



Office of The Superintendent of Business
Jim McCuaig Education Centre
2135 Sills Street, Thunder Bay ON, P7E 5T2
Telephone (807) 625-5100; Fax (807) 623-5833

FINANCE COMMITTEE MEETING
Tuesday, June 10 2025
Jim McCuaig Education Centre

Scottie Wemigwans
Chair

George Saarinen
Vice Chair

AGENDA

PUBLIC SESSION
6:00 p.m. – in the Board Room/Microsoft Teams

	<u>Resource Person</u>	<u>Pages</u>
1. Call to Order	Chair	Verbal
2. Disclosure of Conflict of Interest	Chair	
3. Approval of the Agenda <ul style="list-style-type: none">Finance Committee Meeting, June 10, 2025	Chair	
4. Resolve into the Committee of the Whole – Closed Session		
5. COMMITTEE OF THE WHOLE – Closed Session – 5:30 p.m. (SEE ATTACHED AGENDA)		
6. Report of Committee of the Whole – Closed Session		
7. Land Acknowledgement	K. Alaksa	Verbal
8. Delegations	Chair	
9. Approval of Minutes <ul style="list-style-type: none">Finance Committee Meeting, May 14, 2025	Chair	1-3
10. Business Arising from the Minutes	Chair	

MATTERS NOT REQUIRING A DECISION:

11. Information Reports		
11.1 2025-2026 Draft Budget (062-25)	K. Alaksa & A. Lee-Wiwcharyk	4-9

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

12. First Reports

MATTERS FOR DECISION:

13. Postponed Reports

14. New Reports

15. New Business

16. Notices of Motion

17. Information and Inquires

18. Adjournment

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.



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FINANCE COMMITTEE MEETING
Tuesday, June 10, 2025
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Scottie Wemigwans
Chair

George Saarinen
Vice Chair

AGENDA

COMMITTEE OF THE WHOLE – Closed Session
5:30 p.m. – Sibley Room/Microsoft Teams

	<u>Resource Person</u>	<u>Pages</u>
5.1 Approval of Committee of the Whole – Closed Session Minutes		
5.1.1 Finance Committee Meeting - May 14, 2025	Chair	1-2
5.2 Financial Matter	K. Alaksa	Verbal/Handout
5.3 Information and Inquiries		
5.4 Rise and Report Progress		

Trustees (Chair and Vice-Chair) and presenters of reports will be available
for comment after the Meeting.

LAKEHEAD DISTRICT SCHOOL BOARD

MINUTES OF FINANCE COMMITTEE – Public Session

Board Room / Microsoft Teams
Jim McCuaig Education Centre

2025 MAY 14
6:30 p.m.

TRUSTEES PRESENT:

Scottie Wemigwans (Chair)
Ron Oikonen
Patricia Johansen
Ellen Chambers

George Saarinen (Vice Chair)
Ryan Sitch
Donica LeBlanc

TRUSTEES ABSENT WITH REGRETS:

Trudy Tuchenhausen

Leah Vanderwey

SENIOR ADMINISTRATION PRESENT:

Sherri-Lynne Pharand, Director of Education
Jane Lower, Superintendent of Education
Kirsti Alaksa, Superintendent of Business
Heather Harris, Superintendent of Education
Nicholas Sacevich, Associate Superintendent of Education

SENIOR ADMINISTRATION ABESENT WITH REGRETS:

Michelle Probizanski, Superintendent of Education

RESOURCE:

Angela Lee-Wiwcharyk, Manager of Financial Services
Simona Serrao, Executive Secretary

PUBLIC SESSION:

1. **Call to Order**

Chair, Scottie Wemigwans, called the meeting to order at 6:31 p.m.

2. **Disclosure of Conflict of Interest**

There were no disclosures of conflict of interest.

3. Approval of the Agenda

Moved by Trustee Chambers

Seconded by Trustee Johansen

"THAT the Agenda for the Finance Committee Meeting of May 14, 2025, be approved."

CARRIED

4. Resolve into the Committee of the Whole – Closed Session

Moved by Trustee Johansen

Seconded by Trustee LeBlanc

"THAT we resolve into Committee of the Whole – Closed Session with Trustee Wemigwans in the chair to consider the following:

- Finance Matter

and that this meeting shall not be open to the public pursuant to Section 207 (2) of the Education Act as amended."

CARRIED

COMMITTEE OF THE WHOLE – Closed Session:

5. Committee of the Whole – Closed Session.

PUBLIC SESSION

6. Report of Committee of the Whole – Closed Session:

Moved by Trustee Saarinen

Seconded by Trustee Johansen

"THAT all items of Finance Committee – Committee of the Whole – Closed Session were delt with in their entirety and shall remain in the closed session.

CARRIED

PUBLIC SESSION

7. Land Acknowledgement

Vice Chair, George Saarinen, provided the land acknowledgement.

8. Delegations

There were no delegations.

9. Approval of Minutes

Moved by Trustee LeBlanc

Seconded by Trustee Chambers

“THAT the Finance Committee approve the Minutes of the Finance Committee Meeting, April 7, 2025.”

CARRIED

10. Business Arising from the Minutes

There was no business arising from the minutes of April 7, 2025.

MATTERS NOT REQUIRING A DECISION:

11. Information Reports

11.1 2024-2025 Budget Variance Report – April 30, 2025 (052-25)

Angela Lee-Wiwcharyk, Manager of Financial Services presented the report.

All trustees' questions were addressed.

12. First Reports

MATTERS FOR DECISION

13. Postponed Reports

14. New Reports

15. New Business

16. Notices of Motion

17. Information and Inquires

18. Adjournment

Moved by Trustee Saarinen

Seconded by Trustee Johansen

“THAT we do now adjourn at 7:24 p.m.”

CARRIED

LAKEHEAD PUBLIC SCHOOLS
OFFICE OF THE DIRECTOR OF EDUCATION

2025 JUN 10
Report No. 062-25

TO THE CHAIR AND MEMBERS OF
FINANCE COMMITTEE – Public Session

RE: 2025-2026 DRAFT BUDGET

1. Background

- 1.1 On an annual basis, the Ministry of Education requires school boards in Ontario to submit a budget in accordance with its legislation.

2. Situation

- 2.1 The funding regulation for the 2025-2026 fiscal year was released by the Ministry of Education on May 23, 2025. The core education funding is comprised of six funding pillars:

- classroom staffing;
- learning resources;
- special education;
- school facilities;
- student transportation; and
- school board administration.

The recent budget announcement confirmed stable funding for our sector, with notable increases in certain funding benchmarks. These adjustments are driven by centrally negotiated salary increases, updated census data, and/or rising commodity costs.

The overall operating grants were increased by \$12.6 million in comparison to the 2024-2025 estimates. The Ministry of Education has also provided \$2.8 million in responsive education programs funding for the 2025-2026 academic year.

- 2.2 Budget submissions are due to the Ministry of Education by June 30, 2025.

3. Conclusion

Administration has reviewed the grants for the 2025-2026 fiscal year, the priorities in the strategic plan, the ministry mandates, as well as input from our stakeholder groups. After thorough review and consideration, we are pleased to present to trustees, a balanced budget for consideration, as outlined in Appendix A to Report No. 062-25 2025-2026 Revenue & Expenditure Summary.

Respectfully submitted,

ANGELA LEE-WIWCHARYK
Manager of Financial Services

KIRSTI ALAKSA
Superintendent of Business

SHERRI-LYNNE PHARAND
Director of Education

June 6, 2025

**THE LAKEHEAD DISTRICT SCHOOL BOARD
2025-2026 OPERATING BUDGET**

	2025-2026 Estimates	2024-2025 Estimates	Change
REVENUE			
Classroom Staffing Fund (CSF)	71,114,164	63,119,632	7,994,532
Learning Resources Fund (LRF)	26,494,008	24,703,441	1,790,567
Special Education Fund (SEF)	22,895,185	21,125,860	1,769,325
School Facilities Fund	11,316,281	10,787,707	528,574
Student Transportation Fund (STF)	8,104,298	7,905,485	198,813
School Board Administration Fund (SBAF)	4,663,878	4,342,672	321,206
Total Operating Grants	144,587,814	131,984,797	12,603,017
School Renewal	2,000,000	2,000,000	0
School Condition Improvement	8,000,000	8,000,000	0
Capital Debt Support Payments	1,248,823	1,244,729	4,094
Short Term Financing	30,000	30,000	0
Deferred Capital Contributions	13,281,155	12,375,825	905,330
Permanent Financing of NPF - Board 55 Trust	99,067	99,067	0
TOTAL GRANT ALLOCATION	169,246,859	155,734,418	13,512,441
Other Revenue			
Government of Canada - Tuition Revenue	2,263,928	2,168,365	95,563
Visa Tuition	419,800	546,340	(126,540)
Rental Revenue	966,226	966,237	(11)
Fee for Service (Con Ed)	125,000	125,000	0
Other School Boards	279,405	257,532	21,873
Cafeteria	20,000	45,000	(25,000)
Interest	60,000	60,000	0
School Fundraising	2,612,603	2,314,271	298,332
REP/Other Grants	3,300,738	3,577,272	(276,535)
Remedy Revenue	0	4,483,220	(4,483,220)
Miscellaneous	900,891	884,963	15,928
Deferred Revenue	160,000	123,328	36,672
Miscellaneous re: Unsupported DCC	31,838	147,254	(115,416)
TOTAL OTHER REVENUE	11,140,429	15,698,782	(4,558,353)
TOTAL REVENUE	180,387,288	171,433,200	8,954,088
EXPENSES			
Salaries	109,362,815	102,305,273	7,057,541
Benefits	19,844,116	19,954,885	(110,769)
Supplies	6,318,136	5,748,691	569,444
Equipment	910,980	902,160	8,820
Capital Addn's	10,949,818	11,059,448	(109,630)
Fees & Contracts	10,793,403	10,032,699	760,704
Other	6,122,552	6,295,164	(172,611)
School Fundraising Expenses	2,612,603	2,314,271	298,332
Amortization Expense	13,373,797	12,721,541	652,256
Permanent Financing of NPF	99,067	99,067	0
TOTAL EXPENSES	180,387,288	171,433,200	8,954,088
CURRENT DEFICIT	0	(0)	(0)

DECISION UNIT NAME	2025 - 2026 BUDGET	2024 - 2025 BUDGET	\$ Change
SCHOOL BASED TEACHING AND SUPPORT STAFF			
Elementary Day School	\$ 45,859,373	42,218,565	\$ 3,640,808
Secondary Day School	\$ 20,661,391	20,569,493	\$ 91,898
Alternative Education	\$ -	-	\$ -
Safe Schools	\$ 486,681	167,962	\$ 318,719
Noon Hour Supervision	\$ 445,000	437,489	\$ 7,511
Early Childhood Educators	\$ 3,728,097	3,796,060	\$ (67,963)
Before and After School Program	\$ 239,735	-	\$ 239,735
Library Information Technicians	\$ 961,999	920,485	\$ 41,515
School Administration	\$ 5,980,571	5,242,739	\$ 737,832
School Offices	\$ 3,159,967	3,011,062	\$ 148,905
Continuing Education	\$ 1,129,593	1,428,004	\$ (298,410)
Social Workers/Mental Health	\$ 1,329,022	1,240,584	\$ 88,438
Total	\$ 83,981,429	79,032,442	\$ 4,948,987
SPECIAL EDUCATION			
Special Education Day School	\$ 5,825,488	5,442,285	\$ 383,202
Student Support Professionals	\$ 15,190,370	15,083,770	\$ 106,600
Special Education Program Support	\$ 2,306,250	1,942,691	\$ 363,559
Education and Community Partnership Program	\$ 1,229,163	1,494,537	\$ (265,374)
Total	\$ 24,551,271	23,963,284	\$ 587,987
SCHOOL BASED SERVICES & RESOURCES			
School Supplies and Resources	\$ 1,713,070	1,506,567	\$ 206,503
Technology Education	\$ 240,000	225,000	\$ 15,000
Kingfisher	\$ 519,561	493,556	\$ 26,005

Instructional Materials Centre	\$ 122,745	118,273	\$ 4,472
Transportation	\$ 8,370,466	7,923,300	\$ 447,166
Co-Curricular Activities	\$ 472,440	434,731	\$ 37,709
Plant Services	\$ 12,274,441	11,840,076	\$ 434,364
Plant Maintenance	\$ 2,380,030	2,177,084	\$ 202,946
Community Use of Schools	\$ 126,141	124,913	\$ 1,228
Cafeteria	\$ 295,000	200,000	\$ 95,000
Distribution	\$ 57,642	58,702	\$ (1,061)
Territorial Student Program	\$ 207,866	237,854	\$ (29,988)
Total	\$ 26,779,402	25,340,057	\$ 1,439,345
CENTRAL SUPPORT TO SCHOOLS			
Instructional Services	\$ 3,853,635	3,650,783	\$ 202,852
FNMI	\$ 2,838,291	2,669,810	\$ 168,481
International Program	\$ 231,009	-	\$ 231,009
Student Success & School Effectiveness	\$ 542,508	551,020	\$ (8,513)
Computer Services	\$ 1,643,390	1,495,082	\$ 148,308
Technical Services	\$ 1,117,603	1,092,593	\$ 25,010
Technology Equipment	\$ 1,017,818	1,166,448	\$ (148,630)
Property Services Administration	\$ 838,466	738,698	\$ 99,769
Health And Safety	\$ 174,564	149,435	\$ 25,129
Rehabilitation	\$ 170,000	170,000	\$ -
Business Services	\$ 1,275,035	1,162,929	\$ 112,105
Communications	\$ 364,954	365,221	\$ (267)
Payroll	\$ 588,540	528,280	\$ 60,260
Human Resources	\$ 1,094,591	940,808	\$ 153,784
Total	\$ 15,750,403	\$ 14,681,106	\$ 1,069,297

GOVERNANCE			
Trustees	\$ 279,777	276,252	\$ 3,525
Directors Office	\$ 931,759	892,113	\$ 39,646
Instructional/Corporate Admin	\$ 645,395	644,400	\$ 995
Total	\$ 1,856,931	1,812,765	\$ 44,166
OTHER			
Benefits	\$ (37,371)	3,939	\$ (41,310)
Interest on borrowing	\$ 20,000	20,000	\$ -
Debentures	\$ 1,149,756	1,244,729	\$ (94,973)
Contingency	\$ 250,000	200,000	\$ 50,000
Capital Expense	\$ 10,000,000	10,000,000	\$ -
Amortization Expense	\$ 13,373,797	12,721,541	\$ 652,256
School Board 55 Trust Financing	\$ 99,067	99,067	\$ -
Fundraising	\$ 2,612,603	2,314,271	\$ 298,332
Total	\$ 27,467,852	\$ 26,603,547	\$ 864,305
Total Operating and Capital Expenditures	\$ 180,387,288	\$ 171,433,200	\$ 8,954,088