	\$ 170,000	158,900	\$ 11,100
Business Services	\$ 1,162,929	1,160,131	\$ 2,798
Communications	\$ 365,221	352,709	\$ 12,512
Payroll	\$ 528,280	497,299	\$ 30,981
Human Resources	\$ 940,808	837,068	\$ 103,740
Total	\$ 14,120,998	\$ 12,452,371	\$ 1,668,627

DECISION UNIT NAME	2024 - 2025 BUDGET	2023 - 2024 BUDGET	\$ Change
GOVERNANCE			
Trustees	\$ 276,252	257,565	\$ 18,687
Directors Office	\$ 892,113	849,134	\$ 42,979
Instructional/Corporate Admin	\$ 644,400	587,501	\$ 56,899
Total	\$ 1,812,765	1,694,200	\$ 118,566

DECISION UNIT NAME	2024 - 2025 BUDGET	2023 - 2024 BUDGET	\$ Change
OTHER			
Benefits	\$ 3,939	(2,618)	\$ 6,557
Interest on borrowing	\$ 20,000	20,000	\$ -
Debentures	\$ 1,244,729	1,335,049	\$ (90,319)
Contingency	\$ 200,000	250,000	\$ (50,000)
Capital Expense	\$ 10,000,000	11,000,000	\$ (1,000,000)
Amortization Expense	\$ 12,721,541	12,663,677	\$ 57,864
School Board 55 Trust Financing	\$ 99,067	99,067	\$ -
Fundraising	\$ 2,314,271	2,002,643	\$ 311,628
Total	\$ 26,603,547	\$ 27,367,818	\$ (764,270)

Total Operating and Capital Expenditures	\$ 170,873,092	\$ 160,920,734	\$ 9,952,358
---	-----------------------	-----------------------	---------------------